

**AGENDA FOR THE COUNCIL MEETING OF
THE CORPORATION OF THE TOWNSHIP OF RED ROCK
FOR THE 1,023rd REGULAR MEETING ON MARCH 3rd, 2025 AT 6:30P.M.**

1. Preliminary Matters:
 - Item 1.1: Call to Order
 - Item 1.2: Traditional Territory Acknowledgement & Moment of Silence
 - Item 1.3: Amendments to/Acceptance of Agenda RES
 - Item 1.4: Request/Receive Disclosures of Interest

2. Closed Session
 - Item 2.1: Resolution to enter Closed Session, as authorized by the Municipal Act, 2001. Such paragraphs as set out in the minutes for the purpose of approval of the Closed Session minutes of the meeting held on February 18, 2025 (Item 2.3); and Paragraph 239(2)(b)(personal matters about an identifiable individual), regarding Item 2.4 RES
 - Item 2.2: Request/Receive Disclosures of Interest in Closed Session
 - Item 2.3: Minutes of the Closed Session portion of the Regular Council Meeting held February 18, 2025 RES
 - Item 2.4: Report on Municipal Code of Conduct
 - Item 2.5: Report on Shared Services
 - Item 2.6: Resolution to Rise from Closed Session and Report in Open Session RES

3. Report from Closed Session

4. Presentations or Deputations (7:00pm)

5. Minutes of Previous Council Meeting(s)
 - Item 5.1: Minutes of the February 18, 2025 Council Meeting RES

6. Correspondence
 - Item 6.1: Resolutions from other Municipalities
 - Item 6.2: TBDHU – January 15, 2025 Meeting Minutes
 - Item 6.3: TBDSSAB – January 16, 2025 Meeting Minutes (Open & Closed)
 - Item 6.4: TBDML Conference Agenda & AGM
 - Item 6.5: TBDML – October 5, 2024 Meeting Minutes
 - Item 6.6: TBDSSAB – Update from the Board
 - Item 6.7: Nipigon OPP Detachment Board – January 30, 2025 Meeting Minutes

7. Reports from Committees, Boards or Agencies

8. Reports from Administration
 - Item 8.1: Report on Administrative Activity RES
 - Item 8.2: Report on Sale of RRVFD Van RES
 - Item 8.3: Report on Declaration of Surplus & Sale of Bouncy Castles RES
 - Item 8.4: Report on Investment Policy RES

9. By-laws

10. New Business

11. Unfinished Business

Item 11.1: Waterfront Alcohol By-law

Item 11.2: Joint Council/Nipigon

12. Closed Session

13. Report from Closed Session

14. Confirming By-law (#2025-1387)

RES

15. Adjournment

THE CORPORATION OF THE TOWNSHIP OF RED ROCK

1,022nd REGULAR MEETING OF COUNCIL

FEBRUARY 18, 2025

Present: Mayor: D. Robinson
Councillors: G. Muir
C. Brand
M. Smith
C. Eby

Chief Administrative Officer: M. Figliomeni
Municipal Secretary: W. Odahl
Community Development Officer: A. Davis

ONE: PRELIMINARY MATTERS

1.1 Call to Order

Mayor Robinson called the meeting to order at 6:30p.m.

1.2 Administering of Declaration of Office to Councillor

Resolution #1

Moved by: Councillor Muir
Seconded by: Councillor Smith

BE IT RESOLVED THAT By-law 2025-1385, to appoint Chris Eby as a member of Council, be passed.

CARRIED

Mayor Robinson administered the Declaration of Office to Councillor Eby.

1.3 Traditional Territory Acknowledgement & Moment of Silence

Mayor Robinson read aloud the following land recognition and then proceeded in a moment of silence:

“Council of the Township of Red Rock hereby acknowledge that we are on the traditional territory of the Robinson-Superior Treaty and that the land we gather on is home to the Red Rock Indian Band, the Anishnaabek and the Metis People.”

1.4 Acceptance of the Agenda

There were no additions to the agenda.

Resolution #2

Moved by: Councillor Brand
Seconded by: Councillor Eby

BE IT RESOLVED THAT the Agenda for this Meeting of Council be accepted as presented.
CARRIED

1.5 Disclosures of Interest

In response to Mayor Robinson's request, no members disclosed interest in matters before Council this evening.

TWO: CLOSED SESSION

2.1 Resolution to Close the Meeting

Resolution #3

Moved by: Councillor Brand

Seconded by: Councillor Muir

BE IT RESOLVED THAT Council move into Closed Session at 6:36pm under the authorities as printed in the Agenda.

CARRIED

Council entered Closed Session.

2.2 Disclosures of Interest

No members disclosed interest in matters under Closed Session.

2.3 Minutes of the February 3, 2025 Meeting of Council (Closed Session)

Council approved the Closed Session Minutes for the February 3, 2025 Regular Meeting of Council with the following resolution:

Resolution #4

Moved by: Councillor Smith

Seconded by: Councillor Muir

BE IT RESOLVED THAT Council approves the Closed Session Minutes of the February 3, 2025 Regular Meeting of Council.

CARRIED

Resolution #5

Moved by: Councillor Brand

Seconded by: Councillor Eby

BE IT RESOLVED THAT Council rise from Closed Session at 7:06pm and report in Open Session.

CARRIED

The open session re-convened at 7:06pm.

THREE: REPORT FROM CLOSED SESSION

Council approved the Closed Session Minutes of the February 3, 2025 Regular Meeting of Council. Council discussed matters relating to the security of the property of the municipality and identifiable individuals in Closed Session.

FOUR: PRESENTATIONS OR DEPUTATIONS

None

FIVE: MINUTES OF PREVIOUS COUNCIL MEETINGS

5.1 Minutes of the February 3, 2025 Meeting of Council (Open Session)

Council approved the Open Session Minutes for the February 3, 2025 Regular Meeting of Council.

Resolution #6

Moved by: Councillor Muir

Seconded by: Councillor Brand

BE IT RESOLVED THAT Council approves the Open Session Minutes of the February 3, 2025 Regular Meeting of Council.

CARRIED

SIX: CORRESPONDENCE

6.1 Resolutions from other Municipalities

There were no resolutions from other municipalities.

6.2 World Animal Protection – Supporting Resolutions

Resolution #7

Moved by: Councillor Muir

Seconded by: Councillor Eby

WHEREAS Ontario has more private non-native (“exotic”) wild animal keepers, roadside zoos, mobile zoos, wildlife exhibits and other captive wildlife operations than any other province; and,

WHEREAS the Province of Ontario has of yet not developed regulations to prohibit or restrict animal possession, breeding, or use of non-native (“exotic”) wild animals in captivity; and,

WHEREAS non-native (“exotic”) wild animals can pose very serious human health and safety risks, and attacks causing human injury and death have occurred in the province; and,

WHEREAS the keeping of non-native (“exotic”) wild animals can cause poor animal welfare and suffering, and poses risks to local environments and wildlife; and,

WHEREAS owners of non-native (“exotic”) wild animals can move from one community to another even after their operations have been shut down due to animal welfare or public health and safety concerns; and,

WHEREAS municipalities have struggled, often for months or years, to deal with non-native (“exotic”) wild animal issues and have experienced substantive regulatory, administrative, enforcement and financial challenges; and,

AND WHEREAS the Association of Municipalities of Ontario (AMO), the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO) and the Municipal Law Enforcement Officers' Association (MLEOA) have indicated their support for World Animal Protection’s campaign for provincial regulations of non-native (“exotic”) wild animals and roadside zoos in letters to the Ontario Solicitor General and Ontario Minister for Natural Resources and Forestry;

THEREFORE, BE IT RESOLVED THAT, the Township of Red Rock hereby petitions the provincial government to implement provincial regulations to restrict the possession, breeding, and use of non-native (“exotic”) wild animals and license zoos in order to guarantee the fair and consistent application of policy throughout Ontario for the safety of Ontario’s citizens and the non-native (“exotic”) wild animal population;

AND BE IT FURTHER RESOLVED that this resolution will be forwarded to all municipalities in Ontario for support and that each endorsement be then forwarded to the Premier of Ontario, Ontario Solicitor General, Ontario Minister for Natural Resources and Forestry and MPP Lise Vaugeois, AMO, AMCTO, and MLEAO.

CARRIED

6.3 NOMA – Media Release

There were no questions or discussions on the correspondence.

6.4 TBDSSAB – Homelessness Prevention Program Advisory Table

Council requested the information be shared on the Township’s social media.

6.5 TBDSSAB – Child Care and Early Years Advisory Table

Council requested the information be shared on the Township’s social media.

6.6 NOMA – Open Letter of Local Candidates

Council did not pass a resolution in support of NOMA’s letter to local candidates relating to labour shortages in Northern Ontario.

6.7 EOWC – Support of Canadian & Ontario Governments’ Negotiations

Resolution #8

Moved by: Councillor Brand

Seconded by: Councillor Muir

BE IT RESOLVED THAT Council of the Township of Red Rock supports the resolution from the Eastern Ontario Warden's Caucus (EOWC) regarding support of Canadian and Ontario Governments' negotiations with the United States Government on Trade Tariffs.

CARRIED

6.8 CUPW – Industrial Inquiry Commission Reviewing Canada Post

Resolution #9

Moved by: Councillor Brand

Seconded by: Councillor Smith

WHEREAS the Canada Industrial Relations Board, as instructed by the Federal Minister of Labour, Steven MacKinnon, ordered the end to the postal strike and the resumption of mail service at Canada Post on December 17, 2024, under Section 107 of the Canada Labour Code.

WHEREAS the Federal Minister of Labour, Steven MacKinnon, created an Industrial Inquiry Commission under Section 108 of Canada Labour Code, led by William Kaplan, that will work with the Canadian Union of Postal Workers (CUPW) and Canada Post to examine the future of the public post office, including possible changes to the Canadian Postal Service Charter.

WHEREAS Canada Post is, first and foremost, a public service.

WHEREAS the Commission has been tasked with reviewing the obstacles to negotiated collective agreements between CUPW and Canada Post, the financial situation of Canada Post, Canada Post's expressed need to diversify and/or alter its delivery models in the face of current business demands, the viability of the business as it is currently configured, CUPW's negotiated commitments to job security, full-time employment, and the need to protect the health and safety of workers.

WHEREAS the Commission only has until May 15, 2025, to submit its final report to the government and make recommendations about the future structure of Canada Post. Whereas while there is room for written input, the Commission process is not widely publicized, nor equivalent to a full and thorough public service review of Canada Post's mandate allowing for all stakeholder input, as has been undertaken by previous governments.

WHEREAS it will be crucial for the Commission to hear our views on key issues, including maintaining Canada Post as a public service, the importance of maintaining the moratorium on post office closures, improving the Canadian Postal Service Charter, home mail delivery, parcel delivery, keeping daily delivery, adding postal banking, greening Canada Post, EV charging stations, food delivery, improving delivery to rural, remote and Indigenous communities, and developing services to assist people with disabilities and help older Canadians to remain in their homes for as long as possible - and at the same time, helping to ensure Canada Post's financial self-sustainability.

THEREFORE, be it resolved that the Township of Red Rock provide input to the Commission in the form of a written submission.

THEREFORE, be it resolved that the Township of Red Rock will write the Federal Minister of Labour, Steven MacKinnon, and the Federal Minister of Public Services and Procurement of Canada, Jean-Yves Duclos, who is responsible for Canada Post, to demand that no changes be made to the Canada Post Corporation Act, Canada Post's mandate or the Canadian Postal Service Charter without a full, thorough, public review of Canada Post, including public hearings, with all key stakeholders, in every region of Canada.

CARRIED

SEVEN: REPORTS FROM COMMITTEES, BOARDS OR AGENCIES

7.1 Red Rock Public Library Board – January 14, 2025 Meeting Minutes

There were no questions or discussions on the correspondence.

Resolution #10

Moved by: Councillor Muir
Seconded by: Councillor Smith

BE IT RESOLVED THAT the minutes of the Red Rock Public Library Board's meeting on January 14, 2025, be received.

CARRIED

EIGHT: REPORTS FROM ADMINISTRATION

8.1 Report from Community Development Officer

The CDO presented her report to Council. The CDO updated Council on continued upgrades to the Recreation Centre and the repairs to Trout Creek Bridge. Council and the CDO discussed the Active Transportation Fund application and focusing grant applications on capital projects and producing revenue streams for the municipality. Council did not pass a resolution in support of an application for the Active Transportation Fund.

Resolution #11

Moved by: Councillor Brand
Seconded by: Councillor Smith

BE IT RESOLVED THAT the report from the Community Development Officer, be received.

CARRIED

8.2 Report on Administrative Activity

The CAO presented his report to Council. Council discussed declaring the bouncy castles from the Recreation Centre as a surplus and selling through a bidding process. CAO Figliomeni brought forward an unsolicited offer to purchase the Red Rock Volunteer Fire Department's van for \$3,500.00 that was received by a company out of Greenstone. Council agreed to accept the offer.

Resolution #12

Moved by: Councillor Smith
Seconded by: Councillor Eby

BE IT RESOLVED THAT the report on Administrative Activity, be received.

CARRIED

8.3 Report on Purchase of Fleet

Council briefly discussed the necessary purchases to add to the current decreasing fleet.

Resolution #13

Moved by: Councillor Muir
Seconded by: Councillor Eby

BE IT RESOLVED THAT Council approves the purchase of one (1) 2024 Chevrolet Silverado 2500 LT for the Public Works Department, to be funded through the 2025 Capital Budget; and

One (1) 2024 Chevrolet Silverado 2500 LT for the Fire Department to be funded through 2025 CCBF Funding, in the amount of \$64,495 each, plus HST.

CARRIED

8.4 Report on Sale of Property

There were no questions or discussions on the report.

Resolution #14

Moved by: Councillor Muir
Seconded by: Councillor Eby

BE IT RESOLVED THAT Council approves sale of 12 Red Rock Road #4 to David Stenlund in the amount of \$30,000, including HST and plus administration fees.

CARRIED

8.5 Report on Sale of Property

There were no questions or discussions on the report.

Resolution #15

Moved by: Councillor Brand
Seconded by: Councillor Muir

BE IT RESOLVED THAT Council approves the sale of 33 HWY 628 & PCL #1 HWY 628 to Darryl Splett/North Superior Charters in the amount of \$25,000, plus HST and administrative fees.

CARRIED

8.6 Report on TBDSSAB Board Representative

There were no questions or discussions on the report.

Resolution #16

Moved by: Councillor Muir
Seconded by: Councillor Brand

BE IT RESOLVED THAT Council appoints Chris Eby as the new Red Rock, Nipigon & Dorion representative on the TBDSSAB Board.

CARRIED

8.7 Report on Library Board Member

There were no questions or discussions on the report.

Resolution #17

Moved by: Councillor Smith
Seconded by: Councillor Brand

BE IT RESOLVED THAT Council approves the appointment of Kathy Chappell as a new member of the Red Rock Public Library Board.

CARRIED

8.8 Report on Bi-Annual Bridge Inspection

There were no questions or discussions on the report.

Resolution #18

Moved by: Councillor Smith
Seconded by: Councillor Brand

BE IT RESOLVED THAT Council approves the proposal from JML Engineering to perform the 2025 Bridge Inspections in the amount of \$10,500 plus HST.

CARRIED

8.9 Report on Ombudsman Report

Council discussed the report from the Ombudsman and the implementation of policies that are recommended in the report. Council moved into Closed Session to further discuss an identifiable individual relating to the report.

Resolution #19

Moved by: Councillor Muir
Seconded by: Councillor Brand

BE IT RESOLVED THAT Council move into Closed Session at 7:56pm to discuss an identifiable individual.

CARRIED

Council entered Closed Session.

Resolution #20

Moved by: Councillor Eby
Seconded by: Councillor Smith

BE IT RESOLVED THAT Council rise from Closed Session at 8:26pm and report in Open Session.

CARRIED

The open session re-convened at 8:26pm. Following Closed Session, Councillor Brand made a statement acknowledging inappropriate questioning during the meeting.

NINE: BY-LAWS

There were no by-laws to be passed at this meeting.

TEN: NEW BUSINESS

None

ELEVEN: UNFINISHED BUSINESS

No updates were given on items under Unfinished Business.

TWELVE: CLOSED SESSION

None

THIRTEEN: REPORT FROM CLOSED SESSION

None

FOURTEEN: CONFIRMING BY-LAW

Resolution #21

Moved by: Councillor Muir
Seconded by: Councillor Smith

BE IT RESOLVED THAT By-law 2025-1386, to confirm the proceedings of this evening's meeting, be passed.

CARRIED

FIFTEEN: ADJOURNMENT

Mayor Robinson noted that the next meeting of Council would take place on Monday, March 3, 2025.

With no further business to conduct, Mayor Robinson declared the meeting adjourned at 8:28p.m.

Mayor

DRAFT



Thunder Bay District Health Unit Board of Health Meeting Minutes

DATE OF THE MEETING: JANUARY 15, 2025

TIME OF THE MEETING: IMMEDIATELY FOLLOWING THE ANNUAL GENERAL MEETING (1:14 PM)

PLACE OF THE MEETING: FIRST FLOOR BOARDROOM / VIDEOCONFERENCE

CHAIR: MR. JAMES MCPHERSON

BOARD MEMBERS PRESENT:
Mr. Grant Arnold
Ms. Cindy Brand
Mr. Paul Malashewski
Ms. Kasey Etreni
Mr. James McPherson
Mr. Allan Mihalcin
Mr. Jim Moffat
Ms. Donna Peacock
Mr. Don Smith
Mr. Todd Wheeler
Ms. Lucy Belanger
Ms. Cynthia Olsen

ADMINISTRATION PRESENT:
Dr. Janet DeMille, Medical Officer of Health and Chief Executive Officer
Ms. Diana Gowanlock, Director – Health Protection
Mr. Dan Hrychuk, Director – Corporate Services
Ms. Shannon Robinson, Director – Health Promotion
Ms. Dana Wilson, Associate Director – Communications & Strategic Initiatives
Ms. Shelley Oleksuk, Administrative Assistant – Health Promotion

REGRETS:
Ms. Kristine Thompson

RECORDER:
Ms. Sunena Shetty, Executive Assistant and Secretary to the Board of Health

ABSENT:
Dr. Mark Thibert

1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT

The Chair called the meeting to order at 1:19pm.

2. ATTENDANCE AND ANNOUNCEMENTS

The Chair presented regrets from Ms. Kristine Thompson.

3. DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

4. AGENDA APPROVAL

The agenda was approved as presented.

Resolution No. 05-2025

Moved By: C. Olsen

Seconded By: K. Etreni

THAT the Agenda for the Regular Board of Health Meeting to be held on January 15, 2025 be approved.

CARRIED

5. INFORMATION SESSION

There is no information session scheduled.

6. MINUTES OF THE PREVIOUS MEETINGS

The minutes of the Regular & Closed Session Meetings held on December 18, 2024 were approved.

Resolution No. 06-2025

Moved By: K. Etreni

Seconded By: C. Olsen

THAT the Minutes of the Thunder Bay District Board of Health (Regular and Closed Session) Meetings held on December 18, 2024 be approved.

CARRIED

7. MATTERS ARISING FROM THE MINUTES

There were no matters arising from the previous minutes.

8. BOARD OF HEALTH (CLOSED SESSION) MEETING

There is no closed session scheduled.

9. DECISIONS OF THE BOARD

9.1 aIPHa Winter Symposium

A memorandum from Dr. J. DeMille (Medical Officer of Health and Chief Executive Officer) dated January 15, 2025 and containing a resolution relative to approval of attendance at the Association of Local Public Health Agencies (aIPHa) Winter Symposium was presented to the Board.

Resolution No. 07-2025

Moved By: K. Etreni

Seconded By: C. Olsen

THAT the following members of the Board be authorized to attend the ALPHA 2025 Winter Symposium to be held virtually on February 14, 2025:

1. James McPherson
2. Don Smith
3. Cynthia Olsen
4. Grant Arnold
5. Paul Malashewski

AND THAT all related expenses be paid in accordance to Board of Health Policy No. BH-02-04 – Remuneration and Expense.

CARRIED

10. COMMUNICATIONS FOR INFORMATION

10.1 Mileage Rate 2025

A memorandum from D. Hrychuk (Director of Corporate Services) relative to providing the Board of Health with the 2025 mileage reimbursement rate set by the Canada Revenue Agency, for information, was presented to the board.

10.2 2024 Nutritious Food Basket: Monitoring Food Affordability and Household Food Insecurity

A memorandum from S. Robinson (Director of Health Promotion) dated January 15, 2025 relative to providing the Board of Health with information on the Nutritious Food Basket Survey and its implications for population health in the Thunder Bay district, for information. S. Robinson introduced Kim McGibbon (Public Health Nutritionist) who provided a presentation on the 2024 Nutritious Food Basket Survey and responded to questions and comments from the board.

10.3 Youth Violence Prevention Project in Thunder Bay & District – Final Report

Report No. 01-2025 (Children, Youth and Families) relative to providing the Board with information on the Youth Violence Prevention Project (YVPP) that happened from October 2018 to September 2024, funded by the Public Health Agency of Canada's Preventing Gender Based Violence: The Health Perspective Investment. M. Stewart answered questions and comments from the board.

10.4 Board of Health Member Orientation and Continuing Education

A memorandum from Dr. J. DeMille (Medical Officer of Health and Chief Executive Officer) dated January 15, 2025, relative to requesting input from the Board of Health with respect to Board member orientation and continuing education was presented to the Board. Dr. DeMille asked for suggestions and feedback from the board.

K. Etreni suggested adding governance training to add to board member orientation package.

10.5 MOH/CEO Update

Dr. J. DeMille (Medical Officer of Health and Chief Executive Officer) provided an update relative to the pillars of strengthening public health and advised that the new mandate from OPHS would not be received till August 2025. She also noted that the health unit mergers are effective January 2025 and listed all the mergers. No further information on Funding- the 3rd pillar of public health, at this time.

11. NEXT MEETING

The next regularly scheduled meeting will be held on Wednesday, January 19, 2025 at 1:00 PM.

12. ADJOURNMENT

Resolution No. 08-2025

Moved By: K. Etreni

Seconded By: C. Olsen

THAT the Board of Health meeting held on January 15, 2025, be adjourned at 2:13 PM.

CARRIED



**MINUTES OF INAUGURAL BOARD REGULAR SESSION MEETING NO. 01/2025
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING: January 16, 2025

TIME OF MEETING: 10:15 AM

LOCATION OF MEETING: Microsoft Teams &
3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Brian Hamilton

PRESENT:

Albert Aiello
Ken Boshcoff
Anne Marie Bourgeault
Kasey Etreni
Brian Hamilton
Kathleen Lynch
Elaine Mannisto
Jim Moffat
Dominic Pasqualino
Jim Vezina

OFFICIALS:

Ken Ranta, Chief Executive Officer
Georgina Daniels, Director, Corporate Services Division
Crystal Simeoni, Director, Integrated Social Services Division
Marty Farough, Manager, Infrastructure & Asset Management
Dawnette Hoard, Manager, Child Care & Early Years Programs
Shari Mackenzie, Manager, Human Resources
Tafadzwa Mukubvu, Manager, Finance
Aaron Park, Manager, Housing & Homelessness Programs
Carole Lem, Communications & Engagement
Glenda Flank, Recording Secretary

REGRETS:

Meghan Chomut
Greg Johnsen
Mark Thibert

GUESTS:

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda items; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda items. References to CEO refer jointly to the Chief Executive Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST

None.

NEW BUSINESS

A discussion was held regarding adding items of new business to the Regular and Closed Session Agendas to be discussed at the January Board Meeting.

Resolution No. 25/01A

Moved by: Kasey Etreni
Seconded by: Albert Aiello

THAT a verbal update on security at The District of Thunder Bay Social Services Administration Board properties be added to the January Closed Session agenda;

AND THAT a verbal update relative to the status of expediting the Landlord and Tenant Board hearings be added to the January Regular Session Agenda.

CARRIED

CONFIRMATION OF BOARD MEETING AGENDA

Resolution No. 25/01

Moved by: Kathleen Lynch
Seconded by: Ken Boshcoff

THAT with respect to the Board Regular and Closed Session agendas for the Inaugural Board Meeting of The District of Thunder Bay Social Services Administration Board for January 16, 2025, we approve the agendas as presented;

AND THAT we approve any additional information and new business.

CARRIED

Resolution No. 25/02

Moved by: Elaine Mannisto
Seconded by: Jim Moffat

THAT with respect to the January 16, 2025 and the remainder of the 2025 agendas, we approve:

1. that any matters discussed or resolutions passed which relate to the business of The District of Thunder Bay Social Services Administration Board (TBDSSAB) shall be deemed to have been discussed by the Directors of TBDSSAB.

2. that any matters discussed or resolutions passed which relate to the business of the Thunder Bay District Housing Corporation (TBDHC) shall be deemed to have been discussed by the Directors of TBDHC.

CARRIED

ELECTION OF OFFICERS, COMMITTEE AND ADVISORY TABLE MEMBERS

At the December 19, 2024 Board Meeting, Resolution No. 24/98 was passed electing the positions of Chair, Vice-Chair, Audit Committee Members, Situation Analysis Review Committee Members, Child Care & Early Years Table Members and Homelessness Prevention Program Table Members for the January 1, 2025 to December 31, 2025 term.

Memorandum from Ken Ranta, CEO, dated January 7, 2025, was presented to the Board confirming the appointments that took place at the December 19, 2024 Board Meeting.

Ken Ranta, CEO responded to questions.

CONFIRMATION OF MEETING DATES

2025 TBDSSAB Board Meeting Dates and Next Inaugural Meeting Date

Memorandum from Ken Ranta, CEO, dated January 7, 2025, containing a resolution to schedule the 2025 Board Meeting dates and the next Inaugural Meeting date, was presented to the Board.

Resolution No. 25/03

Moved by: Dominic Pasqualino
Seconded by: Elaine Mannisto

THAT the regularly scheduled meetings of The District of Thunder Bay Social Services Administration Board for the year 2025 be held at the TBDSSAB Headquarters, in the City of Thunder Bay, beginning at 10:00 a.m. on the following dates:

February 20, March 20, April 17, May 15, June 19, July 17, September 18,
October 16, November 20, November 21, December 11, 2025;

AND THAT the next Inaugural Meeting of The District of Thunder Bay Social Services Administration Board be held on Thursday, January 15, 2026;

AND THAT any changes to the meeting schedule may be made by resolution of the Board.

CARRIED

MINUTES OF PREVIOUS MEETINGS

Board Meetings

Minutes of Meeting No. 20/2020 (Regular Session) and 21/2020 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on December 17, 2020, respectively, were presented for confirmation.

Resolution No. 25/04

Moved by: Jim Vezina
Seconded by: Albert Aiello

THAT the Minutes of Meeting No. 21/2024 (Regular Session) and Meeting No. 22/2024 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on December 19, 2024, respectively, be confirmed.

CARRIED

CLOSED SESSION MEETING

Administration recommended that the Board adjourn to a closed meeting relative to receipt of information with respect to security of the property of the Corporation regarding the amended Bertrand Court Regeneration Strategy Update and the Non-Union Salary Scale.

Resolution No. 25/05

Moved by: Kasey Etreni
Seconded by: Albert Aiello

THAT the Board adjourns to Closed Session relative to receipt of information with respect to security of the property of the Corporation regarding the amended Bertrand Court Regeneration Strategy Update and the Non-Union Salary Scale.

CARRIED

REPORTS OF ADMINISTRATION

Amended Bertrand Court Regeneration Strategy Update

A recommendation was included in Report No. 2024CS-08 presented in Closed Session. The following recommendation was presented in Regular Session.

Resolution No. 25/06

Moved by: Elaine Mannisto
Seconded by: Ken Boshcoff

THAT with respect to amended Report No. 2024CS-08 (Corporate Services/Integrated Social Services) we, The District of Thunder Bay Social Services Administration Board, direct that Administration proceed as directed in Closed Session.

CARRIED

Non-Union Salary Scale

A recommendation was included in Report No. 2025CS-01 presented in Closed Session. The following recommendation was presented in Regular Session.

Resolution No. 25/06A

Moved by: Kathleen Lynch
Seconded by: Anne-Marie Bourgeault

THAT with respect to Report No. 2025CS-01 (Chief Executive Officer Division) we, The District of Thunder Bay Social Services Administration Board, direct that Administration proceed as directed in Closed Session.

CARRIED

At 11:51 a.m. Aaron Park, Manager, Housing & Homelessness Programs and Marty Farough, Manager, Infrastructure & Asset Management left the meeting.

Year 2025 Weighted Assessment
Calculation and 2025 Levy Apportionment

Report No. 2025-01 (Corporate Services Division), was presented to the Board to provide the 2025 weighted assessment calculation and 2025 levy apportionment.

Statement of Board Remuneration

Memorandum from Shari MacKenzie, Manager, Human Resources (Chief Executive Officer Division), dated January 2, 2025, was presented to the Board to provide the Statement of Board Remuneration for 2024.

Ken Ranta, CEO and Shari MacKenzie, Manager, Human Resources responded to questions.

At 11:55 a.m. Tafadzwa Mukubvu, Manager, Finance left the meeting and Dawnette Hoard, Manager, Child Care and Early Years Programs joined the meeting.

Child Care Waitlist Policy

Report No. 2025-02 (Integrated Social Services Division) was presented to the Board to provide the proposed Child Care Waitlist Policy.

Ken Ranta, CEO provided a brief background for the development of the policy and responded to questions.

Resolution No. 25/07

Moved by: Jim Moffat
Seconded by: Dominic Pasqualino

THAT with respect to Report No. 2025-02 (Integrated Social Services Division), we The District of Thunder Bay Social Services Administration Board, approve the Child Care Waitlist Policy as presented;

AND THAT we authorize the Chief Executive Officer to make amendments to the policy with respect to housekeeping items, as may be required from time to time.

CARRIED

At 11:59 a.m. Dawnette Hoard, Manager, Child Care & Early Years Programs left the meeting.

Landlord and Tenant Board Update

Brian Hamilton, Chair provided a brief introduction to the update requested to be added under New Business.

Ken Ranta, CEO provided a brief overview of the advocacy at the 2024 Associations of Municipalities of Ontario Conference regarding the need for expedited hearings and responded to questions.

Crystal Simeoni, Director, Integrated Social Services Division provided further information and responded to questions.

Brian Hamilton, Chair responded to questions.

Ken Ranta, CEO responded to questions and provided clarification regarding advocacy regarding this issue.

On consensus, the Board directed Administration to bring back a further report to the Board at the February meeting regarding outcomes of advocacy and possible future advocacy relative to the expedited Landlord and Tenant Board hearings.

CORRESPONDENCE

None.

BY-LAWS

None.

NEXT MEETING

The next meeting of The District of Thunder Bay Social Services Administration Board will be held on Thursday, February 20, 2025 at 10:00 a.m., 3rd Floor Boardroom, 231 May Street S., Thunder Bay, ON and via Microsoft Teams.

ADJOURNMENT

Resolution No. 25/08

Moved by: Dominic Pasqualino
Seconded by: Kasey Etreni

THAT the Inaugural Board Meeting No. 01/2025 of The District of Thunder Bay Social Services Administration Board, held on January 16, 2025, be adjourned at 12:26 p.m.

CARRIED



Chair



Chief Executive Officer



**MINUTES OF INAUGURAL BOARD (CLOSED SESSION) MEETING NO. 02/2025
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING: January 16, 2025

TIME OF MEETING: 10:26 a.m.

LOCATION OF MEETING: Microsoft Teams &
3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Brian Hamilton

PRESENT:

Albert Aiello
Ken Boshcoff
Anne Marie Bourgeault
Kasey Etreni
Brian Hamilton
Kathleen Lynch
Elaine Mannisto
Jim Moffat
Dominic Pasqualino
Mark Thibert
Jim Vezina

OFFICIALS:

Ken Ranta, Chief Executive Officer
Georgina Daniels, Director, Corporate Services Division
Crystal Simeoni, Director, Integrated Social Services
Division
Marty Farough, Manager, Infrastructure & Asset
Management
Shari Mackenzie, Manager, Human Resources
Tafadzwa Mukubvu, Manager, Finance
Aaron Park, Manager, Housing & Homelessness Programs
Glenda Flank, Recording Secretary

GUESTS:

REGRETS:

Meghan Chomut
Greg Johnsen
Mark Thibert

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda item; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda item. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST

None.

REPORTS OF ADMINISTRATION

Amended Bertrand Court Regeneration Strategy Update

Amended Report No. 2024CS-08 (Corporate Services Division / Integrated Social Services Division) was presented to the Board providing an amended update, as directed by the Board at the December 18, 2024 Board Meeting, and Administrations' recommendation regarding the Bertrand Court Regeneration Strategy.

Aaron Park, Manager, Housing & Homelessness Programs provided an overview of the amendments and responded to questions.

Ken Ranta, CEO provided further information and clarification and responded to questions.

Georgina Daniels, Director, Corporate Services provided further information and responded to questions.

Ken Ranta, CEO responded to questions.

At 11:21 a.m. Aaron Park, Manager, Housing & Homelessness Programs and Marty Farough, Manager, Infrastructure & Asset Management left the meeting.

Non-Union Salary Scale

Report No. 2025CS-01 (Chief Executive Officer Division) was presented to the Board providing information and Administrations' recommendation relative to the Non-Union Salary Scale.

Shari MacKenzie, Manager, Human Resources provided a brief overview of the report and recommendation and responded to questions.

TBDSSAB Property Security

Crystal Simeoni, Director, Integrated Social Services Division provided a verbal update regarding security at TBDSSAB properties as requested under New Business and responded to questions.

ADJOURNMENT


Resolution No. 25/CS01

Moved by: Albert Aiello
Seconded by: Kasey Etreni

THAT the Board (Closed Session) Meeting No. 02/2025 of The District of Thunder Bay Social Services Administration Board, held on January 16, 2025, be adjourned at 11:49 a.m., to reconvene in Regular Session to consider the remaining agenda items.

CARRIED


Chair


Chief Executive Officer

Please note that this document can be provided in an alternate accessible format upon request

Thunder Bay District Municipal League



Conference Day 1 & Annual General Meeting

March 6, 2025

8:00AM: Registration & Opening Breakfast

9:00AM: Call to Order and Opening Remarks:

Mayor Rick Dumas, President, TBDML

Official Welcome/Land Acknowledgement:

Mayor Ken Boshcoff, City of Thunder Bay

Opening Ceremony:

Elder Rita Fenton, Fort William First Nation

9:45AM: Advocacy Updates from TBDML and NOMA

Rick Dumas (TBD), President, Thunder Bay District Municipal League

Nikita Cava, Executive Director, Thunder Bay District Municipal League

Wendy Landry, President, Northwestern Ontario Municipal Association (TBD)

10:30AM: Refreshment Break

10:45AM: Investing Dollar Earned, Tax Dollar Saved - Municipal Investing as Permitted in the Municipal Act

Jennifer Hess, Manager – Investment Services, Municipal Finance Officers Assoc.

11:30AM: Contracts 101

Chantelle Bryson, Potestio Law

12:15PM: Lunch & Networking

1:30 PM: Northern Ontario Women (NOW) – Past, Present and Future

Cheryl Fort, Mayor, Municipality of Hornepayne

2:15PM: Naloxone, Stigma and Local Trends

Superior Points Harm Reduction Team, Thunder Bay District Health Unit

3:00PM: Refreshment Break

3:15PM: MAT - A Powerful Tool for Community Tourism Development

Paul Pepe, Manager, Tourism Thunder Bay, City of Thunder Bay

4:00PM: Ray Jarvinen – President, ITEC – Tradeshow Opener

Annual General Meeting to follow in Provincial Room
Tradeshow opens at 4:00 with cocktail hour 5:00-7:00 in Salons E and A
Prizes at 6:30 (must be in attendance to win)
An informal gathering will take place in the Lounge at 8:00

Please note that this document can be provided in an alternate accessible format upon request

Thunder Bay District Municipal League



Conference Day 2

March 7, 2025

8:00AM: Registration & Breakfast

9:00AM: Strengthening Our Municipal Workforce Through Retention

Karie Ortgiese, OMHRA Director and Director of Human Resources, City of Thunder Bay
Erin Anderson, OMHRA member and Manager, Employee Relations, City of Thunder Bay

9:45AM: Overview of the Ontario Municipal Tax and Revenue Association

Scott Kettles, Executive Director, Ontario Municipal Tax and Revenue Association

10:15AM: Refreshment Break

10:30AM (Virtual) MLEOA Overview and Tips for Recruitment and Retention

Randy Charlton, Vice President, Municipal Law Enforcement Officers Association

11:15AM: (Virtual) Natural Asset Management Plans

Jennifer Court, Executive Director, Asset Management Ontario

12:00PM: Lunch

12:30PM District Updates

Shane Muir, Chief, Superior North EMS

1:00PM: Members of Parliament (Invited)

MPP Kevin Holland – Thunder Bay-Atikokan
MPP Lise Vaugeois – Thunder Bay-Superior North
MP Patty Hajdu – Thunder Bay-Superior North

2:00 Prize Draw followed by adjournment



Thunder Bay District Municipal League

In-person Board Meeting

Minutes

October 5, 2024

1. Call to Order

The meeting was called to order at 12:55PM following the Greenstone Gold mine tour that commenced at 10:30AM.

Let it be noted that the lunch and meeting space were graciously sponsored by the Pietsch Group and the Municipality of Greenstone.

2. Approval of the Agenda

MOTION

THAT the agenda for the October 5th, 2024 board meeting be approved as amended with the addition regarding current water treatment challenges in Schreiber under “Section 12 – Discussion”.

Moved by: Councillor Crane (O’Connor)

Seconded by: Councillor Muir (Red Rock)

Carried.

3. Approval of the Minutes of the Previous Meeting:

MOTION

THAT the minutes for the August 21st, 2024 board meeting be approved.

Moved by: Councillor Pietsch (Greenstone)

Seconded by: Mayor Moffat (Manitouwadge)

4. Deputation

Gary Christian – North Superior Workforce Planning Board (NSWPB)
Gary Christian, Executive Director (NSWPB) provided an update of its current activities including:

- Work being done with Marten Falls: funding for a Program Navigator in the Eagles Nest Development;
- Terrace Bay – Action Centre;
- Workscape Website;
- Website modifications with new useful links: each municipality will have a link on the website (which has recently had over 43,000 hits!);
- Continuing to improve website for accessibility and language differences;
- Circle Canada partnership;
- Local labour market plan;
- North Superior Adjustment Board;
- Six boards to join together to create a Northern approach partnership with Stats Canada;
- Recruitment of four new board members – still seeking board members from Greenstone and the Northshore (note: NSWPB pays for travel expenses);
- Two new internships;
- Looking at different modes of transportation (rail, air, etc);
- Targeting newcomers and broadening available translators;
- Use of new board room is open to TBDML members for meetings if desired;
- And more!

5. Business Arising from the Minutes

5.1 Conference Donation Recipient

As per the Convention Committee meeting held on October 2nd, the RFDA has been chosen as the donation recipient for 2025's Conference. The donation amount per speaker will be dependent on confirmed registrations as the conference approaches. The

board discussed offering \$50 per speaker as an honorarium if budget allows. The tradeshow was also briefly discussed at this time.

6. Financial Matters

6.1 Draft 2025 Budget for review/approval

MOTION

THAT the Draft 2025 Budget be approved as amended and that a final will be brought forward at a future meeting.

Moved by: Councillor Pietsch (Greenstone)

Seconded by: Councillor Agarwal (Thunder Bay)

Carried.

6.2 Revised Conference Sponsorship Package for review/approval

MOTION

THAT the revised Conference Sponsorship Package be approved with the addition of a tradeshow booth being part of the platinum sponsorship package.

Moved by: Reeve Beatty (Dorion)

Seconded by: Mayor Robinson (Red Rock)

Carried.

7. Ongoing Business

7.1 Strategic Plan Final Draft for review/approval

MOTION

THAT the 2024-2027 Strategic Plan be adopted as prepared and circulated at a future date.

Moved by: Councillor Muir (Red Rock)

Seconded by: Mayor Robinson (Red Rock)

8. New Business

8.1 EMS Working Group

During the Strat Plan discussion, the action item of “Strengthening Access to Health Care” was thoroughly discussed and the Chair (Reeve Wright) brought forward the suggestion to strike a working group regarding the current EMS Situation in the District. Councillor Pietsch expressed interest in chairing the committee and it was decided that three other members would be required to form the committee. The Executive Director was directed to gauge interest in the committee by next meeting.

MOTION

THAT an EMS Working Group be struck consisting of a Chair and Three other members. Interest in membership to be gathered by December meeting.

Moved by: Reeve Wright (Gillies)

Seconded by: Councillor Pietsch (Greenstone)

Carried.

9. Upcoming Business

10. Correspondence/Articles of Interest

10.1 NOMA Correspondence

10.2 AMCTO’s Municipal Elections Act Toolkit

10.3 NOMA – Recognizing the Essential Role of NPs

- 10.4 NOMA – NP Billing Numbers
- 10.5 Oliver Paipoonge – Establishing Funding for Firetrucks
- 10.6 Oliver Paipoonge – Long-Service Medal for Police/Paramed
- 10.7 Oliver Paipoonge - CCBF

MOTION

That resolutions of support be provided for items 10.3-10.7.

Moved by: Councillor Pietsch (Greenstone)

Seconded by: Councillor McGrath (Schreiber)

11. Committee Reports

11.1 Finance Committee

Councillor Swarek provided a brief overview of the finance committee's review of the 2025 Budget on September 30th prior to it being brought to the October Board Meeting.

11.2 Conference Committee

Conference planning is well underway and committee meetings are happening on a regular basis in preparation for the 2025 conference and AGM. The venue has been chosen and will take place at the Prince Arthur Waterfront Hotel and Suites on March 6 & 7, 2025.

11.3 Constitution & By-laws Committee

This committee met for the first time (since the new ED was hired) on October 3rd. The Committee determined that the best next steps would be to circulate shared documents of the Constitution and By-laws for review and editing prior to bringing back to the board for approvals and passing at AGM.

12. Discussion/Good Stories:

12.1 Schreiber – Wastewater Treatment

Councillor McGrath shared current challenges regarding Schreiber's wastewater treatment plant and received suggestions from board members regarding possible solutions to explore.

13. Adjournment:

The meeting was adjourned at 2:43PM.

Moved by: Councillor Muir (Red Rock)

Seconded by: Councillor Maxwell (Conmee)

Carried.

14. Next Meeting

The next board meeting will be held **VIRTUALLY**

Wednesday December 18th at 5:00PM

Meeting materials to be provided within a week of the meeting date



Update from the Board

TBDSSAB Board Newsletter | February 12, 2025

Message from the Chair 1

Next Meeting 2

Spotlight: 2025 Budget 3

Spotlight: Notice of Changes to Ontario Works 4

Board Reports: December 19, 2024 4

Board Reports: January 16, 2025 4

Feedback..... 5

Message from the Chair

Please find below the latest issue of Update from The Board, the monthly newsletter from the Board of Directors of The District of Thunder Bay Social Services Administration Board.

Please circulate to members of your respective Municipal Councils and Local Roads Boards.

The purpose of this newsletter is to keep our municipal stakeholders informed about TBDSSAB activities by providing an overview of TBDSSAB Board information and reports following all monthly meetings.

Some highlights from December & January:

- The Board approved the 2025 operating and capital budgets. Details on the 2025 budget are included in the spotlight below.

- Cost apportionment letters for the 2025 budget have been circulated to all municipalities in the District of Thunder Bay.
- The annual Rural Ontario Municipal Association (ROMA) conference took place January 19-21, 2025 in Toronto. Our Board participated in delegation meetings with Ministry representatives during this conference to share our successes and advocate for needs in our community.
- TBDSSAB Chair Brian Hamilton is on temporary hiatus as he embarks on the provincial election campaign. As Vice-Chair, I will assume the role of Chair in his absence.

Thank you,

Jim Vezina

Vice-Chair, TBDSSAB

This edition of Update from the Board covers TBDSSAB's regular monthly meeting in **December 2024 and January 2025**, as well as key initiatives taking place in this time span.

Our aim is to provide an overview of TBDSSAB Board information and reports in a timely manner following all monthly meetings.

Next Meeting

The next Board meeting will be held **Thursday, February 20, 2025 at 10:00am.**

The Board meeting is scheduled to take place in person. For more information, please visit the [Board Meetings page](#) on our website.

Spotlight: 2025 Budget

2025 Budget

The TBDSSAB 2025 operating and capital budgets were approved by the Board of Directors at its December 2024 meeting. The 2025 operating budget totals \$132,680,800 and represents an increase of \$11,933,700, or 9.9%, from the 2024 approved budget of \$120,747,100. The majority of this increase is in the Child Care and Early Years budget and is 100% provincially funded. The 2025 Capital Budget totals \$3,165,000.

[Click here to read the full 2025 Budget media release.](#)



Download: [TBDSSAB – What We Fund Summary, 2025](#). (PDF)

2025 Cost Apportionment

The results of the 2025 Weighted Assessment calculation, used to apportion costs for The District of Thunder Bay Social Services Administration Board (TBDSSAB), were provided to the Board at its January 16, 2025, meeting. The following schedules have been circulated to municipalities:

1. 2025 Levy Calculation
2. Comparison of Levy for 2025 Budget with 2024 Budget
3. Distribution, by Program, of 2025 Budget Levy
4. 2025 Levy Payment Schedule

Should you have any questions, please do not hesitate to contact Georgina Daniels, Director - Corporate Services Division, at (807) 766-4071.

Spotlight: Notice of Changes to Ontario Works

Starting March 1, 2025, The District of Thunder Bay Social Services Administration Board (TBDSSAB) will no longer provide direct employment supports as part of Ontario Works program delivery for the District of Thunder Bay. All employment supports required through the Ontario Works program will be provided by Employment Ontario.

[Click here for more information.](#)

Board Reports: December 19, 2024

Memo to Board: Revised Reserve and Reserve Fund Strategy Update

Download: [Memo Re Revised Reserve and Reserve Fund Strategy Update](#) (pdf)

RPT 2024-49-CS Proposed 2025 Operating and Capital Budgets

Download: [RPT 2024-49](#) (pdf)

RPT 2024-50-CEO ROMA 2025 Position Papers (Final)

Download: [RPT 2024-50](#) (pdf)

Memo to Board: Nomination and Election of 2025 Board Officers & Table Members

Download: [Memo Re Nomination and Election of 2025 Board Officers & Table Members](#) (pdf)

Memo to Board: Proposed 2025 TBDSSAB Board Meeting Dates and 2026 Inaugural Meeting Date

Download: [Memo Re Proposed 2025 TBDSSAB Board Meeting Dates and 2026 Inaugural Meeting Date](#) (pdf)

Letter from Hon. Thanigasalam Re AMO Meeting 2024

Download: [Letter from Hon. Thanigasalam Re AMO Meeting 2024](#) (pdf)

Board Reports: January 16, 2025

Child Care Waitlist Policy

Download: [RPT 2025-02](#) (pdf)

Memo to Board: Statement of Board Remuneration

Download: [Memo Re 2024 Statement of Board Remuneration](#) (pdf)

2025 Weighted Assessment Calculation and Levy Apportionment

Download: [RPT 2025-01](#) (pdf)

Memo to Board: 2025 TBDSSAB Board Meeting Dates

Download: [Memo Re 2025 TBDSSAB Board Meeting Dates](#) (pdf)

Memo to Board: Confirmation of 2025 Appointments

Download: [Memo Re Confirmation of 2025 Appointments](#) (pdf)

Board reports for past meetings are available on our website:
<https://www.tbdssab.ca/board/reports>

Feedback

We appreciate feedback and comments regarding the content of this newsletter.

Contact: Carole Lem (she/her), Communications & Engagement Officer

E: Carole.Lem@tbdssab.ca T: 807-766-4219

Minutes of the Nipigon OPP Detachment Board 2
Special Meeting
January 03, 2025, 10:00 am
Council Chambers, Nipigon Municipal Office

Members Present Gord Muir, Township of Red Rock Council Representative
Anne-Marie Cartwright, Township of Nipigon Council Representative
Jeffrey Mehagan Township of Dorion Council Representative
Ted Wawia, Red Rock Indian Band Council Representative
Linda Berube, Board Secretary

Non-Members Present A/S/Sgt Christopher Bortolin, Acting Detachment Commander
Mavis Harris, Clerk-Treasurer, Dorion Township
Mark Figliomeni, CAO, Red Rock Township

The Board is in favor of Linda Berube being the acting Secretary for the Nipigon OPP Detachment Board 2.

1. Preliminary Matters

1.1. Updates on Council Appointments

The board members formally appointed by their Councils have completed the mandatory training and have their necessary police record checks. Chris Bortolin, our current acting Nipigon Detachment Commander, was introduced to the meeting attendees. Staff Sergeant David Moscall retired in November.

1.2. Oaths of Office

Councilors Ted Wawia, Anne-Marie Cartwright, Jeffrey Mehagan and Gord Muir completed the Oath of Office.

1.3. Selection of Chair and Vice Chair for the Year

The floor for nominations for Chair and Vice Chair was opened.
Councilor Muir nominated himself for Chair
Councilor Wawia nominated himself for Vice-Chair

Resolution No. 2025-01

Mehagan, Cartwright and Carried:

That the Nipigon OPP Detachment Board 2 hereby appoints Gord Muir for Chair and Ted Wawia for Vice Chair.

1.4. Call to Order

Chair Muir called the meeting to order.

*It was noted for clarity that only the board members have voting rights.

1.5. Approval and/or Amendment of the Agenda

Resolution No. 2025-02

Mehagan, Wawia and Carried:

That the Nipigon OPP Detachment Board 2 hereby amends the agenda of the meeting to add item 3.1. to amend wording of the Land Acknowledgement.

1.6. Request/Receive Declarations of Pecuniary Interests (if any)

No declarations of pecuniary interest were received.

2. **Reports**

2.1. Police Report

Members reviewed the police reports provided by Commander Bortolin and provided positive feedback. The report stats were broke-out for each community.

2.2. Provincial and Community Representatives

A recommendation from the hiring committee was brought forward to appoint James Legacy as the Board Community Representative.

Resolution No. 2025-03

Mehagan, Wawia and Carried:

That the Nipigon OPP Detachment Board 2 hereby accepts the recommendation to appoint James Legacy as the Board Community Representative.

2.3. Policy Documents/Procedure By-law

A Draft Nipigon OPP Detachment Board 2 Terms of Reference was provided for the Board for adoption. The acting secretary will bring forward a draft Abuse and a Procedure By-law to the next meeting.

Resolution No. 2025-04

Muir, Cartwright and Carried:

That the Nipigon OPP Detachment Board 2 hereby approves the Nipigon Opp Detachment Board 2 Terms of Reference.

2.4. Insurance Policy Options

The insurance policy options were reviewed and deferred until the next meeting for discussion creating a preliminary budget.

3. **New Business**

3.1. Land Acknowledgement

Councilor Wawia suggested changing “Metis Peoples” to “Other Signatories”.

Resolution No. 2025-05

Mehagan, Wawia and Carried:

That the Nipigon OPP Detachment Board 2 hereby approves the recommendation to amend the Nipigon OPP Detachment Board 2 Land Acknowledgement. “Metis Peoples” will be changed to “Other Signatories”.

4. **Closed Session**

None

5. Next Meeting

The next scheduled meeting of the Nipigon OPP Detachment Board 2 will be held on February 20th at 1:30 p.m. The meeting will be held in the Board Room at the Red Rock Indian Band Office

6. Adjournment

The Nipigon OPP Detachment Board 2 adjourned at 10:52 a.m.

Gord Muir, Chair

Linda Berube, Recording Secretary



Red Rock Fish and Game Club

PO Box 206
2 Park Road
Red Rock Ontario P0T 2P0

Dear Township of Red Rock,

On behalf of the Red Rock Fish and Game Club, I would like to take this opportunity to formally thank all staff involved for their assistance on January 25, 2025. Your fast response and kindness opening the marina washrooms were integral in allowing us to continue our fundraising event.

We are grateful for our longstanding relationship with you!

Sincerely,

A handwritten signature in black ink that reads 'Katrina Radassao-Olson'. The signature is written in a cursive style.

Katrina Radassao-Olson
Secretary
Red Rock Fish and Game Club

**The Corporation of the Township of Red Rock
Administrative Report**

Date: March 3rd, 2025
To: Mayor and Council
Subject: CAO/Clerk/Treasurer Activity Report
Submitted by: Mark Figliomeni – CAO/Clerk/Treasurer

RECOMMENDATION:

February 19th, 2025 – March 3rd, 2025

DISCUSSION:

This report is for information only and provides Council with an update on the activities within Administration & the office of the CAO/Clerk/Treasurer.

Please feel free to ask any questions that you may have and reach out at any time.

SUMMARY OF ACTIVITY:

- Bi-Weekly Internal Staff / Team Meetings / Discussions.
- Day to Day Operations- General Discussions & Meetings – Residents & Stakeholders.
- Township of Red Rock Project Meetings – Ashley Davis – CDO & Stakeholders.
- Weekly Meetings & Discussions – Trevor Appelkvist – PW Leadhand
- Internal Budget Meetings – 2025 Annual Budget

This is a summary of some of the activity within Administration & the Office of the CAO/Clerk/Treasurer. We continue to build and grow as a Team and as a Community that is striving to move forward. This is our major focus and ultimately part of our overall vision for Red Rock both now and in the future.

FINANCIAL IMPACT:

N/A

ATTACHMENTS:

N/A

MONITORING SITUATIONS:

*Continue to set internal policies and procedures based on overall best practice and transparency within the Municipal Act.

DIRECTION / DISCUSSION / UPDATES:

- *Rock Tech Lithium – Council Meeting – Update – Monday April 7th, 2025
- *TBDML Annual Conference – March 6th & 7th, 2025 – Thunder Bay
- *NOMA Annual Conference – April 23rd, 24th & 25th, 2025 – Thunder Bay
- *AMO Annual Conference – August 17th – 20th, 2025 – Ottawa
- *Provincial Election – February 27th, 2025 – Update
- *Bruno's Contracting – Development – Update – Scheduled May 5th, 2025
- *Recreation Centre – Operations – Discussion
- *Delegation/Meeting – EMS – TBDML Conference
- *Infrastructure Meeting – Projects – Council – Discussion/Direction
- *Water Main Leaks / Valve Leaks – Update

**The Corporation of the Township of Red Rock
Administrative Report**

Date: March 3rd, 2025
To: Mayor and Council
Subject: Sale of Old Fire Van – RRFD – Unsolicited Offer
Submitted by: Mark Figliomeni – CAO/Clerk/Treasurer

RECOMMENDATION:

That Council approve the sale of the old RRFD van to Jordan's Roadside Service for the amount of \$3500.00 + HST.

BACKGROUND:

The van was previously declared as surplus and advertised for sale. The bids received at that time were determined to be not sufficient by Council and alternate plans for usage were explored by administration. This unsolicited offer was brought forward for discussion last meeting.

DISCUSSION:

Further Discussion – If Required

FINANCIAL IMPACT:

\$3500.00 + HST

ATTACHMENTS:

N/A

**The Corporation of the Township of Red Rock
Administrative Report**

Date: March 3rd, 2025
To: Mayor and Council
Subject: Bouncy Castles – Surplus & Sale of Assets
Submitted by: Mark Figliomeni – CAO/Clerk/Treasurer

RECOMMENDATION:

That Council declare the assets as surplus and approve by resolution the sale of the three (3) bouncy castles to Andrew Brown in the amount of \$800.00 inclusive.

The Castles are sold on an “As Is, Where Is” basis at this time.

BACKGROUND:

Council directed administration to enter into a bid process related to the sale of the bouncy castles. At the time of closing this process, eleven (11) bids were received by the Township.

DISCUSSION:

Further Discussion – If Required

FINANCIAL IMPACT:

\$800.00

ATTACHMENTS:

N/A

**The Corporation of the Township of Red Rock
Administrative Report**

Date: March 3rd, 2025
To: Mayor and Council
Subject: Investment Policy
Submitted by: Mark Figliomeni – CAO/Clerk/Treasurer

RECOMMENDATION:

That Council approve by resolution the proposed updated Investment Policy for the Township of Red Rock.

BACKGROUND:

This policy will replace and update the existing policy related to this matter. (See Attached).

DISCUSSION:

Verbal Update – If Required

FINANCIAL IMPACT:

N/A

ATTACHMENTS:

Two (2)

New Policy
Existing Policy

**TOWNSHIP OF RED ROCK
POLICY/PROCEDURE**

Section

Subject

Page 1 of 2

Investment Policy

APPROVED:

Day Month Year

BACKGROUND AND ORGANIZATIONAL MISSION

The Township's mission is designed to ensure the responsible management of public funds by prioritizing safety, liquidity, and return on investment. The policy aims to safeguard taxpayer dollars while maximizing earnings through prudent investment strategies. Investments will comply with all applicable laws and regulations, maintaining transparency, accountability, and financial stability to support the Township's long-term fiscal health and community needs.

PURPOSE OF INVESTMENTS

The purpose of this investment policy statement is to provide general investment principles, rules and delegated authority for managing and monitoring the investments of the Township of Red Rock. Adherence to the investment policy will ensure compliant and effective investment management and assist in achieving the strategic goals and growth objectives of the Township of Red Rock.

ROLES AND RESPONSIBILITIES

The CAO/Clerk/Treasurer will assist Council in developing an investment policy, reviewing the investment guidelines annually or more frequently if appropriate, and proposing recommended changes if required, for approval by Council.

Maintain an understanding of the legal and regulatory requirements and constraints applicable to the investments held and Council fully apprised of these; Monitor the investment's returns and its compliance with the Investment Policy Statement and report on these matters to Council, annually at a minimum.

Take appropriate steps to resolve conflict of interest issues.

The CAO/Clerk/Treasurer shall provide as much notice as possible regarding cash requirements or additional funds available for investment.

INVESTMENT OBJECTIVE

The Township of Red Rock's objective is to invest the funds in a prudent and effective manner. A conservative approach that leads to the protection of purchasing power against inflation and has sufficient liquidity to meet all of the township's cash flow and capital requirements as needed.

INVESTMENT GUIDELINES

TIME HORIZON: The CAO/Clerk/Treasurer shall provide as much notice as possible regarding cash requirements or additional funds available for investment. The time horizon for any investment should be dependent on the cash flow and capital needs projected into the future.

RISK TOLERANCE: All investments must be risk free, with capital preservation as the main requirement for any holding.

INVESTMENT POLICY REVIEW

This investment policy statement supersedes any existing investment policy statement and will be reviewed at least annually to ensure it continues to reflect the circumstances, goals and objectives of the Township of Red Rock.

Attachment to Resolution # 9 of the Township of
Red Rock dated May 5, 1997.

TOWNSHIP OF RED ROCK

STATEMENT OF INVESTMENT POLICIES AND GOALS
in accordance with Ontario Regulation 74/97
made under the Municipal Act (in force
March 22, 1997)

POLICY APPLICATION

This policy will govern the investment of surplus cash, reserve and reserve funds and sinking funds of the Corporation in accordance with Ontario Regulation 74/97 and 77/97 made under the Municipal Act (in force March 22, 1997).

INVESTMENT GOAL

The goal of this policy is to invest all available funds of the Corporation in a prudent manner so as to maximize the rate of return while minimizing the degree of risk and ensuring an adequate level of liquidity.

ELIGIBLE INVESTMENT

All investment by the municipality will be subject to Section 167 of the Municipal Act and Ontario Regulation 74/97 and 77/97 made under the Municipal Act.