

**AGENDA FOR THE COUNCIL MEETING OF  
THE CORPORATION OF THE TOWNSHIP OF RED ROCK  
FOR THE 950<sup>th</sup> REGULAR MEETING ON FEBRUARY 22<sup>nd</sup>, 2022 AT 7:00 P.M.**

1. Closed Session
2. Report from Closed Session
3. Preliminary Matters:
  - Item 3.1: Call to Order (7:00pm)
  - Item 3.2: Traditional Territory Acknowledgement & Moment of Silence
  - Item 3.3: Amendments to/Acceptance of Agenda RES
  - Item 3.4: Request/Receive Disclosures of Interest
4. Presentations or Deputations
5. Minutes of Previous Council Meeting(s)
  - Item 5.1: Minutes of the February 7, 2022 Meeting of Council (Open Session) RES
  - Item 5.2: Minutes of the February 7, 2022 Meeting of Council (Closed Session) RES
  - Item 5.3: Minutes of the February 15, 2022 Special Meeting of Council RES
6. Correspondence
  - Item 6.1: TBDSSAB – Update from the Board
  - Item 6.2: Superior Country – Lake Superior Waterfront Trail
  - Item 6.3: Ontario Volunteer Service Awards – Rescheduled Date
7. Reports from Committees, Boards or Agencies
  - Item 7.1: Red Rock Public Library Board – January 11, 2021 Meeting RES
8. Reports from Administration
  - Item 8.1: Report from Director of Operations RES
  - Item 8.2: Report from Community Development Officer RES (3)
  - Item 8.3: Report on Administrative Activity RES
  - Item 8.4: Report on Automatic Annual Wage Increase for Non-Union RES
9. By-laws
10. New Business
11. Unfinished Business
  - Item 11.1: Recreation Master Plan
  - Item 11.2: Business Recognition Program
  - Item 11.3: Recycling Options from Environmental Committee
  - Item 11.4: Town Hall Meeting
12. Closed Session (continued, if required)
13. Report from Closed Session
14. Confirming By-law (#2021-1269) RES
15. Adjournment

**THE CORPORATION OF THE TOWNSHIP OF RED ROCK**

**948<sup>th</sup> REGULAR MEETING OF COUNCIL**

**FEBRUARY 7<sup>th</sup>, 2022**

Electronically Present: Mayor: D. Robinson  
Councillors: S. Park  
C. Todesco  
G. Muir  
M. McDonald

Chief Administrative Officer: M. Figliomeni  
Community Development Officer: A. Davis

**ONE: CLOSED SESSION**

1.1 Resolution to Close the Meeting

Resolution #1

Moved by: Councillor Park

Seconded by: Councillor Muir

BE IT RESOLVED THAT Council move into Closed Session at 6:30pm under the authorities as printed in the Agenda.

**CARRIED**

Council entered Closed Session.

Resolution #2

Moved by: Councillor Todesco

Seconded by: Councillor McDonald

BE IT RESOLVED THAT Council rise from Closed Session at 7:00pm and report in Open Session.

**CARRIED**

The open session re-convened at 7:00pm.

**TWO: REPORT FROM CLOSED SESSION**

Council discussed a potential shared services contract, potential land acquisition in relation to the CN property and personnel matters in Closed Session.

**THREE: PRELIMINARY MATTERS**

3.1 Call to Order

Mayor Robinson called the meeting to order at 7:01 p.m.

### 3.2 Traditional Territory Acknowledgement & Moment of Silence

Mayor Robinson read aloud the following land recognition and then proceeded in a moment of silence:

*“Council of the Township of Red Rock hereby acknowledge that we are on the traditional territory of the Robinson-Superior Treaty and that the land we gather on is home to the Red Rock Indian Band, the Anishnaabek and the Metis People.”*

### 3.3 Acceptance of the Agenda

An addition to the Agenda was made under By-laws. Mayor Robinson stated Item 9.1 as a by-law to enter into an agreement with the Minister of Municipal Affairs & Housing.

Resolution #3

Moved by: Councillor Muir

Seconded by: Councillor Park

BE IT RESOLVED THAT the Agenda for this Regular Meeting of Council on February 7, 2022 be approved, as amended.

**CARRIED**

### 3.4 Disclosures of Interest

In response to Mayor Robinson’s request, no members disclosed interests in matters before council this evening.

## **FOUR: PRESENTATIONS OR DEPUTATIONS**

Sharla Knapton from MPAC joined Council to present MPAC 101. Sharla briefed Council on the relationship between property values and taxes, as well as how properties are assessed by MPAC. Council thanked Sharla for her presentation.

## **FIVE: MINUTES OF PREVIOUS COUNCIL MEETINGS**

Council approved the minutes of the January 17, 2022 Council meeting with the following resolution:

Resolution #4

Moved by: Councillor Park

Seconded by: Councillor McDonald

BE IT RESOLVED THAT Council approves the minutes for the January 17, 2022 Regular Meeting of Council.

**CARRIED**

## **SIX: CORRESPONDENCE**

### 6.1 Resolutions from other Municipalities

After a brief discussion, Council did not vote in favour of the motion to dissolve the Ontario Land Tribunal.

#### 6.2 Ministry of Transportation – Northern Transportation Task Force

Council posed no questions on the correspondence.

#### 6.3 TBDSSAB – Child Care & Early Years’ Advisory Table

Council posed no questions on the correspondence.

#### 6.4 TBDSSAB – CHPI Advisory Table

Councillor Todesco asked if the Initiative from Thunder Bay District Social Services Board would help or benefit the proposed subdivision in Red Rock. CAO Figliomeni responded that the correspondence was seeking interesting persons to sit on the Advisory Table for the Initiative. Councillor Muir questioned if the municipality has any members that currently sit on the Board or Advisory Tables. The CAO replied that Nipigon currently represents the Township on the TBDSSAB Board for this term and it will change with the next term.

#### 6.5 Corinna Dampier – Red Rock Fitness Centre

Council discussed the possibility of relocating the Fitness Centre into the old Curling Club lounge. CAO Figliomeni stated that he did not have plans to move anything at the moment although he sees the potential in the change. Mayor Robinson noted that some updates will need to be done before the move could happen, and that the Recreation Centre Rehabilitation Funding could be used to help with that. Council agreed on staying open-minded and looking into the possibility more once the funding comes in.

#### 6.6 MMAH – Municipal Modernization Program Funding

The CDO elaborated on the scope of the funding, stating that it will be used to update the Township’s website to offer services to the public in a streamlined manner. This would include facility and room bookings, as well as memberships, permits, and more.

#### 6.7 FONOM, NOMA & NOSDA – News Release

Council posed no questions on the correspondence.

#### 6.8 NOMA – Northwestern Ontario Discussions

Council posed no questions on the correspondence.

#### 6.9 Ontario Volunteer Service Awards - Nomination

Mayor Robinson noted that the former Mayor, Gary Nelson, was nominated for this award and that a recording of the ceremony would be available for viewing on the website.

#### 6.10 Legion Ladies Auxiliary - Thank You

Council posed no questions on the correspondence.

**SEVEN: REPORTS FROM COMMITTEES, BOARDS OR AGENCIES**

7.1 Red Rock Environmental Committee – December 14, 2021 Meeting

Council posed no questions or discussions regarding the minutes.

Resolution #5

Moved by: Councillor Todesco  
Seconded by: Councillor McDonald

BE IT RESOLVED THAT the minutes from the Environmental Committee's meeting on December 14, 2021, be approved.

**CARRIED**

**EIGHT: REPORTS FROM ADMINISTRATION**

8.1 Report on Administrative Activity

Councillor Muir asked for an estimated time frame of completion for the Water Pollution Control Plant. The CAO responded that they are aiming for July 2022. Councillor Todesco inquired about the options for the Township Backhoe replacement. CAO Figliomeni explained that he was looking at all options including purchasing new, used and leasing, although he is hoping to find a used machine for the Township.

Resolution #6

Moved by: Councillor Todesco  
Seconded by: Councillor Muir

BE IT RESOLVED THAT the report on Administrative Activity be approved.

**CARRIED**

8.2 Report on Non-Union Wage Increase

Councillor Muir noted that he would like the Council increase to be separate from the rest of the non-union increases should Council decide to make the increase automatic every year. Councillor Todesco stated that he was not in favour of a Council increase. Councillors Park and McDonald both agreed in an automatic increase for the next term of Council. The automatic increase will be brought back to the next meeting for further discussion and approval.

Resolution #7

Moved by: Councillor Park  
Seconded by: Councillor McDonald

BE IT RESOLVED THAT Council approve a 1.5% wage increase for non-union employees, retroactive to January 1, 2022.

**CARRIED**

**NINE: BY-LAWS**

8.1 By-law 2022-1266

Resolution #8

Moved by: Councillor Park

Seconded by: Councillor Muir

BE IT RESOLVED THAT By-law 2022-1266, to enter into an agreement with the Minister of Municipal Affairs & Housing, be passed.

**CARRIED**

**TEN: NEW BUSINESS**

No items of new business were raised by members of Council.

**ELEVEN: UNFINISHED BUSINESS**

Council posed no questions on any unfinished business.

**TWELVE: CLOSED SESSION**

Council did not go into Closed Session.

**THIRTEEN: REPORT FROM CLOSED SESSION**

There was no report from Closed Session.

**FOURTEEN: CONFIRMING BY-LAW**

Resolution #9

Moved by: Councillor Park

Seconded by: Councillor McDonald

BE IT RESOLVED THAT By-law 2021-1267, to confirm the proceedings of this evening's meeting, be passed as circulated.

**CARRIED**

**FIFTEEN: ADJOURNMENT**

There being no further business to conduct, Mayor Robinson declared the meeting adjourned at 7:56p.m.

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Mayor

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Chief Administrative Officer/Clerk

**THE CORPORATION OF THE TOWNSHIP OF RED ROCK**

**949<sup>th</sup> SPECIAL MEETING OF COUNCIL**

**FEBRUARY 15<sup>th</sup>, 2022**

Electronically Present: Mayor: D. Robinson  
Councillors: S. Park  
C. Todesco  
G. Muir  
M. McDonald

Chief Administrative Officer: M. Figliomeni  
Community Development Officer: A. Davis

**ONE: CLOSED SESSION**

**TWO: REPORT FROM CLOSED SESSION**

**THREE: PRELIMINARY MATTERS**

3.1 Call to Order

Mayor Robinson called the meeting to order at 5:00 p.m.

3.2 Traditional Territory Acknowledgement & Moment of Silence

Mayor Robinson read aloud the following land recognition and then proceeded in a moment of silence:

*“Council of the Township of Red Rock hereby acknowledge that we are on the traditional territory of the Robinson-Superior Treaty and that the land we gather on is home to the Red Rock Indian Band, the Anishnaabek and the Metis People.”*

3.3 Acceptance of the Agenda

Council accepted the Agenda with the following resolution:

Resolution #1

Moved by: Councillor McDonald

Seconded by: Councillor Park

BE IT RESOLVED THAT the Agenda for this Special Meeting of Council on February 15, 2022 be approved, as presented.

**CARRIED**

3.4 Disclosures of Interest

In response to Mayor Robinson's request, no members disclosed interests in matters before council this evening.

**FOUR: PRESENTATIONS OR DEPUTATIONS**

**FIVE: MINUTES OF PREVIOUS COUNCIL MEETINGS**

**SIX: CORRESPONDENCE**

**SEVEN: REPORTS FROM COMMITTEES, BOARDS OR AGENCIES**

**EIGHT: REPORTS FROM ADMINISTRATION**

8.1 Report on Recreation Centre Project Recommendation

Councillor Todesco inquired about the Rec Centre Rehabilitation Project's tender process regarding multiple tenders for different aspects of the project. The CDO responded that general contractors will be hired for upgrades to both the Municipal Building and Recreation Centre accessibility portion of the project. She also mentioned that the general contractors will sub-hire other contractors for specialized portions of the project. Councillor Todesco asked for an estimated date of start for the project. The CDO said that the project could start by the end of the year.

Resolution #2

Moved by: Councillor Todesco

Seconded by: Councillor Park

BE IT RESOLVED THAT Council approves to award the Administration and Engineering Services Contract to JML Engineering for the Recreation Centre Rehabilitation Project in the amount of \$142,450.00, plus HST.

**CARRIED**

**NINE: BY-LAWS**

**TEN: NEW BUSINESS**

**ELEVEN: UNFINISHED BUSINESS**

**TWELVE: CLOSED SESSION**

**THIRTEEN: REPORT FROM CLOSED SESSION**

**FOURTEEN: CONFIRMING BY-LAW**

Resolution #3

Moved by: Councillor Park

Seconded by: Councillor Muir

BE IT RESOLVED THAT By-law 2021-1268, to confirm the proceedings of this evening's meeting, be passed as circulated.



**CARRIED**

**FIFTEEN: ADJOURNMENT**

There being no further business to conduct, Mayor Robinson declared the meeting adjourned at 5:07p.m.

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Mayor

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Chief Administrative Officer/Clerk

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# Update from the Board

TBDSSAB Board Newsletter | February 4, 2022

## In this issue:

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## Message from the Chair

Happy New Year!

Please find below the December 2021/January 2022 issue of Update from The Board – the monthly newsletter from the Board of Directors of The District of Thunder Bay Social Services Administration Board. The purpose of this newsletter is to keep our municipal stakeholders informed about TBDSSAB activities by providing an overview of TBDSSAB Board information and reports following all monthly meetings.

**Please circulate to members of your respective Municipal Councils.**

We are pleased to announce the appointment of Board leadership and the approval of the 2022 budget at the January and December meetings, respectively. I am pleased to continue as Chair in 2022 with Kevin Holland as the newly appointed Vice Chair. We look forward to supporting TBDSSAB in the coming year.

The 2022 operating budget was approved at the December meeting. The 2022 operating budget totals \$99,102,600—a slight decrease from the \$99,282,100 budgeted in 2021. The operating budget includes a Municipal and Territories Without Municipal Organization (TWOMO) Levy of \$23,054,300, which is an increase of 1.6%, with the apportionment calculated using weighted assessment.

Below you will find information about several open opportunities to get involved in, or support from, TBDSSAB. We are pleased to be accepting applications to the 2022 CHPI Food Security Fund. Earlier this week, we also put out a call for nominations to two advisory boards. Information on eligibility and how to apply is included below.

Earlier in January, TBDSSAB offices returned to reduced hours for in-person services. Please refer to the TBDSSAB website for service hours at our local offices: [www.tbdssab.ca/about/service-area](http://www.tbdssab.ca/about/service-area)

Thank you, and stay safe.

**Lucy Kloosterhuis**

This edition of *Update from the Board* covers TBDSSAB's regular monthly meeting on **December 16, 2021** and **January 13, 2022**, as well as key initiatives taking place in this time span.

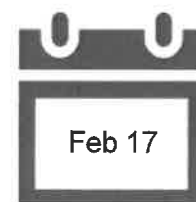
Our aim is to provide an overview of TBDSSAB Board information and reports in a timely manner following all monthly meetings.

## Next Meeting

The next Board meeting will be held:

**Thursday February 17, 2022 at 10am**

The Board meeting is scheduled to occur virtually. Updates about community participation options will be posted to the [Board Meetings page](#) on our website.



## Spotlight: What TBDSSAB Funds

The [2022 operating budget](#) was approved at the December meeting. The 2022 operating budget totals \$99,102,600—a slight decrease from the \$99,282,100 budgeted in 2021. The operating budget includes a Municipal and Territories Without Municipal Organization (TWOMO) Levy of \$23,054,300, which is an increase of 1.6%, with the apportionment calculated using weighted assessment.

Below you will find excerpts of the newly released What We Fund document, shared with our 2022 budget announcement. To view the full summary, or for more information about the 2022 budget, [please click here](#) to read the full media release.

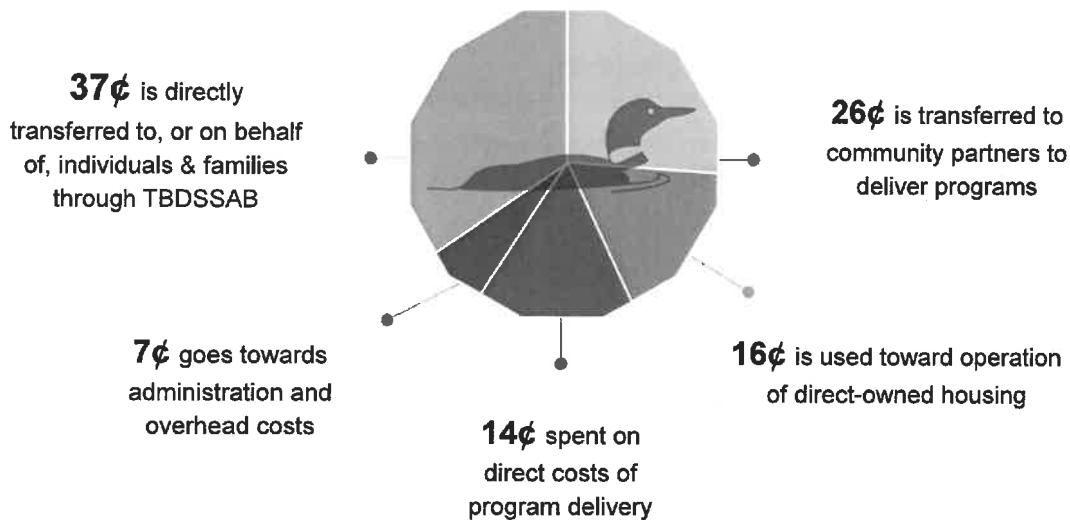
## Understanding the 2022 Budget

Examples of Impact



<b>Child Care &amp; Early Years Programs</b>	<b>19%</b> \$19,135,300	<b>\$4.5M</b> to child care fee subsidies <b>45</b> Licensed Child Care Operators <b>11</b> EarlyON Service Providers
<b>Community Housing &amp; Homelessness Prevention Programs</b>	<b>47%</b> \$46,293,700	<b>4,000+</b> total community housing units, with 7000+ residents supported <b>2,473</b> of those units are directly owned <b>\$4.8M</b> for homelessness prevention through Home for Good and CHPI, including \$1.2M to Emergency Shelter System and an additional \$2.4M in SSRF
<b>Social Assistance Programs</b>	<b>34%</b> \$34,080,300	<b>2,600+</b> Ontario Works cases, supporting 4800+ people
<b>Total</b>	<b>\$99,102,600</b>	

## The TBDSSAB Dollar



## News & Updates

### Call for Nominations: Child Care & Early Years Advisory Table

TBDSSAB is seeking applicants to the Child Care and Early Years' Advisory Table. Members serve for a three-year term (2022–2024). Please see [Child Care and Early Years' Advisory Table - Terms of Reference](#) on the TBDSSAB website for more detailed information. Deadline to apply is February 25, 2022.

[Click here](#) to read the Call for Nominations to the Child Care & Early Years' Advisory Table here.

### Call for Nominations: CHPI Advisory Table

TBDSSAB is looking for new members to join the Community Homelessness Prevention Initiative (CHPI) Advisory Table. Members serve for a two-year term (January 2022 – December 2023). Please see [CHPI Advisory Table – Terms of Reference](#) on the TBDSSAB website for more detailed information. Deadline to apply is February 25, 2022.

[Click here](#) to read the Call for Nominations to the Community Homelessness Prevention Initiative Advisory Table .

### 2022 CHPI Food Security Fund

The District of Thunder Bay Social Services Administration Board (TBDSSAB) is pleased to announce that the Community Homelessness Prevention Initiatives (CHPI) Food Security Fund has returned for 2022.

The CHPI Food Security Fund is an initiative under the CHPI fund that aims to provide financial support to food security initiatives in the District of Thunder Bay that help address and prevent homelessness. Organizations are invited to apply for eligible food security initiatives by February 11, 2022. A total of \$470,000 is available to eligible initiatives.

More information about the CHPI Food Security Fund can be found on the TBDSSAB website: [www.tbdssab.ca/housing/chpi-food-security-fund/](http://www.tbdssab.ca/housing/chpi-food-security-fund/)

## Board Reports: Regular Board Meeting, January 13, 2022

### **Memo: Board Member Nominations & Elections**

Download: [MEM to Board Re Board Member Nominations & Elections](#) (PDF)

The nomination for Chair of TBDSSAB was Lucy Kloosterhuis and accepted. The nomination for the position of Vice-Chair of TBDSSAB and accepted was Kevin Holland. Nominations were also called and accepted for the five Audit Committee positions. [READ MORE](#)

### **Memo: TBDSSAB 2022 Board Meeting Dates**

Download: [MEM to Board Re Board Meeting Dates](#) (PDF)

The Board was provided with the 2022 Board Meetings dates and the 2023 Inaugural Meeting Date. [READ MORE](#)

### **Memo: 2021 Statement of Board Remuneration**

Download: [MEM to Board Re Board Remuneration](#) (PDF)

The Board was required to provide each Municipality that has appointed a member of Council to serve as a member of TBDSSAB with an itemized statement of remuneration and expenses paid to that Board member. [READ MORE](#)

### **Memo: Request for Support for Thunder Bay Indigenous Friendship Centre**

Download: [MEM to Board Re Support Request TBIFC](#) (PDF)

The Board was presented with a letter from TBIFC as a Request for Support and a resolution was presented for the Board's consideration. [READ MORE](#)

### **Memo: Re Request for Information 230 West Amelia Street**

Download: [MEM to Board Re Request for Info 230 Amelia St W](#) (PDF)

The Board was presented with a letter from the City of Thunder Bay. [READ MORE](#)

### **Social Services Relief Fund Update**

Download: [Report 2022-01](#) (PDF)

The Board was provided with an update regarding the TBDSSAB's spending under the Social Services Relief Fund (SSRF). [READ MORE](#)

### **Homeless Enumeration Report 2021**

Download: [Report 2022-02](#) (PDF)

The Board was provided with an overview of the findings of the 2021 Point in Time Survey and endorsement of the recommendations resulting from an analysis of the data was sought. [READ MORE](#)

### **Weighted Assessment Calculation and 2022 Levy Apportionment**

Download: [Report 2022-03](#) (PDF)

The Board was presented with the 2022 weighted assessment calculation and 2022 levy apportionment for the Board's information. [READ MORE](#)

### **Updated Approval Signing Authorization Policy**

Download: [Report 2022-04](#) (PDF)

The Board was provided with the updated Approval and Signing Authorization Policy, which governs the administration of the TBDSSAB approval process and authorization levels for certain activities and documents requiring authorizations within the organization. [READ MORE](#)

## Board Reports: Regular Board Meeting, December 16, 2021

### **TBDSSAB Proposed 2022 Operating and Capital Budgets**

Download: [Report 2021-61](#) (PDF)

The Board was presented with the proposed 2022 Operating and Capital Budget, as amended, for the Board's review and approval. The 2022 Operating Budget totals \$99,102,600, a decrease of \$179,500, or 0.2% from the 2021 approved total Budget. [READ MORE](#)

### **Transfer of Investment in Affordable Housing Agreement—410 East Victoria Avenue, Thunder Bay**

Download: [Report 2021-62](#) (PDF)

The Board was provided with information on the potential sale of an Investment in Affordable Housing (IAH) funded property, and was recommended to consent for the assignment of the IAH Contribution Agreement.

[READ MORE](#)

### **Social Services Relief Fund—Phase 3 Update**

Download: [Report 2021-63](#) (PDF)

The Board was provided with updated information regarding the Ministry of Municipal Affairs and Housing (MMAH) Social Services Relief Fund (SSRF) Phase 3. [READ MORE](#)

### **Governance and Procedural By-Law Revisions**

Download: [Report 2021-64](#) (PDF)

The Board was presented with the revised Governance & Procedural By-law, Board Committees and Table Policy and Report Preparation and Submission Policy, as recommended by the Governance and Procedural By-law Review Committee, for the Board's Consideration. [READ MORE](#)

### **2022 Rural Ontario Municipal Association Conference Briefings Package**

Download: [Report 2021-65](#) (PDF)

The Board was provided with the briefings package for the 2022 ROMA conference for review and approval.

[READ MORE](#)

### **Memo: Nominations Process for 2022 Board Executive, Committees & Tables**

Download: [MEM to Board Re Noms Process](#) (PDF)

The Memo proposed that due to gathering restrictions, nominations for the positions be made at the December 16th meeting. [READ MORE](#)

Board reports for past meetings are available on our website:

[tbdssab.ca/board/reports/](http://tbdssab.ca/board/reports/)



THE DISTRICT OF THUNDER BAY  
SOCIAL SERVICES ADMINISTRATION BOARD

## Feedback

We appreciate feedback and comments regarding the content of this newsletter.

### Contact:

Carole Lem, Communications & Engagement Officer  
E: [Carole.Lem@tbdssab.ca](mailto:Carole.Lem@tbdssab.ca) T: 807-766-4219

## Mark Figliomeni - CAO/Clerk Township of Red Rock

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**From:** cdo@redrocktownship.com  
**Sent:** February 3, 2022 2:53 PM  
**To:** 'Mark Figliomeni - CAO/Clerk Township of Red Rock'  
**Subject:** FW: Final Feasibility Study for Great Lakes Waterfront Trail - Cycling Path

Information for Council regarding the Lake Superior Waterfront Trail (we provided a letter of support in principle for this project)

**From:** Suzanne Kukko <suzanne@superiorcountry.ca>  
**Sent:** February 2, 2022 10:04 AM  
**To:** Dominique Charbonneau <cedc@schreiber.ca>; Jeffrey Mehagan <jeffrey.mehagan@gmail.com>; Daniel Elliott <edo@marathon.ca>; Katie Law <development@manitouwadge.ca>; Stacy Moffat <spc@terracebay.ca>; Superior North CFDC <gm@sncfdc.org>; Melissa McDonald <melissa.mcdonald@rrib.ca>; darrell.makin@canada.ca; Ashley Davis <cdo@redrocktownship.com>  
**Subject:** Fwd: Final Feasibility Study

Good morning all,

I am pleased to present to you the final Great Lakes Waterfront Trail Lake Superior Expansion Feasibility Study. I think David from the Waterfront Regeneration did an excellent job on this - lots of detail and very well researched.

Please download it and retain it for your files. Feel free to share with staff and mayor/council.

[https://waterfronttrail.org/wp-content/uploads/2022/02/Report-LSFS-2022-Tues-Feb-1\\_V3.pdf](https://waterfronttrail.org/wp-content/uploads/2022/02/Report-LSFS-2022-Tues-Feb-1_V3.pdf)

Cheers,

Suzanne

✉

## Mark Figliomeni - CAO/Clerk Township of Red Rock

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**From:** Ontario Volunteer Service Awards (MHSTCI)  
<OntarioVolunteerServiceAwards@ontario.ca>  
**Sent:** February 15, 2022 1:03 PM  
**To:** cao@shawbiz.ca  
**Subject:** NEW DATE for the 2021 Virtual Ontario Volunteer Service Awards Recognition Presentation / NOUVELLE DATE pour la présentation virtuelle de reconnaissance pour les Distinctions de l'Ontario pour services bénévoles 2021

(Un message en français suivra)

Due to technical difficulties, the 2021 Ontario Volunteer Service Award recognition presentation on Tuesday February 8 was cancelled.

For those who attempted to attend the event on February 8<sup>th</sup>, we understand you were disappointed. As organizers, we were also disappointed that we could not recognize the time and dedication of organizations and volunteers to their communities. We apologize for the inconvenience this may have caused you and your guests.

The issues have been addressed and we hope you will be able to join the rescheduled event:

**Date: Monday, February 28, 2022**

**Time: 4:30 p.m. EST**

To view the presentation, register in advance at  
<https://www.ineventors.com/volunteerservicesbenevoles/login/>

**If you have already registered for the event, you do not need to register again.** Use the above link and your existing username and password.

If you need help with registration, refer to the [registration instructions](#).

The presentation will be approximately 30 minutes. ASL and closed captioning will be provided. If you need additional accommodations for accessibility, please contact our team at [OntarioVolunteerServiceAwards@ontario.ca](mailto:OntarioVolunteerServiceAwards@ontario.ca). For privacy reasons, this presentation will be in a webinar format. This means the audience will not be able to hear or see each other.

If you are unable to attend the presentation, a recording of it will be available until March 14, 2022. To view the recording, please register or login to <https://www.ineventors.com/volunteerservicesbenevoles/login/> and the video will be available.

Over the next several few weeks, our team will arrange to mail the certificates and pins directly to the recipients. Due to restricted access to our office, delivery may be delayed.

Again, we apologize for the inconvenience and hope you will join us on February 28<sup>th</sup>.



Thank you,

**Volunteer Recognition Unit**

Ministry of Citizenship and Multiculturalism  
400 University Avenue, 2<sup>nd</sup> Floor  
Toronto, Ontario M7A 2R9

Telephone: 416-326-0206

Toll Free: 1-833-986-4022

VRS: 437-538-4850

Email: [OntarioVolunteerServiceAwards@ontario.ca](mailto:OntarioVolunteerServiceAwards@ontario.ca)

Website: [www.ontario.ca/honoursandawards](http://www.ontario.ca/honoursandawards)

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En raison de difficultés techniques, la présentation virtuelle de reconnaissance pour les Distinctions de l'Ontario pour services bénévoles 2021 avait été annulée.

Pour les participants qui ont tenté d'assister à l'événement le 8 février, nous comprenons que vous ayez été déçus. En tant qu'organiseurs, nous avons également été déçus de ne pas avoir pu honorer le temps et le dévouement des organismes et des bénévoles envers leurs communautés. Nous nous excusons pour les inconvénients que cela aurait pu vous causer, à vous et à vos invités.

Les problèmes ont été résolus et nous espérons que vous pourrez nous rejoindre à nouveau pour assister à la cérémonie:

**Date : lundi le 28 février 2022**

**Heure : 16 h 30**

Veillez vous inscrire à l'avance, si vous ne l'avez pas encore fait, à :

<https://www.ineventors.com/volunteerservicesbenevoles/fr/login/>

**Veillez noter que si vous vous êtes déjà inscrit à l'événement auparavant, vous n'avez plus besoin de vous réinscrire.** Utilisez le lien ci-dessus ainsi que votre nom d'utilisateur et votre mot de passe existants.

Si vous avez besoin d'aide pour vous inscrire, veuillez consulter la page suivante : [instructions d'inscription](#).

La durée de la présentation sera d'environ 25 à 30 minutes. Il y aura un service d'interprète gestuel et des sous-titres. Pour toutes autres mesures relatives à l'accessibilité, veuillez contacter notre équipe par courriel à [OntarioVolunteerServiceAwards@ontario.ca](mailto:OntarioVolunteerServiceAwards@ontario.ca).

Si vous ne pouvez pas participer à la présentation, un enregistrement de l'événement sera disponible jusqu'au 14 mars 2022. Pour visionner la vidéo, veuillez vous inscrire ou vous reconnecter à <https://www.ineventors.com/volunteerservicesbenevoles/login/> et la vidéo sera disponible.

Au cours des prochaines semaines, notre équipe organisera l'envoi par la poste des certificats et des épinglettes à l'adresse résidentielle des récipiendaires. En raison des restrictions à nos bureaux, la livraison pourrait être retardée

Encore une fois, nous vous prions de nous excuser pour tout inconvénient et nous espérons que vous vous joindrez à nous le 28 février.

Merci,

**Unité de reconnaissance des bénévoles**

Ministère des Affaires civiques et du Multiculturalisme  
400, avenue University, 2e étage  
Toronto (Ontario) M7A 2R9

Téléphone : 416-326-0206

Sans frais : 1-833-986-4022

SRV : 437-538-4850

Courriel : [OntarioVolunteerServiceAwards@ontario.ca](mailto:OntarioVolunteerServiceAwards@ontario.ca)

Site web : [www.ontario.ca/distinctionsetprix](http://www.ontario.ca/distinctionsetprix)

**Red Rock Public Library**  
**Regular Meeting**  
**January 11, 2022**

*The 408th regular meeting of the Red Rock Public Library Board was held on  
Tuesday January 11, 2022.*

Electronically Present:

Chairperson:	Cheryl Hendricken
Board Members:	Marilyn Young
	Joanne Boudreau
	Anne Lockwood
	Darquise Robinson
	Denise Maidment
Secretary/Librarian:	Nancy Carrier
Absent with regrets:	none

1. The meeting was called to order at 5:01 p.m.
2. The agenda was approved and there was no declaration of pecuniary interest.
3. The Minutes of the meeting held on December 14, 2021 were approved.

Resolution #1:

Moved by: Anne Lockwood

Seconded by: Darquise Robinson

Be it resolved that: the minutes of the meeting held on December 14, 2021, be approved as circulated.

CARRIED

Business arising from minutes:

- CEO has been monitoring recent updates to Ontario. Reg. 364/20 pertaining to Covid-19 restrictions. Directions are as follows:

*2. (1) Public libraries may open if they comply with the following condition:*

- 1. The total number of members of the public in the library at any one time must not exceed 50 per cent capacity, as determined in accordance with subsection 3 (2) of Schedule 1.*

With guidance from the municipality we have adopted a new “by appointment” model in order to manage compliance. CEO and Staff are prepared for contingencies, as this plan may be impacted by: 1) Direction from municipality/province to go to curbside 2) Staff absenteeism due to sickness (of any kind)

- At the December 14, 2021 Board meeting, Red Rock Public Library Board Assembly Representative, Anne Lockwood discussed the purpose of a Board Member Self-evaluation. These self-evaluation forms results were summarized and discussed.

Correspondence: The Whitehots (book supplier) 2021 year in review document was presented to Board. Discussion on increased costs and upcoming predicted obstacles.

4. The Statement of Operations was available for discussion. Cheque register for December was not available for discussion.
5. The Librarian’s report, dated January 11, 2022, and covering the month of December 2021 was presented and discussed.

New Business:

- CEO presented a revised Red Rock Public Library Advocacy Policy for approval or revision.

Resolution #2

Moved by: Marilyn Young

Seconded by: Denise Maidment

Be it resolved that: The Red Rock Public Library Board accept the Advocacy Policy as presented.

CARRIED

6. The next meeting date was discussed.  
Motion was made to adjourn the meeting.

Resolution #3

Moved by: Denise Maidment

Seconded by: Joanne Boudreau

Be it resolved that: The meeting was adjourned at 5:25 p.m. and the next meeting will be held on Tuesday, February 8, 2022 at 5:00 p.m.

CARRIED

# PUBLIC WORKS MONTHLY REPORT

February 22<sup>nd</sup>, 2022

## WATER DISTRIBUTION

1. Public Works and OCWA were able to address a water drainage issue that was being created from a distribution bleeder station by the Bell Office on upper Stewart St. The wasted water from the bleeder, which drains to a ditch system, had been pooling in the lower portion of the field between Fire Hall Rd. and Baker Rd. The accumulated water had begun to flood over the street at the intersection of Rankin & Baker. The Stewart St. bleeder has now been shut off for the winter, an arrangement has been made to have water run inside the Bell Building to serve as the distribution bleeder until Spring.
2. Public Works was able to provide water for volunteers to flood the outdoor rink at the top end of Taylor Ave.
3. Winter hydrant checks were last performed from Public Works on Jan 10<sup>th</sup> and will be checked again before the end of February.

## WASTEWATER COLLECTION

1. Nothing to report at this time.

## RECREATION CENTER

1. The Rec Center was reopened to the public on Tuesday, February 1<sup>st</sup>. Rec staff members were briefed prior to the reopening date on Covid protocol changes for the facility from corporation management.

## MARINA CENTRE & PARK

1. Thermal Mechanical has been asked to provide a quote for installing forced air ventilation for the utility room where sewage sumps are located in the

# PUBLIC WORKS MONTHLY REPORT

February 22<sup>nd</sup>, 2022

Marina Building. Sewer gases have been a long-standing issue since the construction of the building.

2. Public Works staff are performing weekly building checks of the Marina Center over the course of the off-season.
3. Snow removal is being performed from Public Works on a priority basis for Marina Park.
4. Public Works and the RRFD have worked cooperatively on skating trail maintenance over the course of this reporting period at marina.

## **GENERAL**

1. Public Works efforts have been concentrated mainly on road and sidewalk maintenance for snow removal. Snow removal & hauling is planned to begin the week of February 21<sup>st</sup>.
2. Corp. Management has been in contact with sales reps from both Brandt and Toromont to explore options for acquiring a backhoe. The current 2008 John Deere 310SJ has been operating with 2 gears since mid-November. Prolonged usage in this condition will risk complete failure of the damaged transmission, and further impact resale value.
3. A set of new steering tires was purchased and installed from Narvi's for the 2005 Sterling Combo Truck.
4. A Dept. Safety meeting has been scheduled for Thursday, Feb 17<sup>th</sup>. The topic for discussion will be General Safety Practices for the Workplace. Employees will participate in a shop evaluation to help identify any dept. safety concerns.
5. Regular checks are being performed monthly for standby power at both the Rec Center and Municipal Shop.



# Township of Red Rock

## Community Development Office

42 Salls Street  
Red Rock ON P0T 2P0  
cdo@redrocktownship.com  
(807) 886-2704

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### February 21, 2022 CDO Activity Summary

#### Grants and Projects

- a) ICIP Green – Red Rock Newton, Frost, Stadler and Brompton Water and Wastewater Rehabilitation and Replacement Project

Continuing with project management activities and coordination with funders, JML Engineering and Director of Operations on various components of the project. The Relining portion has been awarded to Main Rehabilitation.

A tender process was completed for the sewer and watermain replacement components of the project. Based on a review of the received bids and in coordination with JML Engineering, I am recommending that Makkinga Contractors be awarded the contract as the General Contractor for the Sewer and Watermain Upgrades of Brompton Road. Please see attached for the letter of recommendation from JML Engineering.

Both portions of the project are expected to be completed in the spring and summer 2022 with final completion by October 2022.

Information is available on the Municipal Website (<https://www.redrocktownship.com/government/municipal-services/>) with an information board posted at the Recreation Centre, Municipal Office and/or Library. Community and questions can be directed to myself. Notices will be going out to residents along the impacted section of Brompton Rd. regarding drainage from houses entering the storm system.

- b) Continuing to prepare documentation, research various component costs for projects and RFP's, provide status reports to funders, submit claims to funders for expenses related to projects, monitor project timelines and budgets and final reporting to funders for completed projects.
- c) Review previous reports for supporting documentation for current and future funding opportunities and attend webinars and information sessions on current funding opportunities to determine eligibility and feasibility (if the township has the required data or reports demonstrating need for projects)

d) ICIP Culture – Recreation Centre Rehabilitation Project

JML Engineering has been awarded the contract for Engineering and Contract Administration Services for the combined Recreation Centre Rehabilitation and Municipal Accessibility Upgrades Project, of which the ICIP Culture project is apart. Engineering components of the Recreation Center portion are to be completed during the summer of 2022 with work estimated to start by the end of 2022, barring any hiccups. Currently organizing a kickoff meeting to discuss scheduling. Have received the TPA and awaiting further direction from ICIP Culture prior to moving forward with ordering the new ice resurfacer.

e) ICIP Covid- Resiliency – Recreation Centre Roof

This project will be included in the RFP for Engineering and Contract Admin Services for the Recreation Centre. Work is expected to be completed in the summer of 2022 with schedule to be finalized in project kickoff meeting with JML Engineering.

f) Continue to work with McSweeney and Associates on the RV Park and Campground Market Focused Business Case which is 90% funded by FedNor and NOHFC. The report with recommendations and next steps is to be completed by the mid March 2022 with final approval and acceptance of Council to occur at the April 4<sup>th</sup> Council Meeting. Currently on track.

g) Continuing to work with McSweeney and Associates on the development of Red Rock's Community Strategic Plan and Community Profile which is also 90% funded through FedNor and NOHFC. The project is expected to be completed by the end of May 2022 and on track. Community Consultations have taken place with in person focus groups to take place on March 22<sup>nd</sup> and April 12.

h) Ice Trail:

- i. Open for public use to use with caution
- ii. Ice monitoring and maintenance logs have been established for effective record keeping for future reference and insurance purposes.
- iii. Volunteer Fire Department has a "mini Zamboni" they will be using the flood the ice.
- iv. LSNMCA has provided a heated Job John until the middle of March down at the Marina for those using the ice trail and skating area.

i) Continued communication and collaboration with local and regional organizations for partnership opportunities, provide input and stakeholder relations. (including a regional Trails Network, opportunities for trail development in the region with connection to Red Rock, Great Lakes Waterfront Trail, Superior Country, Lake Superior North Shore Tourism Project, among others)

j) Ontario Ice Fishing Challenge – we have over \$2000 in local prizes collected. Participants can fish anywhere in Ontario and their catches go into both the provincial and local leaderboards. As of February 17, Red Rock ranks 13<sup>th</sup> in Ontario with 4 anglers registered and 24 catches entered. Michael MacDonald won our Week 1 draw for a 1 month membership to the fitness room. Steve



Boudreau won the Week 2 draw for a free Bowling Alley Rental. Other prizes include an ice hut heater, snowmobile and boat oil, a remote car starter, Ice Fishing Baskets, gift certificates to Saunders, Red Pebbles, J's Garage, Bussin' B's, Dampier's Offshore Variety, Tripple E, Sweet Treats and more. Steve Boudreau currently holds the spot for largest Pike at 84 cm and the Largest Walleye at 68.6cm while Michael MacDonald holds the spot for largest perch at 35.6cm. Registration is completed through anglers atlas and catches are entered through their MyCatch app. <https://www.anglersatlas.com/tournament/528/2022-ontario-ice-fishing-challenge-2022>

- k) RFP for Website and Online Service Delivery Review as part of the Municipal Modernization Program was released February 11 with a closing date of March 11. This project is 100% funded up to \$50,880.00.
- l) Summer Student applications have been submitted to the Province and Federal Government for Public Works, the Interpretive Centre, Marina Kiosk, Library/CDO, and Summer Fun. No guarantee that all positions will be funded. (3 grounds keepers, 2 marina attendants, 1 Library assistant at 50% funding; 3 Summer Fun, 4 Tourism and 1 Library/CDO at 100% funding)
- m) Currently working on an application for the Inclusive Community Grant which would fund at review and plan for the development of an Age-Friendly Community Plan that aligns with the World Health Organization and Advancing Accessibility in Ontario Framework. This review and action plan would be 100% funded up to \$45,000.00 and would be a guiding document for future capital projects regarding accessibility (such as accessible public buildings, outdoor spaces and municipal infrastructure including sidewalk replacement and upgrades, accessible benches, ramps, signage etc. to meet accessibility standards).
  - i. A resolution to support this application and project plan, which includes community consultation and a presentation to Council, to be completed by March 31, 2023
- n) Working on the Community Safety and well-being plan to be compliant with Provincial requirements.
- o) Working on an application for the Active Transportation Fund which focuses on walking and cycling paths, sidewalks, and lighting along walking paths.
- p) Rural Economic Development program application to help with the exhibit upgrades at the Interpretive Centre as two sets of projectors need replacement due to breakdowns and outdated technology. These funds could also be used to update the video in the submarine, and hire someone to conduct follow-up interviews for the Inn exhibit and create new content for the community scenes tv.
- q) Preparing documentation and requirements for an updated Marina Security plan in anticipation of cruise ships in the near future (as early as 2024).

February 15, 2022  
Ref. No. JML 2021024

Township of Red Rock  
42 Salls Street  
Red Rock, ON P0T 2P0

Attention: Ashley Davis  
Community Development Officer

Reference: **Tender Recommendation Letter  
Sewer and Watermain Upgrades  
Contract No. WD2021-02**

Dear Ashley:

We have reviewed the tenders received on February 14, 2022 for the aforementioned project. Since Makkinga Contractors submitted the lowest tender, we have focused our evaluation on their tender.

It appears that Makkinga Contractors' tender submission has been done in general conformance with the requirements outlined in the tender documents. There does not appear to be any errors or omissions in the bid form. A properly completed Bid Bond and Consent of Surety were included with Makkinga Contractors' bid submission.

We had a meeting with Mr. Andrew Makkinga of Makkinga Contractors to discuss their bid. Mr. Makkinga acknowledged receipt of Addenda Nos. 1, 2, 3, and 4, which were issued during the tender period. He explained that Makkinga Contractors currently has the required manpower necessary to successfully complete the entire project within the schedule defined in the tender documents. Mr. Makkinga also confirmed that Makkinga Contractors is confident with the pricing for the items listed on the tender form, is satisfied that there were no errors or omissions in their pricing, and does not foresee any obvious or significant 'extras' for the required work.

Mr. Makkinga mentioned that due to the location and depth of the sanitary sewer and the types of soils identified by the borehole logs, maintaining continuous traffic through the construction site may not be possible due to the trench width required to maintain a safe and legal excavation. He suggested residents may be required to park and walk to their homes at certain times during construction or an alternate route may need to be considered.

Makkinga Contractors intends to commence work on site in mid-May 2022. They intend to work 12 hours per day, five days per week. Makkinga Contractors is optimistic they can reach substantial completion by mid-September 2022.

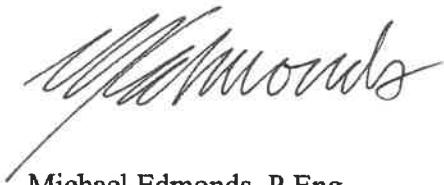
Mr. Michael Hamm will be designated as Makkinga Contractors Project Manager for the duration of construction. The site supervisor is yet to be determined.

Based upon our review of Makkinga Contractors' tender, our discussions with Mr. Makkinga, Makkinga Contractors' recent success with projects of similar scope of work, and their proposed manpower and commitment to schedule, we feel that they can successfully complete the entire project by the October 2022 deadline. Therefore, we recommend that Makkinga Contractors be awarded the 'Sewer and Watermain Upgrades' project, Contract No. WD2021-02 for the total tendered price (including HST) of **\$ 1,881,692.39**.

We trust this letter is satisfactory. Please contact the undersigned if you have any comments or wish to further discuss our recommendation.

Best regards,

JML Engineering Ltd.



Michael Edmonds, P.Eng.  
Vice President | Project Engineer

:me

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JML ENGINEERING LTD.

**The Corporation of the Township of Red Rock  
Administrative Report**

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**Date:** February 22<sup>nd</sup>, 2022  
**To:** Mayor and Council  
**Subject:** CAO / Clerk - Activity Report  
**Submitted by:** Mark Figliomeni – CAO/Clerk

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**BACKGROUND:**

February 8<sup>th</sup>, 2022 – February 22<sup>nd</sup>, 2022

**DISCUSSION:**

This report is for information only and provides Council with an update on the activities within the office of the CAO/Clerk/Treasurer.

Please feel free to ask any questions that you may have and reach out at any time.

**SUMMARY OF ACTIVITY:**

- \*Bi-Weekly Internal Staff / Team Meetings
- \*Day to Day Operations- General Discussions / Stakeholders
- \*TBDHU – Covid -19 – Covid -19 - Weekly Update
- \*MAP Course – Session # 2 – AMCTO Training - CAO
- \*Meetings with PSD Citywide – Compliance – Asset Management
- \*Meetings with CN Rail – Bruno’s – On-Going - Proposed Subdivision
- \*Meetings with Federal & Provincial Government – WPCP – Process
- \*Meetings – Firefighter Certification Technical Briefing
- \*Meetings with Legal – Discussions – Potential Litigation – General Matters

This is a summary of some of the activity within Administration & the Office of the CAO, things continue to go well and remain extremely busy. We continue to strive to move forward as a community and a team, this is our major focus & part of our overall vision.

**Monitoring Situations / Changes / Updates**

\*Continue to monitor the Covid-19 regulations and requirements on a daily basis as we continue to manage our way through this ever changing process.

**\*Continue to set internal policies and procedures based on overall best practice within the Municipal Act.**

**Direction**

**\*Administration is seeking direction regarding Closed Session timing. Does Council still want the Closed Session prior to Open Session or would it prefer to have it return to following Open Session in the agenda format.**

**\*Administration is seeking direction to operate the arena (Ice Surface) through March Break. Under this proposal the ice would be removed as of Sunday March 20<sup>th</sup>,2022. Initially Council had committed to the end February 2022 with a possible extension upon review.**

**The Corporation of the Township of Red Rock  
Administrative Report**

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**Date:** February 22<sup>nd</sup>, 2022  
**To:** Mayor and Council  
**Subject:** Wage Increase – Non Union – Future Years  
**Submitted by:** Mark Figliomeni – CAO/Clerk

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**RECOMMENDATION:**

Administration recommends an automatic annual increase for all Non- Union applicable employees based on the unionized contract beginning in the calendar year 2023 and commencing January 1<sup>st</sup>, 2023.

**The CAO, Director of Operations & CDO are not part of this discussion.**

**BACKGROUND:**

Annual Increase – Standard policy of the Township of Red Rock passed by resolution of Council if desired based on the unionized contract increase.

**DISCUSSION:**

Discussion regarding annual increase for all applicable Non-Unionized employees based on the unionized contract.

**Departments Included:**

Council  
Library  
Landfill & Garbage  
Fire Chief & Deputy Chief

**ATTACHMENTS:**

None

**AVAILABLE UPON REQUEST:**

Verbal Update

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