

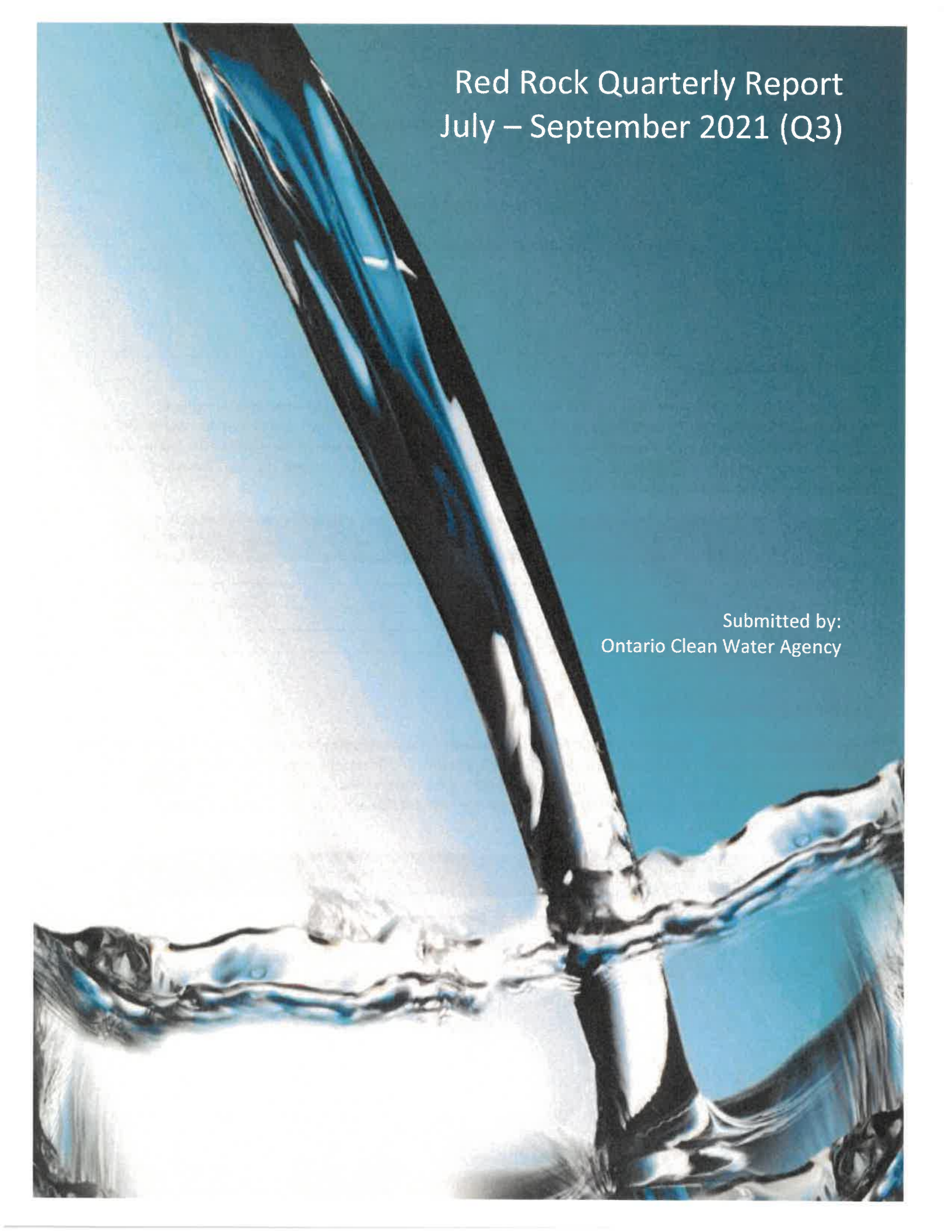
**AGENDA FOR THE COUNCIL MEETING OF
THE CORPORATION OF THE TOWNSHIP OF RED ROCK
FOR THE 943rd REGULAR MEETING ON NOVEMBER 2nd, 2021 AT 7:00 P.M.**

1. Closed Session
2. Report from Closed Session
3. Preliminary Matters:
 - Item 3.1: Call to Order (7:00pm)
 - Item 3.2: Amendments to/Acceptance of Agenda RES
 - Item 3.3: Request/Receive Disclosures of Interest
4. Presentations or Deputations
 - Item 4.1: Johanna Kirkbride & Patrick Albert – OCWA Update
5. Minutes of Previous Council Meeting(s)
 - Item 5.1: Minutes of the October 18th, 2021 Regular Meeting of Council RES
 - Item 5.2: Minutes of the October 28th, 2021 Special Meeting of Council RES
6. Correspondence
 - Item 6.1: Township of Scugog – Structure Inventory and Inspections RES
 - Item 6.2: Nipigon-Red Rock District High School – Co-Op Student
 - Item 6.3: Thunder Bay Regional Health & Sciences Centre – Thank You
 - Item 6.4: Nipigon Elks Hockey – Junior B Donation Letter RES
 - Item 6.5: Legion Ladies Auxiliary – Christmas Cheer Donation RES
 - Item 6.6: TBDSSAB – Update from the Board
7. Reports from Committees, Boards or Agencies
 - Item 7.1: TBDSSAB –September 16, 2021 Meeting Minutes
 - Item 7.2: Red Rock Public Library Board –September 15, 2021 Meeting Minutes RES
8. Reports from Administration
 - Item 8.1: Report on Administrative Activity RES
 - Item 8.2: Report on Payment Vouchers RES
 - Item 8.3: Report on Christmas Turkey Vouchers RES
 - Item 8.4: Report on OGRA Conference
 - Item 8.5: Report on ROMA Conference
 - Item 8.6: Report on Land Recognition
 - Item 8.7: Report on Chamber of Commerce RES
 - Item 8.8: Report on Special Recognition Policy RES
 - Item 8.9: Report on Online Meeting Recordings
9. By-laws
10. New Business
11. Unfinished Business
12. Closed Session (continued, if required)
13. Report from Closed Session

14. Confirming By-law (#2021-1259)

RES

15. Adjournment



Red Rock Quarterly Report
July – September 2021 (Q3)

Submitted by:
Ontario Clean Water Agency

FACILITY DESCRIPTIONS

Facilities: Red Rock Water Treatment & Wastewater Treatment
Regional Manager: Jeff St. Pierre (705) 943-5578
BDM: Johanna Kirkbride
Sr Ops Manager: Patrick Albert (807) 853-0650
Operators: Dave Houston – Team Lead, Clarke Rampersad, Pierre Marier
Facility Type: Municipal
Classification: Class II Water Treatment, Class II Wastewater Treatment

SERVICE INFORMATION

Population Served: 895

Water Treatment Plant Flows

During the months of July - September the Red Rock Drinking Water System operated without interruption. Total treated water flow for the system in July was 11,286 (m³), August was 9,627 (m³), and September was 9,390 (m³); total flow YTD is 58,370.64 (m³). The maximum flow rate from the treatment system to the distribution system shall not exceed the rated capacity of 2,722 (m³/d). In July the max flow was 483 (m³/d), in August the max flow was 420 (m³/d), and in September the max flow was 397 (m³/d).

Treated Water	Total Water Flow (m ³)	Daily Average Flow (m ³ /d)	Daily Maximum Flow (m ³ /d)
July	11,286	364	483
August	9,627	310	420
September	9,390	313	397
Total Treated Water YTD	58,370.64		

Wastewater Treatment Plant Flows

During the Months of July - September the Red Rock Wastewater Treatment facility operated without interruption. Total effluent flow for the system in July was 8,166 (m³), August 8,539 (m³) and September was 13,884 (m³); Total effluent flow year to date is 82,981 (m³). The plant capacity for the Red Rock Wastewater facility is approximately 3,800 (m³/d). In July the max effluent flow was 330 (m³/d), in August the max effluent flow was 394 (m³/d) and in September the max effluent flow was 694 (m³/d).

Final Effluent	Total Effluent Flow (m ³)	Daily Average Effluent Flow (m ³ /d)	Daily Maximum Effluent Flow (m ³ /d)
July	8,166	263	330
August	8,539	275	394
September	13,884	463	694
Total Effluent Flow YTD	82,981		

COMPLIANCE SUMMARY

All bacteriological and chemical laboratory sampling, as well as distribution chlorine residuals were taken within the proper timelines as per Ontario Regulation 170/03 and no adverse result was detected.
All staff operating the system are licenced to the required level as per Ontario Regulation 128/04.

OCCUPATIONAL HEALTH & SAFETY

There were no new health and safety related concerns or incidents reported during the months of July - September.

INSPECTIONS/COMMUNICATION WITH REGULATORY AUTHORITY

OCWA working with the MECP throughout the quarter on the MDWL renewal. Final draft has been received.

COMPLAINTS & CONCERNS

There were no community complaints or concerns throughout Q3

ALARMS/CALL OUTS

July 12 – Low Chlorine Alarm

July 24 – Tower Level Alarm

July 31 – Tower Level / Low Cl₂ Alarm

August 7 – Low Chlorine Alarm

August 10 – Low Chlorine Alarm

August 22 – Low pH Alarm

September 9 – Low Sample Flow Alarm

September 12 – Chlorinator Pressure Alarm

September 27 – Low pH Alarm

OVERALL RESPONSIBLE OPERATOR

As Overall Responsible Operator for the systems in Red Rock, it is imperative that OCWA staff be notified of any activities regarding the water systems that affect water quality. Communication has been very good between the Township staff and OCWA staff; this level of communication is appreciated as a safeguard for the community, Council and OCWA in maintaining a safe drinking water system which delivers reliable potable water to its residents.

CAPITAL PROJECT/WORK

Transition of Operating Authority took place in March, 2021. The focus for capital has been placed on the completion and commissioning of the new wastewater facility. OCWA will be working on a capital plan throughout 2021 to be submitted to the Township in November, 2021.

OPERATIONS CERTIFICATION

	Patrick Albert Sr. Operations Manager	Dave Houston O&M Team Lead	Clarke Rampersad Operator/Mechanic	Pierre Marier Operator/ Mechanic
Water Treatment	Level 2	Level 3	OIT	OIT
Water Distribution or Distribution and Supply	Level 1		OIT	OIT
Wastewater Treatment	Level 2	Level 3	OIT	OIT
Wastewater Collection	Level 1	Level 2	OIT	OIT

** Certification is current as of the date of report.

In closing, I would like to thank you for taking the time to review the Quarterly operational report for the Months of July - September and if you have any questions or concerns at any time please feel free to contact me as I would be happy to assist you.

Thank you

Patrick Albert

Patrick Albert
Senior Ops Manager | Ontario Clean Water Agency
North-western Hub | 105 Park Street, Longlac ON P0T 2A0
Fax: 807-876-2402
Cell 807-853-0650
E-mail palbert@ocwa.com



THE CORPORATION OF THE TOWNSHIP OF RED ROCK

941st REGULAR MEETING OF COUNCIL

OCTOBER 18th, 2021

Present:	Mayor:	D. Robinson
	Councillors:	S. Park
		C. Todesco
		G. Muir
		M. McDonald
	Chief Administrative Officer:	M. Figliomeni
	Director of Operations:	B. Westerman
	Fire Chief:	R. Pitre

ONE: CLOSED SESSION

Council did not go into Closed Session at the beginning of this meeting.

TWO: REPORT FROM CLOSED SESSION

There was no report from closed session.

THREE: PRELIMINARY MATTERS

3.1 Call to Order

Mayor Robinson called the meeting to order at 7:00 p.m.

3.2 Ontario Public Library Week Proclamation

Mayor Robinson read the proclamation and the following resolution was passed:

Resolution #1

Moved by: Councillor Park

Seconded by: Councillor McDonald

BE IT RESOLVED THAT Council of the Corporation of the Township of Red Rock proclaims October 17-23, 2021 to be Ontario Public Library Week in Red Rock.

CARRIED

3.3 Acceptance of the Agenda

Administration advised Council of an addition to the Agenda under Reports from Administration, relating to the rescheduling of the next regular Council Meeting.

Resolution #2

Moved by: Councillor Todesco

Seconded by: Councillor McDonald

BE IT RESOLVED THAT the Agenda for this regular meeting on October 18, 2021 be approved, as amended.

CARRIED

3.3 Disclosures of Interest

In response to Mayor Robinson's request, no members disclosed interests in matters before council this evening.

FOUR: PRESENTATIONS OR DEPUTATIONS

Council welcomed Acting Staff Sergeant Dave Moscall from the Nipigon OPP Detachment to the meeting.

Council thanked the Acting Staff Sergeant for his presentation and Council passed the following resolution:

Resolution #3

Moved by: Councillor Muir

Seconded by: Councillor McDonald

BE IT RESOLVED THAT the following quarterly reports from the OPP Nipigon Detachment be received:

- 2020 3rd Quarter Report
- 2020 4th Quarter Report
- 2021 1st Quarter Report
- 2021 2nd Quarter Report
- 2021 3rd Quarter Report

CARRIED

FIVE: MINUTES OF PREVIOUS COUNCIL MEETINGS

No errors or omissions in the minutes of the October 4th meeting were raised. Items 5.1 and 5.2 were both passed by the following resolution:

Resolution #4

Moved by: Councillor Park

Seconded by: Councillor Todesco

BE IT RESOLVED THAT the Open and Closed Session minutes of the October 4th, 2021 regular Council Meeting be approved, as presented.

CARRIED

SIX: CORRESPONDENCE

6.1 Township of Scugog – Structure Inventory and Inspections

Council deferred the correspondence to the next meeting as information on the supporting resolution was missing.

6.2 NOMA Board Meeting Report – October 7, 2021

Council had no questions or discussions on the correspondence.

6.3 Great Lakes Waterfront Trail – General Update

Councillor Muir asked for a map of the trail. CAO Figliomeni said he would look into finding a map for the trail.

SEVEN: REPORTS FROM COMMITTEES, BOARDS OR AGENCIES

7.1 Minutes of the August 17, 2021 Environmental Committee Meeting

Mayor Robinson went over some procedural guidelines with Council on how to conduct Committee Meetings. The CAO mentioned that he would look into a recycling program and converse with the CDO about costing.

Resolution #5

Moved by: Councillor Park
Seconded by: Councillor Todesco

BE IT RESOLVED THAT the minutes of the August 17th, 2021 Environmental Committee meeting be received, as presented.

CARRIED

7.2 Minutes of the September 14, 2021 Environmental Committee Meeting

The list of recommendations included with the agenda will be deferred until the minutes from that corresponding meeting are brought to Council.

Resolution #6

Moved by: Councillor Muir
Seconded by: Councillor Park

BE IT RESOLVED THAT Council accepts Terri Landry's resignation from the Environmental Committee with regret, and;

That the minutes from the September 14, 2021 Environmental Committee meeting be received, as presented, with the amendment that the recommendations be moved to the next Environmental Committee meeting minutes.

CARRIED

EIGHT: REPORTS FROM ADMINISTRATION

8.1 Report from Director of Operations

Councillor Todesco noted his concerns with staff standing on the back of the garbage truck. Councillor Muir asked for Mr. Westerman's best guess as to where a secondary location for a new bridge could be placed. CAO Figliomeni mentioned that he has been in often contact with JML Engineering regarding the bridge.

Resolution #7

Moved by: Councillor Muir

Seconded by: Councillor Park

BE IT RESOLVED THAT the report from the Director of Operations be received, as presented.

CARRIED

8.2 Report from Fire Chief

Mayor Robinson noted that members of the department have been participating in online training. The Fire Chief stated that he is hoping to have members partake in hands-on training with other neighbouring departments in the near future.

Resolution #8

Moved by: Councillor Park

Seconded by: Councillor Todesco

BE IT RESOLVED THAT the report from the Fire Chief be received, as presented.

CARRIED

8.3 Report from Community Development Officer

The CDO brought forth a recommendation to award the RV Park and Campground Market Based Business Case. Councillor Muir asked for an update on the Recreation Centre grants. The CAO did note a delay in the process and mentioned that a change in scope may need to happen.

Resolution #9

Moved by: Councillor Muir

Seconded by: Councillor Todesco

BE IT RESOLVED THAT Council awards McSweeney & Associates Consulting Inc. the contract to complete Red Rock's RV Park and Campground Market Focused Business Case.

CARRIED

Resolution #10

Moved by: Councillor Park

Seconded by: Councillor McDonald

BE IT RESOLVED THAT the report from the Community Development Officer be received, as presented.

CARRIED

8.4 Report on Administrative Activity

Mr. Figliomeni gave Council a verbal update on the Asset Management Plan. He mentioned that there will be a delay in the plan, as the compliance component of the plan was not part of the original signed agreement. The CAO stated that the Asset Management Plan is currently at a stand-still until the compliance component can be budgeted for.

Resolution #11

Moved by: Councillor McDonald

Seconded by: Councillor Park

BE IT RESOLVED THAT the report from Administration be received, as presented.

CARRIED

8.5 Report on Payment Vouchers

Councillor Todesco asked for more detail in the payment vouchers and requested a recorded vote.

Resolution #12

Moved by: Councillor Park

Seconded by: Councillor McDonald

BE IT RESOLVED THAT the following payments be approved:

GENERAL

PAYMENT

DATE	CHEQUE NOS.	AMOUNT
10/01	4528 - 4549	\$ 28,057.75
		\$ 28,057.75

ELECTRONIC FUNDS TRANSFERS

DATE	CHEQUE NOS.	AMOUNT
10/01	100 – 114	\$ 10,629.19
		\$ 10,629.19

MANUAL CHEQUES

DATE	CHEQUE NOS.	AMOUNT
08/26 – 09/23	6130 - 6143	\$ 65,888.91
		\$ 65,888.91

PAYROLL

DATE	CHEQUE NOS.	AMOUNT
10/07	423 – 447	\$ 25,904.92
10/07	900025 – 900026	\$ 939.22
		\$ 26,844.14

TOTAL PAYMENTS \$ 131,419.99

Recorded Vote:	Sara Park	- Yea
	Melissa McDonald	- Yea
	Gord Muir	- Yea
	Cam Todesco	- Nay
	Darquise Robinson	- Yea

CARRIED

8.6 Report on Rescheduling of Council Meeting

Mr. Figliomeni informed Council that he is not available for the next regularly scheduled Meeting of Council. He mentioned that the Deputy Clerk would be able to step in for him that night, but if Council would prefer to push the meeting to the Tuesday, he would be available to reschedule.

Resolution #13

Moved by: Councillor Muir
Seconded by: Councillor Todesco

BE IT RESOLVED THAT the regular scheduled Council Meeting on Monday, November 1st, 2021 be rescheduled to Tuesday, November 2nd, 2021.

CARRIED

NINE: BY-LAWS

9.1 By-law 2021-1255 – Authorize Borrowing and Pledging of Security

Councillor Todesco asked for clarification on the by-law. Mr. Figliomeni explained that it is a procedural by-law that gets passed every year for compliance the municipality's bank accounts.

Resolution #14

Moved by: Councillor Park
Seconded by: Councillor Muir

BE IT RESOLVED THAT By-law number 2021-1255, to authorize borrowing and pledging of security in the Township of Red Rock, be passed.

CARRIED

9.2 By-law 2021-1256 – Authorize Borrowing and Pledging of Security (Community Chequing)

Councillor McDonald inquired about the Community Chequing account. Mr. Figliomeni explained that the bank account is solely used for the Wastewater Pollution Control Plant project and the claims process to the Federal and Provincial governments. Mr. Figliomeni stated that once the project is finished, that they will have the option of keeping the account open for future projects.

Resolution #15

Moved by: Councillor Park
Seconded by: Councillor Muir

BE IT RESOLVED THAT By-law number 2021-1256, to authorize the borrowing and pledging of security in the Township of Red Rock, be passed.

CARRIED

TEN: NEW BUSINESS

No items of new business were raised by members of Council.

ELEVEN: UNFINISHED BUSINESS

11.1 SNEMS Master Plan Update

CAO Figliomeni gave a verbal update on the SNEMS Master Plan meeting that was held in Nipigon on October 5th. He mentioned that Red Rock's main concerns were noted in the meeting and that the neighbouring communities were in agreement with similar concerns. He stated that the proposal is still in the very early stages and many aspects including funding will be factored into the plan.

11.2 Sale of Municipal Property on CPR Road Update

The CAO gave a verbal update on the sale of property on the CPR Road, stating the deal was set to close within the next couple days.

11.3 19 Rankin Street Demolition Update

Mr. Figliomeni informed Council that the Hydro has been disconnected from the property and demolition will commence within the next week.

11.4 Bruno's Contracting – Extension for Agreement of Sale

The CAO stated that the original agreement and purchase of sale with Bruno's Contracting has expired. He mentioned that an extension would be needed to move ahead with the project if Council decided to do so. The contract also had some changes; including the removal of lands that are not owned by the municipality. Council gave the CAO the approval to go ahead with the agreement extension.

TWELVE: CLOSED SESSION

Council did not go into Closed Session.

THIRTEEN: REPORT FROM CLOSED SESSION

There was no report from Closed Session.

FOURTEEN: CONFIRMING BY-LAW

Resolution #16

Moved by: Councillor Park

Seconded by: Councillor McDonald

BE IT RESOLVED THAT By-law 2021-1257, to confirm the proceedings of this evening's meeting, be passed as circulated.

CARRIED

FIFTEEN: ADJOURNMENT

There being no further business to conduct, Mayor Robinson declared the meeting adjourned at 8:17p.m.

Mayor

Chief Administrative Officer/Clerk

DRAFT

THE CORPORATION OF THE TOWNSHIP OF RED ROCK

942nd SPECIAL MEETING OF COUNCIL

OCTOBER 28th, 2021

Present: Mayor: D. Robinson
Councillors: S. Park
C. Todesco
G. Muir
M. McDonald
Chief Administrative Officer: M. Figliomeni

ONE: CLOSED SESSION

Council did not go into Closed Session.

TWO: REPORT FROM CLOSED SESSION

None

THREE: PRELIMINARY MATTERS

3.1 Call to Order

Mayor Robinson called the meeting to order at 4:30 p.m.

3.2 Acceptance of the Agenda

Resolution #1

Moved by: Councillor Muir

Seconded by: Councillor Park

BE IT RESOLVED THAT the Agenda for this special meeting on October 28, 2021 be approved, as presented.

CARRIED

3.3 Disclosures of Interest

In response to Mayor Robinson's request, no members disclosed interests in matters before council this evening.

FOUR: PRESENTATIONS OR DEPUTATIONS

None

FIVE: MINUTES OF PREVIOUS COUNCIL MEETINGS

None

SIX: CORRESPONDENCE

None

SEVEN: REPORTS FROM COMMITTEES, BOARDS OR AGENCIES

None

EIGHT: REPORTS FROM ADMINISTRATION

8.1 Report from Community Development Officer on Water/Wastewater Rehabilitation Project

Council posed no questions on this report and the following resolution was passed:

Resolution #2

Moved by: Councillor Park
Seconded by: Councillor Todesco

BE IT RESOLVED THAT Council award Main Rehabilitation Inc. the Water Main Relining Project contract in the amount of \$344,500 plus HST, which includes a \$30,000 contingency.
CARRIED

8.2 Report from Community Development Officer on Community Strategic Plan & Profile

Councillor McDonald asked if the project would include an Economic Plan for the community. Mr. Figliomeni responded that it is a 10 year plan that will focus on all aspects and includes a re-scope of the Community Profile.

Resolution #3

Moved by: Councillor Muir
Seconded by: Councillor Todesco

BE IT RESOLVED THAT Council award McSweeney & Associates the Community Strategic Plan and Community Profile Project in the amount of \$53,413 plus HST.

CARRIED

NINE: BY-LAWS

None

TEN: NEW BUSINESS

None

ELEVEN: UNFINISHED BUSINESS

None

TWELVE: CLOSED SESSION

Council did not go into Closed Session.

THIRTEEN: REPORT FROM CLOSED SESSION

None

FOURTEEN: CONFIRMING BY-LAW

Resolution #4

Moved by: Councillor Park
Seconded by: Councillor McDonald

BE IT RESOLVED THAT By-law 2021-1258, to confirm the proceedings of this evening's meeting, be passed as circulated.

CARRIED

FIFTEEN: ADJOURNMENT

There being no further business to conduct, Mayor Robinson declared the meeting adjourned at 4:37p.m.

Mayor

Chief Administrative Officer/Clerk



September 17, 2021

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

sent via email: premier@ontario.ca

Re: Structure Inventory and Inspections

Dear Premier:

At the last regular General Purpose and Administration Committee meeting held September 13, 2021 the above captioned matter was discussed.

I wish to advise that the following resolution was passed which will be going forward for ratification at the September 27, 2021 Township of Scugog Council meeting:

THAT Report PWIS-2021-027, 2021 Structure Inventory and Inspections, be received;

THAT the Township of Scugog 2021 Ontario Structure Inspection Manual Inventory and Inspection Summary Report, prepared by Planmac Engineering Inc., be received;

THAT as part of the annual budget process, the Township continue to increase the amount of funding available for bridges and culverts through the continuation of Roads and Other Infrastructure Levy;

THAT as part of the annual budget process, the Township continue to increase the investment in bridge and culvert maintenance and repair through other means including identifying efficiencies and cost savings and applying for grants through other levels of government for major bridge and culvert replacements;

THAT the Township follow the principles of Asset Management and prioritize preventative maintenance such as waterproofing decks, repaving decks, repair concrete soffits, parapet walls, abutments and wingwalls, etc.

THAT the Province of Ontario and the Government of Canada be encouraged to provide more funding to rural municipalities to support infrastructure projects related to major bridge and culvert replacements; and

THAT a copy of the staff report and resolution be forwarded to the Premier of Ontario, Provincial Minister of Finance, Federal Finance Minister, MP Erin O'Toole, MPP Lindsey Park, AMO, Durham Region and all Ontario municipalities."

Should you require anything further in this regard, please do not hesitate to contact Kevin Arsenault, Capital Projects Technologist at 905-985-7346 ext. 138.

Yours truly,



Becky Jamieson
Director of Corporate Services/Municipal Clerk
Encl.

cc:

Kevin Arsenault, Capital Projects Technologist	karsenault@scugog.ca
Honourable Chrystia Freeland, Federal Minister of Finance	chrystia.freeland@fin.gc.ca
Honourable Peter Bethenfalvy, Ontario Minister of Finance	Minister.fin@ontario.ca
Lindsey Park, MPP, Durham	Lindsey.park@pc.ola.org
Erin O'Toole, MP	Erin.OTOole@parl.gc.ca
Ralph Walton, Regional Clerk, The Regional Municipality of Durham	clerks@durham.ca
Association of Municipalities of Ontario (AMO)	amo@amo.on.ca
All Ontario Municipalities	

**Superior-Greenstone
District School Board**

Jennifer Rissanen, Principal

Nipigon Red Rock
District High School
20 Frost Street
Red Rock ON P0T 2P0
(807) 886 2201 fax (807) 886 2122

Erin Langevin, Cooperative Education

October 20, 2021

Mr. M. Figliomeni
Township of Red Rock
Salls Street
Red Rock, ON P0T 2P0

Dear Mr. Figliomeni:

I am writing on behalf of Rachel Simmons as her Co-operative Education teacher at Nipigon Red Rock District High School. Rachel is interested in a co-operative education placement working with Ashley Davis in the Economic Development office. She could also be given tasks by the Town Office staff and even the Library if those employees would like. Rachel will be required to work 5 hours per day from Monday to Friday, to achieve the two credits she needs to graduate.

The hours of work would be Monday to Friday, 9:00 am. to 3:00 pm, with a 1 hour lunch break (or whatever works best for Ashley as long as she works 5 hours). The program runs from November 22nd, 2021 to January 26, 2021. Rachel is willing to do any office work, graphic design, promotional materials, newspaper articles, data entry or any other tasks that Ashley assigns. All WSIB costs and responsibilities rest with the Superior-Greenstone District School Board and with the Ministry of Education.

Thank you for considering Rachel as a co-op student. This will be an excellent opportunity for Rachel to increase her employability skills and will provide her with valuable work experience.

Yours truly,

Erin Langevin, Cooperative Education Teacher



**Thunder Bay Regional
Health Sciences
Foundation**

980 Oliver Road
Thunder Bay ON
P7B 6V4 Canada

TEL: 807 345 4673
www.healthsciencesfoundation.ca
info@healthsciencesfoundation.ca



**Northern
Cancer Fund**



**Northern
Cardiac Fund**



**Health Sciences
Discovery Fund**

October 13, 2021

Township of Red Rock
Mr. Mark Figliomeni
P O Box 447
Red Rock ON POT 2P0

Dear Mr. Figliomeni,

I would like to thank you so much for your ongoing commitment to the Cardiovascular Surgery Program at the Thunder Bay Regional Health Sciences Centre.

Your recent pledge payment of \$1,000.00, towards your \$2,500.00 Cardiovascular Surgery Fund Pledge was gratefully received and will be used as, together, we continue to bring life- and limb-saving surgery to our community.

I'm so pleased to let you know that vascular surgery is well underway and helping hundreds of patients each year. Vascular Surgeon Dr. Mary MacDonald told me the patients she sees, along with Dr. Elrasheed Osman and Dr. Matthew Ingves, are people when they're at their most vulnerable.

Thanks to your support, they've had tremendous success with surgical procedures that can be life-altering for many patients. Particularly, they've been able to successfully repair life-threatening aortic aneurysms, improve circulation to extremities to avoid amputations and provide fistulas to patients requiring dialysis.

With vascular surgery well underway, we look forward to the next step, which is bringing cardiac surgery to Northwestern Ontario. This is possible because of you.

Together, we're keeping Our Hearts At Home.

With my sincere thanks,

Glenn Craig, B.A. B.Ed. CFRE
President & CEO
Thunder Bay Regional Health Sciences Foundation



September 28, 2021

Nipigon Elks Junior "B" Hockey

Box 997

Nipigon, ON P0T2J0

Email: irwinnicol@yahoo.ca

Cell: (807)707-2488

Township of Red Rock

42 Salls Street

Red Rock, ON P0T 2P0

Mayor and Council,

Nipigon Elks Junior "B" operates the longest running Junior Hockey team in the area, and year after year we give 23 players an opportunity to play at a competitive level. Many of our players are young men attending college or university in Thunder Bay while others travel great distances to join the Nipigon Elks Jr "B" hockey team.

At present, each player pays an \$800.00 registration fee per season which some find difficultly paying, even more so in these months of pandemic hardships. We have provided competitive hockey for Indigenous players from local and distant surrounding reserves. Some of these young men and their parents travel a great distance to practice and play Junior "B" hockey with the Nipigon Elks.

Sponsorship money helps defray some of the costs attributed to running a hockey team. Ice time fees for games and practices, referee and timekeeper fees, first aid equipment, pucks, are just to name a few.


We are fortunate that our entire coaching staff does so on a voluntary basis. Any donation would be immensely appreciated and we would proudly display your name or company name and logo in our game programs and on our website.

Thank you for your consideration in supporting our team.

President: Irwin Nicol

Head Coach: Malcom Sutherland Assistant Coach: Cameron Ceci

ELKS HOCKEY IS A MEMBER OF HNO; TBMHL; PAMHL; TBJrBHL; EAST ZONE



October 18, 2021

Dear Organization or Business:

The Legion Ladies Auxiliary, Branch 226, is in charge of the local Christmas Cheer Fund. Each year we try to make Christmas a little bit brighter for the less fortunate in our community by supplying food vouchers to those in need. This year has been more difficult than most.

Once again we are asking for your help in the way of a monetary donation for this worthwhile cause. We would appreciate having all donations by December 10th if possible.

Please make cheques payable to The Christmas Cheer Fund.

Mail cheques to Sandra Parker, Box 338, Red Rock.

Thank you for your continued support.

Happy Holidays,

Linda Sodergren

President, Legion Ladies Auxiliary





Update from the Board

TBDSSAB Board Newsletter | October 15, 2021

In this issue:

[Message from the Chair](#)

[Next Meeting](#)

[Spotlight: Housing Milestones & Staff Appreciation BBQ](#)

[July Meeting Reports](#)

[Feedback](#)

Message from the Chair

Dear Partners,

Please find below the September 2021 issue of Update from The Board – the monthly newsletter from the Board of Directors of The District of Thunder Bay Social Services Administration Board.

Please circulate to members of your respective Municipal Councils.

The purpose of this newsletter is to keep our municipal stakeholders informed about TBDSSAB activities by providing an overview of TBDSSAB Board information and reports following all monthly meetings.

At the September Board meeting, the Board was presented with reports related to third-quarter updates, risk management, advocacy and engagement, and the Ontario Works service plan. Links to these reports are available in this newsletter.

The Board was pleased to join the TBDSSAB team in celebrating housing milestones in August, and their Staff Appreciation BBQ in September. More information about these events is included in this newsletter.

Please refer to the TBDSSAB website for service hours at local offices: www.tbdssab.ca/about/service-area

Thank you, and stay safe.

Lucy Kloosterhuis

This edition of *Update from the Board* covers TBDSSAB's regular monthly meeting on **September 18, 2021**, as well as key initiatives taking place in this time span.

Our aim is to provide an overview of TBDSSAB Board information and reports in a timely manner following all monthly meetings.

Next Meeting

The next Board meeting will be held on **Thursday, October 21, 2021 at 10am.**

This Board meeting is scheduled to occur in person. Updates about community participation options will be posted to the [Board Meetings page](#) on our website.



Spotlights:

Housing Milestones

In August, TBDSSAB celebrated the 50th anniversaries of two housing properties and announced the opening of three new technology hubs in tenant resource centres. Celebrations were held for the 50th anniversaries with tenants at John Street and Windsor Street in Thunder Bay. Three new technology hubs have been opened in the tenant resource centres at Windsor Street, Trillium Way, and Limbrick Place. As part of TBDSSAB's 2023 Strategic Plan, we will continue to identify opportunities to address technological inequity throughout the District.

For more information about this announcement, please [click here](#).



Staff Appreciation BBQ

On September 15, several members of the TBDSSAB Board greeted the TBDSSAB team at their Staff Appreciation BBQ. The Board was pleased to participate in this event and show our appreciation to the team for their dedication and commitment to the people we serve. Special thanks to the TBDSSAB Wellness & Recognition Committee for organizing the event.



Board Reports: Regular Board Meeting, July 15

2022 Market Rent Report

Download: [Report No. 2021-34 \(PDF\)](#)

The Board was presented with information on market rent and was recommended approval of the 2022 market rents for TBDSSAB owned units. [READ MORE](#)

Social Services Relief Fund—Phase 3 Update

Download: [Report No. 2021-35 \(PDF\)](#)

The Board was provided with updated information regarding the MMAH SSRF Phase 3. [READ MORE](#)

ISS Ontario Works Service Plan 2021-2022

Download: [Report No. 2021-36 \(PDF\)](#)

The Board was provided with the 2021-2022 planning cycle for Ontario Works Service Delivery Plan, as required by MCCSS. [READ MORE](#)



**MINUTES OF BOARD (REGULAR SESSION) MEETING NO. 13/2021
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING: September 16, 2021

TIME OF MEETING: 10:01 a.m.

LOCATION OF MEETING: Microsoft Teams &
3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Lucy Kloosterhuis

PRESENT:

Albert Aiello
Kim Brown
Shelby Ch'ng
Jody Davis
Andrew Foulds
James Foulds
Brian Hamilton
Kevin Holland
Rebecca Johnson
Lucy Kloosterhuis
Ray Lake
Elaine Mannisto
Aldo Ruberto
Wendy Wright

OFFICIALS:

William (Bill) Bradica, Chief Administrative
Georgina Daniels, Director, Corporate Services Division
Ken Ranta, Director, Integrated Social Services Division
Glenda Flank, Recording Secretary

GUESTS:

Crystal Simeoni, Manager, Housing Programs
Keri Greaves, Manager, Finance
Louise Piercey, Manager, Child Care & Early Years
Programs
Jennifer Libble, Manager, Social Assistance Programs
Michelle Wojciechowski, Manager, Intake and Eligibility
Roxanne Brunelle-Crupi, Manager, Human Resources
Aaron Park, Supervisor, Research and Social Policy
Carole Lem, Communications & Engagement Officer

REGRETS:

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda items; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda items. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST

None.

NEW BUSINESS

None.

CONFIRMATION OF BOARD MEETING AGENDA

Resolution No. 21/50

Moved by: Jody Davis
Seconded by: Kevin Holland

THAT with respect to the agendas for the Board Regular and Closed Session meetings of The District of Thunder Bay Social Services Administration Board for September 16, 2021, we approve the agendas as printed;

AND THAT we approve any additional information and new business.

CARRIED

MINUTES OF PREVIOUS MEETINGS

Board Meetings

Minutes of Board Meeting No. 11/2021 (Regular Session) and Meeting No. 12/2021 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on July 15, 2021, were presented for confirmation.

Resolution No. 21/51

Moved by: Ray Lake
Seconded by: Elaine Mannisto

THAT the Minutes of Board Meeting No. 11/2021 (Regular Session) and Meeting No. 12/2021 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on July 15, 2021, be confirmed.

CARRIED

CLOSED SESSION

Administration recommends that the Board adjourn to a closed meeting relative to receipt of information with respect to identifiable individuals including regarding 2021 Market Rent Increase and with respect to a matter of which a council, board, committee or other body may hold a closed meeting under another Act regarding information identified as confidential by the Ministry of Municipal Affairs and Housing regarding funding under the Social Services Relief Fund and Little Lions Waldorf Child Care Centre Update.

Resolution No. 21/52

Moved by: Ray Lake
Seconded by: Albert Aiello

THAT the Board adjourns to Closed Session relative to receipt of information with respect to identifiable individuals including regarding 2021 Market Rent Increase and with respect to a matter of which a council, board, committee or other body may hold a closed meeting under another Act regarding information identified as confidential by the Ministry of Municipal Affairs and Housing regarding funding under the Social Services Relief Fund and Little Lions Waldorf Child Care Centre Update.

CARRIED

REPORTS OF ADMINISTRATION

2022 Market Rent Increase

Report No. 2021-34 (Integrated Social Services Division) was presented to the Board to provide information and a recommendation relative to the 2022 market rents for TBDSSAB owned units, for consideration.

The Confidential attachment was presented to the Board in Closed Session.

Resolution No. 21/53

Moved by: James Foulds
Seconded by: Brian Hamilton

THAT with respect to Report No. 2021-34 (Integrated Social Services), we, The District of Thunder Bay Social Services Administration Board, approve the 2022 market rents as outlined in Confidential Attachment #1 of Report No. 2021-34, presented in Closed Session.

AND THAT any approved market rent increase be effective February 1, 2022.

CARRIED

Social Services Relief Fund Phase 3
Update

Report No. 2021-35 (Integrated Social Services Division) was presented to the Board providing updated information regarding the Ministry of Municipal Affairs and Housing Social Services Relief Fund Phase 3, for their information.

At 10:36 a.m. Shelby Ch'ng, Board Member joined the meeting.

William Bradica, CAO provided a brief introduction and responded to questions.

Ken Ranta, Director, Integrated Social Services provided clarification and responded to questions.

Crystal Simeoni, Manager, Housing Programs provided further information and responded to questions.

At 10:38 a.m. Jennifer Lible, Manager, Social Assistance Programs joined the meeting.

Ontario Works Service Plan

Report No. 2021-36 (Integrated Social Services Division) was presented to the Board to provide the TBDSSAB Ontario Works Service Plan: 2021-2022 for consideration.

Jennifer Lible, Manager, Social Assistance Programs provided brief highlights from the Service Plan and responded to questions.

William Bradica, CAO provided further information and clarification and responded to questions.

At 10:46 a.m. Louise Piercey, Manager, Child Care & Early Years Programs and Michelle Wojciechowski, Manager, Intake and Eligibility joined the meeting.

Resolution No. 21/54

Moved by: Albert Aiello
Seconded by: Jody Davis

THAT with respect to Report No. 2021-36 (Integrated Social Services Division) we, The District of Thunder Bay Social Services Administration Board (TBDSSAB or the Board), approve the draft TBDSSAB Ontario Works Service Plan: 2021-2022, as presented;

AND THAT we direct the Chief Administrative Officer to submit the approved TBDSSAB Ontario Works Service Plan: 2021-2022 to the Ministry of Children, Community and Social Services.

CARRIED

At 11:19 a.m. Aaron Park, Supervisor, Research and Social Policy joined the meeting.

Maximum Daily Rates for Child Care
Fee Subsidy

Report No. 2021-37, (Integrated Social Services Division) was presented to the Board to request approval of an increase to the maximum per diem rates that TBDSSAB pays for child care fee subsidy, for their consideration.

Resolution No. 21/55

Moved by: Elaine Mannisto
Seconded by: Jody Davis

THAT with respect to Report No. 2021-37 (Integrated Social Services Division) we, The District of Thunder Bay Social Services Administration Board, approve the increase in the maximum child care rates for fee subsidy recipients effective January 1, 2022 as presented.

CARRIED

At 11:21 a.m. Keri Greaves, Manager, Finance and Roxanne Brunelle-Crupi, Manager, Human Resources joined the meeting.

2021 Second Quarter Operational Report

Report No. 2021-38 (Integrated Social Services Division) was presented to provide the Board with the 2021 Second Quarter Operational Report, for information.

Ken Ranta, Director, Integrated Social Services provided a brief overview and responded to questions.

William Bradica, CAO provided clarification and responded to questions.

Enterprise Risk Management Annual Update

Report No. 2021-39 (Corporate Services Division) was presented to the Board to provide an update on the organization's Enterprise Risk Management Framework, for their information.

Georgina Daniels, Director, Integrated Social Services provided a brief overview of the Report and responded to questions.

At 11:51 a.m. Shelby Ch'ng Board member left the meeting.

William Bradica, CAO responded to questions.

Roxanne Brunelle-Crupi also responded to questions.

At 12:00 p.m. the Chair called for a break and Crystal Simeoni, Manager, Housing Programs, Keri Greaves, Manager, Finance, Louise Piercey, Manager, Child Care & Early Years Programs, Jennifer Libe, Manager, Social Assistance Programs, Michelle Wojciechowski, Manager, Intake and Eligibility and Aaron Park, Supervisor, Research and Social Policy left the meeting.

At 12:35 p.m. the meeting reconvened and Steven Melnichuk, Manager, Information Services joined the meeting.

Records Retention Schedules By-law Updates

Report No. 2021-40 (Integrated Social Services Division) was presented to the Board to provide recommended amendments to the TBDSSAB record retention schedule for the Board's consideration.

Steven Melnichuk, Manager, Information Services responded to questions.

William Bradica, CAO provided clarification and responded to questions.

Roxanne Brunelle-Crupi responded to questions.

Georgina Daniels, Director, Corporate Services responded to questions.

Resolution No. 21/56

Moved by: Kevin Holland
Seconded by: Elaine Mannisto

THAT with respect to Report No. 2021-40 (Corporate Services Division), we The District of Thunder Bay Social Services Administration Board (the Board) approve the updated Retention Schedules as presented;

AND THAT any necessary by-law be presented to the Board.

CARRIED

At 12:43 p.m. Steven Melnichuk, Manager Information Services left the meeting and Katherine Bruneau, Process Review Officer joined the meeting.

2023 Strategic Plan Quarterly Update

Report No. 2021-41 (CAO Division) providing the quarterly update on the 2023 Strategic Plan progress as at June 30, 2021 was presented to the Board for consideration.

William Bradica, CAO responded to questions.

Resolution No. 21/57

Moved by: Kim Brown
Seconded by: Rebecca Johnson

THAT with respect to Report No. 2021-41 (CAO Division), we, The District of Thunder Bay Social Services Administration Board receive the 2023 Strategic Plan – 2021 Second Quarter Update for information only.

CARRIED

Process Reviews Update

Report No. 2021-42 (CAO Division) providing an update on process reviews was presented to the Board for information only.

Advocacy & Engagement Policy

Report No. 2021-43 (CAO Division) was presented to the Board providing the draft Advocacy & Engagement Policy, for review and consideration.

William Bradica, CAO responded to questions.

Carole Lem, Communications and Engagement Officer responded to questions.

A discussion was held regarding amending the language in the procedure presented with the Advocacy and Engagement policy. On consensus, the Board directed Administration to amend the language in the Advocacy and Engagement procedure to clarify how the Board directs Administration to develop items for advocacy.

Resolution No. 21/58

Moved by: Kim Brown
Seconded by: Albert Aiello

THAT with respect to Report No. 2021-43 (CAO Division) we, The District of Thunder Bay Social Services Administration Board, approve the draft Advocacy & Engagement Policy as presented;

AND THAT we authorize the Chief Administrative Officer to amend the policy with respect to housekeeping items, as may be required from time to time.

CARRIED

CORRESPONDENCE

BY-LAWS

NEXT MEETING

The next meeting of The District of Thunder Bay Social Services Administration Board will be held on Thursday, October 21, 2021, in the 3rd Floor Main Boardroom, TBDSSAB Headquarters, 231 May Street South, Thunder Bay, Ontario.

ADJOURNMENT

Resolution No. 21/59

Moved by: Brian Hamilton
Seconded by: Jim Foulds

THAT Board Meeting No. 13/2021 of The District of Thunder Bay Social Services Administration Board, held on September 16, 2021, be adjourned at 1:07 p.m.

CARRIED



Chair



Chief Administrative Officer



**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD**

BOARD MINUTES

**MINUTES OF BOARD (CLOSED SESSION) MEETING NO. 14/2021
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING: September 16, 2021

TIME OF MEETING: 10:06 a.m.

LOCATION OF MEETING: Microsoft Teams &
3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Lucy Kloosterhuis

PRESENT:
Albert Aiello
Kim Brown
Jody Davis
Andrew Foulds
James Foulds
Brian Hamilton
Kevin Holland
Rebecca Johnson
Lucy Kloosterhuis
Ray Lake
Elaine Mannisto
Aldo Ruberto
Wendy Wright

OFFICIALS:
William Bradica, CAO
Georgina Daniels, Director, Corporate Services Division
Ken Ranta, Director, Integrated Social Services Division
Glenda Flank, Recording Secretary

GUESTS:
Crystal Simeoni, Manager, Housing Programs
Louise Piercey, Manager Child Care & Early Years
Programs

REGRETS:
Shelby Ch'ng

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda item; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda item. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST

REPORTS OF ADMINISTRATION

2022 Market Rent Increase

Memorandum from Crystal Simeoni, Manager, Housing Programs, dated July 19, 2021 was presented to the Board to provide the confidential attachment from Report No. 2021-34 for the Board's consideration in Open Session.

William Bradica, CAO provided clarification and responded to questions.

Crystal Simeoni, Manager, Housing Programs responded to questions.

Social Services Relief Fund Phase 4
Investment Plan

Report No. 2021CS-06 (Integrated Social Services) was presented to the Board to provide information regarding the above noted.

Ken Ranta, Director, Integrated Social Services provided a brief overview and responded to questions.

William Bradica, CAO responded to questions.

Little Lions Waldorf Child and Family
Centre Update

Report No. 2021CS-07 (Integrated Social Services) was presented to the Board to provide updated information regarding the Little Lions Waldorf Child and Family Centre.

William Bradica, CAO provided a brief introduction and responded to questions.

Ken Ranta, Director, Integrated Social Services and Georgina Daniels, Director, Corporate Services responded to questions.

Louise Piercey, Manager, Child Care and Early Years Programs provided clarification.

ADJOURNMENT

Resolution No. 21/CS06

Moved by: Elaine Mannisto
Seconded by: Albert Aiello

THAT the Board (Closed Session) Meeting No. 14/2021 of The District of Thunder Bay Social Services Administration Board, held on September 16, 2021, be adjourned at 10:32 a.m., to reconvene in Open Session to consider the remaining agenda items.

CARRIED



Chair



Chief Administrative Officer

**Red Rock Public Library
Regular Meeting
September 15, 2021**

*The 405th regular meeting of the Red Rock Public Library Board was held on
Wednesday September 15, 2021.*

Present in-person:

Chairperson:	Cheryl Hendricken
Board Members:	Marilyn Young Denise Maidment Joanne Boudreau
Secretary/Librarian:	Nancy Carrier
Electronically Present:	Darquise Robinson
Absent with regrets:	Anne Lockwood

1. The meeting was called to order at 5:05 p.m.
2. The agenda was approved and there was no declaration of pecuniary interest.
3. The Minutes of the meeting held on June 8, 2021 were approved as revised.

Resolution #1:

Moved by: Cheryl Hendricken

Seconded by: Denise Maidment

Be it resolved that: the minutes of the meeting held on June 8, 2021, be approved as revised.

CARRIED

Business arising from minutes:

- CEO presented the Red Rock Public Library Reopening Plan, which includes policies and procedures for patrons/staff. As of September 1st, 2021, using this plan, the Library is open for patron access with maximum occupancy, mask usage and social distancing implemented.

Resolution #2

Moved by: Marilyn Young

Seconded by: Joanne Boudreau

Be it resolved that: The Red Rock Public Library Plan, Policies and procedures as presented by the CEO be accepted by the Board.

CARRIED

Correspondence: Ontario Library Service Strategic Plan 2021-2022

Board reviewed correspondence from the Ontario Library Services.

4. The Statement of Operations was available for discussion. Cheque registers for June, July and August 2021 were presented and discussed.

Resolution #3

Moved by: Marilyn Young

Seconded by: Denise Maidment

Be it resolved that: Cheques numbered 1034 to 1036, and including cheque #13 in the amount of \$7439.18 and dated July 13, 2021, be approved for payment.

CARRIED

Resolution #4

Moved by: Marilyn Young

Seconded by: Denise Maidment

Be it resolved that: Cheques numbered 1037 to 1042, and including cheque #14 in the amount of \$2527.32 and dated September 14, 2021, be approved for payment.

CARRIED

Resolution #5

Moved by: Marilyn Young

Seconded by: Denise Maidment

Be it resolved that: Cheques numbered 1043 to 1046, and including cheque #15 in the amount of \$17,525.43 and dated September 14, 2021, be approved for payment.

CARRIED

5. The Librarian's report dated, September 15, 2021 and covering the months of June, July and August 2021 was presented and discussed.

New Business:

- CEO presented to Board the site assessment completed for consideration to the Connecting Public Library Initiative.

Connecting Public Libraries Initiative is a \$4.85M dollar investment in broadband connectivity for Ontario's Public Libraries will provide upgrades for over fifty rural, remote and First Nation public library branches that have been identified as having inadequate connectivity.

- CEO presented to Board a completed copy of the Public Library Operating Grant submitted prior to deadline.
- CEO presented to Board a revised Red Rock Public Library Board Procedural By-Laws and Terms of Reference document.

Resolution #6

Moved by: Marilyn Young

Seconded by: Joanne Boudreau

Be it resolved that: The revised Red Rock Public Library Procedural By-Laws and terms of Reference be accepted by the Board.

CARRIED

- CEO and Junior Librarian are registered to attend a OLS Librarians Networking meeting on Tuesday September 21st with Sumiye Sugawara, at the Nipigon Public Library.

Resolution #7

Moved by: Joanne Boudreau

Seconded by: Denise Maidment

Be it resolved that: CEO Nancy Carrier, and Junior Librarian, Brooke Jean, attend the Networking meeting with Nipigon Library on Tuesday September 21, 2021.

Meals approved, not to exceed \$30.00 total.

CARRIED

- According to policy, every 2 years the CEO completes an evaluation on staff, individually. As well, every 2 years the CEO receives an evaluation. These meetings were scheduled and completed in June. Positive reviews and challenges were identified.

- As discussed during CEO evaluations and in relation to Budget matters, the CEO requested direction from Board, in relation to CEO contract revisions.

Resolution #8

Moved by: Marilyn Young

Seconded by: Joanne Boudreau

Be it resolved that: The Board approve a 5 hour/week increase in CEO contract. Board directs CEO to contact CAO to assist with contract updating.

CARRIED

- In order to make sure shifts at library are covered, a posting for a second Temporary Casual Assistant Librarian was presented to Board.

Resolution #9

Moved by: Marilyn Young

Seconded by: Joanne Boudreau

Be it resolved that: The Board approve the hiring of a second Temporary Casual Librarian and directs CEO to post job listing.

CARRIED

6. The next meeting date was discussed.
Motion was made to adjourn the meeting.

Resolution #10

Moved by: Marilyn Young

Seconded by: Denise Maidment

Be it resolved that: The meeting was adjourned at 5:45 p.m. and the next meeting will be held on Tuesday October 19, 2021 at 5:00 p.m.

CARRIED

**The Corporation of the Township of Red Rock
Administrative Report**

Date: November 2nd, 2021
To: Mayor and Council
Subject: CAO Activity Report
Submitted by: Mark Figliomeni – CAO/Clerk

DISCUSSION:

This report is for information only and provides Council with an update on the activities within the office of the CAO.

Please feel free to ask any questions that you may have and reach out at any time.

Summary of Activity

- *CEMC Compliance meeting & discussions.
- *Covid – 19 Updates – Vaccination Update – TBDHU meeting / weekly.
- *MMAH – Northern Treasurer’s Forum – Two-Day conference.
- *Bi-Weekly staff meetings.
- *Meetings with Hatch, Aegus, OCWA – WWPCP.
- *Meetings with PSD Citywide – Asset Management Plan.
- *Day to Day operations- General Discussions / Stakeholders.
- *Special Council Meeting – 2021/10/28.
- *Meeting with Silvio – Bruno’s Contracting.
- *Removal and clean-up of house at 19 Rankin St.

This is a summary of some of the activity within Administration & the Office of the CAO, things continue to go well as we continue to move forward as a community and a team.

Mark Figliomeni

CAO/Clerk

**The Corporation of the Township of Red Rock
Payment Vouchers Report**

Date: November 2nd, 2021
To: Mayor and Council
Subject: Payment Vouchers
Submitted by: Mark Figliomeni – CAO/Clerk

RECOMMENDATION:

This report is for approval of payment vouchers.

DISCUSSION:

the following payments for approval:

GENERAL

PAYMENT

DATE	CHEQUE NOS.	AMOUNT
10/15 – 10/20	4550 - 4581	\$ 57,143.73
		<u>\$ 57,143.73</u>

ELECTRONIC FUNDS TRANSFERS

DATE	CHEQUE NOS.	AMOUNT
10/15 – 10/20	115 – 121	\$ 30,721.86
10/22	122 – 123	\$ 2,351.34
		<u>\$ 33,073.20</u>

COMMUNITY CHEQUING

DATE	CHEQUE NOS.	AMOUNT
10/20	70 *printing error*	\$ 0.00
10/22	71	\$ 12,400.90
		<u>\$ 12,400.90</u>

PAYROLL

DATE	CHEQUE NOS.	AMOUNT
10/21	900027	\$ 56.74
10/21	448 – 464	\$ 20,763.03
		<u>\$ 20,819.77</u>

TOTAL PAYMENTS \$ 123,437.60

**The Corporation of the Township of Red Rock
Administrative Report**

Date: November 2nd, 2021
To: Mayor and Council
Subject: Christmas Turkeys – 2021 – Recognition
Submitted by: Mark Figliomeni – CAO/Clerk

RECOMMENDATION:

Administration recommends the purchase of a Turkey as a Christmas recognition gift for all members of Council, staff & volunteers within the Township of Red Rock for the year 2021.

BACKGROUND:

Annual Christmas recognition for Council, staff & volunteers.

DISCUSSION:

Verbal

ATTACHMENTS:

None

**The Corporation of the Township of Red Rock
Administrative Report**

Date: November 2nd, 2021
To: Mayor and Council
Subject: OGRA Conference 2022 – (In- Person – Toronto).
Submitted by: Mark Figliomeni – CAO/Clerk

DISCUSSION:

Looking for direction from Council based on attendance and/or Minister delegation requests.

DATE

February 27th, 2022 – March 2nd, 2022.

ATTACHMENTS:

None

AVAILABLE UPON REQUEST:

Verbal Update from the CAO

**The Corporation of the Township of Red Rock
Administrative Report**

Date: November 2nd, 2021
To: Mayor and Council
Subject: ROMA Conference 2022 – Virtual
Submitted by: Mark Figliomeni – CAO/Clerk

DISCUSSION:

Administration is looking for direction regarding attendance and/or Minister delegation requests.

This conference is being delivered virtually again for this year.

DATE

January 23rd, 2022 – January 25th, 2022.

ATTACHMENTS:

None

AVAILABLE UPON REQUEST:

Verbal Update from CAO

**The Corporation of the Township of Red Rock
Administrative Report**

Date: November 2nd, 2021
To: Mayor and Council
Subject: Declaration – Traditional Territory
Submitted by: Mark Figliomeni – CAO/Clerk

RECOMMENDATION:

That the Township of Red Rock open all meetings of Council with a declaration of acknowledgement of Traditional Territory.

DISCUSSION:

Verbal – Looking for direction of Council to move forward and develop a declaration to be passed by resolution of Council at our next regular meeting.

ATTACHMENTS:

None

AVAILABLE UPON REQUEST:

Verbal Update

**The Corporation of the Township of Red Rock
Administrative Report**

Date: November 2nd, 2021
To: Mayor and Council
Subject: Top of Lake Superior Chamber of Commerce Request
Submitted by: Mark Figliomeni – CAO/Clerk

RECOMMENDATION:

That the Township of Red Rock become a member and appoint one (1) member of Council and one (1) member of Administration to sit on the board as requested.

DISCUSSION:

The Chamber of Commerce is looking to reestablish itself as an operational board and is looking for the Township of Red Rock to be a member with board representation.

ATTACHMENTS:

None

AVAILABLE UPON REQUEST:

Verbal Update

MUNICIPAL POLICY

Section	Subject	Page 1 of 2
A – 16	Recognition of Significant Events	APPROVED: Day Month Year
		Res.:#:

PURPOSE:

The purpose of this policy is to provide guidelines for the recognition of significant events acknowledged by the Township of Red Rock residents and recognition of deceased employees and their immediate family when Administration has been informed of such an event.

PROTOCOL:

An associated recognition budget shall be budgeted in Council Donations. The budget will be co-ordinated and approved through the CAO's office. The value limitation for a gift or expression of sympathy will be established as a minimum of \$50.00 and a maximum of \$100.00 as determined by the CAO's office.

1. ANNIVERSARIES

Fiftieth, Fifty-fifth, Sixtieth Wedding Anniversaries and five year intervals thereafter:

- Gift and a card will be provided from the Township of Red Rock upon request.

2. BIRTHDAYS

- 75th Birthday - a card upon request
- 80th Birthday - a card upon request
- 85th Birthday - a card and a gift upon request
- 90th Birthday - a card and a gift upon request
- 95th Birthday - a card and a gift upon request
- 100th Birthday - a card and a gift upon request

The Office of the CAO is authorized to provide recognition of birthdays (during off years) as noted above.

3. GRAND OPENINGS (RE-OPENINGS) BUSINESSES

Upon notification, a gift will be provided from the Township of Red Rock.

4. FUNERALS

A gift will be provided for a retired employee, staff funeral and a staff family funeral (spouse, son, daughter, step-child, father, mother, grandparents, grandchildren) on behalf of the Township of Red Rock.

5. BIRTHS

A gift will be provided for staff or staff spouses for births on behalf of the Township of Red Rock.

6. HOSPITALIZATION

A gift will be provided for staff or staff spouses for hospital stays which exceed more than an overnight stay.

7. RETIREMENT

A gift will be provided for staff retirement as decided by Council.

**The Corporation of the Township of Red Rock
Administrative Report**

Date: November 2nd, 2021
To: Mayor and Council
Subject: Council Meetings - Online Viewing Timeframe for Meetings
Submitted by: Mark Figliomeni – CAO/Clerk

RECOMMENDATION:

That all online recordings of Council Meetings be removed from viewing after sixty (60) days from the date of the meeting.

DISCUSSION:

This is a practice and policy that should be implemented by the Township as an update to the Procedural By-Law. Upon discussions and studies with other Municipalities it is determined that timeframes occasionally vary but sixty (60) days seems to be the most consistent practice.

Administration is looking for direction to implement as we continue to work on updates to the Procedural By- Law.

ATTACHMENTS:

None

AVAILABLE UPON REQUEST:

Verbal