

**AGENDA FOR THE COUNCIL MEETING OF  
THE CORPORATION OF THE TOWNSHIP OF RED ROCK  
FOR THE 982<sup>nd</sup> REGULAR MEETING ON MAY 15<sup>th</sup>, 2023 AT 6:30 P.M.**

1. Closed Session (6:30pm)
  - Item 1.1: Resolution to enter Closed Session, as authorized by the Municipal Act, 2001. Such paragraphs as:
    - Paragraph 239(2)(b) (identifiable individual), regarding Item 1.2; and
    - Paragraph 239(2)(b) (identifiable individual), regarding Item 1.3; and
    - Paragraph 239(2)(f) (solicitor-client privilege), regarding Item 1.4
  - Item 1.2: Report on Senior of the Year Nomination
  - Item 1.3: Report on Personnel Matters
  - Item 1.4: Report on Solicitor/Client Privilege
  - Item 1.5: Resolution to Rise from Closed Session and Report in Open Session RES
  
2. Report from Closed Session
  
3. Preliminary Matters:
  - Item 3.1: Call to Order (7:00pm)
  - Item 3.2: Traditional Territory Acknowledgement & Moment of Silence
  - Item 3.3: Amendments to/Acceptance of Agenda RES
  - Item 3.4: Request/Receive Disclosures of Interest
  
4. Presentations or Deputations
  - Item 4.1: Superior Country – Interpretive Centre Report
  
5. Minutes of Previous Council Meeting(s)
  - Item 5.1: Minutes of the May 1, 2023 Council Meeting RES
  
6. Correspondence
  - Item 6.1: Resolutions from other Municipalities
  - Item 6.2: TBDHU – March 15, 2023 Meeting Minutes
  - Item 6.3: TBDSSAB – Ontario Renovates
  - Item 6.4: Enbridge Gas – Locate Charge (Bill 93)
  - Item 6.5: AMCTO Zone 9 Conference Agenda
  
7. Reports from Committees, Boards or Agencies
  - Item 7.1: Red Rock Public Library Board – April 18, 2023 Meeting Minutes RES
  
8. Reports from Administration
  - Item 8.1: Report from Director of Operations RES
  - Item 8.2: Report from Community Development Office RES
  - Item 8.3: Report on Administrative Activity RES
  - Item 8.4: Report on Surplus Property RES
  - Item 8.5: Report on Fire Department Levels of Service
  
9. By-laws
  
10. New Business
  
11. Unfinished Business
  - Item 11.1: EMS Consolidation

12. Closed Session (if required)

13. Report from Closed Session

14. Confirming By-law (#2023-1321)

RES

15. Adjournment



# **RED ROCK MARINA INTERPRETIVE CENTRE**

## **REPORT**

**APRIL 2022 - MARCH 2023**

Prepared by



Contact: Dan Bevilacqua, Executive Director - Email [dan@superiorcountry.ca](mailto:dan@superiorcountry.ca)

**RED ROCK INTERPRETIVE CENTRE REPORT**

DATE: April 11, 2023

Reporting Period: April 01, 2022, to March 31, 2023.

TO: The Corporation of the Township of Red Rock Attention: CAO

RE: Use of Interpretive Centre Agreement

Except as otherwise defined herein, all capitalized terms shall have the meanings given to them in the Agreement. I, Dan Bevilacqua, of Superior Country, on behalf of Superior Country, hereby certify without personal liability as follows:

1. The following chart showcases the number of visitors to the Red Rock Interpretive Centre, monthly. The graphs below these figures are visual representations of the data to depict progress toward an annual visitor goal and the number of visitors showcased both monthly and annually.

RED ROCK		Red Rock Interpretive Centre - Visitors													Superior	
Fiscal	Objective	Annual Target	January	February	March	April	May	June	July	August	September	October	November	December	Total	Growth Over Last
2022			0	0	0	0	0	0	0	0	0	113	56	37	206	
2023			12	14	31										57	
2024															0	
2025															0	
2026															0	
2027															0	
2028															0	
2029															0	

\*Additional data required to populate chart

\*Total visitors to the Interpretive Centre have not been counted by Municipal staff. Superior Country recommends that this data be tracked to evaluate year over year total visitations and not just sales. By doing so the Township will be able to better identify the advantages of advertising and determine the potential need for "sales" training to transition visitors into paying customers.

2. Attached are noteworthy items Superior Country deems to be relevant to the operations and/or visitor numbers of the Interpretive Centre.

The undersigned has signed this certificate on this 11th day of April 2023.



Per: Dan Bevilacqua, Executive Director.



# EXECUTIVE SUMMARY

In the early months of 2022 Ontario's Superior Country and the Township of Red Rock entered into a partnership. As such Superior Country relocated its headquarters from the Nipigon Tourist Information Centre to the Red Rock Marina Interpretive Centre. As per the agreement Superior Country is to supply the Township of Red Rock with the "Red Rock Interpretive Centre Report" included within this package. In addition to the standard report the organization has also provided further details on many different initiatives that it has undertaken as a direct result of being in the Township of Red Rock. Many of these initiatives have seen several dollars invested by the organization into the promotion of the Township. In order to attract more visitors to the centre Superior Country has developed and advertised several different articles. Some of which were used to spread news of the move while others were made to directly promote the township and/or interpretive centre. The organization also held an open house BBQ event to introduce itself to the community and to ensure locals were reminded of what the Interpretive Centre had to offer to their visiting friends and family.

A large benefit to the organization being in Red Rock is the setting of the Red Rock Interpretive Centre as the headquarters, and a stamp location, of the Lake Superior Circle Tour. The benefits of which will be seen during the summer of 2023. In addition to being a stamp location Superior Country has and will be advertising Red Rock as the Circle Tour headquarters with billboards, travel kiosks, and social media advertisements.

The organization continues to see great benefits to both itself and the Township of Red Rock through the continuation of this partnership and is proud to have a Township employee now filling the Chair position on its Board of Directors. Should Mayor, Council, or staff, have any questions please never hesitate to contact our Executive Director, Dan Bevilacqua. Organizational staff are looking forward to another year operating from the interpretive centre and continuing to promote Red Rock as a Superior Treasure.

Thank you,



Dan Bevilacqua  
Executive Director



# PAID ADVERTISING



An article was written and published to the Superior Country website regarding Superior Country's move to the Red Rock Marina Interpretive Centre. A total spend of \$2,000 was utilized to advertise it via social media and made 119,704 impressions during the 7-days the ad was running. To date the article has been viewed 1,272 times.

**Spend** \$2,000

**Impressions** 119,704

**Page Views** 1,272



In August 2022, another article was written and published to the Lake Superior Circle Tour website entitled "The New Lake Superior Circle Tour Headquarters". A spend of \$1,000 was utilized to advertise this on social media. The article has been viewed 2,232 times since posting and will remain permanently on the website and shared periodically on social media.

**Spend** \$1,000

**Impressions** 60,386

**Page Views** 2,232



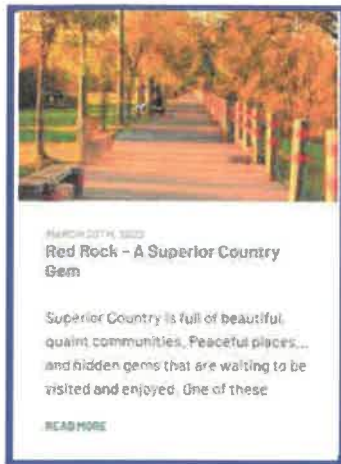
In March of 2023, an article entitled "The Township of Red Rock - A Winter Wonderland" was published to the Lake Superior Circle Tour website. A spend of \$1,000 was used to advertise it on social media. It made 190,643 impressions during the 7-days the ad was running. The article has been viewed 2,322 to date and will remain on the website indefinitely and shared periodically.

**Spend** \$1,000

**Impressions** 190,643

**Page Views** 2,320

# PAID ADVERTISING



An article was written and published to the Superior Country website called "Red Rock - A Superior Country Gem". A total spend of \$999.28 was utilized to advertise it via social media and made 204,828 impressions during the 7-days the ad was running. To date the article has been viewed 1,859 times.

**Spend** \$999.28

**Impressions** 204,828

**Page Views** 1,859



An article was written and published to the Superior Country website entitled "Open House & BBQ" advertising the open house Superior Country held on June 15, 2022. There was a spend of \$1,079.92 to advertise this on social media set to a local audience. This article was viewed 513 times.

**Spend** \$1,079.92

**Impressions** 48,178

**Page Views** 513

\*All paid social media advertisements were directly due to Superior Country moving to the Red Rock Marina Interpretive Centre. A total of \$6,079.20 has been spent on ads to date.

**TOTAL SPEND** \$6,079.20

# ORGANIC POSTS

With Superior Country being in Red Rock and at such a picturesque location naturally there has been additional content shared to social media such as live videos and photos. Here are just a few examples:

### Live Videos

**Lake Superior Circle Tour** Posted 9:11  
Published over a year ago  
From the beautiful Red Rock Marina! 📍

**Lake Superior Circle Tour** Posted 8:44  
Published over a year ago  
Walking the boardwalk in Red Rock Ontario along the Lake Superior Circle Tour!

**Lake Superior Circle Tour** Posted 8:44  
Published 11 months ago  
Rain Clouds moving overtop of Mohon as seen from the Red Rock Marina! 📍

**Lake Superior Circle Tour** Posted 8:44  
Published 10 months ago  
A morning shower from the Red Rock Marina

### Photos

**Ontario's Superior Country**  
Published by Ontario Country 13 September 2022  
Baby bear spotted at the Red Rock Marina today. Wonder where momma bear is? 📍

3,482 People reached

153 Engagements

Boost post

## Gift Shop Video

A video was made featuring the Superior Treasures Gift Shop encouraging locals and visitors to come and shop for the 2022 Holiday Season. There was a noticeable increase in visitors to the Gift Shop after the video was shared to social media.



**3,764 Views**

**1,464 Views**

**871 Views**





# OPEN HOUSE & BBQ

Superior Country hosted an Open House and Barbeque at the Interpretive Centre on June 15, 2022. The entire Township of Red Rock was invited to attend the BBQ and explore the Interpretive Centre free of charge. The open house was advertised through a boosted article on social media and mailouts were sent to all residents.

All of the food and refreshments were purchased from local businesses - Saunders, Red Pebbles Café and Sweet Treats. We were thrilled with the turn out and over 300 community members were in attendance. The goal of this event was to introduce ourselves to the town and to give locals a reminder of what they have at their front door. Since then, we have seen some residents bring out-of-town family and friends to the Interpretive Centre.

Superior Country spent approximately **\$2,000** to host this event and donated **\$500** to the Township of Red Rock to offset admission costs to the Interpretive Centre.



# SIGNAGE



## Lake Superior Circle Tour Kiosk

Superior Country relocated the Lake Superior Circle Tour kiosk from the Nipigon Tourist Information Centre to the grounds of the Red Rock Marina Interpretive Centre and updated all 3 kiosks (located in Red Rock, Thunder Bay, and Wawa) to showcase the Red Rock Marina Interpretive Centre as the Lake Superior Circle Tour Headquarters. The approximate cost to update all kiosks and move was **\$4,227**



## Map Panel

A large Lake Superior Circle Tour Map panel has been added to the exterior of the building near the entrance. To fabricate this map panel it cost a total of **\$800**. We have found that this particular map has been great at drawing in visitors and helpful for directing travellers.

## Headquarters

Red Rock Marina  
Interpretive Centre



← TURN LEFT IN 2 KM

## Billboards

Through the Lake Superior North Shore Tourism Project, Superior Country will be, in the spring of 2023, installing two billboards on Highway 11/17 for east and westbound traffic. These billboards will advertise the Red Rock Marina Interpretive Centre as the official headquarters of the Lake Superior Circle Tour. The cost of design and fabrication is **\$10,000** and the cost of the land use for 5 years is **\$1,540**.

# Lake Superior Circle Tour Benefits



Superior Country worked toward putting forth efforts to advertise the Interpretive Centre as the new Lake Superior Circle Tour Headquarters. This has been achieved in a multitude of ways including; change of address on Google listing, social media platforms, websites, and print materials.

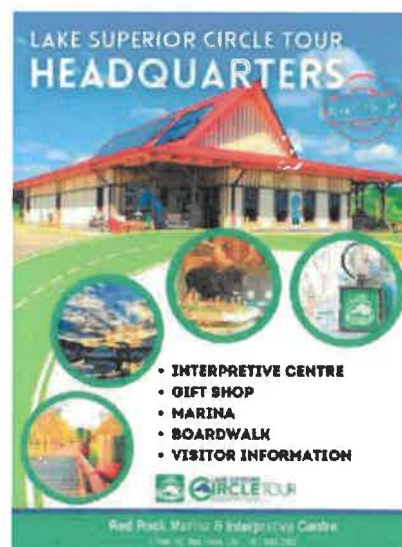
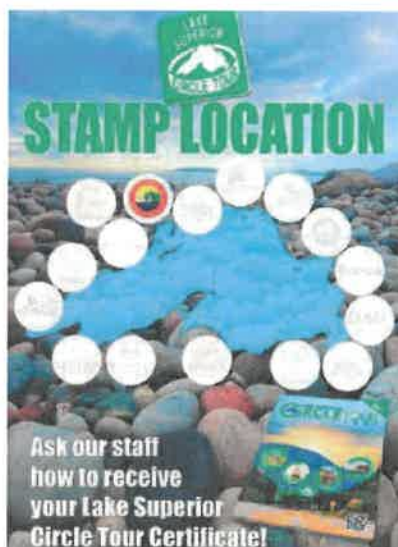
## Stamp Location

The Red Rock Interpretive Centre is listed as a stamp location in the 2023 Lake Superior Circle Tour Adventure Guide. Due to the high demand, stakeholders normally must purchase a full-page advertisement within the Lake Superior Circle Tour Adventure Guide at a cost of **\$3,500** to receive a Stamp Location, though Red Rock receives this regardless of advertisement size as per the agreement.

While we have yet to see the effects of the stamp location, it is predicted to bring in many visitors during the busier seasons. We found that pre-Covid numbers of Circle Tour Stamp visitors to Superior Country's former office were approximately 350-400 individuals annually.


## Full Page Ad

Also featured in the 2023 Lake Superior Circle Tour Adventure Guide is a full-page ad for the new Lake Superior Circle Tour Headquarters at the Red Rock Marina Interpretive Centre.





# Red Rock Mountain Trail Cleanup



## RED ROCK MOUNTAIN TRAIL

VOLUNTEER CLEAN-UP DAY


### Group Clean-Up & Free Lunch

**DATE:** Saturday June 25th, 2022 (Rain Date June 26th)

**TIME:** 10:00 am to 12:30 hike/clean-up

**LUNCH:** 12:30-1:30



**Meet @:** Red Rock Mountain Trailhead 10 am

**BYOL:** Bring your own tools! 

PRE-REGISTRATION REQUIRED

Email: [volunteer@redrocktrail.com](mailto:volunteer@redrocktrail.com) or call 800-788-5446 with your phone number, email and request contact info if applicable. Or provide in your group/club forms. Some spaces will be available to fill. Please indicate if you require special wheel chair access.

Deadline to register is June 22nd, 2022

Superior Country staff were able to take over organizing the June 25th, 2022, Red Rock Mountain Trail Volunteer Cleanup Day when circumstances led to it otherwise not happening. (This would have been unable to occur had Superior Country not been working out of the Red Rock Marina Interpretive Centre.)

They advertised the cleanup day, got volunteers registered, arranged lunch, and volunteered their time to help and organize the cleanup of the Red Rock Mountain Trail.



# COMMUNITY SPEND

## Off-Season Visitors

Superior Country has operated the Exhibit and Reception/Sales Area since September 1st, 2022. Since that time, we have seen a recorded **263** visitors and **\$1,133** in sales (excluding laundry). Locals have been utilizing the laundry, shower and restroom facilities on a regular basis during the off-season.

## Shopping Local

Superior Country has held meetings in the multipurpose room. The attendees of these meetings are primarily from out of town. As such, they have been introduced to Red Rock as a destination and while here have shopped and dined locally.

Currently the Superior Country staff are all from outside the Township of Red Rock. There has been 3 to 7 staff members that regularly dine and shop in Red Rock.



Dan's favorite Red Pebble's Breakfast



Cake from Sweet Treats for Open House



# TOTAL INVESTMENT BY SUPERIOR COUNTRY

The following is a summary of the investments to date spent by Superior Country:

Paid Social Media Ads	\$6,079.20
Open House & BBQ	\$2,500
Lake Superior Circle Tour Kiosks	\$4,227
Lake Superior Circle Tour Map Panel	\$800
Lake Superior Circle Tour HQ Billboards	\$11,540
Lake Superior Circle Tour Stamp Location	\$3,500
Interpretive Centre Full-Page Ad	\$3,500

**TOTAL SPEND**

**\$32,146.20**

# FUTURE POSSIBILITIES

The following are future plans that Superior Country has to further promote and enhance the visitor experience to the Interpretive Centre, opportunities for residents, and Red Rock as a whole.

- 2 Interns and 1 Summer Student will be hired giving Red Rock community members more job opportunities
- A second Circle Tour map panel to be installed in the interior of the Interpretive Centre. Cost of **\$800**
- Fabricate and install more Lake Superior Circle Tour kiosks which will highlight the Red Rock Marina Interpretive Centre as the Lake Superior Circle Tour Headquarters. Cost up to **\$10,000**
- Indigenous Group of Seven, Norval Morrisseau monument installation will be added to the Marina and Superior Country will continue to promote it as a new attraction for visitors. Cost of **\$20,000**
- Superior Country will host another open house in conjunction with the unveiling of the Norval Morrisseau installation. Cost of **\$2,000**

**TOTAL SPEND** **\$32,800**

\*Not including potential social media advertisements

**THE CORPORATION OF THE TOWNSHIP OF RED ROCK**

**981<sup>st</sup> REGULAR MEETING OF COUNCIL**

**MAY 1<sup>st</sup>, 2023**

Present:	Mayor:	D. Robinson
	Councillors:	G. Muir
		N. Gladun
		C. Brand
		M. Smith
	Chief Administrative Officer:	M. Figliomeni
	Municipal Secretary:	W. Odahl
		S. Lafleur

**ONE: CLOSED SESSION**

1.1 Resolution to Close the Meeting

Resolution #1

Moved by: Councillor Smith  
Seconded by: Councillor Gladun

BE IT RESOLVED THAT Council move into Closed Session at 6:30pm under the authorities as printed in the Agenda.

**CARRIED**

Council entered Closed Session.

Resolution #2

Moved by: Councillor Muir  
Seconded by: Councillor Gladun

BE IT RESOLVED THAT Council rise from Closed Session at 6:59pm and report in Open Session.

**CARRIED**

The open session re-convened at 6:59pm.

**TWO: REPORT FROM CLOSED SESSION**

Council discussed matters regarding an identifiable individual and under solicitor/client privilege. Mayor Robinson noted that Council did not finish discussions and would be returning to Closed Session at the end of the Open Session.

**THREE: PRELIMINARY MATTERS**

3.1 Call to Order



Mayor Robinson called the meeting to order at 7:00p.m.

### 3.2 Traditional Territory Acknowledgement & Moment of Silence

Mayor Robinson read aloud the following land recognition and then proceeded in a moment of silence:

*“Council of the Township of Red Rock hereby acknowledge that we are on the traditional territory of the Robinson-Superior Treaty and that the land we gather on is home to the Red Rock Indian Band, the Anishnaabek and the Metis People.”*

**CARRIED**

### 3.3 Acceptance of the Agenda

The Agenda was approved with the following resolution:

Resolution #3

Moved by: Councillor Brand

Seconded by: Councillor Muir

BE IT RESOLVED THAT the Agenda for this Meeting of Council be accepted.

**CARRIED**

### 3.4 Disclosures of Interest

In response to Mayor Robinson’s request, no members disclosed interest in matters before Council this evening.

## **FOUR: PRESENTATIONS OR DEPUTATIONS**

Fitness Centre members Corinna, Julia and Mitch presented to Council on behalf of the Fitness Centre users with a recommendation to move the Fitness Centre into the old Curling Club area. There was a brief discussion period at the end of the presentation for the presenters to converse with Council regarding ideas for the possible new area. Council thanked the Fitness Centre members for the presentation and noted that it would be a topic of discussion during the budget process.

Although members from Superior Country were unable to attend the meeting due to illness, Council reviewed and discussed their submitted presentation in their absence.

## **FIVE: MINUTES OF PREVIOUS COUNCIL MEETINGS**

### 5.1 Minutes of the April 17, 2023 Meeting of Council

Council approved the Minutes for the April 17, 2023 Regular Meeting of Council with the following resolution:

Resolution #4

Moved by: Councillor Smith

Seconded by: Councillor Gladun

BE IT RESOLVED THAT Council approves Minutes of the April 17, 2023 Regular Meeting of Council.

**CARRIED**

5.2 Minutes of the April 18, 2023 Special Meeting of Council (Open & Closed Session)

Council approved the Open & Closed Session Minutes for the April 18, 2023 Special Meeting of Council with the following resolution:

Resolution #5

Moved by: Councillor Muir  
Seconded by: Councillor Smith

BE IT RESOLVED THAT Council approves Open & Closed Session Minutes of the April 18, 2023 Special Meeting of Council.

**CARRIED**

**SIX: CORRESPONDENCE**

6.1 Resolutions from other Municipalities

Resolution #6

Moved by: Councillor Gladun  
Seconded by: Councillor Brand

BE IT RESOLVED THAT Council of the Township of Red Rock supports the correspondence from the Municipality of Shuniah regarding utility locate costs for Ontario municipalities by Enbridge Gas and other utilities.

**CARRIED**

Resolution #7

Moved by: Councillor Muir  
Seconded by: Councillor Gladun

BE IT RESOLVED THAT Council of the Township of Red Rock supports the correspondence from the Federation of Northern Ontario Municipalities regarding bail reform.

**CARRIED**

6.2 TBDSSAB – Update from the Board

Council posed no questions or discussions on the correspondence.

6.3 TBDSSAB – March 16, 2023 Meeting Minutes (Open & Closed)

Council posed no questions or discussions on the correspondence.

6.4 NOMA – Amendments to Mining Act

Council posed no questions or discussions on the correspondence.

#### 6.5 NOMA – Development of Transitional and Supported Housing

Council briefly discussed the correspondence, noting that small communities may not have the support for the program.

### **SEVEN: REPORTS FROM COMMITTEES, BOARDS OR AGENCIES**

#### 7.1 Committee of Adjustment – April 17, 2023 Meeting Minutes

Council discussed the minutes and outcome of the Committee of Adjustment meeting.

Resolution #8

Moved by: Councillor Muir  
Seconded by: Councillor Gladun

BE IT RESOLVED THAT the minutes of the Committee of Adjustment meeting held on April 17, 2023 be received.

**CARRIED**

#### 7.2 Red Rock Public Library Board – March 14, 2023 Meeting Minutes

Council posed no questions or discussions on the correspondence.

Resolution #9

Moved by: Councillor Brand  
Seconded by: Councillor Muir

BE IT RESOLVED THAT the minutes of the Red Rock Public Library Board meeting on March 14, 2023 be received.

**CARRIED**

### **EIGHT: REPORTS FROM ADMINISTRATION**

#### 8.1 Report on Administrative Activity

Council and the CAO discussed the audit progress and gave praise to the OCWA staff and Director of Operations on the facility tour.

Resolution #10

Moved by: Councillor Brand  
Seconded by: Councillor Smith

BE IT RESOLVED THAT the report on Administrative Activity be approved.

**CARRIED**

#### 8.2 Report on Requests from Councillor Muir

Councillor Muir offered an opportunity to discuss the current Council Meeting schedule. Council agreed that the schedule would remain as is, noting that a change would be considered if Administration sees fit.

Councillor Muir requested to revisit the Levels of Service discussion for the Red Rock Fire Department, specifically water and ice rescue. Conversation ensued relating to education and training on shoreline & water rescue, as well as hazmat training.

**NINE: BY-LAWS**

None

**TEN: NEW BUSINESS**

None

**ELEVEN: UNFINISHED BUSINESS**

Discussion ensued regarding the taxation process for rural and farm assessed properties. CAO Figliomeni noted that the Township taxes all properties correctly as per the Municipal Act.

**TWELVE: CLOSED SESSION**

12.1 Resolution to Close the Meeting

Resolution #11

Moved by: Councillor Muir  
Seconded by: Councillor Gladun

BE IT RESOLVED THAT Council move into Closed Session at 7:56pm under the authorities as printed in the Agenda.

**CARRIED**

Council entered Closed Session.

Resolution #12

Moved by: Councillor Brand  
Seconded by: Councillor Smith

BE IT RESOLVED THAT Council rise from Closed Session at 8:29pm and report in Open Session.

**CARRIED**

The open session re-convened at 8:29pm.

**THIRTEEN: REPORT FROM CLOSED SESSION**

Council further discussed matters regarding under solicitor/client privilege and regarding an identifiable individual in Closed Session.

**FOURTEEN: CONFIRMING BY-LAW**

Resolution #13

Moved by: Councillor Gladun

Seconded by: Councillor Smith

BE IT RESOLVED THAT By-law 2023-1320, to confirm the proceedings of this evening's meeting be passed as circulated.

**CARRIED**

**FIFTEEN: ADJOURNMENT**

With no further business to conduct, Mayor Robinson declared the meeting adjourned at 8:30p.m.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer/Clerk



## BOARD OF HEALTH MEETING

**MINUTES OF THE MEETING:** MARCH 15, 2023  
**TIME OF MEETING:** 1:00 PM  
**PLACE OF MEETING:** FIRST FLOOR BOARDROOM  
**CHAIR:** MR. DON SMITH

**BOARD MEMBERS PRESENT:**

Mr. Grant Arnold  
Mr. Ken Boshcoff  
Ms. Cindy Brand  
Ms. Kasey Etreni  
Mr. Paul Malashewski  
Mr. James McPherson  
Mr. Jim Moffat  
Ms. Donna Peacock  
Mr. Don Smith  
Mr. Mark Thibert  
Ms. Kristine Thompson  
Mr. Todd Wheeler

**ADMINISTRATION PRESENT:**

Dr. Janet DeMille, Medical Officer of Health and Chief Executive Officer  
Mr. Lance Dyll, Director – Corporate Services  
Ms. Diana Gowanlock, Director – Health Protection  
Ms. Shannon Robinson, Director – Health Promotion  
Ms. Sarah Stevens, Executive Assistant and Secretary to the Board of Health  
Ms. Tammy Lee Royer, Administrative Assistant – Health Protection

**1. CALL TO ORDER**

The Chair called the meeting to order at 1:02 PM.

**2. ATTENDANCE AND ANNOUNCEMENTS**

The Chair conducted a roll call and confirmed quorum.

**3. DECLARATIONS OF CONFLICT OF INTEREST**

There were no declarations of conflict of interest.

**4. AGENDA APPROVAL**

Resolution No. 19-2023

**Moved By:** K. Thompson

**Seconded By:** J. McPherson

THAT the Agenda for the Regular Board of Health Meeting to be held on March 15, 2023, be approved.

CARRIED

**5. INFORMATION SESSION**

There was no information session scheduled.

**6. MINUTES OF THE PREVIOUS MEETINGS**

**6.1 Thunder Bay District Board of Health**

The Minutes of the Thunder Bay District Board of Health (Regular and Closed Session) Meeting held on February 15, 2023, were presented for approval.

Resolution No. 20-2023

**Moved By:** K. Thompson

**Seconded By:** J. McPherson

THAT the Minutes of the Thunder Bay District Board of Health (Regular and Closed Session) Meeting held on February 15, 2023, be approved.

CARRIED

**7. MATTERS ARISING FROM THE MINUTES**

There were no matters arising from the previous minutes.

**8. BOARD OF HEALTH (CLOSED SESSION) MEETING**

There was no closed session scheduled.

**9. DECISIONS OF THE BOARD**

**9.1 2023 Base Funding Request**

A memorandum from Mr. L. Dyll, Director of Corporate Services, dated March 15, 2023, and containing a resolution relative to recommendations for requesting an increase in provincial base funding was presented and discussed.

Resolution No. 21-2023

**Moved By:** P. Malashewski

**Seconded By:** D. Peacock

THAT we recommend that a 5% increase to the provincial base funding amount be approved and submitted to the Ministry of Health as part of the 2023 Annual Service Plan and Budget Submission for the Thunder Bay District Health Unit.

CARRIED

**9.2 Ontario Seniors Dental Care Program - Funding Request**

A memorandum from Mr. L. Dyll, Director of Corporate Services, dated March 15, 2023, and containing a resolution relative to recommendations for requesting increased funding for the Ontario Seniors Dental Care Program was presented and discussed.

Resolution No. 22-2023

**Moved By:** J. McPherson

**Seconded By:** P. Malashewski

THAT we recommend that a \$494,500 increase to the 100% provincial Ontario Seniors Dental Care Program amount be approved and submitted to the Ministry of Health as part of the 2023 Annual Service Plan and Budget Submission for the Thunder Bay District Health Unit.

CARRIED

**9.3 One-time 100% Funding Request: COVID-19 Extraordinary Costs**

Report No. 12-2023 (Finance) relative to the application of a one-time funding request for extraordinary costs associated with monitoring, detecting and



**9. DECISIONS OF THE BOARD (Continued)**

**9.3 One-time 100% Funding Request: COVID-19 Extraordinary Costs (Continued)**

containing COVID-19 in the Thunder Bay District Health Unit for the 2023 fiscal year was presented and discussed.

Resolution No. 23-2023

**Moved By:** D. Peacock

**Seconded By:** P. Malashewski

THAT with respect to Report No. 12-2023 (Finance), we recommend that the application for the one-time 100% funding totaling \$864,300 for extraordinary costs associated with monitoring, detecting and managing COVID-19 in the Thunder Bay District Health Unit be approved for submission to the Ministry of Health through the Annual Service Plan and Budget Submission process;

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administration requirements of the budget submission process required.

CARRIED

**9.4 One-time 100% Funding Request: COVID-19 Vaccine Program**

Report No. 13-2023 (Finance) relative to the application of a one-time funding request for extraordinary costs associated with organizing and overseeing the COVID-19 Vaccine Program in the Thunder Bay District Health Unit for the 2023 fiscal year was presented and discussed.

Resolution No. 24-2023

**Moved By:** C. Brand

**Seconded By:** J. McPherson

THAT with respect to Report No. 13-2023 (Finance), we recommend that the application for one-time 100% funding totaling \$1,618,000 for extraordinary costs associated with organizing and overseeing the COVID-19 Vaccine Program in the Thunder Bay District Health Unit be approved for submission to the Ministry of Health through the Annual Service Plan and Budget Submission process;

**9. DECISIONS OF THE BOARD (Continued)**

**9.4 One-time 100% Funding Request: COVID-19 Vaccine Program (Continued)**

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administration requirements of the budget submission process required

CARRIED

**9.5 One-time 100% Funding Request: Roof and Flashing Repairs**

Report No. 10-2023 (Information Systems and Property) relative to the application of a one-time 100% funding request for the roof and flashing at the main office building was presented and discussed.

Resolution No. 25-2023

**Moved By:** K. Thompson

**Seconded By:** J. McPherson

THAT with respect to Report No. 10 – 2023 (Physical Facilities), we recommend that the application for one-time 100% funding of \$320,000 for the repairs to the building roof and flashing for the main office building be approved for submission to the Ministry of Health through the Annual Service Plan and Budget Submission process;

AND THAT the Roof and Flashing Repairs be endorsed by the Board of Health and that Administration be directed to proceed with the procurement process as outlined;

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the submission as required.

CARRIED

**9.6 One-time 100% Funding Request: Needles and Syringes**

Report No. 14-2023 (Harm Reduction) relative to the application a one-time 100% funding request for the purchase of needles, syringes and disposal supplies was presented and discussed.

**9. DECISIONS OF THE BOARD (Continued)**

9.6 One-time 100% Funding Request: Needles and Syringes (Continued)

Resolution No. 26-2023

**Moved By:** K. Thompson

**Seconded By:** T. Wheeler

THAT with respect to Report No. 14-2023 (Harm Reduction), we recommend that the application for the one-time 100% funding totaling \$25, 000 for extraordinary costs associated with delivering the needle syringe program be approved for submission to the Ministry of Health through the Annual Service Plan and Budget Submission process;

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administration requirements of the budget submission process required.

CARRIED

9.7 One-time 100% Funding Request: Indigenous Engagement

Report No. 15-2023 (MOH/CEO) relative to the application of a one-time funding request for enhanced Indigenous engagement was presented and discussed.

Resolution No. 27-2023

**Moved By:** T. Wheeler

**Seconded By:** C. Brand

THAT with respect to Report No. 15-2023 (MOH/CEO), we recommend that the application for one-time 100% funding totaling \$135,524 for the enhancement of Indigenous Engagement activities within the Thunder Bay District Health Unit be approved for submission to the Ministry of Health through the Annual Service Plan and Budget Submission process;

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the budget submission process as required.

CARRIED

**9. DECISIONS OF THE BOARD (Continued)**

9.8 One-time 100% Funding Request: Vaccine Refrigerators

Report No. 11-2023 (Vaccine Preventable Disease) relative to the application of a one-time 100% funding request for the purchase and set up of new purpose-built vaccine refrigerators for the Thunder Bay office was presented and discussed.

Resolution No. 28-2023

**Moved By:** J. McPherson

**Seconded By:** K. Thompson

THAT with respect to Report No. 11-2023 (Vaccine Preventable Disease), we recommend that the application for the one-time 100% funding totaling \$89,000 for three purpose-built vaccine refrigerators be approved for submission to the Ministry of Health through the Annual Service Plan and Budget Submission process; and

THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administration requirements of the budget submission process required.

CARRIED

9.9 One-time 100% Funding Request: Infectious Disease and Street Outreach Funding

Report No. 16-2023 (Infectious Disease/Street Outreach) relative to the application of a one-time funding request for increased funding to address infectious disease program pressures was presented.

Resolution No. 29-2023

**Moved By:** K. Thompson

**Seconded By:** T. Wheeler

THAT with respect to Report No. 16-2023 (Infectious Disease/Street Outreach), we recommend that the application for one-time 100% funding totaling \$814,700 for costs associated with identifying and addressing increased rates of diseases of public health significance in the Infectious Disease and Street Outreach Programs at the Thunder Bay District Health Unit be approved for submission

9. **DECISIONS OF THE BOARD (Continued)**

9.9 One-time 100% Funding Request: Infectious Disease and Street Outreach Funding

to the Ministry of Health through the Annual Service Plan and Budget Submission process;

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administration requirements of the budget submission process required.

CARRIED

9.10 One-time 100% Funding Request: PHI Practicum

Report Number 09-2023 (Environmental Health) relative to the application of a one-time 100% funding request for Public Health Inspector student practicums was presented.

Resolution No. 30-2023

**Moved By:** K. Thompson

**Seconded By:** J. McPherson

THAT with respect to Report No. 09-2023 (Environmental Health), we recommend that the application of a one-time 100% request of \$20,000 for two Public Health Inspector Students funding be approved for submission to the Ministry of Health through the Annual Service Plan and Budget Submission process;

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the budget submission process as required.

CARRIED

9.11 Healthy Kids HOME Program - Funding Extension

Report No. 17-2023 (Finance) relative to recommendations for approval of additional funding from the Public Health Agency of Canada for the Healthy Kids "Health on the Move for Equity" (HOME) Program for the period of August 2021 to March 2025, was presented.

**9. DECISIONS OF THE BOARD (Continued)**

9.11 Healthy Kids HOME Program - Funding Extension

Resolution No. 31-2023

**Moved By:** K. Thompson

**Seconded By:** C. Brand

THAT with respect to Report No. 17-2023 (Finance), we recommend that the one-time funding from the Public Health Agency of Canada for the program entitled “**Healthy Kids HOME (Health On the Move for Equity) Program**” totaling \$1,158,678, for the period of August 2021 to May 2024, be amended to approve the extension of the funding period until March 2025 and approve additional funding of \$430,053 for total funding of \$1,588,731;

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the budget submission process, as required.

CARRIED

9.12 Employee Benefit Plan Renewal

Report No. 18-2023 (Finance/Human Resources) relative to recommendations for renewal of the Employee Group Benefit plan was presented.

Resolution No. 32-2023

**Moved By:** D. Peacock

**Seconded By:** C. Brand

THAT with respect to Report No. 18 – 2023 (Finance / Human Resources), we recommend the renewal of the Employee Group Benefit Plan with Green Shield Canada (Health, Dental and Travel) through the Association of Local Public Health Agencies (aLPHa) Employee Group Benefit Consortium Plan as presented for the policy term of April 1, 2023 to March 31, 2024.

AND THAT the Director of Corporate Services and the Manager of Finance be authorized to complete any administrative requirements of the renewal.

CARRIED

**9. DECISIONS OF THE BOARD (Continued)**

**9.13 Shared Library Services Program Budget**

Report No. 20-2023 (Foundational Standards) relative to recommendations for approval of funding for the Hub Library for the period of April 1, 2023 to March 31, 2024, was presented.

Resolution No. 33-2023

**Moved By:** J. McPherson

**Seconded By:** D. Peacock

THAT with respect to Report No. 20-2023 (Foundational Standards), we recommend approval of \$132,631 in 100% funding from the Ontario Agency for Health Protection and Promotion for the purpose of continuing the Shared Library Services Partnership (Hub Library) at the Thunder Bay District Health Unit for the period of April 1, 2023 to March 31, 2024;

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the funding process, as required.

CARRIED

**10. COMMUNICATIONS FOR INFORMATION**

**10.1 Facilities Update**

Report No. 08-2023 (Information Systems and Property) relative to providing the Board of Health with the annual review of facilities and equipment, was presented for information.

**10.2 aIPHa Winter Conference Report**

A report on the Association of Local Public Health Agencies (aIPHa) Winter Symposium held on February 24, 2023, from the members that attended was provided for information. The Board of Health discussed the meeting and provided additional feedback on the value of attending the aIPHa meetings.

**10. COMMUNICATIONS FOR INFORMATION (Continued)**

**10.3 MOH/CEO Report**

Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer, provided an update to the Board of Health on current issues within the Thunder Bay District Health Unit.

Dr. DeMille introduced Ms. Diana Gowanlock as the new Director of Health Protection and Chief Nursing Officer for the Thunder Bay District Health Unit.

Dr. DeMille also thanked Mr. Lance Dyll, outgoing Director of Corporate Services, for his service and contribution to the Thunder Bay District Health Unit, and advised the Board that recruitment is underway for that position.

**11. NEXT MEETING**

The next regularly scheduled meeting will be held on April 19, 2023.

**12. ADJOURNMENT**

Resolution No. 34-2023

**Moved By:** K. Thompson

**Seconded By:** D. Peacock

THAT the Board of Health meeting held on March 15, 2023,  
be adjourned at 2:25 PM.

CARRIED





THE DISTRICT OF THUNDER BAY  
SOCIAL SERVICES ADMINISTRATION BOARD

# Home Sweet Home

Get help with home repairs  
through Ontario Renovates.

Are you a homeowner struggling to make home repairs? TBDSSAB may be able to help make home repairs more affordable through the Ontario Renovates program.

The Ontario Renovates Program may be able to help you:

- live in your home longer;
- repair your home with eligible repairs to make it safe while improving energy efficiency;
- install features that support modifications and renovations to increase accessibility

Ontario Renovates is designed to help low to moderate income homeowners make urgently-needed home repairs to address home health and safety problems, or to make modifications to their home to accommodate members with disabilities.

Please note that funding is limited and is on a first-come, first-served basis.

## Questions?

Please contact:

**Housing Programs Clerk**  
**807-766-4091**

For more information about eligibility, please visit:

[tbdssab.ca/OntarioRenovates](http://tbdssab.ca/OntarioRenovates)

May 2, 2023

Your Worship and Members of Council,

We are writing today as we've heard from many of you regarding the introduction of a locate charge, and we'd would like to provide some context and background regarding our approach. We are also seeing a lot of misinformation circulate, resulting in misunderstanding, and we'd like to correct the record.

We, along with **all** underground infrastructure owners, are required to comply with the recently released regulations related to locate delivery ([Bill 93](#)). In order to recover our compliance costs and protect the interests of our customers, we introduced a locate charge for **third party and for-profit locate requestors**. We want to reassure you that locates for private property owners and existing natural gas customers **remain at no charge**.

As we shared, the third-party locate charge is currently on pause as we continue to explore pathways and consult with our stakeholders and industry partners, including a phased approach focused on the adoption of a dedicated locator model for large infrastructure owners. Within a dedicated locator model, large excavators hire their own locators trained by infrastructure owners to locate all underground utilities on their projects, which leads to significant efficiencies in locate delivery.

In addition, misinformation is circulating that Enbridge Gas operates its infrastructure in municipal right of ways at no cost – **and this is simply not true**. Enbridge pays more than \$135 million in annual municipal taxes based upon the infrastructure we operate. We also pay additional fees where required when we install new pipe or initiate work to maintain existing assets. We deliver natural gas service to approximately 3.9 million customers in 313 municipalities across Ontario, through a network of 154,000 kilometers of pipeline. We complete approximately 1.2 million locate requests annually. And, in 2023, we will invest \$550 million to maintain and add customers to our natural gas system. We are a proud contributor to the communities in which we operate, and our commitment to the safe, reliable delivery of natural gas underpins everything we do.

We encourage you to call upon the Government of Ontario to enact a dedicated locator model for large infrastructure owners, and to support a phased approach to regulation adoption.

Please reach out should you have any questions.

Sincerely,



**Nicole Lehto**

Director, Northern Region Operations

**ENBRIDGE GAS**

TEL: 807-684-8821 | [nicole.lehto@enbridge.com](mailto:nicole.lehto@enbridge.com)  
1211 Amber Drive, Thunder Bay ON P7B 6M4



**Mike McGivery**

Director, Distribution Protection

**ENBRIDGE GAS INC.**

TEL: 416-758-4330 | CELL: 416-434-7920 |  
[michael.mcgivery@enbridge.com](mailto:michael.mcgivery@enbridge.com)  
500 Consumers Road, North York, Ontario M2J 1P8

CC: Hon. Todd Smith, Minister of Energy  
Hon. Kaleed Rasheed, Minister of Public and Business Service Delivery  
Colin Best, President, Association of Municipalities of Ontario

**AMCTO Zone 9 Spring Meeting and Conference  
AGENDA**

**Please note that all times are in EASTERN Standard time**

<b>Time</b>	<b>Presentation/Activity/Venue</b>	<b>Presenters</b>
<b>Monday, May 8, 2023 Cliffhanger Restaurant</b>		
<b>6:00 pm</b>	<b>Executive Dinner</b>	
<b>Tuesday, May 9, 2023 McGillivray Room</b>		
<b>8:00 am – 8:45 am</b>	<b>Registration and Continental Breakfast (Sponsored by MFOAO)</b>	
<b>8:45 am – 9:00 am</b>	Opening Remarks – Heather Pihulak, Chairperson Welcome from City – Mayor Ken Boshcoff Appointment of Sergeant at Arms Introduction of Delegates	
<b>9:00 am – 9:45 am</b>	Next Steps in Asset Management and Long-Term Financial Planning	Jennifer Hess, Manager, Investment Services MFOAO
<b>9:45 am – 10:45 am</b>	HR in Small Municipalities	Brad Smith Weiler, Maloney & Nelson
<b>10:45 am – 11:00 am</b>	<b>Refreshment Break (Sponsored by Weiler, Maloney &amp; Nelson)</b>	
<b>11:00 am – 12:00 am</b>	Risk Management and Community Spaces	Scott Wrigley, BFL
<b>12:00 pm – 1:00 pm</b>	<b>Lunch (Sponsored by BFL)</b>	
<b>1:00 pm – 1:30 pm</b>	AMCTO Updates (Virtual Presentation)	Stephen O'Brien, Vice President David Arbuckle, Executive Director
<b>1:30 pm – 2:15 pm</b>	NOHFC Funding Review	Linda Braun & Chelsea DeGagne NOHFC
<b>2:15 pm – 2:30 pm</b>	<b>Refreshment Break (Sponsored by Potestio Law)</b>	
<b>2:30 pm – 3:30 pm</b>	Bill 23, More Homes Built Faster Act – What Does it Mean for You?	Chantelle Bryson Potestio Law
<b>3:30 pm – 4:15 pm</b>	MMAH Updates	Ellen Beaudry, Municipal Advisor MMAH
<b>4:15 pm – 5:00 pm</b>	Our Very Own Dynamic Duo Round Table Discussion	Jon Hall, CAO/Clerk Township of Terrace Bay Brian MacKinnon, Clerk Municipality of Sioux Lookout
<b>5:30 pm</b>	<b>Dinner @ Neebing Roadhouse (Generously sponsored by the City of Thunder Bay)</b>	
<b>Wednesday, May 10, 2023 McGillivray Room</b>		
<b>8:00 am – 8:45 am</b>	<b>Breakfast (Sponsored by Buset &amp; Partners)</b>	
<b>8:45 am – 9:45 am</b>	HR Updates	Mary Catherine Chambers Buset & Partners
<b>9:45 am – 10:30 am</b>	Tax Sales 201 (Virtual Presentation)	Jeff Oberman, President RealTax
<b>10:30 am – 10:45 am</b>	<b>Refreshment Break (Sponsored by McKitricks)</b>	
<b>10:45 am – 11:45 am</b>	Privacy Law: Trying to Keep Up With the Times – Part XXII	Annie McKitrick McKitricks
<b>11:45 am – 12:30 pm</b>	Zone Business <ul style="list-style-type: none"> <li>• Adoption of Minutes of Previous Meeting &amp; Financial Report</li> <li>• Zone 9 Fall 2023 Meeting Update – Nor Wester, September 19 &amp; 20, 2023</li> <li>• Executive Elections (2023 – 2025 term)</li> <li>• New Business (Annual Donation to AMCTO AGM)</li> <li>• Door Prizes</li> <li>• Adjournment</li> </ul>	
<b>12:00 pm</b>	<b>Boxed Lunches (for those who pre-ordered lunch)</b>	

**REMEMBER TO BRING YOUR DOOR PRIZE!**

ONLY THOSE WHO BRING A DOOR PRIZE CAN WIN A DOOR PRIZE 🍀

**ZONE 9**

Date: April 18, 2023

at Red Rock Public Library and via Zoom

Present: A. Lockwood, M. Young, D. Maidment, C. Hendricken, M. Smith

Remotely present: none

Regrets: J. Boudreau

Secretary: N. Carrier

### **CALL TO ORDER**

5: 00 pm, A. Lockwood, Chairing.

### **LAND RECOGNITION**

“THE RED ROCK PUBLIC LIBRARY BOARD HEREBY ACKNOWLEDGE THAT WE ARE ON THE TRADITIONAL TERRITORY OF THE ROBINSON-SUPERIOR TREATY AND THAT THE LAND WE GATHER ON IS HOME TO THE RED ROCK INDIAN BAND, THE ANISHNAABEK AND THE METIS PEOPLE.”

### **APPROVAL OF AGENDA**

Motion 13.

Moved by A. Lockwood, seconded by D. Maidment, and carried:

That the Board of the Red Rock Public Library approves the agenda of the April 18, 2023 meeting as presented.

### **CONFLICT OF PECUNIARY INTEREST DISCLOSURES**

- none declared

### **APPROVAL OF MINUTES OF PREVIOUS MEETING**

Motion 14.

Moved by M. Young, seconded by M. Smith, and carried:

That the Board approves the minutes of the last regular board meeting of March 14, 2023.

### **BUSINESS ARISING**

- none

### **CORRESPONDENCE [AND COMMUNICATION]**

- Board were presented with and discussed Federation of Ontario Public Libraries 2023 Ontario Budget Submissions follow-up report (email)

### **CHAIRPERSON'S REMARKS**

- Chair, A. Lockwood, attended the Board Training virtually on March 23, 2023. Chair, A. Lockwood, provided a summary of session, including the roles and responsibilities of a Board. Chair, A. Lockwood, encouraged other Board members to register for training as it was informative and helpful. CEO received direction to research the use of a consent agenda.

### **STATEMENT OF OPERATIONS**

- Board requested further information as to 2022 Budget amounts received from Municipality. Council Rep, M. Smith, sent email to CAO for clarification.

### **CHEQUE REGISTER(S)**

Motion 15.

Moved by C. Hendricken, seconded by M. Smith, and carried:

That the Board approves payment of accounts on cheques 1138 – 1142 and manual cheque # 32 for the amount of \$9122.96 and dated April 17, 2023.

### **CEO REPORT**

- Detail on library operations including circulation, programming and service statistics for the month of March 2023.

### **STRATEGIC PLAN, PROGRESS AND MONITORING**

- CEO presented a 2023 Ontario Library Services initial facilitation meeting summary. The meeting occurred on March 27<sup>th</sup>, with Jesse Roberts, OLS consultant and N. Carrier, CEO, attending. The composition of the committee was discussed, as well as direction and timelines for devising a strategic plan.
- Presented for approval, the Red Rock Public Library Strategic Planning Committee Terms of Reference.

Motion 16.

Moved by A. Lockwood, seconded by C. Hendricken, and carried:

That the Red Rock Public Library establish a Strategic Steering Committee with a start date of June 2023, facilitated by the Ontario Public Library Service. The Red Rock Public Library Strategic Committee will consist of Anne Lockwood, Marilyn Young, Nancy Carrier (CEO), and Mickel Smith.

- OLS/Red Rock Public Library Strategic Steering committee contract was reviewed and signed by Board Chair, A. Lockwood. Note: OLS facilitation service is of no cost to library.

- Strategic Committee Meeting dates for June 2023, as well as September 2023 – May 2024 were selected.

#### **OTHER BUSINESS and COMMITTEE REPORTS**

- CEO presented to Board for discussion, the completed and submitted Annual Survey of Public Libraries. Public libraries must complete the Annual Survey of Public Libraries (ASPL), as required by the Ministry of Tourism, Culture and Sport. The Ministry is responsible for administering the Public Libraries Act and the Public Library Operating Grant (PLOG) under the Act. The ASPL requires libraries to report on several key metrics.
- CEO presented to Board for discussion, the Red Rock Public Library Annual Report 2022.

#### **DATE AND TIME OF NEXT MEETING**

Tuesday May 9, 2023 at 5:00 p.m. in the library meeting room and via Zoom

#### **ADJOURNMENT**

Motion 17

Moved by M. Smith, seconded by A. Lockwood, and carried:

That the Board meeting be adjourned at 6:05 p.m.

**The Corporation of the Township of Red Rock  
Public Works Dept. Report**

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**Date:** May 15<sup>th</sup>, 2023  
**To:** Mayor and Council  
**Subject:** Public Works Dept. Council Report  
**Submitted by:** Blair Westerman - Director of Operations

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**BACKGROUND:**

**TIME PERIOD:** April 12<sup>th</sup> to May 12<sup>th</sup>, 2023

**DISCUSSION:**

**This report is for information only and provides Council with an update on the activities within the following departments: Water Distribution, Wastewater Collection, Recreation Center, Marina & Public Works.**

**Please feel free to ask any questions that you may have.**

**SUMMARY OF ACTIVITY:**

**Water Distribution:**

1. Locate Requests have been submitted for digs to repair curb stop valves for 2 residents. A dig is also being planned to repair hydrant #6 on Brompton Rd. This work will include installation of an isolating valve and hydrant replacement.
2. Winter Hydrant Checks were completed on May 2<sup>nd</sup>, this will be the last round of inspection for the season.

**Wastewater Collection:**

1. Lift Station Project Update: Hatch has submitted the scope of work to Aegus Contracting and is waiting on their quotation.

**Recreation Center:**

1. An electrical contractor was used to address some building issues including: repair to an outdoor receptacle and conduit, repair to a damaged 30-amp outlet for a standby power circuit, and replacement of damaged light fixtures.

2. The drainage issue that required the temporary closure of the lobby washrooms has now been resolved. Public Works staff was able to power auger a portion of drain that was tied into the washroom drain line.
3. Facility staff have been managing water infiltration in the building that is historically typical over Spring melt season. Areas where water accumulates are in the Ladies Locker Room, Seniors Room, Bowling Alley behind the pin setters, and Curling Wing hallway. These areas are included to be addressed in the rehabilitation scope of work.
4. A roofing contractor is scheduled to look at patching portions of the asphalt shingled roof over the arena. There are currently multiple leaks in the arena roof, the plan is to patch to most obvious areas where shingles have blown off. The hope is to gain a practical expectation of what can be done to patch the roof from the contractor's evaluation.


Marina Center & Park:

1. Matt Marine is scheduled to perform a dock inspection this month. The inspection will include evaluating the condition of the dock anchors and chains.
2. Northwest Petroleum was on site to perform the bi-annual Weights & Measures Calibration for the marina fuel pumps and tanks. Some minor conformance were required, and have already been addressed.

General:

1. Public Works has worked primarily on managing streets, sidewalks and rural roads according to the varying weather conditions over the last while. The Department will be focusing on drainage and pothole repairs in the upcoming weeks. Sidewalk sweeping has started, and will continue as conditions permit.
2. Brandt Equipment has now completed work to address all warrantee covered issues with the Backhoe.
3. Electrical issues with the 2017 Chevy Silverado have been ongoing this month. The truck is currently being looked from a local mechanic.
4. A new radiator and muffler were purchased for the 2001 Cat Grader. This work will be done over the course of next few weeks.
5. The 2005 Sterling Combo Truck underwent repairs to address a leak on the air brake system, as well as some other minor repairs including, replacement of a fuel filter canister and repair to brake lights.
6. Public Works staff members have been using the new online safety training program from Safety Hub. Employees have all been set up with personal accounts to which courses have been assigned. Staff is expected to have training completed by the end of June and will be responsible to have this training done on an annual rotation.

Blair Westerman  
Submitted by \_\_\_\_\_

  
Approved by: \_\_\_\_\_



**The Corporation of the Township of Red Rock  
Community Development Office Report**

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**Date:** May 15, 2023  
**To:** Mayor and Council  
**Subject:** Community Development Office Council Report  
**Submitted by:** Ashley Davis, Community Development Officer

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**BACKGROUND:**

**April 14, 2023 – May 11, 2023**

**DISCUSSION:**

**This report is for information only and provides Council with an update on the activities within the office of Community Development Officer.**

**Please feel free to ask any questions that you may have.**

**SUMMARY OF ACTIVITY:**

- 1) Completed the Sustainable Northern Ontario Economic Development course through the Northern Policy Institute and the University of Waterloo.
- 2) ICIP Culture – Recreation Centre Rehabilitation Project – continue discussions with engineers, drawings at 90%. Scope change request submitted, approved at the provincial level, waiting on federal approval for descoping. Moving ahead with the tender process for the general contractor. Bowling Alley tender awarded. Anticipated construction start date moved to the middle/end of July.
- 3) Active Transportation Fund – Finalizing work plan and consultation plan. Will be on site May 25-26 to complete assessments. Community surveys will be going out shortly both hard copy and online.
- 4) Community Interpretation Plan – Funding amounts confirmed, waiting on contribution agreements, RFP draft prepared and ready for release once final logistics are agreed upon with funders.
- 5) Continuing work on Community Safety and Wellbeing preparation. Planning Session 3 for June 28-29.
- 6) Interactive Floor Map at Interpretive Centre – recent glitches have been resolved and system is working. Custom images can be used for private events if desired.
- 7) ICIP Green – Brompton, Stadler, Frost, Newton Water and Wastewater Rehabilitation and Replacement Project – waiting on news for revision request. Corresponding with engineers and Maakinga for timeframe of deficiencies to be completed and work to take place at Stadler and Rouse sinkhole.
- 8) Participating in webinars pertaining to various funding streams
- 9) Continuing with required reporting and claim submissions on all active projects

- 10) Continued communication and collaboration with local and regional organizations for partnership opportunities, provide input and stakeholder relations.
- 11) Review previous reports for supporting documentation for current and future funding opportunities and attend webinars and information sessions on current funding opportunities to determine eligibility and feasibility (if the Township has the required data or reports demonstrating need for projects)
- 12) Continuing to prepare documentation, research various component costs for projects and RFP's, provide status reports to funders, submit claims to funders for expenses related to projects, monitor project timelines and budgets and final reporting to funders for completed projects.

**MONITORING SITUATIONS:**

- 1) ICIP COVID Resiliency – Recreation Centre Roof
- 2) Strategic Plan Implementation
- 3) Golden Club Van
- 4) Red Rock Historical Society application – providing support as needed.
- 5) Cruise Ship Readiness
- 6) OTF Capital stream application opening date – for playground

**DIRECTION / DISCUSSION / UPDATES:**

**ATTACHMENTS:**

Ashley Davis  
Submitted by \_\_\_\_\_

  
Approved by: \_\_\_\_\_



**TOWNSHIP OF RED ROCK**

**10 Year Community Development Strategic Plan - Status Update - May 2023**

**Goal 1: Sustainably grow the population to continue to maintain the viability of Red Rock.**

<p><b>Goal 1:</b></p> <p><b>Sustainably grow the population to continue to maintain the viability of Red Rock.</b></p>					
<p>The challenge of having an aging and declining population is the strong potential for economic decline (i.e., business closures), reduced amenities (i.e., school closures), and decreased tax base (i.e., reduced services, crumbling infrastructure). With moderate population growth, Red Rock will continue to be a sustainable community and flourish with vitality and vibrancy.</p>					
ACTION	LEAD / FACILITATE	SUPPORT	ESTIMATED RESOURCES REQUIRED	CURRENT STATUS AND NOTES	TIMING
<p><b>OBJECTIVE:</b> To attract an increased number of housing opportunities for seniors, singles and families to live.</p>					
<p><b>1</b></p> <p>Complete an inventory of available houses and lots by identifying vacant serviced and unserviced lots. This will allow prospective developers and homebuyers to easily identify locations for residential building opportunities.</p>	<p>Township of Red Rock</p>		<p>Staff time</p>	<ul style="list-style-type: none"> <li>Inventory completed</li> </ul>	<p>Immediate (2022) and keep updated on an ongoing basis</p>
<p><b>2</b></p> <p>Where feasible, service residential building lots that are currently unserviced to be more enticing for new residential development.</p>	<p>Township of Red Rock</p>			<ul style="list-style-type: none"> <li>Vacant lots serviced</li> </ul>	<p>Mid term (2026-2028)</p>
<p><b>3</b></p> <p>Address the current lack of seniors' living facilities by researching the possibility of attracting an investor to build a seniors' living centre; and provide information on how residents could make their current homes more senior-friendly in order to allow them to stay in their homes for longer.</p>	<p>Township of Red Rock</p>			<ul style="list-style-type: none"> <li>Information distributed on making homes more senior-friendly</li> </ul>	<p>Long term</p>



**TOWNSHIP OF RED ROCK**  
**10 Year Community Development Strategic Plan – Status Update – May 2023**  
**Goal 1: Sustainably grow the population to continue to maintain the viability of Red Rock.**

ACTION	LEAD / FACILITATE	SUPPORT	ESTIMATED RESOURCES REQUIRED	CURRENT STATUS AND NOTES	TIMING
4	Assess current bylaws to determine if any can be amended to be more supportive of residential development.	<ul style="list-style-type: none"> <li>Township of Red Rock</li> </ul>	Staff time	<ul style="list-style-type: none"> <li>Currently under review</li> </ul>	Short term (2023-2025)
<b>OBJECTIVE: To develop Red Rock's attractiveness in an effort to encourage families to move to Red Rock.</b>					
1	Develop programming for the community centre to make the best use of the space while increasing revenues for the community centre. Have a staff person in place to be responsible for the management and programming of the community centre.	<ul style="list-style-type: none"> <li>Township of Red Rock</li> </ul>	Staff time	<ul style="list-style-type: none"> <li>Have an NOHFC Intern working on programming</li> </ul>	Short term (2023-2025)
2	Improve community outreach to better inform residents on what is taking place locally for residents to participate in.	<ul style="list-style-type: none"> <li>Township of Red Rock</li> </ul>	Staff time	<ul style="list-style-type: none"> <li>Notice Boards, newsletters, social media, website calendar</li> </ul>	
3	Investigate the provincial policies around the new \$10/day daycare and determine how this initiative could be used to increase the number of daycare positions available in Red Rock.	<ul style="list-style-type: none"> <li>Township of Red Rock</li> </ul>	Staff time	<ul style="list-style-type: none"> <li></li> </ul>	Mid term (2026-2028)
4	Complete an information piece that markets the Township and highlights its assets to attract new residents.	<ul style="list-style-type: none"> <li>Township of Red Rock</li> </ul>			Short term



**TOWNSHIP OF RED ROCK**  
**10 Year Community Development Strategic Plan - Status Update - May 2023**  
**Goal 1: Sustainably grow the population to continue to maintain the viability of Red Rock.**

ACTION	LEAD / FACILITATE	SUPPORT	ESTIMATED RESOURCES REQUIRED	CURRENT STATUS AND NOTES	TIMING
<b>OBJECTIVE: To improve internet connectivity in Red Rock.</b>					
1	Township of Red Rock	Local internet providers		<ul style="list-style-type: none"> <li>• Continue to work with local internet providers to improve internet connectivity to all homes and businesses in Red Rock.</li> </ul>	Immediate (2022) and ongoing
2	Township of Red Rock		Staff time	<ul style="list-style-type: none"> <li>• Review opportunities to bring stronger Wi-Fi access to various locations in Red Rock and communicate where these Wi-Fi sites are located.</li> <li>• Faster internet at Marina Interpretive Centre with stronger wi-fi signal for public outside building</li> </ul>	Short term (2023-2025)



**TOWNSHIP OF RED ROCK**  
**10 Year Community Development Strategic Plan**

**GOAL 2: Sustainably grow the local economy to support residents and tourists/visitors.**

**Goal 2:  
 Sustainably grow the local economy to support residents and tourists/visitors.**

A strong local economy, even in a small community, supports and strengthens the community. Without small businesses and entrepreneurs, local economies would not be able to function. Small business keeps local money local, provides local employment, boosts the tax base for the Township and keeps taxes lower for residents. Small business also brings money in from outside of Red Rock and helps to build a sense of community by having direct ties to the residents.

ACTION	LEAD / FACILITATE	SUPPORT	ESTIMATED RESOURCES REQUIRED	STEPS TO COMPLETING THE ACTION	TIMING
<b>OBJECTIVE:</b> To increase the number of businesses in Red Rock while helping retain the existing businesses.					
1	Examine the ability to provide opportunities for local businesses that are struggling to support their business and connect them with regional support services that are available.	Township of Red Rock	Staff time	Regional Business Support Services	
2	Develop a list of Red Rock businesses, keep the list current and provide this list in accessible locations to residents and visitors.	Township of Red Rock	Staff time	<ul style="list-style-type: none"> <li>•</li> </ul>	Short term (2023-2025)
3	Work with local businesses to develop a 'shop local' campaign that encourages locals to support business in Red Rock.	Township of Red Rock	Local businesses	<ul style="list-style-type: none"> <li>•</li> </ul>	Short term (2023-2025)
4	Ensure that all Township publications (i.e., community profile) and the	Township of Red Rock		<ul style="list-style-type: none"> <li>• Recent Township publications are up to date and available on</li> </ul>	Immediate (2022) and ongoing



**TOWNSHIP OF RED ROCK**  
**10 Year Community Development Strategic Plan**  
**GOAL 2: Sustainably grow the local economy to support residents and tourists/visitors.**

ACTION	LEAD / FACILITATE	SUPPORT	ESTIMATED RESOURCES REQUIRED	STEPS TO COMPLETING THE ACTION	TIMING
5	Township of Red Rock	Consultant		<ul style="list-style-type: none"> <li>website. Website content to be under review.</li> </ul>	Long term (2029-2031)
<b>OBJECTIVE: To continue to improve the aesthetics of Red Rock to make it an attractive location to do business.</b>					
1	Township of Red Rock	<ul style="list-style-type: none"> <li>Ongoing</li> </ul>			Immediate (2022) and ongoing
2	Beautification Committee	Township of Red Rock		<ul style="list-style-type: none"> <li>Ongoing</li> </ul>	Immediate (2022) and ongoing
3	Local businesses	Township of Red Rock			Short term (2023-2025)
<b>OBJECTIVE: To provide opportunities to support local entrepreneurship.</b>					
1	Township of Red Rock	School Board Entrepreneur Groups Residents Students	Staff time	<ul style="list-style-type: none"> <li></li> </ul>	Short term (2023-2025)



**TOWNSHIP OF RED ROCK**  
**10 Year Community Development Strategic Plan**  
**GOAL 2: Sustainably grow the local economy to support residents and tourists/visitors.**

ACTION	LEAD / FACILITATE	SUPPORT	ESTIMATED RESOURCES REQUIRED	STEPS TO COMPLETING THE ACTION	TIMING
<b>OBJECTIVE:</b> To increase tourism into Red Rock by attracting tourists/visitors to Red Rock.					
1	Initiate and implement the Red Rock RV Park Business Plan.	Township of Red Rock	Staff time \$4 million	<ul style="list-style-type: none"> <li>•</li> </ul>	Short term (2023-2025)
2	Working in partnership with relevant organizations to improve highway signage by determining strategic locations along the highway and developing a directional signage program for Red Rock.	Township of Red Rock	Superior Country TODS signage program	<ul style="list-style-type: none"> <li>• Currently in discussions with DNO and other regional organizations to develop a wayfinding plan.</li> </ul>	Short term (2023-2025)
3	Continuing to develop a relationship with Red Rock Indian Band and working collectively to share the Indigenous culture.	Township of Red Rock	Red Rock Indian Band	<ul style="list-style-type: none"> <li>•</li> </ul>	Immediate (2022) and ongoing
4	Develop, annually, a comprehensive list of tourism experiences in Red Rock and share this list with Superior Country and other locations that will share the information with visitors and tourists.	Township of Red Rock	Superior Country	<ul style="list-style-type: none"> <li>• Completed and updated on an annual basis</li> </ul>	Immediate (2022)
5	Complete and implement a communications plan using print, social media and electronic media to promote Red Rock's tourism assets.	Township of Red Rock	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	Short term (2023-2025)
6	Improve trail signage for the trail system within the Township including	Township of Red Rock	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	Mid term (2026-2028)





**TOWNSHIP OF RED ROCK**  
**10 Year Community Development Strategic Plan**  
**GOAL 2: Sustainably grow the local economy to support residents and tourists/visitors.**

ACTION	LEAD / FACILITATE	SUPPORT	ESTIMATED RESOURCES REQUIRED	STEPS TO COMPLETING THE ACTION	TIMING
7	important information (i.e., the length of trails) and communicate the trail network through a mobile app, print brochure, and/or Township website.	Superior Country		<ul style="list-style-type: none"> <li>Ongoing</li> </ul>	Immediate (2022) and ongoing

**TOWNSHIP OF RED ROCK**

**10 Year Community Development Strategic Plan**

**GOAL 3: Continue to build a shared sense of community while maintaining its core values.**



<p><b>Goal 3:</b></p> <p><b>Continue to build a shared sense of community while maintaining its core values.</b></p>						
<p>As a small community in northern Ontario, the population of Red Rock is very reliant on each other, meaning the residents support, take pride in and understand the community. That is what small-town living is all about. As the population changes, the culture and the community also undergo change. Resistance to change and the unknown is often met with apprehension, yet change is inevitable.</p>						
	ACTION	LEAD / FACILITATE	SUPPORT	ESTIMATED RESOURCES REQUIRED	STEPS TO COMPLETING THE ACTION	TIMING
<p><b>OBJECTIVE:</b> To develop a community identity that is consistent with the vision of the community.</p>						
1	Building off the engagement of this strategic plan, continue to work with the community to determine one identifying logo, message and vision and use these for marketing, signage, and front-facing community messaging.	Township of Red Rock	•		•	Short term (2023-2025)
<p><b>OBJECTIVE:</b> To ensure that all newcomers and residents to Red Rock are informed of what is happening in the community, are welcomed to the community and have the opportunity to be engaged in the community.</p>						
1	Support the efforts of the Welcoming Committee that reaches out to all new residents moving into Red Rock.	Welcoming Committee	Township of Red Rock			Immediate (2022) and ongoing
2	Revamp the Recreation Committee or a committee similar to the Recreation	Recreation Committee	Township of Red Rock		• Community events committee has been formed	Short term (2023-2025)



**TOWNSHIP OF RED ROCK**  
**10 Year Community Development Strategic Plan**  
**GOAL 3: Continue to build a shared sense of community while maintaining its core values.**

ACTION	LEAD / FACILITATE	SUPPORT	ESTIMATED RESOURCES REQUIRED	STEPS TO COMPLETING THE ACTION	TIMING
Committee, a committee that was involved in organizing local events.					
<b>OBJECTIVE:</b> To better engage with the students in the schools in Red Rock and help them to be part of the community even if they do not live in Red Rock.					
1	Provide opportunities for students to volunteer on community projects to help them complete their mandatory volunteer hours (i.e., building picnic tables, painting art murals, etc.)	Township of Red Rock		<ul style="list-style-type: none"> <li>Volunteer hours encouraged for events such as Canada Day, Paju Mountain Run</li> </ul>	
2	Survey the students in the local schools, on an annual basis, regarding their needs in the community and determine the most appropriate and financially feasible projects and implement the projects.	Township of Red Rock			
3	Piggyback with existing partners that visit the local schools and engage with the students to determine opportunities where they can participate and become greater participants of Red Rock.	Township of Red Rock			



**TOWNSHIP OF RED ROCK**  
**10 Year Community Development Strategic Plan**  
**GOAL 3: Continue to build a shared sense of community while maintaining its core values.**

ACTION	LEAD / FACILITATE	SUPPORT	ESTIMATED RESOURCES REQUIRED	STEPS TO COMPLETING THE ACTION	TIMING
<b>OBJECTIVE:</b> To increase the volunteer base in the community to support the needs of the community and to tap into the expertise of the residents.					
1	Develop a central list of activities/organizations that need volunteers, including the skillsets required, and post this list in a central location (electronic and online) where residents can sign up to participate.	Township of Red Rock	•	•	
<b>OBJECTIVE:</b> To establish a number of informal locations for residents and visitors to congregate and connect in Red Rock.					
1	Plan and develop a leash-free dog park.	Township of Red Rock	•	•	Long term (2029-2031)
2	Work with local partners to develop a play structure that is located more centrally within the residential area.	Township of Red Rock	Local Partners	• Currently exploring funding possibilities, and discussions with local partners	Mid term (2026-2028)
3	Determine if there is an interest in a skatepark and work with residents and youth to develop and build the skatepark.	Township of Red Rock	Residents	•	



**TOWNSHIP OF RED ROCK**  
**10 Year Community Development Strategic Plan**  
**GOAL 3: Continue to build a shared sense of community while maintaining its core values.**

ACTION	LEAD / FACILITATE	SUPPORT	ESTIMATED RESOURCES REQUIRED	STEPS TO COMPLETING THE ACTION	TIMING
4 Work with the high school to determine if the high school community gardens are still being used by the high school. If not being used by the high school, transition them to the residents of Red Rock. Communicate the messaging around the use of the community gardens.	Township of Red Rock	Red Rock High School Local residents		<ul style="list-style-type: none"> <li>•</li> </ul>	Short term (2023-2025)
5 Develop an active recreation park for seniors offering activities that they can participate in (i.e., horseshoes, disc golf, etc.).	Township of Red Rock	Seniors and Seniors' groups		<ul style="list-style-type: none"> <li>•</li> </ul>	Long term (2029-2031)
6 Continue to increase the number of park benches across the community.	Township of Red Rock	<ul style="list-style-type: none"> <li>•</li> </ul>		<ul style="list-style-type: none"> <li>• Locations to be recommended as part of Active Transportation Improvement Plan currently underway</li> </ul>	Short term (2023-2025)
7 Continue to update the Community Centre. Establish and offer relevant programs requested by the residents and ensure that there is space available for internal and external organizations/agencies to offer their services. Raise revenues through these	Township of Red Rock	<ul style="list-style-type: none"> <li>•</li> </ul>		<ul style="list-style-type: none"> <li>• ongoing</li> </ul>	Short term (2023-2025) and ongoing



**TOWNSHIP OF RED ROCK**  
**10 Year Community Development Strategic Plan**  
**GOAL 3: Continue to build a shared sense of community while maintaining its core values.**

ACTION	LEAD / FACILITATE	SUPPORT	ESTIMATED RESOURCES REQUIRED	STEPS TO COMPLETING THE ACTION	TIMING
activities to support the long-term success of the community centre.					
<b>OBJECTIVE:</b> To have one permanent, shared location where all services provided by local agencies can be held in the community.					
<b>1</b> Provide one official location in Red Rock that is available to agencies that provide services to the community and provide regularly scheduled timeslots (i.e., travelling vets, lawyers, local social services, etc.) so that they are consistent and available for residents.	Township of Red Rock	<ul style="list-style-type: none"> <li>•</li> </ul>		<ul style="list-style-type: none"> <li>•</li> </ul>	
<b>2</b> Regularly update the community notice boards, both electronic and/or print of activities that are taking place in Red Rock.	Township of Red Rock	<ul style="list-style-type: none"> <li>•</li> </ul>		<ul style="list-style-type: none"> <li>• Ongoing</li> </ul>	Short term (2023-2025) and ongoing

**The Corporation of the Township of Red Rock  
Administrative Report**

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**Date:** May 15th, 2023  
**To:** Mayor and Council  
**Subject:** CAO/Clerk/Treasurer Activity Report  
**Submitted by:** Mark Figliomeni – CAO/Clerk/Treasurer

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**BACKGROUND:**

**May 2<sup>nd</sup>, 2023 - May 15th, 2023**

**DISCUSSION:**

**This report is for information only and provides Council with an update on the activities within Administration & the office of the CAO/Clerk/Treasurer.**

**Please feel free to ask any questions that you may have and reach out at any time.**

**SUMMARY OF ACTIVITY:**

**Day to Day Operations- General Discussions & Meetings  
Bi-Weekly Internal Staff / Team Meetings / Discussions  
Meetings with Insurance – Completed Renewal Process 2023  
Attended AMCTO – May 9<sup>th</sup> – 10<sup>th</sup> – Thunder Bay**

**This is a summary of some of the activity within Administration & the Office of the CAO/Clerk/Treasurer. We continue to build and grow as a Team and as a Community that is striving to move forward. This is our major focus and ultimately part of our overall vision for Red Rock both now and in the future.**

**ATTACHMENTS:**

**Recreation Report**

**MONITORING SITUATIONS:**

**\*Continue to set internal policies and procedures based on overall best practice within the Municipal Act.**

**DIRECTION / DISCUSSION / UPDATES:**

- 1. Budget Education Session – May 18<sup>th</sup> @ 4:00 PM**



**The Corporation of the Township of Red Rock  
Recreation Program Coordinator Intern Report**

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**Date:** May 15<sup>th</sup>, 2023  
**To:** Mayor and Council  
**Subject:** Recreation Program Coordinator Intern Report  
**Submitted by:** Braeden Plemel

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**BACKGROUND:**

**April 24<sup>th</sup>, 2023 – May 11<sup>th</sup>, 2023**

**DISCUSSION:**

**This report is for information only and provides Council with an update on the activities within the office of Recreation.**

**Any questions can be asked through the CAO and reported back to Council.**

**SUMMARY OF ACTIVITY:**

Badminton is still running strong we have extended the date until the middle of June.

Pickleball moved up to the high school until the middle of June. Tuesdays and Thursdays from 6:30-9pm.

Cornhole was a great success. Total of 23 teams registered. RRFD was selling food to help raise funds. Thank you to Rob from the Thunder Bay cornhole league for showing us all about running a cornhole tournament.

Planning a paint night. Hoping to have Tracy Barry from Schreiber ON to come show her talent.

Attended Dilico's Childrens Mental Health Day at the Nipigon arena. I had a table to represent the township.

Von Seniors exercise class has been extended through the summer months.

Met with fitness center members to see their vision for a new fitness facility in the club room.

Assisted Donna Smeltzer in running a Bannock Workshop.

Working with the Red Rock Public Library to plan partnerships for Senior's month in June.

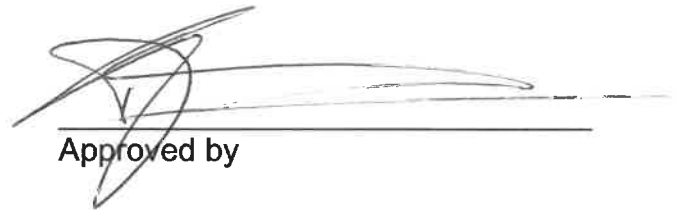
Working with Parks Canada to come down in June and run an event for youth.

Working with a community member to start a running club.

Hosted a cleanup day on May 9<sup>th</sup>. Kids from St. Hilary and community members joined to help clean up Baker Road and our marina.

Ran an information table at Saunders on May 11<sup>th</sup> to promote Emergency Preparedness Week. Activity pages will also be sent to St. Hilary for the kids to take home and share with family.

Braeden Plemel  
Submitted by

  
Approved by

**The Corporation of the Township of Red Rock  
Administrative Report**

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**Date:** May 15<sup>th</sup>, 2023  
**To:** Mayor and Council  
**Subject:** 24 Rankin Street – Surplus Property  
**Submitted by:** Mark Figliomeni – CAO/Clerk/Treasurer

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**RECOMMENDATION:**

That Council declare the property described as 24 Rankin Street as surplus for the purpose of sale.

**DISCUSSION:**

Verbal discussion if required.

**ATTACHMENTS:**

N/A

**The Corporation of the Township of Red Rock  
Administrative Report**

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**Date:** May 15, 2023  
**To:** Mayor and Council  
**Subject:** Fire Department – Levels of Service (LOS)  
**Submitted by:** Mark Figliomeni – CAO/Clerk/Treasurer

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**RECOMMENDATION:**

To revise and bring up-to-date the Municipality's current By-Law #2002-863 being a by-law to establish, maintain and operate a Fire Department.

**BACKGROUND:**

Currently this by-law does not include and/or layout the Levels of Service (LOS) for **Fire Prevention Services** and **Fire Protection Services** of the Fire Department. LOS are defined as the approved (by Council and/or the FPPA) specified levels in which the volunteer fire fighters will educate, train and respond to fire and emergency services.

**DISCUSSION:**

1 - LOS for **Fire Prevention Services** to be added to the current By-Law;

- As per the Fire Protection and Prevention Act, 1997 (FPPA) ***the municipality must provide the minimum services;***
  - A smoke/carbon monoxide (CO) alarm program
    - Promote and enforce the installation and maintenance of working smoke alarms as per the Ontario Fire Code (OFC)
  - A fire safety public education program
    - The Fire Chief, Deputy Chief and/or Fire Prevention Officer (FPO) with the assistance of the members of the volunteer fire department will provide a variety of fire prevention education programs for the residents and businesses in the Township of Red Rock. Public education programs will be delivered in a variety of ways designed to meet the needs of the target groups. The members of the volunteer fire department may also participate in various community activities that will assist in promoting fire prevention and public educations on fire safety with the approval of the Fire Chief.
  - Community Risk Assessment
  - Fire Safety Inspections - upon complaint or request
  - Fire Investigations
  - Annual Inspections of Vulnerable Occupancies

**2 - LOS *Proposed* for Fire Protection Services to be added to the current By-Law;**

- Exterior/Interior structure firefighting including rescue
- Vehicle Fire
- Wildland Fire
- Hazardous Materials – awareness level only
- Motor Vehicle Collisions including Extrication
- Other agencies call for assistance with approved agreements (i.e., police, EMS, Mutual Aid)
- Water/Ice Rescue – shore based
- Smoke/CO Alarm Activations

Due to the Fire reliance upon volunteer firefighters and the level and amount of equipment available, those services listed in “LOS for Fire Protection” may be provided as limited services which due to circumstances may vary significantly from the norm.

The Township of Red Rock accepts no liability for any delay or inability to supply services set out in the “LOS for Fire Protection” due to the provision of limited services or due to the existence of unsafe conditions of roadways, travel distances, restricted or impeded access to property, availability of volunteers or other environmental factors/constraints.

**ATTACHMENTS:**

N/A

**AVAILABLE UPON REQUEST:**

By-Law #2002-863