

**AGENDA FOR THE COUNCIL MEETING OF
THE CORPORATION OF THE TOWNSHIP OF RED ROCK
FOR THE 947th REGULAR MEETING ON JANUARY 17th, 2022 AT 7:00 P.M.**

1. Closed Session
2. Report from Closed Session
3. Preliminary Matters:
 - Item 3.1: Call to Order (7:00pm)
 - Item 3.2: Traditional Territory Acknowledgement & Moment of Silence
 - Item 3.3: Amendments to/Acceptance of Agenda RES
 - Item 3.4: Request/Receive Disclosures of Interest
4. Presentations or Deputations
5. Minutes of Previous Council Meeting(s)
 - Item 5.1: Minutes of the December 20, 2021 Open Session RES
 - Item 5.2: Minutes of the December 20, 2021 Closed Session RES
6. Correspondence
 - Item 6.1: Resolutions from other Municipalities RES
 - Item 6.2: Toys for Tots Sanctioning RES
 - Item 6.3: Ministry of Labour – News Release
 - Item 6.4: NWO Recreational Trails Association –Trail through Red Rock
7. Reports from Committees, Boards or Agencies
 - Item 7.1: Red Rock Public Library Board – December 4, 2021 Meeting RES
 - Item 7.2: TBDSSAB – December 16, 2021 Open & Closed Session Minutes
8. Reports from Administration
 - Item 8.1: Report from Director of Operations RES
 - Item 8.2: Report from Fire Chief RES
 - Item 8.3: Report from Community Development Officer RES
 - Item 8.4: Report on Administrative Activity RES
 - Item 8.5: Report on ROMA Delegations
 - Item 8.6: Report on OGRA Rescheduling
 - Item 8.7: Report on Outdoor Rink
9. By-laws
 - Item 9.1: By-law 2022-1264 – To levy Interim Tax Rates RES
10. New Business
11. Unfinished Business
 - Item 11.1: Recreation Master Plan – 2022 Follow Up
 - Item 11.2: Business Recognition Program - 2022 Follow Up
 - Item 11.3: Recycling Options from Environmental Committee- 2022 Follow Up
 - Item 11.4: Town Hall Meeting - 2022 Follow Up

12. Closed Session (continued, if required)

13. Report from Closed Session

14. Confirming By-law (#2021-1265)

RES

15. Adjournment

THE CORPORATION OF THE TOWNSHIP OF RED ROCK

946th REGULAR MEETING OF COUNCIL

DECEMBER 20th, 2021

Electronically Present: Mayor: D. Robinson
Councillors: S. Park
C. Todesco
G. Muir
M. McDonald

Chief Administrative Officer: M. Figliomeni
Director of Operations: B. Westerman
Community Development Officer: A. Davis

ONE: CLOSED SESSION

1.1 Resolution to Close the Meeting

Resolution #1

Moved by: Councillor Muir
Seconded by: Councillor Park

BE IT RESOLVED THAT Council move into Closed Session at 6:30pm under the authorities as printed in the Agenda.

CARRIED

Council entered Closed Session.

Resolution #2

Moved by: Councillor McDonald
Seconded by: Councillor Park

BE IT RESOLVED THAT Council approves the Closed Session minutes for the December 6, 2021 regular Meeting of Council.

CARRIED

Resolution #3

Moved by: Councillor McDonald
Seconded by: Councillor Park

BE IT RESOLVED THAT Council rise from Closed Session at 6:59pm and report in Open Session.

CARRIED

The open session re-convened at 7:01pm.

TWO: REPORT FROM CLOSED SESSION

During Closed Session, Council discussed personnel matters and potential litigation.

THREE: PRELIMINARY MATTERS

3.1 Call to Order

Mayor Robinson called the meeting to order at 7:00 p.m.

3.2 Traditional Territory Acknowledgement & Moment of Silence

Mayor Robinson read aloud the following land recognition and then proceeded in a moment of silence:

“Council of the Township of Red Rock hereby acknowledge that we are on the traditional territory of the Robinson-Superior Treaty and that the land we gather on is home to the Red Rock Indian Band, the Anishnaabek and the Metis People”.

3.3 Acceptance of the Agenda

No additions were presented to Council.

Resolution #4

Moved by: Councillor Park
Seconded by: Councillor Muir

BE IT RESOLVED THAT the Agenda for this Regular Meeting of Council on December 20, 2021 be approved, as presented.

CARRIED

3.3 Disclosures of Interest

In response to Mayor Robinson’s request, no members disclosed interests in matters before council this evening.

FOUR: PRESENTATIONS OR DEPUTATIONS

No presentations were made to Council.

FIVE: MINUTES OF PREVIOUS COUNCIL MEETINGS

Council approved the minutes of the December 6, 2021 Council meeting with the following resolution:

Resolution #5

Moved by: Councillor Park
Seconded by: Councillor McDonald

BE IT RESOLVED THAT Council approves the minutes for the December 6, 2021 Regular Meeting of Council.

CARRIED

SIX: CORRESPONDENCE

6.1 Resolutions from other Municipalities

Council showed interest in both of the supporting resolutions on the table, but asked the CAO for more information to be brought back before voting on the motion.

6.2 Red Rock Historical Society – December Newsletter

Councillor McDonald shared her enjoyment in the interesting story of the evolution of Tom Jeffery's garage.

6.3 OCWA – Christmas Donation

Mayor Robinson mentioned that OCWA will be making a \$250 donation to the Toys for Tots Initiative.

6.4 Hydro One – 5 Year Investment Plan

Councillor Muir expressed that he was happy to see upgrades in infrastructure.

6.5 TBDSSAB – Update from the Board

Council posed no questions or discussions regarding the correspondence.

6.6 Ministry of Infrastructure – Building Ontario

Councillor Muir stated that he was pleased to see more funding being allocated to the North.

6.7 MPAC – 2022 Municipal Election

Council posed no questions or discussions regarding the correspondence.

SEVEN: REPORTS FROM COMMITTEES, BOARDS OR AGENCIES

7.1 Environmental Committee Meeting – November 4, 2021 Minutes

Council posed no questions or discussions regarding the minutes.

Resolution #6

Moved by: Councillor Todesco

Seconded by: Councillor Park

BE IT RESOLVED THAT the minutes of the Environmental Committee's November 4, 2021 meeting be received.

CARRIED

7.2 Red Rock Public Library Meeting – October 19, 2021 Minutes

Council posed no questions or discussions regarding the minutes.

Resolution #7

Moved by: Councillor Muir

Seconded by: Councillor Todesco

BE IT RESOLVED THAT the minutes of the Red Rock Public Library Board's October 19, 2021 meeting be received.

CARRIED

7.3 TBDSSAB – November 17, 2021 Open & Closed Session Minutes

Council posed no questions or discussions regarding the minutes.

7.4 TBDSSAB – November 18, 2021 Open & Closed Session Minutes

Council posed no questions or discussions regarding the minutes.

EIGHT: REPORTS FROM ADMINISTRATION

8.1 Report from Director of Operations

Councillor Muir asked if there have been any recent notices sent out in regards to the flushing of materials into the sewers. Mr. Westerman responded that notices have been sent out in the past and he will be sending another to the area in question.

Resolution #8

Moved by: Councillor Todesco

Seconded by: Councillor Park

BE IT RESOLVED THAT the report from the Director of Operations be approved.

CARRIED

8.2 Report from Community Development Officer

Councillor Muir asked for further investigation on the logistics of the ice water rescue plan, insurance policies and snow plowing for the Ice Trail in the Marina. Ms. Davis mentioned that she has been in contact with the Township's insurance company and that the Township is following all requirements. She added that there is no extra cost to the municipality for this premium. Ms. Davis stated that an Ice Rescue Plan is being created while she works with the Marine Conservation Area.

Resolution #9

Moved by: Councillor Muir

Seconded by: Councillor McDonald

BE IT RESOLVED THAT the report from the Community Development Officer be approved.

CARRIED

8.3 Report on Administrative Activity

Councillor Todesco inquired about the meetings held with McSweeney & Associates. CAO Figliomeni explained that the group was in the community to meet with himself, the Director of Operations, and the Community Development Officer as an initial visit relating to the RV Park Study, and the Community Strategic Plan and Community Profile projects they were awarded. Mayor Robinson and CAO Figliomeni mentioned that Council will no longer be receiving or approving payment vouchers as part of the Council Meeting process, and instead will be receiving variance reports to review in the future.

Resolution #10

Moved by: Councillor Muir

Seconded by: Councillor Todesco

BE IT RESOLVED THAT the report on Administrative Activity be approved.

CARRIED

NINE: BY-LAWS

No by-laws were presented at this meeting.

TEN: NEW BUSINESS

No items of new business were raised by members of Council.

ELEVEN: UNFINISHED BUSINESS

Council did not discuss any items of unfinished business as they will all be followed up in 2022.

TWELVE: CLOSED SESSION

Council did not go back into Closed Session.

THIRTEEN: REPORT FROM CLOSED SESSION

There was no report from Closed Session.

FOURTEEN: CONFIRMING BY-LAW

Resolution #11

Moved by: Councillor Muir

Seconded by: Councillor Park

BE IT RESOLVED THAT By-law 2021-1263, to confirm the proceedings of this evening's meeting, be passed as circulated.

CARRIED

FIFTEEN: ADJOURNMENT

There being no further business to conduct, Mayor Robinson declared the meeting adjourned at 7:36p.m.

Mayor

Chief Administrative Officer/Clerk

DRAFT

Requests for Resolution Support from Other Municipalities

Council Meeting January 17, 2022

The following subject-matter resolutions previously deferred by Council and not previously viewed by Council, have been received:

No.	Date	Municipality (or Municipalities)	Subject Matter
1.	December 16	City of Sarnia	Catch and Release Justice
2.	December 16	Township of Southgate	Annual Emergency Exercise Requirement
3.	December 22	Town of Bradford West Gwillimbury	Motion Against Quebec's Bill 21



**THE CORPORATION OF THE CITY OF SARNIA
City Clerk's Department**

255 Christina Street N. PO Box 3018
Sarnia ON Canada N7T 7N2
519-332-0330 (phone) 519-332-3995 (fax)
519-332-2664 (TTY)
www.sarnia.ca clerks@sarnia.ca

December 16, 2021

The Right Honourable Justin Trudeau
Prime Minister of Canada
House of Commons
80 Wellington Street
Ottawa, ON K1A 0A2

The Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

RE: "Catch and Release" Justice

At its meeting held on December 13, 2021, Sarnia City Council adopted the following resolution with respect to "Catch and Release Justice":

That the City of Sarnia send a letter to the Federal and Provincial Governments requesting meaningful improvements to the current state of "catch and release" justice in the Ontario legal system. Police Services across Ontario are exhausting precious time and resources having to manage the repeated arrests of the same offenders, which in turn, is impacting their morale, and ultimately law abiding citizens who are paying the often significant financial and emotional toll of this broken system. This resolution should also be sent to other Municipalities throughout Ontario for their endorsement consideration; and

That the request also be referred to the Sarnia Police Services Board and be presented via AMO delegations for endorsement consideration.

Your consideration of this matter is respectfully requested.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Amy Burkhart'.

Amy Burkhart
City Clerk

Cc: Bob Bailey, MPP
Marylyn Gladu, MP
All Ontario Municipalities

Township of Southgate
Administration Office
185667 Grey County Road 9, RR 1
Dundalk, ON N0C 1B0



Phone: 519-923-2110
Toll Free: 1-888-560-6607
Fax: 519-923-9262
Web: www.southgate.ca

December 16, 2021

To whom it may concern:

**Re: Resolution of Support – Simcoe County Resolution re: Annual
Emergency Exercise Requirement**

Please be advised that at the December 15, 2021 Regular Meeting of Council, the following motion was carried:

No. 2021-765

Moved By Councillor Dobreen

Seconded By Deputy Mayor Milne

Whereas *Ontario Regulation 380/04: Standards* under the *Emergency Management and Civil Protection Act* sets the municipal standards for emergency management programs in Ontario and requires municipalities to conduct an annual exercise with their Emergency Control Group in order to evaluate the municipality's emergency response plan and procedures, O. Reg. 380/04, s. 12 (6);

Whereas Emergency Management Ontario previously granted municipalities exemption for the annual exercise requirement when the municipality experienced an actual emergency with documented proof of the municipality actively engaging their emergency management procedures and plan in response to the emergency;

Whereas on August 5, 2021 the Chief, Emergency Management Ontario issued a memo to Community Emergency Management Coordinators stating that effective immediately, the Chief, EMO would no longer be issuing exemptions to the *O. Reg. 380/04* requirement to conduct an annual exercise;

Whereas municipalities experience significant costs and burden to staff resources when faced with the response to an actual emergency and activation of their Emergency Control Group and/or Emergency Operations Centre;

Whereas a municipality's response to an actual emergency is more effective than an exercise in evaluating its emergency response plan and procedures as mandated by O. Reg. 380/04;

Whereas planning, conducting and evaluating an emergency exercise requires

significant time and effort for the Community Emergency Management Coordinator and Municipal Emergency Control Group that is duplicated when the municipality experiences a real emergency;

Now Therefore Be It Resolved That the Corporation of the Township of Southgate hereby requests the Province of Ontario to amend *Ontario Regulation 380/04* under the *Emergency Management and Civil Protection Act* to provide an exemption to the annual exercise requirement for municipalities that have activated their Emergency Control Group and/or Emergency Response Plan in response to an actual emergency that year in recognition of the significant resources used to respond to the emergency and the effectiveness of such response in evaluating the municipality's emergency response plan and procedures; and

That a copy of this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario, the Honourable Steve Clark, Minister of Municipal Affairs and Housing, the Honourable Sylvia Jones, Solicitor General, Grey-Bruce MPP Bill Walker, and all other municipalities in Ontario.

Carried

If you have any questions, please contact our office at (519) 923-2110.

Sincerely,



Lindsey Green, Clerk
Township of Southgate

cc: Premier of Ontario Honourable Doug Ford
Minister of Municipal Affairs and Housing Honourable Steve Clark
Solicitor General Honourable Sylvia Jones
Grey Bruce MPP Bill Walker
All Municipalities in Ontario

December 22, 2021

VIA EMAIL

Honourable Doug Ford, Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Dear Honourable Doug Ford,

Re: Motion Against Quebec's Bill 21

At its Regular Meeting of Council held on December 21st, 2021, the Town of Bradford West Gwillimbury Council approved the following resolution regarding the Province of Quebec's Bill 21.

Resolution 2021-424 Scott/Sandhu
WHEREAS Quebec's Bill 21 unfairly discriminates against public-sector workers by directly infringing on their freedom of religion and freedom of expression rights as enshrined into law by the Canadian Charter of Rights and Freedoms;

WHEREAS Bradford West Gwillimbury is a growing community that is proud of its diversity and diligently working to tear down barriers, advance anti-racism work and foster an inclusive community;

WHEREAS municipalities across Ontario are passing motions condemning Bill 21;

AND WHEREAS the Ontario Legislature unanimously passed a motion in 2019 stating: "Ontario and its government shall oppose any law that would seek to restrict or limit the religious freedoms of our citizens; and, that Ontario's Legislature affirms that we value our diversity and assert that we shall promote and protect free expression and the rights of religious minorities, consistent with the Charter of Rights and Freedoms";

THEREFORE BE IT RESOLVED that the Town of Bradford West Gwillimbury Council declares its opposition to Bill 21 and supports efforts to see this discriminatory law overturned; and

THAT a copy of this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario, the Honourable Francois Legault, Premier of Quebec, the Honourable Caroline Mulroney, MPP York-Simcoe, Scot Davidson, MP York-Simcoe, the Association of Municipalities of Ontario, and all other municipalities in Ontario.
CARRIED.

Thank you for your consideration of this request.

Regards,



Tara Reynolds
Deputy Clerk, Town of Bradford West Gwillimbury
(905) 775-5366 Ext 1104
treynolds@townofbwg.com

CC: Hon. Francois Legault, Premier of Quebec
Hon. Caroline Mulroney, MPP York-Simcoe
Scot Davidson, MP York-Simcoe
The Association of Municipalities of Ontario
All Municipalities in Ontario

Whitney Odahl

From: Mark Figliomeni - CAO/Clerk Township of Red Rock <cao@shawbiz.ca>
Sent: January 5, 2022 12:18 PM
To: 'Whitney Odahl'
Subject: FW: Toys for Tots Red Rock

Agenda

Mark Figliomeni
CAO/Clerk/Treasurer
Township of Red Rock
42 Salls St., P.O. Box 447
Red Rock, ON P0T 2P0
cao@shawbiz.ca
Bus: (807) 886-2245
Cell: (807) 823-0264

-----Original Message-----

From: Nancy Gladun [<mailto:houlden4@hotmail.com>]
Sent: January 5, 2022 11:35 AM
To: cao@shawbiz.ca
Subject: Toys for Tots Red Rock

Good Morning, Mark.

This email is in regards to the Toys for Tots program here in Red Rock.

This year, the program received many monetary donations from residents of Red Rock.

The Toys for Tots program relies on donations in order to be able to continue to operate and to provide Christmas gifts to those children of families in Red Rock experiencing hardships.

With that said, Toys for Tots is asking Council to consider sanctioning this program so that donors would be able to receive an Income Tax Receipt, should their donation be or exceed the amount of \$20.

The Township presently recognizes donations made to the Beautification Committee as well as to the Fire Department for Life Saving Equipment.

Toys for Tots thanks Council in advance for their consideration.

Nancy Gladun
Toys for Tots Red Rock

Sent from my iPad

Whitney Odahl

From: Mark Figliomeni - CAO/Clerk Township of Red Rock <cao@shawbiz.ca>
Sent: January 13, 2022 2:24 PM
To: 'Whitney Odahl'
Subject: Correspondence



NEWS RELEASE

Province Helping People Start Healthcare Careers in Northern Ontario

Government investing in free training to address worker shortage

January 06, 2022

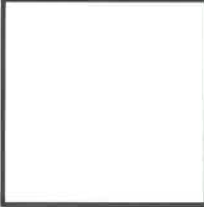
[Ministry of Labour, Training and Skills Development](#)

THUNDER BAY — The Ontario government is investing more than \$10.6 million to train 500 workers for well-paying and in-demand jobs at hospitals, long-term care homes, and with home care providers in Northern Ontario. This investment will help job seekers get the skills they need to find rewarding careers as medical laboratory assistants, personal support workers, and home support workers.

Details were provided today by Monte McNaughton, Minister of Labour, Training and Skills Development, who was joined by Rod Phillips, Minister of Long-Term Care, and Greg Rickford, Minister of Northern Development, Mines, Natural Resources and Forestry, and Minister of Indigenous Affairs.

“As we continue to combat the new variant, we need all hands on deck,” said Minister McNaughton. “That is why our government is taking action to ensure communities across Ontario have access to the healthcare workers they need, to receive the level of care and services they deserve. With this investment we are addressing the critical labour shortage in healthcare and working for workers in northern Ontario by training hundreds of people with meaningful and rewarding careers.”

Led by Confederation College, this project covers training, fees and textbooks for 500 participants, prioritizing those who are unemployed, underemployed, or at risk of losing their jobs. Each participant will receive a job placement in the community and ongoing



support, continuing after they graduate.

“Having worked in the healthcare sector, I know how important the need is for qualified, well-trained staff working in our long-term care agencies, hospitals and home community support agencies,” said Minister Rickford. “By investing in this training, we will be connecting qualified jobseekers with employers offering in-demand healthcare careers right here in our northwestern Ontario communities.”

These changes build on the government’s work to invest in skills training opportunities and attract investments that will create good, well-paying jobs in every region of the province, including investing over \$200 million in the Skills Development Fund. The government has also [revamped the Second Career program](#), which provides up to \$28,000 for people who’ve lost their jobs to get the training and skills needed to find meaningful careers close to home.

“Training and hiring more staff is part of our government’s plan to fix long-term care and to improve the quality of care residents receive and the quality of life they experience,” said Minister Phillips. “This investment will help 500 Ontarians start new careers across the healthcare sector. I am confident many of them will bring their much needed, new skills to long-term care homes right here in Northern Ontario.”

Quick Facts

- Each participant could receive up to \$3,000 to cover costs such as transportation, childcare, and other living expenses. The first class for this project started in November 2021 and it runs until September 30, 2023.
- To apply, you can email Confederation College at SAOhealthcare@confederationcollege.ca or call 807-475-6353.
- The program targets the following communities: Geraldton, Nipigon, Thunder Bay, Dryden, Kenora, Sioux Lookout, Atikokan, Terrace Bay, Marathon, Emo, Fort Frances, Red Lake and Manitouwadge as well as First Nations in the region. The training is held at Confederation College campus locations across the northwest region.
- The funding for Confederation College’s new project is supported through labour market transfer agreements between the Government of Canada and the Government of Ontario.
- In 2020, the healthcare and social assistance sectors employed about 870,500 people or 12.4 per cent of Ontario’s workforce.
- There were 2,739 online job postings in the healthcare and social assistance sector in Northern Ontario from January to November 2021.
- Medical lab assistants earned an average hourly wage of \$28 in Ontario in 2020, home and community support workers \$20, and personal support workers \$20.

Northwestern Ontario Recreational Trails Association

December 27, 2021

RE: Support in Principle – Non-motorized Recreation Trail Through Red Rock Township

Dear Members of Council;

Our group, Northwestern Ontario Recreational Trails Association (NWORTA), is dedicated to the creation of multi-use, non-motorized recreation trails to connect communities within the District of Thunder Bay. Our mandate is to have these trails become part of the Trans Canada Trail Ontario (TCTO) land route, which will augment the existing Trans Canada Trail (TCT) waterway route through our area.

We are working on securing Ministry of Natural Resources approval to connect Kakabeka Falls west to Shabaqua, and anticipate this approval in the coming months. Establishing and signing the trail should begin in 2022. Future plans include connecting Kakabeka Falls to Thunder Bay via the existing Trans Canada Trail at Old Fort William Historical Park. Our endeavour is enthusiastically supported and endorsed by TCT and TCTO.

As we wait for those approvals, we are also looking at expanding the existing Trans Canada Trail from Thunder Bay east to Nipigon. As it impacts Red Rock Township, our primary route will include connecting Hodder Avenue in Thunder Bay east to the Nipigon River Recreation Trail. It is proposed to use Highway 11/17 and Highway 628 corridors. (see attached maps)

We are presenting this option as a pre-cursor to gauge Council's interest in such a trail, and if so, to start the process of identifying concerns, issues, or alternative routing if needed. Focus would be on mitigating vehicular interaction as much as possible to reduce risk. Our organization would be responsible to provide liability coverage for any private or public land owners/managers, including the Township of Red Rock. This coverage would be gained through our membership with Hike Ontario, which provides access to their \$5,000,000 Commercial General Liability policy.

Thank you for your time and consideration.

Sincerely,

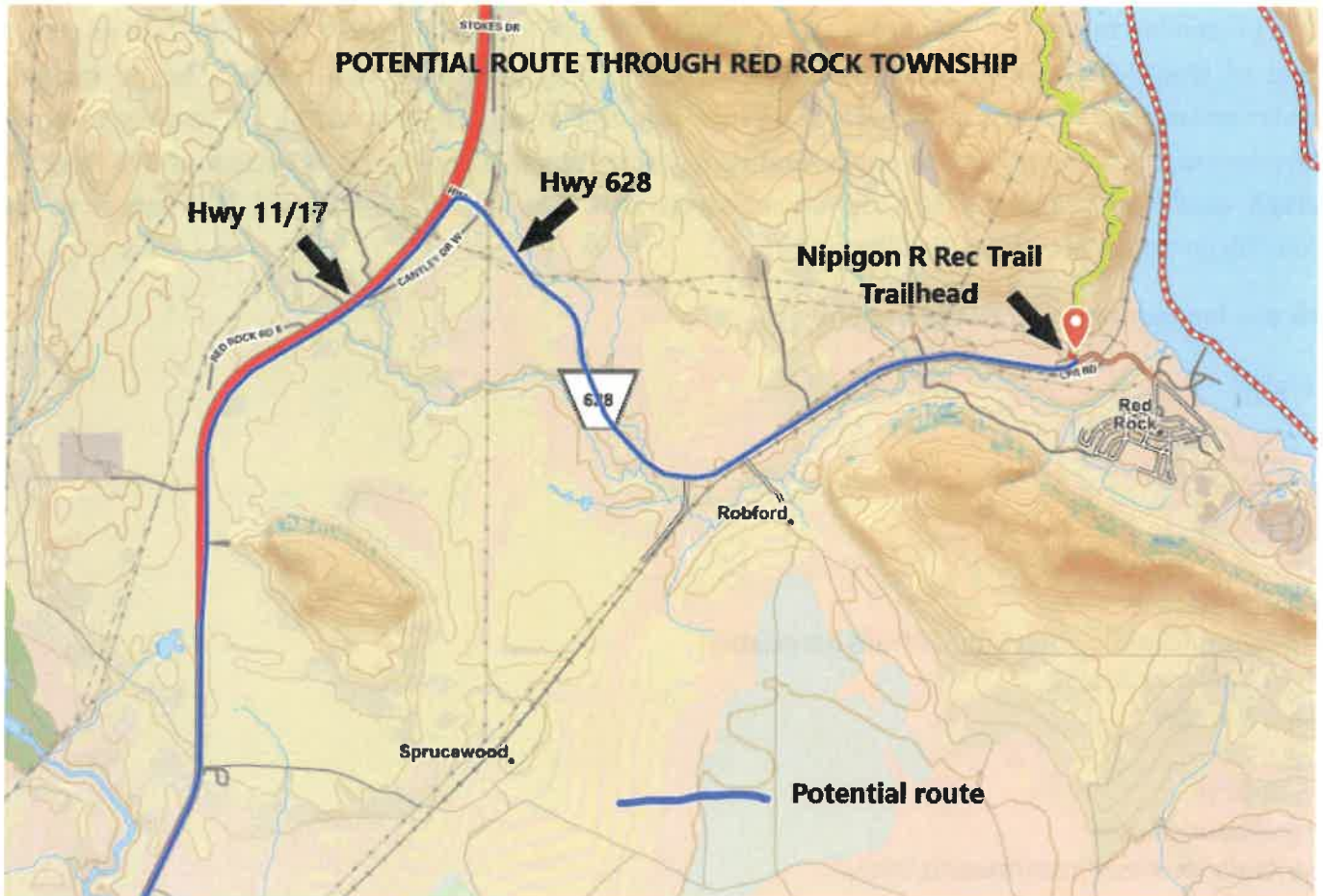


Len Day, President
Northwestern Ontario Recreational Trails Association
#204-20 Walkover Street,
Thunder Bay, ON
P7B 5K1
807-620-9254
nworta@hotmail.com
<https://nworta.wixsite.com/nworta/about>

POTENTIAL TRAIL ROUTE THUNDER BAY TO RED ROCK



POTENTIAL TRAIL ROUTE RED ROCK TOWNSHIP



**Red Rock Public Library
Regular Meeting
December 14, 2021**

*The 407th regular meeting of the Red Rock Public Library Board was held on
Tuesday December 14, 2021.*

Present in-person:

Chairperson:	Cheryl Hendricken
Board Members:	Marilyn Young Joanne Boudreau Anne Lockwood
Secretary/Librarian:	Nancy Carrier
Electronically Present:	none
Absent with regrets:	Darquise Robinson Denise Maidment

1. The meeting was called to order at 5:05 p.m.
2. The agenda was approved and there was no declaration of pecuniary interest.
3. The Minutes of the meeting held on October 19, 2021 were approved.

Resolution #1:

Moved by: Anne Lockwood

Seconded by: Marilyn Young

Be it resolved that: the minutes of the meeting held on October 19, 2021, be approved as circulated.

CARRIED

Business arising from minutes:

- CEO provided a summary of the virtual Networking meetings for Northwestern CEOs that occurred on October 26th, 2021. Grant application and availability, increased purchasing costs and best practices for a variety of staffing/administrative issues were some of the topics.

- CEO presented an updated 3-year Technology Plan in order to assess how to budget for Equipment Purchases.

Resolution #2

Moved by: Joanne Boudreau

Seconded by: Anne Lockwood

Be it resolved that: The Red Rock Public Library Technology Plan, as presented by CEO, be approved.

CARRIED

- CEO presented to Board a Library 2022 budget, developed with Board input.

Resolution #3

Moved by: Marilyn Young

Seconded by: Joanne Boudreau

Be it resolved that: The budget for the Red Rock Public Library, be accepted as presented.

CARRIED

Correspondence: none

4. The Statement of Operations was available for discussion. Cheque registers for October and November were presented and discussed.

Resolution #4

Moved by: Anne Lockwood

Seconded by: Joanne Boudreau

Be it resolved that: Cheques numbered 1051 to 1059, in the amount of \$5989.86 and dated November 8, 2021, be approved for payment.

CARRIED

Resolution #5

Moved by: Marilyn Young

Seconded by: Anne Lockwood

Be it resolved that: Cheques numbered 1060 to 1062, including manual cheque #17, in the amount of \$7095.15 and dated December 13, 2021, be approved for payment.

CARRIED

5. The Librarian's report, dated December 14, 2021, and covering the months of October & November 2021 was presented and discussed.

New Business:

- A Board Assembly meeting was held on November 2nd, in which Board Member representative, Anne Lockwood, attended. Anne brought forth 2 documents pertaining to Board development which were discussed.
- CEO has been monitoring recent updates to Ontario. Reg. 364/20 pertaining to Covid-19 restrictions: The Ministry clarified questions for library operation specifically. CEO presented to Board a recommendation for further re-opening of hours and continuation of the model of service delivery.

Resolution #6

Moved by: Cheryl Hendricken

Seconded by: Anne Lockwood

Be it resolved that: The Red Rock Public Library Board approves the library to be open Monday (10- noon), Friday and Sunday evenings (630-830 pm), in addition to the regular hours, as well as continue with types of programs currently offered.

CARRIED

- CEO presented a proposed 2021 Red Rock Public Library Holiday Closure schedule.

Resolution #7

Moved by: Anne Lockwood

Seconded by: Cheryl Hendricken

Be it resolved that: The Red Rock Public Library Board approves the Holiday closure beginning Friday December 17, 2021 until January 2, 2022, reopening January 3, 2022.

CARRIED

- CEO presented the 2020 Red Rock Public Library Audited Financial Report.

Resolution #8

Moved by: Anne Lockwood

Seconded by: Cheryl Hendricken

Be it resolved that: The Red Rock Public Library Board accepts the information as presented in the Audited Financial Report for 2020.

CARRIED

- CEO presented the revised Red Rock Public Library Circulation Policy.

Resolution #9

Moved by: Marilyn Young

Seconded by: Anne Lockwood

Be it resolved that: The Red Rock Public Library Board accepts the Red Rock Public Library Circulation Policy as presented by the CEO.

CARRIED

- CEO presented the new Red Rock Public Library Respect & Acknowledgment Declaration Policy.

Resolution #10

Moved by: Anne Lockwood

Seconded by: Joanne Boudreau

Be it resolved that: The Red Rock Public Library Board accepts the Red Rock Public Library Respect & Acknowledgment Declaration Policy.

CARRIED

6. The next meeting date was discussed.
Motion was made to adjourn the meeting.

Resolution #11

Moved by: Marilyn Young

Seconded by: Anne Lockwood

Be it resolved that: The meeting was adjourned at 6:05 p.m. and the next meeting will be held on Tuesday January 11, 2022 at 5:00 p.m.

CARRIED



**MINUTES OF BOARD (REGULAR SESSION) MEETING NO. 21/2021
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING: December 16, 2021

TIME OF MEETING: 10:00 a.m.

LOCATION OF MEETING: Microsoft Teams & 3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Lucy Kloosterhuis

PRESENT:

Albert Aiello
Shelby Ch'ng
Jody Davis
James Foulds
Rebecca Johnson
Kevin Holland
Lucy Kloosterhuis
Ray Lake
Elaine Mannisto
Aldo Ruberto
Wendy Wright

OFFICIALS:

William (Bill) Bradica, Chief Administrative
Georgina Daniels, Director, Corporate Services Division
Ken Ranta, Director, Integrated Social Services Division
Glenda Flank, Recording Secretary

GUESTS:

Crystal Simeoni, Manager, Housing Programs
Keri Greaves, Manager, Finance
Roxanne Brunelle-Crupi, Manager, Human Resources
Aaron Park, Supervisor, Research and Social Policy
Carole Lem, Communications & Engagement Officer
Larissa Jones, Communications Assistant

REGRETS:

Kim Brown
Andrew Foulds
Brian Hamilton

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda items; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda items. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

REGRETS

Lucy Kloosterhuis, Chair advised that Kim Brown, Andrew Foulds and Brian Hamilton, Board Members sent their regrets for the meeting.

DISCLOSURES OF INTEREST

None.

NEW BUSINESS

William Bradica, CAO advised the Board that as Kim Brown, Vice Chair provided regrets for this Board Meeting and stated that she would be unable to act as Vice-Chair from now until December 31, 2021 it would be necessary to appoint an acting Vice-Chair at this time.

The Chair called for nominations for Vice Chair. Kevin Holland was nominated for the position of Vice Chair and accepted the nomination. Albert Aiello was nominated for the position of Vice Chair and declined the nomination. There were no further nominations.

Resolution No. 86A

Moved by: Elaine Mannisto
Seconded by: Jody Davis

THAT the position of Alternate Vice-Chair of The District of Thunder Bay Social Services Administration Board for the period December 16 to December 31, 2021, be filled by Kevin Holland.

CARRIED

CONFIRMATION OF BOARD MEETING AGENDA

Resolution No. 21/87

Moved by: Albert Aiello
Seconded by: James Foulds

THAT with respect to the agenda for the Board Regular and Closed Session meetings of The District of Thunder Bay Social Services Administration Board for December 16, 2021, we approve the agendas as printed;

AND THAT we approve any additional information and new business.

CARRIED

MINUTES OF PREVIOUS MEETINGS

Board Meetings

Minutes of Meeting Nos. 17/2021 and 18/2020 (Regular and Closed Session) held on November 17, 2021, and Board Meeting Nos. 19/2021 & 20/2021 (Regular and Closed Session) held on November 19, 2021, of TBDSSAB, were presented for confirmation.

Resolution No. 21/88

Moved by: Kevin Holland
Seconded by: Albert Aiello

THAT the Minutes of Board Meeting Nos. 17/2021 & 18/2021 (Regular & Closed Session) held on November 17, 2021, and Board Meeting Nos. 19/2021 & 20/2021 (Regular & Closed Session) held on November 18, 2021, of TBDSSAB, be confirmed as amended.

CARRIED

Committee Meetings

Draft Minutes of the November 30, 2021 Governance and Procedural By-law Review Committee meeting were presented to the Board, for information only.

PRESENTATION

Indigenous Representation on The District of Thunder Bay Social Services Administration Board

William Bradica, CAO introduced Cindy Crowe, Executive Director, Blue Sky Community Healing Centre to the Board and advised that the presentation regarding the rationale for Indigenous representation on The District of Thunder Bay Social Services Administration Board being provided was related to one of the 2022 Rural Ontario Municipal Association (ROMA) Briefing papers being presented to the Board for approval later in the Regular Session Meeting Agenda.

Cindy Crowe, Executive Director, Blue Sky Community Healing Centre provided the presentation outlining the first steps to obtaining Indigenous representation on the TBDSSAB Board as identified in the 2023 Strategic Plan and responded to questions.

William Bradica, CAO responded to questions and provided further information and clarification.

Lucy Kloosterhuis, Chair thanked Cindy Crowe, Executive Director, Blue Sky Community Healing Centre for the presentation to the Board

At 10:43 a.m., Cindy Crowe, Executive Director, Blue Sky Community Healing Centre left the meeting.

CLOSED SESSION

Administration recommended that the Board adjourn to a closed meeting relative to receipt of information with respect to a matter which a council, board, committee or other body may hold a closed meeting under another statute and with respect to solicitor-client privilege.

Resolution No. 21/89

Moved by: Albert Aiello
Seconded by: Rebecca Johnson

THAT the Board adjourns to Closed Session relative to receipt of information with respect to which a council, board, committee or other body may hold a closed meeting under another statute regarding the Operational Review of Thunder Bay Emergency Shelter Inc. and with respect to solicitor-client privilege regarding City of Thunder Bay Pin Hole Leak - Legal Matter No. 01-2020.

CARRIED

REPORTS OF ADMINISTRATION

TBDSSAB Proposed 2022 Operating and Capital Budget

Report No. 2021-61 (Corporate Services Division) was presented to the Board to provide the proposed 2022 TBDSSAB Operating and Capital Budget, for consideration.

Resolution No. 21/90

**Moved by: Albert Aiello
Seconded by: Elaine Mannisto**

THAT with respect to Report No. 2021-55 and Report No. 2021-61 (Corporate Services Division), we, The District of Thunder Bay Social Services Administration Board (TBDSSAB or the Board), approve the proposed 2022 Operating Budget in the amount of \$99,102,600, as presented in Report No. 2021-61;

AND THAT we, the Board, approve the proposed 2022 Capital Budget in the amount of \$4,237,900, as presented in Report No. 2021-55, with up to \$2,805,800 financed from the Housing Portfolio Capital Reserve Fund, up to \$65,000 financed from the Office Building Capital Reserve Fund, and up to \$1,367,100 financed from the Canada-Ontario Community Housing Initiative;

AND THAT \$199,100 be transferred from Operations to the Office Building Reserve Fund;

AND THAT up to \$300,000 of transfers to community housing providers be financed from the Levy Stabilization Reserve Fund;

AND THAT up to \$10,000 of costs related to end of community housing operating agreements be financed from the Community Housing Reserve Fund;

AND THAT \$2,750,400 be transferred from Operations to the Housing Portfolio Capital Reserve Fund, and up to \$385,000 of move-out repairs be financed from the Housing Portfolio Capital Reserve Fund;

AND THAT any actual income earned on unrestricted funds, in excess of \$100,000, be transferred to the Levy Stabilization Reserve Fund;

AND THAT the necessary By-law be presented to the Board, for consideration.

CARRIED

**Transfer of Investment in Affordable
Housing Agreement – 410 East Victoria
Avenue, Thunder Bay**

Report No. 2021-62 (Integrated Social Services Division) was presented to the Board to provide information on the potential sale of an Investment in Affordable Housing funded property, and to provide Administration's recommendation for consent of the assignment of the IAH Contribution Agreement, for consideration.

Resolution No. 21/91

Moved by: Shelby Ch'ng
Seconded by: Kevin Holland

THAT with respect to Report No. 2021-62 (Integrated Social Services Division) we, The District of Thunder Bay Social Services Administration Board, consent to the transfer of the Investment in Affordable Housing for Ontario Program - Rental Housing Component Service Manager Contribution Agreement from 2649700 Ontario Inc. to 2834908 Ontario Ltd.;

AND THAT we authorize the Chief Administrative Officer to execute any related documentation required;

AND THAT a copy of the resolution be provided to the Ministry of Municipal Affairs and Housing.

CARRIED

**Social Services Relief Fund Phase 3
Update**

Report No. 2021-63 (Integrated Social Services Division) relative to providing the Board with updated information regarding the Ministry of Municipal Affairs and Housing Social Services Relief Fund Phase 3, was presented for information only.

Ken Ranta, Director, Integrated Social Services Division responded to questions.

At 11:31 a.m. Keri Greaves, Manager, Finance and Crystal Simeoni, Manager, Housing Programs left the meeting.

**Governance and Procedural By-law
Review**

Report No. 2021-64 (CAO Division) was presented to provide the Board with the revised Governance & Procedural By-law and related policies and procedures, for review and consideration.

William Bradica, CAO responded to questions.

Resolution No. 21/92

Moved by: James Foulds
Seconded by: Aldo Ruberto

THAT with respect to Report No. 2021-64 (CAO Division), we, The District of Thunder Bay Social Services Administration Board (TBDSSAB or the Board), approve that By-law No. 01-2017 Governance and Procedural By-law as amended be revoked and replaced with By-law No. 02-2021 Governance and Procedural By-law, as presented in Report No. 2021-64;

AND THAT we, the Board, approve the revised Board Committees and Advisory Tables Policy;

AND THAT we, the Board, approve the Report Preparation and Submission Policy;

AND THAT the necessary By-law be presented to the Board, for consideration.

CARRIED

At 11:32 a.m. Aaron Park, Supervisor, Research and Social Policy joined the meeting.

**2022 Rural Ontario Municipal
Association Conference Briefings
Package**

Report No. 2021-65 (CAO Division) was presented to the Board to provide the 2022 Rural Ontario Municipal Association (ROMA) Briefings Package, for review and consideration.

An additional information package was presented to the Board providing an attachment to the ROMA Brief Re: DSSAB Legislation and Governance, for review and consideration.

William Bradica, CAO and Ken Ranta, Director, Integrated Social Services Division responded to questions.

Resolution No. 21/93

Moved by: Elaine Mannisto
Seconded by: Wendy Wright

THAT with respect to Report No. 2021-65 (CAO Division), we, The District of Thunder Bay Social Services Administration Board (the Board), approve the delegation briefings package for the Rural Ontario Municipalities Association (ROMA) 2022 conference as presented;

AND THAT we direct the Chief Administrative Officer (CAO) to send the delegation package to the appropriate provincial Ministries;

AND THAT the Briefings Package be circulated to all member municipalities, the Northern Ontario Service Deliverers' Association, the Ontario Municipal Social Services Association, the Northwestern Ontario Municipal Association, the Rural Ontario Municipal Association and the Association of Municipalities of Ontario.

AND THAT the CAO attend the virtual 2022 ROMA conference to provide support to the Board Chair and other Board members in their meetings with provincial officials regarding these issues.

CARRIED

At 11:34 a.m. Aaron Park, Supervisor, Research and Social Policy left the meeting.

**Nominations Process for 2022 Board
Executive, Committees & Tables**

Memorandum from William Bradica, CAO dated December 5, 2021 (CAO Division) was presented to provide the Board with information on the nomination process for 2022 being recommended by Administration for the Inaugural meeting to be held January 13, 2022, for consideration.

William Bradica, CAO advised that Administration recommends that the Board make nominations at this meeting following the approval of Resolution No. 21/94.

Resolution No. 21/94

Moved by: Albert Aiello
Seconded by: Jody Davis

THAT with respect to the nomination process for Board executive, Committee and Table positions, the Board directs the Chief Administrative Office as Secretary to prepare a secret electronic ballot for any Board positions for the 2022 year that require to be voted on;

AND THAT the electronic ballot be circulated to Board members after January 1, 2022 with a return date prior to the January Board meeting date;

AND THAT we appoint Georgina Daniels, Director Corporate Services and Ken Ranta, Director Integrated Social Services as scrutineers to count the electronic ballots;

AND THAT in the case where a tie vote results, we direct the Secretary to prepare and circulate electronically to Board members a confidential secret ballot in that case;

AND THAT the results of each required election be presented to the Board at the 2022 Inaugural Board meeting.

CARRIED

William Bradica, Secretary, called for nominations for the position of Chair of TBDSSAB. Lucy Kloosterhuis was nominated and accepted the nomination. There were no further nominations.

William Bradica, Secretary, called for nominations for the position of Vice-Chair of TBDSSAB. Kevin Holland was nominated and accepted the nomination. There were no further nominations.

William Bradica, Secretary, called for nominations for the five Audit Committee positions. Albert Aiello, Kevin Holland, Ray Lake, Jody Davis and James Foulds were nominated and accepted the nominations. No further nominations were made.

William Bradica, Secretary, called for nominations for the two Child Care and Early Years Advisory Table Advisory Table positions. Elaine Mannisto and Lucy Kloosterhuis were nominated and accepted the nominations. No further nominations were made.

William Bradica, Secretary, called for nominations for the two Community Homelessness Prevention Initiative Advisory Table positions. Kevin Holland and Aldo Ruberto were nominated and accepted the nominations. No further nominations were made.

CORRESPONDENCE

BY-LAWS

First and Final Reading

Resolution No. 21/95

Moved by: Albert Aiello
Seconded by: Kevin Holland

THAT the following By-law be introduced and now be given First and Final Reading, engrossed, signed by the Chair and Chief Administrative Officer, sealed and numbered:

A By-law to adopt The District of Thunder Bay Social Services Administration Board Operating and Capital Budgets for the year 2022.

Explanation: A By-law to adopt The District of Thunder Bay Social Services Administration Board Operating and Capital Budgets for the year 2022.

Authorization: Board Meeting 2021Dec16.

BY-LAW NUMBER 02-2021

CARRIED

Resolution No. 21/96

Moved by: Aldo Ruberto
Seconded by: Ray Lake

THAT the following By-law be introduced and now be given First and Final Reading, engrossed, signed by the Chair and Chief Administrative Officer, sealed and numbered:

A By-law to repeal and replace By-law No. 01-2017 Governance and Procedural By-law as amended relating to the transaction of affairs of The District of Thunder Bay Social Services Administration Board and the conduct of meetings.

Explanation: A By-law to repeal and replace By-law No. 01-2017 Governance and Procedural By-law as amended.

Authorization: Board Meeting 2021Dec16.

BY-LAW NUMBER 03-2021

CARRIED

NEXT MEETING

The next meeting of The District of Thunder Bay Social Services Administration Board will be held on Thursday, January 13, 2022 at 10:00 a.m., via Microsoft Teams and in the 3rd Floor Boardroom, TBDSSAB Headquarters, 231 May Street South, Thunder Bay, Ontario.

ADJOURNMENT

Resolution No. 21/97

Moved by: Elaine Mannisto
Seconded by: James Foulds

THAT Board Meeting No. 21/2021 of The District of Thunder Bay Social Services Administration Board, held on December 16, 2021, be adjourned at 11:54 a.m.

CARRIED



Chair



Chief Administrative Officer



**MINUTES OF BOARD (CLOSED SESSION) MEETING NO. 22/2021
OF**

THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD

DATE OF MEETING: December 16, 2021

TIME OF MEETING: 10:44 a.m.

LOCATION OF MEETING: Microsoft Teams &
3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Lucy Kloosterhuis

PRESENT:

Albert Aiello
Shelby Ch'ng
Jody Davis
James Foulds
Kevin Holland
Rebecca Johnson
Lucy Kloosterhuis
Ray Lake
Elaine Mannisto
Aldo Ruberto
Wendy Wright

OFFICIALS:

William Bradica, Chief Administrative Officer
Ken Ranta, Director, Integrated Social Services Division
Georgina Daniels, Director, Corporate Service Division
Glenda Flank, Recording Secretary

GUESTS:

Keri Greaves, Manager, Finance
Barry Caland, Manager, Infrastructure & Asset
Management
Crystal Simeoni, Manager, Housing Programs
Morgan McKay, Technical Services Officer
Larissa Jones, Communications Assistant

REGRETS:

Kim Brown
Andrew Foulds
Brian Hamilton

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda item; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda item. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST

Aldo Ruberto, Albert Aiello and Shelby Ch'ng, Board Members disclosed a perceived conflict of interest as they are members of Council for the City of Thunder Bay. William Bradica, CAO declared a perceived conflict of interest as he is the Chair of the Board of Directors for HSC Insurance Inc.

REPORTS OF ADMINISTRATION

Operational Review – Report for Thunder Bay Emergency Shelter Inc.

Report No. 2021CS-11 (Integrated Social Services Division) was presented to the Board providing information regarding the Operational Review completed for Thunder Bay Emergency Shelter, for information only.

Ken Ranta provided a brief introduction regarding the Operational Review and responded to questions.

Crystal Simeoni, Manager, Housing Programs provided an overview of the Review process and responded to questions.

At 11:03 a.m. Rebecca Johnson, Board Member left the meeting.

William Bradica, CAO provided clarification and responded to questions.

Georgina Daniels, Director Corporate Services Division responded to questions.

At 11:16 a.m. Aldo Ruberto, Albert Aiello, Shelby Ch'ng, Board Members and William Bradica, CAO, Keri Greaves, Manager Finance, Crystal Simeoni, Manager, Housing Programs and Morgan McKay, Technical Services Officer left the meeting.

Ken Ranta, Director, Integrated Social Services Division assumed the position of Secretary

City of Thunder Bay Pin Hole Leak – Legal Issue No. 01-2020

A verbal update from Georgina Daniels, Director, Corporate Services Division was provided, presenting the current information regarding Legal Issue No. 01-202, for information of the Board.

At 11:24 a.m. Aldo Ruberto, Albert Aiello and Shelby Ch'ng, Board Members and William Bradica, CAO returned to the meeting. William Bradica, CAO assumed the position of Secretary.

ADJOURNMENT

Resolution No. 21/CS10

Moved by: Jody Davis
Seconded by: Ray Lake

THAT the Board (Closed Session) Meeting No. 22/2021 of The District of Thunder Bay Social Services Administration Board, held on December 16, 2021, be adjourned at 11:24 a.m., to reconvene in Open Session to consider the remaining agenda items.

CARRIED



Chair



Chief Administrative Officer

PUBLIC WORKS MONTHLY REPORT

January 17th, 2022

WATER DISTRIBUTION

1. Public Works aided OCWA with a temporary repair for a leak on the water tower drain line. A proper fix for the drain can be planned for at a later date when the tower is taken offline for inspection.
2. Notices have been handed out to residents on Brompton Road between the intersections of Taylor and Rouse streets, regarding precautions to avoid frozen water services and inhouse plumbing. These notices are typically handed out door to door every winter to make residents in this particular area aware that their water services are at higher risk of freezing in severe cold weather. Water services are buried shallower than normal on this section of Brompton, and have historically been susceptible to freezing under promotable conditions.
3. Winter hydrant checks were last performed from Public Works on Jan 10th.

WASTEWATER COLLECTION

1. The Director of Operations was able to attend a webinar for the purpose of preparing an application to attain a **CLI – ECA, (*Consolidated Linear Infrastructure – Environmental Certificate of Approval*)**. An ECA is required under section 53 of the OWRA, (*Ontario Water Resources Act*). To “use, operate, establish, alter, extend or replace new or existing sewage works”. The new CLI – ECA will provide a means for municipalities to address any operating infrastructure that may not currently fall under an existing ECA if works were constructed prior to approval requirements. A CLI - ECA is designed to broaden the permissions approach for low-risk projects related to sewage collection and stormwater management.

PUBLIC WORKS MONTHLY REPORT

January 17th, 2022

RECREATION CENTER

1. Building checks are currently being performed by Public Works staff at the Rec Center while facility operations are halted under provincial Covid restrictions.

MARINA CENTRE & PARK

1. Public Works staff are performing weekly building checks of the Marina Center over the course of the off-season.
2. Snow removal is being performed from Public Works on a priority basis for Marina Park.
3. Public Works has completed the skating trail within the marina break wall. There is also an area cleared between Docks A & B for shinney. Public Works and the Fire Dept. will work collectively on trail maintenance needs.

GENERAL

1. Public Works efforts have been concentrated mainly on road and sidewalk maintenance for snow removal. Staff were able to enjoy their Christmas break without too much interference from snow related duties.
2. Overhead Electric has removed Christmas wreaths from Salls St. They also addressed 3 streetlights that were out during service call.
3. A Landfill Inspection was conducted by the MECP on November 17th. No concerns were raised, other than burning the wood pile. Public Works staff have made an attempt to burn pile recently.
4. A Dept. Safety meeting has been scheduled for Friday, Jan 14th. The Dept's Covid Safety Plan will be reviewed as well as any PPE requirements for vehicles and equipment.
5. Regular checks are being performed monthly for standby power at both the Rec Center and Municipal Shop.

RED ROCK VOLUNTEER FIRE DEPARTMENT



RRFD Monthly Report to Council

Prepared January 10, 2022 for Council Meeting scheduled on
January 17, 2022

Training Meetings

November 1/2021 - Tool Locations Testing

11 Members

2.5 Hrs

November 15/2021 - Response Protocols to different Incidents

12 Members

3 Hrs

December 6/2021 - Fire Hose

13 Members

2.5 Hrs

December 20/2021 - Equipment Check Over

9 Members

Call Outs

November 29/2021

Natural Gas Leak

December 18/2021

Front Porch Smoking

December 21/2021

HWY 11/17

MVA (Motor Vehicle Accident)

Total Calls to Date 21

2021 Call Out Recap

Ambulance Assist 2

Grass/Bush Fires 1
Motor Vehicle Accidents 9
Mutual Aid Calls 2 (Structure Fire & Vehicle Fire)
Gas Leak 5
Other 2
Total Calls 21

Special Training

1 Member currently taking online training course

Fire Prevention

Nothing to report

Public Relations

December 24/2021

Members of the Fire Dept. went around town with the Grinch to bring Christmas Spirit to the Community during the holidays and during these challenging times. Many families came out to meet & greet the Grinch and local Fire Fighters. It was unfortunate that we had to cancel our Skate with the Grinch and holiday light tour event but in hopes to keep our community healthy and safe it was the best decision to make at the time. Our ultimate goal was to “pay it forward” within our community in honour of a very generous gesture made by a local citizen(s). Thank you again to these volunteer members who take time away from their families to contribute to our community.



Personnel

Regular Department Strength: 26

Present Strength: 25

Comm. Desk Operators: 2 (included in present strength)

Fire Prevention Officer: 1 (included in present strength)

Junior Fire Fighter: 2 (included in present strength)

CFO Activity

* Mail, Email and Phone Calls

* Vehicle/Equipment and hall monthly maintenance

*Discussions with OFMEM Advisor regarding so issues with training standards

*Discussion with Tim Beebe regarding a training course we can host in Red Rock in 2022

- * Had several phone conversations with OFMEM Field Officer Sharon Bak discussing our new Emergency Plan for Red Rock
- *Monitoring the weekly Duty Crew
- *Registered members for online training
- *Continue working on new Standard Operational Procedures for the Fire Department which should be completed in the first quarter of the New Year
- *Started the 2021 SIR (STANDARD INCIDENT REPORT) for the OFMEM
- *Completed all the required documentation and submitted to the OFMEM for the year 2021 Emergency Management Requirements – I am happy to note that the Township of Red Rock is deemed to be IN COMPLIANCE.

Recommendations/Comments for Council



FAIL TO TRAIN, TRAIN TO FAIL



Township of Red Rock

Community Development Office

42 Salls Street
Red Rock ON P0T 2P0
cdo@redrocktownship.com
(807) 886-2704

January 17, 2022 CDO Activity Summary

Grants and Projects

- a) ICIP Green – Red Rock Newton, Frost, Stadler and Brompton Water and Wastewater Rehabilitation and Replacement Project

Continuing with project management activities and coordination with funders, JML Engineering and Director of Operations on various components of the project. The Relining portion has been awarded to Main Rehabilitation. 90% drawings for the water, sewer and storm portion have been reviewed and final adjustments to tender documents are underway. Both portions of the project are expected to be completed in the spring and summer 2022. Information is available on the Municipal Website (<https://www.redrocktownship.com/government/municipal-services/>) with an information board posted at the Recreation Centre, Municipal Office and/or Library. Community and questions can be directed to myself. Notices will be going out to residents along the impacted section of Brompton Rd. regarding drainage from houses entering the storm system.

- b) Continuing to prepare documentation, research various component costs for projects and RFP's, provide status reports to funders, submit claims to funders for expenses related to projects, monitor project timelines and budgets and final reporting to funders for completed projects.
- c) Review previous reports for supporting documentation for current and future funding opportunities and attend webinars and information sessions on current funding opportunities to determine eligibility and feasibility (if the township has the required data or reports demonstrating need for projects)

- d) ICIP Culture – Recreation Centre Rehabilitation Project

Still awaiting Transfer Payment Agreement as claims cannot be submitted until the agreement is executed. The RFP has been released through Bids and Tenders with a current closing date of Jan 21. There are currently 10 bidders registered for the RFP and we have completed 1 site visit.

e) ICIP Covid- Resiliency – Recreation Centre Roof

This project will be included in the RFP for Engineering and Contract Admin Services for the Recreation Centre. Work is expected to be completed in the summer of 2022.

f) Continue to work with McSweeney and Associates on the RV Park and Campground Market Focused Business Case which is 90% funded by FedNor and NOHFC. The report with recommendations and next steps is to be completed by the mid March 2022 with final approval and acceptance of Council to occur at the April 4th Council Meeting. Currently on track and reviewing the Market and Location Analysis which determined the direction of the main report.

g) Continuing to work with McSweeney and Associates on the development of Red Rock's The Community Strategic Plan and Community Profile has been awarded to McSweeney and Associates and is also 90% funded through FedNor and NOHFC. The project is expected to be completed by the end of May 2022 and on track. Received and reviewed drafts for the Situational Analysis and Community Profile and currently finalizing interview and survey questions for community consultation.

h) Ice Trail:

- i. Public works cleared the trail on January 10 with an area for shinny or other activities
- ii. Due to COVID restrictions we will not be doing curling to minimize areas contact with items
- iii. Ice monitoring and maintenance logs have been established for effective record keeping for future reference and insurance purposes.
- iv. Township will take on plowing and maintaining the trail with a contingency that if Public Works cannot get to the trail in a reasonable amount of time (12pm the day following a 4cm snowfall a in previous years) a private contactor will be hired on an as needed basis.
- v. Volunteer Fire Department has a "mini Zamboni" they will be using the flood the ice.
- vi. LSMCA has determined that with the season being so short and the ever-changing COVID restrictions we will not be entering into a Contribution Agreement with them to cover the original cost projections of the ice trail. They are currently updating their contribution/grant/partnership process and will have those in place starting in April. With the Township taking on activities this year we will have a better idea of how much it actually costs to operate ourselves which will provide a base line for future funding opportunities either through the NMCA or other funders.
- vii. We are making the signage in house so there is currently no additional costs projected for that. The portable washroom is not a necessity but with the ice races, ice fishing challenge for February and the trail, it would be something to improve the user experience. We would look at having the heated Job John for 1 month.
 - a. Portable washroom \$750/month + \$40/pumpout (should only need 1) + \$40 travel to every cleanout (township to restock toilet paper and soap) **\$830 +HST.**
 - Waiting for potential monetary contribution from NMCA towards a Job John for the month of February

- i) Continued communication and collaboration with local and regional organizations for partnership opportunities, provide input and stakeholder relations. (including a regional Trails Network, opportunities for trail development in the region with connection to Red Rock, Great Lakes Waterfront Trail, Superior Country, Lake Superior North Shore Tourism Project, among others)
- j) Ontario Ice Fishing Challenge – collecting sponsorships and prizes for community leaderboards and draws. Working on early promotional activities. Registration is completed through anglers atlas and catches are entered through their MyCatch app.
<https://www.anglersatlas.com/tournament/528/2022-ontario-ice-fishing-challenge-2022>
 - i. Potential items the township can include for prizes based on what other communities are doing:
 - a. 1 month Fitness Centre Membership
 - b. 1 Free Bowling Alley Pass (approved times only)
 - c. 1 free ice rental (approved times only)
 - d. Township swag – t-shirts, hats, mugs, etc.
- k) Co-op student did not return after Christmas Break due to Covid restrictions
- l) 2022 Projected Project Expenses for Discussion. See attached

Estimated 2022 Project Expenses

Project	Estimated Project Cost (no HST)	Funded Portion	Municipal Portion	Non-refunded HST	Total Project Cost (incl. HST)	Total Municipal Cost
ICIP Green (Brompton Water Wastewater (200,000 Contingency, funded up to \$2,056,906.50)	\$ 2,874,667.00	\$ 2,056,906.50	\$ 817,760.50	\$ 50,594.14	\$ 3,248,373.71	\$ 868,354.64
ICIP Culture (Rec Centre includes contingency) (2022-2023)** Note - components can be extended into 2024 if need be	\$ 1,800,240.00	\$ 1,320,115.99	\$ 480,124.01	\$ 31,684.22	\$ 2,034,271.20	\$ 511,808.23
2022 Portion	\$ 1,610,666.00	\$ 1,181,101.38	\$ 429,564.62	\$ 28,347.72	\$ 1,820,052.58	\$ 457,912.34
2023 portion	\$ 189,574.00	\$ 139,014.61	\$ 50,559.39	\$ 3,336.50	\$ 214,218.62	\$ 53,895.89
ICIP Covid Resiliency (Rec Roof)	\$ 166,000.00	\$ 100,000.00	\$ 66,000.00	\$ 2,921.60	\$ 187,580.00	\$ 68,921.60
Strategic Plan (funded up to \$63,450)	\$ 64,513.00	\$ 58,061.70	\$ 6,451.30	\$ 1,135.43	\$ 72,899.69	\$ 7,586.73
RV Park and Campground Study	\$ 44,413.00	\$ 39,971.70	\$ 4,441.30	\$ 781.67	\$ 50,186.69	\$ 5,222.97
Waterfront Signs (SNCFDC)	\$ 8,000.00	\$ 5,000.00	\$ 3,000.00	\$ 140.80	\$ 9,040.00	\$ 3,140.80
Summer Students (Municipal Portion = MERCs) (6 students - 3 PW (16 wks), 2 Marina (16 wks), 1 CDO/Lib (13 wks)) pending approval	\$ 50,219.38	\$ 46,709.25	\$ 3,510.13	\$	\$ 50,219.38	\$ 3,510.13
Municipal Accessibility (flat rate funded, no actual cost estimates to	\$ 49,848.00	\$ 49,848.00	\$	\$	\$ 49,848.00	\$
OCEF - Waterfront Tree Replacement (pending approval)	\$ 45,000.00	\$ 42,125.00	\$ 2,875.00	\$ 792.00	\$ 50,850.00	\$ 3,667.00
Asset Management (2022 project	\$ 40,000.00	\$	\$ 40,000.00	\$ 704.00	\$ 45,200.00	\$ 40,704.00
Superior Country Picnic Table Project	\$ 1,400.00	\$ 1,100.00	\$ 300	\$ 1400	\$ 1400	\$ 300
Totals	\$ 4,954,726.38	\$ 3,580,823.53	\$ 1,373,902.85	\$ 5,585,650.05	\$ 1,459,320.21	

**The Corporation of the Township of Red Rock
Administrative Report**

Date: January 17th, 2022
To: Mayor and Council
Subject: CAO / Clerk - Activity Report
Submitted by: Mark Figliomeni – CAO/Clerk

BACKGROUND:

December 20th, 2021 – January 17th, 2022.

DISCUSSION:

This report is for information only and provides Council with an update on the activities within the office of the CAO/Clerk.

Please feel free to ask any questions that you may have and reach out at any time.

SUMMARY OF ACTIVITY:

- *Bi-Weekly Internal Staff / Team Meetings
- *Meetings with Legal – Discussions – Potential Litigation – General Matters
- *TBDHU – Covid -19 – Vaccinations – Next Step Discussions – Omicron Variant
- *Initial Greeting- Meeting – Ontario Ice Fishing Challenge
- *Meetings with PSD Citywide – Initial Meeting – Compliance – Asset Management
- *Meeting with JML Engineering – Tender Discussions - Finalize– Spring 2022
- *Meeting with S. Kukko – Superior Country – General Discussion – Red Rock
- *Meeting with Federal & Provincial Government – WPCP – Process
- *Meetings with CN Rail – Bruno’s – On-Going - Proposed Subdivision
- *Meeting with K. Lacroix – Discussions – On-Going – Lake Trout Restocking
- *Meeting with MNDM – NORDS Funding Requirements
- *MMAH – Discussions - Policy and Procedures
- *Day to Day Operations- General Discussions / Stakeholders
- *Meeting with OCWA – Process – Updates

This is a summary of some of the activity within Administration & the Office of the CAO, things continue to go well and remain busy. We continue to strive to move

forward as a community and a team, this is our major focus & part of our overall vision.

Monitoring Situations / Changes

***Continue to monitor the Covid-19 regulations and requirements on a daily basis as we continue to manage our way through this ever changing process.**

Stay Safe Everyone.

***Continue to set internal policies and procedures based on overall best practice within the Municipal Act.**

Mark Figliomeni – CAO/Clerk/Treasurer

**The Corporation of the Township of Red Rock
Administrative Report**

Date: January 17th, 2022
To: Mayor and Council
Subject: ROMA Meeting – Minister Delegations
Submitted by: Mark Figliomeni – CAO/Clerk

DISCUSSION:

Scheduled Meetings

Sunday January 23rd, 2022 @ 1:10 PM

Ministry of Infrastructure – Minister Surma

Tuesday January 25th, 2022 @ 11:55 AM

MNDMNR – Deputy Minister Rolf Von Den Baumen-Clark

**The Corporation of the Township of Red Rock
Administrative Report**

Date: January 17th, 2022
To: Mayor and Council
Subject: OGRA Conference – Rescheduled Dates
Submitted by: Mark Figliomeni – CAO/Clerk

DISCUSSION:

The current Covid -19 situation has led to the rescheduling of the Conference Date.

The new dates are April 10th, 2022 – April 13th, 2022. (In-Person)

At this point we will continue to monitor the on-going Covid-19 situation and update Council with new information based on the OGRA Conference.

**The Corporation of the Township of Red Rock
Administrative Report**

Date: January 17th, 2022
To: Mayor and Council
Subject: ODR – Discussions – Councillor Muir
Submitted by: Mark Figliomeni – CAO/Clerk

DISCUSSION:

Open Discussion – Moving Forward - Request from Councillor Muir

THE CORPORATION OF THE TOWNSHIP OF RED ROCK

BY-LAW 2022-1264

By-law to levy Interim Tax Rates and to provide for penalty and interest of 1.25%.

WHEREAS Section 317 (1) of the Municipal Act 2001, as amended permits the Council of a local municipality to levy an interim tax rate;

AND WHEREAS Section 317 (3) of the Municipal Act 2001, as amended restricts the total levy to 50 percent of the total amount raised for all purposes in the previous year on properties in a property class;

NOW THEREFORE the Council of the Corporation of the Township of Red Rock ENACTS AS FOLLOWS:

1. The interim tax levy rates for 2021 for the respective property classes shall not exceed 50% of the 2020 levy.
2. The said interim tax levy shall become due and payable on the 25th day of March, 2022.
3. On all taxes of the interim levy, which are in default on the 25th day of March 2022, a penalty of 1.25 percent shall be added and thereafter a penalty of 1.25 per cent per month will be added on the 1st day of each and every month the default continues, until December 31st, 2022.
4. a) On all taxes of the interim levy in default on January 1st, 2022, interest will be added at the rate of 1.25 percent per month for each month or fraction thereof of default.
b) On all other taxes in default on January 1st, 2022, interest shall be added at the rate of 1.25% per month or fraction thereof, and all by-laws and parts of by-law inconsistent with this policy are hereby rescinded.
5. Penalties and interest added on all taxes of the interim tax levy in default shall become due and payable and shall be collected forthwith as if the same had originally been imposed and formed part of such unpaid interim tax levy.
6. The collector may mail or cause the same to be mailed to the residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable.
7. The taxes are payable at the Township of Red Rock Municipal Office, Red Rock, Ontario.
8. This by-law shall come into force and take effect on date of final passing.

Read a first and second time

This 17th day of January, 2022.

Read a third time and finally passed

this 17th day of January, 2022.

Mayor

Chief Administrative Officer/Clerk

DRAFT

**The Corporation of the Township of Red Rock
Administrative Report**

Date: January 17th, 2022
To: Mayor and Council
Subject: Unfinished Business – 2022
Submitted by: Mark Figliomeni – CAO/Clerk

DISCUSSION:

- Recreation Master Plan
- Business Recognition Program
- Recycling
- Town Hall Meeting – Possible Schedule – Monitor – Covid

Verbal update from CAO/Clerk for discussion. We continue to work on these issues and can take any questions at this time.