

**AGENDA FOR THE COUNCIL MEETING OF  
THE CORPORATION OF THE TOWNSHIP OF RED ROCK  
FOR THE 924<sup>th</sup> REGULAR MEETING OF APRIL 19<sup>TH</sup>, 2021 AT 7:00 P.M.**

1. Preliminary Matters:
  - Item 1.1: Call to order
  - Item 1.2: Amendments to/Acceptance of Agenda
  - Item 1.3: Request/Receive Disclosures of Interest
2. Presentations or Deputations (none registered for this meeting)
3. Minutes of Previous Council meeting(s)
  - Item 3.1: April 5, 2021 – Open Session
4. Correspondence
  - Item 4.1: Resolutions from other Municipalities for approval/consideration
  - Item 4.2: Red Rock Golden Club – Letter dated April 8, 2021
  - Item 4.3: Canadian Pacific 2021 Vegetation Control Program
5. Reports from Committees, Boards or Agencies
  - Item 5.1: Red Rock Public Library Board Minutes – March 23, 2021
6. Reports from Administration
  - Item 6.1: Report from Director of Operations
  - Item 6.2: Report from Fire Chief
  - Item 6.3: Report on Administrative Activity
  - Item 6.4: Report re Requirement for Special Council Meeting
  - Item 6.5: Report re Surplus Properties
  - Item 6.6: NOMA Conference
  - Item 6.7: Revised CAO Job Description
  - Item 6.8: OPP Detachment Boards
7. By-laws
  - Item 7.1: By-law 2021-1231 to approve execution of a transfer payment agreement between the Township and Her Majesty the Queen in right of Ontario (as represented by the Minister of Infrastructure) for the “Investing in Canada Infrastructure Program (Green Stream)”
  
  - Item 7.2: By-law 2021-1232 to approve execution of a transfer payment agreement between the Township and Her Majesty the Queen in right of Ontario (as represented by the Office of the Fire Marshal) for the “Fire Safety Grant”
8. New Business
9. Closed Session
  - Item 9.1: Resolution to enter closed session  
Authorized by: Municipal Act, 2001  
Such paragraphs as set out in the minutes, for the purpose of approval of the Closed Session minutes of the meeting held on April 5, 2021;  
Paragraphs 239(2) (b) and (d) (personal matters about identifiable individuals and labour relations/employee negotiations); and  
Paragraph 239(2)(c) (proposed or pending acquisition or disposition of land by the municipality); and  
Paragraphs 239(2)(e) and (f) (potential litigation & advice that is subject to solicitor-client privilege).
  - Item 9.2: Minutes of the Closed Session portion of the Council meeting of April 5, 2021
  - Item 9.3: Recruitment
  - Item 9.4: Property Matters
  - Item 9.5: Legal Matter
  - Item 9.6: Resolution to rise from Closed session and report in open session
- 10 Report from Closed Session
- 11 Adjournment

**THE CORPORATION OF THE TOWNSHIP OF RED ROCK**

**924<sup>th</sup> REGULAR MEETING OF COUNCIL**

**APRIL 5<sup>th</sup>, 2021**

Present:	Mayor:	D. Robinson
	Councillors:	G. Muir
		S. Park
		C. Todesco
		M. McDonald
	Acting Clerk:	S. Cameron
	Management Consultant:	R. Evans
	Guest:	N. Kukkee
	Community Development Officer:	A. Davis

Due to current COVID 19 Pandemic restrictions, this meeting was conducted virtually.

Mayor Robinson called the meeting to order at 7:00 p.m.

**AMENDMENTS TO & APPROVAL OF THE AGENDA**

Resolution #1

Moved by: Councillor Muir

Seconded by: Councillor Park

BE IT RESOLVED THAT this evening's agenda be amended to move Item 10.4 forward to be the first item discussed in Closed Session;  
AND, FURTHER, THAT the agenda, as so amended, be approved.

**CARRIED**

**DISCLOSURES OF INTEREST**

In response to Mayor Robinson's request for disclosures, no disclosures were brought forward.

**PRESENTATIONS OR DEPUTATIONS**

No presentations or deputations had been scheduled for this meeting.

**MINUTES OF PREVIOUS COUNCIL MEETINGS**

Resolution #2

Moved by: Councillor Todesco

Seconded by: Councillor McDonald

BE IT RESOLVED THAT the minutes of the 922<sup>nd</sup> Special meeting of Council, held on March 9<sup>th</sup>, 2021, be approved as presented;  
AND, FURTHER, THAT the minutes of the 923<sup>rd</sup> Regular meeting of Council, held on March 15<sup>th</sup>, 2021, be approved as presented.

**CARRIED**

**CORRESPONDENCE**

Members of Council were asked whether there was interest in further discussion relating to the resolutions brought forward by other municipalities, as listed in Item 4.1. No matters were raised.

Item 4.2, correspondence relating to "Superior Adventure" from local public libraries, was reviewed. Mayor Robinson indicated that she would work with the library in determining an appropriate donation to the cause. Other members of Council concurred with that direction.

## **REPORTS OF MUNICIPAL OFFICERS**

Item 5.1, the Administrative Activity Report was received without question or comment.

Item 5.2, the report relating to the need to pass a Tree Canopy and Vegetation Protection By-law and a Council Parental Leave By-law was reviewed and discussed. The Management Consultant responded to questions from members of Council.

Item 5.3, the report relating to policies for COVID-19 related staff absences was reviewed. It was noted that Provincial government COVID-19 grant funding could be used to cover staff pay for these periods. There were questions about the amount of money received in this regard, in total, as well as what would happen if the money were to be exhausted, and more leave continued to be required. Administration was directed to report back to Council on the amount of money available, policies that other municipalities have adopted, and the potential for a "Plan B" for funding such a program should the grant money prove insufficient. Council expressed its clear intention that such leave would be covered without loss to an employee's sick leave or vacation time allotments.

Item 5.4, the report relating to the job description for an Animal Services Officer was reviewed.

Resolution #3

Moved by: Councillor Muir  
Seconded by: Councillor McDonald

BE IT RESOLVED THAT Administration's recommendation to remove impoundment obligations in the Animal Services Officer job description be approved;  
AND, FURTHER, THAT the re-written job description be re-posted.

**CARRIED**

Item 5.5, the report relating to Administration's recommendation to close the emergency access road to vehicular traffic, was reviewed. No motions were brought forward.

Item 5.6, the report from the Community Development Officer, relating to the status of capital projects and funding, was overviewed by Ms. Davis for the benefit of Council.

Resolution #4

Moved by: Councillor Park  
Seconded by: Councillor Todesco

BE IT RESOLVED THAT a Transfer Payment between Her Majesty the Queen in right of Ontario (as represented by the Minister of Infrastructure) and the Township of Red Rock for the Investing in Canada Infrastructure Program (Green Stream) be entered;  
AND, FURTHER, THAT Administration bring forward the necessary by-law to the next regular meeting of Council.

**CARRIED**

Resolution #5

Moved by: Councillor Todesco  
Seconded by: Councillor Muir

BE IT RESOLVED THAT a Transfer Payment Agreement between Her Majesty the Queen in right of Ontario (as represented by the Office of the Fire Marshal) and the Township of Red Rock for the Fire Safety Grant be entered;  
AND, FURTHER, THAT Administration bring forward the necessary by-law to the next regular meeting of Council.

**CARRIED**

## **REPORTS OF COMMITTEES**

Item 6.1, the monthly report from the Red Rock Public Library was received. It was noted the Library remains open, with reduced hours, for curbside pick up.

**BY-LAWS**

Item 7.1, By-law 2021-1228, was presented for Council's consideration.

Resolution #6

Moved by: Councillor McDonald

Seconded by: Councillor Park

BE IT RESOLVED THAT By-law 2021-1228, a by-law to provide for the protection and enhancement of Red Rock's tree canopy and natural vegetation, as presented, be amended to change the word "Neebing" in paragraph 1(c), to the words "Red Rock";  
AND, FURTHER, THAT the by-law, as presented, be amended to change the word "tree" in paragraph 1(e), to the word "three";  
AND, FURTHER, THAT the by-law, as so amended, be passed.

**CARRIED**

Item 7.2, By-law 2021-1229, was presented for Council's consideration.

Resolution #7

Moved by: Councillor Park

Seconded by: Councillor Todesco

BE IT RESOLVED THAT By-law 2021-1229, a by-law to appoint Nadia Kukkee as Treasurer, and to repeal By-law 2018-1189, be passed.

**CARRIED**

Item 7.3, By-law 2021-1230, was presented for Council's consideration.

Resolution #8

Moved by: Councillor Park

Seconded by: Councillor Muir

BE IT RESOLVED THAT By-law 2021-1230, a by-law to provide parental leave for members of Council, be passed.

**CARRIED**

**UNFINISHED BUSINESS**

No matters of unfinished business had been scheduled for this meeting.

**NEW BUSINESS**

No matters of new business were raised by members present or Administration.

**CLOSED SESSION**

Resolution #9

Moved by: Councillor Todesco

Seconded by: Councillor Park

BE IT RESOLVED THAT, the time being 7:37 p.m., Council resolve into Closed Session, under the authority of the following paragraphs of the Municipal Act, 2001:

- (a) Paragraph 239(2)(b) and (d), in order to discuss Item 10.2, involving personal matters about identifiable individuals and employee negotiations;
- (b) Paragraph 239(2)(c), in order to discuss Item 10.3, involving proposed or pending acquisition or disposition of land by the municipality; and
- (c) Paragraph 239(2)(h), in order to discuss Item 10.4, involving information explicitly supplied in confidence to the municipality by the Federal and Provincial governments.

**CARRIED**

Council proceeded, in Closed Session, to discuss Items 10.2 through 10.4 as set out in the Agenda.

During Closed Session, the following procedural resolution was passed:

Resolution #10

Moved by: Councillor Park

Seconded by: Councillor Muir

BE IT RESOLVED THAT, the time being 8:37 p.m., Council rise from Closed Session and report in Open Session.

**CARRIED**

Due to technical difficulties, there was a brief delay in re-connecting to the Open Session virtual meeting. The Open Session resumed, virtually, at 9:00 p.m.

### **REPORT FROM CLOSED SESSION**

Ms. Davis had left the meeting during the Closed Session.

Resolution #11

Moved by: Councillor Muir

Seconded by: Councillor Park

BE IT RESOLVED THAT Administration is authorized to proceed as directed in Closed Session.

**CARRIED**

### **ADJOURNMENT**

Resolution #12

Moved by: Councillor Muir

Seconded by: Councillor McDonald

BE IT RESOLVED THAT, the time being 9:03 p.m., and there being no further business at hand, this meeting is adjourned.

**CARRIED**

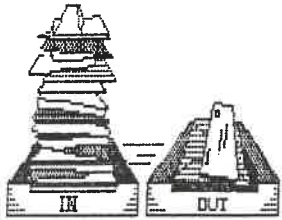
Requests for Resolution Support from Other Municipalities

The following subject-matter resolutions not previously considered by Council, have been received:

No.	Date	Municipality	Subject Matter
1.	April 6, 2021	Marathon	Request to Province to deliver sufficient vaccines to administer to all adult populations in rural areas.

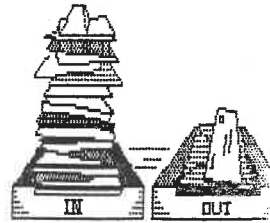
RECEIVED

APR 14 2021



# Red Rock Golden Club Inc.

P. O. Box 465,  
RED ROCK, ONTARIO,  
POT 2P0



April 8, 2021

Township of Red Rock  
P.O. Box 447  
Red Rock, ON  
POT 2P0

**Attention: Mayor and Council**

Dear Mayor and Council Members:

The Red Rock Golden Club is an incorporated non-profit organization that is currently operating a Handi-Van for seniors residing in Red Rock, Nipigon, Hurkett, Dorion and Lake Helen First Nation.

Transportation is extremely important as we have limited services in our area. The Handi-Van provides seniors with transportation access to Clinics, Pharmacies, banking, dentist, shopping, the local Hospital and in addition, to all those same services in Thunder Bay.

The Handi-Van is operated 100% by volunteers. Our current vehicle is 6 years old with high mileage and there will be some costly repairs needed to keep the vehicle roadworthy.

As we are seeking financial assistance to replace our van, the Board of the Red Rock Golden Club are asking for a Letter of Support from you. It will be greatly appreciated.

Should you require further information, please contact Lue Sumner 807 886-2597 or Carl Sodergren at 807 886-2826.

Thank you for your attention in this matter.

Yours very truly,

A handwritten signature in blue ink that reads "Betty Dunlop".

Betty Dunlop, 807 886-2782  
Secretary  
Red Rock Golden Club



MAR 30 2021

March 19, 2021

Township of Red Rock  
42 Salls Street  
Red Rock (ON)  
P0T 2P0

**Subject: Canadian Pacific 2021 Vegetation Control Program**

Dear Madam:

Dear Sir:

Please be advised that Canadian Pacific Railway (CP) will be carrying out its 2021 annual vegetation control program within your city limits. This program will be confined to CP's right-of-way, part of this program will consist of grass and weed control using herbicides on the ballast (gravelled section) and the second part (if needed) will take care of the brush on selected rail lines. The rail ballast portion of the program will take place within your municipality between May 4<sup>th</sup> and August 31<sup>st</sup>, as for the brush control, if needed, will be between May 4<sup>th</sup> and August 31<sup>st</sup>. Some manual brush control involving stump treatment may occur from May 4<sup>th</sup> until December 15.

This program is necessary to eliminate brush and weeds which constitute a hazard to the public and to CP's employees as well. If left uncontrolled, vegetation contributes to trackside fires, impairs visibility of train signals, impairs sight lines at railway crossings, impairs proper inspection of track infrastructure, etc. This is all in accordance with Ontario *Regulation 63/09*, which grants public works the right to use herbicides when it comes to the safety of their infrastructure. All applications will be carried out by qualified operators in conformity with current federal and provincial regulations. This program will also be subject to all habitation and aquatic setbacks listed on the products' label. All herbicides are registered under the PMRA and they are all biodegradable.

We invite you to visit CP's web site at [www.cpr.ca](http://www.cpr.ca), where a detailed schedule of our vegetation control operations is posted. To find the schedule move your cursor over "Community" (just above the main banner), a drop-down menu will open and then select the item "Living Near the Railway". Once on that page, click on the "Learn More" button on the main banner image (under Seasonal Track Maintenance title) then among the items listed on the far left of the screen click on "Ontario vegetation control", to see the link to the actual schedule (a pdf document). You can also use the following address with your browser: <http://www.cpr.ca/en/community/living-near-the-railway/ontario-spray-schedules>.



We also have a 24/7, toll-free service called Community Connect dedicated in providing answers to any question related to CP's railway operations and can be reached at 1-800-766-7912. You can also send them an online form or an email. You can find all this information by simply scrolling down while on "Ontario Spray Schedules" webpage.

We invite you to communicate this information to your citizens as well. We would like also to take this opportunity to remind you that, as per Transport Canada "*Railway Safety Act*", it is illegal to be on any railway property without lawful authorization.

Yours truly,

A handwritten signature in black ink, appearing to read 'Geoff Gordon', written in a cursive style.

Geoff Gordon  
Vegetation Management Specialist  
Canadian Pacific

c.c.: Ministry of the Environment and Climate Change of Ontario

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**Red Rock Public Library**  
**Regular Meeting**  
**March 23, 2021**

*The 401st regular meeting of the Red Rock Public Library Board was held on  
Tuesday March 23, 2021.*

Electronically Present:

Chairperson:	Cheryl Hendricken
Board Members:	Denise Maidment
	Anne Lockwood
	Marilyn Young
Secretary/Librarian:	Nancy Carrier
Absent with regrets:	Joanne Boudreau
	Darquise Robinson

1. The meeting was called to order at 4:02 p.m.
2. The agenda was approved and there was no declaration of pecuniary interest.
3. The Minutes of the meeting held on February 9, 2021 were approved.

Resolution #1:

Moved by: Anne Lockwood

Seconded by: Denise Maidment

Be it resolved that: the minutes of the meeting held on February 9, 2021, be approved as circulated.

CARRIED

Correspondence: Letter from Ontario Library Service, concerning Ontario Board  
Amalgamation was received and discussed.

Business arising from minutes:

- OLSN CEO, Mellissa D'Onofrio-Jones provided a presentation at the January 12, 2021 meeting in order to clarify details on the upcoming amalgamation of OLSN and SOLS Boards. Board reviewed a letter received from OLSN after that presentation. Questions arose concerning the details of the letter received.
-

CEO was directed by Board to request clarification from OLSN, concerning Board representation on assemblies.

In conclusion, a Board representative would be welcomed, but not a requirement.

Board member, Anne Lockwood, put her name forward as a representative.

- Board discussed the current “curbside service” being offered which is within ministry parameters, Board are content to continue with this service.

Discussion on “re-opening” planned at next meeting, taking provincial and municipal restrictions in consideration.

4. The Statement of Operations was not available for discussion. Cheque register for February 2021 was presented and discussed.

Resolution #2

Moved by: Marilyn Young

Seconded by: Anne Lockwood

Be it resolved that: Cheques numbered 1012 to 1016, and including cheque #9-Man in the amount of \$17398.37 and dated March 15 & 17th, 2021, be approved for payment.

CARRIED

5. The Librarian’s report dated, March 23, 2021 and covering the month of February 2021 was presented and discussed.

**New Business:**

- On Tuesday, March 16, 2021 the Ontario government announced that it is investing \$105 million through the Community Building Fund.

This funding is due to COVID-19 having had an overwhelming impact on the arts and culture, heritage, tourism, sport and recreation sectors. These sectors are critical to the social and economic fabric of Ontario and its communities and to support their broader recovery.

The fund is being delivered by the Ontario Trillium Foundation across two distinct funding streams – Operating and Capital.

Further consult with township will occur.

- 1 in 10 Canadians have a print disability and need accessible books.  
A call to action was declared by libraries, FOPL and CELA (CNIB) when the federal government's 2020 Fall Economic Statement included an announcement of cuts to funding for accessible book production for those with print disabilities.  
CEO informed Board of the proceedings which due to a letter writing campaign to MPs and social media blitz these cuts have now been successfully reversed.
  - CEO presented and discussed the Overdrive/Libby ebook brochure and the formats it is available in. The online brochure is located on our website, under the e-resources tab. The 11-page print brochure is available in lobby. The Red Rock Public Library created this brochure in order to promote the ebooks that are for the exclusive use of RRPL patrons.
  - CEO discussed the addition of the new Novelist database features. Novelist is a reader's advisory database. The Novelist links are not available yet on our website BUT the various aspects of it are synced in with our catalogue. Board was presented "Novelist in our online catalogue – for our patrons" a step by step tutorial on how to access the Novelist features within the catalogue. This tutorial will be available for patrons to access in lobby and on social media.
6. The next meeting date was discussed.  
Motion was made to adjourn the meeting.

Resolution #3

Moved by: Denise Maidment

Seconded by: Marilyn Young

Be it resolved that: The meeting was adjourned at 4:31 p.m. and the next meeting will be held on April 13, 2021 at 4:00 p.m.

CARRIED

# PUBLIC WORKS MONTHLY REPORT

April 19<sup>th</sup>, 2021

## WATER DISTRIBUTION

1. **OCWA:** Compliance issues resulting from the MECP's 2020 Inspection Report have been addressed apart from some minor changes to SOP's (*Standard Operating Procedures*), these changes have been given an extended deadline of May 1<sup>st</sup>.
2. Winter hydrant checks were completed for the month of March. With temperatures warming, this will likely be the end of hydrant checks for the season.
3. The hydrant in front of 38 Brompton has been repaired by Public Works.
4. DWS staff continues to assist OCWA with operational details as we work through this period of transition.

## WASTEWATER COLLECTION

1. Ministry of the Environment, Conservation and Parks is moving forward with the ***Consolidated Linear Infrastructure*** (CLI) Permissions Approach for stormwater and sewage collection systems.

With the transition to CLI, a municipality's sanitary collection works will be brought under one multi-media ***Environmental Compliance Approval*** (ECA) for a municipality's wastewater sewage collection system, and a municipality's stormwater collection works will be brought under one multi-media ECA for a municipality's stormwater collection, treatment, and disposal system.

## RECREATION CENTER

1. Staff continues to perform cleaning and building checks on Monday, Wednesday, and Fridays of each week.
2. Thermal Mechanical has installed a new circulation pump for the Curling Club loop off the boiler system.

## MARINA CENTRE & PARK

1. Public Works staff continues to perform weekly inspections of the Marina Building and Fuel Kiosk.
2. Service to isolate and drain the solar loop that helps provides hot water for the Marina Building will be done by ES Fox. The hot water for the building will be provided solely from the two boiler units.

## GENERAL

1. Public Works staff has been working on storm collection duties as the spring melt has progressed.
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# PUBLIC WORKS MONTHLY REPORT

April 19<sup>th</sup>, 2021

2. New brushes have been installed on the Bobcat sweeper attachment. Sweeping has been primarily focused on sidewalks so far. The Twp. of Nipigon has offered the use their street sweeper once their own streets have been completed.
  3. The exhaust repair for the '05 Sterling Combo Truck has been completed from Darryl McCleod Custom Fabrication. A minor repair was also made to the exhaust on the '94 Freightliner garbage truck. Parts to repair the exhaust for '05 Sterling Combo Truck are being quoted from Darryl McCleod.
  4. Bay doors for the Firehall and Municipal Shop were serviced from Superior Doors. A quote is being provided to reframe the bay door on the yellow storage building in the shop compound.
  5. A department safety meeting was held on Friday, April 9<sup>th</sup>. On the agenda was the review of the Province's ***Covid-19: enhanced public health and workplace safety measures*** document. The crew also worked on developing a Covid-19 Safety Plan based on a template provided from the Province.
  6. Workplace Training is the proposed topic for the next safety meeting. Most recent training for dept. members has included Confined Space training and Working at Heights. WHIMIS training and First Aid will be two areas of focus for those that require updated training.
  7. Stand-by generators for the Public Works facility as well as Rec Center, continue to be tested monthly by staff.
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# RED ROCK VOLUNTEER FIRE DEPARTMENT



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## RRFD Monthly Report to Council

Prepared April 12, 2021 for Council April 19, 2021

### Training Meetings

Mar 1/2021  
Ropes and Knots  
9 Members

Mar 22/2021  
Backup Generator hook up for the Fire Hall & CO2 detector inspection and functions  
12 Members

Mar 29/21  
Auto X/Tool Maint  
12 members

### Call Outs

Nothing to Report  
Total Calls to Date 0

### Special Training

Have 8 members on the wait list for the following online courses.  
Legislation  
NFPA 1072 HazMat Awareness  
NFPA 1021 Fire Officer 1  
NFPA 1041 Fire Service Instructor

### Fire Prevention and Protection

Nothing to Report

### Public Relations

Nothing to Report

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# VOLUNTEER FIRE DEPARTMENT

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## Personnel

Regular Department Strength: 26

Present Strength: 23

Comm. Desk Operators: 2 (included in present strength)

Fire Prevention Officer: 1 (included in present strength)

Junior Fire Fighter: 3 (included in present strength)

## CFO Activity

\* Mail, Email and Phone Calls

\* Vehicle/Equipment and hall monthly maintenance

\* Weekly updates to the OFMEM regarding PPE, and Department Strength and supplies

\*Continue to organize the online training for the members of the Fire Dept

\*Working on updating all the SOG (Standard Operational Guidelines) for the Fire Dept

\*Discussion with CDO and provided info for Fire Safety Grant

\*Discussions with Sharon Bak from the OFMEM and updated all the contact info for the Municipality

\*Discussing the CEMC workload with Sharon Bak from the OFMEM

\*Completed the IMS 100 course and registered for the IMS 200

\*Completed the 2020 SIR reports for the OFMEM on all the calls from the year

\*Talk to Wayne from Ontario Fire Trucks, he will be down the last week of May to perform the repairs on the pumpers that needed to be repair from last year inspection but due to Covid was unable to complete

\*Been in contact with Superior Strategies and arrange training for the Fire Fighters. Chain Saw, Traffic Control, WHIMS, Working at Heights and Confine Space Awareness

\*Discussion with Tim Beebe from OFMEM and trying to reschedule the NFPA 1002 Pump Op Course that was supposed to be held in Red Rock last fall to the fall 2021, no date has been confirm at this time due to Covid

\*Reading the Municipal Emergency Plan and looking to make changes

\*Monitoring the weekly Duty Crew

\*Completed a breakdown of the equipment for the budget and sent to Nadia the Municipal Treasurer

## Recommendations to Council

No Recommendations



**The Corporation of the Township of Red Rock  
Administrative Report**

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**Date:** April 14, 2021 (For Meeting on April 19, 2021)  
**To:** Mayor and Council  
**Subject:** Administrative Activity Report  
**File Number:** 6.3  
**Submitted by:** Rosalie Evans, Management Consultant

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**RECOMMENDATION:**

This Report is prepared for Council's information.

**BACKGROUND:**

Mrs. Evans has been retained (March 18<sup>th</sup>) to provide non-Treasury assistance to the Township during this time when the CAO position is vacant (part time).

Mrs. Kukkee has been retained to provide Treasury and financial assistance (part time).

Ms. Davis has been retained as community development officer (part time).

Ms. Cameron is Council's Acting Clerk.

**DISCUSSION:**

**General Administration:**

Since the report delivered at the last Council meeting, Mrs. Evans has completed the following:

- Continued (as possible; on site) sorting the CAO email in-box and paper files in the CAO office. Some monitoring of CAO in-box remotely.
  - Met with Ms. Gladun re continued services and expectations.
  - Prepared interview questions and interviewed (with Council's sub-committee) two candidates for the CAO vacancy; followed up with reference checks; re-drafted job description and posted the position to solicit other applicants.
  - Prepared reports for the April 19<sup>th</sup> agenda, including this one.
  - Gathered data for the insurance policy renewal and submitted same (with much assistance from staff). Note – the new CAO should undertake an RFP for insurance later this year for 2022-23 and beyond. There is insufficient time to undertake this at present.
  - Received further financial information, including information from historic emails, and forwarded same to the Treasurer (primarily relating to 2021 budget). Reviewed various service contracts – again – in light of the 2021 budget.
  - Received/reviewed a severance application – making arrangements for Committee of Adjustment meeting and relevant Planning Act notices
  - Provided direction to Administrative staff on a variety of subject matters
-

- Received (but have not yet responded to) another formal request under the Municipal Freedom of Information and Protection of Privacy Act relating to tax sale information (as the requester is in Hamilton, Ontario, it appears this may be a research project).
- Spoke by telephone with a concerned citizen relating to historic correspondence to Council.
- Continue to “come across”, and also gather, information relevant to 2021 budget and forward same to Treasurer.
- Found and reviewed contract with external economic development consulting firm (Limestone) – working to determine status of projects, etc. for future report to Council.
- Further work on application to court to have money “paid in” returned to the Township (not yet completed).

As Council has been previously advised, Mrs. Evans can not commit full time hours to Red Rock, so work is being done part time, and, mainly, remotely. She has been coming in to the office on Mondays, however, due to other commitments, next week it will be Thursday. She will attend the Council meeting on the 19<sup>th</sup> virtually. It remains a priority to retain a full time CAO, as a part-time commitment cannot possibly remain ‘on top of’ everything that needs to be undertaken.

### **Community Development Officer:**

Regarding the “Fire Safety Grant” - signed the Transfer Payment Agreement and sent same to the Ontario Fire Marshal.

Regarding the “ICIP Green – Red Rock Newton, Frost, Stadler and Brompton Water and Wastewater Rehabilitation and Replacement Project” – the invitational RFPs for engineering/contract administration services were distributed. The first series of questions have been received and Addendum 1 was created in response to initial questions and sent to all proponents. Submission date has been revised to April 21, 2021. The review team will meet to review proposals on April 22, 2021. A report on this evening’s agenda at Item 6.4 requests a special meeting of Council to approve a contract based on the review team’s recommendations after review of the proposals.

Regarding the “ICIP Culture – Recreation Centre Rehabilitation / ICIP COVID-19 Resilience Infrastructure Stream – Local Government Intake – Recreation Centre” project, finalization of the RFP for engineering and project administration continues.

Regarding the arena roof retrofit and repair / enabling accessibility grant – finalization of the RFP for engineering and project administration continues. This is combined with the above.

Administration anticipates release of the RFP in relatively short order.

The Township has received conditional letters of approval from NOHFC for 2 more projects, and we are awaiting approval from FedNor, as these were joint proposals to both NOHFC and FedNor. We should hear back from FedNor by the end of the month. Public announcements will be held off until projects have been officially announced by the Ministry. We will determine next steps once we receive clarification on what Limestone is working on.

The first NOHFC approval is for money to assist with the promotion of the community, including updating and managing the municipal website, social media accounts, article writing, developing promotional material to attract residents, visitors and businesses, and working with regional marketing organizations, etc. An application was submitted to NOHFC for a Marketing and Communications Intern. A conditional letter of approval was received on April 6. We have permission to advertise the position, should the municipality wish to move forward with the hiring of an intern. The project stated salary is \$36,400 plus MERC with NOHFC contributing \$31,500.

An application was submitted to Trans Canada Trail for its annual Spring Cleanup grant to assist with the brushing and seasonal maintenance of the Red Rock Mountain Trail. Last year, we received \$1000, so we are hoping to get the same this year.

We are in the process of coordinating with Nipigon and the “Land of the Nipigon Waterways Development Association” with regards to the Nipigon River Recreation Trail and areas of concern that will need brushing or upgrades due to soil erosion.

We have received two quotations for the installation of 2 signs on the Red Rock Road, heading out of town, indicating trail heads for the Red Rock Mountain Trail and the Nipigon River Recreation Trail. We have the requisite permits. We are hoping to move forward with those, once a contractor is selected.

Ms. Davis is working with the Canadian Hydrographic Society (“CHS”) in terms of closing out the Township’s License Agreement to sell nautical charts at the Interpretive Centre. In the original agreement (signed in 2016 for a 5-year term) we had committed to selling \$125/month (seasonal) or \$500/year (seasonal) worth of CHS merchandise. In the two years prior to 2020 (the year that COVID hit), that condition was not met. Accordingly, the Agreement has been terminated by CHS.

With respect to the “Enabling Accessibility Fund – Red Rock Municipal Building Accessibility Enhancements” grant, we are in the process of issuing an RFP for engineering/project management for the project.

**Treasurer:**

Mrs. Kukkee continues to receive data to inform the 2021 budget as Administration receives/finds and forwards it. The pro forma budget completed by others is very “high level” and requires checks and balances prior to presentation to Council. Mrs. Kukkee estimates her first report to Council relating to the 2021 budget will be Council’s meeting of May 17<sup>th</sup>.

Mrs. Kukkee will be in the office on Friday and Saturday of this week.

**Outstanding Matters:**

Administration is still researching COVID leave policies from other jurisdictions and will report back to Council when information is complete.

Administration is still researching the potential sale of unused lanes in the municipality and will report back to Council when information is complete.

Re-posting of the Animal Control Officer vacancy (with revised job description) remains outstanding.

**ATTACHMENTS:**

None

**AVAILABLE UPON REQUEST:**

Review notes, correspondence

**The Corporation of the Township of Red Rock  
Administrative Report**

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**Date:** April 14, 2021 (For Meeting on April 19, 2021)  
**To:** Mayor and Council  
**Subject:** Request for Special Council Meeting  
**File Number:** 6.4  
**Submitted by:** Rosalie Evans, Management Consultant

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**RECOMMENDATION:**

Administration recommends that Council schedule a special meeting on Friday, April 23<sup>rd</sup>, 2021 (or as soon thereafter as can be arranged) to award a contract as a result of the request for proposals for engineering and contract administration for the project relating to infrastructure improvements on Brompton (and other) roads, which closes on April 21<sup>st</sup>.

**BACKGROUND:**

Administration will be meeting on Thursday, April 22<sup>nd</sup>, to review proposals, and will be able to make a recommendation to Council when that meeting has concluded.

**DISCUSSION:**

Waiting until the next regular Council meeting to award the contract further cuts in to the timeline and possibility that work will be done in 2021.

**ATTACHMENTS:**

None

**AVAILABLE UPON REQUEST:**

Review notes, correspondence

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**The Corporation of the Township of Red Rock  
Administrative Report**

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**Date:** April 14, 2021 (For Meeting on April 19, 2021)

**To:** Mayor and Council

**Subject:** Surplus Municipal Property

**File Number:** 6.5

**Submitted by:** Rosalie Evans, Management Consultant

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**RECOMMENDATION:**

Administration recommends that Council declare that property municipally known as "4 Baker Road", and legally described as:

Part of Lot 308, Plan 780, Township of Red Rock  
be declared surplus to municipal needs for the purposes of sale or long term lease.

**BACKGROUND:**

Although there is no realtor signage on the property, Thunder Bay realtor Wendy Ferris (Century 21) is advertising this property, owned by the Township, for sale. Interest is being expressed in the site. It is believed that the property was listed with Ms. Ferris by former Administration, however, paperwork has not been located.

**DISCUSSION:**

In accordance with Council's land sale procedures, property cannot be sold (or leased for longer than 21 years) unless it is first declared to be "surplus to municipal needs" at an open, public meeting.

As Council is being asked to consider one or more offers for this property, it is necessary to get the declaration "on the books".

Ms. Ferris has verbally advised that former Administration was planning to provide her with other Township properties to sell. Current Administration is working on sorting out the Township's land holdings, and will report further to Council in that regard.

**ATTACHMENTS:**

None

**AVAILABLE UPON REQUEST:**

Review notes, correspondence

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**The Corporation of the Township of Red Rock  
Administrative Report**

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**Date:** April 14, 2021 (For Meeting on April 19, 2021)

**To:** Mayor and Council

**Subject:** NOMA Conference

**File Number:** 6.6

**Submitted by:** Rosalie Evans, Management Consultant

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**RECOMMENDATION:**

Administration requires Council's directions as to which members, if any, wish to attend the NOMA conference, which will be held virtually from noon on Wednesday, April 28<sup>th</sup> through to Friday, April 30<sup>th</sup>.

**BACKGROUND:**

As is the case with most other municipal organizations, the Northwestern Ontario Municipal Association has moved its annual conference to an "on line" platform for 2021.

**DISCUSSION:**

The (draft, subject to change) agenda for the conference is appended.

The cost for attendance is \$125 per person.

Administration will complete the enrolment for the conference once attendees are known.

**ATTACHMENTS:**

Conference Agenda

**AVAILABLE UPON REQUEST:**

N/A

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**ATTACHMENT ONE: Agenda**

**2021 NOMA Annual Meeting & Conference Agenda**

Wednesday, April 28, 2021 Location: Virtual

- 11:30 am (EST) **Visit Exhibitor Booths**
- 12:00 pm **Conference Welcome & Opening Remarks**  
*Call to Order & Greetings from*  
*Mayor Wendy Landry, NOMA President*  
*Mayor Robin Jones, ROMA President*  
*Councillor Danny Whalen, FONOM President*  
*Roll Call*
- 12:10 pm **Keynote: Premier Doug Ford Address**
- 12:20 pm **Steven Del Duca, Leader of Ontario Liberal Party introduced by Michael Gravelle, MPP  
Thunder Bay – Superior North**
- 12:30 pm **Andrea Horwath, Leader of the Official Opposition, NDP introduced by Judith Monteith  
Farrell, MPP Thunder Bay – Atikokan**
- 12:45 pm **Keynote: AMO Update**  
*Presented by: Graydon Smith, President & Monika Turner, Director of Policy*
- 1:30 pm **NWMO: Implementing Reconciliation**  
*Presented by: Bob Watts, Vice-President of Indigenous Relations & Strategic Programs*
- 2:15 pm **Exhibitor Booth Break**
- 2:45 pm **LAS: Working for Communities in a Post Pandemic World**  
*Presented by: Jeff Barten, Energy & Asset Services Manager & Eleonore Schneider, Program  
Manager*
- 3:15 pm **Hydro One Fireside Chat: Supporting Northwestern Ontario's Growth Potential**  
*Presented by: Jason Fitzsimmons, Chief Corporate Affairs & Customer Care Officer*
- 4:00 pm **Exhibitor Booth Break**
- NOMA Annual General Meeting (74/75<sup>th</sup>)**
- 4:30 - 5:30 pm (EST)
1. Call to Order
  2. Approval of minutes of 73<sup>rd</sup> Annual General meeting
  3. Approval to receive the Presidents Report
  4. Resolutions Committee
  5. Approval of Auditors Report
  6. Appointment of Auditors for 2021
  7. Approval of 2021 Operating Estimates
  8. Approval to receive Committee & District Associations Reports
  9. Election Results
  10. Adjournment



Thursday, April 29, 2021: Virtual

- 9:00 am (EST) **Visit Exhibitor Booths**
- 9:30 am **Impacts of COVID-19 on Electricity Usage**  
*Presented by: Terry Young, Interim President and Chief Executive Officer, IESO*
- 10:00 am **Our Energy Transition at Enbridge Gas Inc**  
*Presented by: Luke Skaarup & Nicole Lehto*
- 10:45 am **Exhibitor Booth Break**
- 11:15 am **Electronic Meetings: How to Keep Virtual Municipal Meetings Open and Accessible**  
**Ombudsman Ontario**  
*Presented by: Lauren Chee-Hing, Legal Counsel*
- 12:00 pm **Ontario's Forest Industry: Sustaining Green Economic Recovery**  
*Presented by: Ian Dunn*
- 12:45 pm **Lunch & Visit Exhibitor Booths**
- 1:30 pm **Frank Cowan Company: Risk Mitigation and COVID-19**  
*Presented by: Jessica Jaremchuk, Director Risk Management Services*
- 2:15 pm **Panel discussion on the impact of COVID-19 on the tourism industry for the province.**  
*Moderator: Chris Bloore, VP Policy & Government Affairs Tourism Industry Association of Ontario*  
*Panel: Rick Layzell – Executive Director – Boating Ontario, Kevin Eshkawkogan – President & CEO – Indigenous Tourism Ontario, Isabelle deBruyn – Tourism Manager – SEO, David MacLachlan – Destination Northern Ontario & Laurie Marcil – Nature and Outdoors Tourism Ontario*
- 3:00 pm **CMHC Outreach: Affordable Housing and the Local Economy**  
*Presented by: Arlene Etchen*
- 3:30 pm **Exhibitor Booth Break**
- 4:00 pm **Dealer's Choice: Project Methodology Selection**  
*Presented by: Gord Wickham, Vice President, Colliers Project Leaders*
- 4:45 pm **OTF: Building a Resilient Non-Profit sector in Ontario**  
*Presented by: Katharine Bambrick*
- 5:30 pm (EST) **Conclusion of Day's Events**

DRAFT - Times subject to change

Friday, April 30, 2021 Location: Virtual

- 9:00 am (EST) **Ontario Northland Transportation Update**  
*Presented by: Corina Moore, President and CEO*
- 9:30 am **MPAC Update**  
*Presented by: Mary Dawson-Cole*
- 10:00 am **NOSM Update: Rural Physicians**  
*Presented by: Dr. Verma*
- 10:30 am **Health Break**
- 10:45 am **Employing New Immigrants: Community and Organizational Inclusion Challenges in Northwestern Ontario, Faculty of Business Administration, Lakehead University**  
*Presented by: Dr. Kathy Sanderson, Ryan Hron, Julia Whitney*
- 11:30 am **Minister Addresses**
- 11:45 pm **Lunch Break**
- 12:30 pm **Minister Forum**  
*Hon. Steve Clark, Minister of Municipal Affairs & Housing*  
*Hon. Greg Rickford, Minister of Energy, Northern Development & Mines & Indigenous Affairs*  
*Hon. Vic Fedeli, Minister of Economic Development, Job Creation, and Trade*  
*Hon. Jeff Yurek, Ministry of the Environment, Conservation and Parks*  
*Hon. Sylvia Jones, Solicitor General*  
*Hon. Laurie Scott, Minister of Infrastructure*  
*Hon. Caroline Mulroney, Minister of Transportation*  
*Hon. John Yakabuski, Minister of Natural Resources and Forestry*  
*Hon. Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs*  
*Hon. Michael Tibollo, Ministry of Mental Health*  
*Hon. Bill Walker, Ministry of Energy*
- 1:30 pm (EST) **End of conference**

DRAFT - Times subject to change

**The Corporation of the Township of Red Rock  
Administrative Report**

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**Date:** April 14, 2021 (For Meeting on April 19, 2021)

**To:** Mayor and Council

**Subject:** Revised CAO Job Description

**File Number:** 6.7

**Submitted by:** Rosalie Evans, Management Consultant

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**RECOMMENDATION:**

Administration recommends that Council approve the revised CAO job description appended to this report.

**BACKGROUND:**

Recruitment for a new CAO is underway. The CAO job description on file was approved in 1991. With the removal of the Treasurer/Tax Collector functions, the description required updating.

**DISCUSSION:**

Attachment One to this report is a revised job description for Council's consideration.

**ATTACHMENTS:**

Revised CAO job description

**AVAILABLE UPON REQUEST:**

Prior description on file

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## **ATTACHMENT ONE – Revised Job Description**

**Position Title:** Chief Administrative Officer/ Clerk

**Reporting Relationship:** Reports to Council

### **Purpose and Scope:**

- As Chief Administrative Officer – is Council’s lead employee and supervisor of all other staff, including full human resources responsibilities.
  - Lead, direct and co-ordinate department heads of the Township in developing, implementing and administering the objectives, policies and programs as established and approved by Council in accordance with all applicable by-laws and regulations.
  - Full Planning and Development and Economic Development responsibilities.
  - Treasury/Finance roles have been segregated; however, the CAO/Clerk must have sufficient financial acumen to interpret financial reports and be able to account to Council regarding same. CAO/Clerk remains the administrative report for the Treasurer.
  - As Clerk – act as corporate secretary to the Township, ensuring the accurate recording, preparation and distribution of the minutes, by-laws and policies of Council. Provide detailed, researched and supported reports to the Council on matters of municipal concern. Perform the duties of CAO and Clerk, as set out in the Municipal Act, the Municipal Elections Act, the Municipal Freedom of Information and Protection of Property Act, the Municipal Elections Act, and other relevant legislation.
  - Be Council’s “number one” employee – responsible for all operational and managerial components of the Corporation.
  - Ensure the efficient, economical and effective organization and administration of all Departments, Boards and Commissions as determined by the By-laws and policies of the Township and the direction of Council.
  - Co-ordinate the development and implementation of both short-term and long-range operating plans and strategies for the Township.
  - Direct the preparation and compilation of annual budget estimates of operating and capital revenues and expenditures. Primary responsibility for this is the Treasurer, however, the Treasurer reports to Council through the CAO.
  - Present recommendations to Council relating to departmental operations and keeps Council current with respect to relevant legislation and regulations.
  - Organize and supervise the effective and efficient implementation of Council’s policies and programs and ensures corporate compliance with all relevant statutory and regulatory requirements.
  - Be responsible for all human resources matters, including: arranging for the employment, discipline, suspension or dismissal of employees, - while recognizing and observing the appropriate procedures specified for those employees covered by a Collective Bargaining Agreement.
-

- Keep abreast of all departmental operations through staff meetings – giving consideration to co-ordination of activities, recommendations concerning policies, plans, budgets and effective implementation of same.
- Communicate with, and interface with, the Mayor and Council and with the general public on all administrative matters.
- Establish liaisons and positive relationships with the community, including the media, and with other boards and authorities and other orders of government, and acts as spokesperson on behalf of the Township.
- Prepare and provide relevant reports for Council meeting agendas.
- Attend all meetings of Council, maintain appropriate records, including minutes, and act as Council's liaison with members of the public.
- Together with the Treasurer, advise Council, its committees, and local boards (if applicable) on Federal and Provincial grant structures, i.e. eligibility criteria, cost sharing arrangements and enabling legislation. Together with the Treasurer, discuss with appropriate Ministries and prepare necessary documentation to support grant funding applications.
- Ensure that Council's decisions are communicated to the public.
- Prepare all required by-laws for submission to Council for approval.
- Undertake records management responsibilities.
- Acts as a resource person to Council by advising members of meeting procedures and their responsibilities as elected members.
- Maintain confidentiality in accordance with the Municipal Freedom of Information and Protection of Privacy Act.
- Perform the duties of the Returning Officer in Municipal Elections in accordance with the requirements of the Municipal Elections Act.
- Prepare reports and minutes, make presentations to Council and its Committees and co-ordinate policy advice to present sound, practical recommendations to Council.
- Ensure the timely preparation and distribution of agendas, reports and background material for Council/Committee members prior to Council/Committee meetings.
- Perform other related duties as assigned by Council.

### **WORKING CONDITIONS**

- Normal office hours for Administrative staff are 8:30am to 4:30pm. The CAO hours will vary and will frequently exceed these hours, as duty requires.
- Frequent requirement to work beyond normal office hours, evenings and weekends to attend council meetings, public meetings, seminars and meet deadlines in performance of duties.
- Uneven workflow – subject to constant interruptions.
- Work in full exposure/transparency to members of the public.

## **WORKING RELATIONSHIPS**

### **A. With Mayor and Council**

- Provides advice, assistance and guidance as required by statute and by the expectations of Council to support the policy-making process.

### **B. With Subordinate Staff**

- Provides management, leadership, guidance and direction.
- Co-ordinates policy advice and its administration with other department heads.

### **C. With Public and the Media**

- Provides information and advice regarding Township programs, policies and services.
- Always presents Council and the Township in a positive light.

### **D. With professionals, Provincial Officials, Officials of other orders of Government, including other municipalities:**

- Maintains effective communication and co-operation to ensure that the Township's interests are protected and represented.
- Always represents Council decisions in a positive light.
- Maintains effective information exchange with the public.
- Courteous and co-operative.

## **KNOWLEDGE AND SKILL**

- Formal training and a minimum of five (5) years' relevant experience in municipal administration and finance.
  - Management experience and "people skills"
  - Organizational skills and analytical ability
  - Effective oral and written communication skills
  - Judgement, tact, public relations and communications skills
  - Good interpersonal skills
  - Ability to establish and maintain effective working relationships inside and outside the Township
  - Working knowledge of provincial legislation, regulations, and policies that affect local government.
  - Understanding of the legal, planning, engineering and auditing processes.
-

## **IMPACT OF ERROR**

- Errors in analysis and judgement could lead to ill-conceived decision-making by Council with possible serious, legal, financial and political consequences.
- Administrative errors could lead to confusion, wasted effort and extremely unfavourable public relations.
- Financial errors could lead to additional expenses, increased taxation and municipal supervision.

## **CONTROL**

- Subject to Council policy direction
  - Provincial legislation and regulations
  - Annual audit process
  - Accepted professional management techniques
-

**The Corporation of the Township of Red Rock  
Administrative Report**

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**Date:** April 14, 2021 (For Meeting on April 19, 2021)

**To:** Mayor and Council

**Subject:** OPP Detachment Boards

**File Number:** 6.8

**Submitted by:** Rosalie Evans, Management Consultant

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**RECOMMENDATION:**

This Report is provided for Council's information.

**BACKGROUND:**

Revisions to the Police Services Act were announced in 2019 and 2020, and, ultimately, enacted, with various dates for proclamation (i.e. the "coming into effect" of the changes).

One of the changes involves the Province moving to "detachment-wide" police service boards for municipalities and First Nations who obtain their policing through the Ontario Provincial Police ("OPP").

On March 18<sup>th</sup>, 2021, the Solicitor-General (Hon. Sylvia Jones) distributed correspondence advising that detachment-wide boards were going to be implemented, and that impacted municipalities and First Nations should get together to make a proposal to the Province on or before June 7, 2021.

Detachment-wide boards make eminent sense in Southern Ontario, where OPP Detachment Commanders were required to attend several police service board meetings per month within a relatively short geographic distance. They were resisted by some rural municipalities in Northwestern Ontario, however, where geographic distance, plus inclusion of unincorporated municipalities, defies the logic. Originally, the Province did not consider these pleas, however, the March 18 correspondence appears to recognize that more than one board in some detachments will be considered reasonable if evidence supports it.

**DISCUSSION:**

Municipalities and First Nations within a detachment area (Red Rock's is Nipigon) are being asked to submit one proposal which indicates the composition of their board, and/or a rationale for multiple boards, and the composition of each board. This proposal needs to come, jointly, from all impacted municipalities and First Nations, or, alternatively, from one municipality or First Nation (agreed to by the others as the spokesperson).

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Administration is only just receiving this information, and will be working together with other municipalities and First Nations impacted to make future presentations, with the goal to having a proposal to the Province by June 7<sup>th</sup>.

Mrs. Evans has registered for, and will attend, a webinar from the province on April 20<sup>th</sup>, to obtain further information.

Administration will report further as the matter progresses.

**ATTACHMENTS:**

None

**AVAILABLE UPON REQUEST:**

Minister's letter March 18<sup>th</sup>, and enclosures

**THE CORPORATION OF THE TOWNSHIP OF RED ROCK**

**BY-LAW NO. 2021-1231**

Being a By-law to Authorize Entering a Transfer Payment Agreement between the Township and Her Majesty the Queen in right of Ontario (as represented by the Minister of Infrastructure) for the "Investing in Canada Infrastructure Program (Green Stream)" grant

**Recitals:**

1. At its meeting held on April 5<sup>th</sup>, 2021, Council resolved to approve an agreement between between the Township and Her Majesty the Queen in right of Ontario (as represented by the Minister of Infrastructure) for the "Investing in Canada Infrastructure Program (Green Stream)" grant.
2. This By-law is passed to authorize execution of that Agreement by the Mayor and Acting Clerk.

**ACCORDINGLY, THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF RED ROCK ENACTS AS FOLLOWS:**

1. The Mayor and Acting Clerk are authorized to execute the Agreement appended to this By-law as Schedule "A".
2. This by-law shall come into force and take effect on the date of final passing.

**ENACTED AND PASSED IN COUNCIL** this 19<sup>th</sup> day of April, 2021, as witnessed by the corporate seal of the Corporation and the hands of its proper Officers duly authorized in that behalf.

THE CORPORATION OF THE  
TOWNSHIP OF RED ROCK

\_\_\_\_\_  
Mayor

c/s

\_\_\_\_\_  
Acting Clerk

**THE CORPORATION OF THE TOWNSHIP OF RED ROCK**

**BY-LAW NO. 2021-1232**

Being a By-law to Authorize Entering a Transfer Payment Agreement between the Township and Her Majesty the Queen in right of Ontario (as represented by the Office of the Fire Marshal) for the "Fire Safety Grant"

**Recitals:**

1. At its meeting held on April 5<sup>th</sup>, 2021, Council resolved to approve an agreement between the Township and Her Majesty the Queen in right of Ontario (as represented by the Office of the Fire Marshal) for the "Fire Safety Grant".
2. This By-law is passed to authorize execution of that Agreement by the Mayor and Acting Clerk.

**ACCORDINGLY, THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF RED ROCK ENACTS AS FOLLOWS:**

1. The Mayor and Acting Clerk are authorized to execute the Agreement appended to this By-law as Schedule "A".
2. This by-law shall come into force and take effect on the date of final passing.

**ENACTED AND PASSED IN COUNCIL** this 19<sup>th</sup> day of April, 2021, as witnessed by the corporate seal of the Corporation and the hands of its proper Officers duly authorized in that behalf.

THE CORPORATION OF THE  
TOWNSHIP OF RED ROCK

\_\_\_\_\_  
Mayor

c/s

\_\_\_\_\_  
Acting Clerk

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