

**AGENDA FOR THE COUNCIL MEETING OF
THE CORPORATION OF THE TOWNSHIP OF RED ROCK
FOR THE 973rd REGULAR MEETING ON JANUARY 16th, 2023 AT 6:30 P.M.**

1. Closed Session (6:30pm)
 - Item 1.1: Resolution to enter Closed Session, as authorized by the Municipal Act, 2001. Such paragraphs as set out in the minutes for the purpose of approval of the Closed Session minutes of the meeting held on December 19, 2022 (Item 1.2); and Paragraph 239(2)(b) (identifiable individual), regarding Item 1.3; and Paragraph 239(2)(e) (litigation or potential litigation), regarding Item 1.4 RES
 - Item 1.2: Minutes of the Closed Session portion of the Council Meeting held December 19, 2022 RES
 - Item 1.3: Report on Personnel Matters
 - Item 1.4: Report on Legal Matters
 - Item 1.5: Resolution to Rise from Closed Session and Report in Open Session RES

2. Report from Closed Session

3. Preliminary Matters:
 - Item 3.1: Call to Order (7:00pm)
 - Item 3.2: Traditional Territory Acknowledgement & Moment of Silence
 - Item 3.3: Amendments to/Acceptance of Agenda RES
 - Item 3.4: Request/Receive Disclosures of Interest

4. Presentations or Deputations
 - Item 4.1: OCWA – 2022 Quarterly Reports (Q2, Q3 & Q4) RES

5. Minutes of Previous Council Meeting(s)
 - Item 5.1: Minutes of the December 19, 2022 Council Meeting (Open Session) RES

6. Correspondence
 - Item 6.1: TBDSSAB – Update from the Board
 - Item 6.2: Ministry of Municipal Affairs & Housing – Council Training
 - Item 6.3: Legion Ladies Auxiliary – Christmas Cheer Thank You
 - Item 6.4: Greenmantle Forest Inc. – Ontario’s Recovery Strategy for Black Ash
 - Item 6.5: TBDSSAB – November 17, 2022 Meeting Minutes

7. Reports from Committees, Boards or Agencies

8. Reports from Administration
 - Item 8.1: Report from Director of Operations RES
 - Item 8.2: Report from Fire Chief RES (2)
 - Item 8.3: Report from Community Development Office RES (2)
 - Item 8.4: Report on Administrative Activity RES
 - Item 8.5: Report on Canada Community Building Fund RES

9. By-laws
 - Item 9.1: By-law Number 2023-1307 – to set rates and fees and charges for 2023 RES
 - Item 9.2: By-law Number 2023-1308 – to levy Interim Tax Rates RES

10. New Business

11. Unfinished Business

Item 11.1: Council Committees

Item 11.2: EMS Consolidation

Item 11.3: Taxation

Item 11.4: Strategic Plan Implementation

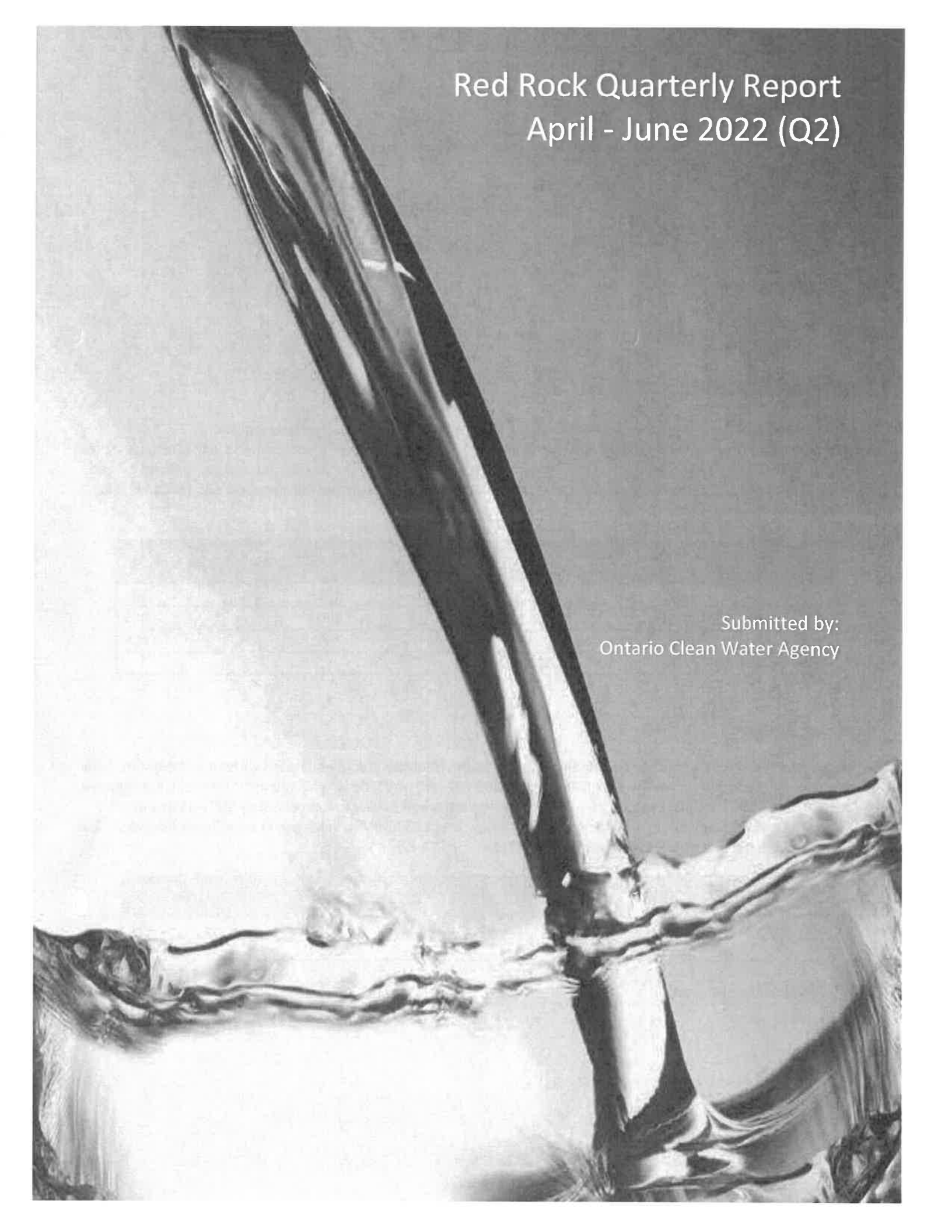
12. Closed Session (if required)

13. Report from Closed Session

14. Confirming By-law (#2023-1309)

RES

15. Adjournment



Red Rock Quarterly Report
April - June 2022 (Q2)

Submitted by:
Ontario Clean Water Agency

FACILITY DESCRIPTIONS

Facilities: Red Rock Water Treatment & Wastewater Treatment
Regional Manager: Jeff St. Pierre (705) 943-5578
General Manager: Patrick Albert (807) 853-0650
Operators: Dave Houston – Team Lead, Clarke Rampersad, Pierre Marier
Facility Type: Municipal
Classification: Class II Water Treatment, Class III Wastewater Treatment

SERVICE INFORMATION

Population Serviced: 895

Water Treatment Plant Flows

During the months of April - June the Red Rock Drinking Water System operated without interruption. Total treated water flow for the system in April was 8,294 (m³), May was 8,138 (m³), and June was 8,452 (m³); total flow YTD is 132,997.66 (m³). The maximum flow rate from the treatment system to the distribution system shall not exceed the rated capacity of 2,722 (m³/d). In April the max flow was 343 (m³/d), in May the max flow was 385 (m³/d), and in June the max flow was 406 (m³/d).

Treated Water	Total Water Flow (m ³)	Daily Average Flow (m ³ /d)	Daily Maximum Flow (m ³ /d)
April	8,294	271	343
May	8,138	270	385
June	8,452	259	406
Total Treated Water YTD	132,997.66		

Wastewater Treatment Plant Flows

During the Months of April - June the new Red Rock Wastewater Treatment facility operated without interruption. Total effluent flow for the system in April was 37,070 (m³), May 36,232 (m³) and June was 17,129 (m³); Total effluent flow year to date is 261,827 (m³). The plant capacity for the Red Rock Wastewater facility is approximately 900 (m³/d) and peak hourly flow rate of 5,000 (m³/d). In April the max effluent flow was 2,731 (m³/d), in May the max effluent flow was 2,269 (m³/d) and in June the max effluent flow was 1,063 (m³/d).

Final Effluent	Total Effluent Flow (m ³)	Daily Average Effluent Flow (m ³ /d)	Daily Maximum Effluent Flow (m ³ /d)
April	37,070	997	2,731
May	36,232	1,280	2,269
June	17,129	606	1,063
Total Effluent Flow YTD	261,827		

COMPLIANCE SUMMARY

All bacteriological and chemical laboratory sampling, as well as distribution chlorine residuals were taken within the proper timelines as per Ontario Regulation 170/03 and no adverse result was detected.

All staff operating the system are licenced to the required level as per Ontario Regulation 128/04.

OCCUPATIONAL HEALTH & SAFETY

There were no new health and safety related concerns or incidents reported during the months of April - June.

INSPECTIONS/COMMUNICATION WITH REGULATORY AUTHORITY

No Interaction during Q2.

COMPLAINTS & CONCERNS

There were no community complaints or concerns throughout Q2, 2022

ALARMS/CALL OUTS

April 15, 24, 27 – Low pH alarm

May 4, 18, 22 – Low pH alarm

May 13, 14, 15 – Power outage, running plant in manual

May 18 – Low CL2 alarm

June 22 – Low tower alarm

OVERALL RESPONSIBLE OPERATOR

As Overall Responsible Operator for the systems in Red Rock, it is imperative that OCWA staff be notified of any activities regarding the water systems that affect water quality. Communication has been very good between the Township staff and OCWA staff; this level of communication is appreciated as a safeguard for the community, Council and OCWA in maintaining a safe drinking water system which delivers reliable potable water to its residents.

CAPITAL PROJECT/WORK

Check Valves Repaired at WTP completed.

OPERATIONS CERTIFICATION

	Patrick Albert Sr. Operations Manager	Dave Houston O&M Team Lead	Clarke Rampersad Operator/Mechanic	Pierre Marier Operator/ Mechanic
Water Treatment	Level 2	Level 3	OIT	OIT
Water Distribution or Distribution and Supply	Level 1		OIT	OIT
Wastewater Treatment	Level 2	Level 3	OIT	OIT
Wastewater Collection	Level 1	Level 2	OIT	OIT

** Certification is current as of the date of report.

In closing, I would like to thank you for taking the time to review the Quarterly operational report for the Months of April – June and if you have any questions or concerns at any time please feel free to contact me as I would be happy to assist you.

Thank you

Patrick Albert

Patrick Albert
 General Manager | Ontario Clean Water Agency
 North-western Hub | 40 Hemlo Dr, Marathon ON P0T 2E0
 Cell 807-853-0650
 E-mail palbert@ocwa.com





Red Rock Quarterly Report
July - September 2022 (Q3)

Submitted by:
Ontario Clean Water Agency

FACILITY DESCRIPTIONS

Facilities: Red Rock Water Treatment & Wastewater Treatment
Regional Manager: Jeff St. Pierre (705) 943-5578
General Manager: Patrick Albert (807) 853-0650
Operators: Dave Houston – Team Lead, Clarke Rampersad, Pierre Marier
Facility Type: Municipal
Classification: Class II Water Treatment, Class III Wastewater Treatment

SERVICE INFORMATION

Population Serviced: 895

Water Treatment Plant Flows

During the months of July - September the Red Rock Drinking Water System operated without interruption. Total treated water flow for the system in July was 7,339 (m³), August was 8,566 (m³), and September was 8,446 (m³); total flow YTD is 157,348.66 (m³). The maximum flow rate from the treatment system to the distribution system shall not exceed the rated capacity of 2,722 (m³/d). In July the max flow was 381 (m³/d), in August the max flow was 367 (m³/d), and in September the max flow was 378 (m³/d).

Treated Water	Total Water Flow (m ³)	Daily Average Flow (m ³ /d)	Daily Maximum Flow (m ³ /d)
July	7,339	250	381
August	8,566	283	367
September	8,446	289	378
Total Treated Water YTD	157,348.66		

Wastewater Treatment Plant Flows

During the Months of July - September the new Red Rock Wastewater Treatment facility operated without interruption. Total effluent flow for the system in July was 15,990 (m³), August 14,597 (m³) and September was 14,551 (m³); Total effluent flow year to date is 306.965 (m³). The plant capacity for the Red Rock Wastewater facility is approximately 900 (m³/d) and peak hourly flow rate of 5,000 (m³/d). In July the max effluent flow was 820 (m³/d), in August the max effluent flow was 892 (m³/d) and in September the max effluent flow was 901 (m³/d).

Final Effluent	Total Effluent Flow (m ³)	Daily Average Effluent Flow (m ³ /d)	Daily Maximum Effluent Flow (m ³ /d)
July	15,990	523	820
August	14,597	476	892
September	14,551	497	901
Total Effluent Flow YTD	306.965		

COMPLIANCE SUMMARY

All bacteriological and chemical laboratory sampling, as well as distribution chlorine residuals were taken within the proper timelines as per Ontario Regulation 170/03 and no adverse result was detected.

All staff operating the system are licenced to the required level as per Ontario Regulation 128/04.

OCCUPATIONAL HEALTH & SAFETY

There were no new health and safety related concerns or incidents reported during the months of July - September.

INSPECTIONS/COMMUNICATION WITH REGULATORY AUTHORITY

No interaction during Q3

COMPLAINTS & CONCERNS

There were no community complaints or concerns throughout Q3, 2022

ALARMS/CALL OUTS

July 11 – Tower level transmitter & High lift pump VFD failure

July 25 – CL2 Sensor alarm

July 27 – Low Cl2 alarm

Aug 1 – General plant alarm

Sept 15 – Power failure

Sept 23, 25 – Low chlorinator pressure alarm

OVERALL RESPONSIBLE OPERATOR

As Overall Responsible Operator for the systems in Red Rock, it is imperative that OCWA staff be notified of any activities regarding the water systems that affect water quality. Communication has been very good between the Township staff and OCWA staff; this level of communication is appreciated as a safeguard for the community, Council and OCWA in maintaining a safe drinking water system which delivers reliable potable water to its residents.

CAPITAL PROJECT/WORK

SCADA upgrades

Water Tower Line Repair

OPERATIONS CERTIFICATION

	Patrick Albert Sr. Operations Manager	Dave Houston O&M Team Lead	Clarke Rampersad Operator/Mechanic	Pierre Marier Operator/ Mechanic
Water Treatment	Level 2	Level 3	OIT	OIT
Water Distribution or Distribution and Supply	Level 1		OIT	OIT
Wastewater Treatment	Level 2	Level 3	OIT	OIT
Wastewater Collection	Level 1	Level 2	OIT	OIT

** Certification is current as of the date of report.

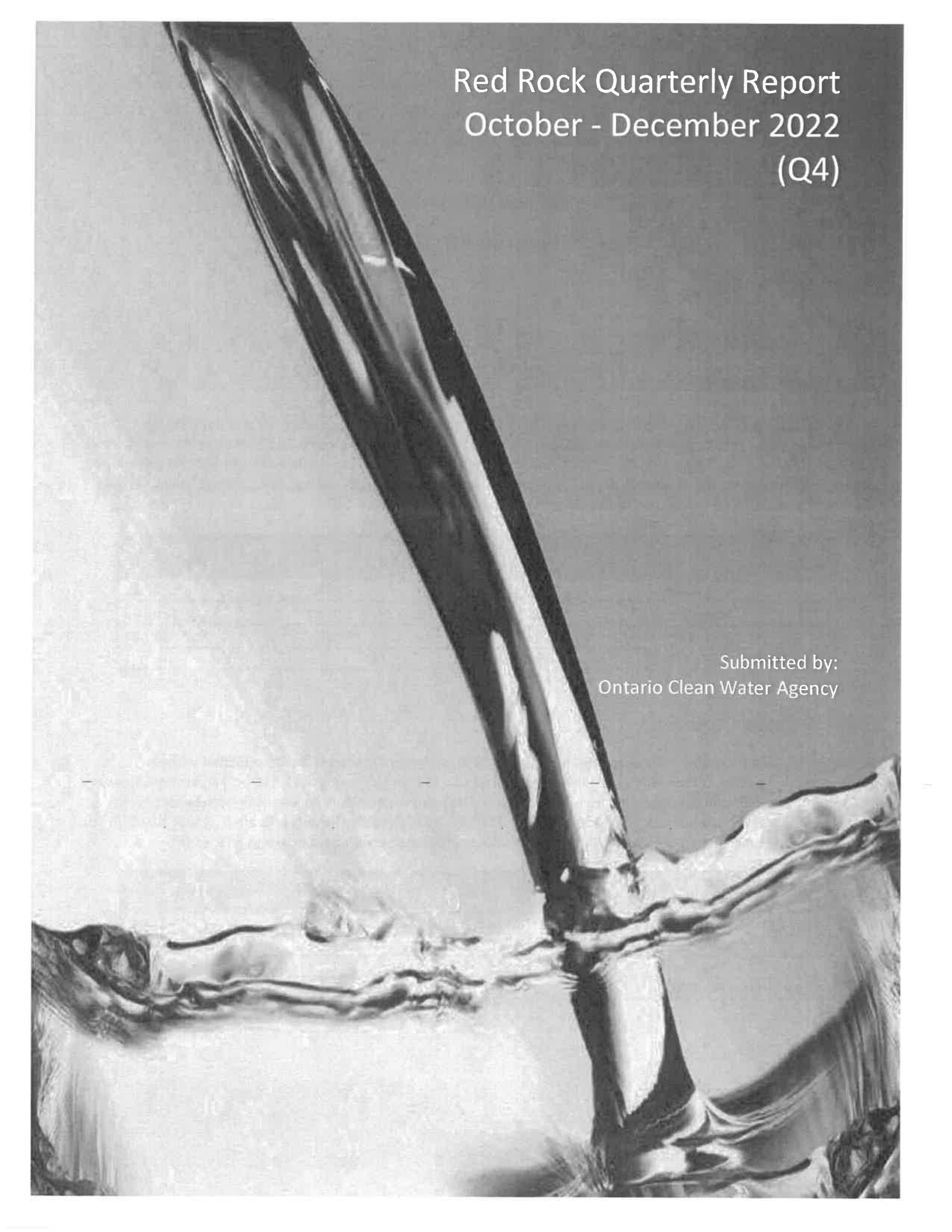
In closing, I would like to thank you for taking the time to review the Quarterly operational report for the Months of July – September and if you have any questions or concerns at any time please feel free to contact me as I would be happy to assist you.

Thank you

Patrick Albert

Patrick Albert
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Red Rock Quarterly Report
October - December 2022
(Q4)

Submitted by:
Ontario Clean Water Agency

FACILITY DESCRIPTIONS

Facilities: Red Rock Water Treatment & Wastewater Treatment
Regional Manager: Jeff St. Pierre (705) 943-5578
General Manager: Patrick Albert (807) 853-0650
Operators: Dave Houston – Team Lead, Clarke Rampersad
Facility Type: Municipal
Classification: Class II Water Treatment, Class III Wastewater Treatment

SERVICE INFORMATION

Population Served: 895

Water Treatment Plant Flows

During the months of October - December the Red Rock Drinking Water System operated without interruption. Total treated water flow for the system in October was 7,734.67 (m³), November was 6,795.17 (m³), and December was 7,529.36 (m³); total flow YTD is 179,407.86 (m³). The maximum flow rate from the treatment system to the distribution system shall not exceed the rated capacity of 2,722 (m³/d). In October the max flow was 367.12 (m³/d), in November the max flow was 267.45 (m³/d), and in December the max flow was 309.84 (m³/d).

Treated Water	Total Water Flow (m ³)	Daily Average Flow (m ³ /d)	Daily Maximum Flow (m ³ /d)
October	7,734.67	249.5	367.12
November	6,795.17	226.5	267.45
December	7,529.36	242.88	309.84
Total Treated Water YTD	179,407.86		

Wastewater Treatment Plant Flows

During the Months of October - December the new Red Rock Wastewater Treatment facility operated without interruption. Total effluent flow for the system in October was 18,537 (m³), November 17,990 (m³) and December was 12,613 (m³); Total effluent flow year to date is 356,105 (m³). The plant capacity for the Red Rock Wastewater facility is approximately 900 (m³/d) and peak hourly flow rate of 5,000 (m³/d). In October the max effluent flow was 1,018 (m³/d), in November the max effluent flow was 929 (m³/d) and in December the max effluent flow was 565 (m³/d).

Final Effluent	Total Effluent Flow (m ³)	Daily Average Effluent Flow (m ³ /d)	Daily Maximum Effluent Flow (m ³ /d)
October	18,537	597.97	1,018
November	17,990	599.67	929
December	12,613	406.87	565
Total Effluent Flow YTD	356,105		

COMPLIANCE SUMMARY

All bacteriological and chemical laboratory sampling, as well as distribution chlorine residuals were taken within the proper timelines as per Ontario Regulation 170/03 and no adverse result was detected.

All staff operating the system are licenced to the required level as per Ontario Regulation 128/04.

OCCUPATIONAL HEALTH & SAFETY

There were no new health and safety related concerns or incidents reported during the months of October - December.

INSPECTIONS/COMMUNICATION WITH REGULATORY AUTHORITY

Report a non-compliance to the MECP regarding annual samples.

COMPLAINTS & CONCERNS

There were no community complaints or concerns throughout Q4, 2022

ALARMS/CALL OUTS

Oct 8 - Prep for Tower Maintenance

- Power failure

Oct 3 – No alum flow plant shutdown

Oct 7 – No alum flow plant shutdown

Oct 8 – No alum flow plant shutdown

Oct 9 – UV1 fault plant shutdown

- No alum flow plant shutdown
- UV 2 fault

Oct 11 – Chlorine leak detector

Oct 12 – Filter 2 alarm

Oct 14 - No alum flow plant shutdown

Oct 15 – No alum flow plant shutdown

Oct 16 – No alum flow plant shutdown

Oct 28 – low pH

Nov 29 – Chlorine leak detector

Dec 20 – Low pH

Dec 25 – Chlorinator 2 low pressure

OVERALL RESPONSIBLE OPERATOR

As Overall Responsible Operator for the systems in Red Rock, it is imperative that OCWA staff be notified of any activities regarding the water systems that affect water quality. Communication has been very good between the Township staff and OCWA staff; this level of communication is appreciated as a safeguard for the community, Council and OCWA in maintaining a safe drinking water system which delivers reliable potable water to its residents.

CAPITAL PROJECT/WORK

Water Tower Line Repairs

OPERATIONS CERTIFICATION

	Patrick Albert Sr. Operations Manager	Dave Houston O&M Team Lead	Clarke Rampersad Operator/Mechanic
Water Treatment	Level 2	Level 3	Level 1
Water Distribution or Distribution and Supply	Level 1	Deemed Level 1	Deemed Level 1
Wastewater Treatment	Level 2	Level 3	Level 1
Wastewater Collection	Level 1	Level 2	Deemed Level 1

** Certification is current as of the date of report.

In closing, I would like to thank you for taking the time to review the Quarterly operational report for the Months of October – December and if you have any questions or concerns at any time please feel free to contact me as I would be happy to assist you.

Thank you

Patrick Albert

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THE CORPORATION OF THE TOWNSHIP OF RED ROCK

972nd REGULAR MEETING OF COUNCIL

DECEMBER 19th, 2022

Present: Mayor: D. Robinson
Councillors: N. Gladun
C. Brand
M. Smith

Chief Administrative Officer: M. Figliomeni
Municipal Secretary: W. Odahl
Director of Operations: B. Westerman
Community Development Officer: A. Davis

Regrets: G. Muir

ONE: CLOSED SESSION

1.1 Resolution to Close the Meeting

Resolution #1

Moved by: Councillor Brand
Seconded by: Councillor Gladun

BE IT RESOLVED THAT Council move into Closed Session at 6:30pm under the authorities as printed in the Agenda.

CARRIED

Council entered Closed Session.

Resolution #2

Moved by: Councillor Gladun
Seconded by: Councillor Smith

BE IT RESOLVED THAT Council approves the Closed Session Minutes for the December 5, 2022 Regular Meeting of Council.

CARRIED

Resolution #3

Moved by: Councillor Smith
Seconded by: Councillor Gladun

BE IT RESOLVED THAT Council approves the Closed Session Minutes for the December 12, 2022 Special Meeting of Council.

CARRIED

Resolution #4

Moved by: Councillor Gladun

Seconded by: Councillor Smith

BE IT RESOLVED THAT Council rise from Closed Session at 6:58pm and report in Open Session.

CARRIED

The open session re-convened at 6:59pm.

TWO: REPORT FROM CLOSED SESSION

Council approved the Closed Session minutes of the December 5, 2022 and December 12, 2022 Council Meetings and discussed personnel matters in Closed Session. Mayor Robinson noted that Council would be going back into Closed Session at the end of the Open Session.

THREE: PRELIMINARY MATTERS

3.1 Call to Order

Mayor Robinson called the meeting to order at 7:00p.m.

3.2 Traditional Territory Acknowledgement & Moment of Silence

Mayor Robinson read aloud the following land recognition and then proceeded in a moment of silence:

“Council of the Township of Red Rock hereby acknowledge that we are on the traditional territory of the Robinson-Superior Treaty and that the land we gather on is home to the Red Rock Indian Band, the Anishnaabek and the Metis People.”

CARRIED

Mayor Robinson took a moment to apologize to the CAO in relation to the public’s conduct at the previous meeting. She noted that the public is not permitted to speak or engage during the meetings and the Township’s anti-harassment policy also applies to staff at all Council Meetings.

3.3 Acceptance of the Agenda

The Agenda was approved with the following resolution:

Resolution #5

Moved by: Councillor Gladun

Seconded by: Councillor Smith

BE IT RESOLVED THAT the Agenda for this Regular Meeting of Council on December 19, 2022 be approved, as presented.

CARRIED

3.5 Disclosures of Interest

In response to Mayor Robinson's request, no members disclosed interest in matters before Council this evening.

FOUR: PRESENTATIONS OR DEPUTATIONS

4.1 Superior Country – 2021/2022 Annual Report

Executive Director of Superior Country, Dan Bevilacqua, presented the 2021-2022 Annual Report to Council. Dan also updated Council on the "Copper Thunder Bird" project that they hope to have situated in the Red Rock Marina. Councillor Brand questioned where the piece would be located. Councillor Smith asked if Red Rock participated in the student familiarization tours throughout the summer. Mayor Robinson congratulated Dan and the staff at Superior Country on receiving a marketing award during the Northern Ontario Tourism Summit in November.

Resolution #6

Moved by: Councillor Gladun

Seconded by: Councillor Smith

BE IT RESOLVED THAT the 2021/2022 Annual Report from Superior Country be received.

CARRIED

FIVE: MINUTES OF PREVIOUS COUNCIL MEETINGS

5.1 Minutes of the December 5, 2022 Meeting of Council

Council approved the presented minutes for the December 5, 2022 Regular Meeting of Council with the following resolution:

Resolution #7

Moved by: Councillor Smith

Seconded by: Councillor Gladun

BE IT RESOLVED THAT Council approves the Open Session Minutes for the December 5, 2022 regular Meeting of Council.

CARRIED

5.2 Minutes of the December 12, 2022 Special Meeting of Council

Council approved the presented minutes for the December 12, 2022 Special Meeting of Council with the following resolution:

Resolution #8

Moved by: Councillor Gladun

Seconded by: Councillor Smith

BE IT RESOLVED THAT Council approves the Open Session Minutes for the December 12, 2022 Special Meeting of Council.

CARRIED

SIX: CORRESPONDENCE

6.1 NOMA – 2023 Conference & AGM

Councillor Smith questioned if the conference would be beneficial to go to. CAO Figliomeni noted that the NOMA Conference is a well-attended conference in our area and requested that members of Council contact him if they want to attend.

6.2 Ontario News Release – Mining Jobs in the North

Council posed no questions or discussions on the correspondence.

6.3 Ministry of Infrastructure – OCIF Agreement

CAO Figliomeni gave a brief description of the Ontario Community Infrastructure Fund (OCIF) and noted a \$15,000 increase in 2023.

6.4 Thunder Bay District Health Unit – Public Health Levy

Council posed no questions or discussions on the correspondence.

SEVEN: REPORTS FROM COMMITTEES, BOARDS OR AGENCIES

7.1 Red Rock Public Library Board Meeting – November 8, 2022 Minutes

Council posed no questions or discussions on the minutes.

Resolution #9

Moved by: Councillor Gladun

Seconded by: Councillor Brand

BE IT RESOLVED THAT the minutes of the Red Rock Public Library Board's meeting on November 8, 2022, be received.

CARRIED

EIGHT: REPORTS FROM ADMINISTRATION

8.1 Report from Director of Operations

Councillor Brand questioned if there was any indication of which house the flushable wipes come from by the lift stations. It was also noted by the Director of Operations that the water service line to the bleeder station on upper Brompton Road is leaking and will be repaired.

Resolution #10

Moved by: Councillor Brand

Seconded by: Councillor Smith

BE IT RESOLVED THAT the report from the Director of Operations be received.

CARRIED

8.2 Report from Community Development Officer

The Community Development Officer included an additional report regarding staff recommendations on the Recreation Centre Project.

Councillor Smith asked for an update and next steps on the Municipal Modernization Online Services Delivery Review. The CDO responded that there is no implementation program for that funding stream, and that another funding stream will need to be sought out.

Councillor Gladun inquired about the funding for the Municipal Building entrance. CDO Davis stated that the engineering stage has just recently been completed on the project and will now go out for tendering. She noted that the funding has to be spent by mid-February 2023, therefore the project will be completed by then.

Resolution #11

Moved by: Councillor Brand
Seconded by: Councillor Gladun

BE IT RESOLVED THAT the report from the Community Development Officer, be received.

CARRIED

The CDO used a spreadsheet to show Council the budget and actual numbers related to the Recreation Centre Project. It was noted that the initial budget and funding for the whole project was 1.8 million dollars, but after a site inspection and facility review, it was noted that the actual construction cost estimate to complete the original scope was 3.2 million.

Discussion ensued in regards to JML & staff recommendations on which items of the project to focus the funding on. The main topic of discussion related to the automatic scoring for the bowling alley and the ventilation system in the gymnasium. It was noted that a scope change would be required moving forward to include the ice plant which was an unforeseen concern prior to the funding scope.

Resolution #12

Moved by: Councillor Smith
Seconded by: Councillor Brand

BE IT RESOLVED THAT the recommendations from the Community Development Officer's Special Meeting Report be accepted as directed by Council.

CARRIED

The CDO used another spreadsheet to show Council the budget and actual numbers related to the Recreation Centre Roof Project. It was noted that the initial budget and funding for the whole project was 100 thousand dollars, but after review, it was noted that the actual construction cost estimate to complete the original scope was more than double at 234 thousand dollars. Council agreed with the recommendation from JML and staff to go with fixing roof #2, and roof #4 as a provisionary.

Resolution #13

Moved by: Councillor Gladun
Seconded by: Councillor Smith

BE IT RESOLVED THAT Council approve the recommendation to proceed with roof repairs based on staff report.

CARRIED

8.3 Report on Administrative Activity

Council posed no questions or discussions on the report.

Resolution #14

Moved by: Councillor Gladun
Seconded by: Councillor Smith

BE IT RESOLVED THAT the report on Administrative Activity be received.

CARRIED

8.4 Report on Council Appointments

Councillor Gladun asked if the Beautification Committee would be included under the Committee umbrella as a whole.

Resolution #15

Moved by: Councillor Smith
Seconded by: Councillor Brand

BE IT RESOLVED THAT Council appoints the following members of Council as department and committee reps:

- Administration/Finance: Mayor Robinson
- Public Works: Mayor Robinson
- Fire Department: Councillor Smith
- Beautification Committee: Mayor Robinson
- Deputy Mayor: Councillor Muir

CARRIED

8.5 Report on Cancellation of January 2nd Meeting of Council

Resolution #16

Moved by: Councillor Gladun
Seconded by: Councillor Smith

BE IT RESOLVED THAT Council approves the cancellation of the January 2nd, 2023 meeting of Council.

CARRIED

8.6 Report on National Wall of Remembrance

Resolution #17

Moved by: Councillor Brand
Seconded by: Councillor Smith

BE IT RESOLVED THAT Council approves the advertisement in the National Wall of Remembrance in partnership with the Red Rock Legion in the amount of \$200.00.

CARRIED

8.7 Report on Sales Agreement for Backhoe

Councillor Brand questioned if there were any other quotes on equipment received. CAO Figliomeni stated that they received numerous quotes on new and used machines, although the recommendation provided in the report has been the best option at this time.

Resolution #18

Moved by: Councillor Gladun
Seconded by: Councillor Smith

BE IT RESOLVED THAT Council approves the purchase of a 2015 410L John Deere Backhoe from Brandt Equipment in the amount of \$111,870.00, including HST and trade in value of the current 2008 unit.

CARRIED

NINE: BY-LAWS

9.1 By-law 2022-1305 – to formulate an Emergency Plan (amended)

Councillor Smith suggested that the Mayor's alternate be listed in the document, as well as the contact information for personnel with roles and responsibilities listed in the plan.

Resolution #19

Moved by: Councillor Smith
Seconded by: Councillor Gladun

BE IT RESOLVED THAT By-law number 2022-1305, to formulate an Emergency Management Plan as amended, be passed.

CARRIED

TEN: NEW BUSINESS

None

ELEVEN: UNFINISHED BUSINESS

Council posed no questions or discussions on any items of Unfinished Business.

TWELVE: CLOSED SESSION

Resolution #20

Moved by: Councillor Gladun
Seconded by: Councillor Smith

BE IT RESOLVED THAT Council move into Closed Session at 8:37pm under the authorities as printed in the Agenda.

CARRIED

Council entered Closed Session.

Resolution #21

Moved by: Councillor Brand

Seconded by: Councillor Smith

BE IT RESOLVED THAT Council rise from Closed Session at 8:57pm and report in Open Session.

CARRIED

The open session re-convened at 8:58pm.

THIRTEEN: REPORT FROM CLOSED SESSION

Council discussed legal matters in Closed Session.

FOURTEEN: CONFIRMING BY-LAW

Resolution #22

Moved by: Councillor Brand

Seconded by: Councillor Gladun

BE IT RESOLVED THAT By-law 2022-1306, to confirm the proceedings of this evening's meeting, be passed as circulated.

CARRIED

FIFTEEN: ADJOURNMENT

With no further business to conduct, Mayor Robinson declared the meeting adjourned at 8:58p.m.

Mayor

Chief Administrative Officer/Clerk



Update from the Board

TBDSSAB Board Newsletter | December 16, 2022

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Message from the Chair

Please find below the November 2022 issue of Update from The Board, the monthly newsletter from the Board of Directors of The District of Thunder Bay Social Services Administration Board.

Please circulate to members of your respective Municipal Councils.

The purpose of this newsletter is to keep our municipal stakeholders informed about TBDSSAB activities by providing an overview of TBDSSAB Board information and reports following all monthly meetings.

At the November Board meeting, the Board was presented with the results of the Security Review and Blue Sky consultation report. A resolution was passed for administration to take these reports and develop an implementation plan for the Board's consideration as part of the 2023 budget process. Further updates on these plans will be shared at a later date.

Some other highlights from November:

- On November 14, we announced the results of a research project about migration and homelessness completed in partnership with Lakehead University. Link to media release: [Lakehead University and TBDSSAB release report on migration and homelessness](#)
- On November 22, we shared a Statement from the Chair and CAO in recognition of National Housing Day. Link to full statement: [Statement in Recognition of National Housing Day 2022](#)
- On November 24, we were joined by community partners at our HQ office in Thunder Bay to announce new investments into homelessness outreach programs. Four organizations have received a combined total of \$496,135 toward homelessness outreach initiatives through HPP, as well as through the provincially-funded Social Services Relief Fund. Link to media release: [TBDSSAB Announces Funding for Homeless Outreach Programs](#)

- On November 30, TBDSSAB hosted a virtual information session for municipal partners. This session has been recorded and can be viewed online until the end of December. [Click here to view the recording.](#)
- On December 9, we were joined by Dilico Anishinabek Family Care to announce capital funding investments through SSRF and TBDSSAB's reserve funds. Link to media release: [TBDSSAB & Dilico Announce Transitional Housing Funding Partnership](#)

With a new year on the horizon and changes to representation on local municipal councils, the TBDSSAB Board of Directors will see a lot of new faces in 2023. As my term as Chair comes to an end, I want to express my gratitude for my fellow board members and wish all the best to those headed into retirement.

I wish you all a wonderful holiday season, and all the best in the new year.

Thank you,

Lucy Kloosterhuis

This edition of *Update from the Board* covers TBDSSAB's regular monthly meeting on **November 17, 2022**, as well as key initiatives taking place in this time span.

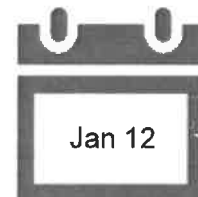
Our aim is to provide an overview of TBDSSAB Board information and reports in a timely manner following all monthly meetings.

Next Meeting

The next Board meeting will be held:

Thursday January 12, 2022 at 10am (Inaugural Board Meeting)

The Board meeting is scheduled to take place in person. For more information about community participation options, please visit the [Board Meetings page](#) on our website.



Good morning,

I am pleased to announce the date for the New Councillor Orientation Session in the Thunder Bay District. Although the session is geared to new councillors, it is a great refresh for any existing council members.

Date : Friday, February 10, 2023 1:00 PM - 4:00 PM

Location : 180 Red River Road (Ontario Government Building) Thunder Bay. Main floor meeting room. *This training will be available for both in-person and virtual (hybrid) attendance.*

Topics to be covered include :

- Role of council and staff
- Accountability and transparency, Codes of Conduct
- Council- Staff Relations
- Meeting provisions
- Municipal governance, including structure, organization and composition
- Municipal finance
- Emergency management and disaster financial assistance
- Affordable and social housing and homelessness

I ask you to share this invitation with your council and encourage new members to attend either in-person or virtually. Please register, by response to this email, with the names of any council members who will be attending and, if they will be attending in-person or virtual (please provide an email address for those attending virtually in order to receive the meeting link).

Please respond by January 30, 2023.

Take care and I look forward to seeing many new faces in February,

Ellen Beaudry | Municipal Advisor
Municipal Services Office North – Thunder Bay
Ministry of Municipal Affairs and Housing

Conseillère en gestion municipale
Bureau des services aux municipalités - Région de Thunder Bay
Ministère des Affaires municipales et du Logement

435 James St S. Thunder Bay, Ontario P7E 6S8
T: 807-475-1192 | E: ellen.beaudry@ontario.ca



Thank You So Much

The Red Rock Legion Ladies Auxiliary would like to thank all the organizations, businesses and individuals who donated to the Christmas Cheer Fund this year.

We helped 12 households this Christmas which included 13 children.

Without the generous support of the organizations, businesses and individuals of Red Rock we would not be able to continue with this Christmas tradition.

Sincerely,

Red Rock Legion Ladies Auxiliary





To the Mayors and Councils of:

- The City of Thunder Bay
- The Municipality of Neebing
- The Municipality of Oliver Paipoonge
- The Municipality of Shuniah
- The Township of Conmee
- The Township of Dorion
- The Township of Gillies
- The Township of Nipigon
- The Township of O'Connor
- The Township of Red Rock

December 12th, 2022

Subject: Ontario's Recovery Strategy for Black Ash

Dear Mayors and Councils,

Greenmantle Forest Inc. is writing to you to ensure you are aware of regulatory developments related to Black Ash trees in Ontario. Black Ash is a tree that was listed as **Endangered** in Ontario in January 2022, under Ontario's *Endangered Species Act* (ESA). The primary threat to Black Ash tree survival is the invasive Emerald Ash Borer insect; for which there is currently limited ability to control.

Black Ash is a tree that is broadly distributed across Ontario, with an estimated 80 million individuals. The attached map illustrates the local distribution of Black Ash, currently identified in the Forest Resource Inventory for the Lakehead Forest (the management unit within which your municipality is situated). Red areas on the map have been interpreted in 2009 as having at least 10% Black Ash composition. However, anyone familiar with Thunder Bay area forests and rural landscapes knows that individuals and small pockets of Black Ash trees are far more prevalent than what is illustrated on the map.

As directed by the ESA, Ontario's Ministry of the Environment, Conservation and Parks (MECP) must complete and initiate a recovery strategy for Black Ash within two years of the species being listed as a Species at Risk (i.e. by January 2024). Provincially-hired environmental consultants have recommended several protection and recovery objectives to the Ontario government, which are currently being considered by MECP.

For activities on Crown lands related to forest management planning, the *Crown Forest Sustainability Act* is the means by which any potential impacts to Species at Risk and its habitat are addressed. However, any activities on Crown land that are not related to forest management, as well as any activities on private lands, that may negatively impact a Species at Risk or its habitat, is subject to the ESA regulation and approval process.

The recommended protection and recovery objectives for Black Ash being considered by MECP include **the protection and maintenance of Black Ash subpopulations, individual trees and habitats.**

The recommended area of Black Ash “habitat” is the **entire wetland ecosite type**, in which one or more Black Ash tree is present; and **all the area within a radial distance of 28 metres from any individual Black Ash tree, including those present on less suitable dry or upland habitats.** So regardless of an individual Black Ash tree’s height (1 metre tall or 20 metres tall), a zone extending 28 metres around it is proposed as Black Ash habitat.

An authorization (permit/agreement/exemption) under the ESA would be required by proponents (private landowners, municipalities, contractors, etc.) to conduct any activities within either the identified wetland ecosite type, or within 28 metres of any Black Ash tree. This will have negative implications on:

- Construction/maintenance of road, transportation and utility infrastructure;
- Private land clearing and housing development;
- Commercial aggregate extraction operations;
- Clearing of new agricultural lands; and the maintenance and use of existing agricultural lands;
- Commercial and personal use harvesting of trees for wood products, including personal firewood;
- Construction and maintenance of recreation trails;

Greenmantle Forest Inc. is very concerned with not only the potential negative social and economic impacts of the proposed protection measures, but the logistical implications of such protection measures for a tree that is pervasive across the landscape. You are strongly urged to investigate how the Black Ash protection and recovery objectives being considered by MECP may impact commercial and municipal operations within your municipality, and activities on the private lands of your residents.

Alternative solutions need to be sought for the Black Ash recovery strategy. The following are links to more information on the subject:

- [Black Ash | ontario.ca](#)
- [Black Ash recovery strategy | ontario.ca](#)
- [How to get an Endangered Species Act permit or authorization | ontario.ca](#)

Comments can be emailed to the MECP at: recovery.planning@ontario.ca

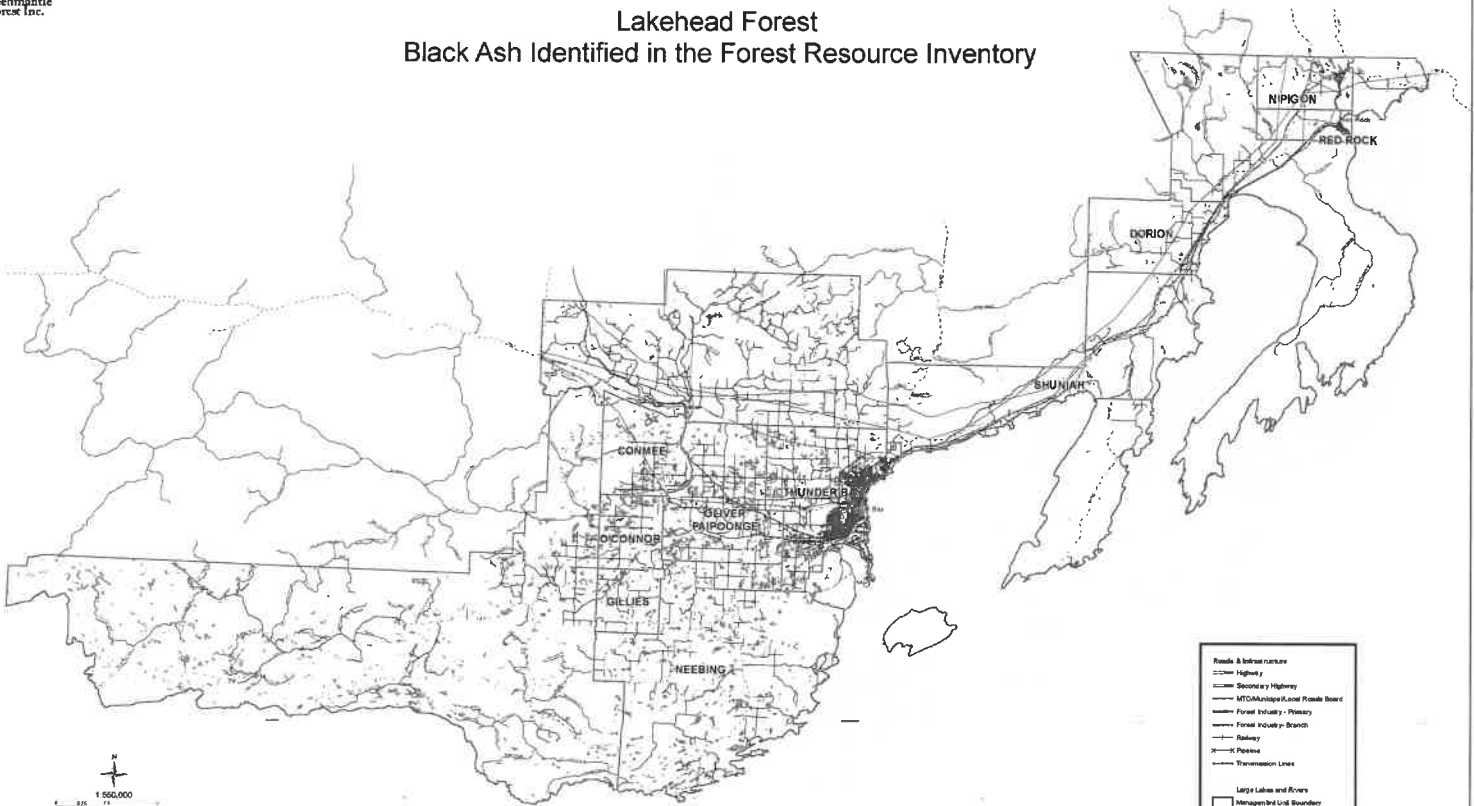
Regards,



Joe Ladouceur R.P.F. – General Manager
(T): (807) 939-3130
(C): (807) 629-8981
(E): jladouceur@greenmantle.ca



Lakehead Forest Black Ash Identified in the Forest Resource Inventory



Roads & Infrastructure	
—	Highway
—	Secondary Highway
—	MFC/Amalgamated Roads Board
—	Forest Industry - Primary
—	Forest Industry - Branch
—	Railway
—	Pipeline
—	Transmission Lines

Large Lakes and Rivers	
—	Management Unit Boundary
—	Municipal Boundary
■	SAR - Black Ash

1:550,000
1 cm = 5,500 meters
Date Saved: 2023-12-08 2:03:14 PM

IMPORTANT
ROADS OTHER THAN FOREST INDUSTRY ARE FOR DISPLAY
INFORMATION PURPOSES ONLY

Disclaimer:
This map should not be relied on as a precise indicator of routes or locations, nor as a guide to navigation.
Greenmantis Forest Inc. and the Ontario Ministry of Natural Resources and Forestry shall not be liable in any way for the use of,
or reliance upon, this map or any information on this map.

© Inupik Forest Inc. Ontario 2023
Datum: NAD83 UTM Zone 16



**MINUTES OF BOARD (REGULAR SESSION) MEETING NO.20/2022
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING: November 17, 2022

TIME OF MEETING: 10:00 a.m.

LOCATION OF MEETING: Microsoft Teams &
3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Lucy Kloosterhuis

PRESENT:

Albert Aiello
Grant Arnold
Kim Brown
Shelby Ch'ng
Andrew Foulds
James Foulds
Brian Hamilton
Rebecca Johnson
Lucy Kloosterhuis
Ray Lake
Elaine Mannisto
Wendy Wright

REGRETS:

Jody Davis

ABSENT:

Aldo Ruberto

OFFICIALS:

William (Bill) Bradica, Chief Administrative Officer
Georgina Daniels, Acting Chief Administrative Officer
Ken Ranta, Director, Integrated Social Services Division
Glenda Flank, Recording Secretary

GUESTS:

Shari Mackenzie, Acting Manager, Human Resources
Keri Greaves, Manager, Finance
Melanie Salatino, Acting Manager, Social Assistance Programs
Kim Figliomeni, Acting Manager, Child Care & Early Years
Programs
Brian Burns, Manager, Information Services
Crystal Simeoni, Manager, Housing Programs
Marty Farough, Manager, Infrastructure and Asset
Management
Aaron Park, Supervisor, Research & Social Policy
Carole Lem, Communications & Engagement Officer
Larissa Jones, Communications Assistant
Cindy Crowe, Executive Director, Blue Sky Community Healing
Centre
Brian Claman, President & Managing Director, Brian Claman &
Associates Ltd.
Luciano Cedrone, Senior Associate, Brian Claman &
Associates Ltd.

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda items; references to TBDHC or the Board refers to the Directors of Thunder Bay District

Housing Corporation as relevant to specific agenda items. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST

None.

NEW BUSINESS

None.

CONFIRMATION OF BOARD MEETING AGENDA

Resolution No. 22/100

Moved by: Rebecca Johnson
Seconded by: Elaine Mannisto

THAT with respect to the agenda for the Board Regular and Closed Session meetings of The District of Thunder Bay Social Services Administration Board for October 20, 2022, we approve the agendas as presented;

AND THAT we approve any additional information and new business.

CARRIED

PRESENTATIONS

The District of Thunder Bay Social
Services Administration Board Situation
Analysis

Cindy Crowe, Executive Director, Blue Sky Community Healing Centre provided a report and presented a PowerPoint presentation to the Board regarding The District of Thunder Bay Social Services Administration Board situation analysis on the enhancement of Indigenous awareness and relations, the steps that have been taken to date and the next steps that could assist in furthering Indigenous relations within TBDSSAB. A copy of the PowerPoint presentation was provided to the Board prior to the meeting.

Cindy Crowe, Executive Director responded to questions and provided clarification.

Bill Bradica, CAO provided further information, responded to questions and provided clarification.

On consensus, Administration to provide the Board with the list of Indigenous partners that were consulted in the development of the report and presentation.

A discussion was held regarding the cost of certain recommendations being made in the Situation Analysis presentation. On consensus Administration to review the recommendations made and include the immediate items in the 2023 proposed budget.

At 10:47 a.m. Cindy Crowe, Executive Director, Blue Sky left the meeting.

MINUTES OF PREVIOUS MEETINGS

Board Meetings

Minutes of Meeting No. 18/2022 (Regular Session) and Meeting No. 19/2022 (Closed Session) of TBDSSAB, held on October 20, 2022, were presented to the Board for confirmation.

Resolution No. 22/101

Moved by: Elaine Mannisto
Seconded by: Ray Lake

THAT the Minutes of Meeting No. 18/2022 (Regular Session) and Meeting No. 19/2022 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on October 20, 2022, respectively, be confirmed.

CARRIED

CLOSED SESSION MEETING

The Board adjourned to a closed meeting relative to receipt of information with respect to security of the property of the Board regarding the Physical Security Review of TDSSAB properties.

Resolution No. 22/102

Moved by: Andrew Foulds
Seconded by: Kim Brown

THAT Administration recommends that the Board adjourns to a closed meeting relative to security of the property of the Board regarding the Security Consultants Presentation and Report on the Physical Security Review of TBDSSAB properties.

CARRIED

At 12:53 p.m. the Board meeting reconvened in Regular Session the Chair called a break for lunch, Shelby Ch'ng, Rebecca Johnson and Ray Lake, Board Members left the meeting.

At 1:25 p.m. all members of Administration joined the meeting with the exception of Keri Greaves, Manager, Finance, Melanie Salatino, Acting Manager, Social Assistance Programs, Kim Figliomeni, Acting Manager, Child Care & Early Years Programs and Aaron Park, Supervisor, Research & Social Policy.

REPORTS OF ADMINISTRATION

Physical Security Review

Report No. 2022-65, (Corporate Services Division) was presented to the Board providing information on the results of the Physical Security Review completed on TBDSSAB direct-owned properties.

Bill Bradica, CAO responded to questions.

Resolution No. 22/103

Moved by: James Foulds
Seconded by: Albert Aiello

THAT with respect to Report No. 2022-65 (Corporate Services Division and Integrated Social Services Division), we, The District of Thunder Bay Social Services Administration Board, accept the results of the Physical Security Review, and approve the development of strategies with related financial resources, to be included in future proposed operating and capital budgets, as appropriate.

CARRIED

At 1:27 p.m., Keri Greaves, Manager, Finance joined the meeting, Brian Claman, President & Managing Director and Luciano Cedrone, Senior Associate, Brian Claman & Associates Ltd. left the meeting.

2022 Third Quarter Financial Report

Report No. 2022-66, (Corporate Services Division) was presented to the Board providing the 2022 Third Quarter Financial Report, and projection to year-end.

At 1:29 p.m. Aaron Park, Supervisor, Research & Social Policy, Kim Figliomeni, Acting Manager, Child Care & Early Years Programs and Melanie Salatino, Acting Manager, Social Assistance Programs joined the meeting.

Social Services Relief Fund Update

Report No. 2022-67, (Integrated Social Services Division) was presented to the Board providing information regarding TBDSSAB's investments under the Social Services Relief Fund.

Third Quarter Operational Report

Report No. 2022-68, (Integrated Social Services Division) was presented to the Board providing the trends within TBDSSAB programs and services.

At 1:32 p.m. Crystal Simeoni, Manager, Housing Programs left the meeting.

Canada Wide Early Learning Child Care Update

Report No. 2022-69, (Integrated Social Services Division) was presented to the Board providing an update on the implementation of the Canada Wide Early Learning Child Care system.

Ken Ranta, Director, Integrated Social Services Division responded to questions.

Kim Figliomeni, Acting Manager, Child Care & Early Years Programs provided further information.

Bill Bradica, CAO provided clarification and responded to questions.

At 1:35 p.m. Albert Aiello, Board Member and Kim Figliomeni, Acting Manager, Child Care and Early Years Programs left the meeting and Melanie Salatino, Acting Manager, Social Assistance Programs joined the meeting.

Social Assistance Program Update

Report No. 2022-70, (Integrated Social Services Division) was presented to the Board to provide an update on the current activities and future vision of Social Assistance programs.

Bill Bradica, CAO provided further information and responded to questions.

Homelessness Migration Study

Report No. 2022-71, (Integrated Social Services Division) was presented to the Board providing information on the Homelessness Migration Study completed in partnership with Lakehead University.

Bill Bradica, CAO responded to questions and provided clarification.

At 2:01 p.m. Shelby Ch'ng, Board Member joined the meeting and James Foulds, Board Member left the meeting.

Rural Ontario Municipal Association
2023 Position Papers

Report No. 2022-72, (Chief Administrative Officer Division) was presented to the Board providing the position papers prepared by Administration for the 2023 Rural Ontario Municipal Association Annual Conference.

Resolution No. 22/104

Moved by: Kim Brown
Seconded by: Andrew Foulds

THAT with respect to Report No. 2022-72 (Chief Administrative Officer Division), we The District of Thunder Bay Social Services Administration Board (the Board) receive the Rural Ontario Municipal Association (ROMA) 2023 Position Papers as presented;

AND THAT we direct the Chief Administrative Officer (CAO) to incorporate any edits to the position papers recommended by the Board by consensus into a final delegation package;

AND THAT we direct the CAO to send the final delegation package to the appropriate provincial Ministries;

AND THAT a copy of the approved delegation briefings package be sent to Thunder Bay District municipal councils;

AND THAT the CAO attend the 2023 ROMA conference to provide support to the Board Chair and other Board members in their meetings with provincial officials regarding these issues.

CARRIED

At 1:56 p.m. Aaron Park, Supervisor, Research and Social Policy left the meeting.

**TBDSSAB 3rd Quarter Strategic Plan
Update**

Report No. 2022-73, (Chief Administrative Officer Division) was presented to the Board providing the quarterly update on the Strategic Plan 2023 progress as at September 30, 2022.

Resolution No. 22/105

Moved by: Elaine Mannisto
Seconded by: Andrew Foulds

THAT with respect to Report No. 2022-73 (Chief Administrative Officer Division), we, The District of Thunder Bay Social Services Administration Board, receive the 2023 Strategic Plan – 2022 Third Quarter Update for information only.

CARRIED

Bill Bradica, CAO provided a brief overview and responded to questions.

Bill Bradica, CAO advised the Board of the upcoming orientation for Board members and January 2023 Board Meeting dates. The Board was also advised of the TBDSSAB organizational overview virtual presentation to municipalities scheduled for November 30.

NEXT MEETING

The next meeting of The District of Thunder Bay Social Services Administration Board will be held on Thursday, January 12, 2023 at 10:00 a.m., in the 3rd Floor Boardroom, TBDSSAB Headquarters, 231 May Street South, Thunder Bay, Ontario and via Microsoft Teams.

ADJOURNMENT

Resolution No. 22/106

Moved by: Andrew Foulds

Seconded by: Grant Arnold

THAT the Board Meeting No. 20/2022 of The District of Thunder Bay Social Services Administration Board, held on November 17, 2022, be adjourned at 2:10 p.m.

CARRIED


Chair


Chief Administrative Officer



**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD**

BOARD MINUTES

**MINUTES OF BOARD (CLOSED SESSION) MEETING NO. 21/2022
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING: November 17, 2022

TIME OF MEETING: 10:47 a.m.

LOCATION OF MEETING: Microsoft Teams &
3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Lucy Kloosterhuis

PRESENT:

Albert Aiello
Grant Arnold
Kim Brown
Shelby Ch'ng
Andrew Foulds
James Foulds
Brian Hamilton
Rebecca Johnson
Lucy Kloosterhuis
Ray Lake
Elaine Mannisto
Wendy Wright

OFFICIALS:

William (Bill) Bradica, Chief Administrative Officer
Georgina Daniels, Director, Corporate Services Division
Ken Ranta, Director, Integrated Social Services Division
Glenda Flank, Recording Secretary

GUESTS:

Crystal Simeoni, Manager, Housing Programs
Brian Burns, Manager, Information Systems
Marty Farough, Manager, Infrastructure & Asset Management
Larissa Jones, Communications Assistant
Brian Claman, President & Managing Director Brian Claman
& Associates Ltd.

REGRETS:

Jody Davis

Luciano Cedrone, Senior Associate, Brian Claman &
Associates Ltd.

ABSENT:

Aldo Ruberto

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda item; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda item. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST

None.

PRESENTATIONS

Results of Physical Security Audit

Brian Claman, President & Managing Director and Luciano Cedrone, Senior Associate, Brian Claman & Associates Ltd. provided a presentation regarding the results of the physical security Review performed on TBDSSAB owned properties. A copy of the PowerPoint presentation was provided prior to the meeting.

On consensus, Administration to include the cost of the urgent security items into the 2023 proposed budget.

REPORTS OF ADMINISTRATION

Physical Security Review

Memorandum from Georgina Daniels, Director, Corporate Services Division dated November 2, 2022 providing the Board with the confidential Security Consultants Physical Security Review was presented.

ADJOURNMENT

Resolution No. 22/CS10

Approved by: Brian Hamilton
Seconded by: Rebecca Johnson

THAT the Board (Closed Session) Meeting No. 21/2022 of The District of Thunder Bay Social Services Administration Board, held on November 17, 2022, be adjourned at 12:53 p.m., to reconvene in Open Session to consider the remaining agenda items.


Chair


Chief Administrative Officer

PUBLIC WORKS MONTHLY REPORT

January 16th, 2023

WATER DISTRIBUTION

1. The water service line to the Bleeder Station at the Brompton St. cul-de-sac is scheduled for repair the week of January 15th from Makkinga Contracting. The service line has been isolated at the curb stop, and a temporary bleeder has been set up off a nearby hydrant until the repair is complete. This work will be covered under warranty as it was part of the Brompton Street Rebuild Project.
2. Winter hydrant checks will be completed before the end of January from Public Works staff.
3. Flooding has begun for the outdoor rink at the top end of Taylor and Newton streets. Public Works is aiding volunteers with water supply for flooding from a nearby hydrant on Taylor Ave. Once a solid ice base is formed, remaining floods can be done from a residential service in the area.

WASTEWATER COLLECTION

1. Plans to have wet wells cleaned at both Lift Stations from a local hydrovac service have been delayed temporarily, the aim is to have this work completed before the end of January.

RECREATION CENTER

1. Arena Ice Update: Two attempts at flooding the arena ice surface have failed to date. Floods were done before the Christmas break while experiencing colder temperatures, however the ice could not be established to any amount before above seasonal temperatures came into effect.

PUBLIC WORKS MONTHLY REPORT

January 16th, 2023

One problem to building natural ice, is the fact that plant circulation lines under the concrete pad for the ice surface, are still filled with brine solution, making it harder to get the pad cold enough to promote ice retention. The two floods that were done have completely evaporated.

Staff will resume attempts to get ice established in rink when colder temperatures allow.

MARINA CENTRE & PARK

1. Thermal Mechanical will be coming to install a new circulation pump on the boiler loop for in-floor heating in the Marina Center. A temporary fix has been working until the new pump arrives. The building is being monitored daily from Public Works staff for this reason.

GENERAL

1. Public Works staff have primarily been working on snow removal and related duties for streets, roads and sidewalks since recent snow accumulation from storms experienced through the Holiday Season.

Snow removal has now built to a point where hauling the snow from boulevards is now required for many of the town streets. Public Works has identified the high priority areas for removal, and has worked through these priorities based on manpower and equipment availability.

With large level of snow build up, some sidewalks were abandoned until snow removal could be performed in these areas. Sidewalks will be opened up as conditions permit, however there are eventually some sections of sidewalk that cannot be recovered as snow builds to a point where it is no longer practical to maintain. These sections of sidewalk are generally in low

PUBLIC WORKS MONTHLY REPORT

January 16th, 2023

foot traffic areas of town, but it should be recognized that streets are sometimes used as sidewalks when snow conditions make them impassible.

2. Public Works was forced to reschedule a dig to repair a leaking curb stop for a residence on upper Newton Ave. The work was interrupted from snow maintenance duties. The homeowner has been notified, and the leak, being minor, will be monitored until this repair can be made.
3. A Public Works Dept. Safety Meeting is scheduled for January 26th, topic yet to be determined.
4. Christmas wreath removal and 2 street light repairs are scheduled for the week of Jan 15th.
5. Public Works staff would like to express their thanks to residents for their cooperation with snow removal efforts, especially through the storms experienced over the holidays. Keeping vehicles off the streets and practicing proper snow removal habits makes their job easier and more efficient in getting streets cleared and the town moving.

RED ROCK

VOLUNTEER FIRE DEPARTMENT



RRFD Monthly Report to Council

Prepared January 9, 2023 for Council Meeting scheduled on
January 16, 2023

Training Meetings

November 7/2022 - Ropes and Knots

November 9/2022 - Joint Auto X Training in Nipigon

November 21/2022 - Annual Enbridge Training

December 6/2022 - Vehicle Fire

December 19/2022 - Building and Vehicle Clean Up

Call-Outs

November 22/2022 - Motor Vehicle Accident

November 22/2022 - Motor Vehicle Accident

December 22/2022 - Fire Alarm (False Alarm)

2022 Total Emergency Call-Outs - 26

Special Training

Nothing to Report

Fire Prevention

Nothing to Report

Public Relations

Nothing to Report

Personnel

Regular Department Strength: 26

Present Strength: 24

Comm. Desk Operators: 2 (included in present strength)

Fire Prevention Officer: 1 (included in present strength)

Junior Fire Fighter: 2 (included in present strength)

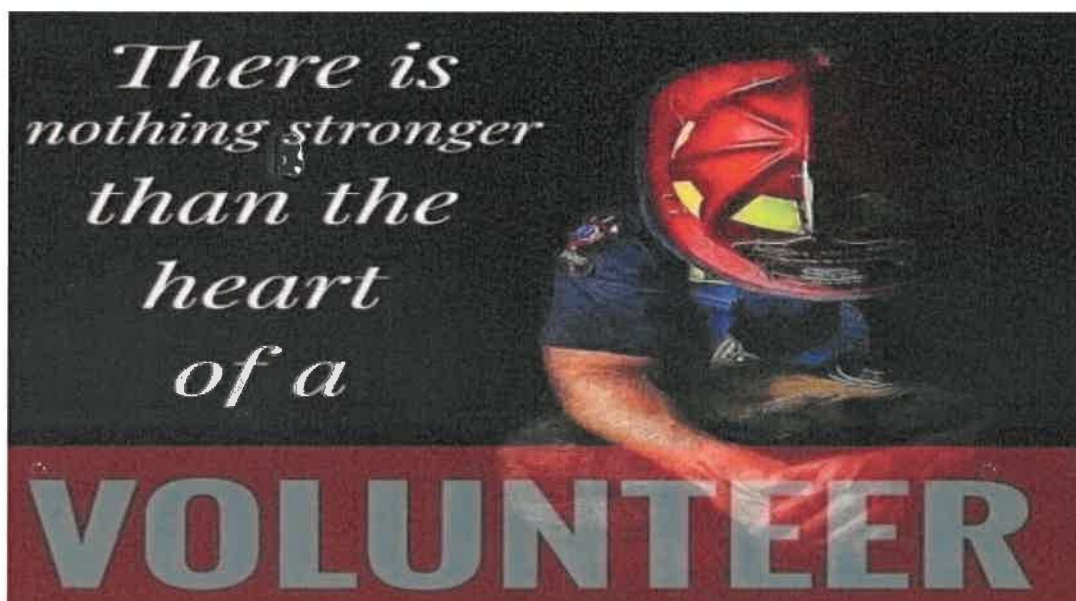
CFO Activity

- * Mail, Email and Phone Calls
- * Vehicle/Equipment and hall monthly maintenance
- *Monitoring the weekly Duty Crew
- *Continue working on the Mandatory Training requirements
- *Starting the Legacy process for eligible members of the Fire Dept for their certification that comes into effect Jan/2022
- *Continue conversations with my OFMEM Advisor regarding the new mandatory requirements for the Fire Dept
- *Attended the MCEG (Municipal Emergency Control Group) meeting to review the Emergency Plan and to make changes where needed on December 21, 2022.
- *Attended an Emergency table top exercise in Nipigon with other members of our MCEG on December 8, 2022.
- *Started to upload all document to the OFMEM required to meet the yearly compliance for the Municipality, and advised them of the changes to the MCEG all documents have been submitted for the Municipality
- *Applied to host the NFPA 1002 Pump Operation course in July/23 at the Red Rock Fire Hall

Recommendations/Comments for Council

After 20+ years of volunteer service, Captain Jon Robinson has resigned from the Fire Dept as of January 1/2023. All members of the Red Rock Fire Dept want to thank Jon for his dedications and service to the fire department, our community and for being an integral part of our great team. Jon spent his years as the Fire Chief, Deputy Fire Chief, Volunteer Firefighter and most recently as Captain. Throughout these years Jon has been a big part of helping the other Officer's and myself on the Fire Dept train the new volunteer fire fighters.

Chief, Deputy and Officers recommend that both Dave Jackson and Leah Jackson be appointed as probationary Firefighters.





Township of Red Rock

Community Development Office

42 Salls Street
Red Rock ON P0T 2P0
cdo@redrocktownship.com
(807) 886-2235

January 16, 2023 CDO Activity Summary

Grants and Projects

- a) ICIP Green – Red Rock Newton, Frost, Stadler and Brompton Water and Wastewater Rehabilitation and Replacement Project

Continuing with project management activities and coordination with funders, JML Engineering and Director of Operations on various components of the project.

Final restoration and deficiency work of the project will be completed in spring 2023.

Project is on schedule and within budget.

- b) ICIP Culture – Recreation Centre Rehabilitation Project

Alternate funding sources have been identified for the ice plant and through discussions with funders it has been advised that the Township continues with items that have been approved in the scope, and the scope change only requesting the removal of items rather the removal and addition of items.

Moving forward with next stage of Engineering drawings and coordination with JML Engineering Ltd. to include the automatic scoring system for the bowling alley, and not the addition of the ice plant (which other funding sources are available). Construction anticipated to start spring/early summer 2023.

- c) ICIP Covid- Resiliency – Recreation Centre Roof

Moving forward with next stage of Engineering drawings and coordination with JML Engineering Ltd. Work to be completed starting spring/early summer 2023.

- d) Municipal Accessibility Project

Moving forward with the removal and the replacement of the exterior door into the Municipal Building with an automatic door. The interior partition in the lobby will be removed to ensure a completely barrier free entrance into the Municipal Building.

- e) Continuing work on the joint Community Safety and well-being plan to be compliant with Provincial requirements. In-person sessions with service providers has been rescheduled due to presenter availability.

- f) Active Transportation Fund. Waiting on final version of the legal agreement and preparing the RFP for the Assessment and Engineering Study.

- g) Assisted the Golden Club with an application for the Rural Transit Solutions fund for the purchase of a new accessible van. Letter of approval received but no formal announcements can be made at this time until the transfer payment agreement has been executed. Continuing to work with them on document collection in preparation for the TPA.
- h) Permit approved for moving the highway sign currently on Stokes Drive to the new highway corridor. Removal of current sign will take place in the winter when the ground is frozen and will be installed in its new location in the spring.
- i) Working on a contribution agreement with the Lake Superior National Marine Conservation Area, Parks Canada for upgrades to the Interactive Floor and other exhibits in the Interpretive Centre. To be completed by March 31, 2023 in the amount of \$50,000.00
Concept art and animation work underway and has been awarded to LUMOplay.

Recommendation to use Evolution AV out of Thunder Bay for the purchase and installation of the Interactive Floor Exhibit hardware at the Red Rock Marina Interpretive Centre for a total of \$31,472.41 + HST as per Quote Q0048558-0

- j) Requesting a letter of support and financial support in the amount of \$1,200 per year for 3 years from the Township of Red Rock to support the Lake Superior North Shore Project: Phase II Proposal. Please see attached.
- k) Worked with the Red Rock Historical Society to submit an application to the Library and Archives Documentary Heritage Communities Program for the hiring of an intern to digitize a portion of the Historical Society's collection.
- l) Working with the Fish and Game Club on various funding options for renovations to the building. Still awaiting documentation to support the application.
- m) Continuing to prepare documentation, research various component costs for projects and RFP's, provide status reports to funders, submit claims to funders for expenses related to projects, monitor project timelines and budgets and final reporting to funders for completed projects.
- n) Review previous reports for supporting documentation for current and future funding opportunities and attend webinars and information sessions on current funding opportunities to determine eligibility and feasibility (if the township has the required data or reports demonstrating need for projects)
- o) Continued communication and collaboration with local and regional organizations for partnership opportunities, provide input and stakeholder relations.



JANUARY 4, 2023

LAKE SUPERIOR NORTH SHORE PROJECT: PHASE II

PROPOSAL

Prepared by



Contact: Suzanne Kukko, Lake Superior North Shore Tourism Coordinator
suzanne@superiorcountry.ca 807-889-0515



LAKE SUPERIOR NORTH SHORE TOURISM PROJECT Background

The Lake Superior North Shore Tourism (LSNST) Project commenced on July 1st, 2020, ending November 23rd, 2023. Its mandate is to hire a Coordinator to implement the recommendations of the Lake Superior North Shore Strategy (2018) which was developed by Destination Northern Ontario (DNO) and Parks Canada (Lake Superior National Marine Conservation Area) in consultation with the region's tourism stakeholders. The catchment area for the current project is Silver Islet, east to Manitouwadge, encompassing all the Lake Superior National Marine Conservation Area (LSNMCA), as well as the region covered by Superior North Community Futures Development Corporation (SNCFDC).

Identified in the LSNST Strategy were significant gaps in the north shore's tourism sector that the LSNST Project is intended to fill including but not limited to; a lack of alignment among the region's stakeholders; funding and capacity challenges; lack of understanding and support for regional tourism developments; and high turnover of staff in economic/community development roles, who have traditionally undertaken tourism development in smaller rural communities.

The project is a 3-year \$450,000 initiative. Year one, the attention was on completing tourism product development strategies focussing on Culinary, Indigenous Group of Seven/Group of Seven, and Trails (Great Lakes Waterfront Trail - Lake Superior Expansion). Years two and three have had a stronger concentration on development of product, with a focus on implementation of the plans and strategies created through the LSNST project.

The Lake Superior North Shore Tourism Coordinator, Suzanne Kukko, was hired in November 2020, to facilitate the project. The project partners are **FedNor, Parks Canada, SNCFDC, DNO** and the communities of **Dorion, Nipigon, Red Rock, Red Rock Indian Band, Marathon** and **Manitouwadge**, with **Superior Country** as the Project Lead.



North Shore Tourism Project

PHASE II

PURPOSE & OBJECTIVES

Superior Country is proposing a Phase II of the LSNST Project over an additional three years, beyond the November 2023 end date. The purpose of this second phase is three-fold – first, to continue the momentum of this successful project. Second, to expand and grow the scope of the project. Third, to set a stronger foundation for self-sustainability of the project into the long-term.

Since its commencement in 2020, the LSNST Project has enjoyed proven success, not only meeting, but exceeding expectations regarding deliverables and key performance indicators (KPIs) as defined by FedNor. Project deliverables include regional product development focussing on Lake Superior Circle Tour, LSNMCA, Visitor Accommodations, Food Tourism, Wayfinding, Trail Market Readiness Upgrades, and Group of Seven and Indigenous Group of Seven experiences.

The following is an updated list of deliverable initiatives completed or in process:

Lake Superior North Shore Tourism Projects



North Shore Culinary Strategy

The Culinary Tourism Alliance was selected as the consulting firm to complete this strategy, which was kicked off in December 2020 and completed in June 2021. The report entitled Celebrating Food and Drink Around Lake Superior's North Shore: A Food Tourism Product Development Strategy, guides direction in support of food tourism product development in partnership with organizations and communities in the region. It highlights unique local assets that differentiate the destination from others, while offering guidance on how to leverage these assets. The overarching theme of the strategy is to marry the outdoors with local food.



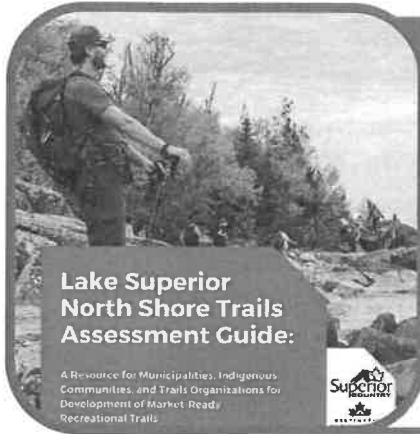
Group of Seven and Indigenous Group of Seven Strategy

This tourism product development strategy was completed by BC Hughes in July of 2021. The report established alignment, gaps, and areas for future exploration; defined market ready factors; identified local champions and partnership opportunities; provided branding, marketing, and outreach recommendations; and connected product development recommendations to tasks.



Great Lakes Waterfront Trail Lake Superior Expansion Study

The LSNST Coordinator initiated partnerships with Algoma Country/Thunder Bay CEDC to contribute to the development of this feasibility and marketing study that looked at the expansion of this cycling product from Sault Ste Marie to the Pigeon River border crossing. The Waterfront Regeneration Trust, also the steward of the trail, was hired to complete the study, which was completed in January 2022. The LSNST Project will be contributing both in-kind and financial support to Phase II of the expansion, which will focus on mapping and signage.



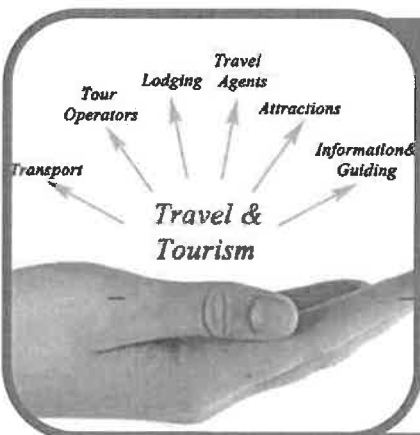
Trails Assessment Guide

This document, titled Lake Superior North Shore Trails Assessment Guide: A Resource for Municipalities, Indigenous Communities, and Trails Organizations for Development of Market-Ready Recreational Trails, was completed by Parks Canada with input from the LSNST Coordinator. In light of recent tragic events in the region, we encourage all staff/councillors/organizations to read this document to ensure the trails they are promoting are insured, maintained and signed.



2SLGBTQ+ Product Strategy and Plan

Through a partnership with DNO and Tourism Thunder Bay, Superior Country is taking the lead to facilitate the development of a targeted marketing strategy and plan designed to position the region as a desired place to visit for members of the 2SLGBTQ+ community. This project is expected to be completed by March 2023.



Community Outreach/Education

Through the summer of 2021 and 2022, the LSNST Coordinator had weekly interviews on CFNO radio giving Superior Country updates focusing on positive tourism stories and LSNST Project updates. The Product Development Intern visited two high schools to give presentations on professional opportunities in tourism, and the importance of the sector to our economy.



Superior Picnics

The pilot program was developed and implemented in 2021 under the recommendation of the Culinary Product Development Strategy. It provided visitors with picnic itineraries including choice of community, restaurant, picnic special, picnic spot, and trail. Ten regional businesses and seven north shore communities chose to participate in the pilot. The program was a huge success and was expanded to include the development of a logo, the purchase and installation of seven accessible, branded picnic tables. MOUs were signed with participating food operators specifying the use of a locally sourced component in each special. Through a partnership with DNO, we undertook a media project where digital assets (photos/videos) were obtained, as well as the development of Superior Picnics web pages which can be found at <https://superiorcountry.ca/picnics>



Accommodations Investment Attraction

In 2021, an accommodations investment Attraction brochure was completed in both French and English. It has been distributed to accommodation investment firms to bring awareness to the opportunities along the north shore. The LSNST Coordinator is also sits on the steering committee for the DNO led Northern Ontario Accommodations Strategy.



CLLS Waterfront Panels

Through a partnership with Canadian Lighthouses of Lake Superior, the LSNST project assisted with the production and installation of two interpretive/wayfinding panels. One is installed at Silver Islet, the other at Thunder Bay waterfront which is installed within a scaled down replica of the Thunder Bay Lighthouse. Both have calls to action for experiences in the north shore region.



North Shore Regional Trails Network

Created and facilitated by the LSNST Coordinator, this is a network of support for municipal staff and organizations who are responsible for trails establishment, maintenance, and promotion in the north shore region. The group, which has fifteen members, meets quarterly via zoom, discussing grant programs, lessons learned, and opportunities for partnerships amongst members.



Top of Superior Hiking Trails Guide

The LSNST Coordinator oversaw major revisions and updates to this hiking guide, that was originally created and produced by Parks Canada. Wayfinding dollars were obtained from DNO to assist in the design and printing of the revised guides. This updated guide added two new trails (Manitouwadge and Marathon) and includes a panel to promote the Superior Picnics program. A French version of the brochure was developed through a partnership with SNCFDC. The English guides were printed and distributed in July 2022. The French version was designed and printed September 2022 and will be distributed spring of 2023.



Indigenous Group of Seven Interpretive Panel

The LSNST Coordinator is working closely with Sand Point First Nation, the estate of Norval Morrisseau, and Indigenous Group of Seven member Joseph Sanchez to develop an interpretive panel that will be installed in our project catchment area. The panel will include information on the Indigenous Group of Seven, and have a strong focus on Morrisseau, the founder of the Woodland style, who is often referred to as the “Picasso of the North”. The artist’s work was inspired by pictographs that he observed while hunting and fishing as a child in the region. Similar pictographs can be found near Red Rock along the Nipigon River. As well, an early original Morrisseau work is on display at the Nipigon Public Library. Visitation to these sites are calls to action that will be included within the proposed interpretive panel.



Lake Superior North Shore Inside Passage Development

With several international cruise lines interested in adding the north shore to their Lake Superior Great Lakes itineraries, the LSNST Coordinator is working with communities and businesses to create land and water-based itineraries for cruise guests for the 2023 and 2024 season.



Tourism Product Development Internship

Through NOHFC’s People and Talent Program, \$35,000 in funding was obtained to hire a full-time Tourism Product Development Intern. In October of 2021, Shalane Sarrasin of Nipigon was hired for a year-long contract to support the LSNST Coordinator.



Tourism Student Familiarization Tours

In early July of 2021 and 2022, the LSNST Coordinator organized and facilitated tourism summer student familiarization tours along the north shore. Over two nights and three days, the students experience regional attractions, eat at local restaurants, and stay at local motels. The primary goal of these tours is to heighten enthusiasm and increase experiential knowledge so summer students at tourism information locations are better able to assist visitors. The secondary goal is to encourage the students to become ambassadors for their communities and the region beyond their employment as a summer student.

LSNST Project KPIs

The following Key Performance Indicators were set by Fednor to measure the project's success.

- **1 job created** (2 achieved)
- **5 strategic alliances created** (11 achieved)
- **14 strategic alliances maintained** (15 achieved)
- **5 studies developed** (6 achieved)
- **2 training sessions held with 40 participants** (6 completed, 1 planned, anticipated total participant count at 45)
- **1 physical regional asset (trail system) modernized** (1 in process, 2 proposed)

One KPI that is very challenging to achieve is “1 business created”: Although we cannot say we have been responsible for creating a business, we have supported numerous operations, both new and established, through programs such as Superior Picnics.

We will work with our partners to set relevant, achievable KPIs for Phase II.



Phase II Project Scope

Phase II is an expansion of the current LSNST project, with Superior Country continuing as the Project Lead. It is proposed as a three-year initiative, spanning from January 1st, 2024, to December 31st, 2026, with a strong focus on tourism product development. The project is comprised of two components.

First will be the ongoing development of current initiatives. This piece will continue the momentum of several projects including but not limited to:

- Implement the North Shore Cruise Market Readiness Plan, including developing land and water excursions for cruise guests and supporting associated operations.
- Expansion of Indigenous Group of Seven Interpretive panels, with potential development of a tour, similar to Moments of Algoma Group of Seven product.
- Facilitate and expand the Superior Picnics program.
- Assist in implementation of Phase II of the Great Lakes Waterfront Trail Lake Superior Expansion (Phase II to be completed by end of 2023).
- Facilitate and expand familiarization tours for summer tourism staff
- Development of non-motorized trails in communities where there are existing trails that are not market-ready.
- Expand “Locals Only” campaign
- Continue to engage with Algoma Country for “Moments of Algoma” opportunities for partnership and training on Group of Seven product



Phase II Project Scope (cont'd)

The second component of this project will be the development and completion of new projects, including but not limited to:

- Update the 2018 Lake Superior North Shore Tourism Strategy, including a section on self-sustainability of the LSNST Project.
- Implement additional components of the north shore Food Tourism Product Development Strategy (ie, development of itineraries such as The Pie Path)
- Complete a North Shore Indigenous Tourism Strategy, in consultation with Indigenous Tourism Ontario (ITO), Red Rock Indian Band, Pays Plat, and Biigtigong First Nation, and assisting in the implementation of the strategy
- Support communities/non-profits in obtaining resources for establishment or expansion of events
- On Water/Water Access development (ie, Battle Island Strategic Planning/Product Development, Boating Market Readiness)
- Implement a 2SLGBTQ+ Product Strategy and Plan
- Assist in the development of the Kinghorn Rail-to-Trail Project

Phase II Project Objectives

The goal of Phase II of the LSNST Project is to stabilize, diversify and foster economic growth through tourism in the North Shore region by achieving the following objectives:

- Increase tourism spend in the region through the development of quality products.
- Support tourism labour force development for businesses and communities.
- Increase market competitiveness by working to improve the quality and diversification of tourism product within the following pillars: nature/adventure (trails) and culture and heritage (culinary/arts)
- Support community investment attraction for tourism operations, accommodations, and culinary operations.
- Continue to improve the Lake Superior Circle Tour route that benefits the entire north shore, and surrounding areas.
- Potential expansion of the project into additional communities to build self-sustainability.



ADDITIONAL PARTNERS

Since the commencement of the LSNST Project in 2020, other communities/organizations have recognized how the project has successfully expanded product development in the region. These communities have expressed interest in joining the partnership moving forward in 2024.

Additional potential Phase II partners could include, but aren't limited to:

Pukaskwa National Park, Neebing, and Tourism Thunder Bay. With the growth of the project through additional partners, communication between communities will improve and result in a more cohesive, quality tourism product offer for those visiting the Lake Superior north shore region.



BUDGET

The following is a draft budget for the three-year LSNST Phase II Project.

Proposed BUDGET – 2024-26

Salary & MERCS (Coordinator/Intern)	\$216,000
Product Development	\$92,000
Consulting/Planning	\$70,000
Marketing	\$20,000
Translation	\$5,000
Event Registrations	\$5,900
Travel (FAM tours, etc.)	\$21,045
Office Equipment/ Supplies/Software	\$17,868
Project Administration/ Rent	\$25,200
TOTAL Budget	\$473,013

The following is a proposed support scenario for the three-year LSNST Phase II Project.

Proposed Support Scenario – 2024-206

FedNor	\$322,113
Communities	\$24,900
SNCFDC	\$12,000
DNO	\$60,000
Parks Canada	\$60,000
TTL	\$473,013

Contribution Request

Superior Country is requesting the Township of _____ to contribute \$_____ per year of the project, totaling a three-year contribution of \$_____. We are also requesting a letter on behalf of your community stating your support of the project, and the financial contribution you are committing to.

**The Corporation of the Township of Red Rock
Administrative Report**

Date: January 16th, 2023
To: Mayor and Council
Subject: December 20th, 2022 – January 16th, 2023
Submitted by: Mark Figliomeni – CAO/Clerk/Treasurer

BACKGROUND:

December 20th 2022 – January 16th 2023

DISCUSSION:

This report is for information only and provides Council with an update on the activities within the office of the CAO/Clerk/Treasurer.

Please feel free to ask any questions that you may have and reach out at any time.

SUMMARY OF ACTIVITY:

Verbal update can be provided and questions will be addressed at this time.

- *Holidays – December 19th 2022 – January 3rd 2023**
- *Day to Day Operations- General Discussions**
- *Bi-Weekly Internal Staff / Team Meetings / Discussions**
- *Meetings – Infrastructure Projects – Water / Sewer / Recreation Centre**
- *Meetings with Federal & Provincial Government – Waste Water Facility**
- *Meeting – Northern Credit Union – Financial 2022-2023**
- *Meeting PSD Citywide – Asset Management Plan – Next Steps**
- *Attended Council Training Session – Nipigon / Dorion – 2023-01-12**

This is a summary of some of the activity within Administration & the Office of the CAO/Clerk/Treasurer. We continue to build and grow as a Team and as a Community that is striving to move forward. This is our major focus and ultimately part of our overall vision for Red Rock both now and in the future.

MONITORING SITUATIONS:

***Continue to set internal policies and procedures based on overall best practice within the Municipal Act.**

DIRECTION / DISCUSSION / UPDATES:

Verbal update will be provided.

***Starting the Process of Budget 2023 – UPDATE**

***2023 TBDML Annual Conference – March 23rd & 24th 2023 – UPDATE**

***2023 NOMA Annual Conference – April 26th-28th, 2023 – UPDATE**

***2023 AMO Annual Conference - August 20th - 23rd, 2023 – London – UPDATE**

***I will be attending the ROMA Conference in Toronto – January 21st – 24th 2023.**

ATTACHMENTS:

Two (2)

**Recreation Secretary/Coordinator
Recreation Programmer – Intern – NOHFC**

Recreation Report – January 2023

The Recreation Centre has been busy since everyone got back from Christmas break.

Bowling is back up and running for the second half of the season. It still runs every Tuesday to Friday night from 7pm until 9pm. Youth bowling will also be running from January 13th until March 24th on Friday afternoons.

We are still booking a good number of birthday parties, either in the bowling alley or gymnasium with bouncy castles.

The Dog Obedience classes continue to run on Wednesday and Thursday evenings from 7:30pm to 8:30pm in the gym. Sherri had to cancel a few classes as she's had a couple new litters of puppies, and they were too new to be left at home. She is back this week and the classes will run until the end of the season.

Pickleball is still taking place on Tuesday evenings and Wednesday afternoons in the gymnasium.

The Fitness Centre has approximately 35 to 40 active memberships at this time. These are a combination of single and family memberships.

I am still working with the VON Smart Program to run Senior Fitness Classes at the Recreation Centre. The Introductory Tea and Presentation for this program went very well, and had a good turnout. There are also people who couldn't attend the introductory presentation contacting me and wanting to sign up. We are hoping to get the classes running right away, as soon as the time period can be approved.

I will also be starting up a regular adult fitness program on January 24th. It will run on Tuesday evenings from 7 until 8pm in the gymnasium, and will continue until March 28th.

Lucie is planning a couple of things for February..... she will have take-out specials (pre-order only) for Superbowl Sunday on February 12th, and a Valentine's special (prime rib or chicken parmesan) for Tuesday, February 14th.

There are still a number of kids coming to use the gymnasium when it is not being used for programs. They play basketball and various other things. We encourage this as long as they are respectful and not destructive. We seem to have a pretty good group of kids this season who are all polite and follow the rules.

Submitted by Leslie Swanson
Recreation Coordinator



Township of Red Rock

Recreation Program Intern Report

42 Salls Street

Red Rock ON P0T 2P0
programming@redrocktownship.com
(807) 886-2245

January 16, 2023 Recreation Programmer Intern Activity Summary

1. Community bulletin board between Saunders and Dampier's updated with upcoming events. Scheduled to be doing a weekly update to the bulletin board.
2. Meeting with members of the community to get input on different programming ideas or programming that they would like to offer the community.
3. Connecting with other communities in the area to get ideas on what they are offering to their communities.
4. Family Christmas social and a grade 6 – 8 Christmas dance. Had 22 younger kids attend with their family. Had 16 attend for the grade 6 – 8 dance.
5. Had a great turnout at the gnome workshop, 26 attended with Donna Smeltzer being the lead instructor.
6. Our Gingerbread house workshop went well with 6 kids attending.
7. Youth bowling started January 13, 2023.
8. Working with Service Canada to offer an Outreach program for Tax Benefit's.
9. Red Rock Winter Fun Days run on December 28th and 29th at the Red Rock Recreation Center. The Highlight events where sliding and bowling with the Grinch.

**The Corporation of the Township of Red Rock
Administrative Report**

Date: January 11th, 2023
To: Mayor and Council
Subject: CCBF (Canada Community Building Fund –
Formerly known as Federal Gas Tax)
Submitted by: Mark Figliomeni – CAO/Clerk/Treasurer

RECOMMENDATION:

To submit the following eligible projects into the CCBF project portal for 2022 CCBF expense allocations;

- Recreation Centre Restaurant Upgrades - \$15,616.09
- Water Treatment Plant Health & Safety Improvements - \$23,388.27
- Asset Management Plan (O.Reg 588/17 – 2022 Compliance Piece) - \$39,075.84

Therefore, a transfer of \$78,080.20 is required from the Federal Gas Tax Reserve Fund to the General Bank Account in the 2022 Fiscal Year.

BACKGROUND:

The municipality receives an annual allocation of funds through the CCBF program. These allocations vary each year based on a calculation and are required to be spent within 5 years of receiving the funds.

DISCUSSION:

Resolution for approval by council

ATTACHMENTS:

For additional information regarding the CCBF initiative please visit the Infrastructure Canada - The Canada Community-Building Fund Website at www.infrastructure.gc.ca/plan/gtf-fte-eng.html

AVAILABLE UPON REQUEST:

N/A

THE CORPORATION OF THE TOWNSHIP OF RED ROCK

BY-LAW 2023-1307

Being a By-law to set Facilities Rental Rates and Specified Fees and Charges for Services

WHEREAS, Section 391 of the *Municipal Act, 2001* empowers municipalities to pass bylaws imposing fees or charges on any class of persons for,

- a) services or activities provided;
- b) costs payable for services or activities provided or done on behalf of any other municipality; and
- c) the use of its property under its control.

AND WHEREAS, the Council of the Corporation of the Township of Red Rock deems it desirable to set fees and charges for the use of municipally owned properties and for services provided within the Township of Red Rock;

NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF RED ROCK ENACTS AS FOLLOWS:

1. That effective January 1, 2023, the Schedule of Fees and Charges will be as listed on Schedule "A" of the By-law, which said schedule is hereby declared to be and form part of this By-law.
2. That any By-law or By-laws inconsistent with the provisions of the By-law are hereby repealed.
3. That any Township of Red Rock Policies that contain information on Fees and Charges be properly amended.
4. This Bylaw comes into force upon adoption.

Read a first and second time

this 16th day of January, 2023.

Read a third time and finally passed

this 16th day of January, 2023.

Mayor

Chief Administrative Officer/Clerk

Township of Red Rock

Schedule 'A' to By-law 2023-1307

Fee's and Service Charges Effective January 1, 2023

Services:

Charges:

2022

Municipal Office

Lottery Licenses

- * Nevada's \$ 15.00 Box
- * Raffles 3% of Prize value

Lawyers Requests

- * Tax Certificates \$ 40.00
- * Zoning Compliance & Work Order Certificates \$ 60.00
- * Water Arrears Certificates \$ 40.00

Cats & Dogs

- * Dog License \$ 10.00
- * Cat License \$ 10.00
- * Replacement Tag \$ 3.00
- * Seniors age 65 Free

Misc.

- * Photocopies \$ 0.25 /page
- * Faxes \$ 1.00 /page
- * Commisioned Documents \$ 10.00
- * Seniors (65) & toll free - no charge
- * NSF \$ 35.00 plus bank charges
- * Zoning By-law Copy \$ 15.00
- * Official Plan Copy \$ 15.00
- * Registered Letters \$ 15.00 plus postage
- * Transfer funds from one water/tax acct to another - customer request \$ 25.00
- * Billing History Inquiry (for inquiries prior to 2020) \$ 35.00 *** NEW***
- * Real Esate Admin Fee (for sales of land by Township) \$ 1,000.00 *** NEW***

Municipal Tax Sale Costs

- * Tax Arrears Registration/Final Notices As invoiced by Realtax
- * Tax Arrears Extension Agreement As invoiced by Realtax
- * Public Sale of Tax Arrears Properties As invoiced by Realtax

Planning Act Applications

- * OMB Hearing (does not include appeals) \$ 1,500.00
- * Draft Plan of Subdivision Application \$ 1,000.00
- * Subdivision Agreement \$ 1,000.00
- * Site Plan Agreement \$ 750.00
- * Official Plan Amendments \$ 800.00
- * Zoning By-law Amendments \$ 750.00
- * Minor Variances/Consents \$ 100.00

Recreation

Room Rentals (all plus HST)

- * Arena \$ 600.00
- * Gymnasium
 - Dance \$ 450.00
 - Beer Garden \$ 450.00
 - Non Liquor Event \$ 250.00
- * Gymnasium Non-Profit Volunteer No Charge
 - Full Gym \$ 30.00 per hour plus HST
 - Instructor Fee for Programming \$ 10.00 per hour plus HST
- * Bouncy Castles* **Rental in Rec Centre Only** \$ 75.00 per hour plus HST **60**
 - additional castle \$ 35.00 per hour plus HST **25**
 - * includes Gymnasium Rental in price *
- * Gym Lounge/Senior's Room/Club Room
 - 1/2 day (3 hours) \$ 50.00 plus HST
 - Full Day (3- 6 hrs) \$ 70.00 plus HST
 - \$ 20.00 per hour plus HST

***NOTE* If rental is outside of scheduled hours, additional charges for staff overtime will be charged**

Services:

Charges:

2022

		Gymnasium & Lounge	\$ 50.00	per hour	plus HST
		Non-Profit Volunteer	No Charge		
(SUMMER) *	Arena Floor	Youth Sports	\$ 15.00	per hour	plus HST
		Adult Sports	\$ 30.00	per hour	plus HST

NOTE: All Gym & Arena Rentals with music must pay SOCAN Music Fee by law

Bowling Rental Rates

*	Parties (includes 1 hour use of Gym Lounge)		\$ 70.00		plus HST
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Bowling Rates (HST Included)

Per Game	Students/Children	\$ 4.00
	Seniors 55+	\$ 4.00
	Adults	\$ 5.00
	Shoes	\$ 1.00 per person

Ice Rental Rates

*	Minor Hockey/Figure Skating	\$ 66.00	per hour	plus HST
*	Other leagues	\$ 70.00	per hour	plus HST
*	Parties (includes 1 hour use of Gym Lounge)	\$ 70.00		plus HST

Ice User Fees (HST Included)

Seasonal	Children 0-12	\$ 60.00
	Students 13+	\$ 70.00
	Adults	\$ 80.00
	Seniors 55+	\$ 60.00
	Family (Immediate)	\$ 150.00

*	Punch Cards		10 days	25 days
	Children	\$ 10.00	\$ 20.00	
	Students	\$ 15.00	\$ 25.00	
	Adults	\$ 20.00	\$ 30.00	
	Seniors	\$ 10.00	\$ 20.00	

*	Daily Fees	Children	\$ 2.00
		Students	\$ 3.00
		Adults	\$ 4.00
		Seniors	\$ 2.00

Fitness Room (HST Included) Per Person

\$ 7.00	per day
\$ 25.00	per week
\$ 65.00	per month
\$ 90.00	3 months
\$ 130.00	6 months
\$ 225.00	1 year

*	Seniors (age 55)/Students	\$ 35.00	per month
		\$ 47.50	3 months
		\$ 67.50	6 months
		\$ 100.00	1 year

*	Family	\$ 130.00	per month
		\$ 180.00	3 months
		\$ 230.00	6 months
		\$ 350.00	1 year

NOTE: If required - After regular hours of operation, labour rates at cost - see GENERAL LABOUR
NOTE: Fire Fighters receive 60% off a Per Person Membership after probationary period

Services:

Charges:

2022

Public Works

Charges

General Labour

* Labour - per person	\$ 40.00		plus HST
* Labour - per person (after normal hours)	\$ 60.00		plus HST
* Machinery	\$ 65.00	per hour	plus HST
* Material	cost + 20%		plus HST

Water Sewer Rates

* Disconnect after April 1	\$ 35.00		
* Disconnect after October 31	\$ 65.00		
* Reconnect after April 1	\$ 35.00		
* Reconnect after October 31	\$ 65.00		
* Arrears	\$ 0.0125		
* Disconnection due to non-payment	\$ 100.00		* NEW*

Building Code

* Building Permit \$0 to \$2,500.00 value	\$ 40.00		
* \$2,501 - \$5,000 value	\$ 45.00		
* \$5,001 & over	\$ 45.00	plus \$5.00 per \$1,000.00 value	
* Demolition Permit	\$ 40.00		
* Application Deposit	\$ 100.00		
* Curb Cutting Permit	\$ 40.00		

Dump Fees

* Resident 1/2 ton	no charge		
* Resident over 1/2 ton	\$ 20.00	per load	
* Resident Curbside pick-up	\$ 50.00	per load	or part
* Residential Curbside clean-up (3rd notice)	\$ 50.00		
* Non-Resident 1/2 ton	\$ 20.00	per load	
* Contractor 1/2 ton	\$ 20.00	per load	
* Contractor Tandem Load	\$ 100.00	per load	50
* Contractor Tri-axle	\$ 160.00	per load	80
* Hazardous Material local (asbestos)	\$ 50.00	cu/yd	plus labour costs
* Hazardous material non-local (asbestos)	\$ 60.00	cu/yd	plus labour costs
* Bulk contaminated soil			set by CAO & PWS as needed
* Septic - Residential	\$ 40.00		20
* Septic - Non Residential	\$ 90.00		30
* Residential Septic - 1000gal or over	\$ 80.00		40
* Non Residential Septic - 1000gal or over	\$ 180.00		* NEW*
* Fridge/Freezer Disposal	\$ 50.00	per unit	

Misc

			All plus HST per day
* Tables	\$ 5.00	per table per 3 days or part	
* Chairs	\$ 1.00	per chair per 3 days or part	
* Picnic Tables	\$ 15.00	per month or part	
* Gazebo/Platform Wedding Service	\$ 100.00	per event	plus HST
* Marina Park Wedding Service	\$ 200.00	per event	plus HST
* Food Stand Licence	\$ 150.00	per calendar year	plus HST

Marina

* Boat Storage Outside Fence	\$ 150.00	Oct 1/May 31	plus HST	
* Boat Storage Inside Fence	\$ 300.00	Oct 1/May 31	plus HST	
* Plane storage	\$ 300.00	Oct 1/May 31	plus HST	
* Boat Storage Outside Fence	\$ 100.00	June 1/Sept 31	plus HST	
* Boat Storage Inside Fence	\$ 200.00	June 1/Sept 31	plus HST	
* Plane storage	\$ 200.00	June 1/Sept 31	plus HST	
* Boat Launch - Township assist	\$ 85.00		plus HST	
* Boat Out - Township assist	\$ 85.00		plus HST	
* Slip Fees	(plus HST)			
		Resident	Non-resident	
18 feet	\$ 380.00	\$ 415.00		360 / 375
20 feet	\$ 410.00	\$ 445.00		390 / 405
23 feet	\$ 422.00	\$ 467.00		402 / 427
25 feet	\$ 460.00	\$ 502.00		440 / 462
27 feet	\$ 470.00	\$ 515.00		450 / 475
30 feet	\$ 495.00	\$ 535.00		475 / 495
33 feet	\$ 515.00	\$ 555.00		495 / 515
36 feet	\$ 545.00	\$ 595.00		525 / 546
37 feet and over	\$ 18.00	\$ 19.00	per foot	19 / 21
Inside tee slip A, B & C	min \$540	min \$562		
Outside tee slip A, B & C	\$ 17.00	\$ 20.00	per foot	20 / 22
	min \$540	min \$562.00		

Services:

Charges:

2022

* Deposit		20%	20%	
* Key Deposit		\$ 50.00		
* Monthly docking	Seasonal Fee/2 plus \$25.00			Ssnl Fee/3 plus \$25
* Overnight docking	Resident	length x \$.80		
	Non-Resident	length x \$1.00		length X \$.85
* Launching	Season	\$ 40.00	\$ 60.00	
	Daily	\$ 6.00	\$ 8.00	
	Boat Pumpout	\$ 25.00		
	Trailer pumpout	\$ 5.00		
	Power Receptacles	\$ 14.00	per day	
		\$ 185.00	per month	
		\$ 475.00	per season	
	(Power off September 30th)			
* Camping		\$ 30.00	per night	
		\$ 170.00	per week	
		\$ 600.00	per month	
	Tents	\$ 15.00	per night	* NEW*
		\$ 80.00	per week	* NEW*
		\$ 400.00	per month	* NEW*
* Showers		\$ 4.00		
* Marina Bulding Rental	Conference Room -	\$ 100.00	morning	4hrs + HST
	with no equipment	\$ 100.00	afternoon	4hrs + HST
		\$ 100.00	evening	4hrs + HST
	Conference Room -	\$ 100.00		4hrs + HST
	Equipment per period plus	\$ 30.00	hr	plus HST
	open early/late labour fee			

THE CORPORATION OF THE TOWNSHIP OF RED ROCK

BY-LAW 2023-1308

By-law to levy Interim Tax Rates and to provide for penalty and interest of 1.25%.

WHEREAS Section 317 (1) of the Municipal Act 2001, as amended permits the Council of a local municipality to levy an interim tax rate;

AND WHEREAS Section 317 (3) of the Municipal Act 2001, as amended restricts the total levy to 50 percent of the total amount raised for all purposes in the previous year on properties in a property class;

NOW THEREFORE the Council of the Corporation of the Township of Red Rock ENACTS AS FOLLOWS:

1. The interim tax levy rates for 2023 for the respective property classes shall not exceed 50% of the 2022 levy.
2. The said interim tax levy shall become due and payable on the 30th day of March, 2023.
3. On all taxes of the interim levy, which are in default on the 30th day of March 2022, a penalty of 1.25 percent shall be added and thereafter a penalty of 1.25 per cent per month will be added on the 1st day of each and every month the default continues, until December 31st, 2023.
4.
 - a) On all taxes of the interim levy in default on January 1st, 2023, interest will be added at the rate of 1.25 percent per month for each month or fraction thereof of default.
 - b) On all other taxes in default on January 1st, 2023, interest shall be added at the rate of 1.25% per month or fraction thereof, and all by-laws and parts of by-law inconsistent with this policy are hereby rescinded.
5. Penalties and interest added on all taxes of the interim tax levy in default shall become due and payable and shall be collected forthwith as if the same had originally been imposed and formed part of such unpaid interim tax levy.
6. The collector may mail or cause the same to be mailed to the residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable.
7. The taxes are payable at the Township of Red Rock Municipal Office, Red Rock, Ontario.
8. This by-law shall come into force and take effect on date of final passing.

Read a first and second time

This 16th day of January, 2023.

Read a third time and finally passed

this 16th day of January, 2023.

Mayor

Chief Administrative Officer/Clerk