

**AGENDA FOR THE COUNCIL MEETING OF
THE CORPORATION OF THE TOWNSHIP OF RED ROCK
FOR THE 978th REGULAR MEETING ON APRIL 3rd, 2023 AT 6:30 P.M.**

1. Closed Session (6:30pm)
 - Item 1.1: Resolution to enter Closed Session, as authorized by the Municipal Act, 2001. Such paragraphs as set out in the minutes for the purpose of approval of the Closed Session minutes of the meeting held on March 20, 2023 (Item 1.2); and Paragraph 239(2)(b) (identifiable individual), regarding Item 1.3; and Paragraph 239(2)(c) (pending acquisition or disposition of land), regarding Item 1.4 RES
 - Item 1.2: Minutes of the Closed Session portion of the regular Council Meeting held March 20, 2023 RES
 - Item 1.3: Report on Personal Matters regarding Identifiable Individual
 - Item 1.4: Report on Acquisition or Disposition of Land
 - Item 1.5: Resolution to Rise from Closed Session and Report in Open Session RES

2. Report from Closed Session

3. Preliminary Matters:
 - Item 3.1: Call to Order (7:00pm)
 - Item 3.2: Traditional Territory Acknowledgement & Moment of Silence
 - Item 3.3: Amendments to/Acceptance of Agenda RES
 - Item 3.4: Request/Receive Disclosures of Interest

4. Presentations or Deputations
 - Item 4.1: Red Rock Fitness Users Delegation

5. Minutes of Previous Council Meeting(s)
 - Item 5.1: Minutes of the March 20, 2023 Council Meeting (Open Session) RES

6. Correspondence
 - Item 6.1: Resolutions from other Municipalities RES
 - Item 6.2: NOMA – Call to Address Homelessness in Ontario RES
 - Item 6.3: Ontario News Release – Ontario Protecting Boreal Caribou
 - Item 6.4: MNR – Floating Accommodations
 - Item 6.5: MNR – Inspection of 2023/2024 Annual Work
 - Item 6.6: TBDSSAB – February 16, 2023 Meeting Minutes (Open & Closed)
 - Item 6.7: TBDHU – February 15, 2023 Meeting Minutes
 - Item 6.8: TBayTel – 10 Digit Dialing

7. Reports from Committees, Boards or Agencies
 - Item 7.1: Red Rock Public Library Board – February 14, 2023 Meeting Minutes RES

8. Reports from Administration
 - Item 8.1: Report on Administrative Activity RES
 - Item 8.2: Report on Post-Election Accessibility Report
 - Item 8.3: Report on NOMA Administrative Representative RES

9. By-laws

10. New Business

11. Unfinished Business

Item 11.1: Council Committees

Item 11.2: EMS Consolidation

Item 11.3: Taxation

Item 11.4: Strategic Plan Implementation

12. Closed Session (if required)

13. Report from Closed Session

14. Confirming By-law (#2023-1317)

RES

15. Adjournment

THE CORPORATION OF THE TOWNSHIP OF RED ROCK

977th REGULAR MEETING OF COUNCIL

MARCH 20th, 2023

Present:	Mayor:	D. Robinson
	Councillors:	G. Muir
		N. Gladun
		C. Brand
		M. Smith
	Chief Administrative Officer:	M. Figliomeni
	Municipal Secretary:	W. Odahl
	Director of Operations:	B. Westerman
	Community Development Officer:	A. Davis

ONE: CLOSED SESSION

1.1 Resolution to Close the Meeting

Resolution #1

Moved by: Councillor Smith
Seconded by: Councillor Muir

BE IT RESOLVED THAT Council move into Closed Session at 6:30pm under the authorities as printed in the Agenda.

CARRIED

Council entered Closed Session.

Resolution #2

Moved by: Councillor Muir
Seconded by: Councillor Brand

BE IT RESOLVED THAT Council approves the Closed Session Minutes of the March 7, 2023 Regular Meeting of Council.

CARRIED

Resolution #3

Moved by: Councillor Smith
Seconded by: Councillor Gladun

BE IT RESOLVED THAT Council rise from Closed Session at 7:00pm and report in Open Session.

CARRIED

The open session re-convened at 7:01pm.

TWO: REPORT FROM CLOSED SESSION

Council approved the Closed Session minutes of the March 7, 2023 meeting of Council and discussed personnel matters, acquisition or disposition of land and matters under solicitor/client privilege while in Closed Session.

THREE: PRELIMINARY MATTERS

3.1 Call to Order

Mayor Robinson called the meeting to order at 7:03p.m.

3.2 Traditional Territory Acknowledgement & Moment of Silence

Mayor Robinson read aloud the following land recognition and then proceeded in a moment of silence:

“Council of the Township of Red Rock hereby acknowledge that we are on the traditional territory of the Robinson-Superior Treaty and that the land we gather on is home to the Red Rock Indian Band, the Anishnaabek and the Metis People.”

CARRIED

3.3 Acceptance of the Agenda

The Agenda was approved with the following resolution:

Resolution #4

Moved by: Councillor Gladun

Seconded by: Councillor Muir

BE IT RESOLVED THAT the Agenda for this Regular Meeting of Council on March 20, 2023 be approved, as presented.

CARRIED

3.4 Disclosures of Interest

In response to Mayor Robinson’s request, no members disclosed interest in matters before Council this evening.

FOUR: PRESENTATIONS OR DEPUTATIONS

Peter Whitby and Paul Veldman with the BMI Group joined the meeting electronically with Michael Blatz from Scatliff, Miller, Murray to present their Mill Redevelopment Concept Plans with Council. They included current projects and photos as well as mapping for future concepts within the property. Councillor Muir requested that copies of environmental assessments and studies done on the property be shared with Council when they are completed. Mayor Robinson suggested that a public session for town residents be held in the future to display the plans for the property.

FIVE: MINUTES OF PREVIOUS COUNCIL MEETINGS

5.1 Minutes of the March 7, 2023 Meeting of Council (Open Session)

Council approved the minutes for the March 7, 2023 Regular Meeting of Council with the following resolution:

Resolution #5

Moved by: Councillor Smith
Seconded by: Councillor Gladun

BE IT RESOLVED THAT Council approves Open Session Minutes of the March 7, 2023 regular Meeting of Council.

CARRIED

SIX: CORRESPONDENCE

6.1 Resolutions from other Municipalities

Resolution #6

Moved by: Councillor Muir
Seconded by: Councillor Gladun

BE IT RESOLVED THAT Council supports the correspondence from the Municipality of North Perth regarding school bus stop cameras.

CARRIED

6.2 NOMA – Strategic Plan Intern

Council posed no questions or discussions on the correspondence.

6.3 MNRF – Inspection of 2023-2024 Annual Work Schedules

Council posed no questions or discussions on the correspondence.

6.4 Ontario News Release – Changes to Parliamentary Assistant Roles

Council posed no questions or discussions on the correspondence.

6.5 Ontario News Release – Province Approves Plan for Road to Ring of Fire

Council posed no questions or discussions on the correspondence.

6.6 Ontario News Release – Feds Won't Match Ontario's Pledge for Ring of Fire

Council posed no questions or discussions on the correspondence.

6.7 Ontario News Release – Government Invests for High Speed Internet

Council posed no questions or discussions on the correspondence.

6.8 Ministry of Environment – Municipal Class Environmental Assessment

Councillor Muir questioned if the amendment had anything to do with Bill 13.

6.9 NOMA – 2023 Draft Meeting Agenda

Council posed no questions or discussions on the correspondence.

6.10 TBDSSAB – Update from the Board

Council posed no questions or discussions on the correspondence.

6.9 NOMA – Second Call for Nominations

Council posed no questions or discussions on the correspondence.

SEVEN: REPORTS FROM COMMITTEES, BOARDS OR AGENCIES

None

EIGHT: REPORTS FROM ADMINISTRATION

8.1 Report from Director of Operations

Discussion amongst Council ensued relating to the Director of Operations report; focusing on heat exchangers at the Marina Building and reports from Hatch regarding the lift station upgrades. Mayor Robinson commended the department on their snow removal efforts.

Resolution #7

Moved by: Councillor Brand

Seconded by: Councillor Gladun

BE IT RESOLVED THAT the report from the Director of Operations be received.

CARRIED

8.2 Report from Community Development Officer

Discussion amongst Council ensued relating to the Community Development Officers report; focusing on the location of the highway sign, the Veteran Banners Program and the Recreation Rehabilitation Project status.

Resolution #8

Moved by: Councillor Muir

Seconded by: Councillor Brand

BE IT RESOLVED THAT the report from the Community Development Officer be received.

CARRIED

Resolution #9

Moved by: Councillor Brand
Seconded by: Councillor Muir

BE IT RESOLVED THAT the Township of Red Rock enter into an agreement with R.J. Burnside & Associates Ltd. to conduct an assessment of current active transportation infrastructure with recommendations for enhancement and preliminary design for Red Rock's Active Transportation Improvement Plan in the amount of \$49, 852.30, plus HST.

CARRIED

Resolution #10

Moved by: Councillor Smith
Seconded by: Councillor Gladun

BE IT RESOLVED THAT the Multi-Year Accessibility Plan for the Township of Red Rock, be accepted.

CARRIED

8.3 Report on Administrative Activity

The CAO asked Council's direction on who was able to attend the AMO Conference in August. Councillor Gladun put forward her name, and will accompany Mayor Robinson and the CAO to the conference.

Resolution #11

Moved by: Councillor Muir
Seconded by: Councillor Smith

BE IT RESOLVED THAT the report on Administrative Activity be received.

CARRIED

8.4 Report on Community Budget Survey Results Summary

Council spoke on the results of the survey, noting that the results were very wide spread and that a majority of the responses indicated satisfaction in current services provided.

8.5 Report on Telecom Enterprises

The CAO briefed Council on a recent study done by Telecom Enterprises that includes a possible savings for the Township based on the current telecommunication services. It was noted that the savings did not include any reduction in services.

NINE: BY-LAWS

9.1 By-law Number 2023-1315 – to appoint a Weed Inspector

Resolution #12

Moved by: Councillor Gladun
Seconded by: Councillor Smith

BE IT RESOLVED THAT By-law number 2023-1315, to appoint Blair Westerman as an Area Weed Inspector for the Township of Red Rock, be passed.

CARRIED

TEN: NEW BUSINESS

None

ELEVEN: UNFINISHED BUSINESS

The CAO stated that an updated terms of reference is being worked on and should see it come to Council shortly. He also noted that the EMS consolidation conversation is on the agenda for the TBDML Conference later in the week.

TWELVE: CLOSED SESSION

Council did not go back into Closed Session.

THIRTEEN: REPORT FROM CLOSED SESSION

None

FOURTEEN: CONFIRMING BY-LAW

Resolution #13

Moved by: Councillor Muir

Seconded by: Councillor Gladun

BE IT RESOLVED THAT By-law 2023-1316, to confirm the proceedings of this evening's meeting, be passed as circulated.

CARRIED

FIFTEEN: ADJOURNMENT

With no further business to conduct, Mayor Robinson declared the meeting adjourned at 8:13p.m.

Mayor

Chief Administrative Officer/Clerk



The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

Tuesday, March 21, 2023

Resolution # RC23080

Meeting Order: 6

Moved by:

Seconded by:

Joseph Opato

M Hatfield

WHEREAS the Municipality of Chatham-Kent shared a resolution with all municipalities in Ontario to engage with other municipalities, the Association of Municipalities of Ontario and any other relevant municipal association, to determine what tools may be available to reduce the insurance costs, including cooperative purchasing of insurance, creation of a municipal reciprocal insurance provider, or legislative changes to address insurance costs to municipalities;

AND WHEREAS the Municipality of Chatham-Kent is asking Municipal Councils to support improvements to reducing municipal insurance in Ontario;

THEREFORE BE IT RESOLVED THAT the Corporation of the Municipality of Wawa does hereby support and endorse the Municipality of Chatham-Kent in seeking support and collaboration on reducing municipal insurance cost and advocate for solutions that help municipalities to afford insurance while protecting residents and businesses and the services they rely on;

AND FURTHERMORE THAT this resolution be forwarded to AMO, the Minister of the Ministry of Municipal Affairs and Housing and all municipalities in Ontario.

RESOLUTION RESULT		RECORDED VOTE	
<input checked="" type="checkbox"/>	CARRIED	MAYOR AND COUNCIL	YES NO
<input type="checkbox"/>	DEFEATED	Melanie Pilon	
<input type="checkbox"/>	TABLED	Cathy Cannon	
<input type="checkbox"/>	RECORDED VOTE (SEE RIGHT)	Mitch Hatfield	
<input type="checkbox"/>	PECUNIARY INTEREST DECLARED	Jim Hoffmann	
<input type="checkbox"/>	WITHDRAWN	Joseph Opato	

Disclosure of Pecuniary Interest and the general nature thereof.

Disclosed the pecuniary interest and general name thereof and abstained from the discussion, vote and influence.

Clerk: _____

MAYOR - MELANIE PILON	CLERK - MAURY O'NEILL
<i>M. Pilon</i>	<i>Maury O'Neill</i>



Representing the Districts of Kenora, Rainy River and Thunder Bay

PO Box 10302 Thunder Bay ON P7B 4T4

www.noma.on.ca

p: 807 683 6663 e: admin@noma.on.ca

March 22, 2023

Resolution 2023-01: A Call to the Provincial government to Address Homelessness in Ontario

Recommendation:

WHEREAS the homeless crisis is taking a devastating toll on families and communities, undermining a healthy and prosperous Ontario;

WHEREAS the homelessness crisis is the result of the underinvestment and poor policy choices of successive provincial governments;

WHEREAS homelessness requires a range of housing, social service and health solutions from government;

WHEREAS homelessness is felt most at the level of local government and the residents that they serve;

WHEREAS municipalities and District Social Administration Boards are doing their part, but do not have the resources, capacity or tools to address this complex challenge; and,

WHEREAS leadership and urgent action is needed from the provincial government on an emergency basis to develop, resource, and implement a comprehensive plan to prevent, reduce and ultimately end homelessness in Ontario.

THEREFORE BE IT RESOLVED THAT NOMA calls on the Provincial Government to urgently:

- a. Acknowledge that homelessness in Ontario is a social, economic, and health crisis;
- b. Commit to ending homelessness in Ontario;
- c. Work with AMO and a broad range of community, health, Indigenous and economic partners to develop, resource, and implement an action plan to achieve this goal.

AND FURTHER THAT a copy of this motion be sent to the Minister of Municipal Affairs and Housing; the Minister of Children, Community and Social Services; the Minister of Health; all clerks and CAO's in NOMA, and to the Association of Municipalities of Ontario.

Moved By:

Seconded By:

CARRIED

President

NEWS RELEASE

Ontario Protecting Boreal Caribou with Historic Investments

Provincial funding helping protect and conserve habitat of threatened species

March 15, 2023

[Ministry of the Environment Conservation and Parks](#)

THUNDER BAY — The Ontario government is supporting the protection of boreal caribou and their habitat through a \$29 million investment over four years. The funding - the largest single investment dedicated to caribou in Ontario's history - will support on-the-ground habitat restoration, protection and other conservation activities, including monitoring, science and research.

"Today's historic investment demonstrates our government's continued action towards protecting and conserving boreal caribou in Ontario, building on the important work we've done to date," said David Piccini, Minister of the Environment, Conservation and Parks. "Recognizing that conservation and recovery of boreal caribou requires long-term commitment, we're proud Ontario is a national leader in these efforts, while also considering the unique needs of Northern Ontario and Indigenous communities."

The new funding supports the implementation of the Canada-Ontario Agreement for the Conservation of Caribou, Boreal Population in Ontario, finalized in 2022. The health of the boreal caribou population is important to the biodiversity of Ontario's boreal forests.

"Boreal caribou are an essential part of forest ecosystems across Canada and here in Northern Ontario, which is why we are making a substantial investment in on-the-ground stewardship," said Graydon Smith, Minister of Natural Resources and Forestry. "This funding shows Ontario's commitment to safeguarding boreal caribou populations and supporting recovery efforts of this important species."

In addition to this new historic funding, since 2018, Ontario has invested close to \$3 million in a variety of programs and projects, including the Northern Mammal Ecology Program, a caribou translocation project, and the Species at Risk Stewardship Program, to protect and recover caribou. Lakehead University is among the funding recipients, receiving over \$24,000 to lead a project to monitor the genetic health of boreal caribou through DNA analysis.

Ontario continues to work on the conservation agreement with all partners in a way that balances protecting and recovering the species with the social and economic

realities of Ontarians and industries in the north. In the first year of the Canada-Ontario agreement, the province began work to undertake boreal caribou monitoring. Work is underway to help improve understanding of the current population, distribution status and future trends of boreal caribou at a range-scale, in order to support recovery efforts, such as habitat restoration activities.

Quick Facts

- Boreal caribou are listed as a threatened species under the *Endangered Species Act, 2007*. It is estimated that there are roughly 5,000 boreal caribou in Ontario.
- In Ontario, 140 provincial parks and conservation reserves collectively protect more than 11.2 million acres of caribou habitat - that's roughly the size of Lake Erie and Lake Ontario combined.
- [The Canada-Ontario Agreement for the Conservation of Caribou, Boreal Population](#) in Ontario provides an overall framework for establishing collaborative commitments, including habitat planning, protection and restoration activities from both the federal and provincial governments to protect and recover boreal caribou.
- In 2022-23, Ontario and Canada invested more than \$10 million in 2022-23 for the implementation of the agreement to undertake actions that support moving towards the maintenance or recovery of self-sustaining local populations of boreal caribou in Ontario, such as updating our state of knowledge on caribou and their habitat to inform habitat planning, protection and restoration activities.

Media Contacts

Daniel Strauss

Minister's Office

Daniel.Strauss@ontario.ca

Gary Wheeler

Communications Branch

gary.s.wheeler@ontario.ca

[416-314-6666](tel:416-314-6666)

Ministry of Natural Resources and Forestry
Policy Division

Director's Office
Crown Forests and Lands Policy Branch
70 Foster Drive, 3rd Floor
Sault Ste. Marie, ON P6A 6V5

Ministère des Richesses naturelles et des Forêts
Division de la politique

Bureau du directeur
Direction des politiques relatives aux forêts et aux terres de la Couronne
70, rue Foster, 3^e étage
Sault Sainte Marie, ON P6A 6V5



March 17, 2023

Hello,

We are writing to let you know that on March 16, 2023, the Ministry of Natural Resources and Forestry made an update to the proposal to make amendments to Ontario Regulation 161/17 under *the Public Lands Act* regarding the use of floating accommodations.

The changes to the proposal are described in the updated proposal notice on Ontario's Regulatory Registry and the Environmental Registry of Ontario (ERO) (ERO number 019-6590), which was first published on February 24, 2023 and updated on March 16, 2023.

In the updated proposal, we are still proposing to amend Ontario Regulation 161/17 to clarify the structures or things that cannot be placed and used for overnight accommodation on water over public land.

The following changes proposed in the original posting have been removed through the update:

- reducing the number of days that a person can camp on water over public land (per location, per calendar year) from 21 days to 7 days
- increasing the distance that a person camping on water must move their camping unit to be occupying a different location from 100 metres to 1 kilometre
- adding a new condition to prohibit camping on water within 300 metres of a developed shoreline, including any waterfront structure, dock, boathouse, erosion control structure, altered shoreline, boat launch and/or fill
- harmonizing the conditions for camping on public land so that residents and non-residents are required to follow the same conditions when camping on water over public lands or on public lands
- specifying conditions for swim rafts, jumps, ramps for water sports, heat loops and water intake pipes
- clarifying that camping on a road, trail, parking lot or boat launch is prohibited
- amending the regulation to add the following to the list of excluded public lands to which section 21.1 of the *Public Lands Act* and Ontario Regulation 161/17 do not apply:

- lands subject to an agreement authorizing the use of those lands
- lands subject to an authorization under the *Aggregate Resources Act*.

We encourage you to review the updated proposal notice (ERO number 019-6590) and provide feedback through the ERO. The comment period for the proposal closes on **April 11, 2023**.

Sincerely,

Peter D. Henry, R.P.F.
Director, Crown Forests and Lands Policy Branch
Ministry of Natural Resources and Forestry

c: Pauline Desroches, Manager, Crown Lands Policy Section

Ministry of Natural Resources
and Forestry

Ministère des Richesses naturelles et des Forêts

Tel: 807-475-1471

Fax: 807- 475-1527

INSPECTION

INSPECTION OF 2023-2024 ANNUAL WORK SCHEDULES FOR BLACK SPRUCE, DOG RIVER-MATAWIN, LAKEHEAD, WABADOWGANG NOOPMING, AND ENGLISH RIVER FORESTS

The April 1, 2023 – March 31, 2024 Annual Work Schedule (AWS) for the Black Spruce, Dog River-Matawin, Lakehead, Wabadowgang Noopming, and English River Forests are available electronically for public viewing by contacting Resolute FP Canada Inc. for the Black Spruce, Dog River-Matawin, and English River Forests, Greenmantle Forest Inc. for the Lakehead Forest, and the MNRF Thunder Bay District for the Wabadowgang Noopming Forest, during normal business hours, and on the Natural Resources Information Portal at <https://nrip.mnr.gov.on.ca/s/fmp-online> beginning March 15, 2023 and for the one-year duration of the AWS.

Scheduled Forest Management Operations

The AWS describes forest operations such as road construction, maintenance and decommissioning, forestry aggregate pits, harvest, site preparation, tree planting and tending that are scheduled to occur during the year.

Tree Planting and Fuelwood

The Sustainable Forest Licence (SFL) contacts on the following pages are responsible for tree planting on the forests. Please contact the appropriate SFL holder listed for information regarding tree planting job opportunities.

For information on the locations and license requirements for obtaining fuelwood for personal use, please contact the MNRF staff listed below. For commercial fuelwood opportunities, please contact the SFL holder directly.



Ministry of Natural Resources
and Forestry

Ministère des Richesses naturelles et des Forêts

Tel: 807-475-1471

Fax: 807- 475-1527

More Information

For more information on the AWS, to arrange a remote meeting with MNRF staff to discuss the AWS or to request AWS summary information, please contact one of the following MNRF staff:

MNRF CONTACTS

COMPANY CONTACTS

BLACK SPRUCE FOREST:

Mitchell Legros, R.P.F.
Management Forester
Ministry of Natural Resources and Forestry
435 James Street South, Suite B001
Thunder Bay, ON P7E 6S7
Tel: (807) 620-0478
Email: mitchell.legros@ontario.ca

Niall Scarr, R.P.F.
Forestry Coordinator – East
Resolute FP Canada Inc.
2001 Neebing Avenue
Thunder Bay, ON P7E 6S3
Tel: 807-473-2843
Email: niall.scarr@resolutefp.com

DOG RIVER-MATAWIN FOREST

Kim Mason, R.P.F.
Management Forester
Ministry of Natural Resources and Forestry
435 James Street South, Suite B001
Thunder Bay, ON P7E 6S7
Tel: (807) 708-3403
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LAKEHEAD FOREST:

Vishnu Kowlessar, R.P.F.
Management Forester
Ministry of Natural Resources and Forestry
435 James Street South, Suite B001
Thunder Bay, ON P7E 6S7
Tel: 807-709-1928
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Aaron Brecka, R.P.F.
Planning Forester
Greenmantle Forest Inc.
179 25th Sideroad
Rosslyn, ON P7K 0B9
Tel: 807-939-3147
Email: abrecka@greenmantle.ca

WABADOWGANG NOOPMING FOREST

Kim Mason, R.P.F.
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Ministry of Natural Resources
and Forestry

Ministère des Richesses naturelles et des Forêts

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ENGLISH RIVER FOREST

Derek Johnson, R.P.F.
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Ministry of Natural Resources and Forestry
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Dryden, ON P0T 1T0
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Matthew Hupf, R.P.F.
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Resolute FP Canada Inc.
2001 Neebing Ave
Thunder Bay, ON P7E 6V1
Tel: (807) 475-2458
Email: matthew.hupf@resolutefp.com

Stay Involved

Further information on how to get involved in forest management planning and to better understand the stages of public consultation please visit:

<https://www.ontario.ca/document/participate-forest-management-ontario/how-get-involved-forest-management>

Renseignements en français : Mitchell Legros, au courriel mitchell.legros@ontario.ca



**MINUTES OF BOARD (REGULAR SESSION) MEETING NO. 04/2023
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING: February 16, 2023

TIME OF MEETING: 9:02 a.m.

LOCATION OF MEETING: Microsoft Teams &
3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Ken Boshcoff

PRESENT:

Albert Aiello
Ken Boshcoff
Anne-Marie Bourgeault
Meghan Chomut
Nancy Gladun
Greg Johnson
Elaine Mannisto
Jim Moffat
Dominic Pasqualino
Mark Thibert
Jim Vezina

REGRETS:

Brian Hamilton
Kasey Etreni
Kathleen Lynch

OFFICIALS:

Ken Ranta, Acting CAO & Director, Integrated Social
Services Division
Georgina Daniels, Director, Corporate Services Division
Glenda Flank, Recording Secretary

GUESTS:

Crystal Simeoni, Manager, Housing Programs
Keri Greaves, Manager, Finance
Louise Piercey, Manager, Child Care & Early Years
Programs
Marty Farough, Manager Infrastructure & Asset
Management
Shari Mackenzie, Acting Manager, Human Resources
Aaron Park, Supervisor, Research & Social Policy
Carole Lem, Communications & Engagement
Larissa Jones, Communications Assistant

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda items; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda items. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

CONFIRMATION OF BOARD MEETING AGENDA

Resolution No. 23/16

Moved by: Greg Johnson
Seconded by: Dominique Pasqualino

THAT with respect to the agendas for the Board Regular and Closed Session meetings of The District of Thunder Bay Social Services Administration Board for February 16, 2023, we approve the agendas as printed;

AND THAT we approve any additional information and new business.

CARRIED

At 9:03 a.m. Albert Aiello, Board Member joined the meeting.

MINUTES OF PREVIOUS MEETINGS

Board Meetings

Minutes of Meeting No. 01/2023 (Regular Session) of TBDSSAB, held on January 12, 2023, were presented for confirmation.

Resolution No. 23/17

Moved by: Jim Moffat
Seconded by: Albert Aiello

THAT the Minutes of Meeting No. 01/2023 (Regular Session) of The District of Thunder Bay Social Services Administration Board, held on January 12, 2022, be confirmed.

CARRIED

Minutes of Meeting No. 02/2023 (Regular Session) and Meeting No. 03/2023 (Closed Session) of TBDSSAB, held on January 26, 2023, to be confirmed.

Resolution No. 23/18

Moved by: Nancy Gladun
Seconded by: Anne-Marie Bourgeault

THAT the Minutes of Meeting No. 02/2023 (Regular Session) and Meeting No. 03/2023 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on January 26, 2022, be confirmed.

CARRIED

At 9:04 a.m. Meghan Chomut, Vice Chair joined the meeting.

CLOSED SESSION MEETING

Administration recommends that the Board adjourn to a closed meeting relative to receipt of information with respect to security of the property of the Board regarding the Bertrand Court Regeneration Strategy Update and with respect to the personal matters about an identifiable individual, including members of the Administration regarding the Chief Administrative Officer Performance Review.

Resolution No. 23/19

Moved by: Albert Aiello
Seconded by: Nancy Gladun

THAT the Board adjourn to a closed meeting relative to receipt of information with respect to security of the property of the Board regarding the Bertrand Court Regeneration Strategy Update and with respect to the personal matters about an identifiable individual, including members of the Administration regarding the Chief Administrative Officer Performance Review.

CARRIED

The meeting reconvened in Regular Session with all Board Members and members of Administration in attendance with the exception of Aaron Park, Supervisor, Research & Social Policy and Louise Piercey, Manager, Child Care & Early Years Programs.

REPORTS OF ADMINISTRATION

Bertrand Court Regeneration Strategy Update

Report No. 2023CS-03 Bertrand Court Regeneration Strategy Update (ISS/CS) was presented in Closed Session providing the Board with information regarding the redevelopment of Bertrand Court. On consensus reached in Closed Session, the following resolution was presented to the Board for consideration.

Resolution No. 23/20

Moved by: Greg Johnsen
Seconded by: Nancy Gladun

THAT with respect to Report No. 2023CS-01 (Corporate Services Division/Integrated Social Services Division), we The District of Thunder Bay Social Services Administration Board, direct that Administration proceed as directed in Closed Session.

CARRIED

At 9:37 a.m. Aaron Park, Supervisor, Research & Social Policy joined the meeting.

TBDSSAB Quarterly Operational Report

Report No. 2023-03 (Integrated Social Services Division) was presented to the Board to provide information containing the trends within TBDSSAB programs and services.

Aaron Park, Supervisor, Research & Social Policy provided an overview of the statistics contained in the Operational Report, responded to questions and provided clarification.

Ken Ranta, Acting CAO provided further information and responded to questions.

Social Services Relief Fund Final Update

Report No. 2023-04 (Integrated Social Services Division), was presented to the Board providing a final report regarding TBDSSAB's investments under the Social Services Relief Fund Phases 1 through 5.

Ken Ranta, Acting CAO responded to questions.

At 10:13 a.m. Louise Piercey, Manager, Child Care & Early Years Programs joined the meeting.

Service Manager Consent Policy

Report No. 2023-05 (Integrated Social Services Division), was presented to the Board providing a draft Service Manager Consent Policy for consideration.

Ken Ranta, Acting CAO provided an overview of the policy, advised the Board of the reason the policy was required and responded to questions.

Resolution No. 23/21

Moved by: Elaine Mannisto
Seconded by: Nancy Gladun

THAT with respect to Report No. 2023-05 (Integrated Social Services Division and Corporate Services Division), we The District of Thunder Bay Social Services Administration Board (TBDSSAB or the Board), approve the draft Service Manager Consent Policy;

AND THAT the Chief Administrative Officer be authorized to amend the Service Manager Consent Policy with respect to housekeeping items, as may be required from time to time.

CARRIED

Canada Wide Early Learning Child Care
Phase 2 Access and Inclusion Framework
and Plan

Report No. 2023-06 (Integrated Social Services Division), was presented to the Board requesting approval of the Canada Wide Early Learning Child Care Access and Inclusion Notional Spaces Plan and approval to submit the Plan to the Ministry of Education.

Louise Piercey, Manager, Child Care & Early Years Programs responded to questions.

Resolution No. 23/22

Moved by: Dominique Pasqualino
Seconded by: Meghan Chomut

THAT with respect to Report No. 2023-06 (Integrated Social Services Division) we, The District of Thunder Bay Social Services Administration Board (the Board) approve the proposed Canada Wide Early Learning Child Care Phase 2, Access and Inclusion Framework Notional Spaces Plan (Plan), as presented;

AND THAT the Board authorize the Chief Administrative Officer to submit the approved Plan to the Ministry of Education.

CARRIED

At 10:19 a.m. Louise Piercey, Manager, Child Care & Early Years Programs left the meeting.

**TBDSSAB Proposed 2023 Operating
and Capital Budget Approval**

Report No. 2023-07 (Corporate Services Division), was presented to the Board providing the amended proposed 2023 Operating and Capital Budget for consideration.

Georgina Daniels, Director, Corporate Services Division responded to questions.

Resolution No. 23/23

Moved by: Albert Aiello
Seconded by: Jim Moffat

THAT with respect to Report No. 2023-02 and Report No. 2023-07 (Corporate Services Division), we, The District of Thunder Bay Social Services Administration Board (TBDSSAB or the Board), approve the proposed 2023 Operating Budget in the amount of \$111,446,300, as presented in Report No. 2023-07;

AND THAT we, the Board, approve the proposed 2023 Capital Budget in the amount of \$4,499,000, as presented in Report No. 2023-02, with up to \$3,368,000 financed from the Housing Portfolio Capital Reserve Fund, up to \$106,000 financed from the Office Building Capital Reserve Fund, and up to \$1,025,000 financed from the Canada-Ontario Community Housing Initiative;

AND THAT \$203,000 be transferred from Operations to the Office Building Reserve Fund;

AND THAT up to \$300,000 of transfers to community housing providers, up to \$68,200 of costs related to temporary staff positions, and up to \$28,400 of consulting costs be financed from the Levy Stabilization Reserve Fund;

AND THAT up to \$10,000 of costs related to end of community housing operating agreements be financed from the Community Housing Reserve Fund;

AND THAT \$2,964,400 be transferred from Operations to the Housing Portfolio Capital Reserve Fund, and up to \$550,000 of move-out and restoration repairs be financed from the Housing Portfolio Capital Reserve Fund;

AND THAT any actual income earned on unrestricted funds, in excess of \$300,000, be transferred to the Levy Stabilization Reserve Fund;

AND THAT we approve the reconciliation adjustments for the Budget presentation in the 2023 Audited Financial Statements, as presented in Report No. 2023-07;

AND THAT the necessary By-law be presented to the Board, for consideration.

CARRIED

Weighted Assessment Calculation and Levy Apportionment

Report No. 2023-08 (Corporate Services Division), was presented to the Board providing the 2023 weighted assessment calculation and 2023 levy apportionment.

Strategic Plan Update

Report No. 2023-09 (CAO Division), was presented to the Board providing the quarterly update on the Strategic Plan 2023 progress as at December 31, 2022.

Ken Ranta, Acting CAO responded to questions.

Advocacy & Engagement Annual Update

Report No. 2023-10 (CAO Division), was presented to the Board providing an annual update on advocacy and engagement activities initiated by the Board and/or Administration.

CORRESPONDENCE

Letter from the Hon. Steve Clark, Minister of Municipal Affairs and Housing, dated February 3, 2023 relative to the funding allocations for Housing and Homelessness Prevention Programs was presented to the Board.

Ken Ranta, Acting CAO provided a brief overview of the correspondence received and responded to questions.

BY-LAWS

First and Final Reading

Resolution No. 23/24

Moved by: Elaine Mannisto
Seconded by: Albert Aiello

THAT the following By-law be introduced and now be given First and Final Reading, engrossed, signed by the Chair and Chief Administrative Officer, sealed and numbered:

A By-law to repeal and replace By-law #02-2017 Direct Owned Housing Portfolio Capital Replacement Reserve Fund, and establish the Direct-Owned Housing Portfolio Capital Replacement Reserve Fund, pertaining to supporting the capital needs of the various District of Thunder Bay Social Services Administration Board housing projects.

Explanation: A By-law to establish the Direct-Owned Housing Portfolio Capital Replacement Reserve Fund.

Authorization: Board Meeting 2023February16

BY-LAW NUMBER 01 – 2023

CARRIED

First and Final Reading

Resolution No. 23/25

Moved by: Elaine Mannisto
Seconded by: Albert Aiello

THAT the following By-law be introduced and now be given First and Final Reading, engrossed, signed by the Chair and Chief Administrative Officer, sealed and numbered:

A By-law to adopt The District of Thunder Bay Social Services Administration Board Operating and Capital Budget for the year 2023.

Explanation: A By-law to adopt The District of Thunder Bay Social Services Administration Board Operating and Capital Budget for the year 2023.

Authorization: Board Meeting 2023February16

BY-LAW NUMBER 02 – 2023

CARRIED

NEXT MEETING

The next meeting of The District of Thunder Bay Social Services Administration Board will be held on Thursday, March 16, 2023, at 9:00 a.m. via Microsoft Teams and in the 3rd Floor Main Boardroom, TBDSSAB Headquarters, 231 May Street South, Thunder Bay, Ontario.

ADJOURNMENT

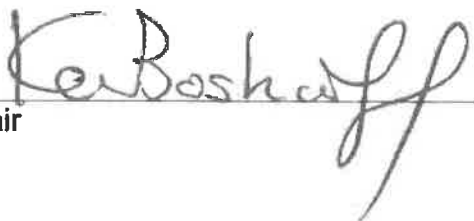
Resolution No. 23/26

Moved by: Albert Aiello
Seconded by: Elaine Mannisto

THAT Board Meeting No. 04/2023 of The District of Thunder Bay Social Services Administration Board, held on February 16, 2023, be adjourned at 10:40 a.m.

CARRIED

Chair



Chief Administrative Officer





**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD**

BOARD MINUTES

**MINUTES OF BOARD (CLOSED SESSION) MEETING NO. 05/2023
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING: February 16, 2023

TIME OF MEETING: 9:04 a.m.

LOCATION OF MEETING: Microsoft Teams &
3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Ken Boshcoff

PRESENT:

Albert Aiello
Ken Boshcoff
Anne-Marie Bourgeault
Meghan Chomut
Nancy Gladun
Greg Johnson
Elaine Mannisto
Jim Moffat
Dominic Pasqualino
Mark Thibert
Jim Vezina

OFFICIALS:

Ken Ranta, Acting, CAO & Director, Integrated Social
Services Division
Georgina Daniels, Director, Corporate Service Division
Glenda Flank, Recording Secretary

GUESTS:

Keri Greaves, Manager, Finance
Marty Farough, Manager Infrastructure & Asset Management
Shari Mackenzie, Acting Manager, Human Resources
Larissa Jones, Communications Assistant

REGRETS:

Brian Hamilton
Kasey Etreni
Kathleen Lynch

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda item; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda item. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST

None.

REPORTS OF ADMINISTRATION

Bertrand Court Regeneration Strategy
Update

Report No. 2023CS-01 (Integrated Social Services and Corporate Services Divisions) was presented providing the Board with an update on the Bertrand Court regeneration plan.

Georgina Daniels, Director, Corporate Services Division provided an overview of the Bertrand Court regeneration project, responded to questions and provided clarification.

At 9:14 a.m. Mark Thibert, Board Member joined the meeting.

Ken Ranta, Acting CAO provided clarification and responded to questions.

On consensus a resolution to be provided in Regular Session for consideration.

At 9:23 a.m. Ken Ranta, Acting CAO, Georgina Daniels Director, Corporate Services Division, Keri Greaves, Manager, Finance, Marty Farough, Manager, Infrastructure & Asset Management, Larissa Jones, Communications Assistant and Glenda Flank, Recording Secretary left the meeting.

Chief Administrative Officer 2022 Performance
Evaluation

Shari Mackenzie, Acting Manager, Human Resources provided a verbal update on the Chief Administrative Officer performance evaluation required for 2022 and responded to questions.

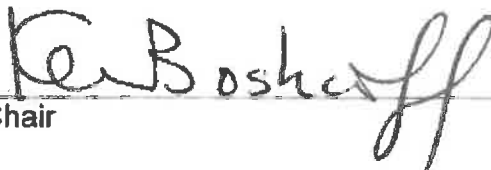
ADJOURNMENT

Resolution No. 23/CS02

Moved by: Elaine Mannisto
Seconded by: Albert Aiello

THAT the Board (Closed Session) Meeting No. 05/2023 of The District of Thunder Bay Social Services Administration Board, held on February 16, 2023, be adjourned at 9:31 a.m., to reconvene in Open Session to consider the remaining agenda items.

CARRIED


Chair


Chief Administrative Officer



Thunder Bay District
Health Unit

BOARD OF HEALTH MEETING

MINUTES OF THE MEETING: FEBRUARY 15, 2023

TIME OF MEETING: 1:00 PM

PLACE OF MEETING: FIRST FLOOR BOARDROOM

CHAIR: MR. DON SMITH

BOARD MEMBERS PRESENT: **ADMINISTRATION PRESENT:**

Mr. Grant Arnold
Mr. Ken Boshcoff
Ms. Cindy Brand
Ms. Kasey Etrene
Mr. Paul Malashewski
Mr. James McPherson
Mr. Jim Moffat
Ms. Donna Peacock
Mr. Don Smith
Mr. Mark Thibert
Ms. Kristine Thompson

Dr. Janet DeMille, Medical Officer of Health and
Chief Executive Officer
Mr. Lance Dyll, Director – Corporate Services
Ms. Diana Gowanlock, Director – Health Protection
Ms. Shannon Robinson, Director – Health Promotion
Ms. Kandace Belanger, Manager of Street Outreach
and Sexual Health
Ms. Sarah Stevens, Executive Assistant and
Secretary to the Board of Health
Ms. Tammy Lee Royer, Administrative Assistant –
Health Protection

REGRETS:

Mr. Todd Wheeler

1. CALL TO ORDER

The Chair called the meeting to order at 1:05 PM.

2. ATTENDANCE AND ANNOUNCEMENTS

The Chair conducted a roll call and confirmed quorum.

3. DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

4. AGENDA APPROVAL

Resolution No. 12-2023

Moved By: J. McPherson

Seconded By: J. Moffat

THAT the Agenda for the Regular Board of Health Meeting to be held on February 15, 2023, be approved, as amended.

CARRIED

5. INFORMATION SESSION

5.1 Street Outreach Program

Ms. Veronica Proper, Nurse Practitioner, and Ms. Charlotte Foster, Outreach Worker, were in attendance and provided a power point presentation on the work of the Street Outreach Program to the Board of Health and responded to questions from the Board.

6. MINUTES OF THE PREVIOUS MEETINGS

6.1 Thunder Bay District Board of Health

The Minutes of the Thunder Bay District Board of Health (Annual and Regular Session) Meeting held on January 18, 2023, were presented for approval.

Resolution No. 13-2023

Moved By: J. Moffat

Seconded By: J. McPherson

THAT the Minutes of the Thunder Bay District Board of Health (Annual and Regular Session) Meeting held on January 18, 2023, be approved.

CARRIED

7. MATTERS ARISING FROM THE MINUTES

There were no matters arising from the previous minutes.

8. BOARD OF HEALTH (CLOSED SESSION) MEETING

(The Closed Session was moved up to follow Agenda Approval)

Resolution No. 14a-2023

Moved By: J. McPherson

Seconded By: J. Moffat

THAT the Board of Health move into a closed session for the specific purpose of educating or training the members.

(*Municipal Act*, S.O. 2001, c.25, S. 239 (3.1))

CARRIED

At 1:13 PM, the Board of Health moved into a Closed Session.

At 1:44 PM, the Board of Health moved out of Closed Session to resume regular business. The following individuals also joined the meeting:

- Ms. Kandace Belanger, Manager of Street Outreach and Sexual Health
- Ms. Veronica Proper, Nurse Practitioner
- Ms. Charlotte Foster – Outreach Worker

8.1 Closed Session Report

The Board of Health Chair reported that information relative to education and training of the members had been provided in the Closed Session.

9. DECISIONS OF THE BOARD

9.1 Board of Health Policy and Procedure

A memorandum from Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer, dated February 15, 2023, relative to approval of the revised Board of Health Self Evaluation policy and procedure was presented, along with draft versions of the Self Evaluation policy and procedure.

Resolution No. 15-2023

Moved By: J. Moffat

Seconded By: K. Thompson

THAT we recommend that Board of Health Policy and Procedure Number BH-02-06 be approved, as

9. DECISIONS OF THE BOARD (Continued)

9.1 Board of Health Policy and Procedure (Continued)

recommended by the Board of Health ad hoc Policy Committee.

AND THAT this policy and procedure be hereby adopted and included in the Policy Manual of the Board of Health of the Thunder Bay District Health Unit.

CARRIED

9.2 HIV Anonymous Testing Program

Report No. 05-2023 (Sexual Health) relative to providing the Board of Health with the proposed HIV Anonymous Testing Program Budget from the AIDS Bureau of the Ministry of Health, was presented.

Resolution No. 16-2023

Moved By: J. McPherson

Seconded By: K. Thompson

THAT with respect to Report No 05-2023 (Sexual Health and Harm Reduction), we recommend that the application of the 100% funded HIV Anonymous Testing Program Budget totaling \$60,271 be approved for submission to the Ministry of Health;

AND THAT The Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the budget submission process as required.

CARRIED

9.3 Funding Advocacy – Infectious Disease Programming

Report No. 06-2023 (MOH/CEO) relative to recommendations for advocacy for additional resources to address the burden of infectious disease in the Thunder Bay District Health Unit was presented. Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer, provided further comments on the matter and responded to questions from the Board.

9. DECISIONS OF THE BOARD (Continued)

9.3 Funding Advocacy – Infectious Disease Programming (Continued)

Resolution No. 17-2023

Moved By: J. Moffat
Seconded By: J. McPherson

THAT with respect to Report No. 06-2023 (MOH/CEO) we recommend that the Chair, on behalf of the Board of Health, send a letter to the Minister of Health, regarding the increased burden related to infectious diseases in TBDHU and the need for additional resources to address this;

AND THAT a copy of the letter also be sent to the Executive Lead for Public Health, the Chief Medical Officer of Health, and local Members of Provincial Parliament.

CARRIED

10. COMMUNICATIONS FOR INFORMATION

10.1 MOH/CEO Report

Report Number 07-2023 (MOH/CEO) relative to providing the Board of Health with updates and information regarding the Thunder Bay District Health Unit was presented for information.

11. NEXT MEETING

The next regularly scheduled meeting will be held on March 15, 2023.

12. ADJOURNMENT

Resolution No. 18-2023

Moved By: J. McPherson
Seconded By: K. Thompson

THAT the Board of Health meeting held on February 15, 2023, be adjourned at 2:30 PM.

CARRIED

March 28, 2023

In order to enable 9-8-8, a new national 3-digit number for mental health and suicide prevention launching November 30, 2023, the Canadian Radio-television and Telecommunications Commission (CRTC) has mandated 10-digit dialing across Canada, including northern Ontario and the 807-area code. For local calls customers must always use 10 digits (807 + local phone number). Tbaytel and all service providers in the 807-area code will begin implementing 10-digit dialing for both mobility and landline networks beginning April 1.

Tbaytel will be taking a phased approach to implementing 10-digit dialing. For Tbaytel Mobility customers this change will take effect on April 1st. For Tbaytel Home Phone and Business Voice customers, Tbaytel is in the process of upgrading its existing landline and voice network necessary to support this change with the completion scheduled for later in 2023. This timeline will support the successful implementation of 9-8-8 on November 30, 2023.

Starting April 1, 2023 for Mobility Customers

All Tbaytel mobility residential and business customers need to adopt 10-digit dialing – the area code followed by the 7-digit phone number – for all local calls originating from a cell phone including cell to cell calls and cell to home phone or business voice calls. If the area code is not dialed, the caller will hear a reminder message before the call is completed. **On May 31, 10-digit dialing will be mandatory:** residents and businesses need to dial the area code followed by the 7-digit number for all local calls originating from a cell phone. If the 10-digit number is not dialed, the call will not be completed.

Starting fall, 2023 for Home Phone and Business Voice Customers

Please be advised that Tbaytel's timeline for implementing 10 digit-dialing to home phone and business voice differs from other service providers in the 807-area code. Residents and businesses will need to adopt 10-digit dialing – the area code followed by the 7-digit phone number – for all local calls originating from a home phone or business voice line in the fall of 2023. If the area code is not dialed, the caller will hear a reminder message before the call is completed. **In early 2024, 10-digit dialing will be mandatory:** residents and businesses need to dial the area code followed by the 7-digit number for all local calls originating from a home phone or business voice line. If the 10-digit number is not dialed, the call will not be completed. More details on implementation dates will be provided as the upgrades to Tbaytel's landline and voice network progress.

How to prepare for 10-digit dialing

Residents will need to add their area code to programmed numbers in all of their communications devices and equipment (including phones, auto dialers, computers and lifeline equipment) and verify that their alarm systems are compatible with local 10-digit dialing. Additional information is available at tbaytel.net/10digitdialing.

If you have any questions or concerns please contact us at brand@tbaytel.com and we will have a representative respond to your inquiry.



1046 Lithium Drive, Thunder Bay, ON P7B 6G3
www.tbaytel.net

Sincerely,

A handwritten signature in black ink, appearing to read 'Dan Topatigh'.

Dan Topatigh
President & CEO
Tbaytel

Date: February 14, 2023

at Red Rock Public Library and via Zoom

Present: A. Lockwood, M. Young, J. Boudreau, M. Smith

Remotely present: D. Maidment

Regrets: C. Hendricken

Secretary: N. Carrier

CALL TO ORDER

5: 00 pm, A. Lockwood, Chairing.

LAND RECOGNITION

“THE RED ROCK PUBLIC LIBRARY BOARD HEREBY ACKNOWLEDGE THAT WE ARE ON THE TRADITIONAL TERRITORY OF THE ROBINSON-SUPERIOR TREATY AND THAT THE LAND WE GATHER ON IS HOME TO THE RED ROCK INDIAN BAND, THE ANISHNAABEK AND THE METIS PEOPLE.”

APPROVAL OF AGENDA

Motion 04.

Moved by M. Young, seconded by M. Smith, and carried:

That the Board of the Red Rock Public Library approves the agenda of the February 14, 2023 meeting as presented.

CONFLICT OF PECUNIARY INTEREST DISCLOSURES

- none declared

APPROVAL OF MINUTES OF PREVIOUS MEETING

Motion 05.

Moved by A. Lockwood, seconded by M. Smith, and carried:

That the Board approves the minutes of the last regular board meeting of January 17, 2023.

BUSINESS ARISING

- none

CORRESPONDENCE [AND COMMUNICATION]

- none

CHAIRPERSON'S REMARKS

- Chair, A. Lockwood, has registered for March 8th Virtual Board training and encourages other Board members to attend.

STATEMENT OF OPERATIONS

CHEQUE REGISTER(S)

Motion 06.

Moved by M. Young, seconded by J. Boudreau, and carried:

That the Board approves payment of accounts on cheques 1125 – 1133 and manual cheque # 30 for the amount of \$27, 042.46 and dated February 13, 2023.

CEO REPORT

- Detail on library operations including circulation, programming and service statistics for the month of January 2023.

STRATEGIC PLAN, PROGRESS AND MONITORING

- Board was provided with an Ontario Library Service Strategic Plan overview page and link. Board discussed and provided CEO with directive to: 1) look into grants for implementation of strategic plan and 2) engage in conversation with Township CAO and CDO for assistance with development of Library's strategic plan to integrate with Municipality's Strategic Plan.

OTHER BUSINESS and COMMITTEE REPORTS

- Angus Mowat Award of Excellence was awarded to Nipigon, Dorion and Red Rock Public Libraries collaborative program – A Superior Adventure at the OLA Super Conference Gala on Thursday February 2nd, 2023 in Toronto. The Angus Mowat Award of Excellence recognizes a commitment to excellence in the delivery of public library service.
- The CEO attended virtually the OLA Super Conference on February 1 – 3, 2023, and presented to Board a summary and takeaways of presentations attended.
- The Ontario Library Service are offering Board Training opportunities. Board is able to register for upcoming training opportunities either in-person locally or virtually. CEO provided registration details and list of locations.

DATE AND TIME OF NEXT MEETING

Tuesday March 14, 2023 at 5:00 p.m. in the library meeting room and via Zoom

ADJOURNMENT

Motion 07

Moved by M. Smith, seconded by J. Boudreau, and carried:

That the Board meeting be adjourned at 5:47 p.m.

**The Corporation of the Township of Red Rock
Administrative Report**

Date: April 3rd, 2023
To: Mayor and Council
Subject: CAO/Clerk/Treasurer Activity Report
Submitted by: Mark Figliomeni – CAO/Clerk/Treasurer

BACKGROUND:

March 21st, 2023 – April 3rd, 2023

DISCUSSION:

This report is for information only and provides Council with an update on the activities within Administration & the office of the CAO/Clerk/Treasurer.

Please feel free to ask any questions that you may have and reach out at any time.

SUMMARY OF ACTIVITY:

- *Day to Day Operations- General Discussions & Meetings**
- *Bi-Weekly Internal Staff / Team Meetings / Discussions**
- *Interim Audit 2022 – March 20th- 24th 2023 – BDO in Red Rock**
- *Meetings & Discussions with Legal**
- *Attended NOMA Board Meeting – March 22nd, 2023 – Thunder Bay**
- *Attended TBDML Conference – March 23rd- 24th, 2023 – Thunder Bay**
- *Budget 2023 Planning Sessions – March 28th – 29th, 2023**
- *Attended Northern Emergency Management Meeting – April 3rd, 2023**

This is a summary of some of the activity within Administration & the Office of the CAO/Clerk/Treasurer. We continue to build and grow as a Team and as a Community that is striving to move forward. This is our major focus and ultimately part of our overall vision for Red Rock both now and in the future.

MONITORING SITUATIONS:

***Continue to set internal policies and procedures based on overall best practice within the Municipal Act.**

DIRECTION / DISCUSSION / UPDATES:

Verbal update will be provided by the CAO if required or requested.

- 1. Black Ash Trees– Ongoing Regional Discussions – Update**

Mark Figliomeni – CAO/Clerk/Treasurer

**The Corporation of the Township of Red Rock
Administrative Report**

Date: April 3rd, 2023
To: Mayor and Council
Subject: Post-Election Accessibility Report
Submitted by: Mark Figliomeni – CAO/Clerk/Treasurer

Information:

Section 12.1 of the *Municipal Elections Act*, 1996, requires a Plan to be prepared pre-election about the identification, removal and prevention of barriers that affect electors and candidates with disabilities as well as a follow-up Report post-election regarding the same.

Electors and candidates with disabilities

12.1 (1) A clerk who is responsible for conducting an election shall have regard to the needs of electors and candidates with disabilities. 2009, c. 33, Sched. 21, s. 8 (8).

Plan re barriers

(2) The clerk shall prepare a plan regarding the identification, removal and prevention of barriers that affect electors and candidates with disabilities and shall make the plan available to the public before voting day in a regular election

Report

(3) Within 90 days after voting day in a regular election, the clerk shall prepare a report about the identification, removal and prevention of barriers that affect electors and candidates with disabilities and shall make the report available to the public. 2016, c. 15, s. 11.

Current Discussion:

The Clerk's post-election report is to be posted on the Township website in a format accessible to persons with disabilities and will be distributed to disability groups and other stakeholders upon request.

The objectives of the "2022 Municipal Elections Accessibility Plan" included the following objectives:

"This plan is intended to highlight measures that the Township will implement to ensure equal opportunity for all electors and candidates. These objectives include:

- That all voting locations are accessible.
- That persons with disabilities can vote independently.
- That persons with disabilities have full and equal access to all election information.
- That persons with disabilities can fully participate in the 2022 Municipal Elections as an elector and/or candidate.
- That electors with disabilities are aware of the accessibility measures available

In keeping with the objectives of the Plan, Administration on took the following steps to ensure the election was accessible to all candidates and also for qualified electors:

- The 2022 Municipal Election was conducted election using the traditional paper ballot method of voting. Ballots were printed using larger font and contrasting colours.
- The Advance poll was held on Wednesday October 19, 2022 at the Red Rock Marina Building. This building is accessible, with barrier free entrances, single level, accessible parking and accessible facilities in the restrooms.
- On Election Day (Oct. 24), the voting location was also in the Red Rock Marina Building, which has barrier free entrances, is a single level, has accessible parking and accessible facilities in the restrooms.
- For individuals with limited vision, magnifying sheets were made available and most forms and guides were provided electronically on the Township's website.

Financial Implications: None currently

Options: n/a

Recommendation: Administration is presenting this report as required by legislation and for information purposes only.

Respectfully Submitted,

Mark Figliomeni
CAO/Clerk

**The Corporation of the Township of Red Rock
Administrative Report**

Date: April 3rd, 2023
To: Mayor and Council
Subject: NOMA – Administration Representative
Submitted by: Mark Figliomeni – CAO/Clerk/Treasurer

RECOMMENDATION:

That Council approve the appointment of Mark Figliomeni to sit on the NOMA board as an administrative representative for the eastern zone.

BACKGROUND:

Elections for the NOMA board members took place at the TBDML Conference March 23rd & 24th, 2023.

Mark Figliomeni, was nominated and acclaimed to the position at this time for a second term.

DISCUSSION:

Verbal discussion of Council – If required.

ATTACHMENTS:

N/A

AVAILABLE UPON REQUEST:

N/A
