

**AGENDA FOR THE COUNCIL MEETING OF
THE CORPORATION OF THE TOWNSHIP OF RED ROCK
FOR THE 955th REGULAR MEETING ON MAY 2nd, 2022 AT 6:30 P.M.**

1. Closed Session (6:30pm)
 - Item 1.1: Resolution to enter Closed Session, as authorized by the Municipal Act, 2001. Such paragraphs as set out in the minutes for the purpose of approval of the Closed Session minutes of the meeting held on April 18, 2022 (Item 1.2); and Paragraph 239(2)(e) (potential litigation), regarding Item 1.3 RES
 - Item 1.2: Minutes of the Closed Session portion of the Regular Council Meeting held April 18, 2022 RES
 - Item 1.3: Report on Potential Litigation
 - Item 1.4: Resolution to Rise from Closed Session and Report in Open Session RES

2. Report from Closed Session

3. Preliminary Matters:
 - Item 3.1: Call to Order (7:00pm)
 - Item 3.2: Traditional Territory Acknowledgement & Moment of Silence
 - Item 3.3: Proclamation of 'No Mow May' RES
 - Item 3.4: Amendments to/Acceptance of Agenda RES
 - Item 3.5: Request/Receive Disclosures of Interest

4. Presentations or Deputations

5. Minutes of Previous Council Meeting(s)
 - Item 5.1: Minutes of the April 18, 2022 Meeting of Council RES

6. Correspondence
 - Item 6.1: Thunder Bay Crime Stoppers – Donation Letter
 - Item 6.2: Red Rock, Nipigon & Dorion Libraries – Donation Letter RES
 - Item 6.3: TBDSSAB – Update from the Board

7. Reports from Committees, Boards or Agencies
 - Item 7.1: Red Rock Environmental Committee – March 1, 2022 Minutes RES

8. Reports from Administration
 - Item 8.1: Update from Fire Chief – Certification Training
 - Item 8.2: Report on Administrative Activity RES
 - Item 8.3: Report on Utility Account – Jay's Garage RES
 - Item 8.4: Report on Council-Staff Relations Policy RES
 - Item 8.5: Report on Township Property – For Sale (Surplus) RES
 - Item 8.6: Report on Live from the Rock Sponsorship RES

9. By-laws

10. New Business

11. Unfinished Business
 - Item 11.1: Recreation Master Plan
 - Item 11.2: Business Recognition Program
 - Item 11.3: Recycling Options from Environmental Committee

12. Closed Session (continued, if required)

13. Report from Closed Session

14. Confirming By-law (#2021-1276)

RES

15. Adjournment

Township of Red Rock PROCLAMATION

“To Mow May”

May 1 – 31, 2022

WHEREAS, *No Mow May* is a conservation initiative that encourages people to stop mowing or mow less often for the month of May to create habitat and provide resources for bees and other early-season pollinators.

WHEREAS, during the month of May, the Township of Red Rock will relax the enforcement of long-grass rules, allowing Red Rock residents to delay or reduce lawn cutting as a way to promote pollinator-friendly habitat early in the growing season.

WHEREAS, No Mow May is a voluntary program for Township residents.

NOW THEREFORE, I, Darquise Robinson, Mayor of Red Rock do hereby proclaim the Month of May 2022 as “*No Mow May*”, and I urge all the people of Red Rock to participate in the initiative and refrain from cutting your lawns during the month of May.

IN WITNESS THEREOF,

Darquise Robinson, Mayor

THE CORPORATION OF THE TOWNSHIP OF RED ROCK

954th REGULAR MEETING OF COUNCIL

APRIL 18th, 2022

Present: Mayor: D. Robinson (electronically)
Councillors: S. Park
C. Todesco
G. Muir
M. McDonald

Chief Administrative Officer: M. Figliomeni
Community Development Officer: A. Davis

ONE: CLOSED SESSION

1.1 Resolution to Close the Meeting

Resolution #1

Moved by: Councillor Todesco
Seconded by: Councillor Muir

BE IT RESOLVED THAT Council move into Closed Session at 6:30pm under the authorities as printed in the Agenda.

CARRIED

Council entered Closed Session.

Resolution #2

Moved by: Councillor Park
Seconded by: Councillor McDonald

BE IT RESOLVED THAT Council rise from Closed Session at 7:01pm and report in Open Session.

CARRIED

The open session re-convened at 7:02pm.

TWO: REPORT FROM CLOSED SESSION

Council discussed the 2022 Senior of the Year award, opening up the nomination process to the public within the week. Council also discussed potential litigation in Closed Session.

THREE: PRELIMINARY MATTERS

3.1 Call to Order

Mayor Robinson called the meeting to order at 7:04p.m.

3.2 Traditional Territory Acknowledgement & Moment of Silence

Mayor Robinson read aloud the following land recognition and then proceeded in a moment of silence:

“Council of the Township of Red Rock hereby acknowledge that we are on the traditional territory of the Robinson-Superior Treaty and that the land we gather on is home to the Red Rock Indian Band, the Anishnaabek and the Metis People.”

3.3 Acceptance of the Agenda

Administration advised of an Addition to the Agenda relating to a letter of support for the Red Rock Fish and Game Club. Mayor Robinson also added an item under New Business regarding a contract agreement with Superior Country. Councillor McDonald also requested an addition to the Agenda under New Business relating to “No Mow May”.

Resolution #3

Moved by: Councillor Muir

Seconded by: Councillor Park

BE IT RESOLVED THAT the Agenda for this Regular Meeting of Council on April 18, 2022 be approved, as amended.

CARRIED

3.4 Disclosures of Interest

In response to Mayor Robinson’s request, Councillor McDonald declared a conflict with Correspondence Item 6.8, from the Red Rock Indian Band.

FOUR: PRESENTATIONS OR DEPUTATIONS

None

FIVE: MINUTES OF PREVIOUS COUNCIL MEETINGS

5.1 Minutes of the April 4, 2022 Meeting of Council

Council approved the minutes of the April 4, 2022 Council meeting with the following resolution:

Resolution #4

Moved by: Councillor Park

Seconded by: Councillor McDonald

BE IT RESOLVED THAT Council approves the Open Session minutes for the April 4, 2022 Regular Meeting of Council.

CARRIED

SIX: CORRESPONDENCE

6.1 Fire Marshal Office – EMPCA Compliance Letter

Councillor Muir congratulated the Municipality on the compliance. CAO Figliomeni mentioned that Fire Chief Pitre had done a great job on the project.

6.2 Ministry of Agriculture, Food & Rural Affairs – H5N1 Flu

Council posed no questions or discussions on the correspondence.

6.3 News Release – More Doctors in Northern Ontario

Council posed no questions or discussions on the correspondence.

6.4 News Release – Economic Development in NWO

Council posed no questions or discussions on the correspondence.

6.5 News Release – HWY 11/17 Twinning

Council posed no questions or discussions on the correspondence.

6.6 Live From The Rock – 2022 Sponsorship Levels

Council discussed the in-kind donation that the Township makes in support the festival. CAO Figliomeni explained that the Township supports Live from the Rock in a number of ways, including but not limited to personnel from the Public Works department, summer students and grounds for the festival.

6.7 CP Rail – 2022 Vegetation Control Program

Councillor Muir requested that Administration contact CP Rail to find out precise dates on when the spraying would happen in Red Rock.

6.8 Red Rock Indian Band – Annual Traditional Powwow

Councillor McDonald declared a conflict of interest on the item. Council discussed different amounts of donations. Councillor Todesco asked if we could offer an in-kind donation of services or land.

Resolution #5

Moved by: Councillor Muir

Seconded by: Councillor Park

BE IT RESOLVED THAT Council approves a donation of \$250.00 to the Red Rock Indian Band for their 2022 Traditional Powwow.

CARRIED

6.9 Red Rock Fish & Game Club – Letter of Support

Council posed no questions or discussions on the correspondence.

Resolution #6

Moved by: Councillor Todesco
Seconded by: Councillor McDonald

BE IT RESOLVED THAT Council of the Township of Red Rock support the Red Rock Fish & Game Club's Restocking of Nipigon Bay Initiative with a letter of support.

CARRIED

SEVEN: REPORTS FROM COMMITTEES, BOARDS OR AGENCIES

7.1 Red Rock Public Library Board – March, 15, 2022 Minutes

Council posed no questions regarding the minutes.

Resolution #7

Moved by: Councillor Park
Seconded by: Councillor Muir

BE IT RESOLVED THAT the minutes of the Red Rock Public Library Board's meeting on March 15, 2022, be received.

CARRIED

EIGHT: REPORTS FROM ADMINISTRATION

8.1 Report from Director of Operations

Councillor Muir noted that he was pleased with the Safety Meeting held with the public works crew.

Resolution #8

Moved by: Councillor McDonald
Seconded by: Councillor Todesco

BE IT RESOLVED THAT the report from the Director of Operations be received.

CARRIED

8.2 Report from Fire Chief

Councillor Muir asked for an update on the Firefighter Certification Mandate. CAO Figiomeni stated that the Fire Chief will have an updated report on the subject at his next Council Meeting.

Resolution #9

Moved by: Councillor Muir
Seconded by: Councillor Park

BE IT RESOLVED THAT the report from the Fire Chief be received.

CARRIED

8.3 Report from Community Development Officer

The CDO gave a brief summary of some ongoing projects. Councillor Muir expressed his enjoyment in the Community Strategic Planning workshops.

Resolution #10

Moved by: Councillor McDonald

Seconded by: Councillor Muir

BE IT RESOLVED THAT the report from the Community Development Officer be received.

CARRIED

8.4 Report on Administrative Activity

Council posed no questions or discussions regarding the report.

Resolution #11

Moved by: Councillor Park

Seconded by: Councillor Muir

BE IT RESOLVED THAT the report on Administrative Activity be received.

CARRIED

8.5 Report on Council-Staff Relations Policy

Council discussed changing the wording under a few points of the policy. The policy will be revised and brought back to the next meeting for approval.

NINE: BY-LAWS

No by-laws were brought forward for passing.

TEN: NEW BUSINESS

10.1 Contract Agreement – Superior Country

Mayor Robinson brought forward an addition in relation to a contract agreement with Superior Country.

Resolution #12

Moved by: Councillor Park

Seconded by: Councillor Muir

BE IT RESOLVED THAT Council approves the agreement between the Corporation of the Township of Red Rock and Superior Country.

CARRIED

10.2 No Mow May

Councillor McDonald brought forward an addition in relation to 'No Mow May'. Council discussed bringing the Property Standards By-law back to the next meeting to include a grace period for those participating in 'No Mow May'.

ELEVEN: UNFINISHED BUSINESS

During Unfinished Business, Councillor Park noted that a town hall meeting may seem like an advantage to current Council, being that it is an election year and opted to forego the town hall meeting. Councillor Park suggested that a Candidate's Night including all election candidates be held instead.

TWELVE: CLOSED SESSION

Council did not go back into Closed Session.

THIRTEEN: REPORT FROM CLOSED SESSION

There was no report from Closed Session.

FOURTEEN: CONFIRMING BY-LAW

Resolution #13

Moved by: Councillor Todesco
Seconded by: Councillor McDonald

BE IT RESOLVED THAT By-law 2021-1275, to confirm the proceedings of this evening's meeting, be passed as circulated.

CARRIED

FIFTEEN: ADJOURNMENT

There being no further business to conduct, Mayor Robinson declared the meeting adjourned at 7:39p.m.

Mayor

Chief Administrative Officer/Clerk



317 Victoria Avenue East, Unit 10
Thunder Bay, Ontario
P7C 1A4

March 25, 2022

Did you know that Crime Stoppers does not receive any funding from the Federal or Provincial governments? That's right, we rely entirely on fundraising efforts by our volunteer board as well as donations from local businesses and the public. Thunder Bay and District Crime Stoppers, like all charities, has had a difficult time securing funding over the last two years as a result of Covid-19. Now, more than ever, it is essential that we reach out to all potential donors for support. Our limited ability to fundraise, combined with our fixed expenses such as rent, tip payouts and Call Centre Support, all have created serious financial hardship for our charity. In addition to those expenses we have also incurred costs as a result of providing public education campaigns including anti-drug and gun initiatives as well as anti-racism and human trafficking projects. In spite of the challenges, we persevere because we know that our program is essential to the health, well-being and safety of our city and District. Crime Stoppers hopes that potential partners like Superior Shores Gaming, would consider making a financial contribution to our charity. Working together, we can succeed in our common goal of making our communities a safer home for us all. Please know that Crime Stoppers gratefully acknowledges the support it receives from partners in media releases and signage as well as on social media.

To give you an idea of what Thunder Bay District Crime Stoppers has done for our communities, here are some of the numbers. Since Thunder Bay District Crimes Stoppers' inception in 1986:

Tips Received- 16,816	Arrests Made- 3,091	Cases Cleared- 3,664
Charges Laid- 2,557	Fugitives Caught- 90	Rewards Board Approved- 1,126
Rewards Paid- \$100,360	Weapons Recovered- 174	Property Recovered- \$4,978,745
Drugs Seized- \$34,773,494		

I look forward to hearing from you. Please feel free to contact me if you have any questions or comments.

Sincerely,

Solade Nicol
Chair
Thunder Bay District Crime Stoppers
Thunderbaycrimestoppers@gmail.com

April 19, 2022.

Township of Red Rock
Red Rock

Dear Council,

Thank you for supporting us in previous years. Nipigon, Red Rock Public, and Dorion Public Libraries are partnered to promote our fifth **A Superior Adventure**. This active outdoor adventure promotes physical, mental, and emotional enjoyment of the communities of Nipigon, Red Rock and Dorion, from May through to the end of August.

There is one overall final prize from all the entries, and six random draw challenge prizes: May favourite waterfall, June weekly steps x 3 weeks, July library card outdoors, August favourite sunrise or sunset, and one grand prize.

We are requesting prize donations. Donations ideas: vouchers, gift certificates, items.

If you are making a donation, please email your logo to RockingLibraries@gmail.com so it can be included in our event brochure and online.

Please contact one of us to clarify and answer any questions you may have.

We look forward to hearing from you.

Sincerely,

Sumiye Sugawara, Nancy Carrier, and Simone Marchand—the Librarians.

A Superior Adventure

Sumiye Sugawara

Nipigon Public Library

Box 728, 52 Front Street.,
Nipigon, Ontario, P0T 2J0

NipigonPL@gmail.com
www.nipigon.net

Ph / Fx: 807-887-3142



Nancy Carrier

Red Rock Public Library

Box 285, 42 Salls Street,
Red Rock, ON, P0T 2P0

rrocklib@gmail.com
www.olsn.ca/redrock

Ph / Fx: 807-886-2558



Simone Marchand

Dorion Public Library

170 Dorion Loop Road
Dorion, ON, P0T 1K0

dorlib@tbaytel.net
www.dorion.olsn.ca

Ph / Fx: 807-857-2289

DORION
Public Library



Update from the Board

TBDSSAB Board Newsletter | April 20, 2022

In this issue:

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Message from the Chair

Please find below the March 2022 issue of Update from The Board – the monthly newsletter from the Board of Directors of The District of Thunder Bay Social Services Administration Board. The purpose of this newsletter is to keep our municipal stakeholders informed about TBDSSAB activities by providing an overview of TBDSSAB Board information and reports following all monthly meetings.

Please circulate to members of your respective Municipal Councils.

At the March meeting, the Board was presented with updates regarding Social Services Relief Funding, Housing and Homelessness targets, and updates on Green Initiatives undertaken in 2021. More information on Green Initiatives is included in this newsletter.

Since March, the Province has made announcements that will impact TBDSSAB administered programs, including the consolidation of homelessness prevention programs and the signing of a federal-provincial Child Care agreement. Administration is reviewing the legislation and guidelines pertaining to these changes. More information regarding the local impact will be shared in the coming months.

In recent weeks, our communities have seen an unprecedented number of disruptions to service related to inclement weather. Please continue to keep an eye on our website for updates related to operating hours at local TBDSSAB offices, as well as planned and unplanned closures:
<https://www.tbdssab.ca/about/service-area/>

Thank you, and stay safe.
Lucy Kloosterhuis

Next Meeting

The next Board meeting will be held:
Thursday April 21, 2022 at 10am

The Board meeting is scheduled to occur virtually. Updates about community participation options will be posted to the [Board Meetings page](#) on our website.



Spotlight: Green Initiatives

TBDSSAB is committed to being an environmentally friendly organization.

The Practical Vision of the 2013-2016 Strategic Plan included Green, Environmentally-Friendly Housing within the Optimized Housing strategy, which has been further expanded to focus on environmental stewardship across the organization.

Housing Portfolio Management

In 2021, \$1,007,193 was utilized for energy-reducing projects across TBDSSAB's direct-owned housing portfolio. As a result of energy-saving projects undertaken across the housing portfolio, TBDSSAB is expected to reduce its energy consumption by an additional estimated 383 MWh each year. Furthermore, there is a reduction of approximately 334 metric tonnes of CO₂ emissions—the equivalent of 21 average-sized homes' greenhouse gas emissions per year.



383 MWh reduction in energy consumption each year



334 tonnes reduction in CO₂ emissions



21 homes' worth in reductions to greenhouse gas emissions

For more information, [click here to download the Green Initiatives Update, Report 2022-15 \(PDF\)](#)

THE CORPORATION OF THE TOWNSHIP OF RED ROCK
10th REGULAR MEETING OF ENVIRONMENTAL COMMITTEE MARCH 1, 2022

Present: Councillors: Melissa McDonald
Community Members: Cindy Poulin
Cindy Brand
Regrets: Gord Muir
Melissa Harvey
Public Attendance: None

PRELIMINARY MATTERS

- Item 1.1** Councillor McDonald called the meeting to order at 7:30 p.m..
- Item 1.2** Councillor McDonald read the Land Acknowledgement and a moment of silence was observed.
- Item 1.3** The Agenda was amended to include New Business 5.2 Recycling update, accepted by all.
- Item 1.4** There were no Disclosures of Interest.

PRESENTATIONS OR DEPUTATIONS

There were no presentations or deputations for this meeting.

MINUTES OF PREVIOUS COMMITTEE MEETING(S)

The Minutes of the January 11, 2022 meeting were reviewed and accepted by all members.

CORRESPONDENCE

None.

NEW BUSINESS

- Item 5.1** This Committee reviewed and approved the Annual Status Report for 2021. We will provide this Report to Council, as per the Terms of Reference.

Councillor McDonald advised that the CAO advised that the cost of the GFL rental bins, transportation, pick-up and tipping fees would be a monthly cost of \$15,000. We discussed that Councillor Muir had provided information regarding a lower cost company, which we will discuss at the next meeting to see if this information was provided to the CAO for him to look into. We further discussed if there would be the Red Rock Indian Band Trailer operation would be an option for our Community.

Councillor McDonald advised that she had provided the CAO with the sponsorship letter and list of Companies.

ACTION:

Councillor McDonald will draft a Recycling Survey and provided it to the Committee to review. We will review at our next meeting on April 5, 2022.

UNFINISHED BUSINESS:

Item 6.1 On January 20, 2022, this Committee provided the CAO with the Terms of Reference, which included two revisions and one new paragraph to be considered by the Council and CAO. This Committee has been advised that the CAO has not yet had an opportunity to review the requested revisions and addition.

Recommendations:

That the CAO provide his responses to this Committee via email to Councillors Muir and McDonald within four weeks of the requests.

NEXT MEETING:

Tuesday April 5, 2022, at 7:30 p.m.

ADJOURN

Moved by Cindy Poulin and Second by Melissa McDonald, that this regular meeting be adjourned at 8:23 p.m.

Carried


Melissa McDonald


Cindy Brand

**The Corporation of the Township of Red Rock
Administrative Report**

Date: May 2nd, 2022
To: Mayor and Council
Subject: CAO Activity Report
Submitted by: Mark Figliomeni – CAO/Clerk/Treasurer

BACKGROUND:

April 19th 2022 – May 2nd 2022

DISCUSSION:

This report is for information only and provides Council with an update on the activities within the office of the CAO/Clerk/Treasurer.

Please feel free to ask any questions that you may have and reach out at any time.

SUMMARY OF ACTIVITY:

- *Bi-Weekly Internal Staff / Team Meetings / Discussions**
- *Meetings with PSD Citywide - Asset Management Plan**
- *Day to Day Operations- General Discussions / Stakeholders**
- *Meetings with Insurance – Renewal for 2022**
- *Budget Meetings – Process and Reporting to Council – Schedule**
- *Meetings with Federal & Provincial Government – WPCP – Process**
- *Quarterly Update – Discussion MPAC**
- *NOMA Conference – Fort Frances – April 27th, 28th, 29th**

This is a summary of some of the activity within Administration & the Office of the CAO/Clerk/Treasurer, things continue to go well and remain extremely busy. We continue to strive to move forward as a community and a team, this is our major focus & part of our overall vision.

MONITORING SITUATIONS

***Continue to set internal policies and procedures based on overall best practice within the Municipal Act.**

***Continue to monitor the Covid-19 situation within the Township and Region.**

DIRECTION / DISCUSSION / UPDATES

***We have been notified that we have been approved to replace and/or update the two lift stations in Red Rock within the scope and funding model related to the WPCP project. This is really good news for Red Rock and we will continue to work on this project moving forward.**

***Nomination Period for the Municipal Election opens as of Monday May 2nd, 2022.**

**The Corporation of the Township of Red Rock
Administrative Report**

Date: April 18th, 2022
To: Mayor and Council
Subject: Report on Council-Staff Relations Policy
Submitted by: Mark Figliomeni – CAO/Clerk/Treasurer

BACKGROUND:

As a requirement for the Municipality to adopt and maintain a policy with respect to the relationship between Members of Council and the Officers and Staff of the Municipality, this policy has been brought forward for approval.

ATTACHMENT:

(1) Council-Staff Relations Policy

**TOWNSHIP OF RED ROCK
COUNCIL POLICY**

Section

Subject

Page 1 of

Council-Staff Relations Policy

APPROVED:

Day Month Year

INTRODUCTION

As of March 1, 2019, amendments to section 270 of the *Municipal Act, 2001* require the Municipality to adopt and maintain a policy with respect to the relationship between Members of Council and the Officers and Staff of the Municipality.

SCOPE AND INTENT

This policy shall apply to all municipal staff, officers and members of Council.

The intent of this policy is to ensure the relationship between members of Council and the officers and staff of the municipality is co-operative and supportive with a clear understanding of the respective roles and responsibilities.

DEFINITIONS

“Member(s) of Council” means a member or members of the municipal Council of the Township of Red Rock.

“Municipality” means the Township of Red Rock

“Officer(s)” means a person who holds a position of responsibility with definite rights and duties prescribed by statute or by-law.

“Staff” means any of the following:

- i. A person, not including Members of Council, who performs work for the municipality for wages;
- ii. A person who supplies services to the Municipality for wages;
- iii. Such other persons as may be prescribed who perform work or supply services to the municipality for no monetary compensation.

CLARIFYING ROLES

Role of Council:

- Policy Focus:
 - To represent the Municipality, provide direction and create policy.

Role of Senior Management:

- Direction Focus:
 - Liaison between Council and Staff, direct implementation of Council's policies, hire and develop a team of competent staff

Role of Staff and other Officers:

- Implementation Focus:
 - Research policy and programs, give best professional advice, implement decisions of Council, fulfill statutory duties, follow direction of Chief Administrative Officer/Clerk generally see to the operation of the municipal organization.

GUIDING PRINCIPALS

Members of Council are Public Figures, not Staff or Officers

Once a matter is proposed or decided, Staff should only comment on matters of fact or history in discussing issues with the public and media. Dealing with the media is generally part of an elected representative's job.

All Members of Council are Equal

Regardless of how they interrelate with Members, Staff or Officers must avoid favouritism and the appearance of favouritism. Differences in experience and abilities amongst Members of Council are irrelevant – they all must be treated equally.

Respect the Chain of Command

Members of Council must understand that they have no individual capacity to direct Staff to perform, or not perform functions or duties. The CAO/Clerk is responsible for Staff and Officers – Members of Council who need to engage with Staff and Officers must do so through the CAO/Clerk. This would include both in person, verbal, written and electronic messages.

Empowerment

Staff should be able to complete tasks assigned to them while feeling empowered to do so. Members shall set policy and give direction in a way that empowers Staff. This enhances the ability of the Municipality to support the growth and success of its Staff and Members. In order for Staff to feel empowered in their roles, Members must entrust them with the authority they need to make decisions and allow them to act according to their understanding of the direction given and the work to be accomplish tasks. Staff must be dedicated to ensuring that Members have the information they need to make decisions.

Professional Growth

By empowering Staff to take on challenges and complete tasks, opportunities for professional growth are also supported. Any gaps in the skillsets of Staff can be addressed through education and the opportunity for Staff to create ideas to improve their work where necessary.

Make Good Use of Staff's Time

Members of Council should use the resources of Staff and Officers judiciously. Reports cost taxpayer money and take Staff and Officers time away from other issues or problems that may need attention. The public respects political courage and decisiveness.

Council Time is Valuable

Members should not allow presentations by Staff or Officers to consume all of the time they have to debate various issues. Such presentations should, to the extent possible, be concise.

Members of Council should understand that they can take any one or more of the following actions where appropriate:

- Pass on an audio-visual presentation;
- Urge Staff or Officers to be more concise;
- Require multiple public delegations with essentially the same point to select a spokesperson, or to impose a limited speaking time, or to provide information in advance or in written form; and/or
- Enact 'curfew' procedures for Council deliberations.

Represent the Whole Community

Members, together with the Municipality's Staff and Officers, work for the public good. Decision making by Members should be based on complete information and unbiased recommendations from Staff and Officers. Members should, in addition to such information and recommendations, rely on their own judgement and show leadership in their decision making.

Control Anger

Members of Council should avoid the temptation to play up divisions or conflicts. Staff and Officers shall not be targets of derisive/vexatious comments/behavior/conduct. The public expects Members to do the job that they have been elected to do. The public expects Staff and Officers to do the job that they have been hired to do. Comments on Staff and Officer performance shall be directed through the appropriate confidential performance reviews.

Politics or Management – Not Both

Council provides direction, Staff and Officers give professional advice and implement Council's directives. Advice comes from Staff, policy and service delivery decisions are made by Council.

A Formal Relationship

Staff and Officers shall treat Council as a collective decision-making body. Staff and Officers shall not communicate directly with individual Members on municipal business; rather they must communicate on such matters through the CAO/Clerk. Information from the CAO/Clerk shall be communicated to all Members. Staff and Officers shall stay out of political lobbying.

Professionalism

Members of Council, Staff and Officers must treat each other with professionalism. When Council requests that Staff and Officers appear before Council, they must comply and be prepared for any questions Council has. Advance notice of questions to Staff provides an opportunity for Staff to provide quality reports and advice.

Respect

Members, Staff and Officers shall work hard at fostering a climate of mutual respect. Each must be respectful of others' intelligence and professional duties. Members, Staff and Officers must understand that they all face different, often unique, challenges and recognize their overarching goal is to serve the best interests of the Municipality.

COMPLAINTS

The Municipal Clerk shall be responsible for receiving complaints and/or concerns related to this policy. Upon receipt of a complaint and/or concern, the Clerk shall notify:

- a. In the case of Staff and Officers other than the CAO/Clerk, the CAO/Clerk;

- b. In the case of the CAO/Clerk; Council; or
- c. In the case of a Member of Council, the Integrity Commissioner.

Handling of complaints shall be done in the manner set out in the applicable Code of Conduct policy.

Where there is a discrepancy between this policy and the applicable Code of Conduct policy, the applicable Code of Conduct policy prevails.

DRAFT

**The Corporation of the Township of Red Rock
Administrative Report**

Date: May 2nd, 2022
To: Mayor and Council
Subject: Utility Account – Jay’s Garage
Submitted by: Mark Figliomeni – CAO/Clerk/Treasurer

RECOMMENDATION:

That Council authorize Administration authority to waive the fee related to Jay’s Garage for water & sewer amounts owing from March 1st, 2022 until we can provide services back to the customer due to freezing.

BACKGROUND:

Effective March 1st, 2022 we have not been able to provide services to Jay’s Garage based on a frozen service line.

The financial impact based on the 1st billing cycle would be \$103.67. Any additional amounts will be based on the next billing cycle and the actual date we can re-establish service but will be projected to be of a similar financial impact.

DISCUSSION:

Verbal discussion of Council.

AVAILABLE UPON REQUEST:

Verbal

**The Corporation of the Township of Red Rock
Administrative Report**

Date: May 2nd, 2022
To: Mayor and Council
Subject: Township Property – For Sale – Surplus
Submitted by: Mark Figliomeni – CAO/Clerk/Treasurer

RECOMMENDATION:

As directed previously, attached is a list of some potential Township owned properties to declare surplus and start the process of advertising for sale.

DISCUSSION:

Verbal update from CAO – See attached

ATTACHMENTS:

(1)

AVAILABLE UPON REQUEST:

Verbal

Possible surplus Township owned properties

Roll #	Municipal Address	Legal Description	Owner(s)	Property Code	Property Series	CVA	CVAofPartition	Site Area	Frontage (feet)	Depth (feet)	Site Access
100	RANKIN ST	NIPIGON CON 1 PT LOT 3 PLAN 780 LOTS 1 TO 3 AND RP 55R10869 PART 2	RED ROCK TOWNSHIP	100-Vacant residential land not on water	Land	12800	VL-E- 12800	0.71	195.86	0	Y-Year Round Road Access
8700		PLAN 780 LOTS 113 TO 115	RED ROCK TOWNSHIP	105-Vacant commercial land	Land	8700	VL-E- 8700	0.3	150	90	
18100	19 RANKIN ST	PLAN 780 LOT 211	RED ROCK TOWNSHIP	301-Single-family detached (not on water)	Residential	27000	LG-E- 27000	0.16	60	117	Y-Year Round Road Access
36400	33 HIGHWAY 628	PLAN M183 LOT 5 PCL 11081 TBF	RED ROCK TOWNSHIP	105-Vacant commercial land	Land	8400	VL-E- 8400	0.23	80.53	0	
36500		PLAN M183 LOT 6 PCL 11082 TBF	RED ROCK TOWNSHIP	105-Vacant commercial land	Land	8200	VL-E- 8200	0.17	65.48	0	
49300	710 HIGHWAY 628	CON 5 E PT LOT 4 PAR70 PART 1 PCL 14390	RED ROCK TOWNSHIP	100-Vacant residential land not on water	Land	13200	VL-E- 13200	1.08	200.95	0	Y-Year Round Road Access
50900		CON 5 E PT LOT 4 PCL 12300	RED ROCK TOWNSHIP	100-Vacant residential land not on water	Land	13700	VL-E- 13700	1.21	178.45	0	Y-Year Round Road Access

**The Corporation of the Township of Red Rock
Administrative Report**

Date: May 2nd, 2022
To: Mayor and Council
Subject: LFTR – Sponsorship
Submitted by: Mark Figliomeni – CAO/Clerk/Treasurer

RECOMMENDATION:

That the Council of the Township of Red Rock provide In-Kind sponsorship to the LFTR Festival as per previous years and provide Administration direction by resolution to work with the LFTR Committee.

DISCUSSION:

Verbal Discussion from the CAO

ATTACHMENTS:

None

AVAILABLE UPON REQUEST:

Verbal