

**AGENDA FOR THE COUNCIL MEETING OF
THE CORPORATION OF THE TOWNSHIP OF RED ROCK
FOR THE 994th REGULAR MEETING ON DECEMBER 12th, 2023 AT 7:00P.M.**

1. Closed Session
2. Report from Closed Session
3. Preliminary Matters:
 - Item 3.1: Call to Order (7:00pm)
 - Item 3.2: Traditional Territory Acknowledgement & Moment of Silence
 - Item 3.3: Amendments to/Acceptance of Agenda RES
 - Item 3.4: Request/Receive Disclosures of Interest
4. Presentations or Deputations
5. Minutes of Previous Council Meeting(s)
 - Item 5.1: Minutes of the November 20, 2023 Council Meeting(Open & Closed) RES
6. Correspondence
 - Item 6.1: Resolutions from other Municipalities RES
 - Item 6.2: NOMA – November 22, 2023 Board Meeting Summary
 - Item 6.3: Live From The Rock – Thank You
 - Item 6.4: TBDSSAB – October 19, 2023 Board Meeting Minutes (Open & Closed)
 - Item 6.5: TBDML – September 16, 2023 Board Meeting Minutes
 - Item 6.6: TBDML – October 18, 2023 Board Meeting Minutes
 - Item 6.7: TBDSSAB – Update from the Board
 - Item 6.8: TBDHU – October 18, 2023 Board Meeting Minutes
 - Item 6.9: Northern Ontario Firefighters Curling Association – Donation Letter RES
 - Item 6.10: LAS – 2021-2022 Rebate
 - Item 6.11: NOMA – Letter of Support
7. Reports from Committees, Boards or Agencies
8. Reports from Administration
 - Item 8.1: Report from Director of Operations RES
 - Item 8.2: Report from Fire Chief RES
 - Item 8.3: Report from Community Development Officer RES
 - Item 8.4: Report on Administrative Activity RES
 - Item 8.5: Report on 2023 Fee Schedule
9. By-laws
10. New Business
11. Unfinished Business
12. Closed Session
 - Item 12.1: Resolution to enter Closed Session, as authorized by the Municipal Act, 2001. Such paragraphs as set out in the minutes for the purpose of:
Paragraph 239(2)(b) (personal matters about an identifiable individual)
regarding Item 1.3; and RES

Paragraph 239(2)(f) (advice subject to solicitor-client privilege)
regarding Item 1.4

Item 12.2: Request/Receive Disclosures of Interest in Closed Session

Item 12.3: Report on Personnel Matters

Item 12.4: Report on Solicitor/Client Privilege

Item 12.5: Resolution to Rise from Closed Session and Report in Open Session RES

13. Report from Closed Session

14. Confirming By-law (#2023-1344) RES

15. Adjournment

THE CORPORATION OF THE TOWNSHIP OF RED ROCK

993rd REGULAR MEETING OF COUNCIL

NOVEMBER 20th, 2023

Present: Mayor: D. Robinson
Councillors: G. Muir
N. Gladun (electronically)
C. Brand
M. Smith

Chief Administrative Officer: M. Figliomeni
Municipal Secretary: W. Odahl
Director of Operations: B. Westerman
Community Development Officer: A. Davis

ONE: CLOSED SESSION

1.1 Resolution to Close the Meeting

Resolution #1

Moved by: Councillor Muir
Seconded by: Councillor Smith

BE IT RESOLVED THAT Council move into Closed Session at 6:30pm under the authorities as printed in the Agenda.

CARRIED

Council entered Closed Session.

1.2 Disclosures of Interest

In response to Mayor Robinson's request, no members disclosed interest for items in Closed Session.

Resolution #2

Moved by: Councillor Smith
Seconded by: Councillor Gladun

BE IT RESOLVED THAT Council approves Closed Session Minutes of the November 6, 2023 Meeting of Council.

CARRIED

Resolution #3

Moved by: Councillor Muir
Seconded by: Councillor Smith

BE IT RESOLVED THAT Council rise from Closed Session at 6:52pm and report in Open Session.

CARRIED

The open session re-convened at 6:52pm.

TWO: REPORT FROM CLOSED SESSION

Council approved the Closed Session Minutes for the November 6th Regular Meeting of Council in Closed Session. Council discussed personnel matters and employee negotiations in Closed Session.

THREE: PRELIMINARY MATTERS

3.1 Call to Order

Mayor Robinson called the meeting to order at 7:00p.m.

3.2 Traditional Territory Acknowledgement & Moment of Silence

Mayor Robinson read aloud the following land recognition and then proceeded in a moment of silence:

“Council of the Township of Red Rock hereby acknowledge that we are on the traditional territory of the Robinson-Superior Treaty and that the land we gather on is home to the Red Rock Indian Band, the Anishnaabek and the Metis People.”

CARRIED

3.3 Acceptance of the Agenda

The Agenda was approved with the following resolution:

Resolution #4

Moved by: Councillor Gladun

Seconded by: Councillor Smith

BE IT RESOLVED THAT the Agenda for this Meeting of Council, be accepted as presented.

CARRIED

3.4 Disclosures of Interest

In response to Mayor Robinson’s request, no members disclosed interest in matters before Council this evening.

FOUR: PRESENTATIONS OR DEPUTATIONS

Staff Sergeant Dave Moscall was present at the meeting to review the 2nd and 3rd Quarterly Reports from the Nipigon OPP with Council. The Staff Sergeant went over highlights of the reports and answered all questions that Council had asked.

Resolution #5

Moved by: Councillor Brand
Seconded by: Councillor Muir

BE IT RESOLVED THAT the 2nd and 3rd Quarterly Reports from the Nipigon OPP, be accepted.

CARRIED

FIVE: MINUTES OF PREVIOUS COUNCIL MEETINGS

5.1 Minutes of the November 6, 2023 Meeting of Council

Council approved the Open Session Minutes for the November 6, 2023 Regular Meeting of Council with the following resolution:

Resolution #6

Moved by: Councillor Muir
Seconded by: Councillor Gladun

BE IT RESOLVED THAT Council approves the Open Session Minutes of the November 6, 2023 Regular Meeting of Council.

CARRIED

SIX: CORRESPONDENCE

6.1 Resolutions from other Municipalities

Council motioned to support a resolution from other Municipalities with the following resolution:

Resolution #7

Moved by: Councillor Brand
Seconded by: Councillor Muir

BE IT RESOLVED THAT Council of the Township of Red Rock supports the correspondence from the Municipality of Wawa regarding support of Bill C-310.

CARRIED

6.2 TBDSSAB – September 21, 2023 Open & Closes Session Minutes

Council posed no questions or discussions on the correspondence.

6.3 TBDHU – September 20, 2023 Meeting Minutes

Council posed no questions or discussions on the correspondence.

6.4 TBDSSAB – Update from the Board

Council posed no questions or discussions on the correspondence.

6.5 TbayTel – 9 Digit Dialing

Council discussed previously providing notice and assistance to the public through the Library.

6.6 TBRHSF – Thank You

Council posed no questions or discussions on the correspondence.

6.7 Brass Bell – Early Years Programming

Council discussed hours and online schedules for the Early Years Program.

SEVEN: REPORTS FROM COMMITTEES, BOARDS OR AGENCIES

7.1 Red Rock Public Library Board – September 12, 2023 Meeting Minutes

Council posed no questions or discussions on the correspondence.

Resolution #8

Moved by: Councillor Brand

Seconded by: Councillor Smith

BE IT RESOLVED THAT the minutes from the Red Rock Public Library Board meeting on September 12, 2023, be received.

CARRIED

EIGHT: REPORTS FROM ADMINISTRATION

8.1 Report from Director of Operations

Council discussed items from the Director of Operation's report including discussion on the arena ice.

Resolution #9

Moved by: Councillor Brand

Seconded by: Councillor Gladun

BE IT RESOLVED THAT the report from the Director of Operations be received.

CARRIED

8.2 Report from Community Development Officer

Council discussed the Community Development Officer's report. The CDO highlighted current ongoing projects, including the Memorial Banner Program.

Resolution #10

Moved by: Councillor Smith

Seconded by: Councillor Muir

BE IT RESOLVED THAT the report from the Community Development Officer be received.

CARRIED

8.3 Report on Administrative Activity

The CAO reviewed his report with Council, emphasizing on items including the CEMC compliance training and financial auditors.

Resolution #11

Moved by: Councillor Muir
Seconded by: Councillor Gladun

BE IT RESOLVED THAT the report on Administrative Activity be received.

CARRIED

8.4 Report on Declaration of Surplus Property

The CAO reviewed the report with Council and gave a description of each property noted in the report.

Resolution #12

Moved by: Councillor Smith
Seconded by: Councillor Gladun

BE IT RESOLVED THAT the following properties be declared as surplus property in the Township of Red Rock:

- 51 Salls Street (Lot 126, Plan 780)
- 53 Salls Street (Lot 125, Plan 780)

CARRIED

8.5 Report on EMS Site Selection

The CAO reviewed the report with Council. CAO Figliomeni noted that a request for possible site locations of a new EMS facility was asked of the Township. Administration put forward two possible sites to Council. Council directed the CAO to provide the properties to SNEMS, with an invitation to come view Red Rock and potential sites.

8.6 Report on Garbage Truck Repairs

The CAO reviewed the report and current condition of the garbage truck with Council.

Resolution #13

Moved by: Councillor Muir
Seconded by: Councillor Brand

BE IT RESOLVED THAT Council approves the quote to repair and service the garbage truck in the amount of \$14,748.69, plus HST.

CARRIED

8.7 Report on FoodCycle Pilot Program

The CAO updated Council with a number of 28 participants signed up to take part in the program.

Resolution #14

Moved by: Councillor Gladun

Seconded by: Councillor Smith

BE IT RESOLVED THAT Council enter into an agreement with FoodCycle Science Corporation for the FoodCycler Pilot Program.

CARRIED

8.8 Report on PSD Citywide Asset Management Plan

The CAO noted the commitment the Township has to PSD Citywide in regards to the Asset Management Plan.

Resolution #15

Moved by: Councillor Muir

Seconded by: Councillor Gladun

BE IT RESOLVED THAT Council enter into an agreement with PSD Citywide to complete the section related to the 2024-2025 compliant piece for the Township of Red Rock's Asset Management Plan.

CARRIED

8.9 Report on SicSox Circular Ltd.

The CAO described the SicSox program to Council. He noted that there is no financial obligation by the Township to join the program.

Resolution #16

Moved by: Councillor Muir

Seconded by: Councillor Gladun

BE IT RESOLVED THAT Council enter into an agreement with SicSox Circular for a textile recycling program.

CARRIED

8.10 Report on 2023 Holiday Hours Schedule

The CAO reviewed the holiday schedule with Council.

Resolution #17

Moved by: Councillor Muir

Seconded by: Councillor Gladun

BE IT RESOLVED THAT Council approves the closure of the Municipal Office from Friday December, 22, 2023 to Tuesday, January 2, 2024; and

That the regular meetings for December be rescheduled to one meeting on Tuesday, December 12th; and

That the first meeting in January be cancelled to accommodate for the holiday season, resulting in one meeting on Monday, January 15, 2024.

CARRIED

8.11 Report on BDO Auditor Fees Agreement

The CAO reviewed the report with Council. Council discussed putting the financial audit out to tender. The CAO advised that the current quote from BDO based on a 5-year contract in the current structure was more than likely the best price that they would find. Council directed Administration to get quotes from other accounting firms prior to entering into an agreement.

Resolution #18

Moved by: Councillor Smith
Seconded by: Councillor Gladun

BE IT RESOLVED THAT Council direct Administration to obtain quotes for audit services for 2024-2027.

CARRIED

8.12 Report on GIC Investment

The CAO reviewed the report with Council. Council discussed options with other banks and the CAO noted that rates are similar across the board.

Resolution #19

Moved by: Councillor Smith
Seconded by: Councillor Gladun

BE IT RESOLVED THAT Council approves the investment of 1 million dollars into a GIC account with RBC Bank.

CARRIED

NINE: BY-LAWS

None

TEN: NEW BUSINESS

None

ELEVEN: UNFINISHED BUSINESS

None

TWELVE: CLOSED SESSION

Council did not go back into Closed Session.

THIRTEEN: REPORT FROM CLOSED SESSION

None

FOURTEEN: CONFIRMING BY-LAW

Resolution #20

Moved by: Councillor Smith

Seconded by: Councillor Muir

BE IT RESOLVED THAT By-law 2023-1343, to confirm the proceedings of this evening's meeting be passed as circulated.

CARRIED

FIFTEEN: ADJOURNMENT

Mayor Robinson reminded the public that the next meeting of Council will be held on Tuesday, December 12 at 7:00pm in the Marina Building.

With no further business to conduct, Mayor Robinson declared the meeting adjourned at 8:15p.m.

Mayor

Chief Administrative Officer/Clerk



Township of Perry

PO Box 70, 1695 Emsdale Road, Emsdale, ON POA 1J0

PHONE: (705)636-5941

FAX: (705)636-5759

www.townshipofperry.ca

November 20, 2023

Via Email

Hon. Doug Downey
Attorney General
McMurtry-Scott Building, 11th Floor, 720 Bay St.
Toronto, ON M7A 2S9

Dear Honourable Downey,

**RE: Letter of Support - Amendments to Legislation Act, 2006 –
Corporation of the Township of Perry**

Please be advised that at their last regular meeting on Wednesday November 15, 2023, the Council of the Township of Perry supported the following resolution:

"Resolution #2023-378

Moved by: Margaret Ann MacPhail

Seconded by: Joe Lumley

Whereas Metroland Media Group has sought bankruptcy protection and will cease to print publication of its weekly community newspapers across Ontario, moving to an online-only model; and

Whereas Neil Oliver, Chief Executive Officer and President of Metroland Media Group, said the 71 Metroland community publications will be digital only going forward; and

Whereas the Legislation Act, 2006, provides a definition of 'newspaper' which applies to every Ontario Act and Regulation, as in a provision requiring publication, means a document that (a) is printed in sheet form, published at regular intervals of a week or less and circulated to the general public, and (b) consists primarily of news of current events of general interest; ('journal'); and

Whereas Ontario Municipalities are required to follow publication and notice requirements for Provincial Acts and Regulations; and

Whereas communities such as the East Parry Sound Area cannot comply with publication requirements in Provincial Acts and Regulations as the Almaguin News and Muskoka Region publications are no longer being printed in sheet form and there are no other local news publications fitting the definition of 'newspaper'; and

Whereas some small, rural, Ontario Municipalities may not have the means to bring an application to the Court to ask for directions and approval of an alternate manner of providing notice;

Be it resolved that the Council of the Corporation of the Township of Perry hereby request the Provincial Government to make an amendment to the Legislation Act, 2006, to include digital publications as an acceptable means of publication and notice requirements for Provincial Acts and Regulations;

And further that this resolution be forwarded to the Honourable Minister of Municipal Affairs and Housing Paul Calandra, the Honourable Parry Sound Muskoka MPP Graydon Smith, The Association of Ontario Municipalities (AMO), CEO and President of Metroland Media Group, Neil Oliver, and all Ontario Municipalities.

Carried."

Your immediate attention to this matter is greatly appreciated.

Sincerely,



Erica Cole, Dipl.M.A.
Deputy Clerk

CC: Honourable Minister of Municipal Affairs and Housing, Paul Calandara
Honourable Parry Sound Muskoka MPP Graydon Smith
The Association of Ontario Municipalities (AMO)
CEO and President, Metroland Media Group, Neil Oliver
All Ontario municipalities



Representing the Districts of Kenora, Rainy River and Thunder Bay

P.O. Box 10308, Thunder Bay, ON P7B 6T8
www.noma.on.ca

p. 807.683.6662 e. admin@noma.on.ca

November 30, 2023

Attention: Mayor and Council

NOMA Board Meeting Summary Report for November 22, 2023

Presentation re Opportunities for Nurse Practitioners (NP): Pam Delgaty and Rebecca Krawczuk provided presentation on opportunities for nurse practitioners in Northwestern Ontario. They suggested that NOMA could advocate for more funded NP positions, consider sponsoring local RN to upgrade their certificates, and having a local health team will help attract and retain family physicians. We will be experiencing a public health crisis as physicians with large family practices leave and new physicians come in that are more concerned with quality of life. NOMA will advocate to government for more funding and opportunities for NP to take pressure off doctors and adding more NP funding positions to accompany the increase in educational seats for NP.

AMO – Social & Economic Prosperity Review: Bridget Cherry and Karen Nesbitt provided presentation regarding AMO's upcoming social & economic prosperity review. Municipalities are facing complex fiscal challenges such as homelessness, climate change, and aging infrastructure without the financial tools to address them. AMO will review the provincial-municipal fiscal relationship to realign responsibilities based on evolving policy and service realities and ensure that municipalities have appropriate revenue streams to support growing needs. ED will distribute communications as they become available.

Health Unit Voluntary Amalgamation: Wendy Landry met with Ministry and emphasized that one size won't fit all and the need to find solutions for the North. NOMA will investigate further as we are unable to commit to a position at this time. NOMA will ensure representation at the public health unit boards in region to ensure we have consistent messaging. Eric Pietsch will attend a future Thunder Bay District Health Meeting. It was proposed that an amalgamation could be beneficial in the event the province 100% funds public health and municipalities are no longer involved.

Hope Air: Request for letter of support denied. Municipalities asked to support individually.

2024 NOMA Conference: April 24-26, 2024, at the Victoria Inn Thunder Bay. Theme: Building a Brighter Future. Conference registration will open on December 4th on Eventbrite. The hotel room blocks will also be made available. An email with conference details will be sent on Monday with necessary links. All information will also be available on the NOMA website.

Victoria Inn is confirmed as the venue for the 2025 NOMA AGM April 23-25.

2024 ROMA Delegation: NOMA will be submitting for a multi-minister delegation for the following topics: 1. Northern highway safety including data from OTA survey, a video highlight dangerous driving conditions, year-round rest stops, and safety arms at construction sites 2. NPI review of BC rural health care model to determine best practices that could be applied to Northwestern Ontario & agency nursing costs 3. NOMA will advocate to government for more funding and opportunities for NP to take pressure off doctors and adding more NP funding positions.

Will include section labelled "Outstanding Items": OMPF, Railway costs and taxation, Sales Tax, Crown Land, allow for virtual/hybrid delegations at ROMA and AMO conferences.

NOMA will also participate in joint meeting with FONOM and NOSDA to discuss the 3rd NPI that will be provided to government at ROMA. It focuses on 3 of the 8 strategies proposed in the 1st paper.

(Please note post-meeting NOMA was informed Ministers will not be accepting multi-minister meetings at ROMA this year and as such we will participate in individual Ministry meetings)

Economic Development Plan: NOMA is moving forward with developing a regional Economic Development Plan. A working group (WG) has been established and will have our first meeting on December 1st. The WG is made up of representatives from various sectors across all districts including NOMA executive, EDO's, indigenous, forestry, tourism, energy, CEDC, multiculturalism association, and NPI. We anticipate having 3 meetings in total to produce a draft plan. We anticipate the draft plan to be presented to NOMA membership at the NOMA Conference AGM on April 25th. Municipalities will have an opportunity to provide input. We expect to present the final plan to government at AMO 2024.

Asset Management Data: Katia Borjas updated 2022 FIR data and gathered all data currently available for municipal asset management plans across the region. The data gathered only represents 25 municipalities as some communities did not have a completed plan or the data available was incomplete. Overall, the data showed that municipalities across the region are experiencing a significant infrastructure deficit. The total deficit as of 2022 was \$89,862,661 for the 25 NWO Municipalities. The data span includes the years from 2016 to 2022. This is only an approximation and does not account for inflationary costs. For example, the City of Thunder Bay in 2021 was experiencing a deficit of approximately \$13m. This approximation has increased to \$35m in just two 2 years. As there is no consistent standard across all municipalities, we avoided comparing the data and focused on the deficit as a whole. We will update data as it becomes available. NOMA recommends municipalities create plans to tackle Infrastructure deficit and upgrade aging infrastructure, share best practices or knowledge regarding asset management, and petition for a standardized Asset Management Plan Template for Ontario municipalities.

2024 Meeting Dates:

February 28, April 23, June 5, August 18 (Ottawa), September 25, & November 27
Meeting times for 2024 will be 9am to 12:30pm (EST)

Municipal Association/League Updates:

TBDML – AGM is in Nipigon Feb 29-Mar 1.

KDMA – Next board meeting will be December in Machin. AGM is Feb 8-10 in Kenora.

RRDMA – Next board meeting will be December 7th. AGM is Jan 14th in EMO. They also have a meeting upcoming with Riverside Hospital to establish a relationship and determine issues.

Strategic Plan Report:

- Economic Development Working Group list of members finalized, and the first meeting is confirmed for December 1 from 1-4pm.
- 2022 FIR data complete
- Asset Management data compiled. However, 5 plans were not available, 5 were incomplete, and 2 were excluded. At this time the data can only be used to outline that Northwestern Ontario is experiencing a significant infrastructure deficit.
- List compiled of modernization projects. To be posted on website once finalized.

Executive Director Report:

- Sent 4 letters of support (NPI Request for NOHFC Support to “Grow the North”, Guy Bourgouin private member’s bill re highway safety - passing on double yellow, RHIS Expanding to the Northern Municipalities, NOSM for increase in base funding)
- NOSM’s admissions team is expected to present at our next board meeting.
- **December 6th learning morning postponed to 2024.**
- Ministry of Infrastructure PA discussion re asset management planning, OCIF, Green Infrastructure and flood prevention, and data accessibility
- Black Ash Recovery Strategy submission made to government.

Notable Meetings Attended:

- LAS Energy Symposium
- NOSM meeting re recruitment.
- NOSDA, FONOM, and NPI to discuss ROMA Delegation
- Economic Fiscal Outlook Briefing
- Association’s Executive Director quarterly meeting re AGM’s, priorities, resolutions, Economic Development Working Group

Issue Tracker Updates:

NWMO: Ignace is to hold a nuclear symposium in March 2024.

The next NOMA Board meeting takes place February 28, 2024, in Thunder Bay, Ontario.

Please contact me at any time if you wish to discuss any NOMA matters.

Sincerely,



Andrea Strawson
Executive Director of NOMA
(807) 683-6662
admin@noma.on.ca



At this celebratory time of year, the entire 2023 Live from the Rock Folk Festival organizing team, would like to express our deepest gratitude for your generous support and sponsorship.

With your assistance, we were able to bring together talented musicians, dedicated fans, and create an unforgettable experience for all attendees. The Live from the Rock Folk Festival has become a platform for artists to showcase their diverse talents as well as connect with an open, welcoming audience and your sponsorship was instrumental in making this possible.

Your partnership made a significant impact on the success of this year's festival, and we look forward to continuing this journey together in the future.

Thank you for being an integral part of our festival and for your commitment to our community.

Happy Holidays & All the Best in 2024!



**MINUTES OF BOARD (REGULAR SESSION) MEETING NO. 16/2023
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING: October 19, 2023

TIME OF MEETING: 10:03 a.m.

LOCATION OF MEETING: Microsoft Teams &
3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Ken Boshcoff

PRESENT:

Albert Aiello
Ken Boshcoff
Anne Marie Bourgeault
Meghan Chomut
Kasey Etrene
Nancy Gladun
Brian Hamilton
Greg Johnsen
Kathleen Lynch
Elaine Mannisto
Jim Moffat
Dominic Pasqualino
Mark Thibert
Jim Vezina

OFFICIALS:

Bill Bradica, Chief Administrative Officer
Georgina Daniels, Director, Corporate Services Division
Glenda Flank, Recording Secretary
Roxanne Brunelle Crupi, Manager, Human Resources
Crystal Simeoni, Manager, Housing Programs
Louise Piercey, Manager, Child Care & Early Years Programs
Jennifer Lible, Manager, Social Assistance Programs
Michelle Wojciechowski, Manager, Intake & Eligibility
Kristyn Lovato-Day, Data & Research Analyst
Carole Lem, Communications & Engagement Officer
Larissa Jones, Communications Assistant

GUESTS:

REGRETS:

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda items; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda items. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST

NEW BUSINESS

CONFIRMATION OF BOARD MEETING AGENDA

Resolution No. 23/83

Moved by: Albert Aiello
Seconded by: Nancy Gladun

THAT with respect to the agenda for the Board Regular and Closed Session meetings of The District of Thunder Bay Social Services Administration Board for October 19, 2023, we approve the agendas as presented;

AND THAT we approve any additional information and new business.

CARRIED

MINUTES OF PREVIOUS MEETINGS

Board Meetings

Minutes of Meeting No. 14/2023 (Regular Session) and Meeting No. 15/2023 (Closed Session) of TBDSSAB, held on September 21, 2023, respectively, were presented to the Board.

Resolution No. 23/84

Moved by: Jim Moffat
Seconded by: Kathleen Lynch

THAT the Minutes of Meeting No. 14/2023 (Regular Session) and Meeting No. 15/2023 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on September 21, 2023, respectively, be confirmed.

CARRIED

CLOSED SESSION MEETING

Administration presented a recommendation to the Board to adjourn to a closed meeting relative to receipt of information with respect to personal matters regarding identifiable individuals, including members of the Administration regarding the CAO Performance Evaluation.

Resolution No. 23/85

Moved by: Albert Aiello
Seconded by: Greg Johnsen

THAT the Board adjourn to a closed meeting relative to receipt of information with respect to personal matters regarding identifiable individuals, including members of the Administration regarding the Chief Administrative Officer Performance Evaluation.

CARRIED

PRESENTATION

Financial Context for 2024 Budget Process

Bill Bradica, CPA, Chief Administrative Officer and Georgina Daniels, FCPA, FCA, Director – Corporate Services provided a presentation regarding the financial context for the 2024 Budget.

Bill Bradica, CPA, CAO provided an introduction to the Financial Context presentation to be made, provided an overview of the budget history and 2024 impacts sections and responded to questions.

Georgina Daniels FCPA, FCA Director, Corporate Services Division provided clarification to the 2024 impacts section of the presentation, provided an overview of the Assets and Liabilities, history of reserve funds and debt payments sections and responded to questions.

At 11:16 a.m. Mark Thibert, Board Member left the meeting.

Bill Bradica, CPA, CAO reviewed the areas of impact for 2024 and 2025, provided information on possible items of advocacy for the Rural Ontario Municipal Association meeting and responded to questions.

At 11:24 a.m. Mark Thibert, Board Member joined the meeting.

Georgina Daniels FCPA, FCA Director, Corporate Services Division responded to questions.

REPORTS OF ADMINISTRATION

2023 Reserve and Reserve Fund Strategy Update

Report No. 2023-38 (Corporate Services Division), relative to providing the Board with the annual update to the Reserve and Reserve Fund Strategy for TBDSSAB, for consideration.

Resolution No. 23/86

Moved by: Elaine Mannisto
Seconded by: Kasey Etrene

THAT with respect to Report No. 2023-38 (Corporate Services Division) we, The District of Thunder Bay Social Services Administration Board, approve the 2023 Reserve Fund Strategy provided within the Report.

CARRIED

At 11:42 a.m. Bill Bradica, CAO declared a perceived conflict of interest and left the meeting, Meghan Chomut, Board Member also left the meeting.

2023/24 Housing Portfolio Insurance Contract

Report No. 2023-39, (Corporate Services Division) relative to providing the Board with the results of the 2023/24 property insurance quotation process for the TBDSSAB direct-owned housing portfolio and Administration's recommendation, for consideration.

Georgina Daniels, Director, Corporate Services Division provided an overview of the report and responded to questions.

At 11:54 Meghan Chomut, Board Member joined the meeting.

Crystal Simeoni, Manager, Housing Programs provided further information and responded to questions.

At 11:57 a.m. Greg Johnsen, Board Member left the meeting.

Resolution No. 23/87

Moved by: Albert Aiello
Seconded by: Nancy Gladun

THAT with respect to Report No. 2023-39 (Corporate Services Division) we, The District of Thunder Bay Social Services Administration Board, accept the property insurance quotation provided by Marsh Canada Limited, in the amount of \$1,021,933;

AND THAT the Director, Corporate Services Division be authorized to bind coverage and complete any administrative requirements of the insurance renewal process.

CARRIED

At 12:05 p.m. Bill Bradica, CAO joined the meeting and a break for lunch was called.

At 12:30 p.m. the meeting reconvened and Kristyn Lovato-Day, Data & Research Analyst and Michelle Wojciechowski, Manager, Intake & Eligibility joined the meeting.

Process Reviews Update

Report No. 2023-40, (Chief Administrative Officer Division) was presented to the Board providing the Board with an update on process reviews and their outcomes.

2023 Ontario Works Client Satisfaction Survey Results

Report No. 2023-41, (Chief Administrative Officer Division) was presented to the Board providing the results from the 2023 Ontario Works Client Satisfaction Survey.

Bill Bradica, CAO responded to questions.

Kristyn Lovato-Day, Data & Research Analyst responded to questions.

Update on the Attainment of TBDSSAB's Service Level Standards

Report No. 2023-42, (Integrated Social Services Division) was presented to the Board providing information regarding the Service Level Standards established by the province for community housing and Administration's recommended strategies to meet these standards.

Crystal Simeoni, Manager, Housing Programs provided an overview of the service level standards and responded to questions.

Bill Bradica, CAO provided further information and responded to questions.

Resolution No. 23/88

Moved by: Brian Hamilton
Seconded by: Albert Aiello

THAT with respect to Report No. 2023-42 (Integrated Social Services Division) we, The District of Thunder Bay Social Services Administration Board, receive the report as presented and approve the multi-year strategy for the attainment of TBDSSAB's Service Level Standards as presented;

AND THAT Administration provide a report to the Board annually to outline the progress towards meeting the Service Level Standards.

CARRIED

Homelessness Prevention Efforts

Memorandum from Ken Boshcoff, Board Chair dated October 11, 2023 relative to requesting that a discussion regarding the above noted be held, for information only.

Bill Bradica, CAO provided an overview of the email that was distributed prior to the meeting, provided further information and clarification and responded to questions.

Michelle Wojciechowski, Manager, Intake & Eligibility provided further information and responded to questions.

Crystal Simeoni, Manager, Housing Programs responded to questions.

Bill Bradica, CAO provided clarification.

CORRESPONDENCE

BY-LAWS

NEXT MEETING

The next meetings of The District of Thunder Bay Social Services Administration Board will be held on Thursday, November 15, 2023 at 1:00 p.m. and November 16, 2023 at 10:00 a.m., in the 3rd Floor Boardroom, TBDSSAB Headquarters, 231 May Street South, Thunder Bay, Ontario and via Microsoft Teams.

ADJOURNMENT

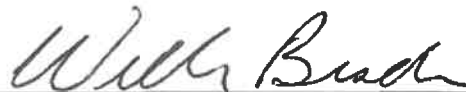
Resolution No. 23/89

Moved by: Elaine Mannisto
Seconded by: Nancy Gladun

THAT the Board Meeting No. 16/2023 of The District of Thunder Bay Social Services Administration Board, held on October 19, 2023, be adjourned at 1:02 p.m.



Chair



Chief Administrative Officer



**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD**

BOARD MINUTES

**MINUTES OF BOARD (CLOSED SESSION) MEETING NO. 17/2023
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING: October 19, 2023

TIME OF MEETING: 10:06 a.m.

LOCATION OF MEETING: Microsoft Teams &
3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Ken Boshcoff

PRESENT:

Albert Aiello
Ken Boshcoff
Anne-Marie Bourgeault
Meghan Chomut
Kasey Etreni
Nancy Gladun
Brian Hamilton
Greg Johnsen
Kathleen Lynch
Elaine Mannisto
Jim Moffat
Dominic Pasqualino
Mark Thibert
Jim Vezina

OFFICIALS:

Roxanne Brunelle Crupi, Manager, Human Resources

GUESTS:

REGRETS:

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda item; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda item. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST

REPORTS OF ADMINISTRATION

Chief Administrative Officer Performance
Evaluation

Ken Boshcoff, Board Chair provided an update regarding the Chief Administrative Officer's Performance Evaluation and responded to questions.

Roxanne Brunelle, Manager, Human Resources provided further information and responded to questions.

At 10:21 a.m. Brian Hamilton, Board Member joined the meeting.

A discussion was held and on consensus the Board directed that the Chief Administrative Officer Contract be added to the November Board Meeting Closed Session Agenda.

At 10:36 a.m. Mark Thibert, Board Member left the meeting.


ADJOURNMENT

Resolution No. 23/CS08

Moved by: Elaine Mannisto
Seconded by: Albert Aiello

THAT the Board (Closed Session) Meeting No. 17/2023 of The District of Thunder Bay Social Services Administration Board, held on October 19, 2023, be adjourned at 10:48 a.m., to reconvene in Open Session to consider the remaining agenda items.

CARRIED


Chair


Chief Administrative Officer



Thunder Bay District Municipal League

Board Meeting
MINUTES
September 16, 2023

1. Call to Order

The meeting was called to order at 12:03PM

2. Approval of the Agenda

MOTION

Moved by: Mayor Mullins (Schreiber)

Seconded by: Mayor Malashewski (Terrace Bay)

THAT the agenda for the September 16th, 2023 meeting be approved as amended.

3. Approval of the Minutes of the Previous Meeting: June 17th, 2023

MOTION

Moved by: Councillor Crane (O'Connor)

Seconded by: Councillor Pasqualino (Thunder Bay)

THAT the minutes of the previous board meeting held virtually on June 17th, 2023 be approved.

4. Deputation

None.

5. Business Arising from the Minutes

Revisit ONE Investment – clarification required:

ED was directed to look into interest rates with CIBC directly vs. ONE Investment

District Tax Rate Increases

ED has reached out to municipalities for their tax rate increases. Still waiting to hear back from a number of municipalities. Will have a report prepared for October meeting.

6. Financial Matters

Current balance in bank account – \$16,830.17

Current balance in GIC – \$10,488.75

We have received all levies, one left to deposit (\$2,311.41). NOMA has received their portion (\$10,254.35)

Questions:

1. What was the plan initially for the money in the GIC?
Question was not answered during meeting
2. Is anyone familiar with Bruton Investment Group?
<https://www.nbfwm.ca/advisor/bruton-investment-group.html>
Question was not answered during meeting

7. Ongoing Business

Strategic Planning:

Our second session begins today following the board meeting!

Reeve Beatty and Dorion staff were acknowledged for their generous lunch and venue contribution for today's meeting.

8. New Business

- TBDML agenda items brought forward by the Township of Gillies by Consensus June 26, 2023 meeting

- 1) Update from NOMA re: virtual delegations with Ministers for small communities unable to attend large conferences?

Feedback from group was that this is a good idea; would be a matter of coordinating with the new ministers. AMO is at the end of the month (27th). NOMA could bring forward an MOU. ED directed to send memo to NOMA ED.

- 2) Lack of qualified Chief Building Officials in Northwestern Ontario. Suggestions for sharing, list of available CBOs etc.

Group agrees CBOs are hard to come by. Marathon shares they have a good CBO. ED was directed to reach out to municipalities to determine who has a CBO and which ones may be willing to share services, however the travel cost may add up. Municipalities could consider a system of sharing info with the CBO versus onsite visits until completely necessary.

- 3) Unaffordable grants for small communities that cannot afford to pay up front and be reimbursed for large grant sums.

Gillies shared their experience in this area. President shared that the reality is that municipalities may have to borrow and recognize the deficit as long-term debt for infrastructure.

- ED to prepare a resolution in support of Flashing lights on highway traffic stop signs.

Moved by: Reeve Wright (Gillies)

Seconded by: Councillor Robinson (Red Rock)

To be sent to NOMA, all Municipalities in the District, Minister of Transportation.

- ED to reach out to Minister of Transportation to inquire about plans for weigh scales (Hwy 102 and Hwy 17) and then, based on response, determine whether resolution for repairs be drafted.

Moved by: Councillor Pasqualino (Thunder Bay)

Seconded by: Mayor Moffat (Manitouwadge)

- ED was directed not to prepare a resolution in support of a highway training simulator as it has already been brought forward to appropriate levels of government.

9. Upcoming Business

- 2024 Conference and AGM – February 29 and March 1st 2024

Planning is underway. Foodcyclor and Chantelle Bryson have confirmed they will be presenting.

The group voted that the Michael Lewis topic will be “Leadership in changing times”. See below for description

Leadership in changing times

It is said that it is changing and challenging times that leadership most keenly felt and needed. It requires all leaders to develop not only a plan but to have a leadership strategy and approach that best facilitates the process of planning change and implementing latest ideas and programs. For some change is viewed an opportunity and a challenge that is taken on with a positive and even adoptive attitude. For other change is viewed as another mountain that must be climbed and it is particularly unwanted and resisted if there has already been a lot of change. The key is to change management from a leadership perspective – having and transferring that vision and being keenly aware of all its short and long-term benefits. This workshop discusses the impact change in depth, selective vs. imposed change, the attraction of predictability. We’ll also discuss why some people willingly look at change as something to accept and why others are hesitant and resist. Finally, we’ll look at the seven import steps in leading people through change and as a bonus module we’ll talk about keys to employee engagement.

Additions:

- December meeting location:

Group approves meeting at the legion in Nipigon to view the space where the AGM & Conference will be held. Present convention committee members suggest to have a planning meeting before or after the Board meeting on site that day. Nipigon will be sponsoring lunch!! Board agrees to cost of \$125 for the Club Room meeting space on December 16th (The legion has offered a 50% discount in recognition that we will be having a larger event in 2024).

- Dorion wind farm tour for TBDML 2024 in-person meeting:

Reeve Beatty (Dorion) suggested having one of our in-person meetings be a tour of the wind farm and request Enbridge to sponsor lunch in 2024. Board approves, ED will follow-up accordingly.

- EMS Concerns:

Mayor Robinson (Red Rock) brought forward significant concerns regarding EMS calls to support other communities, leaving home base with no resources. Shared a recent Code Black experience wherein multiple bases were required to respond. Multiple bases only have first response every 4 days, Schreiber didn't have any. Weekly Red Rock and Nipigon are being called to Thunder Bay. It was also acknowledged that while there may be less accidents happening on our highways, there are more deaths. Availability of first response is likely a contributing factor. Councillor Pasqualino (Thunder Bay) also noted that it's important to give the skills back to the people involved in the hands-on work (for example, are Volunteer Fire Fighters best used to respond to medical calls?).

Group requesting stats on how often communities first responders are responding to other communities. Board requests that ED write to Shane Muir (SNEMS Chief) and request stats as well as invite to In-person meeting in December detailed overview of the last 6 months up to November as well as present at the 2024 Conference.

MOTION

Moved by: Reeve Beatty (Dorion)

Seconded by: Councillor Crane (O'Connor)

10. Correspondence

- **CORRESPONDENCE A – Articles & websites shared by Iain Angus IESO:**

[Federal net-zero electricity regulations will permit some natural gas power generation | CBC News](#)

[Local News and Northern Ontario Business Listing For Ontario Canada - Northern Ontario Business](#)

CORRESPONDENCE A1 – Province Launches Plan to Power Ontario's Growth (attachment)

CORRESPONDENCE A2 – Regional Planning Process Review (attachment)

CORRESPONDENCE A3 – The Governments of Ontario and Quebec Support New Electricity Trade Agreement (attachment)

CORRESPONDENCE A4 – Seeking Feedback on Ministry of Natural Resources and Forestry proposals under Ontario's Invasive Species Act, 2015 (attachment)

CORRESPONDENCE A5 – Hydro One with the support of nine First Nation partners seeks approval to construct Waasigan Transmission Line Project from the Ontario Energy Board (attachment)

CORRESPONDENCE A6 – East-West Tie Newsletter Summer 2023 (attachment)

CORRESPONDENCE A7 – Waasigan Transmission Line Letter from Common Voice (attachment)

CORRESPONDENCE A8 – Letter to IESO from Ministry of Energy (attachment)

CORRESPONDENCE A9 - All Licensed Electricity Distributors All Participants in Consultation Process EB-2019-0207 Other Interested Parties (attachment)

- CORRESPONDENCE B – Sharing Northern Policy Institute (NPI) website:

Northern Policy Institute - Evidence-based solutions, for and from Northern Ontario

They also have a quarterly “Magnetic North” newsletter that can be subscribed to by email

- CORRESPONDENCE C1 & C2 – NOMA Delegation packages (attachments)

11. Committee Reports

- NOMA Reps:

A written update from NOMA ED was shared. Mayor Dumas (Marathon) gave update on work with NOMA including their strategic plan intern who is doing well. There will be a meeting in Thunder Bay on the 26th to discuss results from AMO. They are also working with NOSM to discuss retention of trained staff.

12. Discussion

Has anyone experienced a difficult tax levy increase in their career as an Elected Official? If so, how did you make it through the difficult decision?

Some suggestions from the group included:

- Public Meetings
- Local Improvement Tax
- Accommodation Tax for any stays under 30 days (money goes back into tourism since it comes from tourism)

Discussed homelessness in Thunder Bay – ideas such as KOA-type campground set-ups, utilizing the existing LPH building, shelter systems. However, it was also discussed that there are some people living on the street that do not prefer shared living spaces in case conflict arises – they want to retain their ability to move as they please.

13. Adjournment:

The board meeting was adjourned at 1:33PM.

14. Next Meeting

The next board meeting will be held **VIRTUALLY**
Wednesday October 18 from 5:00-6:30
Meeting materials to be provided within a week of the meeting date



Thunder Bay District Municipal League

**Board Meeting
MINUTES
October 18, 2023**

1. Call to Order

The meeting was called to order at 5:02 PM

2. Approval of the Agenda

MOTION

Moved by: Councillor Johnson (Terrace Bay)

Seconded by: Mayor Moffat (Manitouwadge)

THAT the agenda for the October 18th, 2023 meeting be approved as amended with date correction.

3. Approval of the Minutes of the Previous Meeting: September 16th, 2023

MOTION

Moved by: Councillor Crane (O'Connor)

Seconded by: Councillor McGrath (Schreiber)

THAT the minutes of the previous board meeting held IN-PERSON on September 16th, 2023 be approved with amendments to section 9.

4. Deputation

None.

5. Business Arising from the Minutes

CIBC:

ED provided update. Will meet with CIBC in November to discuss HISA vs. GIC rates.

District Tax Rate Increases:

ED provided draft chart of Municipal levy increases within the District. Nipigon shared their tax rate and levy to add to the missing information on the chart. Will prepare better imaging/graphical representation for a later meeting.

6. Financial Matters

NOMA Conference Sponsorship:

ED to discuss with NOMA ED whether our sponsorship for their 2024 meeting could potentially be reviewed given our revenue vs. expenses for the year.

Additional financial updates:

Will be brought forward post-CIBC follow-up.

7. Ongoing Business

2024 Conference & AGM:

It was suggested that ED reach out to all Municipalities and Organizations ahead of time to predetermine how many people plan to be attending from each in order to assist in planning.

It was also suggested that sponsorship inquiries are also made to the Municipalities and Organizations at the same time. Councillor Swarek suggested White River Forest Products and a Broadband Company from White River be approached for sponsorship. The ED has been directed to circulate the sponsorship information soon.

Mayor Kukko (Nipigon) provided update regarding staff person appointed to assist ED with planning.

Meeting with the Convention Committee will be Sunday October 29 @ 1030AM, Mayor Kukko (Nipigon) will be in attendance.

8. New Business

No new business was shared.

9. Upcoming Business

No other upcoming business other than the conference and AGM which were discussed previously.

10. Correspondence

None.

11. Committee Reports

- **NOMA:**

ED provided debrief from NOMA/Leagues meeting and discussed the Northwestern Ontario Growth Plan focus group which is seeking representatives with a background in economic planning or one of the areas being covered in the plan (Agriculture, Labour, Housing, etc)

Mayor Dumas (Marathon) and Councillor Johnson (Terrace Bay) debriefed on the Caribou workshop that was attended.

- **Convention Committee:**

Briefly discussed upcoming topics for Agenda and then determined that a more fulsome update would be provided after the Committee Meets October 29.

12. Discussion:

No additional discussion

13. Adjournment:

The meeting was adjourned at 5:24PM

Moved by: Councillor Swarek (White River)

Seconded by: Councillor Johnson (Terrace Bay)

14. Next Meeting

The next board meeting will be held **VIRTUALLY**
Wednesday November 15 from 5:00-6:30
Meeting materials to be provided within a week of the meeting date



Update from the Board

TBDSSAB Board Newsletter | November 15, 2023

Message from the Chair 1

Next Meeting 2

Spotlight: Homelessness Prevention Efforts 3

Board Reports: October 19, 2023 4

Feedback 5

Message from the Chair

Please find below the latest issue of Update from The Board, the monthly newsletter from the Board of Directors of The District of Thunder Bay Social Services Administration Board.

Please circulate to members of your respective Municipal Councils and Local Roads Boards.

The purpose of this newsletter is to keep our municipal stakeholders informed about TBDSSAB activities by providing an overview of TBDSSAB Board information and reports following all monthly meetings.

Some highlights from October:

- At the October 19 Board meeting, the Board was presented with the results of the 2023 Ontario Works Client Satisfaction Survey. We applaud Administration and program staff for the high satisfaction levels. Thank you for all that you do. A link to this report is included in the Board Reports in this newsletter.

- The Board was also presented with a budget context presentation by Administration, in preparation for 2024. With 11 new Board members this year, this presentation was appreciated by all. The proposed budget for 2024 will be presented at the November meeting for the Board's review. The revised draft budget, incorporating any changes made following the Board's review, will be presented by Administration for approval in December.

Thank you,

Meghan Chomut

Vice-Chair, TBDSSAB

This edition of Update from the Board covers TBDSSAB's regular monthly meeting in **October 2023**, as well as key initiatives taking place in this time span.

Our aim is to provide an overview of TBDSSAB Board information and reports in a timely manner following all monthly meetings.

Next Meeting

The next Board meeting will be held:

- **Thursday November 16, 2023 at 10:00am – Budget Presentation**

The Board meeting is scheduled to take place in person. For more information, please visit the [Board Meetings page](#) on our website.

Spotlight: Homelessness Prevention Efforts

Over the past few years, homelessness has become more visible throughout the District of Thunder Bay. And with winter fast approaching, we are particularly concerned about unhoused individuals who are sleeping rough.

The “encampment” situation in the City of Thunder Bay has been well documented, however, it is incumbent upon us to note that there are people living unhoused in other communities in the TBDSSAB service area. TBDSSAB Outreach staff have been visiting our communities to offer support to unhoused individuals. A new Homelessness Prevention Program Data Analyst position was introduced this summer and will be supporting staff and community partners to enumerate homelessness more accurately throughout the district.

Any statistical count related to homelessness in our district is, at this time, an approximation based on the data that is available to us and observations made by staff and community partners.

Here is a snapshot as of the end of September 2023:

- There are 1,315 applicants on TBDSSAB’s waitlist for a rent-geared-to-income unit in the District of Thunder Bay. Of that total, 31% identify as homeless, the other 69% identify as having somewhere to live.
- There are 54 people on the High Needs Homeless wait list, which prioritizes individuals who are currently unhoused. 31 people have transitioned off the HNH waitlist into housing so far in 2023.
- There are 905 individuals on the By Name list, which tracks unique individuals across the homelessness prevention service system rather than caseload at each organization.
- There are 66 people listed on the By Name list that had a last housing record of “Encampment”.
- TBDSSAB’s Transitional Outreach and Support Worker (TOSW) team has an active caseload of 191 people and has supported 469 people since 2022.

TBDSSAB's Homelessness Prevention Program (HPP) budget for 2023/24 includes almost \$3 million towards Community Outreach and Support Services, an increase of \$600,000 over 2022/23. From this, TBDSSAB has 3 full-time Transitional Outreach and Support Workers out in the community, doing outreach. We also fund community partners in their outreach and support activities, including Dilico Anishnabek Family Care, Elevate NWO, Matawa First

Nations, St. Joseph's Care Group, Lutheran Community Care and Norwest Community Health Centre.

To further our reach, **TBDSSAB is seeking Expressions of Interest (EOI) from non-profit organizations wishing to engage in Homelessness Outreach and Supportive Services within the District of Thunder Bay.** The deadline to submit an EOI is December 14, 2023. To review the full EOI package, please [visit our website](#).

Board Reports: October 19, 2023

2023 Reserve and Reserve Funds Strategy Update

Download: [RPT 2023-38](#) (PDF)

The Board was provided with the annual update to the Reserve and Reserve Funds Strategy. [Read More](#)

2023/24 Housing Portfolio Insurance Contract

Download: [RPT 2023-39](#) (PDF)

The Board was provided with the results of the 2023/24 property insurance quotation process for the TBDSSAB direct-owned housing portfolio. [Read More](#)

Process Reviews Update

Download: [RPT 2023-40](#) (PDF)

The Board was presented with an update on process reviews and their outcomes. [Read More](#)

2023 Ontario Works Client Satisfaction Survey Results

Download: [RPT 2023-41](#) (PDF)

The Board was provided with the results from the 2023 Ontario Works (OW) Client Satisfaction Survey. [Read More](#)

Update on the Attainment of TBDSSAB's Service Level Standards

Download: [RPT 2023-42 \(PDF\)](#)

The Board was provided with information regarding the Service Level Standards (SLS) established by the province for community housing and identify strategies to meet these standards. [Read More](#)

Board reports for past meetings are available on our website:
<https://www.tbdssab.ca/board/reports>

Feedback

We appreciate feedback and comments regarding the content of this newsletter.

Contact: Carole Lem, Communications & Engagement Officer

E: Carole.Lem@tbdssab.ca T: 807-766-4219



Thunder Bay District Health Unit Board of Health Meeting Minutes

MINUTES OF THE MEETING: OCTOBER 18, 2023
TIME OF MEETING: 1:00 PM
PLACE OF MEETING: FIRST FLOOR BOARDROOM /
VIDEOCONFERENCE
CHAIR: MR. DON SMITH

BOARD MEMBERS PRESENT:

Mr. Grant Arnold
Ms. Cindy Brand
Ms. Kasey Etreni
Mr. James McPherson
Mr. Allan Mihalcin
Mr. Jim Moffat
Ms. Donna Peacock
Mr. Don Smith
Mr. Todd Wheeler

REGRETS:

Ms. Lucy Belanger
Mr. Paul Malashewski
Ms. Kristine Thompson

ABSENT:

Dr. Mark Thibert

ADMINISTRATION PRESENT:

Dr. Janet DeMille, Medical Officer of Health and
Chief Executive Officer
Mr. Dan Hrychuk, Director – Corporate Services
Ms. Diana Gowanlock, Director – Health
Protection
Ms. Shannon Robinson, Director – Health
Promotion
Ms. Dana Wilson – Associate Director of
Communications & Strategic Initiatives
Ms. Karen Battigelli - Manager - Infectious
Disease
Ms. Carolyn Wiley, Senior Public Health Nurse -
Infectious Disease and Harm Reduction
Ms. Lila McNeice, Executive Assistant and
Secretary to the Board of Health
Ms. Shelley Oleksuk, Administrative Assistant –
Health Promotion

1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT

The Chair called the meeting to order at 1:05 PM.

2. ATTENDANCE AND ANNOUNCEMENTS

The Chair presented regrets from Ms. Lucy Belanger, Mr. Paul Malashewski, and Ms. Kristine Thompson.

3. DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

4. AGENDA APPROVAL

Resolution No. 83-2023

Moved By: T. Wheeler

Seconded By: J. Moffat

"THAT the Agenda for the Regular Board of Health Meeting to be held on October 18, 2023, be approved as amended."

CARRIED

5. INFORMATION SESSION

5.1 Infectious Disease Programs Update

Ms. Karen Battigelli (Manager of Infectious Disease) introduced Ms. Carolyn Wiley (Senior Public Health Nurse - Infectious Disease and Harm Reduction) who provided a presentation to the Board of Health regarding the Thunder Bay District Health Unit's Infectious Disease Team, after which the Board provided comments.

6. MINUTES OF THE PREVIOUS MEETINGS

6.1 Thunder Bay District Board of Health

The Minutes of the Thunder Bay District Board of Health Regular and Closed Session Meeting held on September 20, 2023, were presented for approval.

Resolution No. 84-2023

Moved By: T. Wheeler

Seconded By: J. Moffat

"THAT the Minutes of the Thunder Bay District Board of Health (regular and closed session) meeting held on September 20, 2023, be approved."

CARRIED

7. MATTERS ARISING FROM THE MINUTES

Regarding agenda item 8.2 of the September 20, 2023 meeting, Ms. Kasey Etreni suggested that a copy of the Healthy Babies Healthy Children Funding Advocacy letter from TBDHU be sent to the City of Thunder Bay Intergovernmental Affairs Committee, in addition to the Minister of Children, Community and Social Services.

8. BOARD OF HEALTH (CLOSED SESSION) MEETING

The closed session portion was cancelled during the agenda review.

9. DECISIONS OF THE BOARD

9.1 General Insurance Program Renewal

Resolution No. 86-2023

Moved By: J. Moffat

Seconded By: J. McPherson

"THAT with respect to Report No. 45-2023 (Finance), we recommend that the insurance program renewal for the Thunder Bay District Health Unit from Intact Public Entities Inc., effective October 20, 2023 to October 20, 2024, at a total cost of \$154,991 (taxes extra) be approved;

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the General Insurance Program Renewal, as required."

CARRIED

9.2 Reserve and Reserve Fund Strategy

Resolution No. 87-2023

Moved By: G. Arnold

Seconded By: J. Moffat

"THAT with respect to Report No. 44-2023 (Finance), we recommend that the Board of Health approve the Reserve and Reserve fund strategy and transfers as presented:

- Any year-end municipal surplus be applied to replenish the \$10,000 withdrawal from the Program Contingency Reserve

Fund for the contribution to the Thunder Bay Drug Strategy
Community Partnership;

- Any year-end municipal surplus to a maximum of the principal contribution limit of \$500,000 be transferred to the Program Contingency Reserve Fund;
- Any amount required to maximize the Program Contingency Reserve Fund (subsequent to the transfer of any year-end municipal surplus) be transferred from the Capital Expenditures Reserve Fund to the maximum of the principal contribution limit of \$500,000.
- Any year-end surplus or deficit from the Land Development Program be transferred into or withdrawn from the Land Development Reserve Fund, respectively;

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any related administrative requirements for the Reserve and Reserve Fund strategy."

CARRIED

9.3 aPHa Fall Symposium

Resolution No. 88-2023

Moved By: Allan Mihalcin

Seconded By: J. Moffat

"THAT the following members of the Board be authorized to attend the aPHa 2023 Fall Symposium to be held virtually on November 24, 2023:

1. Mr. Jim Moffat
2. Mr. Don Smith
3. Mr. James McPherson
4. Ms. Donna Peacock
5. Ms. Cindy Brand
6. Mr. Allan Mihalcin
7. Mr. Grant Arnold
8. Ms. Kasey Etrei
9. Mr. Todd Wheeler

AND THAT the Board of Health Chair may approve additional members of the Board to attend if there are available spaces, or if a listed member is unable to attend.”

CARRIED

9.4 Strategic Planning

Resolution No. 90-2023

Moved By: G. Arnold

Seconded By: J. Moffat

“THAT with respect to report 46-2023, we recommend the Board of Health approve moving forward with a strategic plan process and that Administration proceeds as directed;

AND THAT the Board of Health assign one or two Board members to be on the Strategic Plan Committee.”

CARRIED

10. COMMUNICATIONS FOR INFORMATION

10.1 Performance Review Update

A verbal update was provided by the Chair and Vice Chair to indicate that per Policy and Procedure BH-02-16 (Performance Evaluation of the Medical Officer of Health and Chief Executive Officer) and Ontario Public Health Standards, the annual performance review of the MOH/CEO has been carried out.

10.2 Medical Officer of Health / CEO Update

Dr. J. DeMille (Medical Officer of Health and Chief Executive Officer) provided a presentation to the Board of Health regarding provincial policy direction and Strengthening Public Health as it relates to the Thunder Bay District Health Unit.

11. NEXT MEETING

The next meeting is scheduled for November 15, 2023.

12. ADJOURNMENT

Resolution No. 89-2023

Moved By: J. Moffat

Seconded By: J. McPherson

“THAT the Board of Health meeting held on October 18, 2023, be adjourned at 2:36 PM.”

CARRIED



**NORTHERN ONTARIO
FIREFIGHTERS
CURLING
ASSOCIATION**



October 24, 2023

Dear Sponsor

The 62nd Annual Northern Ontario Fire Fighters Curling play downs will be held in Thunder Bay Ontario, from January 11-14, 2024. The winning team will represent Northern Ontario and advance to the 62nd Annual National Canadian Fire Fighters, Curling Championships in support of The Muscular Dystrophy Association to be held March 15th to March 24th in Moosomin, Saskatchewan

We are looking for your support by donating any draw prizes, which would assist in the cost of sending the Provincial Champions to this worthy event. Approximately 20 teams from around Northern Ontario will be participating in the playdowns. Draw prizes that are donated would be greatly appreciated and will be displayed with your business logo or your business card if provided at the event.

Thank you for supporting Northern Ontario Fire Fighters Curling

Sincerely,

Nipigon Fire Department
2024 Northern Ontario Fire Fighters Curling Association

NOFFCA CHAIR
Ian Brennen
Nipigon Fire Department

Nipigon, ON

or

NOFFCA DIRECTOR/PRESIDENT

Dan Jackson
504 Egan Street
Thunder Bay, ON
P7A-2X5
344-6123

djjacks11@gmail.com

November 24, 2023

Darquise Robinson
Mayor
Township of Red Rock
Box 447, 42 Salls St.
Red Rock, ON P0T 2P0

Dear Mayor Robinson:

RE: LAS Natural Gas Program – 2021-22 Period Reserve Fund Rebate and HST reporting

LAS is pleased to announce a rebate to all LAS Natural Gas Program members. The amount being rebated back to your municipality is **\$807.25**.

This amount represents your municipality's share of the \$750,000 reserve fund surplus being returned to participants enrolled in the LAS Natural Gas Program during the November 1, 2021 - October 31, 2022 program year. The rebate is based on actual consumption data and is being shared proportionately amongst all program participants.

The LAS Natural Gas program is structured in a way to provide price stability for participants, as well as protection in uncertain markets. In years when the market is relatively stable, rebates to municipalities are possible. It is important to note though that as the natural gas market experiences volatility, as it is currently, combined with the impact of prolonged periods of extreme cold in the winter it may not always be possible to provide a rebate. Nonetheless, LAS' goal remains price stability for participants.

In addition to the rebate, a reconciliation of accounts will be emailed to the program contact separately from LAS. This reconciliation is intended for the recording and reporting of HST in relation to the supply and consumption of Natural Gas for the contract year. The supporting instructions and explanation are attached as **Appendix A** to this communication.

We look forward to your continued involvement in this valuable program. Should you have any questions please contact Jason Hagan, LAS Program Manager at ext. 320 or at jhagan@amo.on.ca.

Sincerely,



Judy Dezell Director

CC: Mark Figliomeni, CAO/Clerk/Treasurer

Appendix A: Reconciliation of Accounts

For a particular contract year, a Municipality could either have claimed it paid too little or claimed it paid too much tax. Therefore, the municipality may have under claimed or over claimed their rebate/ITC.

The Municipality would be responsible for making the adjustment on its GST/HST rebate application or return.

The Municipality:

- Would claim an additional rebate/credit; or
- Would report an over claimed rebate/credit and have a liability.

The following sample outlines the details that support the refund including consumption, refund, GST, HST and Net Refund amounts.

GROUP ID	OLD FACILITY ID	UTILITY ACCOUNT NAME	UTILITY SERVICE ADDRESS	ACCOUNT NUMBER	ACCOUNT CONSUMPTION	REFUND	GST	HST	NET REFUND
M18	3018	MUNICIPALITY	Municipal Address	XXXXXXXXXX	780,498	\$ 2,088.23	\$ (39.39)	\$ 122.97	\$ 2,171.81
M18	3018	MUNICIPALITY	Municipal Address	XXXXXXXXXX	3,211	\$ 8.59	\$ (38.59)	\$ 120.30	\$ 90.30
M18	3018	MUNICIPALITY	Municipal Address	XXXXXXXXXX	4,408	\$ 11.79	\$ (33.32)	\$ 103.89	\$ 82.36
M18	3018	MUNICIPALITY	Municipal Address	XXXXXXXXXX	3,970	\$ 10.61	\$ (0.98)	\$ 3.00	\$ 12.63
Total					5,632,556	\$15,069.94	\$ (16,474.17)	\$ 51,404.23	\$50,000.00

Recommended accounting entries as follow for the above example:

Cash	\$ 50,000.00 (debit)
HST Payable	\$ 51,404.23 (credit)
GST Payable	\$ 16,474.17 (debit)
Rebate Revenue	\$ 15,069.94 (credit)



Representing the Districts of Kenora, Rainy River and Thunder Bay
P.O. Box 19308, Thunder Bay, ON P7B 6T5
www.noma.on.ca
p. 807.683.6662 e. admin@noma.on.ca

November 20, 2023

MPP Guy Bourgouin
Room 329, Main Legislative Building
Queen's Park
Toronto, ON, M7A 1A5
Via Email: GBourgouin-QP@ndp.on.ca

Dear Mr. Guy Bourgouin,

On behalf of the Northwestern Ontario Municipal Association (NOMA) please receive this letter as support for your private member's bill that would make it illegal for a vehicle to pass on the left side of a lane when it is marked with two solid yellow lines.

This will prevent vehicles, including heavy trucks, from passing or attempting to pass on the left when the left lane is in the opposite direction. This is currently a recommendation by law but is not prohibited. There is therefore no penalty for drivers who perform this dangerous maneuver.

Highway safety in Northern Ontario is of utmost importance for our member municipalities. Highway 11 and 17 is a main highway through the Northern Ontario and safety concerns have grown as more fatal accidents are being experienced each year.

We support this bill as we believe it will enhance the safety on Northern highways.

If you have any questions, please do not hesitate to reach out.

Sincerely,

A handwritten signature in black ink that reads "Wendy Landry".

Wendy Landry, President, NOMA
Mayor, Municipality of Shuniah

Cc:

MPP Greg Rickford (Kenora – Rainy River), Greg.Rickford@pc.ola.org
MPP Kevin Holland (Thunder Bay-Atikokan) Kevin.Holland@pc.ola.org
MPP Lise Vaugeois (Thunder Bay - Superior North) LVaugeois-QP@ndp.on.ca

**The Corporation of the Township of Red Rock
Public Works Dept. Report**

Date: December 12th, 2023
To: Mayor and Council
Subject: Public Works Dept. Council Report
Submitted by: Blair Westerman - Director of Operations

BACKGROUND:

TIME PERIOD: November 15th to December 12th, 2023

DISCUSSION:

This report is for information only and provides Council with an update on the activities within the following departments: Water Distribution, Wastewater Collection, Recreation Center, Marina & Public Works.

Please feel free to ask any questions that you may have.

SUMMARY OF ACTIVITY:

Water Distribution:

1. Winter Hydrant Checks were done the week of December 4th. No further work was performed in the distribution system over this reporting period.

Wastewater Collection:

1. There were no alarms related to either lift station over the course of this reporting period.

Recreation Center:

1. Northern Sheet Metal has now completed both sections of roof, the Curling Club section and the Brompton entrance.
2. New panic hardware has been installed for two of the entrance doors at the Brompton Entrance.
3. Renovations are undergoing from renters in the Curling Lounge. Staff have been aiding with removal of storage of unwanted items. The new partitioned rooms in this area will require a handful of fire sprinklers to be relocated to meet building code specifications. Vipond has been contacted to quote this work.
4. Staff responded to one ice plant mechanical alarm on Nov 26th. The alarm condition was created after the condenser fan froze on the roof of the plant room,

breaking the drive belts. The belts were replaced with spares and the plant resumed operation.

Marina Center & Park:

1. PWs staff is performing daily building checks through the work week since closing.
2. Snow plowing and road maintenance for Marina Park will be conducted on a priority basis throughout the winter months.

General:

1. Winter road maintenance has been a priority for the Public Works Dept. over much of this reporting period, especially with the use of the Exit Road during the Bridge #1. closure. The use of the Exit Road has worked out well, judging from discussion with bus drivers, and regular commuters to the community, deliveries have not been an issue. There were little to no complaints received by the Dept. in regards to the temporary usage, residents adapted well and drove with road conditions in mind.
2. The first phase of Bridge #1 repair work is complete and went well despite some additional work that came up unexpectedly. The contractor is now preparing to move to the south end of bridge to address damaged pile caps. This work will involve periodic bridge closures through the week of Dec 18th.
3. The 2011 International Garbage Truck is back in service after undergoing repairs for Annual Inspection. The truck is being shared with Nipigon, as their garbage truck is now getting its Annual Inspection performed.
4. Over-All Electric was in town on November 30th to hang Christmas wreaths and remove Memorial Banners.
5. The 2011 GMC Sierra underwent service work to repair front end issues, mainly ball-joint and control arm replacement.
6. PW's staff will be participating in "Working at Heights" training along with Nipigon Twp. employees on December 11th. Nipigon is hosting this training at their Community Center.
7. The Public Works Department would like to extend Happy Holiday Wishes to fellow staff members, Council, community, and the Nipigon Public Works Dept.

Blair Westerman

Submitted by

Mark Figliomeni

Approved by:

**The Corporation of the Township of Red Rock
Fire Chief Report**

Date: December 12, 2023
To: Mayor and Council
Subject: Chief Fire Official Report
Submitted by: Ryan Pitre Chief Fire Official

BACKGROUND:

October 1, 2023 – November 30, 2023

DISCUSSION:

This report is for information only and provides Council with an update on the activities within the office of the Chief Fire Official.

Please feel free to ask any questions that you may have and reach out at any time.

SUMMARY OF ACTIVITY:

- Mail, Email, Phone Calls, Training and responding to emergencies
- Vehicle/Equipment and hall monthly maintenance.
- Monitoring the weekly Duty Crew and making sure all equipment is in good working order and ready to go at all times
- Attended 2 officer's meetings
- Discussions with other Fire Chief's in the area regarding joint training
- Approved training schedule created by Captain Flanagan for the next couple of months to meet the requirements of our E&R Bylaw
- Obtain quotes for the 2024 budget process
- Continue conversations with my OFMEM Advisor regarding the new mandatory requirements and other new requirements coming into effect for the fire service
- On going updating of Fire Dept Operational Guidelines and implementing new guidelines pertaining to the Fire Service in Red Rock
- Discussions with fire dispatch to discuss changes and arranging to take a trip down to Sudbury and see how their operation works
- Continue working on a 5yr & 10yr capital plan for the fire department
- Troubleshoot and arrange for equipment/rescue van to get repaired due to mechanical issues – Van has been repaired at J's Garage and is back in service
- Completed the 2024 proposed capital and operational budget – submitted to the CAO.
- Updated fire dept members files
- Setting up virtual training for members of the Fire Dept – slated to start in April of 2024
- Pumper #1 was taken to Seppo's to get an exhaust leak repaired
- Meet with CAO to discuss Fire Dept operations

- Applied for RRVFD to be the hub for in-class training courses – this would be open to other volunteer Fire Departments in the area
- Applied for RRVFD to host the live fire mobile training unit in 2024

Fire Chiefs Official Hour to date as of November 30, 2023 - 468

MONTHLY TRAINING:

October 2, 2023

PPE Inventory and Inspection - 18 Members

October 4-5 & 11-12, 2023 (Total of 40 classroom hours)

First Responder Course - 7 Members

This course teaches the patient assessment model, cardiopulmonary resuscitation, hemorrhage control, and care for a variety of acute and chronic conditions. Participants were engaged in dynamic training techniques including video, media presentations, skills demonstrations, practice sessions, discussions and scenarios based on real-life situations. Each participant was required to successfully demonstrate the require skills, minimum 75% mark for written/closed book/knowledge evaluation, successfully complete two evaluated scenarios (medical & trauma), as well as attend and participate in 100% of the course.

**** At this time I would like to highlight the significant accomplishments of these 7 members – I am pleased to announce that 6 members of the RRVFD are now certified in First Responder and 1 member, Captain Graham Hettrick, has successfully qualified as a certified trainer for the First Responder Course. ****

October 16, 2023

Meeting - 16 Members

October 30, 2023

Compressor - 14 Members

November 6, 2023

Fire Extinguishers - 13 Members

November 13, 2023

Meeting - 13 Members

November 20, 2023

Hydrants and Hose Streams - 17 Members

November 27, 2023

Communications - 12 Members

Call Outs

There were 4 calls for service this reporting period

Total Calls to Date - 20

DIRECTION / DISCUSSION / UPDATES:

Verbal update will be provided.

RECOMENDATIONS

N/A

ATTACHMENTS:

N/A



**The Corporation of the Township of Red Rock
Community Development Office Report**

Date: November 20, 2023

To: Mayor and Council

Subject: Community Development Office Council Report

Submitted by: Ashley Davis, Community Development Officer

BACKGROUND:

November 14, 2023 – December 6, 2023

DISCUSSION:

This report is for information only and provides Council with an update on the activities within the office of Community Development Officer.

Please feel free to ask any questions that you may have.

SUMMARY OF ACTIVITY:

- 1) ICIP Culture – Recreation Centre Rehabilitation Project – Continuing work with JML Engineering – roofing portion over Brompton Entrance completed. Remainder of work to be re-tendered in January with project award at end of February/early March with work expected to begin early-mid April 2024.
- 2) Active Transportation Fund – Draft Plan currently under review. Final version of the plan will be presented to Council on January 15th for final approval.
- 3) ICIP COVID Resiliency – work completed by Northern Sheet Metal out of Thunder Bay. I am currently working on project close out reporting and claims. The Township was awarded \$100,000 through the Provincial and Federal Governments to complete roofing work on Roof #2 over the ice plant room. Engineering and construction work was completed for a total cost of approximately \$104,000 + HST. With the Township covering the non-refunded HST, the total cost to the Township is approximately \$5,800.00.
- 4) Community Interpretation Plan –Draft Foundations Report received and currently under review.
- 5) ICIP Green – Brompton, Stadler, Frost, Newton Water and Wastewater Rehabilitation and Replacement Project – project complete with final reporting and claims submitted to the funders. The Township was awarded 73.33% up to \$2,056,906.50 of eligible expenses up to \$2,805,000.00 and the Township responsible for 26.67% and any cost over runs. The Total cost of the project (not including HST) was \$2,809,364.34, or an additional \$4,364.34. Including HST, the cost was \$3,174,581.70. The total cost to the Township of Red Rock came to \$803,066.62 after the HST rebate. Upon completion, a

total of 1km of water main infrastructure was either replaced or rehabilitated: 490m of watermain was relined with cement mortar along Stadler Ave., Frost St., and Newton Ave.; 344.5m of watermain replaced along Brompton Rd.; 147m of new watermain installed reducing the length of the watermain dead end on Brompton Rd to 150m from over 400m; 5 hydrants were replaced and 31 water service connections along Brompton Rd. and Rouse St. were replaced. A total of 335.5m of sanitary sewer line was replaced along Brompton Rd, 7 manholes were replaced, 31 sanitary sewer service lines were replaced, and the bleeder shed at the Brompton Rd dead end was connected to the sanitary sewer system. 389.5m of storm sewer lines were replaced, and 16 manholes or catch basins were replaced/installed. The project area received new curbs, gutters and paving, as well as the new gravel and leveling along the easement connecting Brompton Rd. to the Escape Road. The additional expenses associated with the manhole replacement at the corner of Stadler and Rouse and the additional paving work along Stadler account for the additional \$4,300 over budget. Overall the project was a success and feedback from residents in the project area has been positive with regards to water quality.

- 6) NOHFC Rural Enhancement Stream - project awarded and announced. Work completed and ice plant startup completed. Currently working on project documentation and reporting with funders.
- 7) Nextbridge Community Investment – applied for \$5,000 towards new folding resin/plastic tables for the Recreation Centre and community events, as well as 4 skate assists for those learning how to skate or with reduced balance.
- 8) Community Emergency Preparedness Grant – Emergency Management Ontario – applied for 2 large format maps, satellite phones and 2-way radios, and an automatic backup generator for the Fire Hall to ensure communications capability during emergencies. The program funds 100% up to \$50,000. The application was for \$48,000.
- 9) Ontario Trillium Foundation Capital Stream application – Gymnasium Floor – did not receive funding – had a meeting with OTF staff regarding the application. Identified changes for resubmitting an application for March 6, 2024. 100% funded.
- 10) Working with the Nipigon District Memorial Hospital, Nipigon Doctors Group, and the Township of Nipigon on a Physician Recruitment Package.
- 11) Assisting Superior Country, the Lake Superior North Shore Tourism Project and Forrest Consulting on a Boater Plan for the North Shore.
- 12) Working on summer student funding applications through Provincial and Federal governments
- 13) NORDS – Bridge 1 Repair – Managing budget, project documents and reporting to funders.
- 14) Attended the Lake Superior National Marine Conservation Area Interim Liaison Committee meeting in Nipigon – NMCA updates, new staff, partnership opportunities
- 15) Working with regional Cruise organizations to determine appropriate fees for cruise. A recommendation to charge \$20/person as a disembarkment fee and a security fee of \$2,000 to provide a certified Occasional Use Marine Facility suitable to receive the tenders from the cruise ships, and secure docking area limited to cruise ship guests and crew. Fees billed to regional excursion organizers who in turn bill the cruise ship, or bill the cruise ship directly.
- 16) Attended regional trails meetings

- 17) Strategic Plan Implementation – continuing to monitor progress and work on components. See attached.
- 18) Participating in webinars pertaining to various funding streams and professional development
- 19) Continuing with required reporting and claim submissions on all active projects
- 20) Continued communication and collaboration with local and regional organizations for partnership opportunities, provide input and stakeholder relations.
- 21) Review previous reports for supporting documentation for current and future funding opportunities and attend webinars and information sessions on current funding opportunities to determine eligibility and feasibility (if the Township has the required data or reports demonstrating need for projects)
- 22) Continuing to prepare documentation, research various component costs for projects and RFP's, provide status reports to funders, submit claims to funders for expenses related to projects, monitor project timelines and budgets and final reporting to funders for completed projects.

MONITORING SITUATIONS:

- 1) Golden Club Van – providing support as needed
- 2) Red Rock Historical Society Digitization Project – providing support as needed.
- 3) Joint Community Safety and Wellbeing Plan – waiting on new Councillor from RRIB to be appointed the portfolio; updating draft with feedback from SOLGEN
- 4) Waiting for approval for Celebrate Canada – spring 2024

DIRECTION / DISCUSSION / UPDATES:

- 1) N/A

ATTACHMENTS:

- 1) Strategic Plan Action Item Update

Ashley Davis
Submitted by

Mark Figliomeni
Approved by:

TOWNSHIP OF RED ROCK

10 Year Community Development Strategic Plan – Status Update – May 2023

Goal 1: Sustainably grow the population to continue to maintain the viability of Red Rock.



Goal 1:

Sustainably grow the population to continue to maintain the viability of Red Rock.

The challenge of having an aging and declining population is the strong potential for economic decline (i.e., business closures), reduced amenities (i.e., school closures), and decreased tax base (i.e., reduced services, crumbling infrastructure). With moderate population growth, Red Rock will continue to be a sustainable community and flourish with vitality and vibrancy.

ACTION	LEAD / FACILITATE	SUPPORT	ESTIMATED RESOURCES REQUIRED	CURRENT STATUS AND NOTES	TIMING
OBJECTIVE: To attract an increased number of housing opportunities for seniors, singles and families to live.					
1	Complete an inventory of available houses and lots by identifying vacant serviced and unserviced lots. This will allow prospective developers and homebuyers to easily identify locations for residential building opportunities.	Township of Red Rock	Staff time	<ul style="list-style-type: none"> Inventory completed 	Immediate (2022) and keep updated on an ongoing basis
2	Where feasible, service residential building lots that are currently unserviced to be more enticing for new residential development.	Township of Red Rock		<ul style="list-style-type: none"> Vacant lots serviced 	Mid term (2026-2028)
3	Address the current lack of seniors' living facilities by researching the possibility of attracting an investor to build a seniors' living centre; and provide information on how residents could make their current homes more senior-friendly in order to allow them to stay in their homes for longer.	Township of Red Rock		<ul style="list-style-type: none"> Information distributed on making homes more senior-friendly 	Long term

TOWNSHIP OF RED ROCK

10 Year Community Development Strategic Plan – Status Update – May 2023

Goal 1: Sustainably grow the population to continue to maintain the viability of Red Rock.



ACTION		LEAD / FACILITATE	SUPPORT	ESTIMATED RESOURCES REQUIRED	CURRENT STATUS AND NOTES	TIMING
4	Assess current bylaws to determine if any can be amended to be more supportive of residential development.	Township of Red Rock	•	Staff time	• Currently under review	Short term (2023-2025)
OBJECTIVE: To develop Red Rock's attractiveness in an effort to encourage families to move to Red Rock.						
1	Develop programming for the community centre to make the best use of the space while increasing revenues for the community centre. Have a staff person in place to be responsible for the management and programming of the community centre.	Township of Red Rock	•	Staff time	• Programming organized by municipal staff in partnership with local volunteers	Short term (2023-2025)
2	Improve community outreach to better inform residents on what is taking place locally for residents to participate in.	Township of Red Rock	•	Staff time	• Notice Boards, monthly newsletters, social media, website calendar	
3	Investigate the provincial policies around the new \$10/day daycare and determine how this initiative could be used to increase the number of daycare positions available in Red Rock.	Township of Red Rock	•	Staff time	•	Mid term (2026-2028)
4	Complete an information piece that markets the Township and highlights its assets to attract new residents.	Township of Red Rock	•		• CDO currently working on a package focused on physician recruitment	Short term

TOWNSHIP OF RED ROCK

10 Year Community Development Strategic Plan – Status Update – May 2023

Goal 1: Sustainably grow the population to continue to maintain the viability of Red Rock.



ACTION	LEAD / FACILITATE	SUPPORT	ESTIMATED RESOURCES REQUIRED	CURRENT STATUS AND NOTES	TIMING
OBJECTIVE: To improve internet connectivity in Red Rock.					
1	Continue to work with local internet providers to improve internet connectivity to all homes and businesses in Red Rock.	Township of Red Rock	Local internet providers	•	Immediate (2022) and ongoing
2	Review opportunities to bring stronger Wi-Fi access to various locations in Red Rock and communicate where these Wi-Fi sites are located.	Township of Red Rock	Staff time	• Faster internet at Marina Interpretive Centre with stronger wi-fi signal for public outside building	Short term (2023-2025)

TOWNSHIP OF RED ROCK
10 Year Community Development Strategic Plan



GOAL 2: Sustainably grow the local economy to support residents and tourists/visitors.

Goal 2:
Sustainably grow the local economy to support residents and tourists/visitors.

A strong local economy, even in a small community, supports and strengthens the community. Without small businesses and entrepreneurs, local economies would not be able to function. Small business keeps local money local, provides local employment, boosts the tax base for the Township and keeps taxes lower for residents. Small business also brings money in from outside of Red Rock and helps to build a sense of community by having direct ties to the residents.

ACTION	LEAD / FACILITATE	SUPPORT	ESTIMATED RESOURCES REQUIRED	STEPS TO COMPLETING THE ACTION	TIMING	
OBJECTIVE: To increase the number of businesses in Red Rock while helping retain the existing businesses.						
1	Examine the ability to provide opportunities for local businesses that are struggling to support their business and connect them with regional support services that are available.	Township of Red Rock	Regional Business Support Services	Staff time		
2	Develop a list of Red Rock businesses, keep the list current and provide this list in accessible locations to residents and visitors.	Township of Red Rock		Staff time	•	Short term (2023-2025)
3	Work with local businesses to develop a 'shop local' campaign that encourages locals to support business in Red Rock.	Township of Red Rock	Local businesses		•	Short term (2023-2025)
4	Ensure that all Township publications (i.e., community profile) and the	Township of Red Rock			• Recent Township publications are up to date and available on	Immediate (2022) and ongoing

TOWNSHIP OF RED ROCK
10 Year Community Development Strategic Plan

GOAL 2: Sustainably grow the local economy to support residents and tourists/visitors.



ACTION		LEAD / FACILITATE	SUPPORT	ESTIMATED RESOURCES REQUIRED	STEPS TO COMPLETING THE ACTION	TIMING
	Township website have current information and data available.				website. Website content to be under review.	
5	Complete a target market analysis to best understand the types of business/industry that could be attracted to Red Rock.	Township of Red Rock	Consultant		•	Long term (2029-2031)
OBJECTIVE: To continue to improve the aesthetics of Red Rock to make it an attractive location to do business.						
1	Ensure that property standards bylaws are enforced.	Township of Red Rock	• Ongoing			Immediate (2022) and ongoing
2	Continue to support the volunteer 'beautification committee'.	Beautification Committee	Township of Red Rock		• Ongoing	Immediate (2022) and ongoing
3	Encourage local businesses to beautify their storefronts.	Local businesses	Township of Red Rock			Short term (2023-2025)
OBJECTIVE: To provide opportunities to support local entrepreneurship.						
1	Work with the school board and local entrepreneur groups to encourage and assist local students and residents to start a business in Red Rock.	Township of Red Rock	School Board Entrepreneur Groups Residents Students	Staff time	•	Short term (2023-2025)

TOWNSHIP OF RED ROCK
10 Year Community Development Strategic Plan

GOAL 2: Sustainably grow the local economy to support residents and tourists/visitors.



ACTION	LEAD / FACILITATE	SUPPORT	ESTIMATED RESOURCES REQUIRED	STEPS TO COMPLETING THE ACTION	TIMING	
OBJECTIVE: To increase tourism into Red Rock by attracting tourists/visitors to Red Rock.						
1	Initiate and implement the Red Rock RV Park Business Plan.	Township of Red Rock	•	Staff time \$5 million	•	Short term (2023-2025)
2	Working in partnership with relevant organizations to improve highway signage by determining strategic locations along the highway and developing a directional signage program for Red Rock.	Township of Red Rock	Superior Country TODS signage program		• Currently in discussions with DNO and other regional organizations to develop a wayfinding plan.	Short term (2023-2025)
3	Continuing to develop a relationship with Red Rock Indian Band and working collectively to share the Indigenous culture.	Township of Red Rock	Red Rock Indian Band		•	Immediate (2022) and ongoing
4	Develop, annually, a comprehensive list of tourism experiences in Red Rock and share this list with Superior Country and other locations that will share the information with visitors and tourists.	Township of Red Rock	Superior Country		• Completed and updated on an annual basis	Immediate (2022)
5	Complete and implement a communications plan using print, social media and electronic media to promote Red Rock's tourism assets.	Township of Red Rock	•		• components addressed in the Community Interpretation Plan	Short term (2023-2025)
6	Improve trail signage for the trail system within the Township including	Township of Red Rock	•		included as part of the ongoing Community Interpretation Plan. Funding and other partnerships available for implementation	Mid term (2026-2028)

TOWNSHIP OF RED ROCK
10 Year Community Development Strategic Plan

GOAL 2: Sustainably grow the local economy to support residents and tourists/visitors.



	ACTION	LEAD / FACILITATE	SUPPORT	ESTIMATED RESOURCES REQUIRED	STEPS TO COMPLETING THE ACTION	TIMING
	important information (i.e., the length of trails) and communicate the trail network through a mobile app, print brochure, and/or Township website.					
7	Work closely with Superior Country to support the attraction of visitors and tourists to Red Rock.	Township of Red Rock	Superior Country		<ul style="list-style-type: none"> Ongoing 	Immediate (2022) and ongoing

TOWNSHIP OF RED ROCK

10 Year Community Development Strategic Plan

GOAL 3: Continue to build a shared sense of community while maintaining its core values.



**Goal 3:
Continue to build a shared sense of community while maintaining its core values.**

As a small community in northern Ontario, the population of Red Rock is very reliant on each other, meaning the residents support, take pride in and understand the community. That is what small-town living is all about. As the population changes, the culture and the community also undergo change. Resistance to change and the unknown is often met with apprehension, yet change is inevitable.

ACTION		LEAD / FACILITATE	SUPPORT	ESTIMATED RESOURCES REQUIRED	STEPS TO COMPLETING THE ACTION	TIMING
OBJECTIVE: To develop a community identity that is consistent with the vision of the community.						
1	Building off the engagement of this strategic plan, continue to work with the community to determine one identifying logo, message and vision and use these for marketing, signage, and front-facing community messaging.	Township of Red Rock	.		<ul style="list-style-type: none"> Currently underway through the development of a Community Interpretation Plan 	Short term (2023-2025)
OBJECTIVE: To ensure that all newcomers and residents to Red Rock are informed of what is happening in the community, are welcomed to the community and have the opportunity to be engaged in the community.						
1	Support the efforts of the Welcoming Committee that reaches out to all new residents moving into Red Rock.	Welcoming Committee	Township of Red Rock			Immediate (2022) and ongoing
2	Revamp the Recreation Committee or a committee similar to the Recreation	Recreation Committee	Township of Red Rock		.	Short term (2023-2025)

TOWNSHIP OF RED ROCK
10 Year Community Development Strategic Plan

GOAL 3: Continue to build a shared sense of community while maintaining its core values.



ACTION	LEAD / FACILITATE	SUPPORT	ESTIMATED RESOURCES REQUIRED	STEPS TO COMPLETING THE ACTION	TIMING
Committee, a committee that was involved in organizing local events.					
OBJECTIVE: To better engage with the students in the schools in Red Rock and help them to be part of the community even if they do not live in Red Rock.					
1 Provide opportunities for students to volunteer on community projects to help them complete their mandatory volunteer hours (i.e., building picnic tables, painting art murals, etc.)	Township of Red Rock			<ul style="list-style-type: none"> • Volunteer hours encouraged for events such as Canada Day, Paju Mountain Run 	
2 Survey the students in the local schools, on an annual basis, regarding their needs in the community and determine the most appropriate and financially feasible projects and implement the projects.	Township of Red Rock			<ul style="list-style-type: none"> • Ongoing outreach to the elementary school as part of community consultation initiatives conducted in conjunction with various strategies and plans 	
3 Piggyback with existing partners that visit the local schools and engage with the students to determine opportunities where they can participate and become greater participants of Red Rock.	Township of Red Rock				

TOWNSHIP OF RED ROCK

10 Year Community Development Strategic Plan

GOAL 3: Continue to build a shared sense of community while maintaining its core values.



ACTION	LEAD / FACILITATE	SUPPORT	ESTIMATED RESOURCES REQUIRED	STEPS TO COMPLETING THE ACTION	TIMING
OBJECTIVE: To increase the volunteer base in the community to support the needs of the community and to tap into the expertise of the residents.					
1	Develop a central list of activities/organizations that need volunteers, including the skillsets required, and post this list in a central location (electronic and online) where residents can sign up to participate.	Township of Red Rock	•	•	
OBJECTIVE: To establish a number of informal locations for residents and visitors to congregate and connect in Red Rock.					
1	Plan and develop a leash-free dog park.	Township of Red Rock	•	•	Long term (2029-2031)
2	Work with local partners to develop a play structure that is located more centrally within the residential area.	Township of Red Rock	Local Partners	• Currently exploring funding possibilities, and discussions with local partners	Mid term (2026-2028)
3	Determine if there is an interest in a skatepark and work with residents and youth to develop and build the skatepark.	Township of Red Rock	Residents	• Interest has been identified in several community consultation initiatives. Currently working on location, initial research and funding opportunities	

TOWNSHIP OF RED ROCK
10 Year Community Development Strategic Plan

GOAL 3: Continue to build a shared sense of community while maintaining its core values.



ACTION		LEAD / FACILITATE	SUPPORT	ESTIMATED RESOURCES REQUIRED	STEPS TO COMPLETING THE ACTION	TIMING
4	Work with the high school to determine if the high school community gardens are still being used by the high school. If not being used by the high school, transition them to the residents of Red Rock. Communicate the messaging around the use of the community gardens.	Township of Red Rock	Red Rock High School Local residents		<ul style="list-style-type: none"> • Highschool has gardens at school in their court yard. • The property of the community gardens on Rankin Street was bought by the BMI group in 2023. 	Short term (2023-2025)
5	Develop an active recreation park for seniors offering activities that they can participate in (i.e., horseshoes, disc golf, etc.).	Township of Red Rock	Seniors and Seniors' groups		<ul style="list-style-type: none"> • applications in place for senior's friendly sports equipment 	Long term (2029-2031)
6	Continue to increase the number of park benches across the community.	Township of Red Rock	•		<ul style="list-style-type: none"> • Locations to be recommended as part of Active Transportation Improvement Plan currently underway 	Short term (2023-2025)
7	Continue to update the Community Centre. Establish and offer relevant programs requested by the residents and ensure that there is space available for internal and external organizations/agencies to offer their services. Raise revenues through these	Township of Red Rock	•		<ul style="list-style-type: none"> • ongoing 	Short term (2023-2025) and ongoing

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ACTION		LEAD / FACILITATE	SUPPORT	ESTIMATED RESOURCES REQUIRED	STEPS TO COMPLETING THE ACTION	TIMING
	activities to support the long-term success of the community centre.					
OBJECTIVE: To have one permanent, shared location where all services provided by local agencies can be held in the community.						
1	Provide one official location in Red Rock that is available to agencies that provide services to the community and provide regularly scheduled timeslots (i.e., travelling vets, lawyers, local social services, etc.) so that they are consistent and available for residents.	Township of Red Rock	.		<ul style="list-style-type: none"> Meeting room to be renovated as part of the Recreation Centre rehabilitation project 	
2	Regularly update the community notice boards, both electronic and/or print of activities that are taking place in Red Rock.	Township of Red Rock	.		<ul style="list-style-type: none"> Ongoing 	Short term (2023-2025) and ongoing

**The Corporation of the Township of Red Rock
Administrative Report**

Date: December 12th, 2023
To: Mayor and Council
Subject: CAO Activity Report
Submitted by: Mark Figliomeni – CAO/Clerk/Treasurer

BACKGROUND:

November 20th, 2023 - December 12th, 2023

DISCUSSION:

This report is for information only and provides Council with an update on the activities within Administration & the office of the CAO/Clerk/Treasurer.

Please feel free to ask any questions that you may have and reach out at any time.

SUMMARY OF ACTIVITY:

Day to Day Operations- General Discussions & Meetings – Residents & Stakeholders.
Bi-Weekly Internal Staff / Team Meetings / Discussions.
Discussions with OCWA – Process & Updates – November 20th.
Meeting with SGDSB – Community Engagement – November 20th.
BDO Auditors – Preliminary 2023 Audit – In-Person – November 20th- 23rd.
Meeting with CCBF (Gas Tax) – Annual Compliance. November 21st.
Meeting – Internal Team – WPCP – Process – November 23rd.
CEMC – Regional Monthly Meeting – November 28th.
IMS 200 Course – CEMC Compliance – November 29th & 30th.
IMS 200 – Exam – December 1st, 2023.
Oversight Committee Meeting – WPCP – Federal & Provincial – December 7th.

This is a summary of some of the activity within Administration & the Office of the CAO/Clerk/Treasurer. We continue to build and grow as a Team and as a Community that is striving to move forward. This is our major focus and ultimately part of our overall vision for Red Rock both now and in the future.

ATTACHMENTS:

N/A

MONITORING SITUATIONS:

***Continue to set internal policies and procedures based on overall best practice within the Municipal Act.**

DIRECTION / DISCUSSION / UPDATES:

***TBDML Conference – February 29th – March 1st 2024 – Nipigon.**

***NOMA Conference – April 24th- 26th 2024 – Thunder Bay.**

***CEMC – Update – Compliance – Samantha Cameron & Mark Figliomeni.**

***Holidays – CAO – December 15th, 2023 – January 2nd, 2024.**

***RV Park – Discussions – Councillor Muir**

***Merry Christmas & Happy New Year.**

**The Corporation of the Township of Red Rock
Administrative Report**

Date: December 12th, 2023
To: Mayor and Council
Subject: Fees & Service Charges – Schedule 2024
Submitted by: Mark Figliomeni – CAO/Clerk/Treasurer

RECOMMENDATION:

This report is for information only at this time and to seek direction of Council to bring back with a resolution to the January 15th, 2024 meeting of Council for approval.

BACKGROUND:

Each year the Township of Red Rock reviews and sets the annual fee & service schedule by resolution to be followed for the calendar year.

DISCUSSION:

Verbal update

FINANCIAL IMPACT:

Unknown at this time.

ATTACHMENTS:

One (1)

AVAILABLE UPON REQUEST:

N/A

Township of Red Rock

Schedule 'A' to By-law 2024-

Fee's and Service Charges Effective January 1, 2024

<u>Services:</u>	<u>Charges:</u>	<u>2023</u>
<u>Municipal Office</u>		
Lottery Licenses		
* Nevada's	\$ 15.00 Box	
* Raffles	3% of Prize value	
Lawyers Requests		
* Tax Certificates	\$ 60.00	40
* Zoning Compliance & Work Order Certificates	\$ 100.00	60
* Water Arrears Certificates	\$ 60.00	40
Cats & Dogs (Lifetime)		
* Dog License	\$ 20.00	10
* Cat License	\$ 20.00	10
* Replacement Tag	\$ 5.00	3
* Seniors age 65	Free	
Misc.		
* Photocopies	\$ 0.25 /page	
* Faxes	\$ 1.00 /page	
* Commisioned Documents	\$ 10.00	
* Seniors (65) & toll free - no charge		
* NSF	\$ 35.00 plus bank charges	
* Zoning By-law Copy	\$ 15.00	
* Official Plan Copy	\$ 15.00	
* Registered Letters	\$ 15.00 plus postage	
* Transfer funds from one water/tax acct to another - customer request	\$ 25.00	
* Billing History Inquiry (for inquiries prior to 2020)	\$ 35.00	
* Real Estate Admin Fee (for sales of land by Township)	\$ 1,000.00	
Municipal Tax Sale Costs		
* Tax Arrears Registration/Final Notices	As invoiced by Realtax	
* Tax Arrears Extension Agreement	As invoiced by Realtax	
* Public Sale of Tax Arrears Properties	As invoiced by Realtax	
Planning Act Applications		
* OMB Hearing (does not include appeals)	\$ 1,500.00	
* Draft Plan of Subdivision Application	\$ 1,500.00	1000
* Subdivision Agreement	\$ 1,500.00	1000
* Site Plan Agreement	\$ 1,250.00	750
* Official Plan Amendments	\$ 1,250.00	800
* Zoning By-law Amendments	\$ 1,250.00	750
* Minor Variances/Consents	\$ 500.00	100
<u>Recreation</u>		
Room Rentals (all plus HST)		
* Arena	\$ 600.00	
* Gymnasium		
Dance	\$ 450.00	
Beer Garden	\$ 450.00	
Non Liquor Event	\$ 250.00	
* Gymnasium (Full Gym) Private Rental	\$ 30.00 per hour plus HST	
User Groups (not for profit)	\$ 20.00 per hour plus HST	*NEW*
Programming Rental (for profit)	\$ 25.00 per hour plus HST	10
* Bouncy Castles*	Rental in Rec Centre Only	
additional castle	\$ 100.00 per hour plus HST	75
	\$ 50.00 per hour plus HST	35
	* includes Gymnasium Rental in price *	
* Gym Lounge/Senior's Room		
1/2 day (3 hours)	\$ 50.00 plus HST	
Full Day (3- 6 hrs)	\$ 70.00 plus HST	
	\$ 20.00 per hour plus HST	
NOTE If rental is outside of scheduled hours, additional charges for staff overtime will be charged		

Services:

Charges:

2023

		Gymnasium & Lounge	\$ 50.00	per hour	plus HST
(SUMMER) *	Arena Floor	Youth Sports	\$ 15.00	per hour	plus HST
		Adult Sports	\$ 30.00	per hour	plus HST

NOTE: All Gym & Arena Rentals with music must pay SOCAN Music Fee by law

Bowling Rental Rates					
*	Parties (includes 1 hour use of Gym Lounge)		\$ 70.00		plus HST

Bowling Rates	Per Game	Students/Children	\$ 4.00		
(HST Included)		Seniors 55+	\$ 4.00		
		Adults	\$ 5.00		
		Shoes	\$ 1.00	per person	

Ice Rental Rates					
*	Minor Hockey/Figure Skating		\$ 66.00	per hour	plus HST
*	Other leagues		\$ 70.00	per hour	plus HST
*	Parties (includes 1 hour use of Gym Lounge)		\$ 70.00		plus HST
*	Programming		\$ 35.00	per hour	plus HST

Ice User Fees	Seasonal	Children 0-12	\$ 60.00		
(HST Included)		Students 13+	\$ 70.00		
		Adults	\$ 80.00		
		Seniors 55+	\$ 60.00		
		Family (Immediate)	\$ 150.00		
	* Punch Cards		10 days	25 days	
		Children	\$ 10.00	\$ 20.00	
		Students	\$ 15.00	\$ 25.00	
		Adults	\$ 20.00	\$ 30.00	
		Seniors	\$ 10.00	\$ 20.00	
	* Daily Fees	Children	\$ 2.00		
		Students	\$ 3.00		
		Adults	\$ 4.00		
		Seniors	\$ 2.00		

Fitness Room	(HST Included)				
	Per Person		\$ 25.00	per week	
			\$ 65.00	per month	
			\$ 90.00	3 months	
			\$ 130.00	6 months	
			\$ 225.00	1 year	
	* Seniors (age 55)/Students		\$ 35.00	per month	
			\$ 47.50	3 months	
			\$ 67.50	6 months	
			\$ 100.00	1 year	
	* Family		\$ 130.00	per month	
			\$ 180.00	3 months	
			\$ 230.00	6 months	
			\$ 350.00	1 year	

NOTE: If required - After regular hours of operation, labour rates at cost - see GENERAL LABOUR

NOTE: Fire Fighters receive 60% off a Per Person Membership after probationary period

Services:

Charges:

2023

Public Works

Charges

General Labour

* Labour - per person	\$ 75.00	plus HST	40
* Labour - per person (after normal hours)	\$ 150.00	plus HST	60
* Machinery	\$ 100.00	per hour plus HST	65
* Material	cost + 20%	plus HST	

Water Sewer Rates

* Disconnect after April 1	\$ 50.00		35
* Disconnect after October 31	\$ 100.00		65
* Reconnect after April 1	\$ 50.00		35
* Reconnect after October 31	\$ 100.00		65
* Arrears	\$ 0.0125		
* Disconnection due to non-payment	\$ 150.00		100

Building Code

* Building Permit \$0 to \$2,500.00 value	\$ 60.00		40
* \$2,501 - \$5,000 value	\$ 70.00		45
* \$5,001 & over	\$ 75.00	plus \$5.00 per \$1,000.00 value	45
* Demolition Permit	\$ 60.00		40
* Application Deposit	\$ 100.00		
* Curb Cutting Permit	\$ 60.00		40

Dump Fees

* Resident 1/2 ton	no charge		
* Resident over 1/2 ton	\$ 40.00	per load	20
* Non-Resident 1/2 ton	\$ 40.00	per load	20
* Non-Resident over 1/2 ton	\$ 80.00	per load	*NEW* 20
* Commercial/Contractor 1/2 ton	\$ 60.00	per load	
* Commercial/Contractor Tandem Load	\$ 100.00	per load	
* Commercial/Contractor Tri-axle	\$ 160.00	per load	
* Hazardous Material local (asbestos)	\$ 50.00	cu/yd	plus labour costs
* Hazardous material non-local (asbestos)	\$ 60.00	cu/yd	plus labour costs
* Bulk contaminated soil			set by CAO & PWS as needed
* Septic - Residential	\$ 40.00		
* Septic - Non Residential	\$ 90.00		
* Residential Septic - 1000gal or over	\$ 80.00		
* Non Residential Septic - 1000gal or over	\$ 180.00		
* Fridge/Freezer Disposal	\$ 50.00	per unit	

Misc

			All plus HST per day
* Tables	\$ 5.00	per table per 3 days or part	
* Chairs	\$ 1.00	per chair per 3 days or part	
* Picnic Tables	\$ 15.00	per month or part	
* Gazebo/Platform Wedding Service	\$ 100.00	per event plus HST	
* Marina Park Wedding Service	\$ 200.00	per event plus HST	
* Food Stand Licence	\$ 150.00	per calendar year plus HST	

Marina

* Winter Boat/Trailer Storage Outside Fence	\$ 200.00	Oct 1/May 31	plus HST	150
* Winter Boat/Trailer Storage Inside Fence	\$ 350.00	Oct 1/May 31	plus HST	300
* Summer Boat/Trailer Storage Outside Fence	\$ 100.00	June 1/Sept 31	plus HST	
* Summer Boat/Trailer Storage Inside Fence	\$ 200.00	June 1/Sept 31	plus HST	
* Boat Launch - Township assist	\$ 150.00		plus HST	85
* Boat Out - Township assist	\$ 150.00		plus HST	85
* Slip Fees (plus HST)		Resident	Non-resident	
18 feet	\$ 380.00	\$ 415.00		
20 feet	\$ 410.00	\$ 445.00		
23 feet	\$ 422.00	\$ 467.00		
25 feet	\$ 460.00	\$ 502.00		
27 feet	\$ 470.00	\$ 515.00		
30 feet	\$ 495.00	\$ 535.00		
33 feet	\$ 515.00	\$ 555.00		
36 feet	\$ 545.00	\$ 595.00		
37 feet and over	\$ 19.00	\$ 21.00	per foot	
Inside tee slip A, B & C	min \$540	min \$562		
Outside tee slip A, B & C	\$ 20.00	\$ 22.00	per foot	
	min \$540	min \$562.00		

Services:

Charges:

2023

* Deposit		20%	20%	
* Key Deposit		\$ 50.00		
* Monthly docking	Seasonal Fee/2 plus \$25.00			Snl Fee/3 plus \$25
* Overnight docking	Resident	length x \$.80		
	Non-Resident	length x \$1.00		length X \$.85
* Launching	Season	\$ 40.00	\$ 60.00	
	Daily	\$ 6.00	\$ 8.00	
	Boat Pumpout	\$ 40.00		25
	Trailer pumpout	\$ 10.00		5
	Power Receptacles	\$ 14.00 per day		
		\$ 185.00 per month		
		\$ 475.00 per season		
	(Power off September 30th)			
* Camping		\$ 30.00 per night		
		\$ 170.00 per week		
		\$ 600.00 per month		
	Tents	\$ 15.00 per night		
		\$ 80.00 per week		
		\$ 400.00 per month		
* Showers		\$ 5.00		4
* Marina Bulding Rental	Conference Room - with no equipment	\$ 100.00 morning	4hrs + HST	
		\$ 100.00 afternoon	4hrs + HST	
		\$ 100.00 evening	4hrs + HST	
	Conference Room - Equipment per period plus open early/late labour fee (follows General Labour rate above)	\$ 100.00	4hrs + HST	30
* Cruise Ship	Disembarkment fee	\$ 20.00 per person (minimum of \$100.00/ship)		* NEW *
	Security fee	\$ 2,000.00		* NEW *