

**AGENDA FOR THE COUNCIL MEETING OF
THE CORPORATION OF THE TOWNSHIP OF RED ROCK
FOR THE 991st REGULAR MEETING ON OCTOBER 16th, 2023 AT 6:30 P.M.**

1. Closed Session (6:30pm)
 - Item 1.1: Resolution to enter Closed Session, as authorized by the Municipal Act, 2001. Such paragraphs as set out in the minutes for the purpose of approval of the Closed Session minutes of the meeting held on October 2, 2023 (Item 1.2); and Paragraph 239(2)(c) (proposed or pending acquisition or disposition of land), regarding Item 1.3 RES
 - Item 1.2: Minutes of the Closed Session portion of the regular Council Meeting held October 2, 2023 RES
 - Item 1.3: Report on Acquisition/Disposition of Land
 - Item 1.4: Resolution to Rise from Closed Session and Report in Open Session RES

2. Report from Closed Session

3. Preliminary Matters:
 - Item 3.1: Call to Order (7:00pm)
 - Item 3.2: Traditional Territory Acknowledgement & Moment of Silence
 - Item 3.3: Ontario Public Library Week Proclamation RES
 - Item 3.4: Amendments to/Acceptance of Agenda RES
 - Item 3.5: Request/Receive Disclosures of Interest

4. Presentations or Deputations
 - Item 4.1: Shannon Jean & Kim Benson – She Shed Aesthetics & Spa
 - Item 4.2: FoodCycle Presentation

5. Minutes of Previous Council Meeting(s)
 - Item 5.1: Minutes of the October 2, 2023 Council Meeting RES

6. Correspondence
 - Item 6.1: MPP Catherine Fife – Support for Bill 21
 - Item 6.2: Red Rock Public Library – Ontario Public Library Week Schedule

7. Reports from Committees, Boards or Agencies

8. Reports from Administration
 - Item 8.1: Report from Director of Operations RES
 - Item 8.2: Report from Fire Chief RES
 - Item 8.3: Report on Administrative Activity RES

9. By-laws

10. New Business

11. Unfinished Business

12. Closed Session

13. Report from Closed Session

14. Confirming By-law (#2023-1341)

RES

15. Adjournment

“A Visit Will Get You Thinking.”

Ontario Public Library Week

Whereas, the public library offers access to information
Whereas, the public library supports personal growth, economic
renewal and quality of life

Whereas, we recognize that the board and staff of the
Red Rock Public Library
provide a vital service to our community

Therefore, I, Darquise Robinson,
Mayor of Red Rock

Proclaim

October 15th to 21st, 2023

to be

Ontario Public Library Week

*And I encourage every person to use the public library
this week and throughout the year.*



1

Who we are

- Shannon Jean and Kim Benson
- Stacy Roberts, NP

- Completed online and in person training and certifications
- Will ensure that all health and safety regulations are followed

2

Our Contact & Location

807-889-0281 / 807-889-0121

northshoreshed@gmail.com

Mission and Vision

Our mission is to encourage and support our clients at all life stages so that they can age gracefully and embrace their natural beauty.

At The Shed Aesthetics & Spa we strive to enhance self image and self-esteem by providing a variety of high quality services and using premium products.

the shed
Aesthetics & Spa

ESTABLISHED SINCE 2022

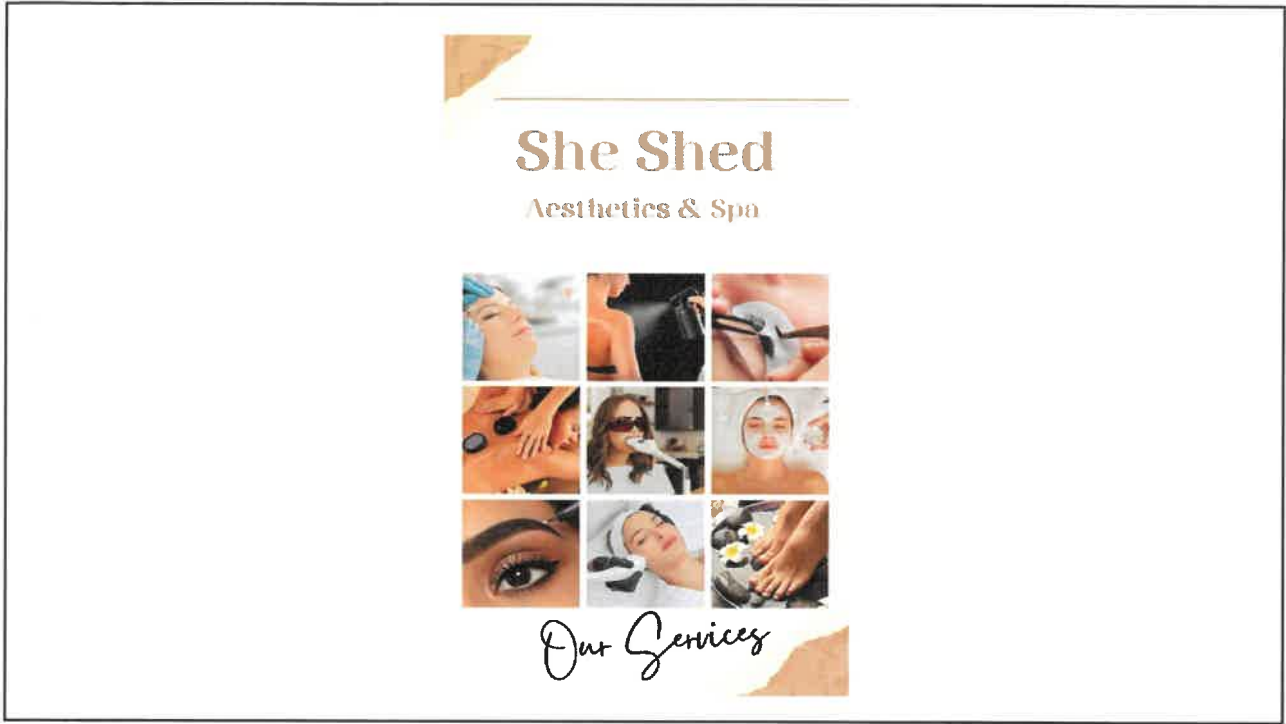
www.northshoreshedspa.com

3

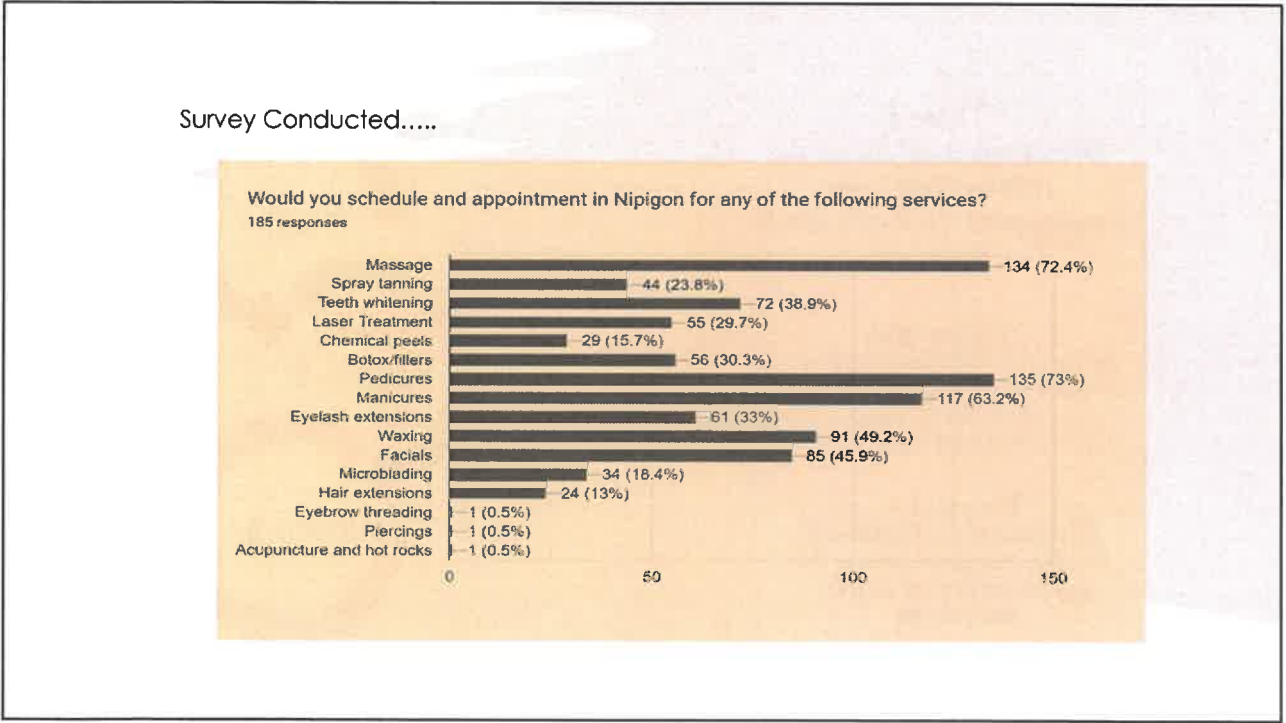
Services we will be offering....

- BOTOX
- LASER
- FACIALS
- RELAXATION MASSAGE
- HOT STONE MASSAGE
- EYELASH EXTENSIONS
- PEDICURES
- SUGARING
- SPRAY TANNING
- TEETH WHITENING
- PERMANENT JEWELRY

4



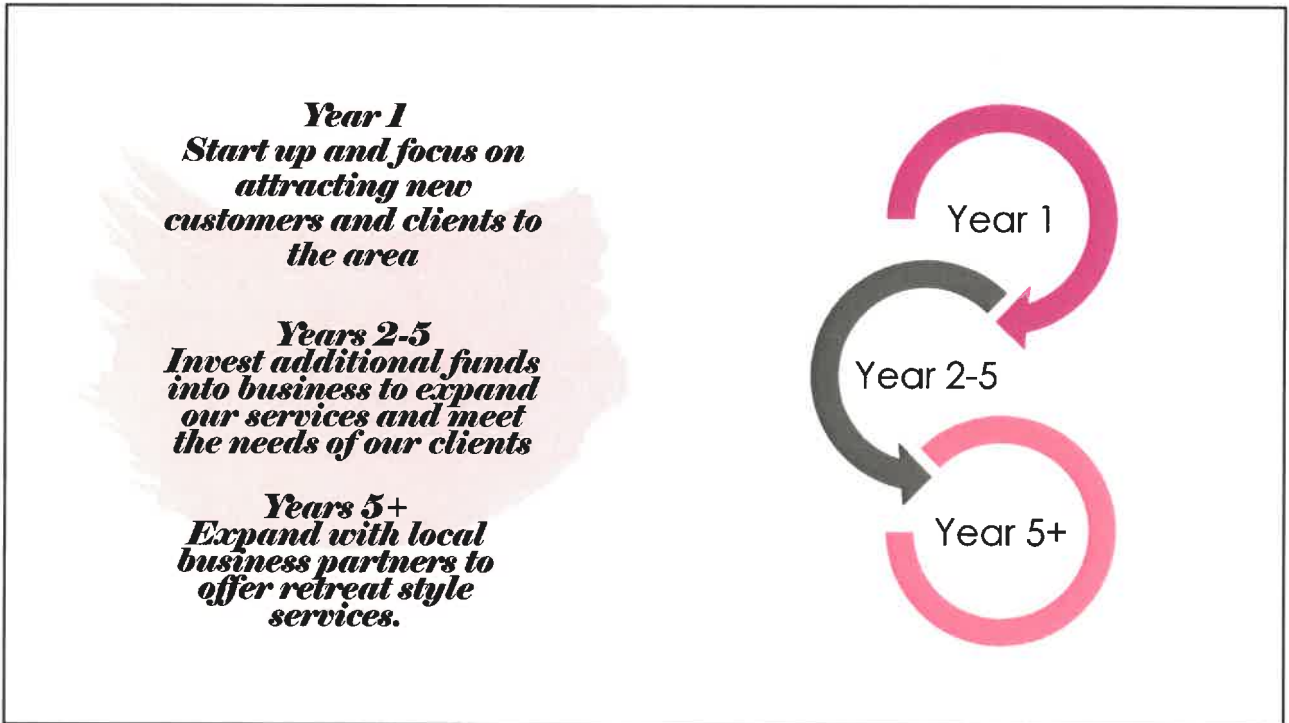
5



6

***Our Future...
Business Goals***

7



8

Our Location...

Our main goal is to open
in a convenient location
that will attract people
from across the north
shore

9

The collage consists of several elements:

- Top Left:** A photograph of a storefront with dark grey panels and windows. Signs above the windows read "hair" and "bloom".
- Top Middle:** A green-tinted floor plan diagram showing the layout of a building.
- Top Right:** A detailed architectural floor plan labeled "DAY SPA LEVEL T140 FLOORPLAN". It shows various rooms including "SAUNAS", "THERMAL SPA", "THERMAL ROOM", "THERMAL ENTRY", "THERMAL LOCKER", "THERMAL CHANGING", "THERMAL SHOWER", "THERMAL STEAM", "THERMAL MASSAGE", "THERMAL RELAX", "THERMAL REST", "THERMAL SPA", "THERMAL ENTRY", "THERMAL LOCKER", "THERMAL CHANGING", "THERMAL SHOWER", "THERMAL STEAM", "THERMAL MASSAGE", "THERMAL RELAX", "THERMAL REST".
- Bottom Left:** A collection of interior design sketches and a legend. The sketches show different room layouts and furniture. The legend includes:
 - FABRIC ON PARTITIONS
 - FRANKS ABOUT ENTRY
 - FABRIC
 - FIRST FLOOR FLOORING
 - HAVE STATION CHAIR
 - Loop
- Bottom Right:** A photograph of a modern building with large glass windows and a prominent gable roof, illuminated at night. The building is situated near a body of water, which reflects the lights.

10

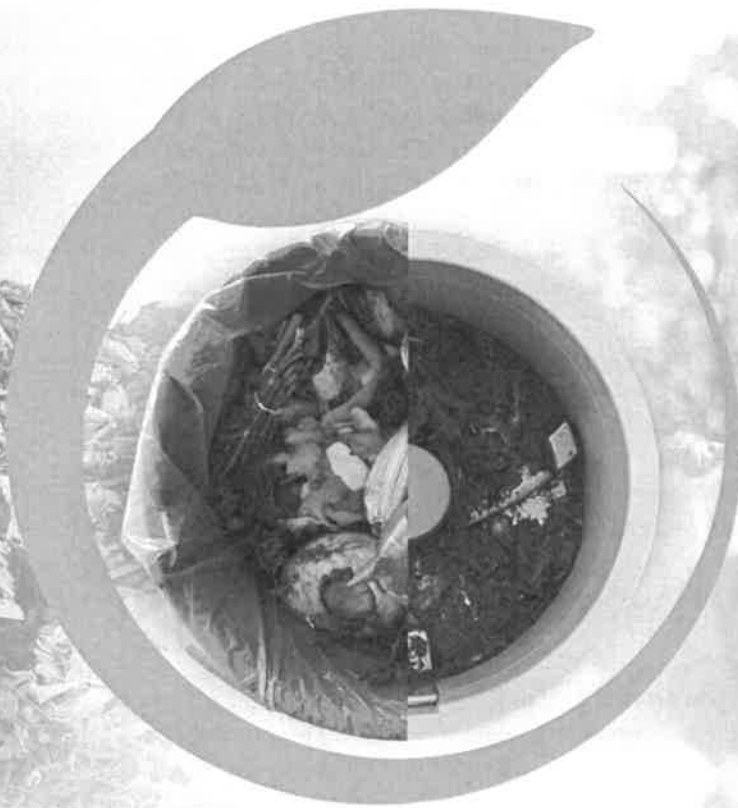
**Captain's
Foot Spa and
Facial**

Retail Sales

*First Mate
Express
Pedicure*



**FOODCYCLER™
MUNICIPAL FOOD WASTE DIVERSION
PILOT PROGRAM**



RED ROCK
a superior treasure

Red Rock Township
Salls Street, PO Box 447
Red Rock, ON P0T 2P0
807-886-2245

Tuesday, September 19, 2023

The FoodCycler™ Food Waste Diversion Municipal Pilot Program

Dear Red Rock Township Staff and Council,

Thank you for your interest in food waste diversion in your community. Food Cycle Science (FCS) is a social purpose organization born from the alarming fact that 63% of food waste is avoidable and responsible for about 10% of the world's greenhouse gas emissions. FCS has developed an innovative solution that reduces food waste in landfills, takes more trucks off the road, reduces infrastructure and collection costs, and contributes to a 95% reduction in CO2E compared to sending food to landfills. We deploy our patented technology to households around the world, helping them take ownership of their food waste and environmental impact.

In partnering with municipalities, we are committed to creating accessible food waste solutions for all people and changing the way the world thinks about food waste. The purpose of the FoodCycler™ Pilot Program is to measure the viability of on-site food waste processing technology as a method of waste diversion. By reducing food waste at home, you can support your environmental goals, reduce residential waste, reduce your community's carbon footprint, and extend the life of your community's landfill(s).

Based on several factors, we believe the Red Rock Township would be a great fit for the benefits of this program, and we are proposing a study involving 50 households in the Red Rock Township.

The **FoodCycler FC-30** and **Eco 5** devices can process 2.5 L and 5 L (respectively) of food waste per cycle and converts it into a nutrient-rich by-product that can be used to enrich your soil. Power consumption per cycle is ~0.8 kWh (FC-30) / ~1.3 kWh (Eco 5) and takes less than 8 hours to complete (overnight).

Every FoodCycler deployed is estimated to divert at least 2 tonnes of food over its expected lifetime. Based on market rates of \$100 per tonne of waste (fully burdened), 50 households participating would divert 100 tonnes of food waste and save the municipality an estimated \$10,000.00 in costs. Please note that this analysis is based on market rates and depending on remaining landfill lifespan and closure costs, local rates for waste disposal may vary.

Every tonne of food waste diverted from landfill is estimated to reduce greenhouse gas emissions by 1.3 tonnes of CO2e before transportation emissions. Based on this, 50 households could divert approximately 130 tonnes of greenhouse gas emissions.

Food Cycle Science is excited to have you on board for this exciting and revolutionary program. The FoodCycler™ Municipal Solutions Team is always available to answer any questions you might have.

Warm regards,

The FoodCycler™ Municipal Team



Impact Canada/AAFC Food Waste Reduction Challenge

Food Cycle Science is a finalist of Impact Canada's Food Waste Reduction Challenge, which is a three-stage initiative from the Government of Canada through Agriculture and Agri-Food Canada to support business model solutions that prevent or divert food waste at any point from farm to plate. FoodCycler has been chosen as a finalist for our project titled: "Residential On-Site Food Waste Diversion for Northern, Rural, and Remote Communities".

The challenge objectives and assessment criteria are for solutions that:

1. **Can measurably reduce food waste** – in dollars and metric tonnes;
2. **Are innovative and disruptive to the status quo** – the old way of doing business is out;
3. **Are ready to scale up** – it is time to deploy high-impact and wide-reaching solutions across the Canadian food supply chain;
4. **Have a strong business case** – there is a demand for your solution;
5. **Make a difference to our communities** – creating jobs and increasing access to safe, nutritious, and high-quality food is a priority; and,
6. **Improve our environment** – reducing food waste means shrinking our GHG footprint and conserving natural resources.

As a finalist, Food Cycle Science is the recipient of a \$400,000 grant that is being 100% redistributed to our Canadian municipal partners in support of their FoodCycler initiatives and pilot programs. Based on several factors, FoodCycler believes the Red Rock Township would be an ideal "Implementation Partner" for this stage of the challenge and we are proposing a study involving 50 households in the Red Rock Township, wherein Food Cycle Science will contribute a portion of this grant money towards offsetting the costs of your program.

More information can be found here: <https://impact.canada.ca/en/challenges/food-waste-reduction-challenge>



IMPACT CANADA FINALISTS



As of the date of this proposal, there are a total of 83103 Canadian municipalities who have signed on to participate in a FoodCycler program. Through this partnership, the Red Rock Township can achieve immediate and impactful benefits, acquire valuable insight about food waste diversion in your region, and showcase itself as an environmental leader and innovator in Canada.

Food Cycle Science is looking to achieve the following through this proposed partnership:

- ☪ Receive high-quality data from pilot program participants regarding food waste diversion
- ☪ Receive high-quality feedback from residents, staff, and council regarding the feasibility of a FoodCycler food waste diversion program for the Red Rock Township and similar communities
- ☪ Demonstrate the viability of our technology and solutions in a municipal setting so the model can be re-deployed in other similar communities in Canada
- ☪ Demonstration of a program regarding food waste diversion in small/rural Canada to support Phase 3 of Impact Canada’s Food Waste Reduction Challenge

The Red Rock Township would receive several benefits through this partnership:

- ☪ Opportunity to trial a food waste diversion solution at a cost well below market prices utilizing federal funding intended for food waste reduction in our country
- ☪ Reduced residential waste generation thus increasing diversion rates
- ☪ Reduced costs associated with waste management (collection, transfer, disposal, and landfill operations)
- ☪ The reduction of greenhouse gas (GHG) emissions from transportation and decomposition of food waste in landfills
- ☪ Extend the life of your landfill(s)
- ☪ Opportunity to support Canadian innovation and clean tech
- ☪ Opportunity to provide residents with an innovative solution that reduces waste and fights climate change, at an affordable price
- ☪ Obtaining data that could be used to develop a future organic waste diversion program

Residents of the Red Rock Township would receive several benefits through this partnership:



- ☪ Opportunity to own an at-home food waste diversion solution at a cost well below market prices
- ☪ Support climate change goals by reducing waste going to landfill
- ☪ Ability to fertilize their garden soil by generating a nutrient-rich soil amendment
- ☪ Reduce the “ick factor” of garbage to keep animals and vermin away
- ☪ Reduce trips to the waste site and save on excess waste fees where applicable

In the pages that follow, we will offer a pilot program recommendation for consideration.



The FoodCycler Product Family

The FoodCycler product family offers closed-loop solutions to food waste, with zero emissions or odours. This sustainable process reduces your organic waste to a tenth of its original volume. Small and compact, FoodCycler products can fit anywhere. They operate quietly and efficiently, using little energy.

FOODCYCLER™ FC-30			FOODCYCLER™ Eco 5
	2.5L	VOLUME CAPACITY	5.0L
	30.5L	UNIT VOLUME	28.9L
	4-8 HOURS	PROCESSING TIME	6-8 HOURS
	0.8 kWh	POWER CONSUMPTION PER CYCLE	1.3 kWh
	2 REFILLABLE FILTERS	ODOUR CONTROL	1 REFILLABLE FILTER
	BACK	VENT LOCATION	TOP
			



Recycle Your Food Waste in 3 Easy Steps

Step 1:

Place your food waste into the FoodCycler™ bucket. The FoodCycler™ can take almost any type of food waste, including fruit and vegetable scraps, meat, fish, dairy, bones, shells, pits, coffee grinds and filters, and even paper towels.



Step 2:

Place the FoodCycler™ bucket into your FoodCycler™ machine. The FoodCycler™ machine can be used anywhere with a plug such as a kitchen countertop, basement, laundry room, heated garage, etc.



Step 3:

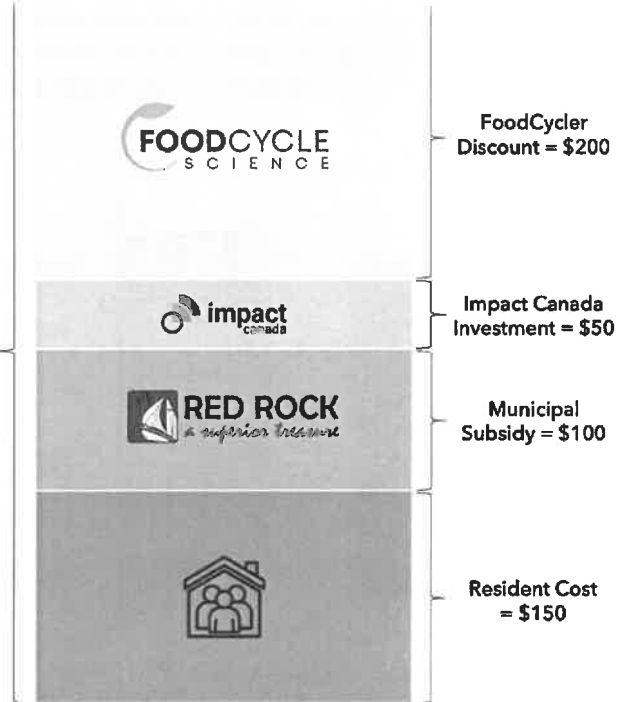
Press Start. In 8 hours or less, your food waste will be transformed into a nutrient rich soil amendment that can be integrated back into your soil. The cycle runs quietly and with no odours or GHG emissions.

FoodCycler Funded Pilot Program – Subsidy Model

FoodCycler FC-30



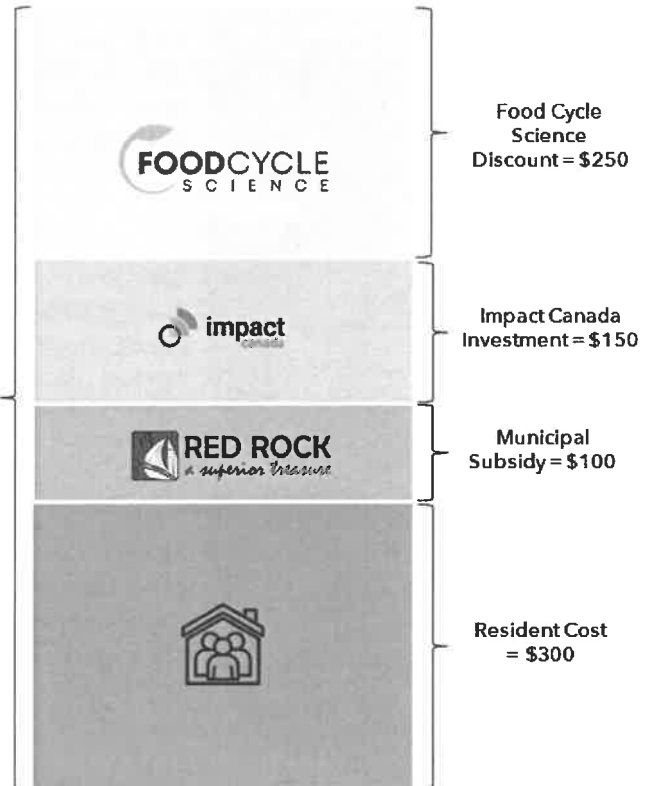
Retail Price = \$500



FoodCycler Eco 5



Retail Price = \$800



FoodCycler Funded Pilot Program Recommendation and Details

Based on the demographics and current waste management system in place at the Red Rock Township, Food Cycle Science is recommending a pilot program involving 50 households.

The funded pilot program is based on a cost subsidy model where Food Cycle Science provides an initial discount, we contribute an investment from AAFC/Impact Canada, the Red Rock Township provides a subsidy, and the resident provides the remaining contribution. The purpose of this model is to make this technology accessible to more Canadians at an affordable price.

The total investment from Impact Canada for a 50 household pilot would amount to **\$5,000.00¹**. The funding period for Impact Canada ends in May 2023 or until all funding has been fully allocated, whichever comes sooner.

Through this partnership-based program, the **municipal investment for Red Rock Township is \$100.00 per household**, regardless of which device is selected. Residents will then have the option to choose the FoodCycler™ model that best suits their household and budget.

Each FoodCycler™ is estimated to divert at least 2 tonnes of food over its expected lifetime. Based on average market rates of \$100 per tonne of waste (fully burdened), 50 households participating would divert 100 tonnes of food waste and save the municipality an estimated **\$10,000.00** in costs.

Total Invoiced Amount

	Price	Quantity	Total
FoodCycler FC-30 Municipal Rate	\$250	25	\$6,250
FoodCycler Eco 5 Municipal Rate	\$400	25	\$10,000
Shipping Estimate			\$1,800
Total Invoice Amount			\$18,050

Plus applicable taxes.

Net Municipal Cost:

	Price	Quantity	Total
Total Invoice Amount			\$18,050
Less Resident Resale: FC-30	\$150	25	\$-3,750
Less Resident Resale: Eco 5	\$300	25	\$-7,500
Net Municipal Cost			\$6,800

Plus applicable taxes.

Volume Discount: Orders of 500 units or more will be eligible to receive an additional \$50.00 per unit discount on the FoodCycler Eco 5. The Municipality shall maintain a minimum of \$100.00 per household subsidy, thus passing on these savings directly to residents, reducing the resident contribution on the Eco 5 to \$250.00.

¹ Based on an estimated 50/50 split between FC-30 and Eco 5s. Will vary depending on the quantity of FoodCyclers purchased and the model ultimately selected by residents.

Purchase and Program Terms

Confirmation Deadline: Confirmation of order (Council resolution and/or signed partnership agreement) to be received no later than November 30, 2023.

Price Guarantee: Food Cycle Science will honour these rates on subsequent orders of 50 units or more, placed between June 1, 2023 and June 1, 2024.

Shipping: Shipping estimates to your location may range from \$1,600.00 – \$2,000.00 and the \$1,800.00 quoted is an estimated average based on today's shipping rates. The Municipality may choose the shipping option that best suits their budget and needs. The higher cost shipping options will generally provide superior shipping accuracy.

FoodCycler Model Selection: During a registration period, residents will be given the option to indicate their preferred FoodCycler model. The total allotment of each FoodCycler model can be either predetermined or determined by resident selection.

Payment Terms: Payment is 100% due upon receipt of goods.

Accessories: Additional filters and other accessories may be purchased from FoodCycler at wholesale rates for resale to residents under the pilot program with no additional freight cost provided they are included in the initial order.

- **RF-35 Replacement Filter Pack (Refillable):** Includes 2 refillable filter cartridges with carbon included, good for 1 filter change. One-time purchase only to convert to the refillable system. May be purchased at a price of \$22.12 + tax in increments of 18.
- **RC-35 Carbon Filter Packs:** Includes 8 carbon packets, good for 4 filter changes. Compatible only with RF-35 refillable filter system. May be purchased at a price of \$50.00 + tax in increments of 9.
- **RC-104 Carbon Filter Packs:** Includes 4 carbon packets, good for 4 filter changes. Compatible only with the Eco 5 refillable filter system. May be purchased at a price of \$50.00 + tax in increments of 9.
- **BK-30 Spare Buckets:** May be purchased at a price of \$50.00 + tax in increments of 6.
- **BK-100 Spare Buckets for Eco 5:** May be purchased at a price of \$80.00 + tax in increments of 4.
- **RF-30 Replacement Filter Pack:** Includes 2 disposable filter cartridges with carbon included, good for 1 filter change. May be purchased at a price of \$22.12 + tax and must be purchased in increments of 20.

Warranty: 1-year standard manufacturer's warranty starting on date of delivery of all FoodCycler units to the Red Rock Township. We will repair or replace any defects during that time. Extended warranties may be purchased at additional cost of \$25.00 per year for up to 5 years.

Buyback Guarantee: Food Cycle Science will buy back any unsold units after a period of 1 year from the delivery date. All units must be in new and unopened condition. The municipality is responsible for return shipping to our warehouse in Ottawa, ON plus a \$25.00/unit restocking fee.

Marketing and Promotion: The Red Rock Township and Food Cycle Science mutually grant permission to use the name and/or logo or any other identifying marks for purposes of marketing, sales, case studies, public relations materials, and other communications solely to recognize the partnership between Food Cycle Science and the Red Rock Township. The Red Rock Township staff may be asked to provide a quote / video testimonial regarding the program.

Surveys / Tracking:

- The trial / survey period will be for 12 weeks starting on or before January 15, 2024.
- Residents will be asked to track weekly usage of the FoodCycler during each week of the trial. Tracking sheets will be provided as part of a Resident Package prepared by Food Cycle Science.
- At the end of the 12 weeks, residents must report their usage and answer a number of survey questions. Survey is to be provided by Food Cycle Science and approved by the Red Rock Township.
- The survey is to be administered either by the Red Rock Township or by Food Cycle Science, by request and with permission. All survey results are to be shared between the Red Rock Township and Food Cycle Science. The Red Rock Township shall ensure all personal information of participants is removed from any data ahead of sharing with Food Cycle Science.
- The Red Rock Township may administer additional touchpoints with participants at their discretion.

Customer Support / Replacement Units:

- Food Cycle Science has a dedicated municipal support team that is available to assist residents directly with any troubleshooting, repairs, or replacement when required.
- Food Cycle Science may provide a small number of spare FoodCycler units with the initial order to be used for replacements if/when required. The Red Rock Township would be tasked with assisting residents with replacements where necessary. Replacement units will be supplied at no cost to the municipality and may represent up to 2% of the total initial order. This represents our anticipated/accepted failure rates.
 - Any unused spare units remaining after the warranty period shall be donated to a local school, with priority given to schools participating in EcoSchools Canada programs.

Summary and Acceptance of Terms

We respectfully ask that you confirm your participation no later than November 30, 2023 in order to respect the timeline of the Impact Canada Food Waste Reduction Challenge.

Summary of pilot program costs:

Program Recommendation	Invoice Amount	→	Net Municipal Cost
50 Households	\$18,050	→	\$6,800

Terms Accepted and Agreed by Red Rock Township:

Name / Title

Name / Title

Signature

Date

Signature

Date

Food Cycle Science looks forward to working with the Red Rock Township to reduce the amount of food waste going to landfill in a manner that is convenient and cost-effective.

Sincerely,

Jacob Hanlon

Municipal Program Coordinator

jacobh@foodcyclers.com | +1 613-316-4094



Food Cycle Science Corporation
371A Richmond Road, Suite #4
Ottawa, ON K2A 0E7
www.foodcyclers.com

FUNDED PILOT PROGRAM OPTIONS

Municipal Subsidy Model



**FOODCYCLER™
FC-30**

\$500

-\$200

-\$50

\$100

\$150

RETAIL PRICE

**MUNICIPAL
DISCOUNT**

**IMPACT CANADA
INVESTMENT**

*** MUNICIPAL
SUBSIDY ***

**RESIDENT
COST**

\$815

-\$265

-\$150

\$100

\$300



**FOODCYCLER™
Eco 5**

THE CORPORATION OF THE TOWNSHIP OF RED ROCK

990th REGULAR MEETING OF COUNCIL

OCTOBER 2nd, 2023

Present: Mayor: D. Robinson
Councillors: G. Muir
N. Gladun
C. Brand
M. Smith
Chief Administrative Officer: M. Figliomeni
Municipal Secretary: W. Odahl

ONE: CLOSED SESSION

1.1 Resolution to Close the Meeting

Resolution #1

Moved by: Councillor Smith
Seconded by: Councillor Gladun

BE IT RESOLVED THAT Council move into Closed Session at 6:30pm under the authorities as printed in the Agenda.

CARRIED

Council entered Closed Session.

Resolution #2

Moved by: Councillor Muir
Seconded by: Councillor Gladun

BE IT RESOLVED THAT Council approves Closed Session Minutes of the September 11, 2023 Meeting of Council.

CARRIED

Resolution #3

Moved by: Councillor Muir
Seconded by: Councillor Brand

BE IT RESOLVED THAT Council rise from Closed Session at 7:00pm and report in Open Session.

CARRIED

The open session re-convened at 7:00pm.

TWO: REPORT FROM CLOSED SESSION

Council approved the Closed Session Minutes for the September 11th Regular Meeting of Council in Closed Session. Council discussed personnel matters regarding an identifiable individual, acquisition and disposition of land and matters under solicitor-client privilege. Mayor Robinson stated that discussions were not finished and would be heading back into Closed Session at the end of the meeting.

THREE: PRELIMINARY MATTERS

3.1 Call to Order

Mayor Robinson called the meeting to order at 7:01p.m.

3.2 Traditional Territory Acknowledgement & Moment of Silence

Mayor Robinson read aloud the following land recognition and then proceeded in a moment of silence:

“Council of the Township of Red Rock hereby acknowledge that we are on the traditional territory of the Robinson-Superior Treaty and that the land we gather on is home to the Red Rock Indian Band, the Anishnaabek and the Metis People.”

CARRIED

3.3 Fire Prevention Week Proclamation

Resolution #4

Moved by: Councillor Muir
Seconded by: Councillor Smith

BE IT RESOLVED THAT whereas the Township of Red Rock is committed to ensuring the safety and security of all those living in and visiting Red Rock; and

Whereas fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and

Whereas residents should identify places in their home where fires can start and eliminate those hazards; and

Whereas residents should install working smoke alarms in every sleeping room, outside each separate sleeping area, and on every level of the home; and

Whereas residents should listen for the sound of the smoke alarm and when it sounds respond by going outside immediately to the designated meeting place; and

Whereas residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and

Whereas our first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

Whereas the 2023 Fire Prevention Week theme, “Cooking safety starts with YOU. Pay attention to fire prevention”, works to educate everyone about simple but important actions they can take to keep themselves and those around them safe when cooking;

Therefore I, Darquise Robinson, Mayor, do hereby proclaim October 8th to 14th, 2023 as Fire Prevention Week in the Township of Red Rock and urge all residents and visitors to be aware of their surroundings, engage in fire safe practices and support the many public safety activities of the Red Rock Volunteer Fire Department during Fire Prevention Week and all year long.

3.4 Acceptance of the Agenda

Administration advised Council of an error on the Agenda date. The amended Agenda was approved with the following resolution:

Resolution #5

Moved by: Councillor Muir
Seconded by: Councillor Gladun

BE IT RESOLVED THAT the Agenda for this Meeting of Council, be accepted as amended. **CARRIED**

3.5 Disclosures of Interest

In response to Mayor Robinson’s request, no members disclosed interest in matters before Council this evening.

FOUR: PRESENTATIONS OR DEPUTATIONS

4.1 Silvio DiGregorio – Bruno’s Contracting

Silvio DiGregorio from Bruno’s Contracting sat before Council to discuss the water and sewer options for the new proposed development on Highway 628. Mr. DiGregorio explained the commitment that they are looking for from Council in order to move forward with the development, and how the different options change the site plans and number of houses that can be developed on the land. Members of Council asked Mr. DiGregorio numerous questions as they gathered information for their decision. Council will make a decision on the water and sewer commitment in the upcoming months.

FIVE: MINUTES OF PREVIOUS COUNCIL MEETINGS

5.1 Minutes of the September 11, 2023 Meeting of Council

Council approved the Open Session Minutes for the September 11, 2023 Regular Meeting of Council with the following resolution:

Resolution #6

Moved by: Councillor Muir
Seconded by: Councillor Gladun

BE IT RESOLVED THAT Council approves the Open Session Minutes of the September 11, 2023 Regular Meeting of Council.

CARRIED

SIX: CORRESPONDENCE

6.1 NOMA – Summary from 2023 AMO Conference

Council posed no questions or discussions on the correspondence.

6.2 NOMA – Update on NWO Concerns

Council posed no questions or discussions on the correspondence.

6.3 TBDML – June 17, 2023 Meeting Minutes

Council noted that the FoodCycle program was mentioned during the meeting minutes. No further discussion came from the meeting minutes.

6.4 NOMA – June 20, 2023 Board Meeting Minutes

Council posed no questions or discussions on the correspondence.

6.5 TBDHU – June 21, 2023 Board Meeting Minutes

Council posed no questions or discussions on the correspondence.

6.6 Minister of Finance – Thank You from AMO

Council posed no questions or discussions on the correspondence.

6.7 Ministry of Transportation – Thank You from AMO

Mayor Robinson noted that Council did receive confirmation from the MTO on the repaving of HWY 628 at the AMO Conference. The process will begin in 2024 with the construction scheduled for 2025.

6.8 FoodCycle – Municipal Food Waste Diversion Pilot Program

Council discussed the pros and cons of the program, deciding that a delegation to Council from the company would be beneficial. Council directed Administration to schedule a delegation.

6.9 TBDSSAB – Update from the Board

Council posed no questions or discussions on the correspondence.

6.10 St. Hilary School – Cross Country Run Donation

Resolution #7

Moved by: Councillor Smith
Seconded by: Councillor Gladun

BE IT RESOLVED THAT Council approves a donation of \$250.00 to St. Hilary School for the Annual Cross Country Run.

CARRIED

6.11 Red Rock Indian Band – Thank You Letter

Council posed no questions or discussions on the correspondence.

6.12 TBDSSAB – June 15, 2023 Meeting Minutes (Open & Closed Session)

Council posed no questions or discussions on the correspondence.

6.13 Nipigon OPP – 2024 Annual Billing Statement

Council posed no questions or discussions on the correspondence.

6.14 Ministry of Northern Development – Thank You from AMO

Council briefly discussed the conversation had at the AMO Conference regarding liftstations and provincial funding for infrastructure to small communities.

SEVEN: REPORTS FROM COMMITTEES, BOARDS OR AGENCIES

7.1 Committee of Adjustment – September 15, 2023 Meeting Minutes

Council posed no questions or discussions on the minutes.

Resolution #8

Moved by: Councillor Gladun
Seconded by: Councillor Muir

BE IT RESOLVED THAT the minutes of the September 15, 2023 Committee of Adjustment meeting, be received.

CARRIED

7.2 Red Rock Public Library Board – June 13, 2023 Meeting Minutes

Council posed no questions or discussions on the minutes.

Resolution #9

Moved by: Councillor Smith
Seconded by: Councillor Gladun

BE IT RESOLVED THAT the minutes of the June 13, 2023 Red Rock Public Library Board meeting, be received.

CARRIED

EIGHT: REPORTS FROM ADMINISTRATION

8.1 Report on Administrative Activity

The CAO reviewed his report with Council. Council discussed property standards within the Township. Council discussed the recommendation from JML Engineering on the Red Rock Bridge No. 1 Project.

Resolution #10

Moved by: Councillor Muir
Seconded by: Councillor Gladun

BE IT RESOLVED THAT Council approves the recommendation to award KEM Construction the Rehabilitation Red Rock Bridge No. 1 Project in the amount of \$218,958.97, including HST.

CARRIED

Resolution #11

Moved by: Councillor Muir
Seconded by: Councillor Smith

BE IT RESOLVED THAT the report on Administrative Activity be received.

CARRIED

8.2 Report on Health & Safety Policy

Council posed no questions or discussions on the report.

Resolution #12

Moved by: Councillor Muir
Seconded by: Councillor Smith

BE IT RESOLVED THAT Policy #N-8 Health and Safety Policy for the Township of Red Rock, be approved.

CARRIED

8.3 Report on Arena Ice Programming Fee

Council discussed the proposed rate for programming on the arena ice surface as an incentive to bring programming options to the community.

Resolution #13

Moved by: Councillor Muir
Seconded by: Councillor Gladun

BE IT RESOLVED THAT Council approves an Ice Programming Fee in the amount of \$35.00 for the Red Rock Recreation Centre Arena.

CARRIED

NINE: BY-LAWS

9.1 By-law Number 2023-1339 – Infrastructure Ontario Debenture By-law

The CAO gave a brief explanation the by-law and debenture process. Council asked questions regarding the debenture process.

Resolution #14

Moved by: Councillor Smith
Seconded by: Councillor Gladun

BE IT RESOLVED THAT By-law Number 2023-1339, the Infrastructure Ontario Debenture By-law, be passed.

CARRIED

TEN: NEW BUSINESS

None

ELEVEN: UNFINISHED BUSINESS

None

TWELVE: CLOSED SESSION

12.1 Resolution to Close the Meeting

Resolution #15

Moved by: Councillor Brand
Seconded by: Councillor Muir

BE IT RESOLVED THAT Council move into Closed Session at 8:10pm under the authorities as printed in the Agenda.

CARRIED

Council entered Closed Session.

While in Closed Session, Councillor Gladun declared a conflict of interest and left the Council Chambers at 8:11pm and returned at 8:23pm.

Resolution #16

Moved by: Councillor Brand
Seconded by: Councillor Smith

BE IT RESOLVED THAT Council rise from Closed Session at 8:36pm and report in Open Session.

CARRIED

The open session re-convened at 8:36pm.

THIRTEEN: REPORT FROM CLOSED SESSION

Council discussed personnel matters regarding an identifiable individual and matters under solicitor-client privilege.

FOURTEEN: CONFIRMING BY-LAW

Resolution #17

Moved by: Councillor Brand

Seconded by: Councillor Muir

BE IT RESOLVED THAT By-law 2023-1340, to confirm the proceedings of this evening's meeting be passed as circulated.

CARRIED

FIFTEEN: ADJOURNMENT

Mayor Robinson reminded the public that the next meeting of Council will be held on Monday, October 16 at 7:00pm in the Marina Building.

With no further business to conduct, Mayor Robinson declared the meeting adjourned at 8:37p.m.

Mayor

Chief Administrative Officer/Clerk



Catherine Fife

MPP Waterloo

Darquise Robinson
Mayor of Township of Red Rock
42 Salls Street, PO Box 447
Red Rock, Ontario P0T 2P0

RE: Requesting your support for Bill 21, Fixing Long-Term Care Amendment Act (Till Death Do Us Part), 2022

September 25, 2023

Dear Mayor Robinson,

I am writing to you today to share an update on Bill 21, Fixing Long-Term Care Amendment Act (Till Death Do Us Part), 2022, and to request your support for this important legislation.

Bill 21 amends the Residents' Bill of Rights set out in section 3 of Fixing Long-Term Care Act, 2021 by adding the right of residents not to be separated from their spouse upon admission but to have accommodation made available for both spouses so they may continue to live together.

The Act was inspired by Cambridge resident Jim McLeod, who will have been separated from his wife of 65 years Joan, on September 17, 2023. Nearly 6 years later, Jim continues to champion spousal reunification. He often says that he will talk to anyone and has two giant binders full of his advocacy work on the Bill. Last week, he told me that his heart is breaking because of his separation from Joan. He has brought other seniors who are separated from their spouses into the advocacy – you cannot sit with these folks for any amount of time and not care deeply about this legislation.

I know that you value the many contributions that older adults have made to Waterloo Region, and care deeply that they can live their final years with dignity and love. **I am hoping you will consider bringing a motion forward to your Council, in support of the Till Death Do Us Part Act.** Your support will help us to keep attention on this important legislation, so that it can finally be called to the Standing Committee on Social Policy – one step closer to Royal Assent.

I would be happy to discuss the Bill with you further, via phone call or an in-person meeting at your convenience. Thanks in advance for considering my request.

Sincerely,

Catherine Fife, Waterloo MPP
Finance & Treasury Board Critic

Constituency Office
100 Regina St. S., Suite 220
Waterloo, ON N2J 4A8
Ph: 519-725-3477 | Fax: 519-725-3667
Email: cfife-co@ndp.on.ca

Queen's Park Office
Room 154, Main Legislative Bldg.
Queen's Park, Toronto ON M7A 1A5
Ph: 416-325-6913 | Fax: 416-325-6942
Email: cfife-qp@ndp.on.ca

BACKGROUND:

On November 15, 2022, the Till Death Do Us Part Act, passed second reading in the Ontario legislature after being [introduced for the third time in September 2022](#). The bill was then referred to the Ontario Legislature's Social Policy Committee. You can view highlights of the second reading debate here: <https://www.youtube.com/watch?v=mYRIgQqDe2k>

I have been pushing for the Standing Committee on Social Policy to schedule a time to begin the work of reviewing Bill 21 since November 2022. **Today marks 286 days since the Act passed second reading at the Legislative Assembly of Ontario.** Unfortunately, the Bill has yet to be called to committee.

Bill 21, which was formerly Bill 153 and 95, respectively, had passed second reading and was sent to the Justice Committee in December 2019, but was wiped off the order paper when Premier Ford prorogued the house in 2021. It was reintroduced early 2022 but did not have time to progress before the election.

Since I first introduced this Bill in 2019, the number of people who've reached out to my offices with heartbreaking stories of couples entering long-term care who are torn apart has skyrocketed. Simply put, Ontario seniors deserve dignity in care and should have the right to live with their partner as they age. Of note, Nova Scotia passed similar legislation, titled the [Life Partners in Long-Term Care Act](#) in 2021.

Following many meetings with stakeholders, it's clear that "care campuses" which offer different levels of care (independent, assisted living and long-term care) are the progressive model for investing in quality care for Ontario's aging population. Care campuses are an essential element to keeping couples together as they often age at different rates. This level of choice has been brought to my attention as especially important to rural and northern municipal leaders across Ontario. The care campus model for seniors housing that builds different levels of care has unique financial savings that will be critical as we grapple with a rapidly aging province.

We need the Bill to be called to the Standing Committee on Social Policy as soon as possible. We know that couples who are separated across Ontario cannot wait any longer for this legislative change to be made.

Here are the links to recent media coverage of the Till Death Do Us Part Act, which provide more specific insights into the lived experiences of older adults who are separated from their spouses:

- [CTV News Kitchener: Ontario seniors separated in long-term care pushing for the right to remain together](#)
- [CityNews Kitchener: Waterloo MPP appeals for seniors bill to be brought forward](#)
- [Waterloo Region Record: Cambridge senior calls for end to separating couples in long-term care](#)

Constituency Office
100 Regina St. S., Suite 220
Waterloo, ON N2J 4A8
Ph: 519-725-3477 | Fax: 519-725-3667
Email: cfife-co@ndp.on.ca

Queen's Park Office
Room 154, Main Legislative Bldg.
Queen's Park, Toronto ON M7A 1A5
Ph: 416-325-6913 | Fax: 416-325-6942
Email: cfife-qp@ndp.on.ca



September 25, 2022

To Mayor Robinson and Councillors of the Township of Red Rock,

October is Canadian Library Month!

During this month, libraries and library partners across Canada raise awareness of the valuable role libraries play in Canadians' lives.

In Ontario, we celebrate our public libraries during Ontario Public Library Week (OPLW), on October 15-21, 2023.

This year's theme is "Libraries for Life".

The Red Rock Public Library is offering many programming opportunities this week, as well as daily draws, voting in our 12th annual Photo Contest, and Friends of the Red Rock Public Library memberships.

Our Ontario Public Library week schedule of events as follows:

Monday October 16 at 630 pm – Open House – refreshments and desserts

Monday October 16 at 7 pm- Friends Annual General meeting – everyone welcome!

Wednesday October 18 at 315 pm – Children's Author Talk via Zoom

Wednesday October 18 at 7 pm – Youth programming, ages 9 and up

Thursday October 19 at 315 pm – Children's programming, ages 8 and under

We respectfully request Mayor Robinson proclaim "Ontario Public Library Week".

If able to, please attend our Open House on Monday October 16th at 630 pm to learn what your library has to offer!

Thank you for your continued support.

Nancy Carrier
CEO/Head Librarian
Red Rock Public Library

**The Corporation of the Township of Red Rock
Public Works Dept. Report**

Date: October 16th, 2023
To: Mayor and Council
Subject: Public Works Dept. Council Report
Submitted by: Blair Westerman - Director of Operations

BACKGROUND:

TIME PERIOD: Sept 11th to October 16th, 2023

DISCUSSION:

This report is for information only and provides Council with an update on the activities within the following departments: Water Distribution, Wastewater Collection, Recreation Center, Marina & Public Works.

Please feel free to ask any questions that you may have.

SUMMARY OF ACTIVITY:

Water Distribution:

1. The water service supplying the marina kiosk and docks has been shut off for the season and winterized as of September 30th.
2. The water fountain at the Gazebo Park has been shut down and pump removed for winter.

Wastewater Collection:

1. Aegus Contracting and Clow Darling were on site at both lift stations to take measurements of wet well infrastructure, an update for ordered components was also given at this meeting. There was a delay expected for the check valves that are needed, pumps were arriving October 6th.
2. Both Lift Stations #1. & #2. had alarms over the course of this reporting period, these alarms were all related to plugged pumps. All pumps were pulled to remove blockages at both lift stations.
3. Automation Now, together with PWs staff were able to rectify the alarm issue with Lift Station #2 that was continually calling out through the auto-dialer.

Recreation Center:

1. The '22 Olympia ice resurfer has been returned from Resurface with repairs completed for the hydraulic lines that were causing issue. The repairs and transport of the machine were covered under warranty.
2. Cimco arrived on October 11th to begin routine plant checks before starting the ice plant for the season. Staff will begin making ice the week of the 16th. Ice Painting is expected to take place over the week of the 23rd. The goal is to have finished ice by Nov 1st.
3. Northern Sheet Metal began roofing work over the Curling Wing portion of the building on October 3rd. The roof over the Brompton entrance will also be addressed from the contractor this fall.
4. The 3-door stainless steel refrigerator in the Rec restaurant was repaired by Beebe Mechanical after a relay shorted for the power switch. The fridge is operating now.
5. Rec Center staff have been cleaning and preparing the building for opening on October 17th.

Marina Center & Park:

1. Public Works staff have begun season's end duties for the marina park and will continue throughout the month of October.
2. Thermal Controls made a service visit to the Marina Center to inspect and troubleshoot issues with the building's heating system through the maintenance control program. A couple of problems were addressed with program changes and a faulty outdoor temperature sensor was discovered, which will be replaced. Staff members were able to take advantage of some training opportunity using the maintenance program through this work.
3. The Marina was officially closed for the season on September 30th. PWs staff is performing daily building checks through the work week since closing.

General:

1. Public Works commercial vehicles have begun undergoing Annual Inspections. All commercial vehicles have completed and passed emissions testing for plate renewals.
2. Public Works will be performing some road maintenance for the Escape Road in the upcoming weeks, including additional grading and roadside brushing. This work is necessary to accommodate traffic load later this Fall when Bridge #1. is under repair.
3. JML Engineering was on site for a final inspection for work related to last year's street projects on Brompton, Stadler and Newton streets.
4. Secondary road grading is now completed in preparation for winter.
5. A new gas furnace was purchased and installed for the fire hall.
6. Over-All Electric has replaced one electric space heater for the entrance area in the Municipal Building. The contractor also addressed some minor issues at the Rec Center over this visit.
7. Winter salt has been ordered for the season and should be delivered shortly.

- 8. The next monthly staff safety meeting is scheduled for October 26th. For this meeting staff will be asked to take inventory of First Aid Kits for their departments and vehicles, as well as check eye rinse stations for expired solutions.

MONITORING SITUATIONS:

DIRECTION / DISCUSSION / UPDATES:

None

ATTACHMENTS:

N/A

Blair Westerman

Submitted by



Approved by:

**The Corporation of the Township of Red Rock
Fire Chief Report**

Date: October 16, 2023
To: Mayor and Council
Subject: Chief Fire Official Report
Submitted by: Ryan Pitre Chief Fire Official

BACKGROUND:

August 1, 2023 – September 30, 2023

DISCUSSION:

This report is for information only and provides Council with an update on the activities within the office of the Chief Fire Official.

Please feel free to ask any questions that you may have and reach out at any time.

SUMMARY OF ACTIVITY:

- **Mail, Email, Phone Calls, Training and responding to emergencies**
- **Vehicle/Equipment and hall monthly maintenance.**
- **Monitoring the weekly Duty Crew and making sure all equipment is in good working order and ready to go at all times**
- **Arrange for TCS out of Thunder Bay to perform a service on the compressor**
- **Second phase of applications for the Legacy process has been completed for members of the Fire Dept.**
- **Setting up a training schedule for the Fire Dept and reaching out to other fire departments in our area to see if they want to have joint training**
- **Continue conversations with my OFMEM Advisor regarding the new mandatory requirements and other new requirements coming into effect for the fire service**
- **On going of updating all Fire Dept Operational Guidelines and implementing new guideline to pertain to the Fire Service in Red Rock**
- **Contact with our dispatch to discuss changes to the page out system on there end as there is not enough information relayed to the fire departments**
- **Continue working on a 5yr & 10yr capital plan for the fire department**
- **The annual pump inspection and flow test were completed on both department pumpers, there was some mechanical issues that were repaired and both pumpers have passed all test.**

- **Equipment/Rescue van has some mechanical issues obtaining quotes to repair this unit**
- **Working on the 2024 budget**
- **Collecting information on the process of Red Rock becoming a regional training center**
- **Attended a virtual meeting with OFMEM regarding possible changes to the fire servicer and fire code**
- **Red Rock Fire Dept members and myself went door to door on September 28, 2023 for the inaugural OFMEM test your smoke alarm day and handed out information to the community members**
- **Updated fire dept members files**

Fire Chiefs Official Hour to date as of September 30, 2023 - 396

MONTHLY TRAINING:

September 6, 2023

Hose Lays

18 Members

September 11, 2023

13 Members

September 14, 2023

Advance Auto Extrication with training Jason Defosse

14 Members

September 18, 2023

Hazmat Awareness

12 Members

September 25, 2023

Ladders and Tarps

15 Members

6 members of the Red Rock Fire Dept attended FireCon September 7-10 in

Thunder Bay participating in the following courses

Leadership Awareness

Firefighter Survival

Firefighter Search and Rescue

Call Outs

There were 2 calls for service this reporting period

Total Calls to Date 16

DIRECTION / DISCUSSION / UPDATES:

Verbal update will be provided.

RECOMENDATIONS

Chief, Deputy and Officers recommend Orion Addis be appointed probationary Firefighter.

Tyler Lafleur has resigned from the Fire Dept, all members want to thank Tyler for his commitment and service to our community.

ATTACHMENTS:

N/A



**The Corporation of the Township of Red Rock
Administrative Report**

Date: October 16th, 2023
To: Mayor and Council
Subject: CAO/Clerk/Treasurer Activity Report
Submitted by: Mark Figliomeni – CAO/Clerk/Treasurer

BACKGROUND:

October 3rd, 2023 – October 16th, 2023

DISCUSSION:

This report is for information only and provides Council with an update on the activities within Administration & the office of the CAO/Clerk/Treasurer.

Please feel free to ask any questions that you may have and reach out at any time.

SUMMARY OF ACTIVITY:

Day to Day Operations- General Discussions & Meetings – Residents & Stakeholders

Bi-Weekly Internal Staff / Team Meetings / Discussions

Attended EMS 300 Training – Thunder Bay – October 3rd & 4th, 2023

Attended Fall Amethyst Sector Meeting – EMO – October 5th, 2023 – Thunder Bay

Attended Open House – BMI – October 12th, 2023

This is a summary of some of the activity within Administration & the Office of the CAO/Clerk/Treasurer. We continue to build and grow as a Team and as a Community that is striving to move forward. This is our major focus and ultimately part of our overall vision for Red Rock both now and in the future.

ATTACHMENTS:

Three (3)

- 1. CEMC – EM 300 Agenda**
- 2. 2023 Fall Amethyst Sector Meeting Agenda**
- 3. BMI- Site Tour & Community Open House**

MONITORING SITUATIONS:

***Continue to set internal policies and procedures based on overall best practice within the Municipal Act.**

DIRECTION / DISCUSSION / UPDATES:

**Local Government Week – October 15th- 21st, 2023
Property Tax Sale - Township of Red Rock – September 28th, 2023 – Update
Tree Policy – Township of Red Rock – Discussion
Restaurant Lease – Bussin B's / Carter Boudreau – Update**



bmi Group



We want to hear from you about the future of the former mill lands.

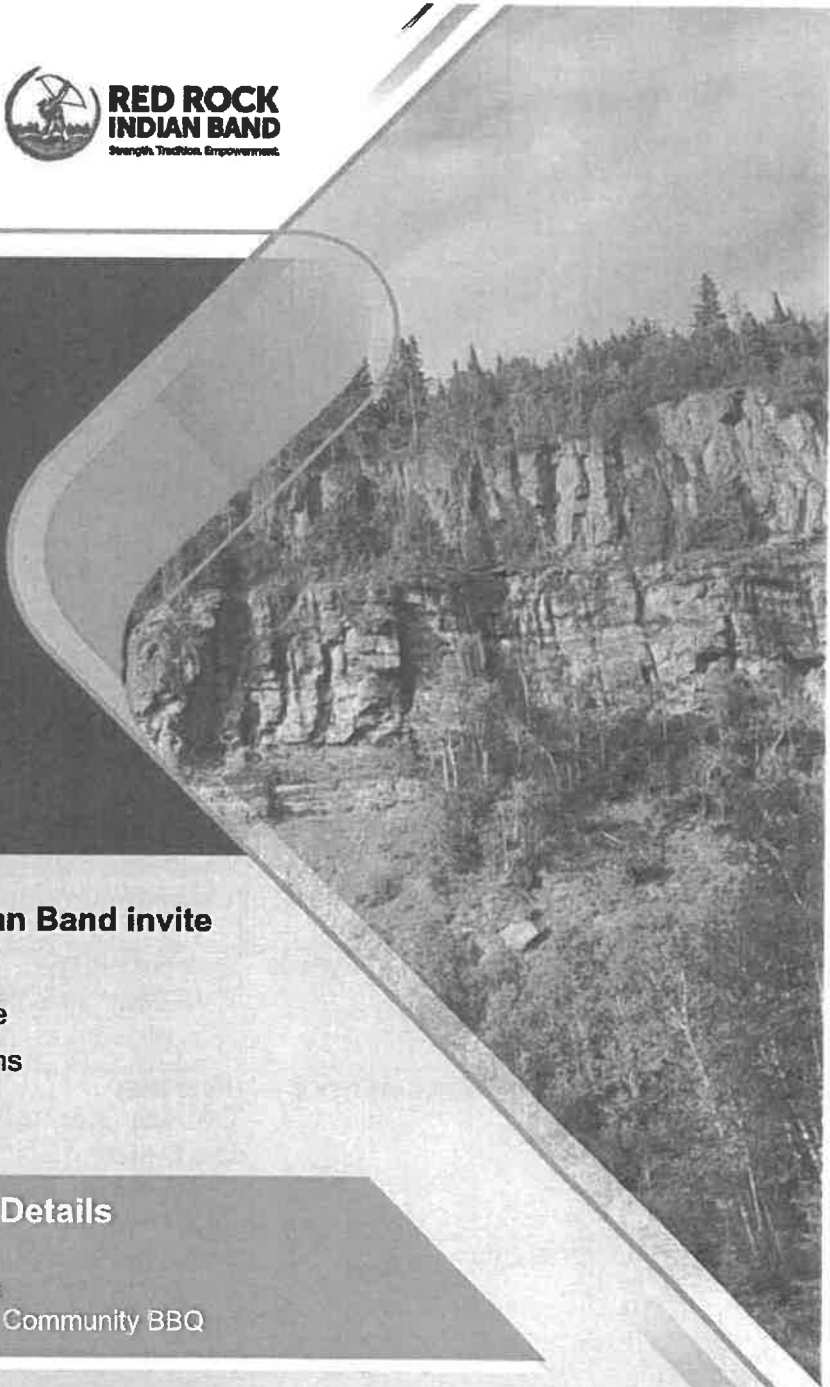
The BMI Group and the Red Rock Indian Band invite you to come out to:

- Get a first hand look at our progress on site
- Learn about our evolving development plans
- Ask questions and share your thoughts

Site Tour & Community Open House Details

Thursday, October 12, 2023

1:00 - 4:00pm		Guided Tours of the Mill Lands
4:00 - 7:00pm		Open House (come and go) & Community BBQ



Join us

at the new shop for the tours, open house, and/or community BBQ!



Please register in advance for the event at Eventbrite.

Scan to register or visit: <https://redrockopenhouse.eventbrite.ca>

2023 FALL AMETHYST SECTOR MEETING

Location: Thunder Bay Fire Rescue Training Centre – 750
Hammond Ave, Thunder Bay, ON

Date: October 05, 2023

Time: 09:00 to 15:30 eastern time



Agenda Items

NOTE: Lunch will be provided at noon.		
Topic	Speaker(s)	Time
Welcome! Sign-in, grab refreshments, and network.	David Rasi and Patrick Briere EMO Field Officers	08:30-09:10
Welcoming Remarks, Land Acknowledgement, Amethyst Sector Updates, and EMO Updates.	David Rasi and Patrick Briere EMO Field Officers	09:10-10:00
Alert Ready: Emergency Alert System in Ontario	Heather Bridger EMO Operations Officer	10:00-10:30
BREAK		
Preparedness Centre of Excellence – New Initiatives	Tariq Butt EMO Manager, Training and Education Eric Everett EMO Director, Preparedness Centre of Excellence	10:45-11:30
Hydro One Discussion	Shannon Murphy Hydro One Manager, Emergency Management and Business Continuity	11:30-12:00
LUNCH		
Municipal Disaster Recovery	Ellen Beaudry MMAH Municipal Advisor	13:00-14:00
2023 Host/Hub Lessons Learned	Dennis Brescacin Thunder Bay CEMC	14:00-15:00
Open Floor Discussion	All Participants	15:00-15:30
NOTE:		

COMMUNITY EMERGENCY MANAGEMENT COORDINATOR EM300 – THUNDER BAY

Location: Thunder Bay Training Centre – 750 Hammond Ave

Date: October 03 and 04, 2023

Time: 08:30 to 16:00 eastern time



Agenda Items

Day 1: NOTE: Lunch will not be provided		
Module	Instructor	Objective(s)
Introduction	David Rasi	
CEMC Roles and Responsibilities	David Rasi	Explain the legislated roles and responsibilities of the CEMC
Emergency Management Program Committee	David Rasi	Describe the legislative requirement to have an EMPC
BREAK		
Hazard Identification Risk Assessment	David Rasi	Identify the legislative requirement to conduct a HIRA.
BREAK		
Critical Infrastructure	David Rasi	Identify the legislative requirement to identify critical infrastructure
LUNCH BREAK		
Municipal Emergency Response Plan	David Rasi	Review the legislative requirements to develop and maintain an ERP
BREAK		
Emergency Operations Centre	Roger Lord	Identify the legislative requirement to establish an EOC
Information Management	Roger Lord	Describe the purpose of information management

Day 2: NOTE: Lunch will not be provided		
Module	Instructor	Objective(s)
Emergency Information	David Rasi	Identify the legislative requirement to designate an EIO
Annual Training	Patrick Briere	Identify the legislative requirement for annual training
BREAK		
Annual Exercise	Roger Lord	Identify the legislative requirement to conduct an annual exercise
Public Education	David Rasi	Define public education and how it fits with the EMCPA
LUNCH BREAK		
Annual Emergency Management Program Review and Compliance	Patrick Briere	State the legislative requirements for conducting an annual review.
Emergency Response Systems	Roger Lord	Explain the concept of an emergency response system and why it is recommended for municipalities to adopt a system
BREAK		
Ministry Emergency Management Programs	David Rasi	Describe the legislative regulatory framework of ministry emergency management programs
BREAK		
Exam	All Instructors	
NOTE: Exam scores are uploaded into the Training Portal the following day.		