

**AGENDA FOR THE COUNCIL MEETING OF
THE CORPORATION OF THE TOWNSHIP OF RED ROCK
FOR THE 993rd REGULAR MEETING ON NOVEMBER 20th, 2023 AT 6:30 P.M.**

1. Closed Session (6:30pm)
 - Item 1.1: Resolution to enter Closed Session, as authorized by the Municipal Act, 2001. Such paragraphs as set out in the minutes for the purpose of approval of the Closed Session minutes of the meeting held on November 6, 2023 (Item 1.3); and Paragraph 239(2)(b) (personal matters about an identifiable individual) regarding Item 1.4; and Paragraph 239(2)(f) (solicitor-client privilege) regarding Item 1.5; and Paragraph 239(2)(d) (labour relations and employee negotiations) regarding Item 1.6 RES
 - Item 1.2: Request/Receive Disclosures of Interest in Closed Session
 - Item 1.3: Minutes of the Closed Session portion of the regular Council Meeting held November 6, 2023 RES
 - Item 1.4: Report on Personnel Matters
 - Item 1.5: Report on Legal Matters
 - Item 1.6: Report on Employee Negotiations
 - Item 1.7: Resolution to Rise from Closed Session and Report in Open Session RES

2. Report from Closed Session

3. Preliminary Matters:
 - Item 3.1: Call to Order (7:00pm)
 - Item 3.2: Traditional Territory Acknowledgement & Moment of Silence
 - Item 3.3: Amendments to/Acceptance of Agenda RES
 - Item 3.4: Request/Receive Disclosures of Interest

4. Presentations or Deputations
 - Item 4.1: Nipigon OPP – 2nd & 3rd Quarterly Reports RES

5. Minutes of Previous Council Meeting(s)
 - Item 5.1: Minutes of the November 6, 2023 Council Meeting RES

6. Correspondence
 - Item 6.1: Resolutions from other Municipalities RES
 - Item 6.2: TBDSSAB – September 21, 2023 Open & Closed Meeting Minutes
 - Item 6.3: TBDHU – September 20, 2023 Meeting Minutes
 - Item 6.4: TBDSSAB – Update from the Board
 - Item 6.5: TbayTel – 9 Digit Dialing
 - Item 6.6: TBRHSF – Thank You
 - Item 6.7: Brass Bell – Early Years Programming

7. Reports from Committees, Boards or Agencies
 - Item 7.1: Red Rock Public Library Board – September 12, 2023 Meeting Minutes RES

8. Reports from Administration
 - Item 8.1: Report from Director of Operations RES
 - Item 8.2: Report from Community Development Officer RES
 - Item 8.3: Report on Administrative Activity RES

Item 8.4:	Report on Declaration of Surplus Properties	RES (2)
Item 8.5:	Report on EMS Site Selection	
Item 8.6:	Report on Garbage Truck Repairs	RES
Item 8.7:	Report on FoodCycle Pilot Program	RES
Item 8.8:	Report on PSD Citywide Asset Management Plan	RES
Item 8.9:	Report on SicSox Circular Ltd.	RES
Item 8.10:	Report on 2023 Holiday Hours & Schedule	RES
Item 8.11:	Report on BDO Auditor Fees Agreement	RES
Item 8.12:	Report on GIC Investment	RES

9. By-laws

10. New Business

11. Unfinished Business

12. Closed Session

13. Report from Closed Session

14. Confirming By-law (#2023-1344) RES

15. Adjournment



**NIPIGON DETACHMENT
TOWNSHIP OF RED ROCK**

2nd QUARTER REPORT

April – June 2023



Detachment Commander's Comments

During the 2nd Quarter, Nipigon Detachment Officers attended to **124** calls for service in the township of Red Rock for a total of **450** hours.

Dave MOSCALL
Staff Sergeant
Nipigon Detachment Commander



NORTH WEST REGION

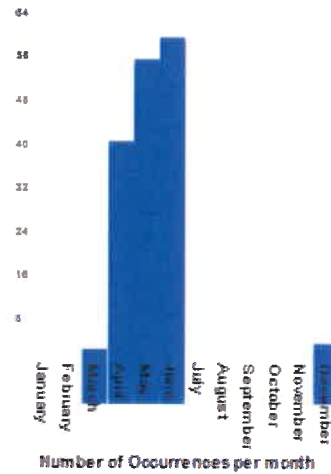
Crime statistics

option was given.

	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	UNKNOWN	TOTAL
NUMBER OF EVENTS ->	16	15	20	23	34	24	22	0	154
0:00 TO 3:59	7	4	1	5	6	1	5		29
4:00 TO 7:59						1	1		2
8:00 TO 11:59	1	1	7	3	6	10	2		30
12:00 TO 15:59	3	4	4	5	13	8	3		40
16:00 TO 19:59	1	3	5	4	3	2	3		21
20:00 TO 23:59	4	3	3	6	6	2	6		32
UNKNOWN HOUR									0

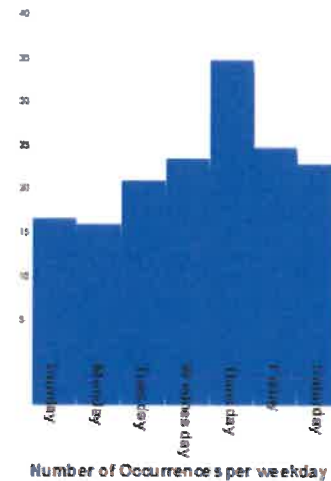
Breakdown by month:

Month	Number of Occurrences	Percent of Total
January	0	0.0%
February	0	0.0%
March	1	0.6%
April	39	25.3%
May	54	35.1%
June	58	37.7%
July	0	0.0%
August	0	0.0%
September	0	0.0%
October	0	0.0%
November	0	0.0%
December	2	1.3%
Unknown	0	0.0%
Total	154	100%



Breakdown by day of the week:

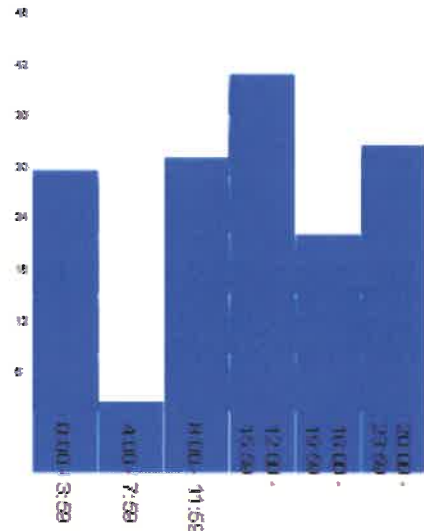
Weekday	Number of Occurrences	Percent of Total
Sunday	16	10.4%
Monday	15	9.7%
Tuesday	20	13.0%
Wednesday	23	14.9%
Thursday	34	22.1%
Friday	24	15.6%
Saturday	22	14.3%
Unknown	0	0.0%
Total	154	100%





Breakdown by time of day:

<i>Time of Day</i>	<i>Number of Occurrences</i>	<i>Percent of Total</i>
0:00 - 3:59	29	18.8%
4:00 - 7:59	2	1.3%
8:00 - 11:59	30	19.5%
12:00 - 15:59	40	26.0%
16:00 - 19:59	21	13.6%
20:00 - 23:59	32	20.8%
Unknown	0	0.0%
Total	154	100%



Number of Occurrences per time of day

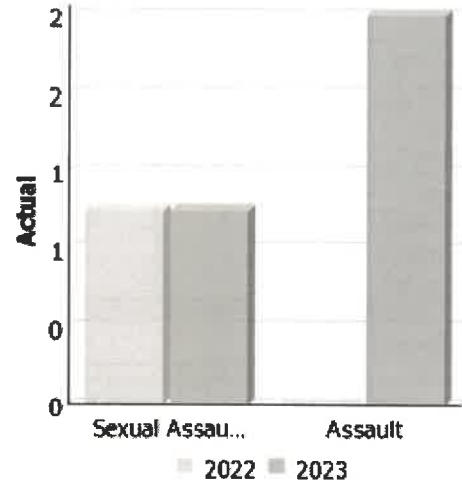


NORTH WEST REGION

**Police Services Board Report for Red Rock Police Services Report - 2nd Quarter
Records Management System
April to June - 2023**

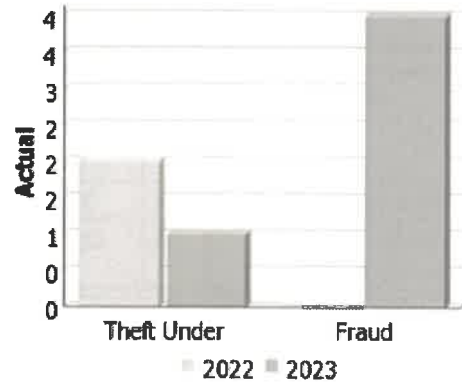
Violent Crime

Actual	April to June			Year to Date - June		
	2022	2023	% Change	2022	2023	% Change
Murder	0	0	--	0	0	--
Other Offences Causing Death	0	0	--	0	0	--
Attempted Murder	0	0	--	0	0	--
Sexual Assault	1	1	0.0%	1	1	0.0%
Assault	0	2	--	0	5	--
Abduction	0	0	--	0	0	--
Robbery	0	0	--	0	0	--
Other Crimes Against a Person	0	0	--	0	0	--
Total	1	3	200.0%	1	6	500.0%



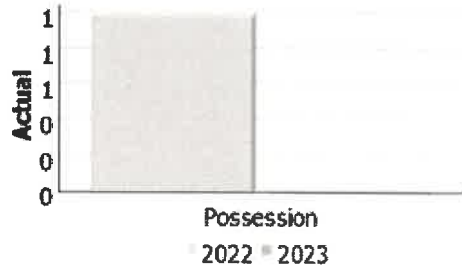
Property Crime

Actual	April to June			Year to Date - June		
	2022	2023	% Change	2022	2023	% Change
Arson	0	0	--	0	0	--
Break & Enter	0	0	--	1	1	0.0%
Theft Over	0	0	--	0	0	--
Theft Under	2	1	-50.0%	2	1	-50.0%
Have Stolen Goods	0	0	--	0	0	--
Fraud	0	4	--	0	7	--
Mischief	0	0	--	0	0	--
Total	2	5	150.0%	3	9	200.0%



Drug Crime

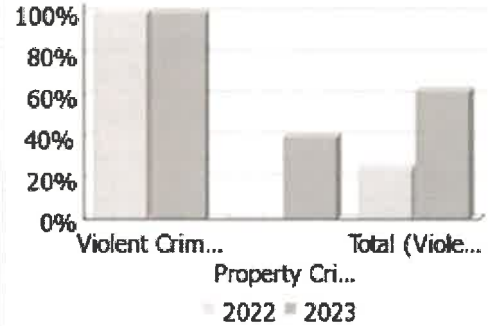
Actual	April to June			Year to Date - June		
	2022	2023	% Change	2022	2023	% Change
Possession	1	0	-100.0%	2	0	-100.0%
Trafficking	0	0	--	0	0	--
Importation and Production	0	0	--	0	0	--
Total	1	0	-100.0%	2	0	-100.0%





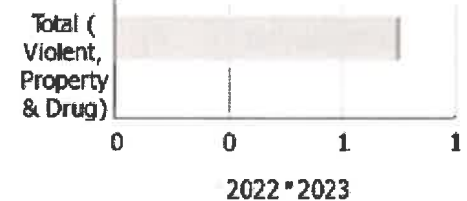
Clearance Rate

Clearance Rate	April to June			Year to Date - June		
	2022	2023	Difference	2022	2023	Difference
Violent Crime	100.0%	100.0%	0.0%	100.0%	83.3%	-16.7%
Property Crime	0.0%	40.0%	40.0%	33.3%	44.4%	11.1%
Drug Crime	0.0%	--	--	50.0%	--	--
Total (Violent, Property & Drug)	25.0%	62.5%	37.5%	50.0%	60.0%	10.0%



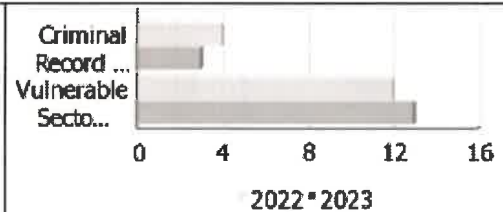
Unfounded

Unfounded	April to June			Year to Date - June		
	2022	2023	% Change	2022	2023	% Change
Total (Violent, Property & Drug)	1	0	-100.0%	3	1	-66.7%



Criminal Record and Vulnerable Sector Screening Checks

Actual	April to June			Year to Date - June		
	2022	2023	% Change	2022	2023	% Change
Criminal Record Checks	4	3	-25.0%	6	6	0.0%
Vulnerable Sector Screening Checks	12	13	8.3%	16	22	37.5%





Calls For Service (CFS) Billing Summary Report

Red Rock April to June - 2023

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2023				2022			
		April to June	Year to Date	Time Standard	Year To Date Weighted Hours	April to June	Year to Date	Time Standard	Year To Date Weighted Hours
Violent Criminal Code	Sexual Assault	1	2	15.8	31.6	0	1	15.8	15.8
	Sexual Interference	0	0		0.0	1	1	15.8	15.8
	Assault With Weapon or Causing Bodily Harm-Level 2	1	1	15.8	15.8	0	0		0.0
	Assault-Level 1	1	4	15.8	63.2	0	0		0.0
	Total	3	7	15.8	110.6	1	2	15.8	31.6
Property Crime Violations	Break & Enter	0	1	6.4	6.4	0	1	6.4	6.4
	Unlawful in a dwelling house	0	0		0.0	0	1	6.4	6.4
	Theft Under -master code	1	1	6.4	6.4	0	0		0.0
	Theft under - Bicycles	0	0		0.0	1	1	6.4	6.4
	Fraud -Money/property/security > \$5,000	1	1	6.4	6.4	0	0		0.0
	Fraud -Money/property/security <= \$5,000	3	5	6.4	32.0	0	0		0.0
	Fraud - Other	0	1	6.4	6.4	0	0		0.0
	Property Damage	0	0		0.0	1	1	6.4	6.4
Total	5	9	6.4	57.6	2	4	6.4	25.6	
Other Criminal Code Violations (Excluding traffic)	Bail Violations - Fail To Comply	3	3	7.5	22.5	3	3	7.5	22.5
	Bail Violations - Others	0	1	7.5	7.5	0	0		0.0
	Bail Violations - Recognizance	0	0		0.0	1	1	7.5	7.5
	Public Morals	0	0		0.0	1	1	7.5	7.5
	Breach of Probation	1	2	7.5	15.0	0	0		0.0
Total	4	6	7.5	45.0	5	5	7.5	37.5	
Drug Possession	Possession Other Controlled Drugs and Substance Act	0	0		0.0	1	1	7.1	7.1
	Possession - Methamphetamine (Crystal Meth)	0	0		0.0	0	1	7.1	7.1
	Drug related occurrence	1	1	7.1	7.1	0	0		0.0
	Total	1	1	7.1	7.1	1	2	7.1	14.2
Statutes & Acts	Landlord/Tenant	1	1	3.4	3.4	4	4	3.4	13.6
	Mental Health Act	0	0		0.0	1	2	3.4	6.8
	Custody Dispute	0	0		0.0	1	1	3.4	3.4
	Trespass To Property Act	2	3	3.4	10.2	1	1	3.4	3.4
	Total	3	4	3.4	13.6	7	8	3.4	27.2



NORTH WEST REGION

Operational	Animal Stray	1	1	3.8	3.8	1	1	3.8	3.8
	Animal - Dog Owners Liability Act	0	0		0.0	1	1	3.8	3.8
	Domestic Disturbance	4	5	3.8	19.0	0	1	3.8	3.8
	Suspicious Person	1	3	3.8	11.4	2	2	3.8	7.6
	Phone -Other - No Charges Laid	0	0		0.0	0	1	3.8	3.8
	Fire - Vehicle	0	0		0.0	0	1	3.8	3.8
	Missing Person Located 12 & older	0	0		0.0	0	1	3.8	3.8
	Noise Complaint -Master code	2	4	3.8	15.2	0	0		0.0
	Noise Complaint - Animal	2	2	3.8	7.6	0	0		0.0
	Found Property -Master code	0	1	3.8	3.8	0	0		0.0
	Found-Radio,TV,Sound-Reprod. Equip.	0	1	3.8	3.8	0	0		0.0
	Found-Others	1	1	3.8	3.8	0	0		0.0
	Sudden Death - Accidental	0	0		0.0	0	1	3.8	3.8
	Sudden Death - Suicide	0	0		0.0	0	1	3.8	3.8
	Sudden Death - Natural Causes	0	1	3.8	3.8	1	2	3.8	7.6
	Suspicious Vehicle	1	2	3.8	7.6	1	1	3.8	3.8
	Trouble with Youth	1	2	3.8	7.6	0	0		0.0
	Unwanted Persons	1	2	3.8	7.6	1	4	3.8	15.2
	Neighbour Dispute	1	4	3.8	15.2	1	2	3.8	7.6
	Overdose/Suspected Overdose - Opioid Related	0	0		0.0	1	1	3.8	3.8
	Assist Public	6	9	3.8	34.2	3	5	3.8	19.0
	Family Dispute	2	4	3.8	15.2	1	3	3.8	11.4
	Total	23	42	3.8	159.6	13	28	3.8	106.4
Operational2	False Holdup Alarm-Accidental Trip	1	1	1.4	1.4	0	0		0.0
	False Alarm -Others	0	0		0.0	1	3	1.4	4.2
	Keep the Peace	1	5	1.4	7.0	2	3	1.4	4.2
	911 call / 911 hang up	0	0		0.0	1	1	1.4	1.4
	911 call - Dropped Cell	0	0		0.0	1	1	1.4	1.4
	Total	2	6	1.4	8.4	5	8	1.4	11.2
Traffic	MVC - Personal Injury (MOTOR VEHICLE COLLISION)	0	0		0.0	1	1	3.7	3.7
	MVC - Prop. Dam. Non Reportable	0	0		0.0	1	1	3.7	3.7
	Total	0	0		0.0	2	2	3.7	7.4
Total	41	75		401.9	36	59		261.1	



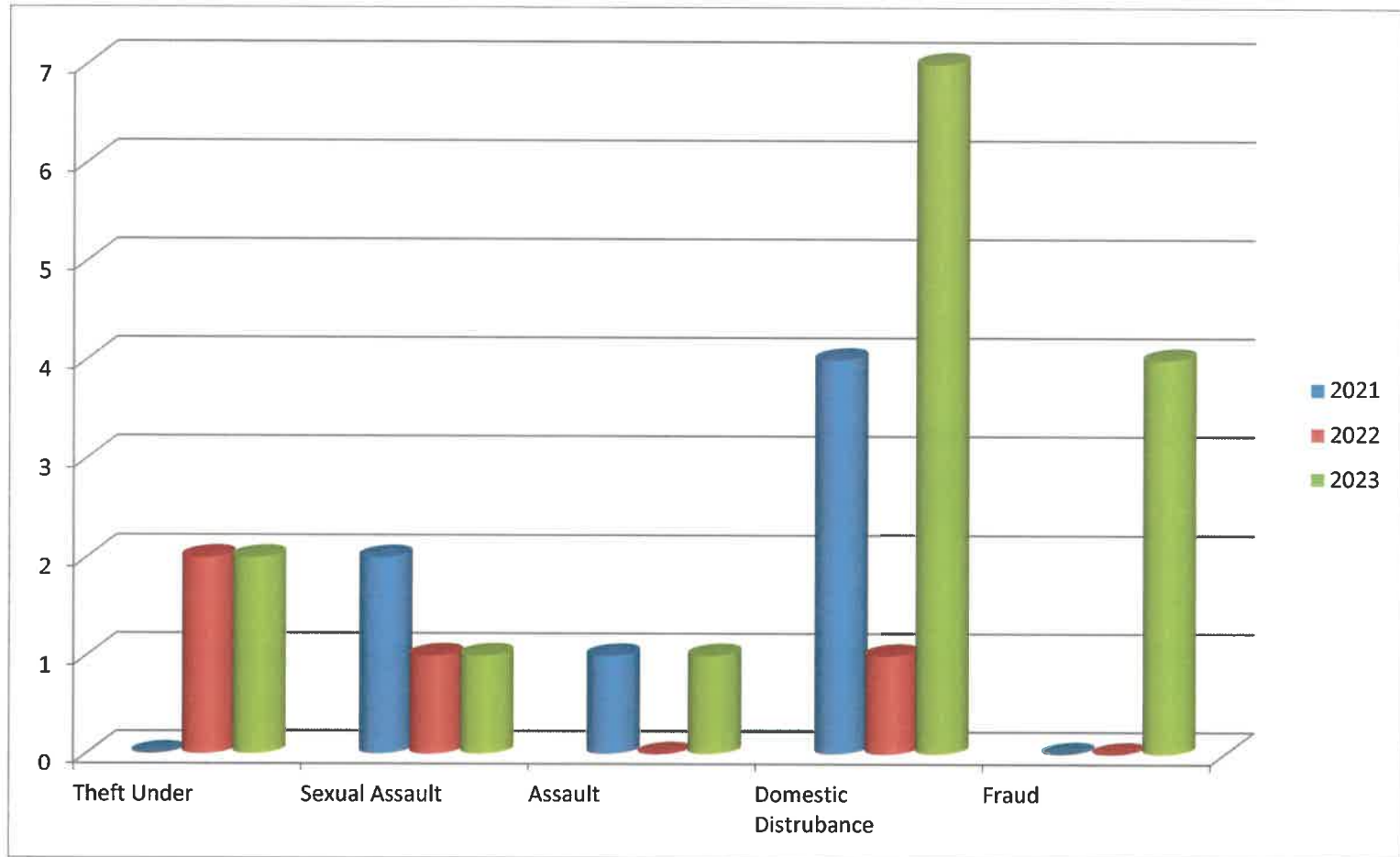
Reported as values	2021	2022	2023	Custom Subset 1
<u>1330 - Sexual Assault</u>	2	1	1	4
<u>1345 - Sexual Interference</u>	1	1	0	2
<u>1420 - Assault With Weapon or Causing Bodily Harm- Level 2</u>	1	0	1	2
<u>1430 - Assault-Level 1</u>	1	0	1	2
<u>1460 - Assault Peace Officer</u>	1	0	0	1
<u>1625 - Criminal Harassment</u>	0	0	1	1
1 - Violent	6	2	4	12

Reported as values	2021	2022	2023	Custom Subset 1
<u>2135 - Theft of Motor Vehicle</u>	2	0	0	2
<u>2140 - Theft Under -master code</u>	0	2	2	4
<u>2142 - Theft FROM Motor Vehicle Under \$5,000</u>	0	1	0	1
<u>2153 - Possession of Stolen Goods over \$5,000</u>	1	0	0	1
<u>2160 - Fraud -Master code</u>	0	0	4	4
<u>2170 - Mischief - master code</u>	1	0	0	1
2 - Property	4	3	6	13



NORTH WEST REGION

Reported as values	2021	2022	2023	Custom Subset 1
	<u>8500 - Animal -Master code</u>	0	2	1
<u>8501 - Alarm -Master code</u>	3	1	1	5
<u>8506 - Domestic Disturbance</u>	4	1	7	12
<u>8507 - Suspicious Person</u>	3	2	1	6
<u>8509 - Phone -Master code</u>	1	0	0	1
<u>8526 - Police Information -Master code</u>	1	0	0	1
<u>8532 - Suspicious Vehicle</u>	5	1	1	7
<u>8534 - Criminal Record Check - Master Code</u>	7	16	17	40
<u>8556 - Off Roads Vehicle Act</u>	1	0	0	1
<u>8566 - E-Crime -Master code</u>	0	0	1	1
<u>8575 - DRUG Operation - Master Code</u>	3	2	1	6
<u>8601 - COVID 19-Related Occurrence</u>	2	0	0	2
<u>8842 - Benchmark Crime</u>	4	2	1	7
<u>8843 - Victim Assistance Program</u>	8	2	9	19
<u>8855 - Intelligence Information</u>	1	4	4	9
<u>8857 - Court Orders</u>	0	0	3	3
<u>8860 - Assist -Master code</u>	11	6	8	25
<u>8863 - Request Patrols/Property Checks</u>	2	5	9	16
<u>8870 - R.I.D.E. (RIDE)</u>	3	12	25	40
<u>8885 - Sex Offender Registry (SOR)</u>	0	0	3	3
<u>8890 - Suspicious Package</u>	1	0	0	1
<u>8892 - 911 call / 911 hang up</u>	3	2	0	5
<u>8905 - Compliance Check - Master code</u>	0	0	1	1
<u>8910 - ILPCAS-Intelligence Led Policing Crime Abatement Strategy</u>	0	1	4	5
<u>8954 - Canine Unit Response</u>	1	0	0	1
8 - Miscellaneous	64	59	97	220





NORTH WEST REGION

R.I.D.E. PROGRAM



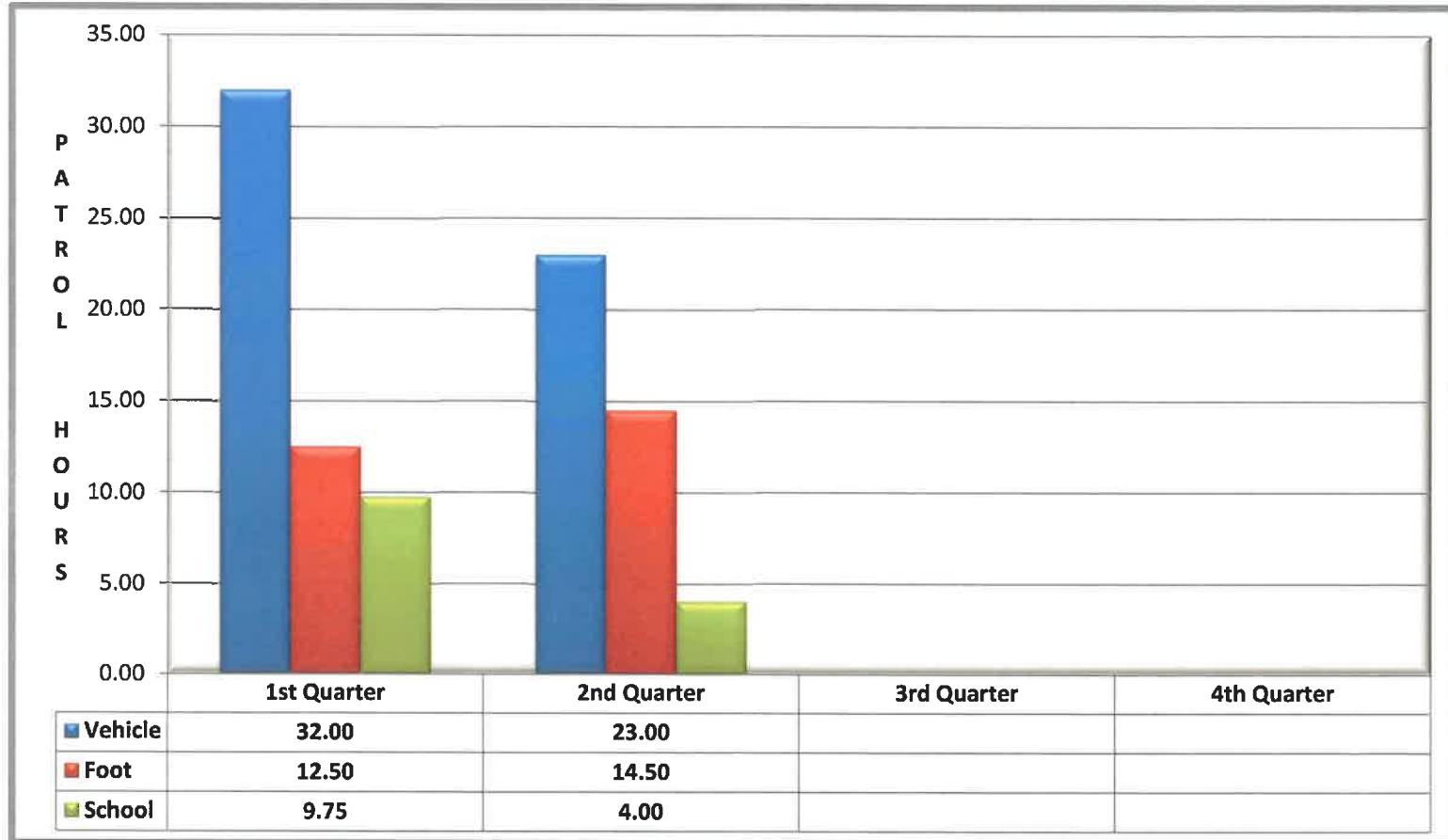
<u>Address</u>	<u>Date & Time</u>
Baker Rd	03 April 2023 01:11 hrs
White Blvd	06 April 2023 12:48 hrs
Baker Rd	07 April 2023 23:55 hrs
Salls St	09 April 2023 03:10 hrs
Baker Rd	16 April 2023 01:08 hrs
Salls St	18 April 2023 23:39 hrs
Baker Rd	19 April 2023 12:11 hrs
Hwy 628	26 April 2023 01:10 hrs
Baker Rd	26 April 2023 22:08 hrs
Baker Rd	04 May 2023 23:30 hrs
Hwy 628	08 May 2023 21:13 hrs
Baker Rd	13 May 2023 02:54 hrs



Hwy 628	20 May 2023 01:31 hrs
Hwy 628	22 May 2023 23:27 hrs
Cantley Dr	23 May 2023 22:03 hrs
Baker Rd	01 June 2023 02:50 hrs
Baker Rd	03 June 2023 22:19 hrs
Hwy 628	03 June 2023 23:31 hrs
Baker Rd	06 June 2023 11:34 hrs
Cantley Dr	23 May 2023 22:03 hrs
Baker Rd	01 June 2023 02:50 hrs
Baker Rd	03 June 2023 22:19 hrs
Hwy 628	03 June 2023 23:31 hrs
Baker Rd	06 June 2023 11:34 hrs
Baker Rd	10 June 2023 03:12 hrs
White Blvd	10 June 2023 15:41 hrs
Hwy 628	11 June 2023 01:21 hrs
Baker Rd	18 June 2023 01:07 hrs
Taylor Ave	20 June 2023 08:26 hrs
Taylor Ave	25 June 2023 11:40 hrs



2023 PATROL HOURS





Personnel and Administration

Secondary Employment:

3-Officers Currently Authorized for Secondary Employment:

Staffing and Absences:

ONTARIO PROVINCIAL POLICE PROFESSIONAL STANDARDS BUREAU Incident Report 2H00 - NIPIGON

Total Number of Files:	Nil
Total Number of Allegations:	Nil
Internal:	Nil

Facilities and Health & Safety

No current or immediate issues with Schreiber Detachment facilities.

Transport & Equipment Issues:

Fleet at full strength with mobile workstations available for each road officer



**NIPIGON DETACHMENT
TOWNSHIP OF RED ROCK**

3rd QUARTER REPORT

July - September 2023



Detachment Commander's Comments

During the 3rd Quarter, Nipigon Detachment Officers attended to **97** calls for service in the township of Red Rock for a total of **482.75** hours.

Dave MOSCALL
Staff Sergeant
Nipigon Detachment Commander



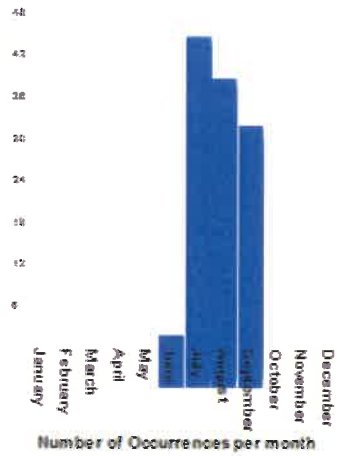
Crime statistics

on was given.

NUMBER OF EVENTS ->	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	UNKNOWN	TOTAL
0:00 TO 3:59	11	14	14	20	15	18	22	0	114
4:00 TO 7:59	1	1	2	4	1	1	3		12
8:00 TO 11:59	3	3	2	6	7	5	8		32
12:00 TO 15:59	3	3	3	6	2	3	8		23
16:00 TO 19:59	3	4	4	3	2	4	5		25
20:00 TO 23:59	1	6	3	1	2	4	2		19
UNKNOWN HOUR									0

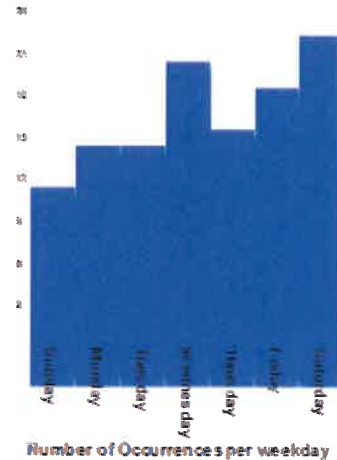
Breakdown by month:

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February	0	0.0%
March	0	0.0%
April	0	0.0%
May	0	0.0%
June	1	0.9%
July	44	38.6%
August	38	33.3%
September	31	27.2%
October	0	0.0%
November	0	0.0%
December	0	0.0%
Unknown	0	0.0%
Total	114	100%



Breakdown by day of the week:

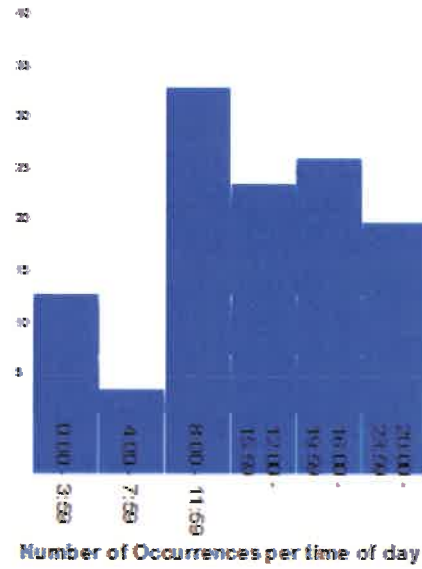
Weekday	Number of Occurrences	Percent of Total
Sunday	11	9.6%
Monday	14	12.3%
Tuesday	14	12.3%
Wednesday	20	17.5%
Thursday	15	13.2%
Friday	18	15.8%
Saturday	22	19.3%
Unknown	0	0.0%
Total	114	100%





Breakdown by time of day:

<i>Time of Day</i>	<i>Number of Occurrences</i>	<i>Percent of Total</i>
0:00 - 3:59	12	10.5%
4:00 - 7:59	3	2.6%
8:00 - 11:59	32	28.1%
12:00 - 15:59	23	20.2%
16:00 - 19:59	25	21.8%
20:00 - 23:59	19	16.7%
Unknown	0	0.0%
Total	114	100%

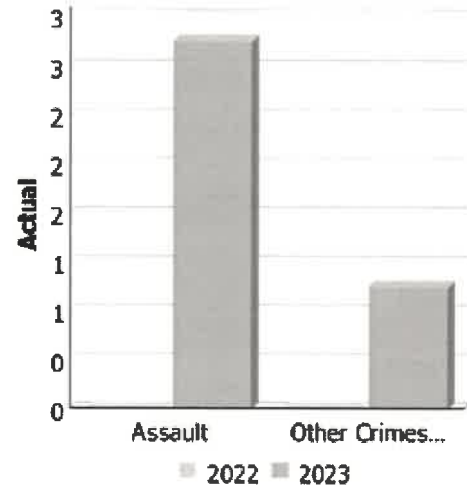




Police Services Board Report for Red Rock Police Services Board - 3rd Quarter 2023
Records Management System
July to September - 2023

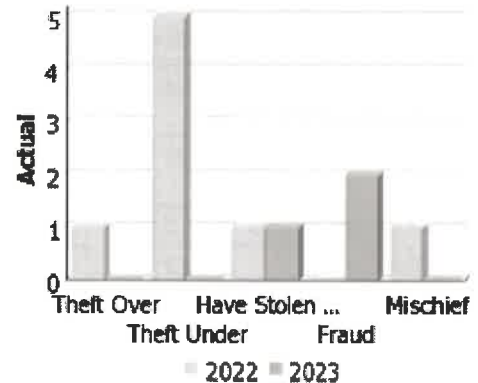
Violent Crime

Actual	July to September			Year to Date - September		
	2022	2023	% Change	2022	2023	% Change
Murder	0	0	--	0	0	--
Other Offences Causing Death	0	0	--	0	0	--
Attempted Murder	0	0	--	0	0	--
Sexual Assault	0	0	--	1	1	0.0%
Assault	0	3	--	0	8	--
Abduction	0	0	--	0	0	--
Robbery	0	0	--	0	0	--
Other Crimes Against a Person	0	1	--	0	1	--
Total	0	4	--	1	10	900.0%



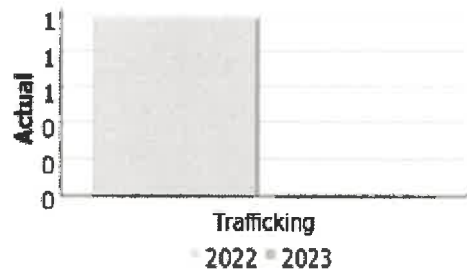
Property Crime

Actual	July to September			Year to Date - September		
	2022	2023	% Change	2022	2023	% Change
Arson	0	0	--	0	0	--
Break & Enter	0	0	--	1	1	0.0%
Theft Over	1	0	-100.0%	1	0	-100.0%
Theft Under	5	0	-100.0%	7	1	-85.7%
Have Stolen Goods	1	1	0.0%	1	1	0.0%
Fraud	0	2	--	0	9	--
Mischief	1	0	-100.0%	1	0	-100.0%
Total	8	3	-62.5%	11	12	9.1%



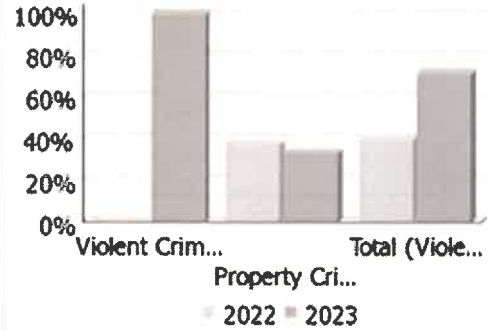
Drug Crime

Actual	July to September			Year to Date - September		
	2022	2023	% Change	2022	2023	% Change
Possession	0	0	--	2	0	-100.0%
Trafficking	1	0	-100.0%	1	0	-100.0%
Importation and Production	0	0	--	0	0	--
Total	1	0	-100.0%	3	0	-100.0%



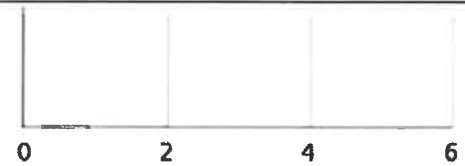
Clearance Rate

Clearance Rate	July to September			Year to Date - September		
	2022	2023	Difference	2022	2023	Difference
Violent Crime	--	100.0%	--	100.0%	90.0%	-10.0%
Property Crime	37.5%	33.3%	-4.2%	36.4%	41.7%	5.3%
Drug Crime	0.0%	--	--	33.3%	--	--
Total (Violent, Property & Drug)	40.0%	71.4%	31.4%	43.8%	63.6%	19.9%



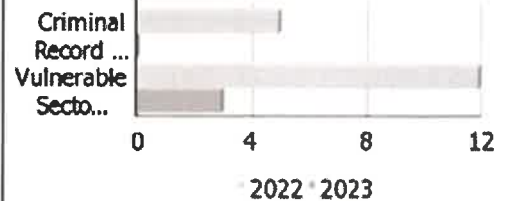
Unfounded

Unfounded	July to September			Year to Date - September		
	2022	2023	% Change	2022	2023	% Change
Total (Violent, Property & Drug)	0	0	--	3	1	-66.7%



Criminal Record and Vulnerable Sector Screening Checks

Actual	July to September			Year to Date - September		
	2022	2023	% Change	2022	2023	% Change
Criminal Record Checks	5	0	-100.0%	11	6	-45.5%
Vulnerable Sector Screening Checks	12	3	-75.0%	28	25	-10.7%





NORTH WEST REGION



Calls For Service (CFS) Billing Summary Report

Red Rock July to September - 2023

Billing Categories (Billing categories below do not match traditional crime groupings)		2023				2022			
		July to September	Year to Date	Time Standard	Year To Date Weighted Hours	July to September	Year to Date	Time Standard	Year To Date Weighted Hours
Violent Criminal Code	Sexual Assault	0	2	15.8	31.6	0	1	15.8	15.8
	Sexual Interference	0	0		0.0	0	1	15.8	15.8
	Assault With Weapon or Causing Bodily Harm-Level 2	0	1	15.8	15.8	0	0		0.0
	Assault-Level 1	3	7	15.8	110.6	0	0		0.0
	Indecent/Harassing Communications	1	1	15.8	15.8	0	0		0.0
	Total	4	11	15.8	173.8	0	2	15.8	31.6
Property Crime Violations	Break & Enter	0	1	6.4	6.4	0	1	6.4	6.4
	Unlawful in a dwelling house	0	0		0.0	0	1	6.4	6.4
	Theft Over - Trailers	0	0		0.0	1	1	6.4	6.4
	Theft Under -master code	0	1	6.4	6.4	1	1	6.4	6.4
	Theft under - Bicycles	0	0		0.0	0	1	6.4	6.4
	Theft Under \$5,000 [SHOPLIFTING]	0	0		0.0	4	4	6.4	25.6
	Trafficking in Stolen Goods over \$5,000 (incl. possession w/	1	1	6.4	6.4	1	1	6.4	6.4
	Fraud -Money/property/security > \$5,000	1	2	6.4	12.8	0	0		0.0
	Fraud -Money/property/security <= \$5,000	1	6	6.4	38.4	0	0		0.0
	Fraud - Other	0	1	6.4	6.4	0	0		0.0
	Mischief - master code	0	0		0.0	1	1	6.4	6.4
	Property Damage	0	0		0.0	2	3	6.4	19.2
		Total	3	12	6.4	76.8	10	14	6.4
Other Criminal Code Violations (Excluding traffic)	Bail Violations - Fail To Comply	3	6	7.5	45.0	0	3	7.5	22.5
	Bail Violations - Others	0	1	7.5	7.5	0	0		0.0
	Bail Violations - Recognizance	0	0		0.0	0	1	7.5	7.5
	Counterfeit Money - Others	1	1	7.5	7.5	0	0		0.0
	Public Morals	0	0		0.0	0	1	7.5	7.5
	Breach of Probation	0	2	7.5	15.0	0	0		0.0
	Total	4	10	7.5	75.0	0	5	7.5	37.5
Drug Possession	Possession Other Controlled Drugs and Substance Act	0	0		0.0	0	1	7.1	7.1
	Possession - Methamphetamine (Crystal Meth)	0	0		0.0	0	1	7.1	7.1
	Drug related occurrence	0	1	7.1	7.1	0	0		0.0
	Total	0	1	7.1	7.1	0	2	7.1	14.2
Drugs	Trafficking Other Controlled Drugs and Substance Act	0	0		0.0	1	1	68.0	68.0
	Total	0	0		0.0	1	1	68.0	68.0
Statutes & Acts	Landlord/Tenant	0	1	3.4	3.4	1	5	3.4	17.0
	Mental Health Act	2	2	3.4	6.8	0	2	3.4	6.8
	Mental Health Act - Threat of Suicide	1	1	3.4	3.4	0	0		0.0
	Custody Dispute	0	0		0.0	0	1	3.4	3.4
	Trespass To Property Act	0	3	3.4	10.2	0	1	3.4	3.4
	Total	3	7	3.4	23.8	1	9	3.4	30.6



NORTH WEST REGION

Operational	Animal - Bear Complaint	1	1	3.8	3.8	0	0		0.0
	Animal Stray	0	1	3.8	3.8	0	1	3.8	3.8
	Animal - Dog Owners Liability Act	0	0		0.0	0	1	3.8	3.8
	Domestic Disturbance	1	6	3.8	22.8	0	1	3.8	3.8
	Suspicious Person	1	4	3.8	15.2	1	3	3.8	11.4
	Phone -Other - No Charges Laid	0	0		0.0	0	1	3.8	3.8
	Fire - Building	1	1	3.8	3.8	0	0		0.0
	Fire - Vehicle	0	0		0.0	0	1	3.8	3.8
	Insecure Condition -Master code	1	1	3.8	3.8	0	0		0.0
	Missing Person Located 12 & older	0	0		0.0	0	1	3.8	3.8
	Noise Complaint -Master code	0	4	3.8	15.2	0	0		0.0
	Noise Complaint - Animal	0	2	3.8	7.6	1	1	3.8	3.8
	Found Property -Master code	0	1	3.8	3.8	1	1	3.8	3.8
	Found-Radio,TV,Sound-Reprod. Equip.	0	1	3.8	3.8	0	0		0.0
	Found-Others	0	1	3.8	3.8	0	0		0.0
	Sudden Death - Accidental	0	0		0.0	0	1	3.8	3.8
	Sudden Death - Suicide	0	0		0.0	0	1	3.8	3.8
	Sudden Death - Natural Causes	1	2	3.8	7.6	0	2	3.8	7.6
	Suspicious Vehicle	1	3	3.8	11.4	0	1	3.8	3.8
	Trouble with Youth	0	2	3.8	7.6	1	1	3.8	3.8
	Unwanted Persons	0	2	3.8	7.6	2	6	3.8	22.8
	Neighbour Dispute	1	5	3.8	19.0	0	2	3.8	7.6
	Overdose/Suspected Overdose - Opioid Related	0	0		0.0	0	1	3.8	3.8
	Assist Public	7	16	3.8	60.8	2	7	3.8	26.6
	Distressed/Overdue Motorist	1	1	3.8	3.8	0	0		0.0
	Family Dispute	1	5	3.8	19.0	0	3	3.8	11.4
	Total	17	59	3.8	224.2	8	36	3.8	136.8
Operational2	False Holdup Alarm-Accidental Trip	0	1	1.4	1.4	0	0		0.0
	False Alarm -Others	3	3	1.4	4.2	1	4	1.4	5.6
	Keep the Peace	0	5	1.4	7.0	3	6	1.4	8.4
	911 call / 911 hang up	0	0		0.0	0	1	1.4	1.4
	911 call - Dropped Call	0	0		0.0	0	1	1.4	1.4
	Total	3	9	1.4	12.6	4	12	1.4	16.8
Traffic	MVC - Personal Injury (MOTOR VEHICLE COLLISION)	0	0		0.0	1	2	3.7	7.4
	MVC - Prop. Dam. Non Reportable	1	1	3.7	3.7	1	2	3.7	7.4
	MVC - Prop. Dam. Reportable (MOTOR VEHICLE COLLISION)	1	1	3.7	3.7	2	2	3.7	7.4
	Total	2	2	3.7	7.4	4	6	3.7	22.2
Total	36	111		600.7	28	87		447.3	



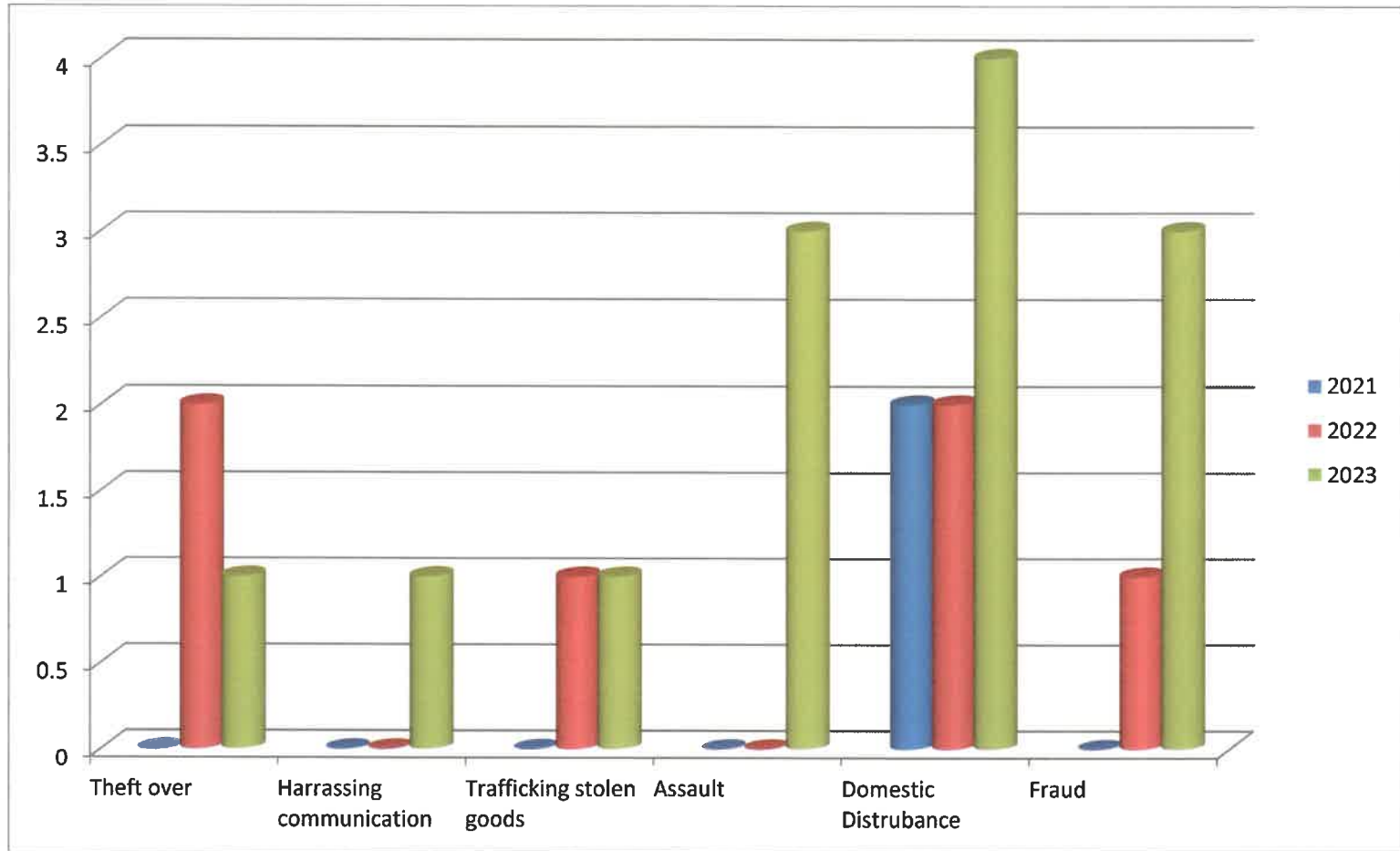
NORTH WEST REGION

Reported as values	2021 2023		Custom Subset 1
	2021	2023	
1420 - Assault With Weapon or Causing Bodily Harm-Level 2	2	0	2
1430 - Assault-Level 1	0	3	3
1626 - Indecent/Harassing Communications	0	1	1
1627 - Utter Threats -Master code	1	0	1
1 - Violent	3	4	7

Reported as values	2021 2022 2023			Custom Subset 1
	2021	2022	2023	
2120 - Break & Enter	2	0	0	2
2130 - Theft Over -master code	0	2	1	3
2140 - Theft Under -master code	1	1	0	2
2143 - Theft Under \$5,000 [SHOPLIFTING]	0	4	0	4
2152 - Trafficking in Stolen Goods over \$5,000 (incl. possession w/	0	1	1	2
2156 - Possession of Stolen Goods under \$5,000	1	0	1	2
2160 - Fraud -Master code	0	1	3	4
2170 - Mischief - master code	3	1	0	4
2 - Property	7	10	6	23

Reported as values	2022		Custom Subset 1
	2022	2022	
4230 - Trafficking Other Controlled Drugs and Substance Act	1		1
4 - Drugs	1		1

Reported as values	2021 2022 2023			Custom Subset 1
	2021	2022	2023	
8500 - Animal -Master code	6	0	1	7
8501 - Alarm -Master code	1	1	3	5
8506 - Domestic Disturbance	2	2	4	8
8507 - Suspicious Person	2	1	1	4
8526 - Police Information -Master code	0	0	1	1
8532 - Suspicious Vehicle	2	0	1	3
8534 - Criminal Record Check - Master Code	16	19	3	38
8539 - Medical Assistance -Master code	0	0	1	1
8566 - E-Crime -Master code	1	1	0	2
8575 - DRUG Operation - Master Code	3	0	1	4
8842 - Benchmark Crime	0	0	1	1
8843 - Victim Assistance Program	4	2	7	13
8852 - Crime Stoppers	0	1	0	1
8855 - Intelligence Information	1	1	0	2
8860 - Assist -Master code	8	4	11	23
8861 - Distressed/Overdue Motorist	1	0	1	2
8862 - Compassionate Message	0	1	0	1
8863 - Request Patrols/Property Checks	2	4	12	18
8870 - R.I.D.E. (RIDE)	6	10	14	30
8905 - Compliance Check - Master code	0	0	1	1
8910 - ILPCAS-Intelligence Led Policing Crime Abatement Strategy	0	0	6	6
8955 - Forensic Identification Unit Response	1	0	0	1
8 - Miscellaneous	56	47	69	172





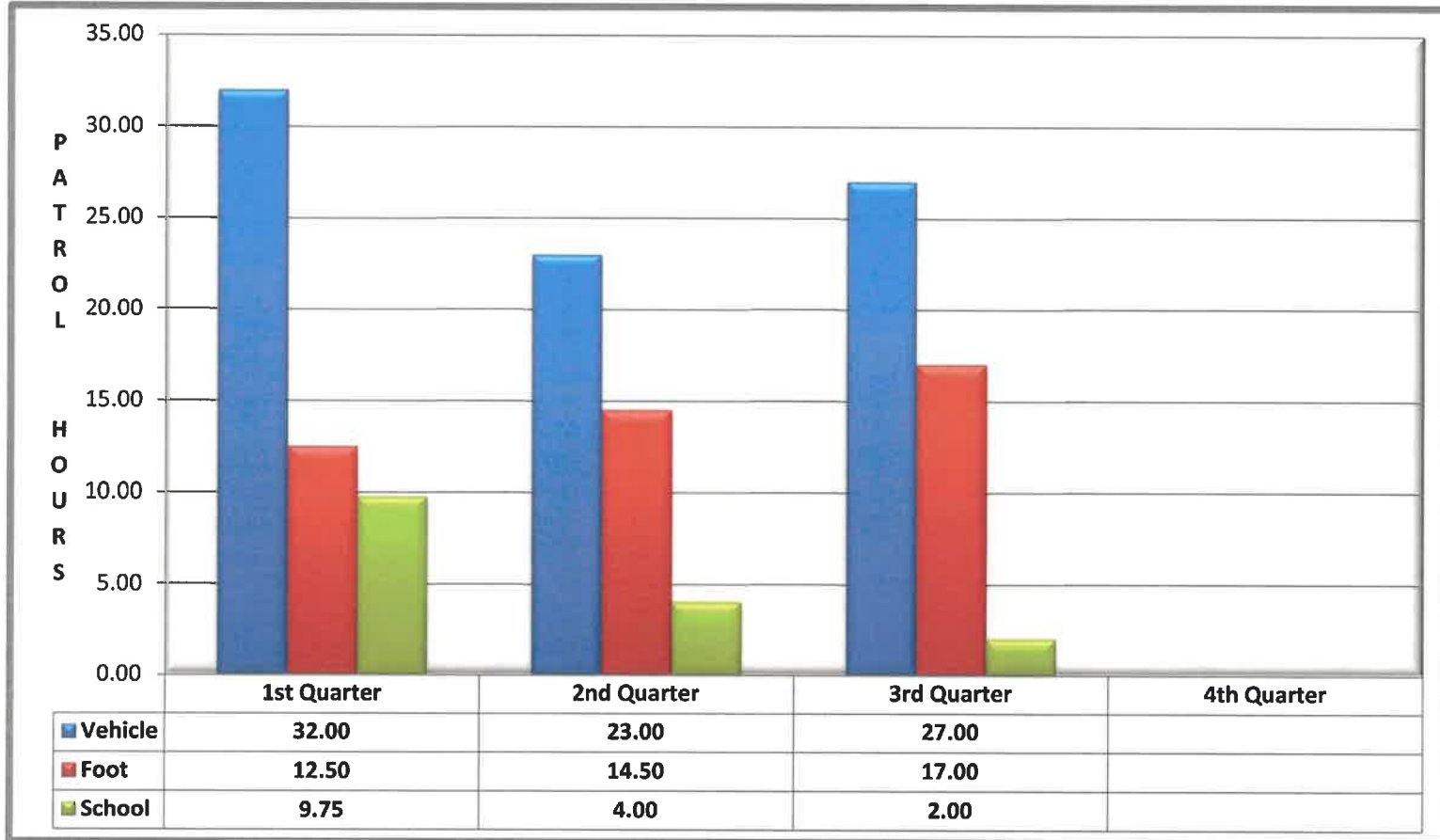
R.I.D.E. PROGRAM



<u>Address</u>	<u>Date & Time</u>
Salls St	05 July 2023 11:18 hrs
Hwy 628	07 July 2023 21:05 hrs
White Blvd	10 July 2023 00:11 hrs
Cantley Dr	12 July 2023 15:01 hrs
Baker Rd	27 July 2023 00:17 hrs
Baker Rd	06 August 2023 14:28 hrs
Hwy 628	13 August 2023 14:33 hrs
Baker Rd	15 August 2023 03:11 hrs
Baker Rd	15 August 2023 21:55 hrs
Hwy 628	17 August 2023 20:02 hrs
White Blvd	22 August 2023 01:50 hrs
Hwy 628	10 September 2023 20:49 hrs



2023 PATROL HOURS





Personnel and Administration

Secondary Employment:

3-Officers Currently Authorized for Secondary Employment:

Staffing and Absences:

ONTARIO PROVINCIAL POLICE PROFESSIONAL STANDARDS BUREAU

Incident Report

2H00 - NIPIGON

Total Number of Files:	Nil
Total Number of Allegations:	Nil
Internal:	Nil

Facilities and Health & Safety

No current or immediate issues with Schreiber Detachment facilities.

Transport & Equipment Issues:

Fleet at full strength with mobile workstations available for each road officer

THE CORPORATION OF THE TOWNSHIP OF RED ROCK

992nd REGULAR MEETING OF COUNCIL

NOVEMBER 6th, 2023

Present: Mayor: D. Robinson
Councillors: G. Muir
N. Gladun
C. Brand
M. Smith

Chief Administrative Officer: M. Figliomeni
Municipal Secretary: W. Odahl

ONE: CLOSED SESSION

1.1 Resolution to Close the Meeting

Resolution #1

Moved by: Councillor Gladun
Seconded by: Councillor Smith

BE IT RESOLVED THAT Council move into Closed Session at 6:30pm under the authorities as printed in the Agenda.

CARRIED

Council entered Closed Session.

1.2 Disclosures of Interest

In response to Mayor Robinson's request, no members disclosed interest for items in Closed Session.

Resolution #2

Moved by: Councillor Muir
Seconded by: Councillor Gladun

BE IT RESOLVED THAT Council approves Closed Session Minutes of the October 16, 2023 Meeting of Council.

CARRIED

Resolution #3

Moved by: Councillor Muir
Seconded by: Councillor Smith

BE IT RESOLVED THAT Council rise from Closed Session at 6:59pm and report in Open Session.

CARRIED

The open session re-convened at 6:59pm.

TWO: REPORT FROM CLOSED SESSION

Council approved the Closed Session Minutes for the October 16th Regular Meeting of Council in Closed Session. Council discussed legal and personnel matters, and employee negotiations in Closed Session. Mayor Robinson noted that Council did not finish their discussions and would be going back into Closed Session at the end of the meeting.

THREE: PRELIMINARY MATTERS

3.1 Call to Order

Mayor Robinson called the meeting to order at 7:00p.m.

3.2 Traditional Territory Acknowledgement & Moment of Silence

Mayor Robinson read aloud the following land recognition and then proceeded in a moment of silence:

“Council of the Township of Red Rock hereby acknowledge that we are on the traditional territory of the Robinson-Superior Treaty and that the land we gather on is home to the Red Rock Indian Band, the Anishnaabek and the Metis People.”

CARRIED

3.3 Acceptance of the Agenda

The Agenda was approved with the following resolution:

Resolution #4

Moved by: Councillor Brand

Seconded by: Councillor Muir

BE IT RESOLVED THAT the Agenda for this Meeting of Council, be accepted as presented.

CARRIED

3.4 Disclosures of Interest

In response to Mayor Robinson’s request, no members disclosed interest in matters before Council this evening.

FOUR: PRESENTATIONS OR DEPUTATIONS

None

FIVE: MINUTES OF PREVIOUS COUNCIL MEETINGS

5.1 Minutes of the October 16, 2023 Meeting of Council

Council approved the Open Session Minutes for the October 16, 2023 Regular Meeting of Council with the following resolution:

Resolution #5

Moved by: Councillor Smith
Seconded by: Councillor Gladun

BE IT RESOLVED THAT Council approves the Open Session Minutes of the October 16, 2023 Regular Meeting of Council.

CARRIED

SIX: CORRESPONDENCE

6.1 Resolutions from other Municipalities

Council motioned to support two resolutions from other Municipalities with the following resolutions:

Resolution #6

Moved by: Councillor Smith
Seconded by: Councillor Gladun

BE IT RESOLVED THAT Council of the Township of Red Rock supports the correspondence from the Municipality of West Grey regarding Childcare Availability in Ontario.

CARRIED

Resolution #7

Moved by: Councillor Brand
Seconded by: Councillor Muir

BE IT RESOLVED THAT Council of the Township of Red Rock supports the correspondence from the Town of Rainy River regarding the Expanding of Water Treatment Training Opportunities in Ontario.

CARRIED

6.2 Red Rock Legion Ladies Auxiliary – Christmas Cheer Fund

Resolution #8

Moved by: Councillor Muir
Seconded by: Councillor Smith

BE IT RESOLVED THAT Council approves a donation to the Red Rock Legion Ladies Auxiliary for the 2023 Christmas Cheer Fund in the amount of \$250.00

CARRIED

6.3 Red Rock Volunteer Fire Department – Holiday Kick-Off Gala

Resolution #9

Moved by: Councillor Smith
Seconded by: Councillor Gladun

BE IT RESOLVED THAT Council approves a donation to the Red Rock Volunteer Fire Department for the 2023 Holiday Kick-Off Gala in the form of a Recreation Centre Package.
CARRIED

6.4 MMAH – Northern Treasurer’s Forum

Council posed no questions or discussions on the correspondence.

6.5 NOMA – September 27, 2023 Board Meeting Summary

Council posed no questions or discussions on the correspondence.

6.6 NOMA – Resolution for Support

Resolution #10

Moved by: Councillor Gladun
Seconded by: Councillor Muir

WHEREAS the Township of Red Rock recognized the urgent need for physicians in Northern Ontario as it is experiencing a shortage of trained physicians and specialist physicians;

AND WHEREAS life expectancy of Northern residents is more than two years younger lower than the Ontario average, and that mental health and addictions are at a 4x higher rate;

AND WHEREAS one in eight Northern residents does not have access to a family doctor and many must travel long distances to access health-care services representing the failure of health care in Northern Ontario;

AND WHEREAS communities in Northern Ontario require access to equitable health care, especially underserved rural, Indigenous, and Francophone communities;

AND WHEREAS NOSM University’s current base funding rates have not been increased sufficiently to accommodate growth and expansion;

THEREFORE BE IT RESOLVED THAT with the announcement of unprecedented medical expansion for NOSM University’s medical programs, the Township of Red Rock strongly request that the Provincial government grant NOSM University’s request for a permanent increase in annual base funding of \$4.0 million before the end of this fiscal year so it can continue to deliver on the mandate that it was originally established by the Conservative Government in response to the needs of Northern municipalities.

FURTHER BE IT RESOLVED THAT a copy of this motion be forwarded to Premier Doug Ford, Minister of Health and Deputy Premier Sylvia Jones, Minister of Colleges and Universities Jill Dunlop, MPPs Greg Rickford, Vic Fedeli, Geroge Pirie, Ross Romano, Kevin Holland, Association of Municipalities Ontario, Northern School of Medicine

University, Federation of Northern Municipalities, Northern Ontario Academic Medicine Association and the leaders of the opposition parties of Ontario.

CARRIED

6.7 Ministry of Finance – 2023 OMPF 4th Quarter Allocation

Council posed no questions or discussions on the correspondence.

6.8 Ministry of Finance – 2024 OMPF Allocation

Council posed no questions or discussions on the correspondence.

6.9 News Release – Economic Development Opportunities in Red Rock

Council posed no questions or discussions on the correspondence.

6.10 TBDML – September 16, 2023 Board Meeting Minutes

Council posed no questions or discussions on the correspondence.

6.11 Northern Policy Institute – Homelessness, Mental Health & Substance Use

Council posed no questions or discussions on the correspondence.

6.12 SNEMS – 2023 3rd Quarter Levy

It was noted during this item that SNEMS had been at the City of Thunder Bay Council Meeting just prior to this meeting and had not had any mention of district communities during the meeting.

SEVEN: REPORTS FROM COMMITTEES, BOARDS OR AGENCIES

None

EIGHT: REPORTS FROM ADMINISTRATION

8.1 Report on Administrative Activity

The CAO reviewed his report with Council. Council discussed the new Recreation Centre Curling Club space lease and CAO Figliomeni reported that minor construction of the area has begun. Council discussed the FoodCycle Pilot Program and directed Administration to continue the survey and advertisements of the program. Council approved the program to go through in the new year with the new budget.

Resolution #11

Moved by: Councillor Gladun

Seconded by: Councillor Smith

BE IT RESOLVED THAT the report on Administrative Activity be received.

CARRIED

NINE: BY-LAWS

None

TEN: NEW BUSINESS

None

ELEVEN: UNFINISHED BUSINESS

None

TWELVE: CLOSED SESSION

12.1 Resolution to Close the Meeting

Resolution #12

Moved by: Councillor Muir
Seconded by: Councillor Gladun

BE IT RESOLVED THAT Council move into Closed Session at 7:31pm under the authorities as printed in the Agenda.

CARRIED

Council entered Closed Session.

Resolution #13

Moved by: Councillor Muir
Seconded by: Councillor Smith

BE IT RESOLVED THAT Council rise from Closed Session at 8:22pm and report in Open Session.

THIRTEEN: REPORT FROM CLOSED SESSION

Council finished discussing personnel and legal matters, as well as employee negotiations in Closed Session.

FOURTEEN: CONFIRMING BY-LAW

Resolution #14

Moved by: Councillor Muir
Seconded by: Councillor Smith

BE IT RESOLVED THAT By-law 2023-1342, to confirm the proceedings of this evening's meeting be passed as circulated.

CARRIED

FIFTEEN: ADJOURNMENT

Mayor Robinson reminded the public that the next meeting of Council will be held on Monday, November 20 at 7:00pm in the Marina Building.

Before closing the meeting, Mayor Robinson addressed concerns of Health and Safety from staff with regards to harassment and bullying. Mayor Robinson urged residents to not engage in such activity when witnessing it online.

With no further business to conduct, Mayor Robinson declared the meeting adjourned at 8:24p.m.

Mayor

Chief Administrative Officer/Clerk



The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

Tuesday, November 7, 2023

Resolution # RC23265	Meeting Order: 10
Moved by: <i>Cathy Fannon</i>	Seconded by: <i>J. Mal</i>

WHEREAS Canada has 90,000 volunteer firefighters who provide fire and all hazard emergency services to their communities; in addition, approximately 8,000 essential search and rescue volunteers respond to thousands of incidents every year; and

WHEREAS many of these individuals receive some form of pay on call, an honorarium, or are given some funding to cover expenses, but they do not draw a living wage from firefighting; and;

WHEREAS without volunteer firefighters and search and rescue volunteers, thousands of communities in Canada would have no fire and emergency response coverage; and;

WHEREAS in 2013, the federal government initiated a tax credit recognizing these individuals, and calling on the federal government to increase this tax credit from \$3,000 to \$10,000; and;

WHEREAS volunteer firefighters account for 71% of Canada's total firefighting essential first responders;

- The tax code of Canada currently allows volunteer firefighters and search and rescue volunteers to claim a \$3,000 tax credit if 200 hours of volunteer services were completed in a calendar year;
- This works out to a mere \$450 per year, which we allow these essential volunteers to keep of their own income from their regular jobs, \$2.25 an hour;
- If they volunteer more than 200 hours, which many do, this tax credit becomes even less;
- These essential volunteers not only put their lives on the line and give their time, training and efforts to Canadians, but they also allow cities and municipalities to keep property taxes lower than if paid services were required;

p.2...



The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

- It would also help retain these volunteers in a time when volunteerism is decreasing.

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Municipality of Wawa call upon the Government of Canada to support Bill C-310 and enact amendments to subsections 118.06 (2) and 118.07 (2) of the Income Tax Act in order to increase the amount of the tax credits for volunteer firefighting and search and rescue volunteer services from \$3,000 to \$10,000; and;

FURTHERMORE THAT a copy of the resolution be shared with the Association of Fire Chiefs of Ontario, Algoma Mutual Aid Association, Association of Municipalities of Ontario and all Ontario municipalities.

RESOLUTION RESULT		RECORDED VOTE		
<input checked="" type="checkbox"/>	CARRIED	MAYOR AND COUNCIL	YES	NO
<input type="checkbox"/>	DEFEATED	Mitch Hatfield		
<input type="checkbox"/>	TABLED	Cathy Cannon		
<input type="checkbox"/>	RECORDED VOTE (SEE RIGHT)	Melanie Pilon		
<input type="checkbox"/>	PECUNIARY INTEREST DECLARED	Jim Hoffmann		
<input type="checkbox"/>	WITHDRAWN	Joseph Opato		

Disclosure of Pecuniary Interest and the general nature thereof.

- Disclosed the pecuniary interest and general name thereof and abstained from the discussion, vote and influence.

Clerk: _____

MAYOR - MELANIE PILON	CLERK - MAURY O'NEILL



**MINUTES OF BOARD (REGULAR SESSION) MEETING NO. 14/2023
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING: September 21, 2023

TIME OF MEETING: 10:00 a.m.

LOCATION OF MEETING: Microsoft Teams &
3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Ken Boshcoff

PRESENT:

Albert Aiello
Ken Boshcoff
Meghan Chomut
Kasey Etreni
Nancy Gladun
Brian Hamilton
Greg Johnsen
Kathleen Lynch
Elaine Mannisto
Jim Moffat
Dominic Pasqualino
Jim Vezina

REGRETS:

Anne-Marie Bourgeault
Mark Thibert

OFFICIALS:

Bill Bradica, Chief Administrative Officer
Georgina Daniels, Director, Corporate Services Division
Ken Ranta, Director, Integrated Social Services Division
Glenda Flank, Recording Secretary

GUESTS:

Roxanne Brunelle Crupi, Manager, Human Resources
Crystal Simeoni, Manager, Housing Programs
Marty Farough, Manager, Infrastructure & Asset Management
Louise Piercey, Manager, Child Care & Early Years Programs
Jennifer Lible, Manager, Social Assistance Programs
Michelle Wojciechowski, Manager, Intake & Eligibility
Aaron Park, Supervisor, Research & Social Policy
Carole Lem, Communications & Engagement
Larissa Jones, Communications Assistant

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda items; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda items. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST

Albert Aiello, Board Member declared a non-pecuniary conflict of interest relative to the Vale Community Centre Site, Lease Expiry.

NEW BUSINESS

CONFIRMATION OF BOARD MEETING AGENDA

Resolution No. 23/69

Moved by: Kasey Etreni
Seconded by: Albert Aiello

THAT with respect to the agenda for the Board Regular and Closed Session meetings of The District of Thunder Bay Social Services Administration Board for September 21, 2023, we approve the agendas as presented;

AND THAT we approve any additional information and new business.

CARRIED

MINUTES OF PREVIOUS MEETINGS

Board Meetings

Minutes of Meeting No. 12/2023 (Regular Session) and Meeting No. 13/2023 (Closed Session) of TBDSSAB, held on June 15, 2023, respectively, were presented to the Board.

Resolution No. 23/70

Moved by: Nancy Gladun
Seconded by: Kasey Etreni

THAT the Minutes of Meeting No. 12/2023 (Regular Session) and Meeting No. 13/2023 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on June 15, 2023, respectively, be confirmed.

CARRIED

Committee Meetings

Minutes of the Child Care and Early Years Advisory Table held on April 25, 2023 were presented to the Board.

CLOSED SESSION MEETING

Administration presented a recommendation to the Board to adjourn to a closed meeting relative to receipt of information with respect to personal matters regarding identifiable individuals, including members of the Administration regarding the CAO Performance Evaluation and 2024 TBDSSAB Market Rent Report, relative to receipt of information of which a council, board, committee or other body may hold a closed meeting under another statute regarding a potential funding opportunity through the Canada Mortgage and Housing Corporation, relative to receipt of information with respect to the security of the property of the Corporation regarding the Development of Transitional and Supportive Housing – Homelessness Prevention Program and a proposed or pending acquisition or disposition of land by the Corporation with respect to the Vale Community Centre Site, Lease Expiry.

Resolution No. 23/71

Moved by: Elaine Mannisto
Seconded by: Greg Johnsen

THAT the Board adjourn to a closed meeting relative to receipt of information with respect to personal matters regarding identifiable individuals, including members of the Administration regarding the CAO Performance Evaluation and 2024 TBDSSAB Market Rent Report, relative to receipt of information of which a council, board, committee or other body may hold a closed meeting under another statute regarding a potential funding opportunity through the Canada Mortgage and Housing Corporation, relative to receipt of information with respect to the security of the property of the Corporation regarding the Development of Transitional and Supportive Housing – Homelessness Prevention Program and a proposed or pending acquisition or disposition of land by the Corporation with respect to the Vale Community Centre Site, Lease Expiry.

CARRIED

REPORTS OF ADMINISTRATION

**Chief Administrative Officer Performance
Evaluation**

Ken Boshcoff, Board Chair provided a verbal update regarding the CAO Performance Evaluation in Closed Session.

On consensus the following recommendation was presented.

Resolution No. 23/72

Moved by: Elaine Mannisto
Seconded by: Albert Aiello

THAT with respect to the verbal update provided by Ken Boshcoff, Chair the Board directs Roxanne Brunelle, Manager, Human Resources to proceed as directed in Closed Session.

CARRIED

2024 TBDSSAB Market Rent Report

Report No. 2023-30, (Integrated Social Services Division) was presented to the Board to provide information and Administration's recommendation regarding the 2024 market rents for the TBDSSAB owned units.

Crystal Simeoni, Manager, Housing Programs provided an overview of the market rent process and responded to questions.

Resolution No. 23/73

Moved by: Kasey Etreni
Seconded by: Jim Moffat

THAT with respect to Report No. 2023-30 (Integrated Social Services) we, The District of Thunder Bay Social Services Administration Board, approve the 2024 market rents as outlined in Confidential Attachment #1 of Report No. 2023-30, presented in Closed Session.

AND THAT any approved market rent increase be effective February 1, 2024.

CARRIED

At 11:33 a.m. Ken Boshcoff, Board Chair left the meeting and Meghan Chomut, Vice Chair assumed the position of Chair of the meeting.

Development of Transitional and Supportive Housing – Homelessness Prevention Program

Report No. 2023CS-07, (Integrated Social Services Division) was presented in Closed Session to provide information regarding interest in the development of transitional and supportive housing and providing Administrations recommendations.

On consensus the following resolution was presented.

Resolution No. 23/74

Moved by: Elaine Mannisto
Seconded by: Kasey Etreni

THAT with respect to Report No. 2023CS-07 (Integrated Social Services Division), we The District of Thunder Bay Social Services Administration Board, direct that Administration proceed as directed in Closed Session.

CARRIED

**Canada Mortgage and Housing Corporation
Funding Request**

Report No. 2023CS-08, (Integrated Social Services Division) was presented in Closed Session to provide information regarding a potential funding opportunity through the Canada Mortgage and Housing Corporation and providing Administration's recommendation.

On consensus the following resolution was presented.

Resolution No. 23/75

Moved by: Nancy Gladun
Seconded by: Brian Hamilton

THAT with respect to Report No. 2023CS-08 (Corporate Services Division), we The District of Thunder Bay Social Services Administration Board, direct that Administration proceed as directed in Closed Session;

And that we authorize the Chief Administrative Officer to complete any administrative items related to the approval process.

CARRIED

Vale Community Centre Site, Lease Expiry

Report No. 2023CS-09, (Integrated Social Services and Corporate Services Divisions) was presented in Closed Session to provide information regarding the expiry of the Vale Community Centre lease expiry and providing Administration's recommendation.

On consensus the following resolution was presented.

Resolution No. 23/76

Moved by: Nancy Gladun
Seconded by: Dominic Pasqualino

THAT with respect to Report No. 2023CS-09 (Integrated Social Services and Corporate Services Divisions) we, The District of Thunder Bay Social Services Administration Board, direct the Chief Administrative Officer to proceed as directed in Closed Session.

CARRIED

At 11:37 a.m. Ken Boshcoff, Board Chair entered the meeting and resumed the position of Chair.

**Canada-Ontario Community Housing Initiative,
Ontario Priorities Housing Initiative and
Canada-Ontario Housing Benefit Amendment
2023-24**

Report No. 2023-31 (Integrated Social Services Division) was presented to the Board to provide information regarding the continuation of the COCHI and OPHI and providing the Investment Plan for approval.

Bill Bradica, CAO provided clarification and responded to questions.

Resolution No. 23/77

Moved by: Brian Hamilton
Seconded by: Elaine Mannisto

THAT with respect to Report No. 2023-31 (Integrated Social Services Division) we, The District of Thunder Bay Social Services Administration Board, authorize the Chair and the Chief Administrative Officer, to execute the Transfer Payment Agreement for the Canada-Ontario Community Housing Initiative and the Ontario Priorities Housing Initiative and the Sign-Back Letter for the Canada-Ontario Housing Benefit and submit both to the Ministry of Municipal Affairs and Housing;

AND THAT the Board approve the 2023-24 Investment Plan for the Canada-Ontario Community Housing Initiative and the Ontario Priorities Housing Initiative programs and authorize the Chief Administrative Officer to execute the plan and submit to the Ministry of Municipal Affairs and Housing;

AND THAT the Board authorizes the Chief Administrative Officer to execute any required agreements for the delivery of the Canada-Ontario Community Housing Initiative and the Ontario Priorities Housing Initiative programs;

AND THAT any necessary By-law be presented to the Board, for consideration.

CARRIED

At 11:41 a.m. Louise Piercey, Manager, Child Care & Early Years Programs and Michelle Wojciechowski, Manager, Intake & Eligibility joined the meeting and Crystal Simeoni, Manager, Housing Programs and Marty Farough, Manager, Infrastructure & Asset Management left the meeting.

Child Care Maximum Daily Rates and
Fee Subsidy Schedule

Report No. 2023-32 (Integrated Social Services Division) was presented to the Board to provide information and rationale for determining the maximum child care rates for fee subsidy recipients for the 2024 budget year.

Resolution No. 23/78

Moved by: Meghan Chomut
Seconded by: Elaine Mannisto

THAT with respect to Report No. 2023-32 (Integrated Social Services Division) we, The District of Thunder Bay Social Services Administration Board, approve the maximum child care rates for fee subsidy recipients, effective January 1, 2024, as presented.

CARRIED

Child Care and Early Years' Service
Plan 2023-2028

Report No. 2023-33 (Integrated Social Services Division) was presented to the Board to provide the proposed 2023-2028 Child Care and Early Years' Service Plan.

Louise Piercey, Manager, Child Care & Early Years Programs provided a brief overview of the Child Care and Early Years' Service Plan development.

Resolution No. 23/79

Moved by: Greg Johnsen
Seconded by: Kasey Etreni

THAT with respect to Report No. 2023-33 (Integrated Social Services Division) we, The District of Thunder Bay Social Services Administration Board, approve the draft 2023-2028 Child Care and Early Years' Service Plan as presented;

AND THAT the Chief Administrative Officer be authorized to submit the approved 2023-2028 Child Care and Early Years' Service Plan to the Ministry of Education.

CARRIED

At 11:46 a.m. Brian Hamilton, Board Member, Jennifer Lible, Manager, Social Services Programs and Aaron Park, Supervisor, Research & Social Policy joined the meeting.

TBDSSAB Second Quarter Operational Report

Report No. 2023-34 (Integrated Social Services Division) relative to providing the Board with the 2023 Second Quarter Operational Report, for information only.

At 11:47 a.m. . Louise Piercey, Manager, Child Care & Early Years Programs, Michelle Wojciechowski, Manager, Intake & Eligibility, Jennifer Lible, Manager, Social Services Programs and Aaron Park, Supervisor, Research & Social Policy left the meeting.

TBDSSAB Second Quarter Strategic Plan Update

Report No. 2023-35 (Chief Administrative Officer Division) relative to providing the Board with the progress made on the Strategic Plan 2023, for consideration.

Resolution No. 23/80

Moved by: Nancy Gladun

Seconded by: Albert Aiello

THAT with respect to Report No. 2023-35 (Chief Administrative Officer Division), we, The District of Thunder Bay Social Services Administration Board, receive the 2023 Strategic Plan – 2023 Second Quarter Update for information only.

CARRIED

At 11:48 a.m. Greg Johnsen, Board Member left the meeting.

**Ad-Hoc Situation Analysis Committee
Recommendation to the Board**

Memorandum from Kasey Etreni, Committee Chair dated September 6, 2023 was presented to the Board providing information relative to the Situation Analysis Committee Meeting and providing the Committee's recommendations.

Kasey Etreni, Committee Chair provided a brief background regarding the recommendations being presented to the Board

At 11:51 a.m. Brian Hamilton, Board Member joined the meeting.

Resolution No. 23/81

Moved by: Kasey Etreni

Seconded by: Jim Moffat

THAT with respect to the Memorandum from Kasey Etreni, Chair – Situation Analysis Review Committee, we The District of Thunder Bay Social Services Administration Board, approve recommendations 3 through 11 and 14 through 20 contained in the Situation Analysis Implementation Plan;

AND THAT the Chief Administrative Officer is to proceed with the implementation of those recommendations.

CARRIED

A discussion was held regarding the order that Administration should proceed relative to the addition of an Indigenous Representative on the Board of Directors. Bill Bradica, CAO requested clarification.

On consensus the Board directed the Chief Administrative Officer to proceed with determining the method of selection of an Indigenous Board Member prior to requesting that the legislation be amended relative to Resolution 23/81A.

Resolution No. 23/81A

Moved by: Albert Aiello
Seconded by: Jim Moffat

THAT the Board call upon the Minister of Children, Community and Social Services to amend Schedule 6 of O.Reg. 278/98 under the *District Social Services Administration Board Act, R.S.O. 1990* to add an Indigenous representative to the Board;

AND THAT Administration be directed to proceed with determination of the selection process for the Indigenous Representative through consultation.

CARRIED

Resolution No. 23/81B

Moved by: Kasey Etreni
Seconded by: Albert Aiello

THAT the Board approve the establishment of an Indigenous Advisory Committee;

AND THAT Administration be directed to report back to the Board with recommendations on the composition and Terms of Reference, in consultation with others.

CARRIED

Enterprise Risk Management Annual Update

Report No. 2023-36, (Corporate Services Division) was presented to the Board providing the annual update on the organization's Enterprise Risk Management (ERM) Framework.

Georgina Daniels, Director, Corporate Services Division provided a brief overview of the development of the ERM report and responded to questions.

Bill Bradica, CAO provided clarification and responded to questions.

Following a discussion, on consensus, Administration to develop a shortened ERM report and circulate a draft template to the Board with a recommended format for review.

2023 Second Quarter Financial Report

Report No. 2023-37, (Corporate Services Division) was presented to the Board providing the 2023 Second Quarter Financial Report.

CORRESPONDENCE

City of Thunder Bay 2024 Budget

Memorandum from Norm Gale, City Manager with The City of Thunder Bay dated August 1, 2023 was presented to the Board providing information relative to the 2024 Operating Budget Direction Submission Request.

Bill Bradica, CAO provided a brief introduction to the memorandum and responded to questions.

Following a discussion, on consensus, Bill Bradica to develop and send a response to the memorandum.

2023-24 Additional Planning Allocations under the Canada-Ontario Housing Benefit Program

Correspondence from Hon. Paul Calandra, Minister of Municipal Affairs and Housing dated September 18, 2023 was presented to the Board providing information regarding additional planning allocation under the Canada-Ontario Housing Benefit Program.

Bill Bradica, CAO provided a brief overview regarding the funding and the allocation received and responded to questions.

Ken Ranta, Director, Integrated Social Services Division responded to questions.

BY-LAWS

NEXT MEETING

The next meeting of The District of Thunder Bay Social Services Administration Board will be held on Thursday, October 19, 2023 at 10:00 a.m., in the 3rd Floor Boardroom, TBDSSAB Headquarters, 231 May Street South, Thunder Bay, Ontario and via Microsoft Teams.

ADJOURNMENT

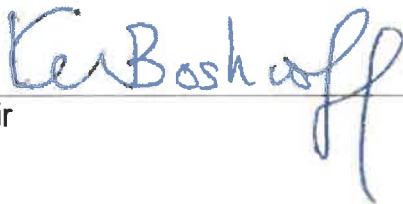
Resolution No. 23/82

Moved by: Kasey Etreni
Seconded by: Nancy Gladun

THAT the Board Meeting No. 14/2023 of The District of Thunder Bay Social Services Administration Board, held on September 21, 2023, be adjourned at 12:26 p.m.

CARRIED

Chair



Chief Administrative Officer





**MINUTES OF BOARD (CLOSED SESSION) MEETING NO. 15/2023
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING: September 21, 2023

TIME OF MEETING: 10:06 a.m.

LOCATION OF MEETING: Microsoft Teams &
3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Ken Boshcoff

PRESENT:

Albert Aiello
Ken Boshcoff
Meghan Chomut
Kasey Etreni
Nancy Gladun
Brian Hamilton
Greg Johnsen
Kathleen Lynch
Elaine Mannisto
Jim Moffat
Dominic Pasqualino
Jim Vezina

OFFICIALS:

Bill Bradica, Chief Administrative Officer
Georgina Daniels, Director, Corporate Service Division
Ken Ranta, Director, Integrated Social Services Division
Glenda Flank, Recording Secretary

GUESTS:

Roxanne Brunelle Crupi, Manager, Human Resources
Crystal Simeoni, Manager, Housing Programs
Marty Farough, Manager, Infrastructure & Asset Management
Larissa Jones, Communications Assistant

REGRETS:

Anne-Marie Bourgeault
Mark Thibert

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BOARD MEETING

DISCLOSURES OF INTEREST

Albert Aiello, Board Member declared a non-pecuniary interest regarding the Vale Community Centre Board Report.

At 10:06 a.m. Bill Bradica, CAO, Ken Ranta, Director, Integrated Social Services Division, Georgina Daniels, Director, Corporate Services Division, Glenda Flank, Executive Assistant and Larissa Jones, Communications Assistant left the meeting.

Chief Administrative Officer Performance Evaluation

Ken Boshcoff, Board Chair provided an update regarding the Chief Administrative Officer's Performance Evaluation and responded to questions.

Roxanne Brunelle, Manager, Human Resources provided further information and responded to questions.

A discussion was held and on consensus a recommendation to be presented in Regular Session.

At 10:44 a.m. Bill Bradica, CAO, Ken Ranta, Director, Integrated Social Services Division, Georgina Daniels, Director, Corporate Services Division, Crystal Simeoni, Manager, Housing Programs, Glenda Flank, Executive Assistant and Larissa Jones, Communications Assistant joined the meeting and Roxanne Brunelle, Manager, Human Resources left the meeting.

Homelessness Prevention Program Capital Project Update

Memorandum from Ken Ranta, Director, Integrated Social Services Division dated July 27, 2023 was presented to the Board to provide an update on the Homelessness Prevention Program (HPP) Capital Project.

Ken Ranta, Director, Integrated Social Services Division provided a brief overview of the HPP Capital Project and responded to questions.

2024 TBDSSAB Market Rent Report

Memorandum from Crystal Simeoni, Manager, Housing Programs, (Integrated Social Services Division) dated August 14, 2023, was presented to the Board to provide the confidential attachment to Report No. 2023-30.

Ken Ranta, Director, Integrated Social Services Division responded to questions.

**Development of Transitional and Supportive
Housing – Homelessness Prevention Program**

Report No. 2023CS-07, (Integrated Social Services Division) was presented to the Board to provide information regarding the interest in the development of transitional and supportive housing and providing Administrations recommendations.

Bill Bradica, CAO provided an introduction to the report and responded to questions.

Ken Ranta, Director, Integrated Social Services Division provided further information and responded to questions.

At 10:58 a.m. Marty Farough, Manager, Infrastructure & Asset Management joined the meeting.

**Canada Mortgage and Housing
Corporation Funding Request**

Report No. 2023CS-08, (Corporate Services Division) was presented to the Board to provide information regarding the Repair Stream funding opportunity through Canada Mortgage and Housing Corporation and providing Administrations recommendation.

Georgina Daniels, Director, Corporate Services Division provided a brief overview of the report, advised the Board of the process involved with the CMHC funding and responded to questions.

Bill Bradica, CAO responded to questions.

At 11:05 a.m. Albert Aiello, Board Member left the meeting.

Vale Community Centre Site, Lease Expiry

Report No. 2023CS-09, (Integrated Social Services and Corporate Services Divisions) was presented to the Board to provide information regarding the expiry of the Vale Community Centre lease expiry and providing Administrations recommendation.

Georgina Daniels, Director, Corporate Services Division provided further information and responded to questions.

Ken Ranta, Director, Integrated Social Services Division provided clarification and responded to questions.

Crystal Simeoni, Manager, Housing Programs responded to questions.

Bill Bradica, CAO provided clarification and responded to questions.

Marty Farough, Manager, Infrastructure & Asset Management responded to questions.

At 11:28 a.m. Albert Aiello, Board Member joined the meeting.

ADJOURNMENT

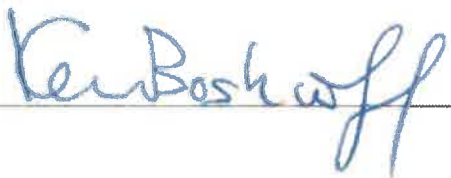
Resolution No. 23/CS07

Moved by: Kasey Etreni
Seconded by: Greg Johnsen

THAT the Board (Closed Session) Meeting No. 15/2023 of The District of Thunder Bay Social Services Administration Board, held on September 21, 2023, be adjourned at 11:28 a.m., to reconvene in Open Session to consider the remaining agenda items.

CARRIED

Chair



Chief Administrative Officer





Thunder Bay District Health Unit Board of Health Meeting Minutes

MINUTES OF THE MEETING: SEPTEMBER 20, 2023

TIME OF MEETING: 1:00 PM

PLACE OF MEETING: FIRST FLOOR BOARDROOM

CHAIR: MR. DON SMITH

BOARD MEMBERS PRESENT: **ADMINISTRATION PRESENT:**

Mr. Grant Arnold
Ms. Cindy Brand
Mr. Paul Malashewski
Mr. James McPherson
Mr. Allan Mihalcin
Mr. Jim Moffat
Ms. Donna Peacock
Mr. Don Smith
Ms. Kristine Thompson
Mr. Todd Wheeler

Dr. Janet DeMille, Medical Officer of Health and Chief Executive Officer
Mr. Dan Hrychuk, Director – Corporate Services
Ms. Diana Gowanlock, Director – Health Protection
Ms. Shannon Robinson, Director – Health Promotion
Ms. Dana Wilson – Associate Director of Communications & Strategic Initiatives
Ms. Lauren Paradis, Manager of Finance
Mr. Phil Avella, Manager, Information Systems and Property
Ms. Joanna Carastathis – Manager of Healthy Living Programs
Ms. Rosemary Scofich, Manager of Healthy Babies Healthy Children & Lactation Programs
Ms. Lila McNeice, Executive Assistant and Secretary to the Board of Health
Ms. Tammy Lee Royer, Administrative Assistant – Health Protection
Ms. Shelley Oleksuk, Administrative Assistant – Health Promotion

REGRETS:

Ms. Kasey Etreni
Ms. Lucy Belanger
Mr. Mark Thibert

1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT

The Chair called the meeting to order at 1:05 PM.

2. ATTENDANCE AND ANNOUNCEMENTS

The Chair presented regrets from Ms. Kasey Etreni, and Mr. Mark Thibert.

2.1 Welcoming New Board Members / Introductions

The Chair welcomed new provincial appointee Mr. Allan Mihalcin and board members introduced themselves. New provincial appointee Ms. Lucy Belanger is not able to be in attendance today.

Dr. J. DeMille welcomed new TBDHU staff member Ms. Dana Wilson, Associate Director of Communications and Strategic Initiatives.

Dr. J. DeMille welcomed new TBDHU staff member Ms. Lila McNeice, Executive Assistant to the MOH/CEO and Secretary to the Board of Health.

3. DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

4. AGENDA APPROVAL

Resolution No. 71-2023

Moved By: P. Malashewski

Seconded By: J. McPherson

THAT the Agenda for the Regular Board of Health Meeting to be held on September 20, 2023, be approved as amended.

CARRIED

5. INFORMATION SESSION

5.1 Health On the Move for Equity (HOME) Project Update

Ms. Rachel Bayes, Healthy Kids HOME Coordinator, provided a presentation to the Board of Health on the Health On the Move for Equity (HOME) Project.

6. MINUTES OF THE PREVIOUS MEETINGS

6.1 Thunder Bay District Board of Health

The Minutes of the Thunder Bay District Board of Health Regular Session Meeting held on June 21, 2023, were presented for approval.

Resolution No. 72-2023

Moved By: J. Moffat

Seconded By: P. Malashewski

THAT the Minutes of the Thunder Bay District Board of Health (Regular and Closed Session) Meeting held on June 21, 2023, be approved.

CARRIED

7. MATTERS ARISING FROM THE MINUTES

There were no matters arising from the previous minutes.

8. DECISIONS OF THE BOARD

8.1 Health Promotion Grants

A memorandum from S. Robinson, dated September 20, 2023, and containing a resolution relative to the Road Safety Community Partnership Program Grant and One-Time Funding for 2023-2024 Youth Mental Health and Addiction Champion (YMHAC) Initiative was presented to the Board.

Resolution No. 74-2023

Moved By: P. Malashewski

Seconded By: J. McPherson

THAT we recommend the Ministry of Transport Road Safety Community Partnership Program one-time funding be approved accepting \$3,617 in additional funding for 2023-2024.

AND THAT we recommend the RAO Youth Mental Health and Addiction Champion initiative be approved accepting \$4,000 in additional funding for 2023-24,

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the budget submission process as required.

CARRIED

8.2 Healthy Babies Healthy Children Funding Advocacy

Report number 36-2023 (Healthy Babies Healthy Children) from S. Robinson dated September 20, 2023, and containing a resolution relative to the HBHC Funding Advocacy Initiative was presented to the Board.

Resolution No. 75-2023

Moved By: J. McPherson

Seconded By: P. Malashewski

THAT with respect to Report No. 36-2023 (Healthy Babies Healthy Children), we recommend that a letter be sent to the Minister of Children, Community and Social Services requesting that the Ministry of Children, Community and Social Services (MCCSS) review base-funding needs for the Healthy Babies Healthy Children Program to ensure this essential program is sufficiently resourced to meet the needs of families and assist children to have a healthy start in life.

CARRIED

8.3 2023-24 Funding Letter

Report number 40-2023 (Finance) from D. Hrychuk, dated September 20, 2023, and relative to the New Schedules to the Public Health Funding and Accountability Agreement with the Ministry of Health was presented. Mr. D. Hrychuk, Director of Corporate Services, provided a presentation, and responded to questions from the Board.

Resolution No. 76-2023

Moved By: J. Moffat

Seconded By: C. Brand

THAT with respect to Report No. 40-2023 (Finance) we recommend that effective January 1, 2023, the New Schedules to the Public Health Funding and Accountability Agreement with the Ministry of Health be approved, accepting up to \$13,078,600 in base funding and up to \$1,951,400 in one-time funding for the 2023-24 funding year to support the provision of mandatory and related public health programs and services in the District of Thunder Bay;

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the submission and implementation process, as required.

CARRIED

9. COMMUNICATIONS FOR INFORMATION

9.1 Roofing Update Report

Report Number 41-2023 (Finance) relative to providing the Board of Health with information on the progress of the roofing repair was presented, and Mr. D. Hrychuk, Director of Corporate Services, responded to questions from the Board.

9.2 Q2 Financial Statements

Report Number 43-2023 (Finance) relative to providing the Board of Health with information on the financial performance of the Health Unit was provided for information.

9.3 MOH/CEO Report

Report Number 42-2023 from the Medical Officer of Health and Chief Executive Officer, was presented for information.

10. BOARD OF HEALTH (CLOSED SESSION) MEETING

Resolution No. 77a-2023

Moved By: C. Brand

Seconded By: J. Moffat

THAT the Board of Health move into Closed Session to receive information relative to labour relations or employee negotiations, and information related to negotiations carried on behalf of the Board. (Municipal Act, S.O. 2001, c.25, S. 239 (1)).

CARRIED

At 1:50 PM the Board of Health moved into a closed session and the following individuals left the meeting:

- Ms. Rosemary Scofich, Manager of Healthy Babies Health Children/Lactation Programs
- Ms. Lauren Paradis, Manager of Finance
- Ms. Lila McNeice, Executive Assistant and Secretary to the Board of Health
- Ms. Shelley Oleksuk, Administrative Assistant – Health Promotion
- Ms. Tammy Lee Royer, Administrative Assistant – Health Protection

At 2:30 PM the Board of Health moved out of closed session and the following individuals returned to the meeting:

- Ms. Lila McNeice, Executive Assistant and Secretary to the Board of Health
- Ms. Shelley Oleksuk, Administrative Assistant – Health Promotion
- Ms. Tammy Lee Royer, Administrative Assistant – Health Protection

10.1 Closed Session Report

The Board of Health Chair reported that information relative to labour relations or employee negotiations, and information related to negotiations carried on behalf of the Board had been provided in the Closed Session, and a resolution is brought into the regular session:

Resolution No. 77b-2023

Moved By: J. Moffat

Seconded By: K. Thompson

THAT with respect to Report No. 39-2023 (Medical Officer of Health and Chief Executive Officer) the Board of Health ratifies the changes tentatively agreed to by both parties on September 8, 2023, to the Canadian Union of Public Employees (CUPE) member's collective agreement, effective January 1, 2023 to December 31, 2025.

CARRIED

11. NEXT MEETING

The next meeting is scheduled for Wednesday, October 18, 2023.

12. ADJOURNMENT

Resolution No. 78-2023

Moved By: J. McPherson

Seconded By: C. Brand

THAT the Board of Health meeting held on September 20, 2023, be adjourned at 2:33 PM.

CARRIED



Update from the Board

TBDSSAB Board Newsletter | October 19, 2023

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Message from the Chair

Please find below the latest issue of Update from The Board, the monthly newsletter from the Board of Directors of The District of Thunder Bay Social Services Administration Board.

Please circulate to members of your respective Municipal Councils and Local Roads Boards.

The purpose of this newsletter is to keep our municipal stakeholders informed about TBDSSAB activities by providing an overview of TBDSSAB Board information and reports following all monthly meetings.

Some highlights from September:

- At the September Board meeting, the Board was presented with second quarter operational and financial reports. Links to these reports are included in the Board Reports section of this newsletter.

- The Board was presented with the Child Care and Early Years Service System Plan for 2023-2028. A link to this report is included in the Board Reports in this newsletter.
- During September, the Board and Administration began the 2024 strategic planning process. The strategic plan is developed during work sessions with the Board and staff, and incorporates feedback received from community partners and service recipients through surveys and other engagement initiatives. The draft Strategic Plan will be presented to the Board for approval at the December meeting.

Thank you,

Ken Boshcoff

Chair, TBDSSAB

This edition of Update from the Board covers TBDSSAB's regular monthly meeting in **September 2023**, as well as key initiatives taking place in this time span.

Our aim is to provide an overview of TBDSSAB Board information and reports in a timely manner following all monthly meetings.

Next Meeting

The next Board meeting will be held: **Thursday October 19, 2023 at 10am**

The Board meeting is scheduled to take place in person. For more information, please visit the [Board Meetings page](#) on our website.

Spotlight: Child Care Worker & Early Childhood Educator Appreciation Day

October 17, 2023

The District of Thunder Bay Social Services Administration Board (TBDSSAB) encourages the community to recognize the 23rd annual Child Care Worker and Early Childhood Educator Appreciation Day on Tuesday October 17, 2023.

TBDSSAB values and appreciates the hard work and dedication of child care workers and early childhood educators across the District of Thunder Bay. The significant role that educators play in the lives of children and families is not to be underestimated. Educators go beyond simply caring for young children by teaching and guiding future generations. Their commitment to children and families is essential to the success of our community as a whole.

Now more than ever, we encourage families, children and community partners to embrace CCW & ECE Appreciation Day with an open heart. Show your appreciation and support for child care workers in a meaningful way. A little bit of kindness and gratitude can go a long way to reminding our educators how important they are to all of us--and how lost we are without them.

“On behalf of the Board of Directors, thank you to all the child care professionals across the district for your dedication to the families in our communities. Child care professionals truly are heroes and I admire your tenacity and dedication to preparing our children for a successful future during their early years. Child care workers and early childhood educators are the key to successful communities.”

– Ken Boshcoff, Chair, TBDSSAB

[Click here](#) to read the full statement for Child Care Worker and ECE Appreciation Day.



Board Reports: September 21, 2023

2024 TBDSSAB Market Rent Report

Download: [RPT 2023-30](#) (PDF)

The Board was presented with information to recommend approval of the 2024 market rents for TBDSSAB owned units. [Read More](#)

Canada-Ontario Community Housing Initiative, Ontario Priorities Housing Initiative and Canada-Ontario Housing Benefit Amendment 2023-24

Download: [RPT 2023-31](#) (PDF)

The Board was provided with information related to the continuation of the Canada-Ontario Community Housing Initiative (COCHI) and the Ontario Priorities Housing Initiative (OPHI) and to approve the proposed Investment Plan for the 2023-24 funding year. [Read More](#)

Child Care Maximum Daily Rates and Fee Subsidy Schedule

Download: [RPT 2023-32](#) (PDF)

The Board was provided with information and rationale for determining the maximum child care rates for fee subsidy recipients for the 2024 budget year. [Read More](#)

Child Care and Early Years' Service Plan 2023-2028

Download: [RPT 2023-33](#) (PDF)

The Board was provided with information regarding the proposed 2023-2028 Child Care and Early Years' Service Plan. [Read More](#)

Second Quarter Operational Report

Download: [RPT 2023-34](#) (PDF)

The Board was provided with the TBDSSAB Q2 Operational Report. [Read More](#)

Second Quarter Strategic Plan Update

Download: [RPT 2023-35](#) (PDF)

The Board was presented with the quarterly update on the Strategic Plan 2023 progress at June 30, 2023. [Read More](#)

Enterprise Risk Management – Annual Update

Download: [RPT 2023-36](#) (PDF)

The Board was provided with the annual update on the organization's Enterprise Risk Management (ERM) Framework. [Read More](#)

Second Quarter Financial Report

Download: [RPT 2023-37](#) (PDF)

The Board was provided with the 2023 Second Quarter Financial Report, and projection to year-end as well as progress of Key Performance Indicators (KPI). [Read More](#)

Board reports for past meetings are available on our website:
<https://www.tbdssab.ca/board/reports>

Feedback

We appreciate feedback and comments regarding the content of this newsletter.

Contact: Carole Lem, Communications & Engagement Officer

E: Carole.Lem@tbdssab.ca T: 807-766-4219

November 6, 2023

In order to enable 9-8-8, a new national 3-digit number for mental health and suicide prevention launching November 30, 2023, the Canadian Radio-television and Telecommunications Commission (CRTC) has mandated 10-digit dialing across Canada, including northern Ontario and the 807-area code. For local calls customers must always use 10 digits (807 + local phone number). While Tbaytel and all service providers in the 807 area code began implementing 10-digit dialing for mobility on April 1, Tbaytel took a phased approach for Home Phone and Business Voice customers.

Starting November 15, 2023 Home Phone and Business Voice Customers need to adopt 10-digit dialing – the area code followed by the 7-digit phone number – for all local calls originating from a home or business voice phone. If the area code is not dialed, the caller will hear a reminder message before the call is completed. On **January 15, 2024 10-digit dialing will be mandatory**: residents and businesses need to dial the area code followed by the 7-digit number for all local calls. If the 10-digit number is not dialed, the call will not be completed.

How to prepare for 10-digit dialing

Residents will need to add their area code to programmed numbers in all of their communications devices and equipment (including phones, auto dialers, computers and lifeline equipment) and verify that their alarm systems are compatible with local 10-digit dialing.

Please note, many security systems dial a preprogrammed number in case of emergency. In some cases, the number includes the area code while in others, it does not. With the introduction of 10-digit local dialing, it is possible that some systems may not connect emergency calls to the monitoring station. If you are a Tbaytel Security customer, Tbaytel will ensure your system is 10-digit ready. If you are with another security provider, you should reach out to confirm your system is 10-digit ready.

Additional information is available at tbaytel.net/10digitdialing. If you have any questions or concerns please contact us at brand@tbaytel.com and we will have a representative respond to your inquiry.

Sincerely,



Dan Topatigh
President & CEO
Tbaytel

Mark Figliomeni - CAO/Clerk Township of Red Rock

From: Thunder Bay Regional Health Sciences Foundation
<info@healthsciencesfoundation.ca>
Sent: November 2, 2023 8:15 PM
To: Mark
Subject: Thank you for your support.

Follow Up Flag: Follow up
Flag Status: Flagged



Cardiovascular Campaign



Thunder Bay Regional
Health Sciences
Foundation

Dear Mark,

Your unwavering support has played a pivotal role in helping bring a full cardiovascular surgery program to Thunder Bay.

Your donation to the Our Hearts at Home Cardiovascular Campaign has already helped successfully launch vascular surgery here, which is literally saving lives and limbs, today. When we have cardiac surgery here, we will close the loop for the full spectrum of care for our cardiac patients.



Once again, thank you.

Together, for better cardiovascular surgery.

Glenn Craig

CEO

Thunder Bay Regional Health Sciences Foundation



**Thunder Bay Regional
Health Sciences
Foundation**

Thunder Bay Regional Health Sciences Foundation

980 Oliver Road Thunder Bay, Ontario Canada P7B 6V4

Phone: 807-345-4673 | Fax: 807-684-5802

Email: info@healthsciencesfoundation.ca

[Donate](#) | [Privacy Policy](#) | [Visit Our Website](#) | [Unsubscribe](#)



Is this e-mail going to your Junk folder?

Add info@healthsciencesfoundation.ca to your address book to ensure that you receive all future e-mails in your Inbox.



Early Years Programming

All families with children aged newborn to 6 years old are welcome. Parents and caregivers are encouraged to follow their child's lead and immerse themselves in the wonder that children experience through play and exploration. Our environment is designed to foster a child's well-being, belonging, expression and engagement.

We offer the following programming:

- Indoor
- Outdoor Nature Based
- Healthy Beginnings Program
- Baby's Day Out
- Evening Programs
- Workshops

Location

46 Salls Street
(in the RR Learning Centre)
Red Rock ON
807-886-2340



EarlyON Child and Family Centre -
Nipigon, Red Rock, Dorion



www.brassbell.org
sfox@brassbell.org



Date: September 12, 2023

at Red Rock Public Library and via Zoom

Present: A. Lockwood, C. Hendricken, J. Boudreau, M. Smith

Remotely present: none

Regrets: M. Young, D. Maidment

Secretary: N. Carrier

CALL TO ORDER

5: 00 pm, A. Lockwood, Chairperson

LAND RECOGNITION

“THE RED ROCK PUBLIC LIBRARY BOARD HEREBY ACKNOWLEDGE THAT WE ARE ON THE TRADITIONAL TERRITORY OF THE ROBINSON-SUPERIOR TREATY AND THAT THE LAND WE GATHER ON IS HOME TO THE RED ROCK INDIAN BAND, THE ANISHNAABEK AND THE METIS PEOPLE.”

APPROVAL OF AGENDA

Motion 29

Moved by C. Hendricken, seconded by M. Smith, and carried:

That the Board of the Red Rock Public Library approves the agenda of the September 12th, 2023 meeting as presented.

CONFLICT OF PECUNIARY INTEREST DISCLOSURES

- none declared

APPROVAL OF MINUTES OF PREVIOUS MEETING

Motion 30.

Moved by M. Smith, seconded by J. Boudreau, and carried:

That the Board approves the minutes of the last regular board meeting of June 13th, 2023.

BUSINESS ARISING

- Council Rep, M. Smith, gave update to Board, on communication results with CAO, M. Figliomeni concerning facility maintenance, specifically snow removal.

CORRESPONDENCE [AND COMMUNICATION]

- OLS newsletter
- OLS Equilibrium email
- FOPL update
- Whitehots update

CHAIRPERSON'S REMARKS

- A. Lockwood, Chairperson reminded all Board members to register and participate in the Ontario Library Services virtual Board meeting - 2023 Public Library Boards: Stronger Libraries. Stronger Communities.

STATEMENT OF OPERATIONS

CHEQUE REGISTER(S)

Motion 31.

Moved by C. Hendricken, seconded by A. Lockwood, and carried:

That the Board approves payment of accounts on cheques 1159 – 1160 and manual cheque # 35 for the amount of \$1544.00 and dated July 19th, 2023.

Motion 32.

Moved by M. Smith, seconded by J. Boudreau, and carried:

That the Board approves payment of accounts on cheques 1161 – 1165 and manual cheque # 36 for the amount of \$22,633.55 and dated August 16th, 2023.

Motion 33.

Moved by M. Smith, seconded by C. Hendricken, and carried:

That the Board approves payment of accounts on cheques 1166 – 1167 and manual cheque # 37 for the amount of \$994.57 and dated September 11th, 2023.

CEO REPORT

- Detail on library operations including circulation, programming and service statistics for the months of June, July and August 2023.

STRATEGIC PLAN, PROGRESS AND MONITORING

- The Strategic Planning Committee, met at 10 am on Wednesday June 14, 2023 for an Introduction to Strategic Planning session (1.5 hours)
- Summer research results overview
- The Committee will then meet after the summer, on Wednesday September 20th at 10 am to discuss the Strategic Direction Document review and plan context setting. (1 hour)

OTHER BUSINESS and COMMITTEE REPORTS

- CEO presented to Board, 3 quotes for a refurbished copier for approximately \$4,000 – \$5,000 range, (2022 prices) covered as a capital expense by township. Discussion by Board on all 3 quotes. A supplier was selected with further negotiation by CEO, requested by Board.

Motion 34.

Moved by M. Smith, seconded by A. Lockwood, and carried:

That the Board approves that the Red Rock Public Library accepts the Wilson's photocopier contract as supplier.

- CEO is scheduled to attend a virtual CEO meeting (geographically close libraries) on Wednesday September 27th, from 10 am to 4 pm. CEO is scheduled to attend an in-person regional CEO networking meeting at Mary J.L. Library in Thunder Bay on October 11th.

Motion 35.

Moved by J. Boudreau, seconded by M. Smith, and carried:

That the Board approves the CEO's attendance at the virtual networking meeting on September 27th, 2023 & the CEO networking meeting in Thunder Bay on October 11th, 2023 at Mary J.L. Library. CEO's costs for this meeting to be covered in budget.

- Board members were notified of, and are invited to attend the following virtual informational meetings: Ontario Library Service Virtual Conference on Thursday, September 28th (6 pm to 830 pm ET) & OLS Board Assemblies virtual meeting on Tuesday, November 7, 4-6 pm ET - Libraries serving populations under 2500.
- CEO presented to Board an outline of databases we currently purchase. Upon review, Board approves continuing with the roster of databases we offer. A new offering to our database roster was also recommended by CEO. Board reviewed and requested further details required.
- Interlibrary Loan software (VDX) is reaching its end-of-life in 2024, and this requires a transition to a new software platform. The new ILL system is OCLC's Resource Sharing. CEO has been investigating the functions and usage of the new system. Challenges in respect to management of requests, staff training time and shipping costs are being looked at. These issues will be discussed with the provider and facilitator as we prepare to launch. Training and transition will be implemented in January of 2024 with all libraries changed over by April 2024, or later.
- CEO has scheduled a staff meeting for Sunday September 17th at 3 pm for all staff to attend. These meetings are crucial to the planning and implementation of library programs and services, as well as manage training opportunities.

DATE AND TIME OF NEXT MEETING

Tuesday November 14th, 2023 at 5:00 p.m. in the library meeting room and via Zoom

ADJOURNMENT

Motion 36.

Moved by A. Lockwood, seconded by C. Hendricksen, and carried:

That the Board meeting be adjourned at 6:25 p.m.

**The Corporation of the Township of Red Rock
Public Works Dept. Report**

Date: November 20th, 2023
To: Mayor and Council
Subject: Public Works Dept. Council Report
Submitted by: Blair Westerman - Director of Operations

BACKGROUND:

TIME PERIOD: October 16th to November 15th, 2023

DISCUSSION:

This report is for information only and provides Council with an update on the activities within the following departments: Water Distribution, Wastewater Collection, Recreation Center, Marina & Public Works.

Please feel free to ask any questions that you may have.

SUMMARY OF ACTIVITY:

Water Distribution:

1. No work was performed in the distribution system over this reporting period.

Wastewater Collection:

1. Lift Station components have been delivered, including new sewage pumps, valves and pipe. These items are being stored until the project begins in the new year.
2. Lift Station #2. had alarms over the course of this reporting period, these alarms were all related to plugged pumps. All pumps were pulled to remove blockages at both lift stations.
3. Automation Now, together with PWs staff were able to rectify the alarm issue with Lift Station #2 that was continually calling out through the auto-dialer.

Recreation Center:

1. Arena ice was ready for use by November 2nd. The ice condition had some minor issues to recover from due to staff getting used to the new ice resurfer. The ice surface seems to be in good condition now.
2. Northern Sheet Metal has completed the one section of roof over the Curling Club Wing. The Brompton entrance section of roof is currently being worked on.
3. Renovations are undergoing from renters in the Curling Lounge. Staff have been aiding with removal of storage of unwanted items. The new partitioned rooms in

this area will require a handful of fire sprinklers to be relocated to meet building code specifications. Vipond has been contacted to quote this work.

Marina Center & Park:

1. Staff have completed most of the winter preparations at Marina Park. The staging dock will be relocated to the end of Dock B and the launch dock disconnected; these are the only remaining tasks to complete before freeze up.
2. PWs staff is performing daily building checks through the work week since closing.

General:

1. Public Works has been working to wrap up any necessary infrastructure details in preparation for winter. Winter road salt & sand has arrived and been prepared and stockpiled.
2. Work on Bridge #1 entering town has begun. The project engineer and contractor have suggested a projected window between November 27th and December 4th for bridge closures. A detour route through the community Exit Road will be used during the bridge closure periods. The first scheduled bridge closure will be on November 27th and is expected to last 3 days.
3. Public Works was able to perform a sewer service replacement for a resident at 61 Rankin. A new 4" plastic lateral was installed from the connection at the home to the sewer main.
4. The 2006 Sterling Combo underwent an Annual Inspection. Work for this truck included replacement of front and rear air brake components and repair for an air leak. Some details were also addressed in the cab.
5. The 2011 International Garbage Truck is slated for repairs to complete its Annual Inspection next.
6. Over-All Electric is scheduled to come November 30th to repair streetlights and removed memorial banners, they will also hang Christmas wreaths during this service visit.
7. The next monthly staff safety meeting is scheduled for November 30th, topic undecided at this time.
8. The Public Works Department would like to acknowledge the hard work and dedication of Bob Edmond who has recently moved on to a new career path.

Bob started with the town filling a temporary position in the Spring of 2016, before taking an operating position running the town's water and wastewater plants until 2021. Bob worked in Public Works until his recent departure.

Bob was a reliable, hardworking and always willing to perform the task at hand. He was well liked by his peers and crew due to his easy going nature. He will be missed and we wish him and his family all the best in the future.

Blair Westerman

Submitted by _____


Approved by: _____

**The Corporation of the Township of Red Rock
Community Development Office Report**

Date: November 20, 2023
To: Mayor and Council
Subject: Community Development Office Council Report
Submitted by: Ashley Davis, Community Development Officer

BACKGROUND:

September 9, 2023 – November 13, 2023

DISCUSSION:

This report is for information only and provides Council with an update on the activities within the office of Community Development Officer.

Please feel free to ask any questions that you may have.

SUMMARY OF ACTIVITY:

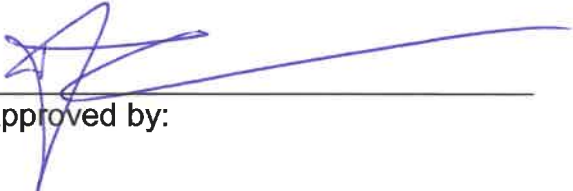
- 1) ICIP Culture – Recreation Centre Rehabilitation Project – Continuing work with JML Engineering – roofing portion completed by November 17. Remainder of work to be re-tendered in January with project award at end of February/early March with work expected to begin early-mid April 2024.
- 2) Active Transportation Fund – waiting on report from consultants on feedback from community consultation activities.
- 3) ICIP COVID Resiliency – work completed and currently working on project close out reporting and claims.
- 4) Community Interpretation Plan – Community Open House had over 30 participants and received great feedback. Currently waiting on the initial report from the consultants.
- 5) ICIP Green – Brompton, Stadler, Frost, Newton Water and Wastewater Rehabilitation and Replacement Project – project complete and working on final claims, reporting and closeout activities.
- 6) NOHFC Rural Enhancement Stream - project awarded and announced. Work completed and ice plant startup completed. Currently working on project documentation and reporting with funders.
- 7) Memorial Banner Program – 9 families purchased banners to honour 11 veterans and service members. Currently have a waiting list for next year. \$275 in proceeds from the Memorial Banner Program was donated to the local Legion Branch 226 to help with the operation and maintenance of their lift to ensure the accessibility of the Legion.

- 8) Ontario Trillium Foundation Capital Stream application – Gymnasium Floor – did not receive funding – had a meeting with OTF staff regarding the application. Identified changes for resubmitting an application for June 2024. 100% funded.
- 9) Attended the Northern Ontario Tourism Summit in Sault Ste. Marie November 14-17. Attended workshops pertaining to shifting visitor trends, effectively reaching audiences, cycling tourism in Northern Ontario, Tourism and Economic Development, The Future of the Tourism Workforce, and Cultural Tourism, along with networking opportunities with other communities and tourism related businesses.
- 10) Completed and submitted the Celebrate Canada application for 2024 Canada Day Celebrations.
- 11) Working on an application for the Emergency Management Ontario – Community Emergency Preparedness Grant for the purchase of equipment, supplies, training or services to assist the community in its emergency response capabilities.
- 12) Strategic Plan Implementation – continuing to monitor progress and work on components.
- 13) Participating in webinars pertaining to various funding streams and professional development
- 14) Continuing with required reporting and claim submissions on all active projects
- 15) Continued communication and collaboration with local and regional organizations for partnership opportunities, provide input and stakeholder relations.
- 16) Review previous reports for supporting documentation for current and future funding opportunities and attend webinars and information sessions on current funding opportunities to determine eligibility and feasibility (if the Township has the required data or reports demonstrating need for projects)
- 17) Continuing to prepare documentation, research various component costs for projects and RFP's, provide status reports to funders, submit claims to funders for expenses related to projects, monitor project timelines and budgets and final reporting to funders for completed projects.

MONITORING SITUATIONS:

- 1) Golden Club Van – providing support as needed
- 2) Red Rock Historical Society Digitization Project – providing support as needed.
- 3) Joint Community Safety and Wellbeing Plan – next meeting to be held after Red Rock Indian Band elections.

Ashley Davis
Submitted by _____


Approved by: _____

**The Corporation of the Township of Red Rock
Administrative Report**

Date: November 20th, 2023
To: Mayor and Council
Subject: CAO Activity Report
Submitted by: Mark Figliomeni – CAO/Clerk/Treasurer

BACKGROUND:

November 7th, 2023 – November 20th, 2023

DISCUSSION:

This report is for information only and provides Council with an update on the activities within Administration & the office of the CAO/Clerk/Treasurer.

Please feel free to ask any questions that you may have and reach out at any time.

SUMMARY OF ACTIVITY:

Bi-Weekly Internal Staff / Team Meetings / Discussions
Day to Day Operations- General Discussions & Meetings – Residents & Stakeholders
Attended TBDML Board Meeting – November 15th, 2023
Meeting with Elections Ontario – Voters List Transfer from MPAC
Meeting with CCBF – Gas Tax Funding Allotments & Reporting

This is a summary of some of the activity within Administration & the Office of the CAO/Clerk/Treasurer. We continue to build and grow as a Team and as a Community that is striving to move forward. This is our major focus and ultimately part of our overall vision for Red Rock both now and in the future.

ATTACHMENTS:

None

MONITORING SITUATIONS:

***Continue to set internal policies and procedures based on overall best practice within the Municipal Act.**

DIRECTION / DISCUSSION / UPDATES:

***ROMA 2024 Annual Conference – January 21st - 23rd, 2024 – Toronto**
- Submitted Delegation Requests –

***BDO – Auditors in Red Rock – Week of November 20th, 2023**

***Final CEMC Compliance Training – IMS 200 – November 29th & 30th, 2023**
- CAO & Deputy Clerk.

**The Corporation of the Township of Red Rock
Administrative Report**

Date: November 20th, 2023
To: Mayor and Council
Subject: Surplus Property – Township of Red Rock
Submitted by: Mark Figliomeni – CAO/Clerk/Treasurer

RECOMMENDATION:

That Council declare the two (2) individual properties listed below as surplus properties.

1. 51 Salls St., - Lot 126 Plan 780 (previously known as The Vault)
2. 53 Salls St., - Lot 125 Plan 780 (previously known as The LCBO – now vacant)

BACKGROUND:

As part of the surplus property policy within the Township of Red Rock, Council requires a declaration of surplus by resolution to be passed related to properties owned by the Township with an intention to sell.

DISCUSSION:

Verbal Discussion of Council – If Required

FINANCIAL IMPACT:

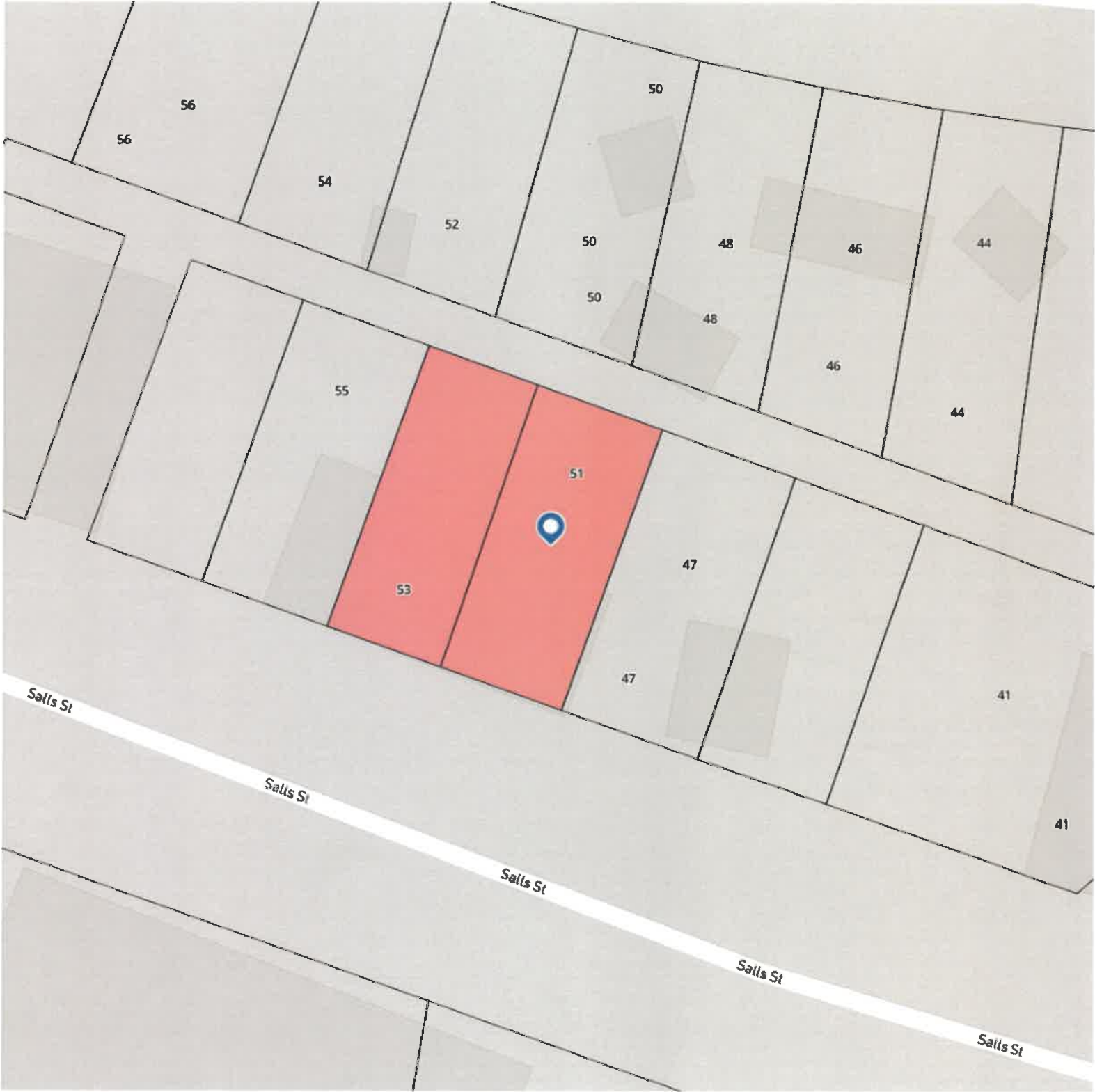
Unknown at this time.

ATTACHMENTS:

One (1) – Map

AVAILABLE UPON REQUEST:

N/A



**The Corporation of the Township of Red Rock
Administrative Report**

Date: November 20th, 2023

To: Mayor and Council

Subject: EMS – Site Selection Process – Red Rock

Submitted by: Mark Figliomeni – CAO/Clerk/Treasurer

RECOMMENDATION:

This is for information only at this time. It includes information related to potential sites for discussion moving forward and additionally is put forward to seek further Council direction.

BACKGROUND:

As part of the consolidation process put forward and approved by EMS and the City of Thunder Bay related to the current EMS sites located in Nipigon & Red Rock becoming one (1) site, we were asked to provide the following information if we were interested in being a host community :

A potential location within the Township of Red Rock to provide a suitable and viable option for the new site once constructed at an unknown time in the future.

DISCUSSION:

Administration, at the direction of Council, has reached out to EMS Chief Shane Muir to discuss potential sites located within the Township of Red Rock.

An invitation has been extended to Shane to visit the sites in person in the near future.

Potential property determined to be viable and ready at this time:

1. #3 HWY 628 – Con 2 Pt Lot 4 (also known as the Old Gas Station)
2. HWY 628 – Two Properties Side by Side (previously known as the Vicmore)
 - a. #33 Highway 628 – Plan M183 Lot 5 Pcl 11081
 - b. Plan M183 Lot 6 Pcl 11082

We have eliminated, after discussions with the MTO, the old weigh scale property on HWY 17 as an option due to various reasons.

We have also received messaging from MTO that we could explore additional properties they currently own on HWY 17 if required but have also been advised that these properties may possess challenges related to construction and access.

At this time, we feel that the best two (2) options are listed above as options # 1 & #2. We are also committed to showing additional properties if required and requested after an In-Person visit and Township tour, including those located within the Townsite, on HWY 628 or HWY 17.

Administration is also open to discussing this further as a regional approach if that is the direction of Council and fits as a best option centrally to serve the area.

FINANCIAL IMPACT:

Unknown at this time. The project is set up to be funded through the Township and recovered through a long term lease with the City of Thunder Bay.

ATTACHMENTS:

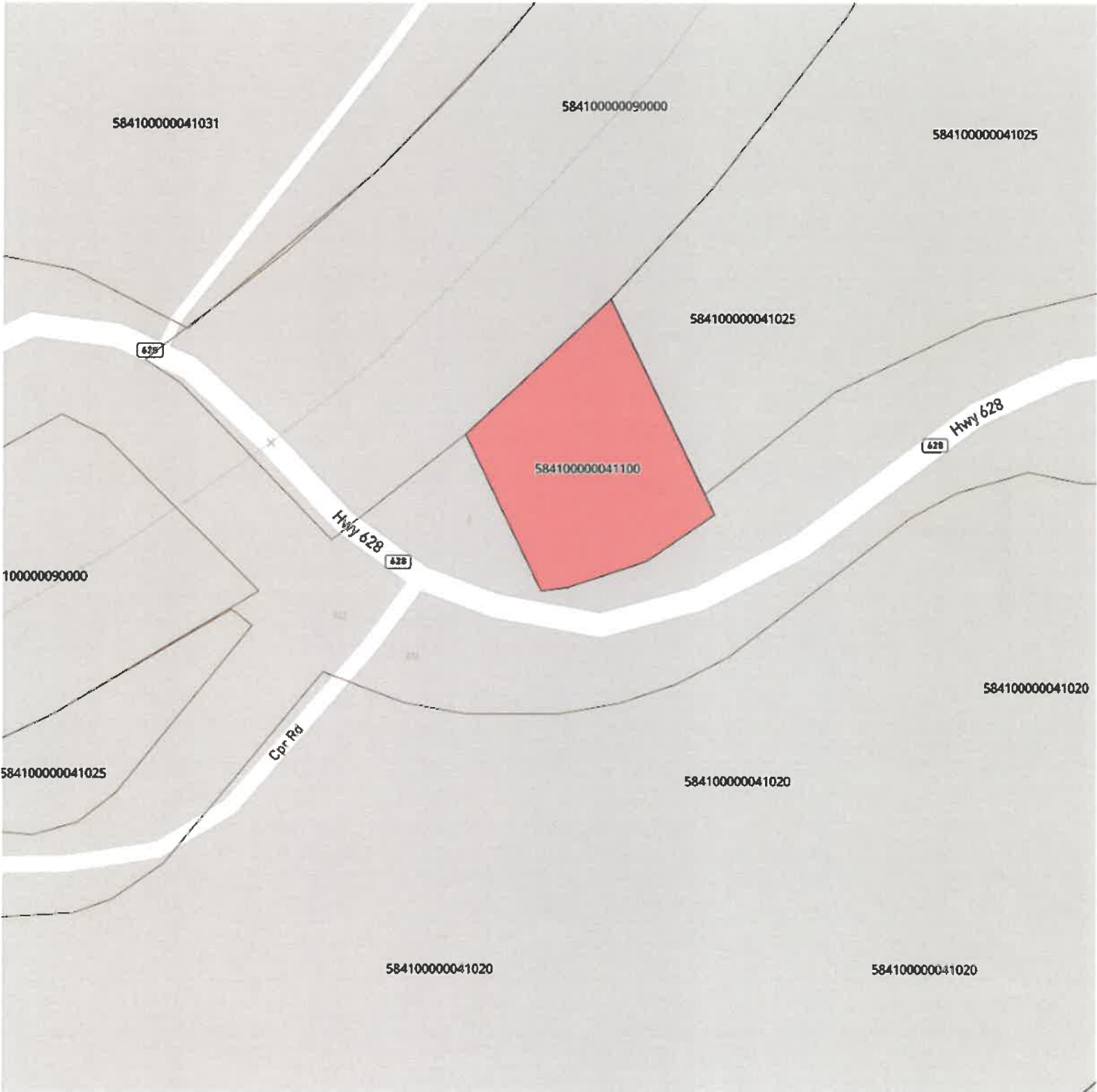
Two (2)

- **Map & General Information for Option #1 (2 pages)**
- **Map & General Information for Option #2a & #2b (3 pages)**

AVAILABLE UPON REQUEST:

Further update from the CAO.

Option #1



Return to Property List

\$5841 000 000 41100 Current Maintenance View

3 HIGHWAY 628 CON 2 PT LOT 4 105 - Vacant commercial land

Property Summary Owners Site Mailing Address Enumeration Assessment Events Timeline Improvements Work Objects

Property Status	Property Series	Roll Create Date	Apportionments
Active	Land	1979-07-08	1
Tenant Tax Liable	Assessment Office	Municipality	BIA
No	Thunder Bay	Red Rock Township	-
SRA1	SRA2	SRA3	SRA4
-	-	H	-
SRA5	SRA6		
-	-		

Owner(s)

[Redacted]

Site

Area	Frontage	Depth
0.66ac	152.64ft	0ft

Site Access

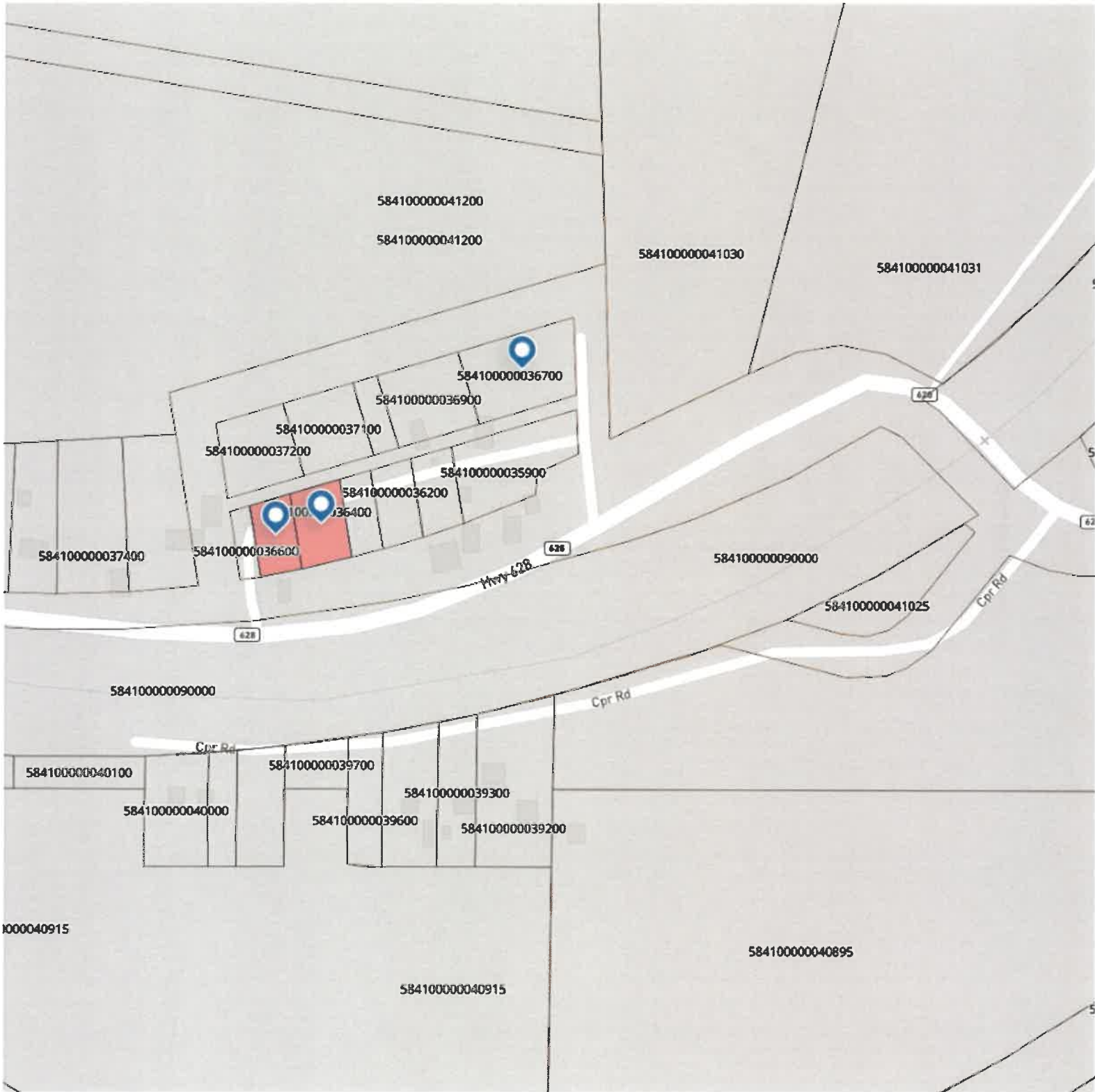
-

Mailing Address

[Redacted]

Enumeration

Option #2



[Return to Property List](#)

\$5841 000 000 36400 [Current Maintenance View](#)

33 HIGHWAY 628 PLAN M183 LOT 5 PCL 11081 ... 105 - Vacant commercial land

[Property Summary](#) [Owners](#) [Site](#) [Mailing Address](#) [Enumeration](#) [Assessment](#) [Events Timeline](#) [Improvements](#) [Work Objects](#)

Property Status Active	Property Series Land	Roll Create Date 1979-07-08	Apportionments 1
Tenant Tax Liable No	Assessment Office Thunder Bay	Municipality Red Rock Township	BIA -
SRA1 -	SRA2 -	SRA3 H	SRA4 -
SRA5 -	SRA6 -		

Owner(s)

[Redacted]

Site

Area 0.23ac	Frontage 80.53ft	Depth 0ft
Site Access -		

Mailing Address

[Redacted]

Enumeration

Property

Search by Roll, Address, Owner

Red Rock Township - 5841

Return to Property List

\$5841 000 000 36500

Current Maintenance View

PLAN M183 LOT 6 PCL 11082 ... 105 - Vacant commercial land

Property Summary Owners Site Mailing Address Enumeration Assessment Events Timeline Improvements Work Objects

SRA5 SRA6

Owner(s)

[Redacted]

Site

Area	Frontage	Depth
0.17ac	65.48ft	0ft

Site Access

-

Mailing Address

[Redacted]

Enumeration

Ward	Poll	Suffix
00	004	0

Assessment

**The Corporation of the Township of Red Rock
Administrative Report**

Date: November 20th, 2023
To: Mayor and Council
Subject: Garbage Truck Repairs – Annual Safety
Submitted by: Mark Figliomeni – CAO/Clerk/Treasurer

RECOMMENDATION:

That Council approve the repairs to the garbage truck to meet all safety standards related to the 2024 Annual Inspection in the amount of \$14,748.69 + HST and direct Administration to make payment to Seppo Osala Heavy Equipment Inc as per the quote for repairs.

BACKGROUND:

Each year our commercial fleet units are subject to annual safety inspections to meet compliance.

Our current garbage truck was purchased from the City of Thunder Bay in 2022 for the amount of \$2500.00 + HST as a surplus asset from the city. We currently use our truck weekly and it also acts as a backup unit for Nipigon on a shared service agreement in which they reciprocate with use of their truck as our backup unit. The repairs are required at this time to meet compliance and safety standards and exceed the authorization approval of the CAO.

DISCUSSION:

Further discussion of Council as required.

FINANCIAL IMPACT:

\$ 14,748.69 + HST (2023 Expense)

ATTACHMENTS:

N/A

AVAILABLE UPON REQUEST:

Further information from the CAO

**The Corporation of the Township of Red Rock
Administrative Report**

Date: November 20th, 2023
To: Mayor and Council
Subject: Food Cycler – Pilot Program
Submitted by: Mark Figliomeni – CAO/Clerk/Treasurer

RECOMMENDATION:

That Council enter into an agreement with Food Cycle Science Corporation as per the terms of the attached document.

BACKGROUND:

A delegation to Council from Jacob Hanlon at Food Cycle Science along with a community request for interest in the pilot project have been undertaken at this time. The direction from Council was to proceed with the program based on the current numbers provided, although noting that they may change slightly moving forward.

At this time, we have set the agreement based on the projection of thirty (30) units for financial indications. As of November 15th, 2023 we have twenty-eight (28) confirmed for purchase.

DISCUSSION:

Further discussion of Council – If Required

FINANCIAL IMPACT:

Based on the projected thirty (30) units, the financial impact to the Township in the 2024 budget projections would be \$4700.00.

ATTACHMENTS:

One (1) – Food Cycler – Pilot Program – Township of Red Rock

AVAILABLE UPON REQUEST:

N/A



**FOODCYCLER™
MUNICIPAL FOOD WASTE DIVERSION
PILOT PROGRAM**



RED ROCK
a superior treasure

Red Rock Township
Salls Street, PO Box 447
Red Rock, ON POT 2P0
807-886-2245

Tuesday, November 7, 2023

The FoodCycler™ Food Waste Diversion Municipal Pilot Program

Dear Red Rock Township Staff and Council,

Thank you for your interest in food waste diversion in your community. Food Cycle Science (FCS) is a social purpose organization born from the alarming fact that 63% of food waste is avoidable and responsible for about 10% of the world's greenhouse gas emissions. FCS has developed an innovative solution that reduces food waste in landfills, takes more trucks off the road, reduces infrastructure and collection costs, and contributes to a 95% reduction in CO₂e compared to sending food to landfills. We deploy our patented technology to households around the world, helping them take ownership of their food waste and environmental impact.

In partnering with municipalities, we are committed to creating accessible food waste solutions for all people and changing the way the world thinks about food waste. The purpose of the FoodCycler™ Pilot Program is to measure the viability of on-site food waste processing technology as a method of waste diversion. By reducing food waste at home, you can support your environmental goals, reduce residential waste, reduce your community's carbon footprint, and extend the life of your community's landfill(s).

Based on several factors, we believe the Red Rock Township would be a great fit for the benefits of this program, and we are proposing a study involving 30 households in the Red Rock Township.

The **FoodCycler FC-30** and **Eco 5** devices can process 2.5 L and 5 L (respectively) of food waste per cycle and converts it into a nutrient-rich by-product that can be used to enrich your soil. Power consumption per cycle is ~0.8 kWh (FC-30) / ~1.3 kWh (Eco 5) and takes less than 8 hours to complete (overnight).

Every FoodCycler deployed is estimated to divert at least 2 tonnes of food over its expected lifetime. Based on market rates of \$100 per tonne of waste (fully burdened), 30 households participating would divert 60 tonnes of food waste and save the municipality an estimated \$6,000.00 in costs. Please note that this analysis is based on market rates and depending on remaining landfill lifespan and closure costs, local rates for waste disposal may vary.

Every tonne of food waste diverted from landfill is estimated to reduce greenhouse gas emissions by 1.3 tonnes of CO₂e before transportation emissions. Based on this, 30 households could divert approximately 78 tonnes of greenhouse gas emissions.

Food Cycle Science is excited to have you on board for this exciting and revolutionary program. The FoodCycler™ Municipal Solutions Team is always available to answer any questions you might have.

Warm regards,

The FoodCycler™ Municipal Team



Impact Canada/AAFC Food Waste Reduction Challenge

Food Cycle Science is a finalist of Impact Canada's Food Waste Reduction Challenge, which is a three-stage initiative from the Government of Canada through Agriculture and Agri-Food Canada to support business model solutions that prevent or divert food waste at any point from farm to plate. FoodCycler has been chosen as a finalist for our project titled: "Residential On-Site Food Waste Diversion for Northern, Rural, and Remote Communities".

The challenge objectives and assessment criteria are for solutions that:

1. **Can measurably reduce food waste** – in dollars and metric tonnes;
2. **Are innovative and disruptive to the status quo** – the old way of doing business is out;
3. **Are ready to scale up** – it is time to deploy high-impact and wide-reaching solutions across the Canadian food supply chain;
4. **Have a strong business case** – there is a demand for your solution;
5. **Make a difference to our communities** – creating jobs and increasing access to safe, nutritious, and high-quality food is a priority; and,
6. **Improve our environment** – reducing food waste means shrinking our GHG footprint and conserving natural resources.

As a finalist, Food Cycle Science is the recipient of a \$400,000 grant that is being 100% redistributed to our Canadian municipal partners in support of their FoodCycler initiatives and pilot programs. Based on several factors, FoodCycler believes the Red Rock Township would be an ideal *"Implementation Partner"* for this stage of the challenge and we are proposing a study involving 30 households in the Red Rock Township, wherein Food Cycle Science will contribute a portion of this grant money towards offsetting the costs of your program.

More information can be found here: <https://impact.canada.ca/en/challenges/food-waste-reduction-challenge>



As of the date of this proposal, there are a total of 83 Canadian municipalities who have signed on to participate in a FoodCycler program. Through this partnership, the Red Rock Township can achieve immediate and impactful benefits, acquire valuable insight about food waste diversion in your region, and showcase itself as an environmental leader and innovator in Canada.

Food Cycle Science is looking to achieve the following through this proposed partnership:

- Receive high-quality data from pilot program participants regarding food waste diversion
- Receive high-quality feedback from residents, staff, and council regarding the feasibility of a FoodCycler food waste diversion program for the Red Rock Township and similar communities
- Demonstrate the viability of our technology and solutions in a municipal setting so the model can be re-deployed in other similar communities in Canada
- Demonstration of a program regarding food waste diversion in small/rural Canada to support Phase 3 of Impact Canada’s Food Waste Reduction Challenge

The Red Rock Township would receive several benefits through this partnership:

- Opportunity to trial a food waste diversion solution at a cost well below market prices utilizing federal funding intended for food waste reduction in our country
- Reduced residential waste generation thus increasing diversion rates
- Reduced costs associated with waste management (collection, transfer, disposal, and landfill operations)
- The reduction of greenhouse gas (GHG) emissions from transportation and decomposition of food waste in landfills
- Extend the life of your landfill(s)
- Opportunity to support Canadian innovation and clean tech
- Opportunity to provide residents with an innovative solution that reduces waste and fights climate change, at an affordable price
- Obtaining data that could be used to develop a future organic waste diversion program

Residents of the Red Rock Township would receive several benefits through this partnership:


- Opportunity to own an at-home food waste diversion solution at a cost well below market prices
- Support climate change goals by reducing waste going to landfill
- Ability to fertilize their garden soil by generating a nutrient-rich soil amendment
- Reduce the “ick factor” of garbage to keep animals and vermin away
- Reduce trips to the waste site and save on excess waste fees where applicable

In the pages that follow, we will offer a pilot program recommendation for consideration.



The FoodCycler Product Family

The FoodCycler product family offers closed-loop solutions to food waste, with zero emissions or odours. This sustainable process reduces your organic waste to a tenth of its original volume. Small and compact, FoodCycler products can fit anywhere. They operate quietly and efficiently, using little energy.

FOODCYCLER™ FC-30			FOODCYCLER™ Eco 5
	2.5L	VOLUME CAPACITY	5.0L
	30.5L	UNIT VOLUME	28.9L
	4-8 HOURS	PROCESSING TIME	6-8 HOURS
	0.9 kWh	POWER CONSUMPTION PER CYCLE	1.3 kWh
	2 REFILLABLE FILTERS	ODOUR CONTROL	1 REFILLABLE FILTER
	BACK	VENT LOCATION	TOP



Recycle Your Food Waste in 3 Easy Steps

Step 1:

Place your food waste into the FoodCycler™ bucket. The FoodCycler™ can take almost any type of food waste, including fruit and vegetable scraps, meat, fish, dairy, bones, shells, pits, coffee grinds and filters, and even paper towels.



Step 2:

Place the FoodCycler™ bucket into your FoodCycler™ machine. The FoodCycler™ machine can be used anywhere with a plug such as a kitchen countertop, basement, laundry room, heated garage, etc.

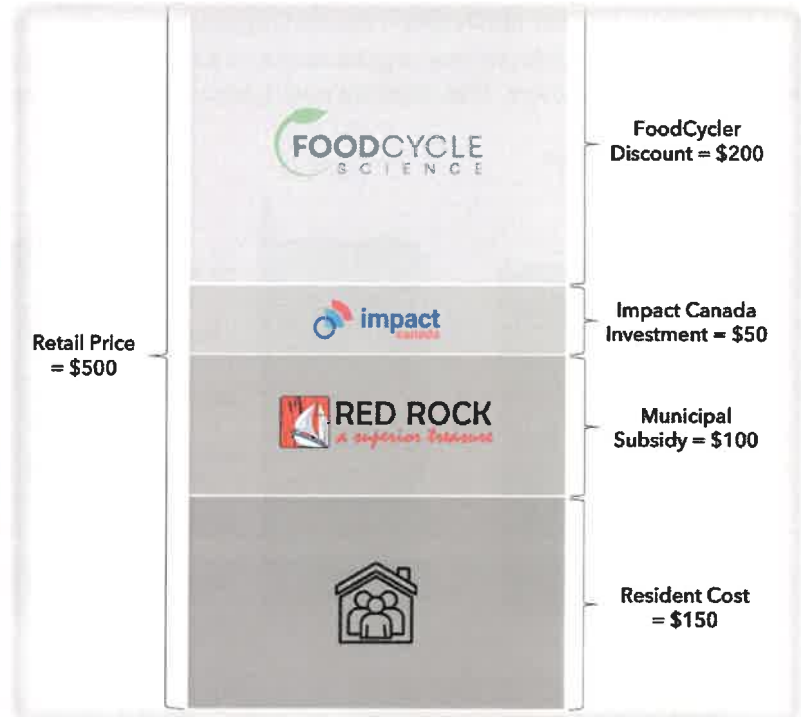


Step 3:

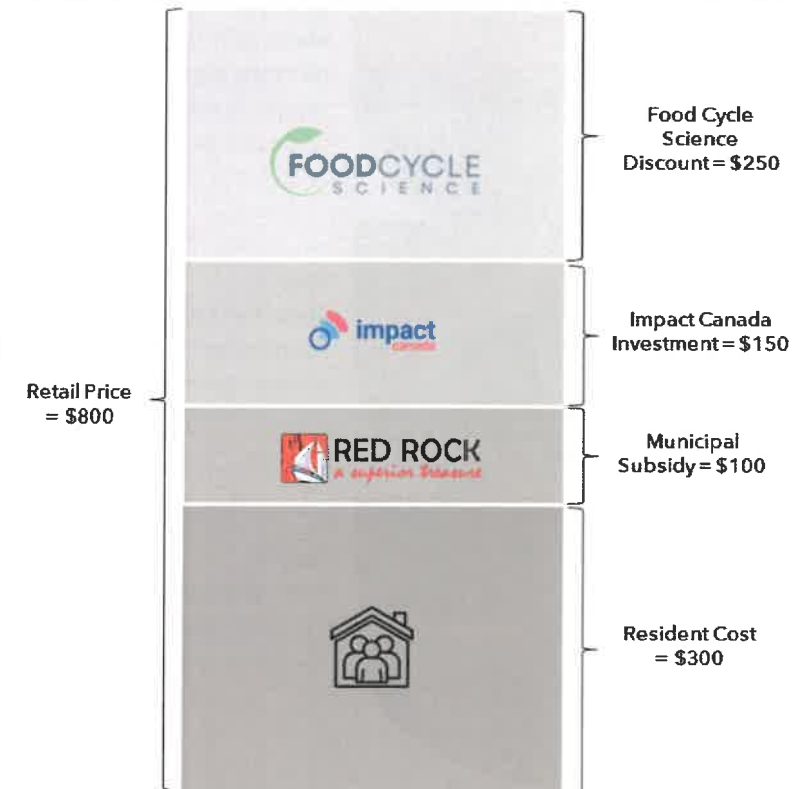
Press Start. In 8 hours or less, your food waste will be transformed into a nutrient rich soil amendment that can be integrated back into your soil. The cycle runs quietly and with no odours or GHG emissions.

FoodCycler Funded Pilot Program – Subsidy Model

FoodCycler FC-30



FoodCycler Eco 5



FoodCycler Funded Pilot Program Recommendation and Details

Based on the demographics and current waste management system in place at the Red Rock Township, Food Cycle Science is recommending a pilot program involving 30 households. **Food Cycle Science agrees to keep program registration open until December 31, 2023 to allow for additional registration. FCS will ship the determined number of FoodCyclers in January based on final registration quantities.**

The funded pilot program is based on a cost subsidy model where Food Cycle Science provides an initial discount, we contribute an investment from AAFC/Impact Canada, the Red Rock Township provides a subsidy, and the resident provides the remaining contribution. The purpose of this model is to make this technology accessible to more Canadians at an affordable price.

The total investment from Impact Canada for a 30 household pilot would amount to **\$2,500.00¹**. The funding period for Impact Canada ends December 31 2023 or until all funding has been fully allocated, whichever comes sooner.

Through this partnership-based program, the **municipal investment for Red Rock Township is \$100.00 per household**, regardless of which device is selected. Residents will then have the option to choose the FoodCycler™ model that best suits their household and budget.

Each FoodCycler™ is estimated to divert at least 2 tonnes of food over its expected lifetime. Based on average market rates of \$100 per tonne of waste (fully burdened), 30 households participating would divert 60 tonnes of food waste and save the municipality an estimated **\$6,000.00** in costs.

Total Invoiced Amount

	Price	Quantity	Total
FoodCycler FC-30 Municipal Rate	\$250	20	\$5,000
FoodCycler Eco 5 Municipal Rate	\$400	10	\$4,000
Shipping Estimate			\$1,700
Total Invoice Amount			\$10,700

Plus applicable taxes.

Net Municipal Cost:

	Price	Quantity	Total
Total Invoice Amount			\$10,700
Less Resident Resale: FC-30	\$150	20	\$3,000
Less Resident Resale: Eco 5	\$300	10	\$3,000
Net Municipal Cost			\$4,700

Plus applicable taxes.

¹ Based on an estimated 50/50 split between FC-30 and Eco 5s. Will vary depending on the quantity of FoodCyclers purchased and the model ultimately selected by residents.

Volume Discount: Orders of 500 units or more will be eligible to receive an additional \$50.00 per unit discount on the FoodCycler Eco 5. The Municipality shall maintain a minimum of \$100.00 per household subsidy, thus passing on these savings directly to residents, reducing the resident contribution on the Eco 5 to \$250.00.

Purchase and Program Terms

Confirmation Deadline: Confirmation of order (Council resolution and/or signed partnership agreement) to be received no later than November 30, 2023.

Price Guarantee: Food Cycle Science will honour these rates on subsequent orders of 50 units or more, placed in the 2024 calendar year.

Shipping: Shipping estimates to your location may range from \$1,500.00 – \$1,900.00 and the \$1,700.00 quoted is an estimated average based on today's shipping rates. The Municipality may choose the shipping option that best suits their budget and needs. The higher cost shipping options will generally provide superior shipping accuracy.

FoodCycler Model Selection: During a registration period, residents will be given the option to indicate their preferred FoodCycler model. The total allotment of each FoodCycler model can be either predetermined or determined by resident selection.

Payment Terms: Payment is 100% due upon receipt of goods.

Accessories: Additional filters and other accessories may be purchased from FoodCycler at wholesale rates for resale to residents under the pilot program with no additional freight cost provided they are included in the initial order.

- **RF-35 Replacement Filter Pack (Refillable):** Includes 2 refillable filter cartridges with carbon included, good for 1 filter change. One-time purchase only to convert to the refillable system. May be purchased at a price of \$22.12 + tax in increments of 18.
- **RC-35 Carbon Filter Packs:** Includes 8 carbon packets, good for 4 filter changes. Compatible only with RF-35 refillable filter system. May be purchased at a price of \$50.00 + tax in increments of 9.
- **RC-104 Carbon Filter Packs:** Includes 4 carbon packets, good for 4 filter changes. Compatible only with the Eco 5 refillable filter system. May be purchased at a price of \$50.00 + tax in increments of 9.
- **BK-30 Spare Buckets:** May be purchased at a price of \$50.00 + tax in increments of 6.
- **BK-100 Spare Buckets for Eco 5:** May be purchased at a price of \$80.00 + tax in increments of 4.
- **RF-30 Replacement Filter Pack:** Includes 2 disposable filter cartridges with carbon included, good for 1 filter change. May be purchased at a price of \$22.12 + tax and must be purchased in increments of 20.

Warranty: 1-year standard manufacturer's warranty starting on date of delivery of all FoodCycler units to the Red Rock Township. We will repair or replace any defects during that time. Extended warranties may be purchased at additional cost of \$25.00 per year for up to 5 years.

Buyback Guarantee: Food Cycle Science will buy back any unsold units after a period of 1 year from the delivery date. All units must be in new and unopened condition. The municipality is responsible for return shipping to our warehouse in Ottawa, ON plus a \$25.00/unit restocking fee.

Marketing and Promotion: The Red Rock Township and Food Cycle Science mutually grant permission to use the name and/or logo or any other identifying marks for purposes of marketing, sales, case studies, public relations materials, and other communications solely to recognize the partnership between Food Cycle Science and the

Red Rock Township. The Red Rock Township staff may be asked to provide a quote / video testimonial regarding the program.

Surveys / Tracking:

- The trial / survey period will be for 12 weeks starting on or before January 31, 2024.
- Residents will be asked to track weekly usage of the FoodCycler during each week of the trial. Tracking sheets will be provided as part of a Resident Package prepared by Food Cycle Science.
- At the end of the 12 weeks, residents must report their usage and answer a number of survey questions. Survey is to be provided by Food Cycle Science and approved by the Red Rock Township.
- The survey is to be administered either by the Red Rock Township or by Food Cycle Science, by request and with permission. All survey results are to be shared between the Red Rock Township and Food Cycle Science. The Red Rock Township shall ensure all personal information of participants is removed from any data ahead of sharing with Food Cycle Science.
- The Red Rock Township may administer additional touchpoints with participants at their discretion.

Customer Support / Replacement Units:

- Food Cycle Science has a dedicated municipal support team that is available to assist residents directly with any troubleshooting, repairs, or replacement when required.
- Food Cycle Science may provide a small number of spare FoodCycler units with the initial order to be used for replacements if/when required. The Red Rock Township would be tasked with assisting residents with replacements where necessary. Replacement units will be supplied at no cost to the municipality and may represent up to 2% of the total initial order. This represents our anticipated/accepted failure rates.
 - Any unused spare units remaining after the warranty period shall be donated to a local school, with priority given to schools participating in EcoSchools Canada programs.

Summary and Acceptance of Terms

We respectfully ask that you confirm your participation no later than November 30, 2023 in order to respect the timeline of the Impact Canada Food Waste Reduction Challenge.

Summary of pilot program costs:

Program Recommendation	Invoice Amount	→	Net Municipal Cost
30 Households	\$10,700	→	\$4,700

Terms Accepted and Agreed by Red Rock Township:

Name / Title

Name / Title

Signature

Date

Signature

Date

Food Cycle Science looks forward to working with the Red Rock Township to reduce the amount of food waste going to landfill in a manner that is convenient and cost-effective.

Sincerely,

Jacob Hanlon
Municipal Program Coordinator
jacobh@foodcyclers.com | +1 613-316-4094



Food Cycle Science Corporation
371A Richmond Road, Suite #4
Ottawa, ON K2A 0E7
www.foodcyclers.com

**The Corporation of the Township of Red Rock
Administrative Report**

Date: November 20th, 2023
To: Mayor and Council
Subject: PSD Citywide – Asset Management Plan – 2024/2025
Submitted by: Mark Figliomeni – CAO/Clerk/Treasurer

RECOMMENDATION:

That Council approve the Township of Red Rock to enter into an agreement with PSD Citywide to complete the section related to the 2024-2025 Compliance for the Township's Asset Management Plan.

BACKGROUND:

As per O.Reg 588/17 the Township of Red Rock must meet compliance related to the next stages of the Township Asset Management Plan for 2024/2025.

DISCUSSION:

Verbal Discussion – If Required

FINANCIAL IMPACT:

The Township will see a financial impact of \$30,500.00 related to this project in the 2024 budget projections.

ATTACHMENTS:

One (1) – PSD Citywide – Project Charter – November 2023

AVAILABLE UPON REQUEST:

N/A



Township of Red Rock

O. Reg 588/17 Compliant (2024 & 2025) Asset Management Plan

Project Charter

Date: November 2023

Submitted By:

PSD Citywide Inc.

148 Fullarton St, 9th Floor

London, ON, N6A 5P3





Contact List

Township of Red Rock ("Client")

Name	Title	Telephone	E-Mail
Mark Figliomeni	Chief Administration Officer	807-886-2245	cao@redrocktownship.com

PSD Citywide Inc. ("PSDC")

Name	Title	Telephone	E-Mail
Justin Scapinello	Account Manager	519-690-2565 Ext. 2786	jscapinello@psdcitywide.com
Gabe Metron	Regional Manager	519-690-2565 Ext. 2480	gmetron@psdcitywide.com
Chris Vanderheyden	Director, Asset Management Advisory	519-690-2565 Ext. 2724	cvanderheyden@psdcitywide.com
Lindsay Davis	Sales Operation Associate	519-690-2565	ldavis@psdcitywide.com

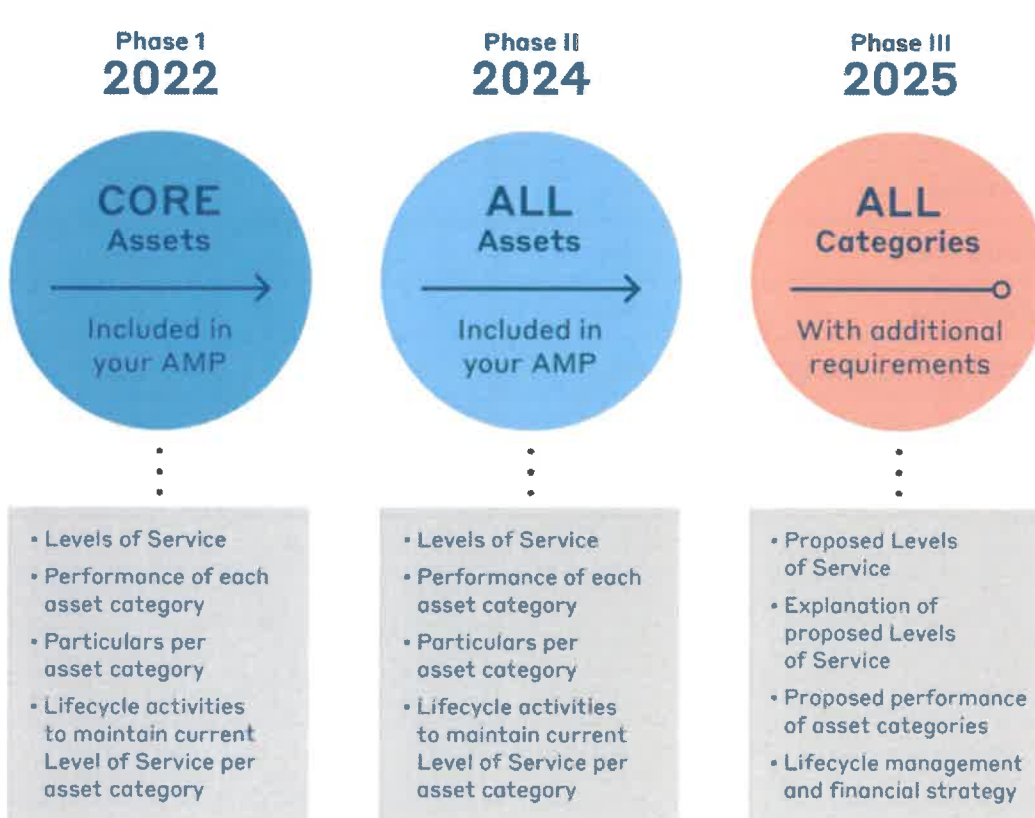
Project Deliverables

This document contains a high-level project plan for the municipality for the purpose of developing and delivering an Asset Management Plan. The proposed schedule, requirements and scope presented in this document are to be refined and updated as client requirements, business and operational goals, and constraints are gathered throughout the project. The Asset Management Plan (AMP) will be composed with the following components at a minimum:

- Executive Summary
- Introduction
- State of Local Infrastructure
- Asset Management Strategy
- Levels of Service
- Financial Strategy

O. Reg 588/17 Compliant Asset Management Plan

The asset management plan will become a document that officials, staff, and residents can use to guide their decision-making and develop an educated perspective on managing a municipality's assets. Ontario Regulation 588/17 requires municipalities to develop an asset management plan in three stages:



Asset Management Workshops and Interviews

The development of the AMP requires input from stakeholders across all departments to leverage existing knowledge, understand current practices, and review insights. At key intervals over the course of the project PSD will lead workshops and/or interviews with relevant staff to ensure all project requirements have been satisfied. The number of workshops and the content covered will be determined during the initial project planning stage in collaboration between PSD and key project stakeholders but may change as project requirements become better understood. This will depend on the maturity of data and processes currently and the availability of studies and reports. The budget for these engagements includes prep time, workshop design, and delivery.

Project Scope

The following tables identify the content that will be included in the AMP for each asset category:

Asset Category	Project Requirements			
	State of Infrastructure	AM Strategies	Levels of Service	Financial Strategies
Road Network	Yes	Yes	Yes	Yes
Bridges & Culverts	Yes	Yes	Yes	Yes
Storm	Yes	Yes	Yes	Yes
Water	Yes	Yes	Yes	Yes
Wastewater	Yes	Yes	Yes	Yes
Facilities	Yes	Yes	Yes	Yes
Land Improvements/Parks	Yes	Yes	Yes	Yes
Machinery & Equipment	Yes	Yes	Yes	Yes
Vehicles	Yes	Yes	Yes	Yes

Topic	In Scope	Out of Scope
Inventory Analysis & State of the Infrastructure	<ul style="list-style-type: none"> ✓ Develop customized AMP classification structure (data hierarchy) ✓ Complete a data gap analysis ✓ Review and adjust Useful Lives and Replacement Costs ✓ Inventory duplication review & identification of excluded assets ✓ Upload available assessed condition data (e.g. Road Needs Study) that aligns with current asset inventory structure only 	<ul style="list-style-type: none"> ✗ Financial data adjustments (disposals, betterments, cost balancing) ✗ Inventory reconciliation or merging data between two datasets (e.g. TCA vs. GIS) ✗ Create links to GIS dataset ✗ Disaggregate pooled inventory data ✗ Complete on-site condition assessments
AM Strategies (Lifecycle)	<ul style="list-style-type: none"> ✓ Document current lifecycle and condition assessment strategies (all assets) ✓ Create lifecycle model(s) for Roads that identify current or proposed management strategies ✓ Lifecycle activities for bridges and structural culverts based on recommended activities in OSIM reports 	<ul style="list-style-type: none"> ✗ Identify optimal lifecycle strategies or make recommendations on best practices ✗ Create lifecycle model(s) for any assets other than Roads
AM Strategies (Risk)	<ul style="list-style-type: none"> ✓ Basic risk models developed for all asset categories (1-2 Consequence of Failure Metrics; 1-2 Probability of Failure Metrics) based on available data ✓ Development of risk matrices ✓ Identification of risks to infrastructure programs in general 	<ul style="list-style-type: none"> ✗ Development of risk mitigation strategies
AM Strategies (Growth)	<ul style="list-style-type: none"> ✓ Identification of growth assumptions based on the best available data ✓ Review of expected impacts of growth on asset management planning 	<ul style="list-style-type: none"> ✗ Growth forecasting
Levels of Service	<ul style="list-style-type: none"> ✓ Identification of proposed level of service (O.Reg 588/17 metrics) ✓ Selection of up to 1 -3 additional key performance measures per asset category 	<ul style="list-style-type: none"> ✗ Review of historical data and/or trend analysis
Financial Strategy	<ul style="list-style-type: none"> ✓ Review of historical approach to capital funding allocation and debt financing ✓ Development of phased-in financial strategy to meet capital lifecycle requirements (5-20 Years) 	<ul style="list-style-type: none"> ✗ Review of operating costs ✗ Integration of growth costs ✗ Development of reserve funding strategy
Draft/Report	<ul style="list-style-type: none"> ✓ 2 draft revision cycles 	<ul style="list-style-type: none"> ✗ Presentation to Council (can be delivered as required as an independent initiative)

Project Schedule

The estimated duration of this project is 12-18 months. The detailed project schedule and Gantt chart will be supplied after the kick-off meeting and will be reviewed and approved in phases as the project progresses. The duration of the project is dependent on multiple factors including client availability as well as data activities. Note that Client time and resources will be required regularly throughout the project. It is expected that the Client will provide data and additional inputs for each stage as well as review and provide feedback on the deliverable for each stage.

Project Communication

Due to the size and scope of the project, clear and efficient communications between the Client and PSD is vital to project success. In the kick-off meeting, the main point of contact for PSD and the Client will be decided upon and the Client will be introduced to PSD's Project Management Tool, Mavenlink, in which clients can have access to view the progress of the project. All high-level client communications, including project progress updates, scheduling future meetings/workshops and sending of data should be done between these individuals unless stated otherwise throughout the project. In addition, every two weeks starting with the kick-off meeting, the PSD Project Manager will provide a project status update that includes progress of tasks completed to date and the timelines and milestones of activities moving forward. Alternatively, the client can check project progress, statuses, and updates through Mavenlink.

General Terms and Conditions

- All amounts quoted are in CDN dollars and will be invoiced as such. Applicable taxes are extra. (GST, PST, HST)
- Consulting rates are as follows:
 - \$1,600 / day or \$200.00 / hour – A day includes 8 hours of services.
 - Requests for additional consulting services may be made via e-mail or purchase order from an authorized representative of the Client. This will serve as authorization to perform and invoice the service.
 - Consulting rates are valid for the term of this agreement only.
- Detailed pricing information is included below.
- The Client shall pay invoices within 30 days of receipt of the invoice. Any amounts unpaid after the due date shall be subject to a late charge of 2% per month.
- During the provision of the implementation services and for 1 year afterward, customers shall not hire PSD employees or subcontractors involved in the delivery of the services.
- PSD Citywide Inc. warrants that the professional services shall be performed by its employees or subcontractors in a manner conforming to generally accepted industry standards and practices. No other warranties, expressed or implied, are made with respect to the services or goods to be supplied by PSD Citywide Inc. hereunder, including, without limitation, any implied warranty of merchantability or fitness for a particular purpose.
- The liability of either party to the other or to any third party for any claim of any kind arising out of this Purchase Agreement is limited to monetary damages, and the aggregate amount of such liability for all claims of any kind relating to any particular product or service is limited to the fees paid to PSD Citywide Inc. under this Agreement for the particular product or service which gave rise to the claim.

Under no circumstances shall PSD Citywide Inc. be liable to customer or any third party for indirect, incidental, special or consequential damages, or damages for loss of profits, revenue, data or use, even if PSD Citywide Inc. has been advised of the possibility of such damages.

Project Budget

Professional Services	
Service	Amount
O. Reg 588/17 Compliant Asset Management Plan (2024 & 2025)	\$30,500.00
Total	\$30,500.00

Terms of Payment

- The project will be invoiced in 10 amounts of \$3,050.00 with the first invoice issued upon project kick-off. The final invoice will not be issued until the project is signed off by the client.
- Should the Municipality wish PSDC to produce an AODA compliant AMP, an additional charge of \$2,500 for a 3rd party to convert the document will apply.
- PSDC expenses including mileage, accommodation, meals, and ground transportation are extra where applicable and will be billed at cost.
- Taxes are extra where applicable (GST, PST, HST).
- Consulting rates are valid for the term of this agreement only.
- The Client shall direct all PO information or invoice inquiries to finance@psdcitywide.com.

Additional Considerations

This document has been prepared specifically for the Client. This proposal and all of its associated pricing shall remain valid for 30 calendar days from the date of issue.

Ownership and Confidentiality

All Client data stored within the Citywide applications remains the legal ownership of the Client and can be extracted and used without restriction. PSDC shall treat as confidential all information obtained by PSDC for and from the Client as well as all information compiled by PSDC under this Agreement for the Client, including without limitation: business and marketing information, technical data, programs, source codes and other software, plans and projections.

Security

PSDC performs regular security audits of our systems to ensure current updates and patches are applied on all hardware, along with updated antivirus software. All users are forced to use secure passwords which are stored on the server only in encrypted format. Nightly backups are done off-site. The PSDC Firewall is configured to only allow traffic to enter the network for required services such as our web server.



Authorization

This contract shall be deemed to have come into force when executed by representatives authorized to bind the respective corporations: Township of Red Rock. and PSD Citywide Inc.

Terms and Assumptions Accepted Between:

Township of Red Rock

42 Salls Street
Red Rock, Ontario, P0T 2P0

PSD Citywide Inc.

148 Fullarton Street, 9th Floor
London, Ontario, N6A 5P3

By:

(Print Name)

(Signature)

(Date)

By:

(Print Name)

(Signature)

(Date)

Additional Information Required to be Completed by Customer

Does your organization require a purchase order (PO) before issuing payment?

- No
- Yes - The PO# for this order is: _____

All PSD Citywide Invoices be Directed to:

Accounts Payable Contact: _____

Telephone: _____

Email Address: _____

Billing Address: _____

**The Corporation of the Township of Red Rock
Administrative Report**

Date: November 20th, 2023
To: Mayor and Council
Subject: Sic Sox Circular Ltd
Submitted by: Mark Figliomeni – CAO/Clerk/Treasurer

RECOMMENDATION:

That Council direct Administration to enter an agreement with Sic Sox Circular Ltd as per the attached document.

BACKGROUND:

The Township of Red Rock has been contacted to be a part of this program along with additional North Shore communities.

DISCUSSION:

Verbal Discussion of Council – If Required

FINANCIAL IMPACT:

There is no financial impact to the Township of Red Rock related to this program.

ATTACHMENTS:

One (1) – Sic Sox Circular Ltd.

AVAILABLE UPON REQUEST:

N/A



Sicsox Circular Ltd.

Function from
yesterday's fashion



SCAN ME!
sicsoxcircular.ca

Greetings!

We are SIC SOX Circular Ltd.,
and we are thrilled to share some
exciting news with you.

SIC SOX Circular Ltd. is an
Indigenous startup company
bringing a brand new Industry to
Northeastern Ontario.

Our mission is to offer a one-of-a-kind
textile recycling program that provides
communities and citizens with a way to
participate in landfill diversion
of clothing and textiles,
with measurable benefits to the North.



LOOK FOR OUR
COLOURFUL BOXES

WEEKLY PICKUPS!

What we collect:



Household and industrial textiles in all conditions



Bedding, towels, pillows in all conditions



Clothing in all conditions



Gently used shoes and handbags



Stuffed animal toys



Once collected, textiles are brought back to our Headquarters in Brunswick House First Nation where the volume is weighed and sorted.

 1 Kanata st. ON-101 Chapleau On. P0M1K0

Gently used donations will be cleaned and resold online at sicsoxcircular.ca or at our thrift store location.

The landfill-quality material is then diverted to our shredder breaking the textiles down to a usable fibers.

In our pilot year, our goal is to turn this cellulose fiber into an industry approved housing insulation product!

**Help Sic Sox Circular Ltd. lead the way
in creating an alternative to landfill textile waste.
Partner with us on this exciting journey!**

How to get involved:

- **Consider donating your used textiles in any condition.**
- **Sponsor a SIC SOX BOX placement in your community.**
- **Advertise on the side of our SIC SOX BOX' please contact us for pricing and details.**
- **Advertise your company on sicsoxcircular.ca please contact us for pricing and details.**
- **Participate in our Indigenous youth member program at SIC SOX THRIFT located in Chapleau ON 209 Martel Rd.**
- **Download our SIC SOX Circular APP and visit often, our inventory changes every week.**
- **Consider purchasing gently used thrift items rather than new.**



Each Canadian throws out approx. 37 kg of textile waste into landfills each year. With over 500,000 people, Northern Ontario discards a staggering volume of textiles into local landfills.

We invite you to join us in creating a cleaner, greener, and more sustainable future for Northeastern Ontario.



As we scale this operation it is our commitment to provide 10% profits of thrift sales towards Missing and Murdered Indigenous Women and Girls supports and gender equality programs.



**The Corporation of the Township of Red Rock
Administrative Report**

Date: November 20th, 2023
To: Mayor and Council
Subject: Christmas 2023 – Office Hours & Council Meeting
Submitted by: Mark Figliomeni – CAO/Clerk/Treasurer

RECOMMENDATION:

That the Municipal Office is closed from Friday December 22nd, 2023 until Tuesday January 2nd, 2024 inclusive.

That Council schedule one (1) meeting of Council for the Month of December on Tuesday December 12th, 2023.

That Council schedule one (1) meeting of Council for the Month of January on Monday January 15th, 2023.

BACKGROUND:

Each year at this time, we try to set a schedule that is good for our staff without causing any major service interruption to the Township of Red Rock. We try to set this schedule with ample time to make the citizens aware of the holiday hours.

DISCUSSION:

Verbal discussion of Council – If Required

FINANCIAL IMPACT:

There is no financial impact to the Township of Red Rock related to this matter.

ATTACHMENTS:

N/A

AVAILABLE UPON REQUEST:

Further updates from the CAO – If Requested.

**The Corporation of the Township of Red Rock
Administrative Report**

Date: November 20th, 2023
To: Mayor and Council
Subject: BDO Canada LLP – Auditor Fees Agreement
Submitted by: Mark Figliomeni – CAO/Clerk/Treasurer

RECOMMENDATION:

That Council enter into a five (5) year agreement with BDO Canada LLP for annual audit services including the calendar years 2023–2027 inclusive as per attached schedule.

BACKGROUND:

The Township of Red Rock has had a long-standing relationship with BDO Canada LLP and has requested information related to locking into a five (5) year contract/agreement to stabilize costs and annual fees.

DISCUSSION:

Verbal discussion of Council – If Required

FINANCIAL IMPACT:

The financial impact annually is shown below based on set audit costing, additional costs may apply as indicated.

2023 - \$ 43,000.00
2024 - \$ 45,000.00
2025 - \$ 47,000.00
2026 - \$ 47,000.00 + CPI
2027 - \$ 47,000.00 + CPI

ATTACHMENTS:

One (1) – Quote – BDO Canada LLP

AVAILABLE UPON REQUEST:

Further information/discussion from the CAO.



Tel: 807 625 4444
Fax: 807 623 8460
www.bdo.ca

BDO Canada LLP
1095 Barton Street
Thunder Bay ON P7B 5N3
Canada

October 31, 2023

Mark Figliomeni
The Corporation of the Township of Red Rock
42 Salls Street, PO Box 447
Red Rock, ON P0T 2P0

Re: Quote to Provide External Audit Services - 2023 to 2027

Dear Mr. Figliomeni

We are pleased to provide you with a five-year quote for audit and related services for the Township of Red Rock ("Township"). Our fee will cover the services we provide to you as follows:

- Annual audit of the Township, including preparation of the financial statements in accordance with Canadian public sector accounting standards.
- Preparation of the Financial Information Return.

Our fees for the above are as follows:

- December 31, 2023 year-end - \$43,000
- December 31, 2024 year-end - \$45,000
- December 31, 2025 year-end - \$47,000
- December 31, 2026 year-end - \$47,000 plus cost of inflation (CPI index)
- December 31, 2027 year-end - \$47,000 plus cost of inflation (CPI index)

The fees above exclude any costs related to assistance provided to adopt new Handbook standards required by the Chartered Professional Accountants of Canada. This would include the adoption of *PS 3280: Asset Retirement Obligations* and any other new standards required by the regulators.

We have enjoyed our long-standing relationship with the Township of Red Rock, and look forward to continuing as your auditors; should you have questions, or wish to discuss further, please contact us at your convenience.

Yours truly

Kristen Spithoff, CPA, CA
Partner through a corporation
BDO Canada LLP
Chartered Professional Accountants, Licensed Public Accountants

/ca

**The Corporation of the Township of Red Rock
Administrative Report**

Date: November 20th, 2023
To: Mayor and Council
Subject: GIC Investment – RBC Bank
Submitted by: Mark Figliomeni – CAO/Clerk/Treasurer

RECOMMENDATION:

That the Township of Red Rock invest One (1) Million dollars into a GIC at RBC Bank and direct the CAO to do so at the best rate and option possible at the time of closing.

BACKGROUND:

Example GIC Rates (Current) - (Cashable & Locked) :

4.95 % - 5.15 % (Average)

DISCUSSION:

Further discussion of Council as requested.

FINANCIAL IMPACT:

Approximately \$50,000.00 Annually (Average)

ATTACHMENTS:

None

AVAILABLE UPON REQUEST:

Additional Information from the CAO.