

**AGENDA FOR THE COUNCIL MEETING OF
THE CORPORATION OF THE TOWNSHIP OF RED ROCK
FOR THE 990th REGULAR MEETING ON OCTOBER 10th, 2023 AT 6:30 P.M.**

1. Closed Session (6:30pm)
 - Item 1.1: Resolution to enter Closed Session, as authorized by the Municipal Act, 2001. Such paragraphs as set out in the minutes for the purpose of approval of the Closed Session minutes of the meeting held on September 11, 2023 (Item 1.2); and Paragraph 239(2)(b) (identifiable individual), regarding Item 1.3; and Paragraph 239(2)(c) (proposed or pending acquisition or disposition of land), regarding Item 1.4; and Paragraph 239(2)(f) (advice subject to solicitor-client privilege), regarding Item 1.6 RES
 - Item 1.2: Minutes of the Closed Session portion of the regular Council Meeting held September 11, 2023 RES
 - Item 1.3: Report on Personnel Matters
 - Item 1.4: Report on Acquisition/Disposition of Land
 - Item 1.5: Report on Solicitor-Client Privilege
 - Item 1.6: Resolution to Rise from Closed Session and Report in Open Session RES

2. Report from Closed Session

3. Preliminary Matters:
 - Item 3.1: Call to Order (7:00pm)
 - Item 3.2: Traditional Territory Acknowledgement & Moment of Silence
 - Item 3.3: Fire Prevention Week Proclamation RES
 - Item 3.4: Amendments to/Acceptance of Agenda RES
 - Item 3.5: Request/Receive Disclosures of Interest

4. Presentations or Deputations
 - Item 4.1: Silvio DiGregorio – Bruno’s Contracting

5. Minutes of Previous Council Meeting(s)
 - Item 5.1: Minutes of the September 11, 2023 Council Meeting RES

6. Correspondence
 - Item 6.1: NOMA – Summary from 2023 AMO Conference
 - Item 6.2: NOMA – Update on NWO Concerns
 - Item 6.3: TBDML – June 17, 2023 Meeting Minutes
 - Item 6.4: NOMA – June 20, 2023 Board Meeting Minutes
 - Item 6.5: TBDHU – June 21, 2023 Board Meeting Minutes
 - Item 6.6: Minister of Finance – Thank You from AMO
 - Item 6.7: Ministry of Transportation – Thank You from AMO
 - Item 6.8: FoodCycle – Municipal Food Waste Diversion Pilot Program
 - Item 6.9: TBDSSAB – Update from the Board
 - Item 6.10: St. Hilary School – Cross Country Run Donation RES
 - Item 6.11: Red Rock Indian Band – Thank You Letter
 - Item 6.12: TBDSSAB – June 15, 2023 Meeting Minutes (Open & Closed Session)
 - Item 6.13: Nipigon OPP – 2024 Annual Billing Statement
 - Item 6.14: Ministry of Northern Development – Thank You from AMO

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| 7. Reports from Committees, Boards or Agencies | |
| Item 7.1: Committee of Adjustment – September 15, 2023 Meeting Minutes | RES |
| Item 7.2: Red Rock Public Library Board – June 13, 2023 Meeting Minutes | RES |
| 8. Reports from Administration | |
| Item 8.1: Report on Administrative Activity | RES (2) |
| Item 8.2: Report on Health & Safety Policy | RES |
| Item 8.3: Report on Arena Ice Programming Fee | RES |
| 9. By-laws | |
| Item 9.1: By-law 2023-1339 – Infrastructure Ontario Debenture By-law | RES |
| 10. New Business | |
| 11. Unfinished Business | |
| 12. Closed Session | |
| 13. Report from Closed Session | |
| 14. Confirming By-law (#2023-1340) | RES |
| 15. Adjournment | |

Township of Red Rock

PROCLAMATION

**Fire Prevention Week
October 8-14, 2023**

Whereas the Township of Red Rock is committed to ensuring the safety and security of all those living in and visiting Red Rock; and

Whereas fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and

Whereas residents should identify places in their home where fires can start and eliminate those hazards; and

Whereas residents should install working smoke alarms in every sleeping room, outside each separate sleeping area, and on every level of the home; and

Whereas residents should listen for the sound of the smoke alarm and when it sounds respond by going outside immediately to the designated meeting place; and

Whereas residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and

Whereas our first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

Whereas the 2023 Fire Prevention Week theme, "Cooking safety starts with YOU. Pay attention to fire prevention", works to educate everyone about simple but important actions they can take to keep themselves and those around them safe when cooking;

Therefore I, Darquise Robinson, Mayor, do hereby proclaim October 8th to 14th, 2023 as Fire Prevention Week in the Township of Red Rock and urge all residents and visitors to be aware of their surroundings, engage in fire safe practices and support the many public safety activities of the Red Rock Volunteer Fire Department during Fire Prevention Week and all year long.

In witness thereof,

Darquise Robinson, Mayor

THE CORPORATION OF THE TOWNSHIP OF RED ROCK

989th REGULAR MEETING OF COUNCIL

SEPTEMBER 11th, 2023

Present: Mayor: D. Robinson (7:02-8:23pm)
Deputy Mayor: G. Muir
Councillors: N. Gladun
C. Brand
M. Smith

Chief Administrative Officer: M. Figliomeni
Municipal Secretary: W. Odahl
Director of Operations: B. Westerman
Community Development Officer: A. Davis

ONE: CLOSED SESSION

None

TWO: REPORT FROM CLOSED SESSION

None

THREE: PRELIMINARY MATTERS

3.1 Call to Order

Deputy Mayor Muir chaired the entirety of the meeting and called the meeting to order at 7:00p.m. Deputy Mayor Muir briefly acknowledged the passing of former Chief Administrative Officer, Mic Groulx, and thanked him for his years of service to the Township of Red Rock.

3.2 Traditional Territory Acknowledgement & Moment of Silence

Deputy Mayor Muir read aloud the following land recognition and then proceeded in a moment of silence:

“Council of the Township of Red Rock hereby acknowledge that we are on the traditional territory of the Robinson-Superior Treaty and that the land we gather on is home to the Red Rock Indian Band, the Anishnaabek and the Metis People.”

CARRIED

3.3 Acceptance of the Agenda

The Agenda was approved with the following resolution:

Resolution #1

Moved by: Councillor Gladun

Seconded by: Councillor Smith

BE IT RESOLVED THAT the Agenda for this Meeting of Council be accepted.

CARRIED

3.4 Disclosures of Interest

In response to Deputy Mayor Muir's request, no members disclosed interest in matters before Council this evening.

FOUR: PRESENTATIONS OR DEPUTATIONS

4.1 Pre-Consultation of Todesco Severance Considerations

Stefan Huzan of Northern Planning attended the meeting to review the proposal for the Todesco severance considerations. After Mr. Huzan spoke on the report, CAO Figliomeni noted that the requested information was not provided by the deadline of the Council Agenda and therefore did not make it to Council members prior to the meeting. Council decided to defer the consultation so the information submitted could be reviewed with ample time.

4.2 Ontario Clean Water Agency – 2nd Quarterly Report

The new Senior Operations Manager from OCWA, Patrick Couture, presented the 2nd Quarterly Report to Council. He reviewed the report and answered questions Council had asked of him before accepting the report with the following resolution:

Resolution #2

Moved by: Mayor Robinson
Seconded by: Councillor Smith

BE IT RESOLVED THAT the 2nd Quarterly Report from Ontario Clean Water Agency, be accepted.

CARRIED

FIVE: MINUTES OF PREVIOUS COUNCIL MEETINGS

5.1 Minutes of the August 16, 2023 Meeting of Council (Open & Closed)

Council approved the Open & Closed Session Minutes for the August 16, 2023 Regular Meeting of Council with the following resolution:

Resolution #3

Moved by: Mayor Robinson
Seconded by: Councillor Gladun

BE IT RESOLVED THAT Council approves the Open & Closed Session Minutes of the August 16, 2023 Regular Meeting of Council.

CARRIED

SIX: CORRESPONDENCE

6.1 WSP – Four Laning from Coughlin Road to McGuire Road

Council posed no questions or discussions on the correspondence.

6.2 Superior Country – Cruise Ship Summary

Council posed no questions or discussions on the correspondence.

6.3 Minister of Health – AMO Thank You

Council posed no questions or discussions on the correspondence.

6.4 Top of Lake Superior Chamber of Commerce – Chamber Awards

Council posed no questions or discussions on the correspondence.

6.5 NWO Sports Hall of Fame – 40th Induction Dinner & Ceremonies

Council discussed options presented and approved a ¼ page ad to congratulate Bill Seagris and Crystal Tustian for their inductions into the Northwestern Ontario's Sports Hall of Fame.

Resolution #4

Moved by: Councillor Gladun

Seconded by: Councillor Smith

BE IT RESOLVED THAT Council approves the purchase of a congratulatory ad in the NWO Sports Hall of Fame's 40th Induction Dinner and Ceremony Program in the amount of \$150.00

CARRIED

6.6 NOMA – Primer on Northwestern Ontario

Council posed no questions or discussions on the correspondence.

6.7 MPAC – Property Assessment Update

Council posed no questions or discussions on the correspondence.

SEVEN: REPORTS FROM COMMITTEES, BOARDS OR AGENCIES

None

EIGHT: REPORTS FROM ADMINISTRATION

8.1 Report from Director of Operations

Council discussed items from the Director of Operation's report. The Director of Operations gave an overview of the Olympia repair and noted that the machine is now back in Red Rock to be used this season. Council gave approval for the removal of the hedges along the sidewalk of the Recreation Centre.

Resolution #5

Moved by: Councillor Brand

Seconded by: Mayor Robinson

BE IT RESOLVED THAT the report from the Director of Operations be received.

CARRIED

8.2 Report from Community Development Officer

Council discussed items from the Community Development Officer's report. The CDO gave a update on the Bowling Alley and Recreation Centre updates.

Resolution #6

Moved by: Councillor Gladun

Seconded by: Councillor Brand

BE IT RESOLVED THAT the report from the Community Development Officer be received.

CARRIED

8.3 Report on Administrative Activity

The CAO reviewed his report with Council. The CAO gave Council a quote on the portable speed bumps that had been previously requested. Council approved a lunch time closure for the Municipal Office during the months of September and October.

Resolution #7

Moved by: Mayor Robinson

Seconded by: Councillor Gladun

BE IT RESOLVED THAT the report on Administrative Activity be received.

CARRIED

8.4 Report on Electronic Monitoring Policy

Council posed no questions or discussions on the report.

Resolution #8

Moved by: Councillor Gladun

Seconded by: Councillor Smith

BE IT RESOLVED THAT Council accepts the Electronic Monitoring Policy for the Township of Red Rock, as presented.

CARRIED

8.5 Report on Arena Ice

Council discussed and approved the installation of Arena Ice for the season with hopes to obtain rentals from Thunder Bay users and additional programming for youth.

8.6 Report on Bruno's Development

Council reviewed water and sewer options submitted by Mr. DiGregorio for the proposed development. Council briefly discussed the options and requested a delegation from Mr. DiGregorio in the near future.

NINE: BY-LAWS

9.1 By-law Number 2023-1335 – to appoint an Integrity Commissioner

The CAO gave a brief explanation on the appointment of the Integrity Commissioner prior to Council passing the by-law.

Resolution #9

Moved by: Councillor Brand

Seconded by: Councillor Smith

BE IT RESOLVED THAT By-law Number 2023-1335, to appoint an Integrity Commissioner for the Township of Red Rock, be passed

CARRIED

9.2 By-law Number 2023-1336 – to adopt Integrity Commissioner Protocol

Council posed no questions or discussions on the by-law.

Resolution #10

Moved by: Mayor Robinson

Seconded by: Councillor Brand

BE IT RESOLVED THAT By-law Number 2023-1336, to adopt procedures with respect to Integrity Commissioner Inquiry Protocol, be passed

CARRIED

9.3 By-law Number 2023-1337 – to Establish & Regulate a Volunteer Fire Department

Council briefly discussed the by-law amongst members before passing with the following resolution:

Resolution #11

Moved by: Councillor Gladun

Seconded by: Councillor Smith

BE IT RESOLVED THAT By-law Number 2023-1337, to establish & regulate the Red Rock Volunteer Fire Department, be passed

CARRIED

TEN: NEW BUSINESS

None

ELEVEN: UNFINISHED BUSINESS

None

TWELVE: CLOSED SESSION

12.1 Resolution to Close the Meeting

Resolution #12

Moved by: Councillor Muir
Seconded by: Councillor Gladun

BE IT RESOLVED THAT Council move into Closed Session at 8:21pm under the authorities as printed in the Agenda.

CARRIED

Council entered Closed Session.

Mayor Robinson had exited the Council Chambers at 8:23pm and did not return for the remainder of the meeting.

While in Closed Session, Councillor Brand declared a conflict of interest and left the Council Chambers at 8:30pm and returned at 8:55pm.

Resolution #13

Moved by: Councillor Smith
Seconded by: Councillor Gladun

BE IT RESOLVED THAT Council rise from Closed Session at 9:07pm and report in Open Session.

CARRIED

The open session re-convened at 9:07pm.

THIRTEEN: REPORT FROM CLOSED SESSION

Council discussed personnel matters regarding an identifiable individual and matters under solicitor-client privilege.

FOURTEEN: CONFIRMING BY-LAW

Resolution #14

Moved by: Councillor Gladun
Seconded by: Councillor Brand

BE IT RESOLVED THAT By-law 2023-1338, to confirm the proceedings of this evening's meeting be passed as circulated.

CARRIED

FIFTEEN: ADJOURNMENT

Deputy Mayor Muir reminded the public that the next meeting of Council will be held on Monday, October 2 at 7:00pm in the Marina Building.

With no further business to conduct, Deputy Mayor Muir declared the meeting adjourned at 9:08p.m.

Mayor

Chief Administrative Officer/Clerk



Representing the Districts of Kenora, Rainy River and Thunder Bay

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2023 AMO Conference: NOMA Discussed Issues Facing Northwestern Ontario

For release: September 12, 2023

Thunder Bay, ON - Members of the Northwestern Ontario Municipal Association (NOMA) Board and President Wendy Landry joined more than 2,500 municipal leaders, government officials, public servants, sponsors, exhibitors, and media in the beautiful City of London from August 20 to 23 for the 2023 Association of Municipalities of Ontario's (AMO) Conference.

NOMA met with Provincial Ministers including Minister Mulroney, Minister Graydon Smith, Minister Parsa, Associate Minister Stan Cho, Associate Minister Charmaine Williams, PA Kevin Holland, PA Matthew Rae, numerous parliamentary staff, and NDP to discuss numerous issues including public health care funding, agency nurses and locums, Bill 60, the ability for municipalities to retain surplus proceeds from tax sales, reducing barriers for women and marginalized groups in politics, sale of crown land, and northern road safety.

We appreciated the announcement by Premier Doug Ford during the AMO conference regarding the new \$1.2 billion Building Faster Fund to help municipalities support the creation of new housing. We were pleased to hear that the fund will allow small and rural communities to access 10% of the fund.

We greatly appreciated the announcement by Minister Jones that starting January 1, 2024, the province will restore the 75% provincial and 25% municipal cost-share ratio for all cost-shared programs and will restore 100% funding for those programs identified as such in the public health budget for 2018-2019. Additionally, base funding for public health units will be increased by 1% annually for the next three years so that Ontario can prepare and plan with certainty. This will result in an approximate \$47 million increase in provincial annual base funding for public health units.

NOMA asked the province to work with healthcare centers and hospitals across the region to secure adequate nursing staff to avoid closures. If locums must be used, we asked the government for a cost-share funding solution to maintain affordability.

NOMA made it clear to the province that we believe that Bill 60 threatens the framework and foundations of universal public healthcare delivery in Ontario. We asked the government to rescind Bill 60 and maintain a not-for-profit healthcare system.

NOMA was pleased to hear that the province will provide funding for the municipal consultation process of crown lands. In this process, municipalities will be able to evaluate all crown land within municipal borders in Northern Ontario to determine if they are eligible to be sold for development to increase the housing supply and expand their property tax base.

NOMA asked the government to invest in ways to increase safety on northern roads and to open more maintained year-round rest stops for truck drivers and other vehicles to access washroom facilities.

NOMA, along with the Federation of Northern Ontario Municipalities (FONOM), and the Northern Ontario Service Deliverers Association (NOSDA) jointly discussed the mental health, addictions, and homelessness crisis and shared with government that the 3rd paper in the series by the Northern Policy Institute will be shared at ROMA 2024. We also discussed the transformation of our employment service system in Northern Ontario, the centre of excellence and the deficit experienced by the Northern Ontario School of Medicine.

For more information contact: Wendy Landry, President, NOMA, (807) 626-6686



The Northwestern Ontario Municipal Association (NOMA) represents the interests of 37 municipalities from Kenora and Rainy River in the west to Hornepayne and Hearst in the east. NOMA's mission is to advance the needs of municipal governments whose services contribute greatly to the community well-being in Northwestern Ontario. It will promote activities and support partnerships that contribute to our vibrant and vital region. We appreciate the opportunity to meet with you today to present a few issues that are of concern to us including providing equitable and effective health care for all, increasing affordable housing supply for residents, addressing the homelessness crisis, removing barriers for women and other marginalized groups to pursue elected office, enhancing safety on northern highways, and increasing revenue opportunities for municipalities to combat exorbitant inflationary costs.

Health Care Concerns

Public Health Care Funding

Ontario municipalities are legislated to cost share the funding of local public health agencies with the province to provide public health services and programming. Public health initiatives and the local public health response to the pandemic have proven to show a significant return on investment in the protection of the population, thereby improving healthcare, saving healthcare costs and resources, and reducing hallway medicine.

In 2019 the Ontario Government released detailed changes to local public health funding, changing the provincial/municipal cost shared ratio from 75%/25% to 70%/30%. Additionally, they added previously 100% provincially funded public health programs to the cost shared funding obligation.

For the COVID-19 public health response, the province provided mitigation funding to support municipalities and local public health units. However, the COVID-19 mitigation funding will not extend beyond 2023. This will have a devastating impact on Northern municipalities.

It has been determined that this decrease in the Provincial contribution will result in a 36% increase in the municipal levy for the municipalities in the Northwestern Health Unit catchment area. This is up 16% from January 2021, where this change resulted in a 20% increase in the municipal contribution. It is more costly to provide health services in the North due to the geographic distance to access these services. The province cannot continue to download costs to municipalities as this practice is unsustainable and will result in a reduction of care.

Northern Ontario remains in a healthcare crisis. More than 350 physicians are currently needed to fill shortages, and that is not accounting for anticipated retirements. We also lack specialists, infrastructure, equipment, and we need to retain financial resources to address the issues we experience to provide the same level of care as Southern Ontario. Our geographic location should not limit us. We should be afforded equitable resources to provide the same level of care to our residents.

The Northern Ontario School of Medicine University (NOSM) is an important solution to address the health inequities and lack of physicians in the North. Due to additional financial requirements of becoming a University, NOSM is also experiencing financial strain and requires a permanent increase in annual base funding of \$4.0 million before the end of this fiscal year in order to continue to educate our future physicians to work in the North.

NOMA asks the province to restore the 75%/25% funding ratio for all cost-shared programs, to assume 100% funding once again for those programs identified as such in the public health budget for 2018-2019 and continue the current mitigation funding until such time as the cost-shared arrangement is restored to 75%/25% to account for the additional costs we experience to provide health care in the North.

Agency Nurses & Locums

There were many consequences of COVID-19, and we are still experiencing adverse effects. It is difficult to secure permanent nurses in Northwestern Ontario. Healthcare centers and hospitals have resorted to hiring locums to fill the void, but this has become increasingly difficult as well.

Nurses faced great stress during the pandemic. They experienced an increase in workload, overtime, doing jobs they would not normally do, and mental health concerns (**Table 1**). As a result, many chose to leave nursing and change careers, and some chose to retire early. That combined with fewer young people choosing to pursue a career in nursing has resulted in a deficit of nurses.

Healthcare centers have been forced to recruit agency nurses at an elevated cost to keep their doors open. Of the 14 healthcare providers in Northwestern Ontario, all of them employ agency nurses except the Thunder Bay Regional Health Sciences Centre. **Table 2** outlines the percentage of agency nurses each health center uses across the region as of November 2022.

Using agency nurses comes with consequences. They are unfamiliar with procedures and staff which takes time to learn. They are paid upwards of 50% more than a permanent full-time or part-time staff which not only affects the hospital budget but also the ability to provide the same level of care. Additionally, regular staff are aware of the increased pay and that can cause negative tension among staff, especially when they are doing the same job duties.

Agencies are able to provide their nurses with incentives that healthcare centers are often unable to provide. Nurses have been drawn away from healthcare positions by being offered significantly more pay. There was a situation in Red Lake, where a nurse resigned from their position at the hospital to work as an agency nurse. They were hired back as an agency nurse to do the same job because the hospital could not find anyone else to work. This doesn't occur regularly, as hospitals try not to hire nurses who live in the region, but when desperate, some have in order to maintain operations.

Retroactive to April 1, 2023, there was a reduction in the number of Ministry of Health allocated physician spots on the Rural Northern Physician Group Agreement (RNPGA) Contract for Red Lake Margaret Cochenour Memorial Hospital & Atikokan General Hospital. There was funding for 7 doctors at both hospitals but that was reduced to 6 in Red Lake and 5 in Atikokan. Furthermore, some of the existing physicians will be leaving in Red Lake. Therefore, as of October 1, 2023, it is anticipated that there will be only 4 full-time equivalents. This devastating change of losing 3 doctors

will negatively impact the ability to recruit doctors, draw locums and keep physicians working locally. Red Lake Hospital has stopped operating the Saturday morning urgent care clinic and answering incoming emails and/or messages from patients. This will impact the level of care, appointments, prescription renewals, and increase ER volume and wait times in Red Lake. In Atikokan, this change will reduce the number of doctor visits by a third.

Doctors in Red Lake and elsewhere are already struggling to cover 24/7 and find locums. More ER closures may be in the future if the hospital is unable to secure staff. The North deserves equitable and robust healthcare that includes more than a skeleton crew of rural doctors and nurses.

Furthermore, the RNPGA formula used is based on community population. Though the facilities are located in a designated community, it serves all of the smaller surrounding communities as well. Therefore, the formula should be based on “catchment area”, not the population of the hosting community.

NOMA asks the province to work with healthcare centers and hospitals across the region to secure adequate nursing staff to avoid closures. In the event that locums must be used, we ask your government to consider a cost-share funding solution to maintain affordability.

Bill 60 - Your Health Act

Bill 60 will expand the for-profit provision of health care in Ontario. This will result in a massive transfer of healthcare services and resources, including health human resources, to the for-profit sector through broadly defined integrated community healthcare services centres. This could result in poorer health outcomes at a higher cost to the system, particularly in Northern Ontario.

The lack of constraint on services to be delivered through what would become a for-profit healthcare system parallel to the publicly funded health system is concerning. The legislation does not appear to restrict shifting more complex and less routine surgeries than those suggested by the government, such as knee replacements and cataract surgeries, out of the public hospital system. The legislation does not disclose nor limit the full range of services that could be potentially conducted by these centres. The lack of constraints poses a threat to our not-for-profit health system and patient safety.

Ontario is experiencing an unprecedented healthcare crisis. The proposed expansion of healthcare delivery for the for-profit sector will result in a two-tier health system in our province. It will disproportionately affect Northern and Rural communities, that are less likely to see for-profit service establishment. The legislation would deepen the healthcare human resources crisis by draining staff into the for-profit sphere, more likely in the densely populated South end of the province and leaving the most complex procedures to the public sector, increasing wait times even further. It will result in competition for resources and funding, leaving the most costly and complex procedures to be borne by the public sector.

It is our view that Bill 60 threatens the framework and foundations of universal healthcare delivery in our province. For-profit health care will draw doctors and nurses from the small community hospitals, resulting in closures of small public community hospitals, forcing residents to travel hundreds of kilometers for treatment. NOMA believes that Bill 60 will lead to overall poorer health outcomes, higher costs, and less access to healthcare services for those most in need. NOMA asks the government to rescind Bill 60 and maintain a not-for-profit health care system.

Allow Municipalities to Retain Surplus Proceeds from Tax Sales

Municipalities are facing mounting financial pressures and they are in desperate need of tapping into alternative revenue streams besides their tax base and current government funding. Additional revenue streams are needed to compensate for the inflationary costs of materials and labour.

Prior to being repealed by the Modernizing Ontario's Municipal Legislation Act, 2017, Section 380(6) of the Municipal Act, 2001, the province allowed for a municipality to retain surplus proceeds from tax sales within their jurisdiction.

Municipalities have limited opportunities to obtain revenue outside of municipal taxation. This surplus money can offset costs to improve the municipality such as replacing aging infrastructure and reinvesting the money to increase affordable housing. Retaining surplus funds would be vastly beneficial to municipalities, especially small and rural municipalities with a small tax base.

The Public Tax Sale process is burdensome to a municipality that invests a considerable amount of time and money recovering these proceeds for the potential sole benefit of the Crown in Right of Ontario. There are other associated costs with the Public Tax Sale process that have impacts on municipalities that are not recovered and municipalities have no other avenue to increase their revenue.

NOMA asks the government to reinstate legislation permitting a municipality to retain surplus proceeds from tax sales and to use those additional funds to address housing and other needs in their communities.

Women & Marginalized Groups in Politics

Women and other marginalized groups have historically been underrepresented in politics and continue to face barriers in their pursuit of elected office. Misogyny, harassment, and discrimination have been identified as significant challenges to these groups in politics. All individuals have the right to participate in a political environment that is free from these barriers. All people have a right to experience respect, integrity, equity, and inclusivity in all areas of life.

In the 2022 municipal election, approximately 6,325 candidates competed for the 2,842 elected positions. A total of 915 women were successful in acquiring an elected position, compared to 1921 men for a total of 32.3% of women elected or acclaimed (**Table 3**). This is slightly higher than in 2018, which was 29.4%, and 24% in 2014. There are 223 elected positions in Northwestern Ontario and 62 are occupied by women totalling 27.8%, lower than the provincial average. There are very few representatives for marginalized groups across Northwestern Ontario.

According to the provincial legislative member list in Table 4, Ontario experienced a 4% reduction in women in provincial government compared to the previous election. Visible minority representation did increase by 3.2% in Ontario (**Table 4**). However, in the 2021 federal elections, there was a 5.3% decrease in candidates from a visible minority in 2019 (**Table 5**). Ultimately, we need to do better.

Addressing political under-representation by women and other marginalized groups would greatly help ensure that women and cultural community interests are reflected in policy and parliamentary deliberations, thus enabling them not only to thrive in politics but in society.

Data from the North Superior Workforce Planning Board shows the gender balance in the region is shifting slower than elsewhere in the province in both municipal government and other sectors across the region. For example, only 8.5% of the 1,100 active apprentices in the Thunder Bay district last year were women, compared to a provincial average of 12.5%. Fewer than 10 women per year are taking trades apprenticeships in the Kenora and Rainy River districts out of 245 and 131 active apprenticeships, respectively. We appreciate the governments announcement of \$3.6 million to support 2,200 women and young people to prepare for a well-paying career in construction trades. However, it is unclear if this will directly benefit those specifically in Northwestern Ontario.

Women and visible minorities often experience greater rates of unemployment, which is a significant barrier to entering politics due to financial restraints. In Ontario, the unemployment rate among population groups designated as visible minorities was estimated at 6.4% in January 2023 compared to a 4.3% rate for those who are not visible minorities and did not identify as Indigenous.

Affordable childcare is another major factor to women not entering politics and the workforce as childcare is often the mother's role. If you focus on wage earning, it may also default to the women because on average they earn less. According to the Labour Market Report, as of January 2023, the average hourly wage rate was \$31.45 for women, rising by \$1.51 from \$29.94 a year prior. For men, the average hourly wage rate was \$36.44, an increase of \$0.91 from \$35.53 in January 2022.

NOMA asks the provincial government to create legislation to ensure equity, safety, and security for women and other marginalized groups to pursue a position in elected office.

NOMA asks the government to reduce financial barriers and ensure women and other marginalized groups have equitable resources to run for government.

Sale Of Crown Land

NOMA would like to thank the Ministry for consulting with municipalities on crown land in 2022. The consultations were a great step towards understanding the need for municipalities to have the ability to acquire land within their municipal boundaries to expand housing and economic development projects. Acquiring serviceable land within municipal borders has proved challenging. We would like to work with government to address the housing shortage in Northwestern Ontario.

Crown land represents 87% of the province, much of which resides in Northwestern Ontario. This presents a critical development opportunity for Northwestern Ontario municipalities. Municipalities are interested in pursuing crown land development within their municipal boundaries, with a particular interest in lakefront lots, to expand their property tax revenue and help meet the demand for housing supply.

It is important to note that some municipalities in Northwestern Ontario have large areas of crown land that are unpatented and therefore tax exempt. Some municipalities have expressed frustration that they are required to provide services in and around these lands (e.g., road maintenance and fire protection) but they receive no revenues from them. Even where the lands are used for certain purposes, such as the placement of hydro transmission lines, no property taxes or payment in lieu of taxes are paid to the municipality. This further exasperates the financial burden on municipalities as they do not realize revenue but pay for the cost of service.

The province requested a survey of all conservation land to be evaluated to determine if any are eligible to be developed for housing. **NOMA requests the province to conduct a survey and evaluate all crown land within municipal borders in Northern Ontario to determine if they are eligible to be sold for development to increase the housing supply and expand their property tax base. The province would benefit from generating revenue from the sale.**

NOMA asks the province to ensure compensation is provided to municipalities that are required to provide service to tax-exempt lands.

NOMA asks the Minister of Northern Development and Natural Resources and Forestry to clearly indicate if the Ministries will pursue this issue further after municipal consultations.

Northern Ontario Road Safety, Maintenance, and Rest Stops

According to Ontario Good Roads Association, 2023 is proving to be a fatal year for vehicle crashes. As of June 21, 2023, there have been 150 fatalities on Ontario roads so far this year. At this time last year, there were 125 deaths, a 16-year high. 2023 is on pace to eclipse the 359 fatalities in 2022.

In 2022, the OPP reported that it responded to 9110 crashes involving large trucks, the highest rate in more than a decade. Crashes involving transport trucks accounted for 71 of Ontario's Road fatalities last year. Charges were laid in 2858 of these cases, and the blame was distributed among both truck drivers and other drivers involved in the crashes – about 1/3 of the charges went to the other drivers.

Motorists don't seem to appreciate how long it takes for these large trucks to brake, as many of them carry very heavy loads. The most common risky behaviours cited as the cause for these crashes are improper lane changes, and following too closely, as well as the most predictable factor: problematic driving behaviours, such as speeding, careless driving, and lack of seatbelt use.

NOMA appreciates that governments increase in snow clearing standards to clear within 12 hours of a snowstorm instead of the previous 16 hours. However, despite this change we still experienced an increase in fatal collisions on our northern roads this past Winter. This indicates that this strategy was unsuccessful to address the safety conditions on northern roads. **NOMA recommends increasing snow clearing standards to 8 hours.**

This past Winter there were collisions daily. **Table 6** outlines numerous fatal accidents that occurred over the past year and 4 videos that show driving conditions in the North and accidents involving transport trucks. The province needs a clear plan on how to address the winter conditions in the north and ensure adequate funding is available to keep drivers safe. Removing the snow is an important factor to save lives but so is ensuring people are driving safely. We appreciate OGRA running the road safety audit course this Fall, but this does not guarantee the road safety of drivers. **The government should consider alternate ways to address safety including more safety signs to slow down and leave more space, more preventative anti-icing, and/or variable speed signs.**

Lastly, it is important that the government considers enhancing the standards for rest stops. There are multiple stretches of highway in Northwestern Ontario without a year-round maintained rest stop available to drivers (details outlined in **Table 7**). More rest stops should be available to drivers along the sections outlined in **Table 7**, especially given the unforgiving weather conditions we experience in the North. NOMA would be pleased to work with the government to help increase year-round rest stops in Northern Ontario.

NOMA asks the government to invest in other ways to increase safety on northern roads and clarify the government's plans to enhance highway safety in the north to reduce crashes in Northwestern Ontario.

NOMA asks the government to open more maintained year-round rest stops for truck drivers and other vehicles to access washroom facilities.

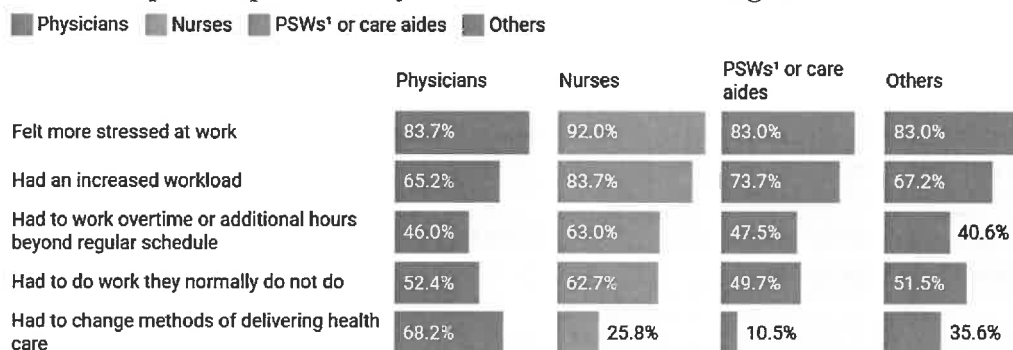
Additional Comments

Small and Rural Municipalities struggle to afford sending elected officials to AMO, ROMA and other conferences to meet with Ministers. NOMA asks that the government set aside time during or directly after the conference for municipalities to participate in virtual delegation meetings.

NOMA requests an update regarding the status of consultations with municipalities to discuss railway costs.

Appendix

Table 1: Impacts experienced by health care workers during the Covid-19



(Source: Statistics Canada)

Table 2: Regional Health Centre Data Estimates of % of agency nurses as of November 2022

	Location	% nursing staff (agency)
1	Thunder Bay Regional Health Sciences Centre	0%
2	St. Joseph's Care Group	15%
3	Nipigon District Memorial Hospital	9.6%
4	North of Superior Health Care Group	8 total (10.6%)
5	Sante Manitouswage Health	6 total (25%)
6	Geraldton District Hospital	20%
7	Atikokan General Hospital	2.5%
8	LaVerendrye General Hospital	17.86%
9	Emo Health Centre	8.88%
10	Rainy River Health Centre	5.75%
11	Rainycrest Long Term Care	38.75%
12	Lake of the Woods District Hospital	11 total (7%)
13	Dryden Regional Health Centre	5%
14	Red Lake Margaret Cochenour Memorial Hospital	4%
15	Sioux Lookout Meno Ya Win Health Centre	36%

Table 3: Municipal Electoral Results by Gender 2022

	<i>Female</i>	<i>Female</i>	<i>Male</i>	<i>Male</i>	<i>Total</i>
	<i>Number</i>	<i>Percentage</i>	<i>Number</i>	<i>Percentage</i>	<i>Number</i>
<i>Acclaimed</i>	165	8.5%	388	8.8%	553
<i>Elected</i>	750	38.7%	1,533	35.0%	2,283
<i>Unsuccessful</i>	1024	53.8%	2,464	56.2%	3,489
Total	1,939	100.0%	4,385	100%	6,325

Source: Association of Municipalities of Ontario, 2022

Table 4: Provincial legislature diversity 2022 compared with previous election.

	Women	Visible minorities	Indigenous Peoples
All	2.9%	1.5%	-4.2%
BC 2020	2.3%	3.4%	-3.4%
AB 2019	-3.4%	0.0%	-1.1%
SK 2020	3.3%	1.6%	-4.9%
MB 2019	3.0%	5.1%	1.6%
ON 2022	-4.0%	3.2%	-1.6%

Table 5: Proportion of visible minority candidates in federal elections, by party, 2015, 2019 & 2021

	Visible minority candidates (%)				Total candidates (#)		
	2015	2019	2021	Change 2015-2021	2015	2019	2021
LPC	16.9	18.6	24.0	7.1	338	338	338
CPC	14.2	16.6	17.2	3.0	338	338	337
NDP	13.4	22.4	26.9	13.5	338	338	338
Green	10.9	11.6	14.3	3.4	336	338	252
BQ	2.6	5.1	11.5	9.0	78	78	78
PPC		16.2	8.4	-7.8		315	310
Total	13.4	16.8	18.2	4.8	1,428	1,745	1,653

Sources: Authors' calculations based on official party biographies, media articles, social media, and name and photo analysis.

Table 6: Notable Highway 11/17 Accidents resulting in death in Northwestern Ontario

Date	Time	Condition Notes	Location	Vehicles Involved	Injuries/Fatalities
November 16, 2022	11:57 PM	Unknown	Highway 17 near Revell Township	Two trucks collided	One person deceased
November 17, 2022	3:44 PM	Road closed approx. 4 hrs.	Hwy 11/17, Balsam St. & Red River Rd.	Tractor trailer and pedestrian	The 43-year-old pedestrian died.
November 29, 2022	5:47 PM	Unknown	Intersection of Hwy 17 & Hwy 519	Truck & transport	One man deceased
December 16, 2022	6:47 PM	Hwy closed for 7.5 hours	Hwy 11/17, John St. & Oliver Rd	Three-passenger cars	Two hospitalized & one deceased
December 3, 2022	9:55 PM	Reopened late morning	Hwy 11-17 & Hwy 102	Snowplow and tractor-trailer	One deceased.
January 10, 2023	5:00 PM	Eastbound land closed for 8 hours.	Hwy 11/17, Dorion Loop Road	Two pick-up trucks	18-year-old died and one in hospital
February 15, 2023	10:00 AM	Hwy closed for 10 hours	Hwy 11/17, Dorion Wolf River Bridge	Two SUV's	Several were injured and one death

6a: Videos of notable accidents involving transport trucks:

1. https://www.youtube.com/watch?v=Ce9lF_9m7yQ
2. https://www.youtube.com/watch?v=C_U9vdZjYDo
3. <https://www.youtube.com/shorts/9ABOHucMqLY>
4. <https://www.youtube.com/shorts/7n2dqgEFG6s>

Table 7: Highway Stretches in Northwestern Ontario Without Year-Round Rest Stops

Highway Location	Distance
Marathon to Thunder Bay	300km (1 rest stop but can take 6 hrs. in Winter)
Nipigon to Hornepayne (Hwy 11/631)	350km (no rest stop)
Fort Frances to Dryden (Hwy 71)	310km (no rest stop)
Spruce River Rd to Armstrong	235km (no rest stop)
Nipigon to 35km past Terrace Bay	140km (no rest stop)
Nipigon to Spruce River Rd	100km (no rest stop)
Atikokan to Fort Frances	150km (no rest stop)
Highway 502 Fort Frances to Dryden	190km (no rest stop)
Dryden to Ear Falls	150km (no rest stop)



Thunder Bay District Municipal League

Board Meeting

MINUTES

June 17, 2023

1. Call to Order

The meeting was called to order at 12:13

2. Approval of the Agenda

MOTION

Moved by: Councillor Crane

Seconded by: Councillor Chomut

THAT the agenda for the June 17th, 2023 meeting be approved.

3. Approval of the Minutes of the Previous Meeting: May 17th, 2023

MOTION

Moved by: Councillor Pasqualino

Seconded by: Councillor McGrath

THAT the minutes of the previous board meeting held virtually on May 17th, 2023 be approved.

4. Deputation

None.

5. Business Arising from the Minutes

6. Financial Matters

ONE Investment:

The board discussed ONE Investment options at CIBC and Scotiabank. It was voted to determine whether CIBC will match Scotiabank's interest rate and if not, move GIC to Scotiabank.

MOTION

Moved by: Councillor Pasqualino

Seconded by: Councillor Crane

THAT the Executive Director will meet with CIBC to discuss GIC options and depending on response may also meet with Scotiabank.

7. Ongoing Business

4 resolutions were sent to NOMA after our last meeting. At least 3 will be brought forward to AMO (Barriers for Women in Politics, Call to end Homelessness, Surplus Proceeds from Municipal Tax Sales). The Board discussed the Municipal Tax Sales resolution in detail.

Strategic Planning began following our luncheon that was sponsored by BMI Group. The Board thanked BMI for the support!

8. New Business

Request that ED reach out to all Municipalities in the District to determine what the tax rates are once the budgets have been passed.

Request that Ollie (who presented at NOMA and is affiliated with Marathon and is an advocate for transgender rights) present at the next TBDML Conference.

9. Upcoming Business

Nipigon passed the resolution to host the 2024 TBDML AGM and Conference (see attached). The ED will start planning with the Convention Committee in the upcoming months.

10. Correspondence

- CORRESPONDENCE A – Foodcycler

Terrace Bay shared their experience with the Foodcycler program

- CORRESPONDENCE B – IESO Email Forestry Innovation and Job Creation

Shared for information. Mayor Dumas shared that to date only 8 people had signed up for the mining job opportunity

- CORRESPONDENCE C – IESO Email Ring of Fire

Discussed

11. Committee Reports

NOMA Update

Mayor Dumas shared NOMA updates and preparation for AMO.

12. Discussion

Highway Safety:

Red Flashers on stops signs in Construction zones – push forward in advocacy efforts. Reeve Beatty shared signage must be compliant with MTO Book 7. Reeve Wright discussed the rest stops in the Manitoba/Ontario boarder approach. Reeve Beatty and Councillor Maxwell further urged that the weigh scales in the area need to be fixed. Councillor Pasqualino further shared that there are people in the south of the US who know about our weigh scale situation. Mayor Dumas discussed the impact of newcomers and the level of highway training in our changing climate which is another reason we are advocating for training simulators; the people behind the

wheel **need** proper training. Councillor Maxwell shared that commitment is required at the Federal level to make changes.

Circulation of meeting materials:

It has been requested that a specific note be mentioned to all clerks when circulating meeting materials to ensure that the TBDML minutes and agenda are being reviewed in council packages.

13. Adjournment:

Board meeting was adjourned at 12:38 to be followed by a strategic planning session.

Moved by: Councillor Crane

Seconded by: Councillor Pasqualino

14. Next Meeting

The date of the next board meeting is **IN PERSON**
SATURDAY September 16th from 12:00-4:00 in DORION.
Details and agenda will be provided in late August.

Northwestern Ontario Municipal Association Board of Director Meeting Minutes

June 20, 2023

Kensington Ballroom – The Victoria Inn – Thunder Bay

Present: Wendy Landry, Kevin Kahoot, Rick Dumas, Wendy Brunetta, Jason Young, Norm Gale (left 11:30am), Doug Hartnell, Jim Vezina, Gord Griffiths, Mark Figliomeni, Lisa Teeple, Eric Pietsch, Andrew Poirier, Ken Boshcoff (10:10am-10:20am), and Andrea Strawson

Regrets: Fred Mota, Mark Vermette, & Kristen Oliver

Other Guests: Katia Borjas

1. Call to Order:

MOTION: THAT the meeting be called to order at 10:00am EST.
Roundtable introductions.

2. Approval of the Revised Agenda:

MOTION: THAT the revised Agenda be approved as presented.
Moved by: Kevin Kahoot, Seconded by: Wendy Brunetta
CARRIED

3. Approval of the Minutes:

MOTION: THAT the minutes of the board meeting held on April 25, 2023, be approved as presented.
Moved by: Andrew Poirier, Seconded by: Lisa Teeple
CARRIED

4. Approval of the Financial Statement:

MOTION: THAT the financial statement be approved as presented.
Moved by: Norm Gale Seconded by: Mark Figliomeni
CARRIED

A discussion occurred regarding our financial health and ensuring NOMA has a contingency plan to maintain the operational budget for 1 year.

MOTION: THAT \$100,000 be moved to GIC investment fund.
Moved by: Rick Dumas Seconded by: Norm Gale
CARRIED

5. Executive Director Report

A discussion occurred regarding the conference and the need to prepare high level questions for the minister forum. Each Minister should have a prepared question to ensure all are involved.

A discussion occurred regarding contracting out forestry road work vs subsidizing through the government. This would also expand transparency. Eric Pietsch will provide information to Wendy Landry to share with Ian Dunn at OFIA to see how we can improve this.

MOTION: THAT the Executive Director report has been reviewed and approved as presented.
Moved by: Jason Young Seconded by: Eric Pietsch
CARRIED

6. Strategic Plan Report

MOTION: THAT the Strategic Plan report has been reviewed and approved as presented.

Moved by: Doug Hartnell Seconded by: Eric Pietsch

CARRIED

7. New Business

7.1 MTO – Off Road Vehicle Proposed Changes

NOMA was represented at this MTO meeting. A discussion occurred regarding concerns over the proposed age increase from 16 to 18, as this would have significant consequences especially for rural areas (farming, hunting, etc.), and fast driving on highways. Municipalities are passing their own by-laws, and some have banned side-by-side's. One size fits all approach won't work. Maintaining the age limit at 16 is imperative and training should be made available at 14 like boating and snowmobiling. They need to work on licensing for off-road vehicles.

7.2 MTO - Towing and Storage Safety and Enforcement Act

NOMA attended meeting with MTO. A discussion occurred regarding the current shortage and how companies often have a preferred towing company and will have companies from southern Ontario come to tow in Northern Ontario costing more money and time to solving the issue.

7.3 Caribou Information Session

Information sessions held June 27 & June 28 from 10am-12pm. Eric, Kevin, and Andrea to attend on the 27th and Wendy L the 28th. Another session to occur July 19 & 24 that NOMA will attend. Caribou is important because of all the rules that need to be followed when one is spotted, and it greatly would affect forest and mining industry.

7.4 School Bus Stop Arm Resolution

NOMA will first advocate to government for a processing centre to process and convict offenders as there are currently none in the region. We cannot support this resolution at this time as we need an enforcement plan first. There is one processing centre in Ottawa Ontario to process and convict offenders. If you put camera there is no processing to commit offenders. Need processing center before we need the camera equipment. OPP won't process but they will ticket as an infraction of the traffic act. ED to connect with Norm Gale to discuss wording for letter on what is needed, the process, and funding.

7.5 Meridian Credit Union Partnership

They are looking for a partnership in which we promote their services by way of offering a discount to our members. They are invited to sponsor conference, but we will not enter into partnership.

7.6 Comparative Analysis of Labour Market Needs in NO - Interview

NOMA will participate in interview to outline the opportunities and challenges in the labour market. A discussion occurred regarding the challenges hiring professionals and leaders and the competitive disadvantage experienced in the North. Mark F, Wendy L, and Wendy B interested in attending. There has been some success recruiting from Western Canada. Creative retention solutions include work flexibility, positive work environment, air conditioning and office enhancements, offering 5 weeks vacation instead of the typical 2 week, hiring local and using competitive salary to maintain. A discussion occurred regarding salary and that CAO minimum should be \$100,000. ED to send letter to Minister Bethlenfalvy to ask for the sunshine list minimum to match inflation and 2023 average wages. We propose this to be between \$125K to \$150K. Rick Dumas to bring to AMO meeting.

7.7 Asset Management Working Group

As part of strategic plan, Katia will be gathering FIR and Asset Management Data. A working group will be formulated to assist with analyzing the data and identifying opportunities and gaps. Andrew P and ED will participate. ED will send reminder closer to.

7.8 O'Canada Lyrics

A discussion occurred to advocate to amend lyrics of O'Canada to "our home on native land" vs "our home and native land". It was concluded that NOMA will not move forward with this but rather we leave it to individual municipalities to determine if they would like to move forward.

7.9 Virtual option for municipalities to meet with Ministers.

Small and rural municipalities would benefit from a virtual option to attend minister meetings at conferences as these municipalities often cannot afford to have all, if any, elected officials attend. ED will send a letter to Minister Clark to request a virtual option for upcoming conferences.

8. Updates from the Municipal Associations/League

TBDML –Rick Dumas reported they had a meeting in Red Rock last week. They discussed past AGM and a strategic plan to reinvigorate the association. The strategic plan would focus on Highway safety, maintenance and rest stops and health care. A discussion occurred regarding flagger personal and their lack of visibility being dangerous. Flag trucks have not been readily available. Flaggers are only used as supplemental and are now supposed to have traffic lights. MTO should be taking sightlines into consideration when setting them up. The MTO contract states the amount of time you are allowed to stop traffic. MTO book 7 regulations need to be updated.

KDMA – Kevin Kahoot reported their virtual conference is scheduled for July 27th. They discussed the relevancy of KDMA and how to proceed with the conference moving forward. A discussion occurred regarding the issue of getting bigger municipalities to go to smaller municipalities for conferences. Small conferences are unique. Municipalities should plan and budget to ensure people come to NOMA and district associations conferences, or at least one.

RRDMA – Doug Hartnell reported had AGM May 17th with 25 people. They had 2 speakers, one on tourism and one on elk. The board census at AGM was allocating 20% (approx. \$2500) of budget to doctor recruitment. A discussion occurred regarding options for small municipalities to attend. ED to report to board of options for board members to receive compensation for AMO Conference.

9. ISSUE TRACKER

OMPF – Will continue to monitor for 2024.

Policing Costs – Nothing to report.

Conservation Lands – Nothing to report.

Mining – Marathon discussed tailing ponds (which are not taxed) with MPAC. New Gold announced they will be done in 2031.

Nuclear Waste Management Org – Kevin Kahoot reported the NWMO invited all mayors of Northwestern Ontario to meet with them in Niagara Falls after AMO. Many mentioned they did not receive this invitation. Next meeting is September 28th, 2023.

Railway – Doug Hartnell spoke with Kevin Holland about the railway conservation. Send a letter to Minister Clark getting update on Railway roundtable and cc Kevin Holland.

NOSM: Physician/Nursing Recruitment – The report was disseminated. Nurse Practitioners are becoming more common.

Energy – Jim reported there was a title change. They're now called "land use task force". Looking at submission to Bill 97. Looking for elected officials or community members that would like to be on a video to promote east-west tie line.

Housing – Nothing to report.

10. Adjournment

MOTION: THAT there being no further business to discuss the meeting do now adjourn at 12:19pm.

Moved by: Kevin Kahoot Seconded by: Jason Young

CARRIED



BOARD OF HEALTH MEETING

MINUTES OF THE MEETING: June 21, 2023
TIME OF MEETING: 1:00 PM
PLACE OF MEETING: FIRST FLOOR BOARDROOM / MS TEAMS
CHAIR: MR. DON SMITH

BOARD MEMBERS PRESENT:

Mr. Grant Arnold
Mr. Ken Boshcoff
Ms. Cindy Brand
Ms. Kasey Etreni
Mr. Paul Malashewski
Mr. James McPherson
Ms. Donna Peacock
Mr. Don Smith
Mr. Mark Thibert
Ms. Kristine Thompson
Mr. Todd Wheeler

REGRETS:

Mr. Jim Moffat

ADMINISTRATION PRESENT:

Dr. Janet DeMille, Medical Officer of Health and Chief Executive Officer
Mr. Dan Hrychuk, Director – Corporate Services
Ms. Shannon Robinson, Director – Health Promotion
Ms. Diana Gowanlock, Director – Health Protection
Ms. Rosemary Scofich, Manager of Healthy Babies Health Children/Lactation Programs
Ms. Marianne Stewart, Manager of School and Family Health
Ms. Lauren Paradis, Manager of Finance
Ms. Shelley Oleksuk, Administrative Assistant – Health Promotion
Ms. Tammy Lee Royer, Administrative Assistant – Health Protection
Ms. Heather Syvitski, Administrative Assistant – Corporate Services

1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT

The Chair called the meeting to order at 1:00 PM.

2. ATTENDANCE AND ANNOUNCEMENTS

The Chair presented regrets from Mr. J. Moffat.

3. DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

4. AGENDA APPROVAL

Resolution No. 57-2023

Moved By: P. Malashewski

Seconded By: T. Wheeler

THAT the Agenda for the Regular Board of Health Meeting to be held on June 21, 2023, be approved.

CARRIED

5. INFORMATION SESSION

5.1 ACEs Working Group

Ms. Alyssa Cicigoi, Public Health Nurse; Ms. Kayla Waddington, Mental Health Promotion Planner; and Ms. Lindsay Watt, Health Promotion Planner provided a presentation on strategies for prevention of Adverse Childhood Experiences (ACEs) and responded to questions from the Board.

6. MINUTES OF THE PREVIOUS MEETINGS

6.1 Thunder Bay District Board of Health

The Minutes of the Thunder Bay District Board of Health (Regular and Closed Session) Meeting held on May 17, 2023 were presented for approval.

Resolution No. 58-2023

Moved By: T. Wheeler

Seconded By: P. Malashewski

THAT the Minutes of the Thunder Bay District Board of Health (Regular and Closed Session) Meeting held on May 17, 2023 to be approved.

CARRIED

7. MATTERS ARISING FROM THE MINUTES

There were no matters arising from the previous minutes.

8. BOARD OF HEALTH (CLOSED SESSION) MEETING

Resolution No. 59a-2023

Moved By: P. Malashewski

Seconded By: T. Wheeler

THAT the Board of Health move into Closed Session to receive information relative to labour relations and employee negotiations.

CARRIED

At 1:24 PM, the Board of Health moved into Closed Session.

The following individuals left the meeting:

- Ms. Shannon Robinson, Director - Health Promotion
- Ms. Diana Gowanlock, Director - Health Protection
- Ms. Rosemary Scofich, Manager of Healthy Babies Healthy Children/Lactation Programs
- Ms. Marianne Stewart, Manager of Family and School Health
- Ms. Lauren Paradis, Manager of Finance
- Ms. Shelley Oleksuk, Administrative Assistant - Health Promotion Division
- Ms. Tammy Lee Royer, Administrative Assistant - Health Protection Division
- Ms. Heather Syvitski, Administrative Assistant - Corporate Services

At 1:31 PM, the following individuals also left the meeting:

- Mr. Dan Hrychuk, Director of Corporate Services
- Dr. Janet DeMille, Medical Officer of Health and Chief Executive Officer

At 1:58 PM, the Board of Health moved out of closed session to resume regular business. The above individuals returned to the meeting.

8.1 Closed Session Report

The Board of Health Chair reported that information relative to labour relations and employee negotiations had been provided in Closed Session.

9. DECISIONS OF THE BOARD

9.1 Healthy Babies Healthy Children Program Budget 2023-2024

Report #31-2023 relative to recommendations for approval of the 2023-24 funding for the Healthy Babies Healthy Children program was presented to the Board.

The Board of Health continued discussion relative to the Healthy Babies Healthy Children program budget, which has been maintained at the same funding level since 2008, despite requests to the Ministry of Children and Youth Services for funding increases. Administration will provide additional information at the September Board of Health meeting, for the Board's consideration.

Resolution No. 60-2023

Moved By: T. Wheeler

Seconded By: P. Malashewski

THAT with respect to Report No. 31-2023 (Healthy Babies Healthy Children), we recommend that the Healthy Babies Healthy Children (HBHC) program budget for April 1, 2023 to March 31, 2024 be approved at \$1,296,335 for submission to the Ministry of Children, Community and Social Services;

AND THAT the base program staffing be set at 13.45 full-time equivalents for the HBHC program;

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the budget submission process, as required.

CARRIED

9.2 Medical Officer of Health Coverage

A memorandum from Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer, dated June 21, 2023, and containing a resolution relative to the above noted was presented to the Board.

Resolution No. 61-2023

Moved By: P. Malashewski

Seconded By: T. Wheeler

9. DECISIONS OF THE BOARD (Continued)

9.2 Medical Officer of Health Coverage (Continued)

THAT we approve the appointment of the Medical Officer of Health or Associate Medical Officer of Health of the following health units to provide acting Medical Officer of Health coverage for the Thunder Bay District Health Unit on an as-needed basis, in accordance with Section 69 (1) of the *Health Protection and Promotion Act*:

- Algoma Public Health Unit
- North Bay Parry Sound District Health Unit
- Porcupine Health Unit
- Northwestern Health Unit
- Public Health Sudbury & Districts
- Timiskaming Health Unit

AND THAT we approve the appointment of Dr. David Williams to provide Medical Officer of Health on-call/coverage on an as-needed basis for the period of July 1, 2023 to June 30, 2024.

CARRIED

10. COMMUNICATIONS FOR INFORMATION

10.1 2024 Budget Parameters

Report Number 32-2023 (Finance) relative to providing the Board of Health with information for the development of the 2024 Budget parameters, was presented. Mr. D. Hrychuk, Director of Corporate Services, and Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer, provided a presentation with additional information, and responded to questions from the Board.

The Board of Health discussed the budget parameters and provided direction to Administration.

10. COMMUNICATIONS FOR INFORMATION (Continued)

10.2 Risk Management Update

A report relative to providing the Board of Health with an update on the Enterprise Risk Management, was presented. Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer, provided a presentation with additional information, and responded to questions from the Board.

10.3 aPHa AGM & Conference Report

A report on the Association of Local Public Health Agencies Annual General Meeting and Conference held on June 12-14, 2023, was provided by the members that attended.

10.4 MOH/CEO Report

Report Number 33-2023 (MOH/CEO) relative to providing the Board of Health with an update on issues of significance regarding public health, was presented for information. Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer, discussed the issues outlined in the report and responded to questions from the Board.

11. NEXT MEETING

The next meeting is scheduled for Wednesday, September 20, 2023.

12. ADJOURNMENT

Resolution No. 62-2023

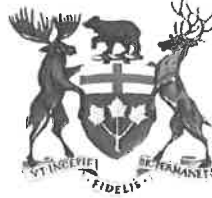
Moved By: T. Wheeler

Seconded By: P. Malashewski

THAT the Board of Health meeting held on June 21, 2023, be adjourned at 3:25 PM.

CARRIED

Ministry of Finance
Office of the Minister
Frost Building S, 7th Floor
7 Queen's Park Crescent
Toronto ON M7A 1Y7
Tel.: 416-325-0400



Ministère des Finances
Bureau du ministre
Édifice Frost Sud 7e étage
7 Queen's Park Crescent
Toronto (Ontario) M7A 1Y7
Tél.: 416-325-0400

Minister of Finance | Ministre des Finances
PETER BETHLENFALVY

880-2023-1652

Her Worship Darquise Robinson
Mayor
Township of Red Rock
drobinson@redrocktownship.com

Dear Mayor Robinson:

It was a pleasure meeting with you and your delegation at the 2023 Association of Municipalities of Ontario (AMO) Conference regarding the deferral of reassessments and the review of the property assessment and taxation system and the challenges your municipality faces.

I appreciate the opportunity to hear from you about the issues that are important to Red Rock. As we prepare to review the property assessment and taxation system with a focus on fairness, affordability, and business competitiveness, Ontario will work with AMO and its members. More details will be provided in the future.

Maintaining a close relationship with municipal partners remains critical as our government continues to build a strong Ontario. I look forward to working with you as we move forward with building a strong future for our province.

Thank you again for the opportunity to discuss these important issues with you.

Sincerely,

Peter Bethlenfalvy
Minister of Finance

c: Kevin Holland, MPP, Thunder Bay – Atikokan
Mark Figliomeni, CAO, Township of Red Rock
Ian Freeman, Assistant Deputy Minister, Provincial-Local Finance Division, Ministry of Finance

Ministry of Transportation

Office of the Deputy Minister

777 Bay Street, 5th Floor
Toronto ON M7A 1Z8
Tel.: 416-327-9162

Ministère des Transports

Bureau du sous-ministre

777 rue Bay, 5^e étage
Toronto ON M7A 1Z8
Tél. : 416-327-9162



September 13, 2023

Mark Figliomeni
CAO/Clerk/Treasurer
Red Rock Township
cao@redrocktownship.com

Dear Mark Figliomeni:

Thank you for meeting with the Ministry of Transportation at this year's Association of Municipalities of Ontario conference in London. We were pleased to connect with your delegation to discuss transportation-related matters important to you and your community.

Our government is committed to ensuring our transit, active transportation, roads and highways are safe and ready to keep Ontario moving and the economy growing. We look forward to continuing to engage in discussions about how we can improve the transportation network throughout Ontario.

Should you have any questions or require additional information, please feel free to contact Mr. Jason Rosen, Senior Special Advisor, at jason.rosen@ontario.ca.

Sincerely,

A handwritten signature in black ink that reads "Doug Jones". The signature is written in a cursive, flowing style.

Doug Jones
Deputy Minister of Transportation



FOODCYCLER™
MUNICIPAL FOOD WASTE DIVERSION
PILOT PROGRAM



RED ROCK
a superior treasure

Red Rock Township
Salls Street, PO Box 447
Red Rock, ON P0T 2P0
807-886-2245

Tuesday, September 19, 2023

The FoodCycler™ Food Waste Diversion Municipal Pilot Program

Dear Red Rock Township Staff and Council,

Thank you for your interest in food waste diversion in your community. Food Cycle Science (FCS) is a social purpose organization born from the alarming fact that 63% of food waste is avoidable and responsible for about 10% of the world's greenhouse gas emissions. FCS has developed an innovative solution that reduces food waste in landfills, takes more trucks off the road, reduces infrastructure and collection costs, and contributes to a 95% reduction in CO2E compared to sending food to landfills. We deploy our patented technology to households around the world, helping them take ownership of their food waste and environmental impact.

In partnering with municipalities, we are committed to creating accessible food waste solutions for all people and changing the way the world thinks about food waste. The purpose of the FoodCycler™ Pilot Program is to measure the viability of on-site food waste processing technology as a method of waste diversion. By reducing food waste at home, you can support your environmental goals, reduce residential waste, reduce your community's carbon footprint, and extend the life of your community's landfill(s).

Based on several factors, we believe the Red Rock Township would be a great fit for the benefits of this program, and we are proposing a study involving 50 households in the Red Rock Township.

The **FoodCycler FC-30** and **Eco 5** devices can process 2.5 L and 5 L (respectively) of food waste per cycle and converts it into a nutrient-rich by-product that can be used to enrich your soil. Power consumption per cycle is ~0.8 kWh (FC-30) / ~1.3 kWh (Eco 5) and takes less than 8 hours to complete (overnight).

Every FoodCycler deployed is estimated to divert at least 2 tonnes of food over its expected lifetime. Based on market rates of \$100 per tonne of waste (fully burdened), 50 households participating would divert 100 tonnes of food waste and save the municipality an estimated \$10,000.00 in costs. Please note that this analysis is based on market rates and depending on remaining landfill lifespan and closure costs, local rates for waste disposal may vary.

Every tonne of food waste diverted from landfill is estimated to reduce greenhouse gas emissions by 1.3 tonnes of CO2e before transportation emissions. Based on this, 50 households could divert approximately 130 tonnes of greenhouse gas emissions.

Food Cycle Science is excited to have you on board for this exciting and revolutionary program. The FoodCycler™ Municipal Solutions Team is always available to answer any questions you might have.

Warm regards,

The FoodCycler™ Municipal Team



Impact Canada/AAFC Food Waste Reduction Challenge

Food Cycle Science is a finalist of Impact Canada's Food Waste Reduction Challenge, which is a three-stage initiative from the Government of Canada through Agriculture and Agri-Food Canada to support business model solutions that prevent or divert food waste at any point from farm to plate. FoodCycler has been chosen as a finalist for our project titled: "Residential On-Site Food Waste Diversion for Northern, Rural, and Remote Communities".

The challenge objectives and assessment criteria are for solutions that:

1. **Can measurably reduce food waste** – in dollars and metric tonnes;
2. **Are innovative and disruptive to the status quo** – the old way of doing business is out;
3. **Are ready to scale up** – it is time to deploy high-impact and wide-reaching solutions across the Canadian food supply chain;
4. **Have a strong business case** – there is a demand for your solution;
5. **Make a difference to our communities** – creating jobs and increasing access to safe, nutritious, and high-quality food is a priority; and,
6. **Improve our environment** – reducing food waste means shrinking our GHG footprint and conserving natural resources.

As a finalist, Food Cycle Science is the recipient of a \$400,000 grant that is being 100% redistributed to our Canadian municipal partners in support of their FoodCycler initiatives and pilot programs. Based on several factors, FoodCycler believes the Red Rock Township would be an ideal "Implementation Partner" for this stage of the challenge and we are proposing a study involving 50 households in the Red Rock Township, wherein Food Cycle Science will contribute a portion of this grant money towards offsetting the costs of your program.

More information can be found here: <https://impact.canada.ca/en/challenges/food-waste-reduction-challenge>



As of the date of this proposal, there are a total of 83103 Canadian municipalities who have signed on to participate in a FoodCycler program. Through this partnership, the Red Rock Township can achieve immediate and impactful benefits, acquire valuable insight about food waste diversion in your region, and showcase itself as an environmental leader and innovator in Canada.

Food Cycle Science is looking to achieve the following through this proposed partnership:

- ☞ Receive high-quality data from pilot program participants regarding food waste diversion
- ☞ Receive high-quality feedback from residents, staff, and council regarding the feasibility of a FoodCycler food waste diversion program for the Red Rock Township and similar communities
- ☞ Demonstrate the viability of our technology and solutions in a municipal setting so the model can be re-deployed in other similar communities in Canada
- ☞ Demonstration of a program regarding food waste diversion in small/rural Canada to support Phase 3 of Impact Canada’s Food Waste Reduction Challenge

The Red Rock Township would receive several benefits through this partnership:

- ☞ Opportunity to trial a food waste diversion solution at a cost well below market prices utilizing federal funding intended for food waste reduction in our country
- ☞ Reduced residential waste generation thus increasing diversion rates
- ☞ Reduced costs associated with waste management (collection, transfer, disposal, and landfill operations)
- ☞ The reduction of greenhouse gas (GHG) emissions from transportation and decomposition of food waste in landfills
- ☞ Extend the life of your landfill(s)
- ☞ Opportunity to support Canadian innovation and clean tech
- ☞ Opportunity to provide residents with an innovative solution that reduces waste and fights climate change, at an affordable price
- ☞ Obtaining data that could be used to develop a future organic waste diversion program

Residents of the Red Rock Township would receive several benefits through this partnership:


- ☞ Opportunity to own an at-home food waste diversion solution at a cost well below market prices
- ☞ Support climate change goals by reducing waste going to landfill
- ☞ Ability to fertilize their garden soil by generating a nutrient-rich soil amendment
- ☞ Reduce the “ick factor” of garbage to keep animals and vermin away
- ☞ Reduce trips to the waste site and save on excess waste fees where applicable

In the pages that follow, we will offer a pilot program recommendation for consideration.



The FoodCycler Product Family

The FoodCycler product family offers closed-loop solutions to food waste, with zero emissions or odours. This sustainable process reduces your organic waste to a tenth of its original volume. Small and compact, FoodCycler products can fit anywhere. They operate quietly and efficiently, using little energy.

FOODCYCLER™ FC-30		FOODCYCLER™ Eco 5
	2.5L	5.0L
	VOLUME CAPACITY	
	30.5L	28.9L
	UNIT VOLUME	
	4-8 HOURS	6-8 HOURS
	PROCESSING TIME	
	0.8 kWh	1.3 kWh
	POWER CONSUMPTION PER CYCLE	
	2 REFILLABLE FILTERS	1 REFILLABLE FILTER
	ODOUR CONTROL	
	BACK	TOP
	VENT LOCATION	



Recycle Your Food Waste in 3 Easy Steps

Step 1:

Place your food waste into the FoodCycler™ bucket. The FoodCycler™ can take almost any type of food waste, including fruit and vegetable scraps, meat, fish, dairy, bones, shells, pits, coffee grinds and filters, and even paper towels.



Step 2:

Place the FoodCycler™ bucket into your FoodCycler™ machine. The FoodCycler™ machine can be used anywhere with a plug such as a kitchen countertop, basement, laundry room, heated garage, etc.



Step 3:

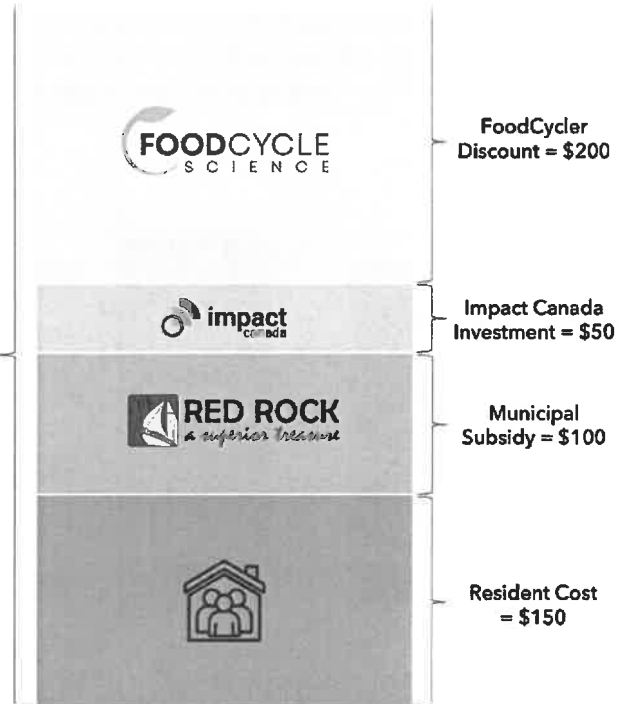
Press Start. In 8 hours or less, your food waste will be transformed into a nutrient rich soil amendment that can be integrated back into your soil. The cycle runs quietly and with no odours or GHG emissions.

FoodCycler Funded Pilot Program – Subsidy Model

FoodCycler FC-30



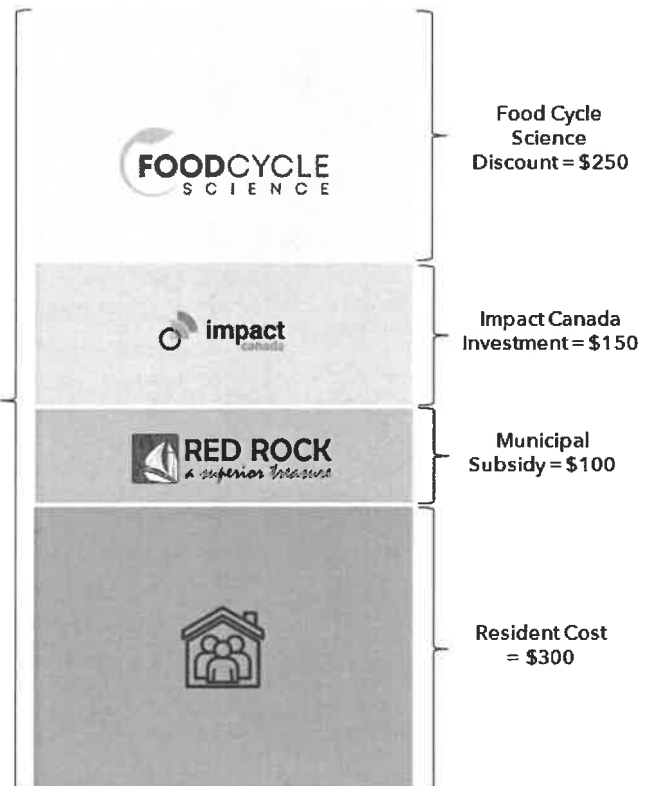
Retail Price = \$500



FoodCycler Eco 5



Retail Price = \$800



FoodCycler Funded Pilot Program Recommendation and Details

Based on the demographics and current waste management system in place at the Red Rock Township, Food Cycle Science is recommending a pilot program involving 50 households.

The funded pilot program is based on a cost subsidy model where Food Cycle Science provides an initial discount, we contribute an investment from AAFC/Impact Canada, the Red Rock Township provides a subsidy, and the resident provides the remaining contribution. The purpose of this model is to make this technology accessible to more Canadians at an affordable price.

The total investment from Impact Canada for a 50 household pilot would amount to **\$5,000.00¹**. The funding period for Impact Canada ends in May 2023 or until all funding has been fully allocated, whichever comes sooner.

Through this partnership-based program, the **municipal investment for Red Rock Township is \$100.00 per household**, regardless of which device is selected. Residents will then have the option to choose the FoodCycler™ model that best suits their household and budget.

Each FoodCycler™ is estimated to divert at least 2 tonnes of food over its expected lifetime. Based on average market rates of \$100 per tonne of waste (fully burdened), 50 households participating would divert 100 tonnes of food waste and save the municipality an estimated **\$10,000.00** in costs.

Total Invoiced Amount

	Price	Quantity	Total
FoodCycler FC-30 Municipal Rate	\$250	25	\$6,250
FoodCycler Eco 5 Municipal Rate	\$400	25	\$10,000
Shipping Estimate			\$1,800
Total Invoice Amount			\$18,050

Plus applicable taxes.

Net Municipal Cost:

	Price	Quantity	Total
Total Invoice Amount			\$18,050
Less Resident Resale: FC-30	\$150	25	\$-3,750
Less Resident Resale: Eco 5	\$300	25	\$-7,500
Net Municipal Cost			\$6,800

Plus applicable taxes.

Volume Discount: Orders of 500 units or more will be eligible to receive an additional \$50.00 per unit discount on the FoodCycler Eco 5. The Municipality shall maintain a minimum of \$100.00 per household subsidy, thus passing on these savings directly to residents, reducing the resident contribution on the Eco 5 to \$250.00.

¹ Based on an estimated 50/50 split between FC-30 and Eco 5s. Will vary depending on the quantity of FoodCyclers purchased and the model ultimately selected by residents.

Purchase and Program Terms

Confirmation Deadline: Confirmation of order (Council resolution and/or signed partnership agreement) to be received no later than November 30, 2023.

Price Guarantee: Food Cycle Science will honour these rates on subsequent orders of 50 units or more, placed between June 1, 2023 and June 1, 2024.

Shipping: Shipping estimates to your location may range from \$1,600.00 – \$2,000.00 and the \$1,800.00 quoted is an estimated average based on today's shipping rates. The Municipality may choose the shipping option that best suits their budget and needs. The higher cost shipping options will generally provide superior shipping accuracy.

FoodCycler Model Selection: During a registration period, residents will be given the option to indicate their preferred FoodCycler model. The total allotment of each FoodCycler model can be either predetermined or determined by resident selection.

Payment Terms: Payment is 100% due upon receipt of goods.

Accessories: Additional filters and other accessories may be purchased from FoodCycler at wholesale rates for resale to residents under the pilot program with no additional freight cost provided they are included in the initial order.

- **RF-35 Replacement Filter Pack (Refillable):** Includes 2 refillable filter cartridges with carbon included, good for 1 filter change. One-time purchase only to convert to the refillable system. May be purchased at a price of \$22.12 + tax in increments of 18.
- **RC-35 Carbon Filter Packs:** Includes 8 carbon packets, good for 4 filter changes. Compatible only with RF-35 refillable filter system. May be purchased at a price of \$50.00 + tax in increments of 9.
- **RC-104 Carbon Filter Packs:** Includes 4 carbon packets, good for 4 filter changes. Compatible only with the Eco 5 refillable filter system. May be purchased at a price of \$50.00 + tax in increments of 9.
- **BK-30 Spare Buckets:** May be purchased at a price of \$50.00 + tax in increments of 6.
- **BK-100 Spare Buckets for Eco 5:** May be purchased at a price of \$80.00 + tax in increments of 4.
- **RF-30 Replacement Filter Pack:** Includes 2 disposable filter cartridges with carbon included, good for 1 filter change. May be purchased at a price of \$22.12 + tax and must be purchased in increments of 20.

Warranty: 1-year standard manufacturer's warranty starting on date of delivery of all FoodCycler units to the Red Rock Township. We will repair or replace any defects during that time. Extended warranties may be purchased at additional cost of \$25.00 per year for up to 5 years.

Buyback Guarantee: Food Cycle Science will buy back any unsold units after a period of 1 year from the delivery date. All units must be in new and unopened condition. The municipality is responsible for return shipping to our warehouse in Ottawa, ON plus a \$25.00/unit restocking fee.

Marketing and Promotion: The Red Rock Township and Food Cycle Science mutually grant permission to use the name and/or logo or any other identifying marks for purposes of marketing, sales, case studies, public relations materials, and other communications solely to recognize the partnership between Food Cycle Science and the Red Rock Township. The Red Rock Township staff may be asked to provide a quote / video testimonial regarding the program.

Surveys / Tracking:

- The trial / survey period will be for 12 weeks starting on or before January 15, 2024.
- Residents will be asked to track weekly usage of the FoodCycler during each week of the trial. Tracking sheets will be provided as part of a Resident Package prepared by Food Cycle Science.
- At the end of the 12 weeks, residents must report their usage and answer a number of survey questions. Survey is to be provided by Food Cycle Science and approved by the Red Rock Township.
- The survey is to be administered either by the Red Rock Township or by Food Cycle Science, by request and with permission. All survey results are to be shared between the Red Rock Township and Food Cycle Science. The Red Rock Township shall ensure all personal information of participants is removed from any data ahead of sharing with Food Cycle Science.
- The Red Rock Township may administer additional touchpoints with participants at their discretion.

Customer Support / Replacement Units:

- Food Cycle Science has a dedicated municipal support team that is available to assist residents directly with any troubleshooting, repairs, or replacement when required.
- Food Cycle Science may provide a small number of spare FoodCycler units with the initial order to be used for replacements if/when required. The Red Rock Township would be tasked with assisting residents with replacements where necessary. Replacement units will be supplied at no cost to the municipality and may represent up to 2% of the total initial order. This represents our anticipated/accepted failure rates.
 - Any unused spare units remaining after the warranty period shall be donated to a local school, with priority given to schools participating in EcoSchools Canada programs.

Summary and Acceptance of Terms

We respectfully ask that you confirm your participation no later than November 30, 2023 in order to respect the timeline of the Impact Canada Food Waste Reduction Challenge.

Summary of pilot program costs:

Program Recommendation	Invoice Amount	→	Net Municipal Cost
50 Households	\$18,050	→	\$6,800

Terms Accepted and Agreed by Red Rock Township:

Name / Title

Name / Title

Signature

Date

Signature

Date

Food Cycle Science looks forward to working with the Red Rock Township to reduce the amount of food waste going to landfill in a manner that is convenient and cost-effective.

Sincerely,

Jacob Hanlon

Municipal Program Coordinator

jacobh@foodcycler.com | +1 613-316-4094



Food Cycle Science Corporation
371A Richmond Road, Suite #4
Ottawa, ON K2A 0E7
www.foodcycler.com



Update from the Board

TBDSSAB Board Newsletter | September 18, 2023

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Next Meeting	2
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Message from the Chair

Please find below the latest issue of Update from The Board, the monthly newsletter from the Board of Directors of The District of Thunder Bay Social Services Administration Board.

Please circulate to members of your respective Municipal Councils and Local Roads Boards.

The purpose of this newsletter is to keep our municipal stakeholders informed about TBDSSAB activities by providing an overview of TBDSSAB Board information and reports following all monthly meetings.

Some highlights from our June meeting and the summer months:

- At the June Board meeting, the Board approved the 2024 budget schedule and addendum to the Ontario Works service plan as well as other operational reports. These reports are included below.
- TBDSSAB co-hosted and Housing Service Corporation Share Event and the Northern Ontario Social Deliverers Association 2023 AGM along with Kenora and Rainy River DSSABs. During an action-packed 3 days at the Valhalla Inn, attendees had the



**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD**

chance to listen to keynote presentations from local and provincial experts, participate in group discussions, and learn about initiatives through other service managers.

- In June, TBDSSAB announced its Investment Plan for the increased provincial Homelessness Prevention Program funding. Details are included in the spotlight below.
- TBDSSAB Board members, including myself along with CAO Bill Bradica, attended the AMO Conference in London this past August to meet with representatives from Ministry of Children Community and Social Services and Ministry of Municipal Affairs and Housing. If you have any questions about these delegation meetings, please contact Bill at 807-766-2103.

Thank you,

Ken Boshcoff
Chair, TBDSSAB

This edition of Update from the Board covers TBDSSAB's regular monthly meeting in **June 2023**, as well as key initiatives taking place in this time span.

Our aim is to provide an overview of TBDSSAB Board information and reports in a timely manner following all monthly meetings.

Next Meeting

The next Board meeting will be held: **Thursday September 21, 2023 at 10am**

The Board meeting is scheduled to take place in person. For more information, please visit the [Board Meetings page](#) on our website.



Spotlights

Media Release: TBDSSAB Announces HPP Investment Plan

June 29, 2023 – The District of Thunder Bay Social Services Administration Board (TBDSSAB) has announced its investment plan for the \$16.5 million received through the province's Homelessness Prevention Program for the 2023-24 fiscal year.

The province recently announced a 40% increase in homelessness prevention funding under the Homelessness Prevention Program (HPP) and Indigenous Supportive Housing Program (ISHP) beginning in 2023-24. Through HPP, TBDSSAB funds multiple homelessness prevention initiatives, including supportive housing, community outreach and support services, housing assistance, and emergency shelter solutions.

[Click here to read the full HPP Investment Plan media release.](#)

Media Release: Canada and Ontario Providing More Accessible Housing in Thunder Bay

June 26, 2023 — The Government of Canada and the Province of Ontario are providing \$1.6 million in Canada Ontario Community Housing Initiative (COCHI) funding to help create 14 affordable housing units in Thunder Bay that will support people with disabilities, people dealing with mental health or addictions, and those experiencing homelessness in the community.

Northern Linkage received \$1,652,000 in COCHI funding for this initiative. Located at 310 Archibald Street South, the two-storey walk-up apartment complex will contain 14 one-bedroom units. The building will also include 7 accessible units on the main floor, with amenities including street parking and space for accessible vehicles to pick up tenants in the front of the building. The property is located in a central location with amenities nearby including pharmacy, grocery stores, and health and social services.

[Click here to read the full COCHI media release.](#)

Greenstone Visit

The CAO and Communications team hit the road on August 15 & 16 to visit our office locations in Geraldton and Longlac. Thank you to the municipal and community partners who



**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD**

were able to stop by and give us a warm welcome! Plans to visit other communities will be shared at a later date.



A special stop was made to Fisher/Neill Court in Geraldton to look at the beautiful arbour bench that was made in Geraldton Composite High School's manufacturing class and donated to the green space earlier this summer. Kudos to the students who made, and donated, this impressive work of art.





Board Reports: June 15, 2023

2023 AMO Position Papers

Download: [RPT 2023-29](#) (PDF)

The Board was presented with the position papers for the 2023 Association of Municipalities Ontario (AMO) Annual Conference for review and approval. [Read More](#)

Proposed Meal Allowance Rates

Download: [RPT 2023-28](#) (PDF)

The Board was presented with revised Meal Allowance rates, effective July 1, for approval. [Read More](#)

2024 Budget Schedule

Download: [RPT 2023-27](#) (PDF)

The Board was provided with the proposed 2024 Budget Schedule for approval. [Read More](#)

Community Housing Initiated Agreement Template

Download: [RPT 2023-26](#) (PDF)

The Board was presented with a Community Housing Initiated Agreement template to establish agreements with non-profit housing providers post-mortgage expiry, for approval. [Read More](#)

Post Mortgage Community Housing Funding Direction

Download: [RPT 2023-25](#) (PDF)

The Board was provided with information regarding the ongoing support of community housing provided through non-profit housing providers and a proposed new funding direction post mortgage expiry. [Read More](#)



**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD**

2023 Ontario Works Service Plan Addendum

Download: [RPT 2023-24](#) (PDF)

The Board was provided with this report outlining the TBDSSAB Ontario Works Service Delivery Plan Addendum for the 2023 planning cycle as required by the Ministry of Children, Community and Social Services. [Read More](#)

Board reports for past meetings are available on our website:
<https://www.tbdssab.ca/board/reports>

Feedback

We appreciate feedback and comments regarding the content of this newsletter.

Contact: Carole Lem, Communications & Engagement Officer

E: Carole.Lem@tbdssab.ca T: 807-766-4219



St. Hilary Catholic School
P.O. Box 507
Red Rock, Ontario
POT 2P0
Phone: 807-886-2661 Fax: 807-886-2360

September 12, 2023

To Whom It May Concern,

St. Hilary School is proud to once again be hosting its Annual Elementary School's Cross-Country Race on Tuesday, October 17th, 2023. Eight schools from the Superior North Catholic District School Board, along with many schools from the Superior Greenstone District School Board have been invited to attend. Our event is very important as it offers a chance for all students to set fitness goals and work hard to achieve them. Students have the unique opportunity to be a team member, challenge themselves, have fun, and improve their overall fitness and wellbeing.

Once again, we are asking for your continuous support by asking for a monetary donation or a donation in kind.

If you are able to make a donation please drop it off at the St. Hilary School or we can make arrangements to pick donations up at your convenience. If you have any questions or concerns regarding this event, please don't hesitate to call St. Hilary School at 886-2661 or e-mail Angela Gainer at againer@sncdsb.on.ca

Thank you,

Angela Gainer - Principal



RED ROCK INDIAN BAND

Strength. Tradition. Empowerment.

Lake Helen Reserve # 53A
P.O. Box 1030
Nipigon, Ontario P0T 2J0
Tel. (807) 887-2510
Fax (807) 887-3446
Toll Free (877) 887-2510

September 6, 2023

Dear Valued Business Associate,

Thank you very much for your generous donation in support of our 15th Annual Salmon Derby.

This year's Salmon Derby will be a success, thanks to your company's contribution. It is with generous sponsorships like yours that we can continue to organize and run successful events that are important to our culture and help build a healthy community year after year.

With kind regards,

Melissa McDonald
Community Development Officer
Red Rock Indian Band



**MINUTES OF BOARD (REGULAR SESSION) MEETING NO. 12/2023
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING: June 15, 2023

TIME OF MEETING: 9:00 a.m.

LOCATION OF MEETING: Microsoft Teams &
3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Ken Boshcoff

PRESENT:

Albert Aiello
Ken Boshcoff
Anne-Marie Bourgeault
Meghan Chomut
Nancy Gladun
Brian Hamilton
Greg Johnsen
Elaine Mannisto
Jim Moffat
Dominic Pasqualino
Mark Thibert
Jim Vezina

OFFICIALS:

Bill Bradica, Chief Administrative Officer
Georgina Daniels, Director, Corporate Services Division
Ken Ranta, Director, Integrated Social Services Division
Glenda Flank, Recording Secretary

GUESTS:

Roxanne Brunelle Crupi, Manager, Human Resources
Crystal Simeoni, Manager, Housing Programs
Keri Greaves, Manager, Finance
Jennifer Libe, Manager, Social Assistance Programs
Aaron Park, Supervisor, Research & Social Policy
Carole Lem, Communications & Engagement
Larissa Jones, Communications Assistant

REGRETS:

Kasey Etreni
Kathleen Lynch

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda items; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda items. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST

NEW BUSINESS

CONFIRMATION OF BOARD MEETING AGENDA

Resolution No. 23/54

Moved by: Albert Aiello
Seconded by: Greg Johnsen

THAT with respect to the agenda for the Board Regular and Closed Session meeting of The District of Thunder Bay Social Services Administration Board for June 15, 2023, we approve the agendas as presented;

AND THAT we approve any additional information and new business.

CARRIED

MINUTES OF PREVIOUS MEETINGS

Board Meetings

Minutes of Meeting No. 10/2023 (Regular Session) and Meeting No. 11/2023 (Closed Session) of TBDSSAB, held on May 18, 2023, respectively were presented for confirmation.

Resolution No. 23/55

Moved by: Jim Moffat
Seconded by: Nancy Gladun

THAT the Minutes of Meeting No. 10/2023 (Regular Session) and Meeting No. 11/2023 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on May 18, 2023, respectively, be confirmed.

CARRIED

CLOSED SESSION MEETING

Administration recommended that the Board adjourn to a closed meeting relative to receipt of information with respect to personal matters about identifiable individuals, including members of the Administration relative to the CAO Performance Evaluation,

relative to solicitor client privilege with respect to TBDSSAB legal opinions and relative to receipt of information with respect to a proposed or pending acquisition or disposition of land by the Corporation relative to the Andras Court Property Lease.

Resolution No. 23/56

Moved by: Meghan Chomut
Seconded by: Nancy Gladun

THAT the Board adjourns to Closed Session relative to receipt of information with respect to personal matters about identifiable individuals, including members of the Administration regarding the CAO Performance Evaluation, relative to solicitor client privilege regarding TBDSSAB legal opinions and relative to receipt of information with respect to a proposed or pending acquisition or disposition of land by the Corporation regarding the Andras Court Property Lease.

CARRIED

At 9:47 a.m. the meeting reconvened in Regular Session with all members of Administration in attendance with the exception of Jennifer Lible, Manager, Social Assistance Programs and Aaron Park, Supervisor, Research & Social Policy.

REPORTS OF ADMINISTRATION

Andras Court Property Lease

Report No. 2023CS-06 (Integrated Social Services Division) was presented to the Board providing Administration's recommendation provided in the Closed Session meeting.

Resolution No. 23/57

Moved by: Elaine Mannisto
Seconded by: Greg Johnsen

THAT with respect to Report No. 2023CS-06 (Integrated Social Services Division) we, The District of Thunder Bay Social Services Administration Board, direct that Administration proceed as directed in Closed Session.

CARRIED

At 9:48 a.m. Jennifer Lible, Manager, Social Assistance Programs joined the meeting.

Ontario Works Service Plan Addendum

Report No. 2023-24 (Integrated Social Services Division) was presented to the Board providing the Ontario Works Service Delivery Plan Addendum for the 2023 planning cycle required by the Ministry of Children, Community and Social Services.

Resolution No. 23/58

Moved by: Nancy Gladun
Seconded by: Greg Johnsen

THAT with respect to Report No. 2023-24 (Integrated Social Services Division) we, The District of Thunder Bay Social Services Administration Board, approve the draft 2023 Ontario Works Service Plan Addendum, as presented;

AND THAT we direct the Chief Administrative Officer to submit the approved 2023 Ontario Works Service Plan Addendum to the Ministry of Children, Community and Social Services.

CARRIED

At 9:49 a.m. Jennifer Lible, Manager, Social Assistance Programs left the meeting.

Post Mortgage Community Housing
Funding Direction

Report No. 2023-25 (Integrated Social Services Division) was presented to the Board providing information regarding the ongoing support of community housing provided through non-profit housing providers and a proposed new funding direction post mortgage expiry.

Ken Ranta, Director, Integrated Social Services Division provided background information and responded to questions.

Bill Bradica, CAO responded to questions.

Crystal Simeoni, Manager, Housing Programs responded to questions and provided clarification.

Resolution No. 23/59

Moved by: Elaine Mannisto
Seconded by: Nancy Gladun

THAT with respect to Report No. 2023-25 (Integrated Social Services Division) we, The District of Thunder Bay Social Services Administration Board, approve the post mortgage community housing funding direction for non-profit housing providers as recommended;

AND THAT this new funding direction be incorporated into the Community Housing Initiated Agreement Template for post mortgage operating agreements with non-profit housing providers;

AND THAT Administration be authorized to negotiate the post mortgage community housing funding model with non-profit providers that have reached, or will soon reach, the expiry of mortgage terms.

CARRIED

Community Housing Initiated Agreement
Template

Report No. 2023-26, (Corporate Services Division) was presented to the Board providing information relative to the requirement for a Community Housing Initiated Agreement template to establish agreements with non-profit housing providers post-mortgage expiry for approval.

Resolution No. 23/60

Moved by: Greg Johnsen
Seconded by: Jim Vezina

THAT with respect to Report No. 2023-26 (Corporate Services Division), we, The District of Thunder Bay Social Services Administration Board (the Board), approve the Community Housing Initiated Agreement template for post-mortgage operating agreements with non-profit housing providers;

AND THAT we authorize the Chief Administrative Officer to make amendments to this Initiated Agreement template with respect to housekeeping items, as may be required from time to time;

AND THAT the necessary By-law be presented to the Board for consideration.

CARRIED

Proposed Budget Schedule

Report No. 2023-27 (Corporate Services Division) was presented to the Board providing Administration's proposed 2024 Budget Schedule.

Resolution No. 23/61

Moved by: Meghan Chomut
Seconded by: Dominic Pasqualino

THAT with respect to Report No. 2023-27 (Corporate Services Division), we, The District of Thunder Bay Social Services Administration Board, approve the 2024 Budget Schedule as presented.

CARRIED

Proposed Meal Allowance Rates

Report No. 2023-28 (Corporate Services Division) relative to providing the Board with information and Administrations recommendation regarding the revised Meal Allowances per diem rates in accordance with Policy CS-02:85 - Travel and Business Expense, for consideration.

Resolution No. 23/62

Moved by: Albert Aiello
Seconded by: Jim Vezina

THAT with respect to Report No. 2023-28 (Corporate Services Division), we, The District of Thunder Bay Social Services Administration Board, approve the revised Meal Allowance rates as presented, effective July 1, 2023.

CARRIED

Association of Municipalities of Ontario
Position Papers

Report No. 2023-29, (CAO Division) was presented to the Board providing the position papers for the 2023 Association of Municipalities Ontario (AMO) Annual Conference for review and approval.

Bill Bradica, CAO provided clarification and responded to questions.

Following a discussion regarding the Social Assistance Rates Position Paper the Board, on consensus directed Administration to add information to the paper to indicate the impact of interest rates on market rental.

Resolution No. 23/63

Moved by: Elaine Mannisto
Seconded by: Dominic Pasqualino

THAT with respect to Report No. 2023-29 (Chief Administrative Officer Division), we The District of Thunder Bay Social Services Administration Board (the Board) receive the Association of Municipalities Ontario (AMO) 2023 Position Papers as presented;

AND THAT we direct the Chief Administrative Officer (CAO) to incorporate any edits to the position papers recommended by the Board by consensus into a final delegation package;

AND THAT we direct the CAO to send the final delegation package to the appropriate provincial Ministries;

AND THAT a copy of the approved delegation briefings package be sent to Thunder Bay District municipal councils;

AND THAT the CAO attend the 2023 AMO conference to provide support to the Board Chair and other Board members in their meetings with provincial officials regarding these issues.

CARRIED

Advocacy to Federal Government

Bill Bradica, CAO provided a verbal update relative to advocacy to the Federal government.

Ken Boshcoff, Chair provided further information.

Bill Bradica, CAO provided further information and clarification.

Cancellation of July Board Meeting

Memorandum from Bill Bradica, CAO dated June 2, 2023 was presented to the Board providing Administration's recommendation to cancel the TBDSSAB July Board meeting.

Resolution No. 23/64

Moved by: Greg Johnsen
Seconded by: Dominic Pasqualino

THAT with respect to the Memorandum dated June 2, 2023 from William Bradica, Chief Administrative Officer, we approve the cancellation of the July Board Meeting scheduled for Thursday July 20, 2023;

AND THAT notice of the cancellation be posted on The District of Thunder Bay Social Services Administration Board website.

CARRIED

Signing Authority for Summer Months

Memorandum from Bill Bradica, CAO dated June 1, 2023 was presented to the Board requesting approval for signing authority during the summer months.

Resolution No. 23/65

Moved by: Albert Aiello
Seconded by: Nancy Gladun

THAT with respect to the recommendation of Administration relative to any urgent items that require Board approval for the months of July, August and the beginning of September, we authorize the Chief Administrative Officer and the Chair, or Vice Chair in the absence of the Chair, to sign any required documents with respect to items included in the approved 2023 Budget that exceed \$450,000;

AND THAT we authorize the Board Chair and Vice-Chair to review and approve for signing, any items outside of the approved 2023 Budget that are time sensitive;

AND THAT a Report be presented to the Board at the September Board meeting outlining any such items for the Board's information.

CARRIED

Amendment to Board Meeting Start Time

Memorandum from Bill Bradica, CAO dated June 2, 2023 was presented to the Board providing information recommending the amendment to the Board meeting start time.

Bill Bradica, CAO provided a brief background to the Memorandum presented.

A discussion was held regarding amending the start time of the Board Meetings. On consensus, the Board directed Administration to poll the Board Members during the summer months to get consensus on the starting time of 9:00 a.m. or 10:00 a.m.

CORRESPONDENCE

BY-LAWS

Resolution No. 23/67

Moved by: Elaine Mannisto
Seconded by: Greg Johnsen

THAT the following By-law be introduced and now be given First and Final Reading, engrossed, signed by the Chair and Chief Administrative Officer, sealed and numbered:

A By-law to authorize the form of agreement to be executed by The District of Thunder Bay Social Services Administration Board and approved service providers for the provision of services related to Community Housing Initiated Agreements between TBDSSAB and approved non-profit housing providers following mortgage expiry.

Explanation: A By-law to authorize the form of agreement related to Community Housing following non-profit housing providers mortgage expiry.

Authorization: Board Meeting 2023Jun15

BY-LAW NUMBER 04 – 2023

CARRIED

NEXT MEETING

The next meeting of The District of Thunder Bay Social Services Administration Board will be held on Thursday, September 21, 2023 at a time to be determined, in the 3rd Floor Boardroom, TBDSSAB Headquarters, 231 May Street South, Thunder Bay, Ontario and via Microsoft Teams.

ADJOURNMENT

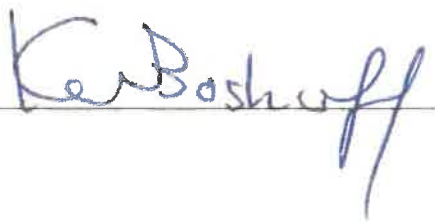
Resolution No. 23/68

Moved by: Dominic Pasqualino
Seconded by: Meghan Chomut

THAT the Board Meeting No. 12/2023 of The District of Thunder Bay Social Services Administration Board, held on June 15, 2023, be adjourned at 10:33 a.m.

CARRIED

Chair



Chief Administrative Officer





**MINUTES OF BOARD (CLOSED SESSION) MEETING NO. 13/2023
OF**

THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD

DATE OF MEETING: June 15, 2023

TIME OF MEETING: 9:06 a.m.

LOCATION OF MEETING: Microsoft Teams &
3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Ken Boshcoff

PRESENT:

Albert Aiello
Ken Boshcoff
Anne-Marie Bourgeault
Meghan Chomut
Nancy Gladun
Brian Hamilton
Greg Johnsen
Elaine Mannisto
Jim Moffat
Dominic Pasqualino
Mark Thibert
Jim Vezina

OFFICIALS:

Bill Bradica, Chief Administrative Officer
Georgina Daniels, Director, Corporate Service Division
Ken Ranta, Director, Integrated Social Services Division
Glenda Flank, Recording Secretary

GUESTS:

Roxanne Brunelle Crupi, Manager, Human Resources
Crystal Simeoni, Manager, Housing Programs
Keri Greaves, Manager, Finance
Larissa Jones, Communications Assistant

REGRETS:

Kasey Etreni
Kathleen Lynch

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda item; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda item. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST

None.

At 9:06 a.m., Bill Bradica, Chief Administrative Officer, Georgina Daniels, Director, Corporate Services Division, Ken Ranta, Director, Integrated Social Services Division, Glenda Flank, Recording Secretary and Larissa Jones, Communications Assistant left the meeting.

REPORTS OF ADMINISTRATION

Chief Administrative Officer Performance Evaluation

Verbal update was provided by Ken Boshcoff, Board Chair regarding the Chief Administrative Officer performance evaluation.

Roxanne Brunelle, Manager, Human Resources provided an overview of the evaluation process and responded to questions.

On consensus, the CAO Performance Evaluation to be added to the Closed Session Agenda in September for the Board to review and discuss.

Verbal update was provided by Ken Boshcoff, Board Chair regarding the Chief Administrative Officer Position.

Roxanne Brunelle, Manager, Human Resources provided an overview of the evaluation process and responded to questions.

On consensus, the CAO Performance Evaluation to be added to the Closed Session Agenda in September for the Board to review and discuss.

At 9:14 a.m. Bill Bradica, Chief Administrative Officer, Georgina Daniels, Director, Corporate Services Division, Ken Ranta, Director, Integrated Social Services Division, Glenda Flank, Recording Secretary and Larissa Jones, Communications Assistant joined the meeting and Roxanne Brunelle, Manager, Human Resources left the meeting.

TBDSSAB Legal Opinions

Bill Bradica, CAO provided an overview of two past legal opinions regarding declaring a conflict of interest and responded to questions.

At 9:28 a.m. Keri Greaves, Manager Finance and Crystal Simeoni, Manager, Housing Programs joined the meeting.

Andras Court Property Lease

Report No. 2023CS-06 (Integrated Social Services Division) was presented to the Board providing information related to the lease agreement for R.K. Andras Court (120-122 Cumberland Street North, Thunder Bay) and options recommended by Administration.

Ken Ranta, Director, Integrated Social Services Division provided an overview of the report, provided further information and responded to questions.

Bill Bradica, CAO provided clarification.

ADJOURNMENT

Resolution No. 23/CS06

Moved by: Nancy Gladun
Seconded by: Albert Aiello

THAT the Board (Closed Session) Meeting No. 13/2023 of The District of Thunder Bay Social Services Administration Board, held on June 15, 2023, be adjourned at 9:47 a.m., to reconvene in Open Session to consider the remaining agenda items.

CARRIED

Chair



Chief Administrative Officer



Ontario
Provincial
Police

Police
provinciale
de l'Ontario



Municipal Policing Bureau
Bureau des services policiers des municipalités

777 Memorial Ave.
Orillia ON L3V 7V3

777, avenue Memorial
Orillia ON L3V 7V3

Tel: 705 329-6140
Fax: 705 330-4191

Tél. : 705 329-6140
Télééc.: 705 330-4191

File Reference:

612-20

September 26, 2023

Dear Mayor/Reeve/CAO/Treasurer,

Please find attached the OPP municipal policing 2024 Annual Billing Statement package.

This year's billing package includes a statement for the 2022 year-end reconciliation. The final cost adjustment calculated as a result of the 2022 annual reconciliation has been included as an adjustment to the amount being billed to the municipality during the 2024 calendar year.

The most current OPPA uniform and civilian collective agreements expired on December 31, 2022. The estimated salary rates incorporated in the 2024 municipal policing annual statements are based on the 2022 rates, set in the last collective agreements, with a 2.01% overall general salary rate increase applied, representing a 1% general salary rate increase for each of calendar years 2023 and 2024. The reconciliation of both 2023 and 2024 costs will include a reconciliation of salary costs based on rates set in applicable collective agreement settlements.

The final reconciliation of the 2024 annual costs will be included in the 2026 Annual Billing Statement.

For more detailed information on the 2024 Annual Billing Statement package, please refer to the resource material available on opp.ca/billingmodel. Further, the Municipal Policing Bureau will be hosting a webinar information session in November. An email invitation will be forwarded to the municipality advising of the session date.

If you have questions about the Annual Billing Statement, please email OPP.MPB.Financial.Services.Unit@OPP.ca.

Yours truly,

A handwritten signature in black ink, appearing to read "Phil Whitton", with a long horizontal flourish extending to the right.

Phil Whitton
Superintendent
Commander, Municipal Policing Bureau

OPP 2024 Annual Billing Statement

Red Rock Tp

Estimated costs for the period January 1 to December 31, 2024

Please refer to www.opp.ca for 2024 Municipal Policing Billing General Information summary for further details.

			<u>Cost per Property \$</u>	<u>Total Cost \$</u>
Base Service	Property Counts			
	Household	470		
	Commercial and Industrial	19		
	Total Properties	<u>489</u>	165.59	80,972
Calls for Service	(see summaries)			
	Total all municipalities	183,003,471		
	Municipal portion	0.0368%	137.60	67,286
Overtime	(see notes)		16.03	7,837
Prisoner Transportation	(per property cost)		1.12	548
Accommodation/Cleaning Services	(per property cost)		<u>4.90</u>	<u>2,396</u>
Total 2024 Estimated Cost			<u>325.23</u>	<u>159,039</u>
2022 Year-End Adjustment	(see summary)			6,751
Grand Total Billing for 2024				<u>165,790</u>
2024 Monthly Billing Amount				13,816

OPP 2024 Annual Billing Statement

Red Rock Tp

Estimated costs for the period January 1 to December 31, 2024

Notes to Annual Billing Statement

- 1) Municipal Base Services and Calls for Service Costs - The costs allocated to municipalities are determined based on the costs assigned to detachment staff performing municipal policing activities across the province. A statistical analysis of activity in detachments is used to determine the municipal policing workload allocation of all detachment-based staff as well as the allocation of the municipal workload between base services and calls for service activity. For 2024 billing purposes the allocation of the municipal workload in detachments has been calculated to be 50.4 % Base Services and 49.6 % Calls for Service. The total 2024 Base Services and Calls for Service cost calculation is detailed on the Base Services and Calls for Service Cost Summary included in the municipal billing package.
- 2) Base Services - The cost to each municipality is determined by the number of properties in the municipality and the standard province-wide average cost per property of \$165.59 estimated for 2024. The number of municipal properties is determined based on MPAC data. The calculation of the standard province-wide base cost per property is detailed on Base Services and Calls for Service Cost Summary included in the municipal billing package.
- 3) Calls for Service - The municipality's Calls for Service cost is a proportionate share of the total cost of municipal calls for service costs calculated for the province. A municipality's proportionate share of the costs is based on weighted time standards applied to the historical billable calls for service. The municipality's total weighted time is calculated as a percentage of the total of all municipalities.
- 4) Overtime - Municipalities are billed for overtime resulting from occurrences in their geographic area and a portion of overtime that is not linked specifically to a municipality, such as training. Municipalities are not charged for overtime identified as a provincial responsibility. The overtime activity for the calendar years 2019, 2020, 2021 and 2022 has been analyzed and averaged to estimate the 2024 costs. The costs incorporate the estimated 2024 salary rates and a discount to reflect overtime paid as time in lieu. The overtime costs incurred in servicing detachments for shift shortages have been allocated on a per property basis based on straight time. Please be advised that these costs will be reconciled to actual 2024 hours and salary rates and included in the 2026 Annual Billing Statement.
- 5) Court Security and Prisoner Transportation (CSPT) - Municipalities with court security responsibilities in local courthouses are billed court security costs based on the cost of the staff required to provide designated court security activities. Prisoner transportation costs are charged to all municipalities based on the standard province-wide per property cost. The 2024 costs have been estimated based on the 2022 activity levels. These costs will be reconciled to the actual cost of service required in 2024.

There was no information available about the status of 2024 Court Security Prisoner Transportation Grant Program at the time of the Annual Billing Statement preparation.
- 6) Year-end Adjustment - The 2022 adjustment accounts for the difference between the amount billed based on the estimated cost in the Annual Billing Statement and the reconciled cost in the Year-end Summary. The most significant year-end adjustments are resulting from the cost of actual versus estimated municipal requirements for overtime, contract enhancements and court security.

OPP 2024 Estimated Base Services and Calls for Service Cost Summary
Estimated Costs for the period January 1, 2024 to December 31, 2024

Salaries and Benefits	Positions		Base \$/FTE	Total Base Services and Calls for Service	Base Services	Calls for Service
	FTE	%		\$	\$	\$
Uniform Members	Note 1					
Inspector	26.21	100.0	170,155	4,459,769	4,459,769	-
Staff Sergeant-Detachment Commander	9.14	100.0	152,475	1,393,620	1,393,620	-
Staff Sergeant	36.76	100.0	142,419	5,235,312	5,235,312	-
Sergeant	222.37	50.4	127,275	28,302,242	14,275,214	14,027,027
Constable	1,613.61	50.4	108,173	174,548,615	88,038,548	86,510,067
Part-Time Constable	15.08	50.4	86,989	1,311,789	661,984	649,805
Total Uniform Salaries	1,923.17			215,251,347	114,064,447	101,186,900
Statutory Holiday Payout			5,132	9,792,492	5,122,546	4,669,947
Shift Premiums			1,130	2,091,727	1,055,028	1,036,699
Uniform Benefits - Inspector			26.47%	1,180,501	1,180,501	-
Uniform Benefits - Full-Time Salaries			32.44%	67,955,243	35,341,010	32,614,233
Uniform Benefits - Part-Time Salaries			15.71%	206,082	103,998	102,084
Total Uniform Salaries & Benefits				296,477,393	156,867,530	139,609,863
Detachment Civilian Members	Note 1					
Detachment Administrative Clerk	168.12	50.4	68,433	11,505,025	5,803,153	5,701,872
Detachment Operations Clerk	2.08	50.4	64,421	133,996	67,642	66,354
Detachment Clerk - Typist	1.06	50.4	56,545	59,938	29,969	29,969
Court Officer - Administration	25.63	50.4	69,834	1,789,843	902,952	886,891
Crimestoppers Co-ordinator	0.83	50.4	65,987	54,769	27,715	27,055
Cadet	0.68	50.4	46,454	31,588	15,794	15,794
Total Detachment Civilian Salaries	198.40			13,575,160	6,847,226	6,727,934
Civilian Benefits - Full-Time Salaries			33.98%	4,612,839	2,326,687	2,286,152
Total Detachment Civilian Salaries & Benefits				18,187,999	9,173,913	9,014,086
Support Costs - Salaries and Benefits						
Communication Operators			6,228	11,977,503	6,263,811	5,713,692
Prisoner Guards			1,996	3,838,647	2,007,477	1,831,170
Operational Support			6,080	11,692,874	6,114,960	5,577,914
RHQ Municipal Support			2,751	5,290,641	2,766,818	2,523,822
Telephone Support			141	271,167	141,811	129,356
Office Automation Support			875	1,682,774	880,031	802,743
Mobile and Portable Radio Support			282	546,587	285,768	260,819
Total Support Staff Salaries and Benefits Costs				35,300,192	18,460,676	16,839,516
Total Salaries & Benefits				349,965,584	184,502,118	165,463,465
Other Direct Operating Expenses	Note 2					
Communication Centre			155	298,091	155,891	142,200
Operational Support			1,018	1,957,787	1,023,854	933,934
RHQ Municipal Support			212	407,712	213,219	194,493
Telephone			1,582	3,042,455	1,591,097	1,451,358
Mobile Radio Equipment Repairs & Maintenance			147	284,923	148,964	135,959
Office Automation - Uniform			3,019	5,806,050	3,036,359	2,769,691
Office Automation - Civilian			1,154	228,954	115,088	113,865
Vehicle Usage			9,975	19,183,621	10,032,356	9,151,265
Detachment Supplies & Equipment			548	1,053,897	551,151	502,746
Uniform & Equipment			2,305	4,467,666	2,335,795	2,131,871
Uniform & Equipment - Court Officer			994	25,476	12,852	12,624
Total Other Direct Operating Expenses				36,756,632	19,216,626	17,540,006
Total 2024 Municipal Base Services and Calls for Service Cost				\$ 386,722,216	\$ 203,718,745	\$ 183,003,471
Total OPP-Policed Municipal Properties					1,230,286	
Base Services Cost per Property					\$ 165.59	

OPP 2024 Estimated Base Services and Calls for Service Cost Summary

Estimated Costs for the period January 1, 2024 to December 31, 2024

Notes:

Total Base Services and Calls for Service Costs are based on the cost of salary, benefit, support and other direct operating expenses for staff providing policing services to municipalities. Staff is measured in full-time equivalent (FTE) units and the costs per FTE are described in the notes below.

- 1) Full-time equivalents (FTEs) are based on average municipal detachment staffing levels for the years 2019 through 2022. Contract enhancements, court security, prisoner transportation and cleaning staff are excluded.

The equivalent of 88.28 FTEs with a cost of \$15,971,805 has been excluded from municipal costs to reflect the average municipal detachment FTEs required for provincially-mandated responsibilities eligible for Provincial Service Usage credit.

Salary rates are based on weighted average rates for municipal detachment staff by rank, level, and classification. The 2024 salaries are estimated with an effective overall general salary rate increase of 2.01% applied to the 2022 rates in the 2019 to 2022 OPPA Uniform and Civilian Collective Agreements, updated agreement negotiations are underway. The rate increase represents a 1% overall general salary rate increases applied for the 2023 and 2024 calendar years. The 2023 and 2024 salary costs will be reconciled based on rates set in applicable collective agreement settlements. The benefit rates are estimated based on the most recent rates set by the Treasury Board Secretariat, (2023-24). Statutory Holiday Payouts, Shift Premiums, and Benefit costs are subject to reconciliation.

FTEs have been apportioned between Base Services and Calls for Service costs based on the current ratio, 50.4% Base Services : 49.6% Calls for Service.

- 2) Support Staff Costs and Other Direct Operating Expenses for uniform FTEs are calculated on a per FTE basis as per rates set in the 2023 Municipal Policing Cost-Recovery Formula.

OPP 2024 Calls for Service Billing Summary
Red Rock Tp
Estimated costs for the period January 1 to December 31, 2024

Calls for Service Billing Workgroups	Calls for Service Count					2024 Average Time Standard	Total Weighted Time	% of Total Provincial Weighted Time	2024 Estimated Calls for Service Cost
	2019	2020	2021	2022	Four Year Average				
					A	B	C = A * B		
	Note 1							Note 2	Note 3
Drug Possession	0	1	1	3	1	6.9	9	0.0005%	868
Drugs	1	0	2	1	1	80.6	81	0.0044%	8,114
Operational	45	49	78	52	56	3.8	213	0.0117%	21,422
Operational 2	32	26	18	15	23	1.5	34	0.0019%	3,435
Other Criminal Code Violations	8	3	6	10	7	7.3	49	0.0027%	4,960
Property Crime Violations	10	5	14	19	12	6.3	76	0.0042%	7,610
Statutes & Acts	8	9	21	9	12	3.5	41	0.0023%	4,140
Traffic	4	4	11	2	5	3.8	20	0.0011%	2,008
Violent Criminal Code	11	10	13	4	10	15.4	146	0.0080%	14,728
Municipal Totals	119	107	164	115	126		668	0.0368%	\$67,286

Provincial Totals (Note 4)

Calls for Service Billing Workgroups	Calls for Service Count					2024 Average Time Standard	Total Weighted Time	% of Total Provincial Weighted Time	2024 Estimated Calls for Service Cost
	2019	2020	2021	2022	Four Year Average				
					A	B	C = A * B		
	Note 1							Note 2	Note 3
Drug Possession	2,613	2,790	2,966	2,473	2,711	6.9	18,702	1.0288%	1,882,731
Drugs	880	1,130	1,049	794	963	80.6	77,638	4.2708%	7,815,625
Operational	171,990	177,344	179,926	175,732	176,248	3.8	669,742	36.8416%	67,421,351
Operational 2	119,115	47,881	48,223	46,150	65,342	1.5	98,013	5.3916%	9,866,770
Other Criminal Code Violations	12,263	12,075	12,067	12,166	12,143	7.3	88,642	4.8761%	8,923,384
Property Crime Violations	52,344	46,517	47,206	48,643	48,678	6.3	306,668	16.8694%	30,871,552
Statutes & Acts	28,234	31,126	32,714	32,603	31,169	3.5	109,092	6.0010%	10,982,066
Traffic	38,738	32,001	34,658	38,679	36,019	3.8	136,872	7.5291%	13,778,594
Violent Criminal Code	20,497	19,283	19,967	21,429	20,294	15.4	312,528	17.1917%	31,461,399
Provincial Totals	446,674	370,147	378,776	378,669	393,567		1,817,899	100%	\$183,003,471

Notes to Calls for Service Billing Summary

- 1) Displayed without decimal places, exact numbers used in calculations
- 2) Displayed to four decimal places, nine decimal places used in calculations
- 3) Total costs rounded to zero decimals
- 4) Provincial Totals exclude data for dissolutions and post-2020 municipal police force amalgamations.

OPP 2024 Calls for Service Details
Red Rock Tp
For the calendar years 2019 to 2022

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2019	2020	2021	2022	
Grand Total	119	107	164	115	126.25
Drug Possession	0	1	1	3	1.25
Drug Related Occurrence	0	1	1	1	0.75
Possession - Methamphetamine (Crystal Meth)	0	0	0	1	0.25
Possession - Other Controlled Drugs and Substances Act	0	0	0	1	0.25
Drugs	1	0	2	1	1.00
Distribution of cannabis to youth, by adult	1	0	0	0	0.25
Trafficking - Cocaine	0	0	1	0	0.25
Trafficking - Other Controlled Drugs and Substances Act	0	0	1	1	0.50
Operational	45	49	78	52	56.00
Alarm - Master Code	2	0	0	0	0.50
Animal - Bear Complaint	0	3	3	0	1.50
Animal - Dog Owners Liability Act	0	0	1	1	0.50
Animal - Injured	0	0	1	0	0.25
Animal - Master Code	0	0	1	0	0.25
Animal - Other	1	0	0	0	0.25
Animal - Stray	0	2	2	1	1.25
Assist Fire Department	0	0	1	0	0.25
Assist Public	8	8	7	12	8.75
Distressed / Overdue Motorist	1	0	1	1	0.75
Domestic Disturbance	10	9	4	2	6.25
Family Dispute	4	5	9	5	5.75
Fire - Building	0	1	0	0	0.25
Fire - Other	0	1	1	0	0.50
Fire - Vehicle	0	0	0	1	0.25
Found - Household Property	0	0	1	0	0.25
Found Property - Master Code	0	2	6	1	2.25
Insecure Condition - Master Code	0	0	1	0	0.25
Lost - License Plate	2	0	0	0	0.50
Missing Person - Master Code	0	0	1	0	0.25
Missing Person 12 & older	0	0	1	0	0.25
Missing Person Located 12 & older	0	1	0	1	0.50
Missing Person Located Under 12	0	0	1	0	0.25
Neighbour Dispute	0	2	5	2	2.25
Noise Complaint - Animal	0	0	0	1	0.25
Noise Complaint - Master Code	0	3	1	2	1.50
Noise Complaint - Residence	3	0	1	0	1.00
Overdose/Suspected Overdose -Opioid Related	0	0	0	1	0.25
Phone - Nuisance - No Charges Laid	2	2	1	1	1.50
Phone - Other - No Charges Laid	0	1	0	1	0.50
Sudden Death - Accidental	0	0	0	1	0.25
Sudden Death - Apparent Overdose/Overdose	0	0	1	0	0.25
Sudden Death - Natural Causes	1	2	1	2	1.50
Sudden Death - Suicide	0	0	0	1	0.25
Suspicious Person	1	2	6	3	3.00

OPP 2024 Calls for Service Details
Red Rock Tp
For the calendar years 2019 to 2022

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2019	2020	2021	2022	
Suspicious Substance / Odour	0	0	1	0	0.25
Suspicious vehicle	2	3	10	1	4.00
Trouble with Youth	5	0	7	3	3.75
Unwanted Persons	3	2	2	8	3.75
Operational 2	32	26	18	15	22.75
911 call - Dropped Cell	9	3	3	2	4.25
911 call / 911 hang up	5	7	3	1	4.00
False Alarm - Cancelled	7	0	0	0	1.75
False Alarm - Malfunction	2	0	0	0	0.50
False Alarm - Others	5	8	5	6	6.00
False Holdup Alarm - Accidental Trip	0	0	1	0	0.25
Keep the Peace	4	8	6	6	6.00
Other Criminal Code Violations	8	3	6	10	6.75
Bail Violations - Breach of Recognizance	0	0	0	1	0.25
Bail Violations - Fail To Comply	5	1	3	6	3.75
Bail Violations - Master Code	0	0	1	0	0.25
Breach of Probation	1	1	0	0	0.50
Child Pornography - Making or distributing	1	0	0	0	0.25
Disturb the Peace	0	1	1	0	0.50
Indecent acts - Master Code	1	0	0	0	0.25
Offensive Weapons - Fail to Report Losing/Finding Firearm	0	0	1	0	0.25
Offensive Weapons - Possession of Weapons	0	0	0	2	0.50
Public Morals	0	0	0	1	0.25
Property Crime Violations	10	5	14	19	12.00
Arson - Auto	0	1	0	0	0.25
Break & Enter	2	1	2	2	1.75
Fraud - Fraud through mails	0	0	0	1	0.25
Fraud - Master Code	0	0	2	0	0.50
Fraud - Money/property/security Under \$5,000	1	1	0	0	0.50
Fraud - Other	2	0	1	0	0.75
Interfere with lawful use, enjoyment of property	0	0	0	1	0.25
Mischief	2	1	5	1	2.25
Possession of Stolen Goods over \$5,000	0	0	1	0	0.25
Possession of Stolen Goods under \$5,000	0	0	1	1	0.50
Property Damage	0	0	0	3	0.75
Theft of - Automobile	0	0	1	0	0.25
Theft Over \$5,000 - Trailers	0	0	0	1	0.25
Theft Under \$5,000 - Bicycles	0	0	0	1	0.25
Theft Under \$5,000 - Master Code	0	0	1	1	0.50
Theft Under \$5,000 - Other Theft	3	1	0	0	1.00
Theft Under \$5,000 Shoplifting	0	0	0	5	1.25
Trafficking in Stolen Goods over \$5,000	0	0	0	1	0.25
Unlawful in a dwelling house	0	0	0	1	0.25
Statutes & Acts	8	9	21	9	11.75
Custody Dispute	0	0	0	1	0.25

OPP 2024 Calls for Service Details
Red Rock Tp
For the calendar years 2019 to 2022

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2019	2020	2021	2022	
Landlord / Tenant	1	2	6	5	3.50
Mental Health Act	2	3	2	2	2.25
Mental Health Act - Attempt Suicide	1	0	1	0	0.50
Mental Health Act - No contact with Police	0	0	1	0	0.25
Mental Health Act - Threat of Suicide	4	1	4	0	2.25
Mental Health Act - Voluntary Transport	0	1	2	0	0.75
Trespass To Property Act	0	2	5	1	2.00
Traffic	4	4	11	2	5.25
MVC - Personal Injury (Motor Vehicle Collision)	0	1	0	0	0.25
MVC - Prop. Dam. Non Reportable (Motor Vehicle Collision)	0	3	1	2	1.50
MVC - Prop. Dam. Reportable (Motor Vehicle Collision)	4	0	10	0	3.50
Violent Criminal Code	11	10	13	4	9.50
Assault - Level 1	5	6	1	0	3.00
Assault Peace Officer	1	0	1	0	0.50
Assault With Weapon or Causing Bodily Harm - Level 2	2	1	3	1	1.75
Criminal Harassment	0	0	1	1	0.50
Non-Consensual Distribution of Intimate Images	0	0	1	0	0.25
Sexual Assault	1	1	1	1	1.00
Sexual Interference	0	1	2	1	1.00
Utter Threats to Person	2	1	3	0	1.50

OPP 2022 Reconciled Year-End Summary
Red Rock Tp
Reconciled cost for the period January 1 to December 31, 2022

			<u>Cost per Property \$</u>	<u>Reconciled Cost \$</u>	<u>Estimated Cost \$</u>
Base Service	Property Counts				
	Household	472			
	Commercial and Industrial	16			
	Total Properties	<u>488</u>	172.74	84,298	83,971
Calls for Service					
	Total all municipalities	177,916,859			
	Municipal portion	0.0313%	114.05	55,654	55,337
Overtime			23.21	11,324	4,902
Prisoner Transportation	(per property cost)		1.08	527	834
Accommodation/Cleaning Services	(per property cost)		4.81	2,347	2,357
Total 2022 Costs			<u>315.88</u>	<u>154,151</u>	<u>147,402</u>
2022 Billed Amount				<u>147,400</u>	
2022 Year-End-Adjustment				<u>6,751</u>	

Notes

The Year-End Adjustment above is included as an adjustment on the 2024 Billing Statement.
This amount is incorporated into the monthly invoice amount for 2024.
The difference between the estimated and billed amount is due to rounding the bills to the nearest dollar throughout the year.

**Ministry of Northern
Development**

Office of the Minister

160 Bloor Street East
Suite 400
Toronto ON M7A 2E6
Tel: 416-326-4740

**Ministère du
Développement du Nord**

Bureau du ministre

160, rue Bloor Est
Suite 400
Toronto ON M7A 2E6
Tél.: 416-326-4740



774-2023-182

September 27, 2023

Her Worship Darquise Robinson
Mayor
Township of Red Rock
drobinson@redrocktownship.com

Dear Mayor Robinson:

It was a pleasure meeting with you and your delegation at this year's Association of Municipalities of Ontario (AMO) Annual Conference.

As Minister of Northern Development, I appreciated the opportunity to discuss public infrastructure needs in the Township of Red Rock and the development of a wastewater lift station.

As discussed, my team will follow up with the office of the Honourable Kinga Surma, Minister of Infrastructure, to discuss capacity within the Ministry of Infrastructure (MOI) to support communities with streamlining the building process for infrastructure that is required to support additional priority projects.

I invite the Ministry of Infrastructure to contact you directly to discuss further.

Once again, thank you for meeting with me at the 2023 AMO Conference. Please accept my best wishes.

Sincerely,

A handwritten signature in black ink, appearing to read "Greg Rickford".

The Honourable Greg Rickford
Minister of Northern Development

c: The Honourable Kinga Surma, Minister of Infrastructure
Mark Figliomeni, Chief Administrative Officer, Township of Red Rock
Nancy Gladun, Councillor, Township of Red Rock

THE CORPORATION OF THE TOWNSHIP OF RED ROCK

**COMMITTEE OF ADJUSTMENT
MEETING MINUTES**

SEPTEMBER 15, 2023

Present:	Chair:	D. Robinson
	Members:	L. Anderson
		M. Bunch
		D. Maidment
	Secretary-Treasurer:	S. Cameron

This meeting was conducted in-person in the Council Chambers with a virtual option for attendance and was streamed live via zoom.

Item One: Preliminary Matters

(a) Call to Order

Chair Robinson called the meeting to order at 10:00 a.m. It was noted that this morning's meeting is a public meeting required under the Planning Act. The purpose of the meeting is to obtain input from the community prior to making any decisions on the application.

The application before committee this morning has two elements. The first is a request to sever a portion of land to create a lot addition for a neighbouring parcel. The second is a Minor Variance Application to create an undersized lot. It was noted that the meeting would deal first with the Severance, and secondly, with the Minor Variance.

Information on, and instructions for participation in, public meetings were read aloud.

(b) Attendance

The presence of Members of Committee and staff were recorded.

The following members of the public were noted in attendance:

- Applicant, Mr. Bruce Stafford
- Anna Olson
- Brad Olson

(c) Declarations of Pecuniary Interest

In response to Chair Robinson's request, no declarations of interest were noted.

Item Two: Public Meeting Regarding an Application to Sever Property – to create a lot addition

2.1 Application by Bruce & Cynthia Stafford to Sever Property – to create a lot extension located at #423 Hwy 628 (Con 3 Pt Lot 3 Pcl 11578 TBF)

Ms. Cameron overviewed the application for members of Committee. She noted the following:

- Red Rock's Official Plan, policy 1.6.2., indicates that the plan is intended to be flexible, and that it must be read as an entire document, with information taken in context.
- Red Rock's Official Plan, policy 6.2.2 (e)., indicates that retained and newly created residential lots in the Rural designation shall have 90 metres of frontage on a traveled and maintained public road and a lot area of not less than 1.5 hectares.
- The portion of the lot to be severed is vacant land.
- This application is straightforward. If approved, it will enlarge an otherwise irregular lot line and straighten out the lot line for the applicant.
- No concerns were raised by staff.
- No comments were received from any agencies and/or neighbours that were notified in advance.
- The zoning will be the same for the new owner if they wish to develop the property.

Ms. Cameron provided her opinion that the application, as presented, met the requirements of the Official Plan and Zoning By-law with the condition that a Minor Variance is approved.

The Chair asked Mr. Stafford for any additional comments. Mr. Stafford indicated that he concurred with Ms. Cameron's overview of the applicable Official Plan and Zoning By-law provisions. He noted that this application has been filed to specifically clean-up his fragmented lot pattern and that the land to be transferred is going to a family member.

2.2 Members in the Audience may Address Committee Either in Favour of, or in Opposition to, the Application

No members of the public in attendance wished to speak to the matter. Those present had indicated attendance based on general interest in the proceedings.

2.3 Response from Applicants (if required)

The Applicant was not required to, and did not, present anything further.

2.4 Committee to Consider the Application

Members of the Committee considered the application in light of the information provided.

Moved by: Leif Andersen
Seconded by: Denise Maidment

BE IT RESOLVED THAT, the Committee of Adjustment, believing it to be good planning, in accordance with the Provincial Policy Statement, Red Rock's Official Plan and Red Rock's Zoning By-law, approves of the application by Mr. & Mrs. Stafford, to sever the property legally described as:

Con 3 W Pt Lot 3 RP 55R4772 Parts 1 to 3 PCL 20132 IRREG

To create a lot extension, as proposed in the application, subject to the following conditions:

- a) A survey of the severed lot is registered at the land registry office and filed with the Red Rock Township Office; and
- b) The severed portion may not be sold to third parties, and may only be transferred in order to be merged with the property at Con 3 Pt Lot 3 Pcl 11578 TBF
- c) Transfer of the severed portion of the lot must take place within 12 months of the date that this decision of the Committee of Adjustment becomes final and binding; and
- d) That a Minor Variance is approved to allow for the creation of an undersized lot.

Item Three: Public Meeting Regarding a Minor Variance Application – to create an undersized lot (Application #A5/23)

3.1 Application by Bruce & Cynthia Stafford to request a Minor Variance to create an undersized lot at #269 Hwy 628.

Ms. Cameron overviewed the application for members of the Committee. She noted the following:

- Red Rock's Zoning By-law #2013-1080 designates this property as "rural residential".
- Red Rock's Zoning By-law #2013-1080, section 11.2.2., indicates that the minimum lot area is 1.5 hectares (3.7 acres)
 - The applicant is requesting relief for a minimum lot area of .75 acres
- Red Rock's Zoning By-law #2013-1080, section 3.6., defines undersized lots.

The Chair asked Mr. Stafford for any additional comments. There were none at this time.

3.2 Members in the Audience may Address Committee Either in Favour of, or in Opposition to, the Application

No members of the public in attendance wished to speak to the matter. Those present had indicated attendance based on general interest in the proceedings.

3.3 Response from Applicants (if required)

The Applicant was not required to, and did not, present anything further.

3.4 Committee to Consider the Application

Members of the Committee considered the application in light of the information provided.

Moved by: Denise Maidment

Seconded by: Martin Bunch

BE IT RESOLVED THAT, the Committee of Adjustment, believing it to be good planning, in accordance with the Provincial Policy Statement, Red Rock's Official Plan and Red Rock's Zoning By-law, approves of the application by Mr. & Mrs. Stafford on the property that is legally described as:

Con 3 W Pt Lot 3 RP 55R4772 Parts 1 to 3 PCL 20132 IRREG

To permit the creation of an undersized lot, subject to the following conditions:

a) N/A

Item Four: Adjourn the Meeting

The time being 10:14 am, and there being no further matters of business to discuss, Chair Robinson declared the meeting to be adjourned.

Date: June 13, 2023

at Red Rock Public Library and via Zoom

Present: A. Lockwood, M. Young, D. Maidment, J. Boudreau, M. Smith

Remotely present: none

Regrets: C. Hendricken

Secretary: N. Carrier

CALL TO ORDER

5: 00 pm, A. Lockwood, Chairperson

LAND RECOGNITION

“THE RED ROCK PUBLIC LIBRARY BOARD HEREBY ACKNOWLEDGE THAT WE ARE ON THE TRADITIONAL TERRITORY OF THE ROBINSON-SUPERIOR TREATY AND THAT THE LAND WE GATHER ON IS HOME TO THE RED ROCK INDIAN BAND, THE ANISHNAABEK AND THE METIS PEOPLE.”

APPROVAL OF AGENDA

Motion 23

Moved by M. Young, seconded by J. Boudreau, and carried:

That the Board of the Red Rock Public Library approves the agenda of the June 13th, 2023 meeting as presented.

CONFLICT OF PECUNIARY INTEREST DISCLOSURES

- none declared

APPROVAL OF MINUTES OF PREVIOUS MEETING

Motion 24.

Moved by M. Smith, seconded by D. Maidment, and carried:

That the Board approves the minutes of the last regular board meeting of May 9th, 2023.

BUSINESS ARISING

- Board discussed facility maintenance. Council Rep, M. Smith, on behalf of Board, communicated via email to CAO, M. Figliomeni concerning facility maintenance, specifically snow removal.

CORRESPONDENCE [AND COMMUNICATION]

- none

CHAIRPERSON'S REMARKS

- none

STATEMENT OF OPERATIONS

CHEQUE REGISTER(S)

Motion 25.

Moved by M. Smith, seconded by M. Young, and carried:

That the Board approves payment of accounts on cheques 1153 – 1158 and manual cheque # 34 for the amount of \$17, 347.46 and dated June 12th, 2023.

CEO REPORT

- Detail on library operations including circulation, programming and service statistics for the month of May 2023.

STRATEGIC PLAN, PROGRESS AND MONITORING

- OLS consultant Jesse Roberts, came for a Library tour, Friday June 2nd at 10 am, in order to familiarize herself with Library footprint and layout.
- The Strategic Planning Committee, will meet at 10 am on Wednesday June 14, 2023 for an Introduction to Strategic Planning session (1.5 hours)
- The Committee will then meet after the summer, on Wednesday September 20th at 10 am to discuss the Strategic Direction Document review and plan context setting. (1 hour)

OTHER BUSINESS and COMMITTEE REPORTS

- With direction from Board, CEO contacted Municipality administration to confirm a purchase of a refurbished copier for approximately 4,000 – 5,000 range. (2022 prices) covered as a capital expense by township. Township confirmed the cost has been budgeted as a capital expense for the Library.
- On Wednesday May 24, CEO attended virtually the CEO networking meeting for Libraries for population under 2500. CEO presented to Board, a summary of discussion and presentation documents.
- Upon Board direction, CEO has been in communication with student, Ella Langevin as well as YES Employment to ascertain the logistics pertaining to application, documentation needed, CEO reporting requirements, and student payment including percentage of coverage and hours.

Motion 26.

Moved by A. Lockwood, seconded by D. Maidment, and carried:

That the Board approves that Ella Langevin be hired as a summer student in the Library pending her successful completion of the YES program.

To start July 17, 2023 and finish August 24, 2023.

YES Employment will provide \$12.00/hour of the student wage of \$15.50/hour.

- Interviews for the vacant Red Rock Public Library Junior Librarian position were conducted by CEO, Anne Lockwood and Denise Maidment, Board Members, on Monday May 29th. Upon approval from Board the candidate, Mike Kirkby, will be contacted with a confirmation of employment letter

Motion 27.

Moved by M. Smith, seconded by A. Lockwood, and carried:

That the Board approves that Michael Kirkby be hired as the Junior Librarian effective June 14, 2023.

DATE AND TIME OF NEXT MEETING

Tuesday September 12th, 2023 at 5:00 p.m. in the library meeting room and via Zoom

ADJOURNMENT

Motion 28.

Moved by M. Smith, seconded by J. Boudreau, and carried:

That the Board meeting be adjourned at 6:12 p.m.

**The Corporation of the Township of Red Rock
Administrative Report**

Date: October 2nd, 2023
To: Mayor and Council
Subject: CAO/Clerk/Treasurer Activity Report
Submitted by: Mark Figliomeni – CAO/Clerk/Treasurer

BACKGROUND:

September 12th , 2023 – October 2nd, 2023

DISCUSSION:

This report is for information only and provides Council with an update on the activities within Administration & the office of the CAO/Clerk/Treasurer.

Please feel free to ask any questions that you may have and reach out at any time.

SUMMARY OF ACTIVITY:

Day to Day Operations- General Discussions & Meetings – Residents & Stakeholders
Bi-Weekly Internal Staff / Team Meetings / Discussions
Meetings with Legal – Township
Meetings/Discussions with MNDM & NOHFC – Regional & Local Issues
Attended Land of the Waterways Development Meeting – Nipigon
Attended Cen Can Resource Expo – Thunder Bay – September 13th, 2023
Attended AMCTO Conference – Thunder Bay – September 18th & 19th, 2023
Attended EM 200 Compliance Training – Red Rock – September 20th & 21st, 2023
Attended NOMA Board Meeting – September 27th, 2023 – Thunder Bay
Managed Tax Sale – Township of Red Rock – September 28th, 2023
Attended National Truth & Reconciliation Day – Nipigon

This is a summary of some of the activity within Administration & the Office of the CAO/Clerk/Treasurer. We continue to build and grow as a Team and as a Community that is striving to move forward. This is our major focus and ultimately part of our overall vision for Red Rock both now and in the future.

ATTACHMENTS:

Four (4)

National Truth & Reconciliation Day
Basic Emergency Management EM 200 – Agenda
AMCTO Zone 9 Fall Conference Agenda
JML Engineering – Tender Document – Recommendation

MONITORING SITUATIONS:

*Continue to set internal policies and procedures based on overall best practice within the Municipal Act.

DIRECTION / DISCUSSION / UPDATES:

1. Recreation Centre – Snack Bar Lease – UPDATE
2. Office Closure – Training – October 3rd & 4th, 2023
3. Property Standards – Process – DISCUSSION
4. ROMA – 2024 Annual Conference – January 21st – 23rd, 2024
5. Todesco Severance – Application – UPDATE



National Day of Truth and Reconciliation

National Day of Truth and Reconciliation honours the children who never returned home and survivors of residential schools, as well as their families and communities.

Please join us on **Friday, September 29th**
at the Nipigon Community Centre as we remember.

10:00 am

Welcome / Opening Remarks
Smudging Ceremony
Truth and Reconciliation Teaching
Closing

The event will take place outdoors, so please dress accordingly.



The following organizations have partnered to honour this occasion.

Nipigon District Memorial Hospital / Superior Greenstone District School Board, George O'Neill Public School / Superior North Catholic District School Board, St. Edward School / Red Rock Indian Band / Township of Nipigon

BASIC EMERGENCY MANAGEMENT EM200 – RED ROCK

Location: Red Rock Marina Centre – 7 Park Road

Date: September 20 and 21, 2023

Time: 09:00 to 16:00 eastern time



Agenda Items

Day 1: NOTE: Lunch will be provided		
Module	Instructor	Objective(s)
Introduction	David Rasi	
Emergency Management Basics	David Rasi	Define basic terms in emergency management
Roles and Responsibilities	David Rasi	Identify the roles and responsibilities of various levels of government
BREAK		
Hazard Identification Risk Assessment	David Rasi	Explain the use of a completed HIRA
Prevention	David Rasi	Identify examples of prevention activities in use in your communities
Mitigation	David Rasi	Demonstrate examples of mitigation activities in use in Ontario
LUNCH BREAK		
Critical Infrastructure	David Rasi	Identify Ontario's nine CI sectors
Preparedness	David Rasi	Identify the six pillars of preparedness
Continuity of Operations Planning	David Rasi	Identify and describe the four key components of COOP
BREAK		
Module	Instructor	Objective(s)
Response	David Rasi	Identify the differences between simple and complex incidents
Emergency Response Plan	David Rasi	Outline the contents of an ERP

Day 2: NOTE: Lunch will be provided		
Incident Management System	David Rasi	Identify the core functions of IMS
Telecommunications and Interoperability	David Rasi	Explain the differences between telecommunications and interoperability
Recovery	David Rasi	Identify the different aspects of recovery within a community and its services
BREAK		
Exercise	All Instructors	Apply the basic components of emergency management to an emergency scenario
BREAK		
Exam	All Instructors	
NOTE: Exam scores are uploaded into the Training Portal the following day.		

**AMCTO Zone 9 Fall Meeting and Conference
AGENDA**

Please note that all times are in EASTERN time

Time	Presentation/Activity/Venue	Presenters
Monday, September 18, 2023 Pointe de Meuron		
9:00 am – 1:00 pm	MFIPPA – Understanding the Municipal Freedom of Information and Protection of Privacy Act	AMCTO
1:30 pm – 3:30 pm	Dealing with Difficult People: Seven Simple Steps to Success!	Michael Lewis
6:00 pm	Executive Dinner – Cliffhanger Restaurant	
Tuesday, September 19, 2023 Pointe de Meuron		
8:00 am – 8:30 am	Registration and Continental Breakfast	
8:30 am – 9:00 am	Opening Remarks – Heather Pihulak, Chairperson Welcome from City Introduction of Delegates	
9:00 am – 9:45 am	Community Safety & Wellbeing Plan – Now What?	CSWB Specialist City of Thunder Bay
9:45 am – 10:45 am	TBD	Brad Smith Weiler, Maloney & Nelson
10:45 am – 11:00 am	Refreshment Break (Sponsored by Weiler, Maloney & Nelson)	
11:00 am – 11:45 am	MMAH Updates	Ellen Beaudry, Municipal Advisor MMAH
11:45 am – 1:00 pm	Lunch	
1:15 pm – 1:45 pm	Elections Ontario Update	Julia Wither, Elections Ontario
1:45 pm – 2:15 pm	AMCTO Updates (Virtual)	AMCTO
2:15 pm – 2:30 pm	Refreshment Break (Sponsored by McKittricks)	
2:30 pm – 3:30 pm	Privacy Law: Trying to Keep Up With the Times – Part XXIII	Annie-Marie McKittrick McKittricks
3:30 pm – 4:30 pm	Round Table Discussion	Our Very Own Dynamic Duo Jon Hall, CAO/Clerk Township of Terrace Bay Brian MacKinnon, Clerk Municipality of Sioux Lookout
4:30 pm – 5:30 pm	Table Speed Rounds	All Delegates
6:00 pm	Dinner @ Neebing Roadhouse	
Wednesday, September 20, 2023 Pointe de Meuron		
8:00 am – 8:45 am	Breakfast (Sponsored by Buset & Partners)	
8:45 am – 9:30 am	Clerks' Role in Municipal Environment (Virtual)	Debi Wilcox Life & Leadership Coaching
9:30 am- 10:30 am	Freeman of the Land: How to Cope	Chantelle Bryson Potestio Law
10:30 am – 10:45 am	Refreshment Break (Sponsored by Potestio Law)	
10:45 am – 11:45 am	HR Updates	Mary Catherine Chambers Buset & Partners
11:45 am – 12:30 pm	LAS Update	Tanner Watt, AMO Municipal Program Specialist
12:30 pm – 1:00 pm	Zone Business <ul style="list-style-type: none"> • Adoption of Minutes of Previous Meeting & Financial Report • Zone 9 Spring 2024 Meeting Update • New Business • Door Prizes • Adjournment 	
12:30 pm	Boxed Lunches (for those who pre-ordered lunch)	

REMEMBER TO BRING YOUR DOOR PRIZE!

ONLY THOSE WHO BRING A DOOR PRIZE CAN WIN A DOOR PRIZE ☺

ZONE 9



105 Villa Street, 2nd Floor
Thunder Bay, ON P7A7W5
Phone: 807.345.1131
Fax: 807.345.1229
Email: info@jmleng.com

September 28, 2023
Ref. No. JML2021059

Township of Red Rock
42 Salls Street, Box 447
Red Rock, ON P0T 2P0

Attention: Blair Westerman,
Public Works Superintendent

Reference: **Rehabilitation Red Rock Bridge No. 1**

Dear Blair:

We have reviewed the tenders received on September 28, 2023 for the aforementioned project.

A total of three bids were received and are as follows:

Contractors	Total Tender Price
KEM Construction	\$ 193,769.00 + HST
LH North	\$ 428,000.00 + HST
Tom Jones	No Bid

Since KEM Construction submitted the lowest tender, we have focused our evaluation on their tender.

It appears that their tender submission has been done in general conformance with the requirements outlined in the tender documents.

We had a discussion with Gord Williamson of KEM Construction to discuss their bid. Mr. Williamson explained that KEM Construction currently have the manpower necessary to successfully complete the project. However, due to the delivery timeline for the new timber columns, Gord requested the project completion date be extended to December 15, 2023. We accept this schedule extension.

Gord Williamson will be designated as the project manager for the duration of construction. The site supervisor is to be determined.

Gord Williamson indicated KEM Construction intends to mobilize to site in November to start the civil works before cold temperatures.

Mr. Williamson commented they are comfortable with their pricing, they were satisfied that there were no errors or omissions in their pricing, and they do not foresee any obvious or significant 'extras' arising from the tender documents.

Based upon our review of the KEM Construction tender, our discussion with Gord Williamson, their experience, their proposed manpower, and their commitment to schedule; we feel they can successfully complete the entire project by December 15, 2023. Therefore, we recommend KEM Construction be awarded the 'Rehabilitation Red Rock Bridge No. 1' project for the Total Contract Price (including HST) of **\$ 218,958.97** (two hundred eighteen thousand, nine hundred fifty-eight dollars and ninety-seven cents).

We trust this letter is satisfactory. Please contact the undersigned if you have any comments or wish to further discuss our recommendation.

Best regards,

JML Engineering Ltd.



Michael Edmonds
Vice President | Project Engineer

:me
Encl.

P:\2021059 - Township of Red Rock - Rehabilitation Bent #12 Red Rock Bridge No. 1\Admin\Tenders Received\2023-09-28 Letter of Recommendation.doc

JML ENGINEERING LTD.

**The Corporation of the Township of Red Rock
Administrative Report**

Date: October 2nd, 2023
To: Mayor and Council
Subject: Occupational Health & Safety Policy
Submitted by: Mark Figliomeni – CAO/Clerk/Treasurer

RECOMMENDATION:

That Council approve the Occupational Health & Safety Policy as presented by resolution.

BACKGROUND:

The Township of Red Rock is required to prepare and annually review a written Occupational Health & Safety Policy as per the OHS Act 1990, Section 25, Sub 2, Clause J.

DISCUSSION:

Verbal Update from the CAO – If Required.

ATTACHMENTS:

One (1) – Policy N-8

**TOWNSHIP OF RED ROCK
COUNCIL POLICY**

Section	Subject	Page 1 of
N – 8	Health & Safety Policy	APPROVED: Day Month Year

Council and management of Township of Red Rock are vitally interested in the health and safety of its workers. Protection of workers from injury or occupational disease is a major continuing objective.

The Township of Red Rock will make every effort to provide a safe, healthy work environment. All employers, supervisors and workers must be dedicated to the continuing objective of reducing risk of injury.

The Township of Red Rock, as the employer, is ultimately responsible for worker health and safety. As Chief Administrative Officer of the Township of Red Rock I give you my personal commitment that I will comply with my duties under the Act, such as taking every reasonable precaution for the protection of workers in the workplace.

Supervisors will be held accountable for the health and safety of workers under their supervision. Supervisors are subject to various duties in the workplace, including the duty to ensure that machinery and equipment are safe and that workers work in compliance with established safe work practices and procedures.

Every worker must protect their own health and safety by working in compliance with the law and with safe work practices and procedures established by the employer. Workers will receive information, training and competent supervision in their specific work tasks to protect their health and safety.

It is in the best interest of all parties to consider health and safety in every activity. Commitment to health and safety must form an integral part of this organization, from Council to Township staff.

**The Corporation of the Township of Red Rock
Administrative Report**

Date: October 2nd,2023
To: Mayor and Council
Subject: Arena Ice – (New) Programming Fee
Submitted by: Mark Figliomeni – CAO/Clerk/Treasurer

RECOMMENDATION:

That Council approve an Ice Rental Programming Fee of \$35.00/ Hour as an incentive to promote our Arena and increase usage.

BACKGROUND:

Addition to the annual Township Fee Schedule By-Law.

DISCUSSION:

This would be a new rate based on a 50% discount of current ice rental rates as per the Fee Schedule By-Law.

Examples of use would be, Learn to Skate, Power Skating, Hockey School, Etc.

All programs would be inclusive to anyone interested.

ATTACHMENTS:

N/A

AVAILABLE UPON REQUEST:

Verbal Discussion

THE CORPORATION OF THE TOWNSHIP OF RED

ROCK BY-LAW NUMBER 2023-1339

A BY-LAW OF THE CORPORATION OF THE TOWNSHIP OF RED ROCK TO AUTHORIZE THE BORROWING UPON AMORTIZING DEBENTURES IN THE PRINCIPAL AMOUNT OF \$1,272,569.94 TOWARDS THE COST OF ICIP GREEN BROMPTON STADLER FROST NEWTON WATER AND WASTEWATER REHABILITATION AND REPLACEMENT, ICIP CULTURE RECREATION CENTRE REHABILITATION PROJECT

WHEREAS subsection 401 (1) of the *Municipal Act, 2001*, as amended (the "**Act**") provides that a municipality may incur a debt for municipal purposes, whether by borrowing money or in any other way, and may issue debentures and prescribed financial instruments and enter prescribed financial agreements for or in relation to the debt;

WHEREAS subsection 408 (2.1) of the Act provides that a municipality may issue a debenture or other financial instrument for long-term borrowing only to provide financing for a capital work;

WHEREAS the Council of The Corporation of The Township of Red Rock (the "**Municipality**") has passed the By-law(s) enumerated in column (1) of Schedule "A" attached hereto and forming part of this By-law to authorize the capital work(s) described in column (2) of Schedule "A" (the "**Capital Work(s)**"), to authorize the long-term borrowing from Ontario Infrastructure and Lands Corporation ("**OILC**") in respect of the Capital Work(s) and to confirm, ratify and approve the execution by the Treasurer of the application to OILC for financing the Capital Work (the "Application") and the submission by such authorized official of the Application; and to execute and deliver to OILC the rate offer letter agreement in respect of such long-term borrowing for the Capital Work(s);

WHEREAS before authorizing the Capital Work(s) and before authorizing any additional cost amount and any additional debenture authority in respect thereof (if any) the Council of the Municipality had its Treasurer calculate an updated limit in respect of its most recent annual debt and financial obligation limit received from the Ministry of Municipal Affairs and Housing in accordance with the applicable regulation and, prior to the Council of the Municipality authorizing the Capital Work(s), each such additional cost amount and each such additional debenture authority (if any) the Treasurer determined that the estimated annual amount payable in respect of the Capital Work(s), each such additional cost amount and each such additional debenture authority (if any) would not cause the Municipality to exceed the updated limit and that the approval of the Capital Work(s), each such additional cost amount and each such additional debenture authority (if any) by the Ontario Land Tribunal pursuant to such regulation was not required;

WHEREAS the Municipality has submitted the Application to OILC and the Application has been approved;

AND WHEREAS to provide long-term financing for the Capital Work(s) it is now

deemed to be expedient to borrow money by the issue of amortizing debentures in the aggregate principal amount of \$1,272,569.94 dated October 16, 2023 and maturing on October 16, 2048, and payable in equal semi-annual instalments of combined principal and interest on the sixteenth day of April and on the sixteenth day of October, commencing on April sixteenth, 2024 in each of the years 2024 to 2048, both inclusive on the terms hereinafter set forth;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF RED ROCK ENACTS AS FOLLOWS:

1. THAT for the Capital Work(s), the borrowing upon the credit of the Municipality at large of the aggregate principal amount of \$1,272,569.94 and the issue of amortizing debentures therefor to be repaid in semi-annual instalments of combined principal and interest as hereinafter set forth, are hereby authorized.
2. THAT the Mayor and the Treasurer of the Municipality are hereby authorized to cause any number of amortizing debentures to be issued for such amounts of money as may be required for the Capital Work(s) in definitive form, not exceeding in total the said aggregate principal amount of \$1,272,569.94 (the "**Debentures**"). The Debentures shall bear the Municipality's municipal seal and the signatures of the Mayor and the Treasurer of the Municipality, all in accordance with the provisions of the Act. The municipal seal of the Municipality and the signatures referred to in this section may be printed, lithographed, engraved or otherwise mechanically reproduced. The Debentures are sufficiently signed if they bear the required signatures and each person signing has the authority to do so on the date he or she signs.
3. THAT the Debentures shall be in fully registered form as one or more certificates in the aggregate principal amount of \$1,272,569.94, in the name of OILC, or as OILC may otherwise direct, substantially in the form attached as Schedule "B" hereto and forming part of this By-law with provision for payment of principal and interest (other than in respect of the final payment of principal and outstanding interest on maturity upon presentation and surrender) by pre-authorized debit in respect of such principal and interest to the credit of such registered holder on such terms as to which the registered holder and the Municipality may agree.
4. THAT in accordance with the provisions of section 25 of the *Ontario Infrastructure and Lands Corporation Act, 2011*, as amended from time to time hereafter, the Municipality is hereby authorized to agree in writing with OILC that the Minister of Finance is entitled, without notice to the Municipality, to deduct from money appropriated by the Legislative Assembly of Ontario for payment to the Municipality, amounts not exceeding any amounts that the Municipality fails to pay OILC on account of any unpaid indebtedness of the Municipality to OILC under the Debentures and to pay such amounts to OILC from the Consolidated Revenue Fund.
5. THAT the Debentures shall all be dated October 16, 2023, and as to both principal and interest shall be expressed and be payable in lawful money of Canada. The Debentures shall bear interest at the rate of 5.15% per annum and mature during a

period of 25 year(s) from the date thereof payable semi-annually in arrears as described in this section. The Debentures shall be paid in full by October 16, 2048 and be payable in equal semi-annual instalments of combined principal and interest on the sixteenth day of April and on the sixteenth day of October, commencing on April sixteenth, 2024 in each of the years 2024 to 2048, both inclusive, save and except for the last instalment which may vary slightly from the preceding equal instalments, as set forth in Schedule "C" attached hereto and forming part of this By-law ("**Schedule "C"**").

6. THAT payments in respect of principal of and interest on the Debentures shall be made only on a day, other than Saturday or Sunday, on which banking institutions in Toronto, Ontario, Canada and the Municipality are not authorized or obligated by law or executive order to be closed (a "**Business Day**") and if any date for payment is not a Business Day, payment shall be made on the next following Toronto Business Day.
7. THAT interest shall be payable to the date of maturity of the Debentures and on default shall be payable on any overdue amounts both before and after default and judgment at a rate per annum equal to the greater of the rate specified on the Schedule as attached to and forming part of the Debentures for such amounts plus 200 basis points or Prime Rate (as defined below) plus 200 basis points, calculated on a daily basis from the date such amounts become overdue for so long as such amounts remain overdue and the Municipality shall pay to the registered holders any and all costs incurred by the registered holders as a result of the overdue payment. Any amounts payable by the Municipality as interest on overdue principal or interest and all costs incurred by the registered holders as a result of the overdue payment in respect of the Debentures shall be paid out of current revenue. Whenever it is necessary to compute any amount of interest in respect of the Debentures for a period of less than one full year, other than with respect to regular semi-annual interest payments, such interest shall be calculated on the basis of the actual number of days in the period and a year of 365 days or 366 days as appropriate.

"**Prime Rate**" means, on any day, the annual rate of interest which is the arithmetic mean of the prime rates announced from time to time by the following five major Canadian Schedule I banks, as of the issue date of the Debentures: Royal Bank of Canada; Canadian Imperial Bank of Commerce; The Bank of Nova Scotia; Bank of Montreal; and The Toronto-Dominion Bank (the "**Reference Banks**") as their reference rates in effect on such day for Canadian dollar commercial loans made in Canada. If fewer than five of the Reference Banks quote a prime rate on such days, the "**Prime Rate**" shall be the arithmetic mean of the rates quoted by those Reference Banks.

8. THAT in each year in which a payment of equal semi-annual instalments of combined principal and interest becomes due in respect of the Capital Work(s) including the last 'non-equal' instalment, there shall be raised as part of the Municipality's general levy the amounts of principal and interest payable by the Municipality in each year as set out in Schedule "C" to the extent that the amounts have not been provided for by any other available source including other taxes or fees or charges imposed on

persons or property by a by-law of any municipality.

9. THAT the Debentures may contain any provision for their registration thereof authorized by any statute relating to municipal debentures in force at the time of the issue thereof.
10. THAT the Municipality shall maintain a registry in respect of the Debentures in which shall be recorded the names and the addresses of the registered holders and particulars of the Debentures held by them respectively and in which particulars of the cancellations, exchanges, substitutions and transfers of Debentures, may be recorded and the Municipality is authorized to use electronic, magnetic or other media for records of or related to the Debentures or for copies of them.
11. THAT the Municipality shall not be bound to see to the execution of any trust affecting the ownership of any Debenture or be affected by notice of any equity that may be subsisting in respect thereof. The Municipality shall deem and treat registered holders of the Debentures as the absolute owners thereof for all purposes whatsoever notwithstanding any notice to the contrary and all payments to or to the order of registered holders shall be valid and effectual to discharge the liability of the Municipality on the Debentures to the extent of the amount or amounts so paid. When a Debenture is registered in more than one name, the principal of and interest from time to time payable on such Debenture shall be paid to or to the order of all the joint registered holders thereof, failing written instructions to the contrary from all such joint registered holders, and such payment shall constitute a valid discharge to the Municipality. In the case of the death of one or more joint registered holders, despite the foregoing provisions of this section, the principal of and interest on any Debentures registered in their names may be paid to the survivor or survivors of such holders and such payment shall constitute a valid discharge to the Municipality.
12. THAT the Debentures will be transferable or exchangeable at the office of the Treasurer of the Municipality upon presentation for such purpose accompanied by an instrument of transfer or exchange in a form approved by the Municipality and which form is in accordance with the prevailing Canadian transfer legislation and practices, executed by the registered holder thereof or such holder's duly authorized attorney or legal personal representative, whereupon and upon registration of such transfer or exchange and cancellation of the Debenture or Debentures presented, the Mayor and the Treasurer shall issue and deliver a new Debenture or Debentures of an equal aggregate principal amount in any authorized denomination or denominations as directed by the transferor, in the case of a transfer or as directed by the registered holder in the case of an exchange.
13. THAT the Mayor and the Treasurer shall issue and deliver new Debentures in exchange or substitution for Debentures outstanding on the registry with the same maturity and of like form which have become mutilated, defaced, lost, subject to a mysterious or unexplainable disappearance, stolen or destroyed, provided that the applicant therefor shall have: (a) paid such costs as may have been incurred in connection therewith; (b) (in the case when a Debenture is mutilated, defaced, lost,

mysteriously or unexplainably missing, stolen or destroyed) furnished the Municipality with such evidence (including evidence as to the certificate number of the Debenture in question) and an indemnity in respect thereof satisfactory to the Municipality in its discretion; and (c) surrendered to the Municipality any mutilated or defaced Debentures in respect of which new Debentures are to be issued in substitution.

14. THAT the Debentures issued upon any registration of transfer or exchange or in substitution for any Debentures or part thereof shall carry all the rights to interest if any, accrued and unpaid which were carried by such Debentures or part thereof and shall be so dated and shall bear the same maturity date and, subject to the provisions of this By-law, shall be subject to the same terms and conditions as the Debentures in respect of which the transfer, exchange or substitution is effected.
15. THAT the cost of all transfers and exchanges, including the printing of authorized denominations of the new Debentures, shall be borne by the Municipality. When any of the Debentures are surrendered for transfer or exchange the Treasurer of the Municipality shall: (a) in the case of an exchange, cancel and destroy the Debentures surrendered for exchange; (b) in the case of an exchange, certify the cancellation and destruction in the registry; (c) enter in the registry particulars of the new Debenture or Debentures issued in exchange; and (d) in the case of a transfer, enter in the registry particulars of the registered holder as directed by the transferor.
16. THAT reasonable fees in respect of the Debentures, in the normal course of business, other than reasonable fees for the substitution of a new Debenture or new Debentures for any of the Debentures that are mutilated, defaced, lost, mysteriously or unexplainably missing, stolen or destroyed and for the replacement of any of the principal and interest cheques (if any) that are mutilated, defaced, lost, mysteriously or unexplainably missing, stolen or destroyed may be imposed by the Municipality. When new Debentures are issued in substitution in these circumstances the Municipality shall: (a) treat as cancelled and destroyed the Debentures in respect of which new Debentures will be issued in substitution; (b) certify the deemed cancellation and destruction in the registry; (c) enter in the registry particulars of the new Debentures issued in substitution; and (d) make a notation of any indemnities provided.
17. THAT except as otherwise expressly provided herein, any notice required to be given to a registered holder of one or more of the Debentures will be sufficiently given if a copy of such notice is mailed or otherwise delivered to the registered address of such registered holder.
18. THAT the Mayor and the Treasurer are hereby authorized to cause the Debentures to be issued, one or more of the Clerk and Treasurer are hereby authorized to generally do all things and to execute all other documents and other papers in the name of the Municipality in order to carry out the issue of the Debentures and the Treasurer is authorized to affix the Municipality's municipal seal to any of such documents and papers.

19. THAT the money received by the Municipality from the sale of the Debentures to OILC, including any premium, and any earnings derived from the investment of that money, after providing for the expenses related to their issue, if any, shall be apportioned and applied to the Capital Work(s) and to no other purpose except as permitted by the Act.
20. THAT subject to the Municipality's statement of investment policies and goals, the applicable legislation and the terms and conditions of the Debentures, the Municipality may, if not in default under the Debentures, at any time purchase any of the Debentures in the open market or by tender or by private contract at any price and on such terms and conditions (including, without limitation, the manner by which any tender offer may be communicated or accepted and the persons to whom it may be addressed) as the Municipality may in its discretion determine.
21. AND THAT this By-law takes effect on the day of passing.

Read a first and second time
this 2nd day of October, 2023.

Read a third time and finally passed
This 2nd day of October, 2023.

Mayor

Chief Administrative Officer/Clerk

THE CORPORATION OF THE TOWNSHIP OF RED ROCK

Schedule "A" to By-law Number 2023-1339

(1))	(2))	(3)	(4)	(5)	(6)
By-law	Project Description	Approved Amount to be Financed Through the Issue of Debentures	Amount of Debentures Previously Issued	Amount of Debentures to be Issued	Term of Years of Debentures
	ICIP Green Brompton Stadler Frost Newton Water and Wastewater Rehabilitation and Replacement	\$756,753.38	\$0.00	\$1,272,569.94	25 year(s)
	ICIP Culture Recreation Centre Rehabilitation Project	\$515,816.56	\$0.00		

Schedule "B" to By-law Number 2023-1339

No. 2023-1339

\$1,272,569.94

C A N A D A
Province of Ontario
The Corporation of The Township of Red Rock FULLY

REGISTERED 5.15% AMORTIZING DEBENTURE

THE CORPORATION OF THE TOWNSHIP OF RED ROCK (the "**Municipality**"), for value received, hereby promises to pay to

ONTARIO INFRASTRUCTURE AND LANDS CORPORATION ("**OILC**")

or registered assigns, subject to the Conditions attached hereto which form part hereof (the "**Conditions**"), upon presentation and surrender of this debenture (or as otherwise agreed to by the Municipality and OILC) by the maturity date of this debenture (October 16, 2048), the principal amount of

ONE MILLION TWO HUNDRED SEVENTY TWO THOUSAND FIVE HUNDRED SIXTY NINE
DOLLARS AND NINETY FOUR CENTS

----- (\$1,272,569.94) -----

by equal semi-annual instalments of combined principal and interest on the sixteenth day of April and on the sixteenth day of October, commencing on April sixteenth, 2024 in each of the years 2024 to 2048, both inclusive, save and except for the last instalment which may vary slightly from the preceding equal instalments, in the amounts set forth in the attached Amortizing Debenture Schedule (the "**Amortization Schedule**") and subject to late payment interest charges pursuant to the Conditions, in lawful money of Canada. Subject to the Conditions: interest shall be paid until the maturity date of this debenture, in like money in semi-annual payments from the closing date (October 16, 2023), or from the last date on which interest has been paid on this debenture, whichever is later, at the rate of 5.15% per annum, in arrears, on the specified dates, as set forth in the Amortization Schedule; and interest shall be paid on default at the applicable rate set out in the Amortization Schedule both before and after default and judgment. The payments of principal and interest and the outstanding amount of principal in each year are shown in the Amortization Schedule.

The Municipality, pursuant to section 25 of the *Ontario Infrastructure and Lands Corporation Act, 2011* (the "**OILC Act, 2011**") hereby irrevocably agrees that the Minister of Finance is entitled, without notice to the Municipality, to deduct from money appropriated by the Legislative Assembly of Ontario for payment to the Municipality, amounts not exceeding any amounts that the Municipality fails to pay OILC on account of any unpaid indebtedness under this debenture, and to pay such amounts to OILC from the Consolidated Revenue Fund.

This debenture is subject to the Conditions.

DATED at The Corporation of The Township of Red Rock as at the 16th day of October, 2023.

IN TESTIMONY WHEREOF and under the authority of By-law Number 2023-1339 of the Municipality duly passed on the 2nd day of October, 2023 (the "**By-law**"), this debenture is sealed with the municipal seal of the Municipality and signed by the Mayor and by the Treasurer thereof.

Date of Registration: October 16, 2023.

Darquise Robinson, Mayor

(Seal) _____
Mark Figliomeni, Clerk-Treasurer

OILC hereby agrees that the Minister of Finance is entitled to exercise certain rights of deduction pursuant to section 25 of the OILC Act, 2011 as described in this debenture.

Ontario Infrastructure and Lands Corporation

by: _____
Authorized Signing Officer

by: _____
Authorized Signing Officer

LEGAL OPINION

We have examined the By-law of the Municipality authorizing the issue of amortizing debentures in the aggregate principal amount of \$1,272,569.94 dated October 16, 2023 and maturing on October 16, 2048 payable in equal semi-annual instalments of combined principal and interest on the sixteenth day of April and on the sixteenth day of October, commencing on April sixteenth, 2024 in each of the years 2024 to 2048, both inclusive, save and except for the last instalment which may vary slightly from the preceding equal instalments as set out in Schedule "C" to the By-law.

In our opinion, the By-law has been properly passed and is within the legal powers of the Municipality. The debenture issued under the By-law in the within form (the "**Debenture**") is the direct, general, unsecured and unsubordinated obligation of the Municipality. The Debenture is enforceable against the Municipality subject to the special jurisdiction and powers of the Ontario Land Tribunal over defaulting municipalities under the *Municipal Affairs Act*. This opinion is subject to and incorporates all the assumptions, qualifications and limitations set out in our opinion letter.

October 16, 2023

Cheadles LLP [no signature required]

CONDITIONS OF THE DEBENTURE

Form, Denomination, and Ranking of the Debenture

1. The debentures issued pursuant to the By-law (collectively the "**Debentures**" and individually a "**Debenture**") are issuable as fully registered Debentures without coupons.
2. The Debentures are direct, general, unsecured and unsubordinated obligations of the Municipality. The Debentures rank concurrently and equally in respect of payment of principal and interest with all other debentures of the Municipality except for the availability of money in a sinking or retirement fund for a particular issue of debentures.
3. This Debenture is one fully registered Debenture registered in the name of OILC and held by OILC.

Registration

4. The Municipality shall maintain at its designated office a registry in respect of the Debentures in which shall be recorded the names and the addresses of the registered holders and particulars of the Debentures held by them respectively and in which particulars of cancellations, exchanges, substitutions and transfers of Debentures, may be recorded and the Municipality is authorized to use electronic, magnetic or other media for records of or related to the Debentures or for copies of them.

Title

5. The Municipality shall not be bound to see to the execution of any trust affecting the ownership of any Debenture or be affected by notice of any equity that may be subsisting in respect thereof. The Municipality shall deem and treat registered holders of Debentures, including this Debenture, as the absolute owners thereof for all purposes whatsoever notwithstanding any notice to the contrary and all payments to or to the order of registered holders shall be valid and effectual to discharge the liability of the Municipality on the Debentures to the extent of the amount or amounts so paid. Where a Debenture is registered in more than one name, the principal of and interest from time to time payable on such Debenture shall be paid to or to the order of all the joint registered holders thereof, failing written instructions to the contrary from all such joint registered holders, and such payment shall constitute a valid discharge to the Municipality. In the case of the death of one or more joint registered holders, despite the foregoing provisions of this section, the principal of and interest on any Debentures registered in their names may be paid to the survivor or survivors of such holders and such payment shall constitute a valid discharge to the Municipality.

Payments of Principal and Interest

6. The record date for purposes of payment of principal of and interest on the Debentures is as of 5:00 p.m. on the sixteenth calendar day preceding any payment date including the maturity date. Principal of and interest on the Debentures are payable by the Municipality to the persons registered as holders in the registry on the relevant record date. The Municipality shall not be required to register any transfer, exchange or substitution of Debentures during the period from any record date to the corresponding payment date.
7. The Municipality shall make all payments in respect of equal semi-annual instalments of combined principal and interest including the last 'non-equal' instalment on the Debentures on the payment dates commencing on April 16, 2024 and ending on October 16, 2048 as set out in Schedule "C" to the By-law, by pre-authorized debit in respect of such interest and principal to the credit of the registered holder on such terms as the Municipality and the registered holder may agree.
8. The Municipality shall pay to the registered holder interest on any overdue amount of principal or interest in respect of any Debenture, both before and after default and judgment, at a rate per annum equal to the greater of the rate specified on the Amortization Schedule as attached to and forming part of the Debenture for such amount plus 200 basis points or Prime Rate (as defined below) plus 200 basis points, calculated on a daily basis from the date such amount becomes overdue for so long as such amount remains overdue and the Municipality shall pay to the registered holder any and all costs incurred by the registered holder as a result of the overdue payment.
9. Whenever it is necessary to compute any amount of interest in respect of the Debentures for a period of less than one full year, other than with respect to regular semi-annual interest payments, such interest shall be calculated on the basis of the actual number of days in the period and a year of 365 days or 366 days as appropriate.
10. Payments in respect of principal of and interest on the Debentures shall be made only on a day, other than Saturday or Sunday, on which banking institutions in Toronto, Ontario, Canada and the Municipality are not authorized or obligated by law or executive order to be closed (a "**Business Day**"), and if any date for payment is not a Business Day, payment shall be made on the next following Business Day as noted on the Amortization Schedule.
11. The Debentures are transferable or exchangeable at the office of the Treasurer of the Municipality upon presentation for such purpose accompanied by an instrument of transfer or exchange in a form approved by the Municipality and which form is in accordance with the prevailing Canadian transfer legislation and practices, executed by the registered holder thereof or such holder's duly authorized attorney or legal personal representative, whereupon and upon registration of such transfer or exchange and cancellation of the Debenture or Debentures presented, a new Debenture or Debentures of an equal aggregate principal amount in any authorized denomination or denominations will be delivered as directed by the transferor, in the case of a transfer or as directed by the registered holder in the case of an exchange.

12. The Municipality shall issue and deliver Debentures in exchange for or in substitution for Debentures outstanding on the registry with the same maturity and of like form in the event of a mutilation, defacement, loss, mysterious or unexplainable disappearance, theft or destruction, provided that the applicant therefor shall have: (a) paid such costs as may have been incurred in connection therewith; (b) (in the case of a mutilated, defaced, lost, mysteriously or unexplainably missing, stolen or destroyed Debenture) furnished the Municipality with such evidence (including evidence as to the certificate number of the Debenture in question) and an indemnity in respect thereof satisfactory to the Municipality in its discretion; and (c) surrendered to the Municipality any mutilated or defaced Debentures in respect of which new Debentures are to be issued in substitution.
13. The Debentures issued upon any registration of transfer or exchange or in substitution for any Debentures or part thereof shall carry all the rights to interest if any, accrued and unpaid which were carried by such Debentures or part thereof and shall be so dated and shall bear the same maturity date and, subject to the provisions of the By-law, shall be subject to the same terms and conditions as the Debentures in respect of which the transfer, exchange or substitution is effected.
14. The cost of all transfers and exchanges, including the printing of authorized denominations of the new Debentures, shall be borne by the Municipality. When any of the Debentures are surrendered for transfer or exchange the Treasurer of the Municipality shall: (a) in the case of an exchange, cancel and destroy the Debentures surrendered for exchange; (b) in the case of an exchange, certify the cancellation and destruction in the registry; (c) enter in the registry particulars of the new Debenture or Debentures issued in exchange; and (d) in the case of a transfer, enter in the registry particulars of the registered holder as directed by the transferor.
15. Reasonable fees for the substitution of a new Debenture or new Debentures for any of the Debentures that are mutilated, defaced, lost, mysteriously or unexplainably missing, stolen or destroyed and for the replacement of mutilated, defaced, lost, mysteriously or unexplainably missing, stolen or destroyed principal and interest cheques (if any) may be imposed by the Municipality. When new Debentures are issued in substitution in these circumstances the Municipality shall: (a) treat as cancelled and destroyed the Debentures in respect of which new Debentures will be issued in substitution; (b) certify the deemed cancellation and destruction in the registry; (c) enter in the registry particulars of the new Debentures issued in substitution; and (d) make a notation of any indemnities provided.
16. If OILC elects to terminate its obligations under the rate offer agreement entered into between the Municipality and OILC, pursuant to which the Debentures are issued, or if the Municipality fails to meet and pay any of its debts or liabilities when due, or uses all or any portion of the proceeds of any Debenture for any purpose other than for a Capital Work(s) as authorized in the By-Law, the Municipality shall pay to OILC the Make-Whole Amount on account of the losses that it will incur as a result of the early repayment or early termination.

Notices

17. Except as otherwise expressly provided herein, any notice required to be given to a registered holder of one or more of the Debentures will be sufficiently given if a copy of such notice is mailed or otherwise delivered to the registered address of such registered holder. If the Municipality or any registered holder is required to give any notice in connection with the Debentures on or before any day and that day is not a Business Day (as defined in section 10 of these Conditions) then such notice may be given on the next following Business Day.

Time

18. Unless otherwise expressly provided herein, any reference herein to a time shall be considered to be a reference to Toronto time.

Governing Law

19. The Debentures are governed by and shall be construed in accordance with the laws of the Province of Ontario and the federal laws of Canada applicable in Ontario.

Definitions:

- (a) "**Prime Rate**" means, on any day, the annual rate of interest which is the arithmetic mean of the prime rates announced from time to time by the following five major Canadian Schedule I banks, as of the issue date of this Debenture: Royal Bank of Canada; Canadian Imperial Bank of Commerce; The Bank of Nova Scotia; Bank of Montreal; and The Toronto-Dominion Bank (the "**Reference Banks**") as their reference rates in effect on such day for Canadian dollar commercial loans made in Canada. If fewer than five of the Reference Banks quote a prime rate on such days, the "**Prime Rate**" shall be the arithmetic mean of the rates quoted by those Reference Banks.
- (b) "**Make-Whole Amount**" means the amount determined by OILC as of the date of prepayment of the Debenture, by which (i) the present value of the remaining future scheduled payments of principal and interest under the Debenture to be repaid from the prepayment date until maturity of the Debenture discounted at the Ontario Yield exceeds
(ii) the principal amount under the Debenture being repaid provided that the Make-Whole Amount shall never be less than zero.
- (c) "**Ontario Yield**" means the yield to maturity on the date of prepayment of the Debenture, assuming semi-annual compounding, which a non-prepayable Debenture made by the Province of Ontario would have if advanced on the date of prepayment of

the Debenture, assuming the same principal amount as the Debenture and with a maturity date which is the same as the remaining term to maturity of the Debenture to be repaid minus 100 basis points.

DRAFT

THE CORPORATION OF THE TOWNSHIP OF RED ROCK

Schedule "C" to By-law Number 2023-1339

Loan.....: 2802

Name.... Red Rock, The Corporation of The Township of

Principal: 1,272,569.94

Rate ..: 05.1500

Term .. 300

Matures .10/16/2048

Pay # Date Amount Due Principal Due Interest Due Rem. Principal

Pay #	Date	Amount Due	Principal Due	Interest Due	Rem. Principal
1		45,543.3	12,774.6	32,768.6	1,259,795.
04/16/2024		1	3	8	31
2		45,543.3	13,103.5	32,439.7	1,246,691.
10/16/2024		1	8	3	73
3		45,543.3	13,441.0	32,102.3	1,233,250.
04/16/2025		1	0	1	73
4		45,543.3	13,787.1	31,756.2	1,219,463.
10/16/2025		1	0	1	63
5		45,543.3	14,142.1	31,401.1	1,205,321.
04/16/2026		1	2	9	51
6		45,543.3	14,506.2	31,037.0	1,190,815.
10/16/2026		1	8	3	23
7		45,543.3	14,879.8	30,663.4	1,175,935.
04/16/2027		1	2	9	41
8		45,543.3	15,262.9	30,280.3	1,160,672.
10/16/2027		1	7	4	44
9		45,543.3	15,655.9	29,887.3	1,145,016.
04/16/2028		1	9	2	45
10		45,543.31	16,059.14	29,484.17	1,128,957.3
10/16/2028					1
11		45,543.31	16,472.66	29,070.65	1,112,484.6
04/16/2029					5
12		45,543.31	16,896.83	28,646.48	1,095,587.8
10/16/2029					2
13		45,543.31	17,331.92	28,211.39	1,078,255.9
04/16/2030					0
14		45,543.31	17,778.22	27,765.09	1,060,477.6
10/16/2030					8
15		45,543.31	18,236.01	27,307.30	1,042,241.6
04/16/2031					7
16		45,543.31	18,705.59	26,837.72	1,023,536.0
10/16/2031					8
17		45,543.31	19,187.26	26,356.05	1,004,348.8
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04/16/2042				
38	45,543.	32,725.	12,817.91	465,057.6
10/16/2042	31	40		5
39	45,543.	33,568.	11,975.23	431,489.5
04/16/2043	31	08		7
40	45,543.	34,432.	11,110.86	397,057.1
10/16/2043	31	45		2
41	45,543.	35,319.	10,224.22	361,738.0
04/16/2044	31	09		3
42	45,543.	36,228.	9,314.75	325,509.4
10/16/2044	31	56		7
43	45,543.	37,161.	8,381.87	288,348.0
04/16/2045	31	44		3
44	45,543.	38,118.	7,424.96	250,229.6
10/16/2045	31	35		8
45	45,543.	39,099.	6,443.41	211,129.7
04/16/2046	31	90		8
46	45,543.	40,106.	5,436.59	171,023.0

10/16/2046	31	72		6
47	45,543.	41,139.	4,403.84	129,883.5
04/16/2047	31	47		9
48	45,543.	42,198.	3,344.50	87,684.78
10/16/2047	31	81		
49	45,543.	43,285.	2,257.88	44,399.35
04/16/2048	31	43		
50	45,542.	44,399.	1,143.28	0.0
10/16/2048	63	35		0

2,277,164.82 1,272,569.94 1,004,594.88

DRAFT

C A N A D A
Province of Ontario
The Corporation of The Township of Red Rock FULLY

REGISTERED 5.15% AMORTIZING DEBENTURE

THE CORPORATION OF THE TOWNSHIP OF RED ROCK (the "**Municipality**"), for value received, hereby promises to pay to

ONTARIO INFRASTRUCTURE AND LANDS CORPORATION ("**OILC**")

or registered assigns, subject to the Conditions attached hereto which form part hereof (the "**Conditions**"), upon presentation and surrender of this debenture (or as otherwise agreed to by the Municipality and OILC) by the maturity date of this debenture (October 16, 2048), the principal amount of

ONE MILLION TWO HUNDRED SEVENTY TWO THOUSAND FIVE HUNDRED SIXTY NINE
DOLLARS AND NINETY FOUR CENTS

----- (\$1,272,569.94) -----

by equal semi-annual instalments of combined principal and interest on the sixteenth day of April and on the sixteenth day of October, commencing on April sixteenth, 2024 in each of the years 2024 to 2048, both inclusive, save and except for the last instalment which may vary slightly from the preceding equal instalments, in the amounts set forth in the attached Amortizing Debenture Schedule (the "**Amortization Schedule**") and subject to late payment interest charges pursuant to the Conditions, in lawful money of Canada. Subject to the Conditions: interest shall be paid until the maturity date of this debenture, in like money in semi- annual payments from the closing date (October 16, 2023), or from the last date on which interest has been paid on this debenture, whichever is later, at the rate of 5.15% per annum, in arrears, on the specified dates, as set forth in the Amortization Schedule; and interest shall be paid on default at the applicable rate set out in the Amortization Schedule both before and after default and judgment. The payments of principal and interest and the outstanding amount of principal in each year are shown in the Amortization Schedule.

The Municipality, pursuant to section 25 of the *Ontario Infrastructure and Lands Corporation Act, 2011* (the "**OILC Act, 2011**") hereby irrevocably agrees that the Minister of Finance is entitled, without notice to the Municipality, to deduct from money appropriated by the Legislative Assembly of Ontario for payment to the Municipality, amounts not exceeding any amounts that the Municipality fails to pay OILC on account of any unpaid indebtedness under this debenture, and to pay such amounts to OILC from the Consolidated Revenue Fund.

This debenture is subject to the Conditions.

DATED at The Corporation of The Township of Red Rock as at the 16th day of October, 2023.

IN TESTIMONY WHEREOF and under the authority of By-law Number 2023-1339 of the Municipality duly passed on the 2nd day of October, 2023 (the "**By-law**"), this debenture is sealed with the municipal seal of the Municipality and signed by the Mayor and by the Treasurer thereof.

Date of Registration: October 16, 2023.

Darquise Robinson, Mayor

(Seal) _____
Mark Figliomeni, Clerk-Treasurer

OILC hereby agrees that the Minister of Finance is entitled to exercise certain rights of deduction pursuant to section 25 of the OILC Act, 2011 as described in this debenture.

Ontario Infrastructure and Lands Corporation

by: _____
Authorized Signing Officer

by: _____
Authorized Signing Officer

LEGAL OPINION

We have examined the By-law of the Municipality authorizing the issue of amortizing debentures in the aggregate principal amount of \$1,272,569.94 dated October 16, 2023 and maturing on October 16, 2048 payable in equal semi-annual instalments of combined principal and interest on the sixteenth day of April and on the sixteenth day of October, commencing on April sixteenth, 2024 in each of the years 2024 to 2048, both inclusive, save and except for the last instalment which may vary slightly from the preceding equal instalments as set out in Schedule "C" to the By-law.

In our opinion, the By-law has been properly passed and is within the legal powers of the Municipality. The debenture issued under the By-law in the within form (the "**Debenture**") is the direct, general, unsecured and unsubordinated obligation of the Municipality. The Debenture is enforceable against the Municipality subject to the special jurisdiction and powers of the Ontario Land Tribunal over defaulting municipalities under the *Municipal Affairs Act*. This opinion is subject to and incorporates all the assumptions, qualifications and limitations set out in our opinion letter.

October 16, 2023

Cheadles LLP [no signature required]

CONDITIONS OF THE DEBENTURE

Form, Denomination, and Ranking of the Debenture

1. The debentures issued pursuant to the By-law (collectively the "**Debentures**" and individually a "**Debenture**") are issuable as fully registered Debentures without coupons.
2. The Debentures are direct, general, unsecured and unsubordinated obligations of the Municipality. The Debentures rank concurrently and equally in respect of payment of principal and interest with all other debentures of the Municipality except for the availability of money in a sinking or retirement fund for a particular issue of debentures.
3. This Debenture is one fully registered Debenture registered in the name of OILC and held by OILC.

Registration

4. The Municipality shall maintain at its designated office a registry in respect of the Debentures in which shall be recorded the names and the addresses of the registered holders and particulars of the Debentures held by them respectively and in which particulars of cancellations, exchanges, substitutions and transfers of Debentures, may be recorded and the Municipality is authorized to use electronic, magnetic or other media for records of or related to the Debentures or for copies of them.

Title

5. The Municipality shall not be bound to see to the execution of any trust affecting the ownership of any Debenture or be affected by notice of any equity that may be subsisting in respect thereof. The Municipality shall deem and treat registered holders of Debentures, including this Debenture, as the absolute owners thereof for all purposes whatsoever notwithstanding any notice to the contrary and all payments to or to the order of registered holders shall be valid and effectual to discharge the liability of the Municipality on the Debentures to the extent of the amount or amounts so paid. Where a Debenture is registered in more than one name, the principal of and interest from time to time payable on such Debenture shall be paid to or to the order of all the joint registered holders thereof, failing written instructions to the contrary from all such joint registered holders, and such payment shall constitute a valid discharge to the Municipality. In the case of the death of one or more joint registered holders, despite the foregoing provisions of this section, the principal of and interest on any Debentures registered in their names may be paid to the survivor or survivors of such holders and such payment shall constitute a valid discharge to the Municipality.

Payments of Principal and Interest

6. The record date for purposes of payment of principal of and interest on the Debentures is as of 5:00 p.m. on the sixteenth calendar day preceding any payment date including the maturity date. Principal of and interest on the Debentures are payable by the Municipality to the persons registered as holders in the registry on the relevant record date. The Municipality shall not be required to register any transfer, exchange or substitution of Debentures during the period from any record date to the corresponding payment date.
7. The Municipality shall make all payments in respect of equal semi-annual instalments of combined principal and interest including the last 'non-equal' instalment on the Debentures on the payment dates commencing on April 16, 2024 and ending on October 16, 2048 as set out in Schedule "C" to the By-law, by pre-authorized debit in respect of such interest and principal to the credit of the registered holder on such terms as the Municipality and the registered holder may agree.
8. The Municipality shall pay to the registered holder interest on any overdue amount of principal or interest in respect of any Debenture, both before and after default and judgment, at a rate per annum equal to the greater of the rate specified on the Amortization Schedule as attached to and forming part of the Debenture for such amount plus 200 basis points or Prime Rate (as defined below) plus 200 basis points, calculated on a daily basis from the date such amount becomes overdue for so long as such amount remains overdue and the Municipality shall pay to the registered holder any and all costs incurred by the registered holder as a result of the overdue payment.
9. Whenever it is necessary to compute any amount of interest in respect of the Debentures for a period of less than one full year, other than with respect to regular semi-annual interest payments, such interest shall be calculated on the basis of the actual number of days in the period and a year of 365 days or 366 days as appropriate.
10. Payments in respect of principal of and interest on the Debentures shall be made only on a day, other than Saturday or Sunday, on which banking institutions in Toronto, Ontario, Canada and the Municipality are not authorized or obligated by law or executive order to be closed (a "**Business Day**"), and if any date for payment is not a Business Day, payment shall be made on the next following Business Day as noted on the Amortization Schedule.
11. The Debentures are transferable or exchangeable at the office of the Treasurer of the Municipality upon presentation for such purpose accompanied by an instrument of transfer or exchange in a form approved by the Municipality and which form is in accordance with the prevailing Canadian transfer legislation and practices, executed by the registered holder thereof or such holder's duly authorized attorney or legal personal representative, whereupon and upon registration of such transfer or exchange and cancellation of the Debenture or Debentures presented, a new Debenture or Debentures of an equal aggregate principal amount in any authorized denomination or denominations will be delivered as directed by the transferor, in the case of a transfer or as directed by the registered holder in the case of an exchange.

12. The Municipality shall issue and deliver Debentures in exchange for or in substitution for Debentures outstanding on the registry with the same maturity and of like form in the event of a mutilation, defacement, loss, mysterious or unexplainable disappearance, theft or destruction, provided that the applicant therefor shall have: (a) paid such costs as may have been incurred in connection therewith; (b) (in the case of a mutilated, defaced, lost, mysteriously or unexplainably missing, stolen or destroyed Debenture) furnished the Municipality with such evidence (including evidence as to the certificate number of the Debenture in question) and an indemnity in respect thereof satisfactory to the Municipality in its discretion; and (c) surrendered to the Municipality any mutilated or defaced Debentures in respect of which new Debentures are to be issued in substitution.
13. The Debentures issued upon any registration of transfer or exchange or in substitution for any Debentures or part thereof shall carry all the rights to interest if any, accrued and unpaid which were carried by such Debentures or part thereof and shall be so dated and shall bear the same maturity date and, subject to the provisions of the By-law, shall be subject to the same terms and conditions as the Debentures in respect of which the transfer, exchange or substitution is effected.
14. The cost of all transfers and exchanges, including the printing of authorized denominations of the new Debentures, shall be borne by the Municipality. When any of the Debentures are surrendered for transfer or exchange the Treasurer of the Municipality shall: (a) in the case of an exchange, cancel and destroy the Debentures surrendered for exchange; (b) in the case of an exchange, certify the cancellation and destruction in the registry; (c) enter in the registry particulars of the new Debenture or Debentures issued in exchange; and (d) in the case of a transfer, enter in the registry particulars of the registered holder as directed by the transferor.
15. Reasonable fees for the substitution of a new Debenture or new Debentures for any of the Debentures that are mutilated, defaced, lost, mysteriously or unexplainably missing, stolen or destroyed and for the replacement of mutilated, defaced, lost, mysteriously or unexplainably missing, stolen or destroyed principal and interest cheques (if any) may be imposed by the Municipality. When new Debentures are issued in substitution in these circumstances the Municipality shall: (a) treat as cancelled and destroyed the Debentures in respect of which new Debentures will be issued in substitution; (b) certify the deemed cancellation and destruction in the registry; (c) enter in the registry particulars of the new Debentures issued in substitution; and (d) make a notation of any indemnities provided.
16. If OILC elects to terminate its obligations under the rate offer agreement entered into between the Municipality and OILC, pursuant to which the Debentures are issued, or if the Municipality fails to meet and pay any of its debts or liabilities when due, or uses all or any portion of the proceeds of any Debenture for any purpose other than for a Capital Work(s) as authorized in the By-Law, the Municipality shall pay to OILC the Make-Whole Amount on account of the losses that it will incur as a result of the early repayment or early termination.

Notices

17. Except as otherwise expressly provided herein, any notice required to be given to a registered holder of one or more of the Debentures will be sufficiently given if a copy of such notice is mailed or otherwise delivered to the registered address of such registered holder. If the Municipality or any registered holder is required to give any notice in connection with the Debentures on or before any day and that day is not a Business Day (as defined in section 10 of these Conditions) then such notice may be given on the next following Business Day.

Time

18. Unless otherwise expressly provided herein, any reference herein to a time shall be considered to be a reference to Toronto time.

Governing Law

19. The Debentures are governed by and shall be construed in accordance with the laws of the Province of Ontario and the federal laws of Canada applicable in Ontario.

Definitions:

- (a) "**Prime Rate**" means, on any day, the annual rate of interest which is the arithmetic mean of the prime rates announced from time to time by the following five major Canadian Schedule I banks, as of the issue date of this Debenture: Royal Bank of Canada; Canadian Imperial Bank of Commerce; The Bank of Nova Scotia; Bank of Montreal; and The Toronto-Dominion Bank (the "**Reference Banks**") as their reference rates in effect on such day for Canadian dollar commercial loans made in Canada. If fewer than five of the Reference Banks quote a prime rate on such days, the "**Prime Rate**" shall be the arithmetic mean of the rates quoted by those Reference Banks.
- (b) "**Make-Whole Amount**" means the amount determined by OILC as of the date of prepayment of the Debenture, by which (i) the present value of the remaining future scheduled payments of principal and interest under the Debenture to be repaid from the prepayment date until maturity of the Debenture discounted at the Ontario Yield exceeds
(ii) the principal amount under the Debenture being repaid provided that the Make-Whole Amount shall never be less than zero.
- (c) "**Ontario Yield**" means the yield to maturity on the date of prepayment of the Debenture, assuming semi-annual compounding, which a non-prepayable Debenture made by the Province of Ontario would have if advanced on the date of prepayment of

the Debenture, assuming the same principal amount as the Debenture and with a maturity date which is the same as the remaining term to maturity of the Debenture to be repaid minus 100 basis points.

DRAFT

Loan.....: 2802
 Name.... Red Rock, The Corporation of The Township of
 Principal: 1,272,569.94
 Rate ..: 05.1500
 Term .. 300
 Matures .10/16/2048

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2,277,164.82 1,272,569.94 1,004,594.88

DRAFT

CERTIFICATE OF THE CLERK

To: Cheadles LLP

And To: OILC

IN THE MATTER OF an issue of a 25 year(s), 5.15% amortizing debenture of The Corporation of The Township of Red Rock (the "**Municipality**") in the aggregate principal amount of \$1,272,569.94 for the capital work(s) of the Municipality in Currency, authorized by Debenture By-law Number 2023- 1339 (the "**Debenture By-law**");

AND IN THE MATTER OF authorizing by-law(s) of the Municipality enumerated in Schedule "A" to the Debenture By-law.

I, Mark Figliomeni, Clerk of the Municipality, **DO HEREBY CERTIFY THAT:**

1. The Debenture By-law was finally passed and enacted by the Council of the Municipality on October 02, 2023 in full compliance with the *Municipal Act, 2001*, as amended (the "**Act**") at a duly called meeting at which a quorum was present. Forthwith after the passage of the Debenture By-law, the same was signed by the Mayor and the Clerk and sealed with the municipal seal of the Municipality.
2. The authorizing by-law(s) referred to in Schedule "A" to the Debenture By-law (the "**Authorizing By-law(s)**") have been enacted and passed by the Council of the Municipality in full compliance with the Act at meeting(s) at which a quorum was present. Forthwith after the passage of the Authorizing By-law(s) the same were signed by the Mayor and by the Clerk and sealed with the municipal seal of the Municipality.
3. With respect to the undertaking of the capital work(s) described in the Debenture By-law (the "**Capital Work(s)**"), before the Council of the Municipality exercised any of its powers in respect of the Capital Work(s), and before authorizing any additional cost amount and any additional debenture authority in respect thereof (if any), the Council of the Municipality had its Treasurer complete the required calculation set out in the relevant debt and financial obligation limits regulation (the "**Regulation**"). Accordingly, based on the Treasurer's calculation and determination under the Regulation, the Council of the Municipality authorized the Capital Work(s), each such additional cost amount and each such additional debenture authority (if any), without the approval of the Ontario Land Tribunal pursuant to the Regulation.
4. No application has been made or action brought to quash, set aside or declare invalid the Debenture By-law or the Authorizing By-law(s) nor have the same been in any way repealed, altered or amended, except insofar as some of the Authorizing By-law(s) may have been amended by any of the Authorizing By-law(s) set forth in Schedule "A" (if any), and the Debenture By-law and the Authorizing By-law(s) are now in full force and effect. Moreover, the Mayor has not provided written notice to the Council of the Municipality of an intent to consider vetoing the Debenture By-law and no written veto document in respect of the Debenture By-law has been given to the Clerk.

5. All of the recitals contained in the Debenture By-law and the Authorizing By-law(s) are true in substance and fact.
6. To the extent that the public notice provisions of the Act are applicable, the Authorizing By-law(s) and the Debenture By-law have been enacted and passed by the Council of the Municipality in full compliance with the applicable public notice provisions of the Act.
7. None of the debentures authorized to be issued by the Authorizing By-law(s) have been previously issued.
8. All of the sewer and water works which constitute part of the Capital Works and which require the approval of the Ministry of the Environment, Conservation and Parks will be or have been completely and properly approved by the Ministry of the Environment, Conservation and Parks, as the case may be.
9. The Municipality is not subject to any restructuring order under Part V of the Act or other statutory authority, accordingly, no approval of the Authorizing By-law(s) and of the Debenture By-law and/or of the issue of the OILC Debentures is required by any transition board or commission appointed in respect of the restructuring of the Municipality.
10. The Authorizing By-law(s) and the Debenture By-law and the transactions contemplated thereby do not conflict with, or result in a breach or violation of any statutory provisions which apply to the Municipality or any agreement to which the Municipality is a party or under which the Municipality or any of its property is or may be bound, or, to the best of my knowledge, violate any order, award, judgment, determination, writ, injunction or decree applicable to the Municipality of any regulatory, administrative or other government or public body or authority, arbitrator or court.

DATED at The Corporation of The Township of Red Rock as at the 16th day of October, 2023.

[AFFIX SEAL]

Mark Figliomeni, Clerk

CERTIFICATE OF THE TREASURER

To: Cheadles LLP

And To: OILC

IN THE MATTER OF an issue of a 25 year(s), 5.15% amortizing debenture of The Corporation of The Township of Red Rock (the "**Municipality**") in the aggregate principal amount of \$1,272,569.94 for Capital Work(s) of the Municipality authorized by Debenture By-law Number 2023-1339 (the "**Debenture By-law**");

AND IN THE MATTER OF authorizing by-laws of the Municipality enumerated in Schedule "A" to the Debenture By-law.

I, Mark Figliomeni, Treasurer of the Municipality, **DO HEREBY CERTIFY THAT:**

1. The Municipality has received from the Ministry of Municipal Affairs and Housing its annual debt and financial obligation limit for the relevant year(s).
2. With respect to the undertaking of the capital work(s) described in the Debenture By-law (the "**Capital Work(s)**"), before the Council of the Municipality authorized **the** Capital Work(s), and before authorizing any additional cost amount and any additional debenture authority in respect thereof (if any), the Treasurer calculated the updated relevant debt and financial obligation limit in accordance with the applicable debt and financial obligation limits regulation (the "**Regulation**"). The Treasurer thereafter determined that the estimated annual amount payable in respect of the Capital Work(s), each such additional cost amount and each such additional debenture authority (if any), would not cause the Municipality to reach or to exceed the relevant updated debt and financial obligation limit as at the date of the Council's approval. Based on the Treasurer's determination, the Council of the Municipality authorized the Capital Work(s), each such additional cost amount and each such additional debenture authority (if any), without the approval of the Ontario Land Tribunal pursuant to the Regulation.
3. As at the date hereof the Municipality has not reached or exceeded its updated annual debt and financial obligation limit.
4. In updating the relevant debt and financial obligation limit(s), the estimated annual amounts payable described in the Regulation were determined based on current interest rates and amortization periods which do not, in any case, exceed the lifetime of any of the purposes of the Municipality described in such section, all in accordance with generally accepted accounting principles for local governments as recommended, from time to time, by the relevant Public Sector Accounting Board.
5. The term within which the debentures to be issued for the Municipality in respect of the Capital Work(s) pursuant to the Debenture By-law are made payable does not exceed the lifetime of such Capital Work(s).

6. The aggregate principal amount now being financed through the issue of debentures pursuant to the Debenture By-law in respect of the Capital Work(s) does not exceed the net cost of such Capital Work(s).
7. The money received by the Municipality from the sale of the debentures issued pursuant to the Debenture By-law, including any premium, and any earnings derived from the investment of that money after providing for the expenses related to their issue, if any, shall be apportioned and applied to the Capital Work(s), and to no other purpose except as permitted by the *Municipal Act, 2001*.
8. On or before October 16, 2023, I as Treasurer, signed the fully registered amortizing debenture numbered 2023-1339 in the aggregate principal amount of \$1,272,569.94 dated October 16, 2023, registered in the name of Ontario Infrastructure and Lands Corporation and authorized by the Debenture By-law (the "**OILC Debenture**").
9. On or before October 16, 2023, the OILC Debenture was signed by Darquise Robinson, Mayor of the Municipality at the date of the execution and issue of the OILC Debenture, the OILC Debenture was sealed with the seal of the Municipality, the OILC Debenture is in all respects in accordance with the Debenture By-law and in issuing the OILC Debenture the Municipality is not exceeding its borrowing powers.
10. The said Darquise Robinson, is the duly elected Mayor of the Municipality and that I am the duly appointed Treasurer of the Municipality and that we were severally authorized under the Debenture By-law to execute the OILC Debenture in the manner aforesaid and that the OILC Debenture is entitled to full faith and credence.
11. No litigation or proceedings of any nature are now pending or threatened, attacking or in any way attempting to restrain or enjoin the issue and delivery of the OILC Debenture or in any manner questioning the proceedings and the authority under which the same is issued, or affecting the validity thereof, or contesting the title or official capacity of the said Mayor or myself as Treasurer of the Municipality, and no authority or proceedings for the issuance of the OILC Debenture or any part of it has been repealed, revoked or rescinded in whole or in part.
12. The representations and warranties of the Municipality set out in the rate offer letter agreement (as described in the Debenture By-law) were true and correct as of the date of the request to purchase the debentures in respect of the Capital Work(s) pursuant to the Debenture By-law and are true and correct as of the date hereof and the Municipality is not in material default of any of its obligations under such rate offer letter agreement.

DATED at The Corporation of The Township of Red Rock as at the 16th day of October, 2023.

[AFFIX SEAL]

Mark Figliomeni, Treasurer

I, Darquise Robinson, Mayor of the Municipality do hereby certify that the signature of Mark Figliomeni, Treasurer of the Municipality described above, is true and genuine.

[AFFIX SEAL]

Darquise Robinson, Mayor

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