

**AGENDA FOR THE COUNCIL MEETING OF  
THE CORPORATION OF THE TOWNSHIP OF RED ROCK  
FOR THE 915<sup>th</sup> REGULAR MEETING OF NOVEMBER 16<sup>th</sup>, 2020 AT 7:00PM**

<u>ITEM</u>	<u>ACTION TAKEN</u>
1. Additions to Agenda	
2. Disclosure of Interest	
3. Presentation	
4. Minutes of Previous Council Meeting	
a) Monday, November, 2020	RES
5. By-Laws	
6. Correspondence	
a) Legion Ladies Auxiliary – Christmas Cheer Fund Donation	RES
b) Office of the Solicitor General – Virtual 2020 AMO Conference	
c) The Children’s Aid Society – 2020 Holiday Hamper Program	RES
7. Reports of Municipal Officers	
a) Chief Administrative Officer	
Monthly Report	
2021 Budget Memo	
Payment Vouchers	RES
b) Co-Public Works Superintendents	
Monthly Report	
c) Fire Chief	
Monthly Report	
8. Reports of Committees	
a) Red Rock Public Library Board – October 20, 2020 Minutes	
9. Unfinished Business	
10. New Business	
a) Public Works Year End Forecast - Rolling Stock Summary	
b) Turkey Vouchers	RES
c) Superior Country 2021 (Advertisement)	
11. In-Camera	RES
a) Contract Negotiations/Labour Relations	
b) OCWA Efficiencies	
12. Out of In-Camera	RES
13. Report from In-Camera	
14. Adjournment	RES

**THE CORPORATION OF THE TOWNSHIP OF RED ROCK**

**914<sup>th</sup> REGULAR MEETING OF COUNCIL**

**NOVEMBER 2<sup>nd</sup>, 2020**

Present:	Mayor:	G. Nelson
	Councillors:	D. Robinson
		S. Park
		C. Todesco
		G. Muir
	Chief Administrative Officer:	A. Headrick
	Co-Public Works Superintendents:	B. Westerman (7:00 – 8:23)
	Regrets:	G. Sarrasin

Mayor Nelson called the meeting to order at 7:00 p.m.

**ADDITIONS TO THE AGENDA**

None

**DISCLOSURES OF INTEREST**

None

**PRESENTATION**

Shari-Anne, Judy, Randy, Ted and Sarah from the SAGE Analytics team joined in on the meeting to present their 123 page Final Report for the Organizational Review of the Township. In a lengthy presentation, they covered their findings of each department in detail. Throughout their presentation, they identified areas that need to be addressed and made recommendations as outlined on pages 44, 49, 50, 60, 62, 65, 69, 71, 74, 78, 79, 81, 83, 86 and 92 of the report. The full final report from SAGE Analytics can be found on the Red Rock Township Website at <https://www.redrocktownship.com>

**MINUTES OF PREVIOUS COUNCIL MEETING**

The minutes of the October 19, 2020 regular meeting of Council were approved as presented.

**BY-LAWS**

None

**RESOLUTIONS**

Res. #1: Moved by G. Muir, seconded by C. Todesco  
Be it resolved that Council accepts and approves the final report from SAGE ANALYTICS for the 2020 Organizational Review.

Carried

Res. #2: Moved by D. Robinson, seconded by S. Park  
Be it resolved that The minutes of the Monday, October 19, 2020 regular meeting of Council be approved as presented.

Carried

Res. #3: Moved by C. Todesco, seconded by G. Muir  
Be it resolved that the following payments be approved:

PAYMENT	CHEQUE NOS.	AMOUNT
DATE		
10/07 – 11/02	2822 – 2920	\$ 142,583.84
		\$ 142,583.84

COMMUNITY CHQ.		
10/19	36- 37	\$ 470,370.57
		\$ 470,370.57
PAYROLL		
10/08	11620 – 11644	\$ 27,037.24
10/22	11645 - 11660	\$ 20,540.35
		\$ 47,577.59
<b>TOTAL PAYMENTS</b>		<b>\$ 660,532.00</b>

Carried

Res. #4: Moved by S. Park, seconded by D. Robinson  
Be it resolved that Council move In-Camera at 9:27 p.m. in order to address a matter pertaining to:

- Personal matters about an identifiable individual, including municipal or local board employees;
- Labour relations or employee negotiations;

Carried

Res. #5: Moved by D. Robinson, seconded by S. Park  
Be it resolved that Council come out of In-Camera at 9:53 p.m.

Carried

### CORRESPONDENCE

Mayor Nelson reviewed the correspondence with Council.

Mayor Nelson read a letter from the Ministry of Finance regarding the 2020 AMO Conference.

Mayor Nelson read a letter from the Ministry of Environment promoting safe, small-scale cleanups organized by household, in keeping with COVID-19 public health guidelines during Waste Reduction Week which took place from October 19 to October 25, 2020.

Mayor Nelson read a letter from the Ministry of the Solicitor General regarding court security and prisoner transportation program review.

No other business arose from the correspondence.

### REPORTS OF OFFICERS

#### Chief Administrative Officer

The CAO reviewed his written report with Council.

The CAO mentioned the public session meeting held on October 29, 2020 in relation to the proposed amendment to the Official Plan and Zoning by-law.

Working with Council to develop a Strat Plan to deal with environmental issues in regards to the Mill site property. They have reached out to neighboring communities for support. Council has shown due diligence with seeking Provincial and Federal assistance to Gravelle's office and Patty Hadju's office and with the respectable ministries to get this information. The letters coming back from the Ministry of Environment have denied our request for this information. Therefore, we are looking at doing something different going forward.

The CAO reached out to Cascade to discuss transfer of their property to the township. This has been ongoing since 2107. May need to write a letter to the VP to expedite this matter.

A proposal has been brought forward replacing the PCL system with a SCADA system with regards to the Water Pollution Control Plant.

A temporary Intern Director of Corporate Services Juhani Pulkkinen will start November 2, 2020 to assist the CAO and Administration with the transition of new software and internal

policy/guideline review. The interview process for a Director of Corporate Services will begin shortly.

The CAO and Planner are reviewing Township property regarding development. More research is required and a report to council will be available prior to year's end.

Working with a group called Grant Match. They assist Municipalities with Federal and Provincial applications. They have a high success rate.

Payment vouchers were submitted for approval.

### **Co-Public Works Superintendents**

Mayor Nelson reviewed the Co-PWS report with council on his behalf.

The Red Rock Drinking Water System underwent its annual inspection from the MECP on Oct 15<sup>th</sup>, 2020. Some minor issues were pointed out during the inspection.

Two DWS operators will be participating in training in November through Keewaytinook Centre of Dryden.

A1 Sewage performed cleaning maintenance for the sewage plant and also cleaned out both lift station wells on Hwy 628. There have not been any alarms since the well was cleaned out.

### **REPORTS OF COMMITTEES**

Councillor Robinson reviewed the Minutes of the Red Rock Public Library Board's meeting on September 8, 2020.

Mayor Nelson reviewed the TBDSSAB Minutes from meeting on September 17, 2020.

### **UNFINISHED BUSINESS**

None

### **NEW BUSINESS**

None

### **IN-CAMERA**

Council went In-Camera at 9:27 pm and came out at 9:53pm.

### **REPORT FROM IN-CAMERA**

Council discussed labour relations and personal matters relating to the town.

Res. #6: Moved by D. Robinson, seconded by S. Park  
Be it resolved that this meeting be adjourned at 9:55pm.

Carried

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Mayor

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Chief Administrative Officer/Clerk

October 30, 2020

RECEIVED  
NOV 04 2020  
TOWNSHIP OF  
RED ROCK

Dear Organization or Business:

The Legion Ladies Auxiliary, Branch 226, is in charge of the local Christmas Cheer Fund. Each year we try to make Christmas a little bit brighter for the less fortunate in our community by supplying food vouchers to those in need. This year has been more difficult than most.

Once again we are asking for your help in the way of a monetary donation for this worthwhile cause. We would appreciate having all donations by December 10<sup>th</sup> if possible.

Please make cheques payable to The Christmas Cheer Fund.

Mail cheques to Sandra Parker, Box 338, Red Rock.

Thank you for your continued support.

Happy Holidays,

Linda Sodergren

President, Legion Ladies Auxiliary



**Solicitor General**

Office of the Solicitor General

25 Grosvenor Street, 18<sup>th</sup> Floor  
Toronto ON M7A 1Y6  
Tel: 416 325-0408  
MCSCS.Feedback@Ontario.ca

**Solliciteur général**

Bureau du solliciteur général

25, rue Grosvenor, 18<sup>e</sup> étage  
Toronto ON M7A 1Y6  
Tél. : 416 325-0408  
MCSCS.Feedback@Ontario.ca



132-2020-3085  
By email

November 10, 2020

Albert Headrick  
Chief Administrative Officer (CAO)  
Red Rock Township  
Salls Street  
PO Box 447  
Red Rock ON P0T 2P0  
[cao@shawbiz.ca](mailto:cao@shawbiz.ca)

Dear CAO Headrick:

I am writing to thank you for taking the time to speak with me, and members of my staff, during the virtual 2020 Association of Municipalities of Ontario (AMO) Conference on August 17, 2020.

The AMO annual conference continues to serve as a valuable forum for municipalities across Ontario to discuss the unique needs of Ontario communities and for the first time in 120 years, this event was held entirely online.

It was a pleasure meeting with you to discuss a number of topics, including a community peace officer program offered in Alberta that is geared towards jurisdictions with lower levels of crime. As I mentioned during our meeting, I would suggest that you consider the use of auxiliary police and special constables to address this issue. Also available are a new protocol on 911 misdials and the Ontario Provincial Police's Online Reporting, which provides another way for citizens to report crimes that are not emergencies.

I also appreciated hearing your feedback regarding the replacement of emergency vehicles. Regarding this matter, I have asked Fire Marshal Jon Pegg to follow up with your township in order to discuss options, as there is some flexibility depending on the vehicle mileage and age. Additionally, I will engage the Honourable Rod Phillips, Minister of Finance, and the Insurance Bureau to advocate for other possible options.

Our meeting was productive, and I appreciate the valuable insights you and your delegation provided during our discussion.

.../2

Albert Headrick  
CAO

Our government understands the importance of working with our municipal partners and we remain committed to serving and meeting the needs of communities across Ontario.

Thank you again for meeting with us at the 2020 AMO conference and I look forward to continued collaboration between Red Rock Township and the Ministry of the Solicitor General.

Sincerely,

A handwritten signature in black ink, appearing to read 'Sylvia Jones', with a stylized, cursive script.

Sylvia Jones  
Solicitor General

c: The Honourable Rod Phillips  
Minister of Finance

Jon Pegg  
Fire Marshal of Ontario



# The Children's Aid Society

## of the District of Thunder Bay

Adam Shaen  
President

Brad Bain  
Executive Director

Happy Holidays *Mayor Gary Nelson + Council*

Plans are underway for our 2020 Annual Holiday Hamper Program.

Every year we are able to help support several families and youth in need. All donations and hampers are used to help support families in our local community.

If you are a returning supporter, thank you so much for your generosity last year and you will find much of the details the same.

If you are new to our program, please review the attached information and if you have any questions please feel free to give me a call on my cell 807-887-4612 or send me an email.

*Inside this package you will find three forms:*

- **Holiday Hamper Program Information Sheet**
  - Lists the different types of sponsorships available.
- **Sponsor Registration Form**
  - Fill this form out and submit it by email or in person to the Children's Aid Office in Nipigon or call me and I will come by to pick it up.
- **Tax Receipt Request Form**
  - Drop this form off or mail with receipts attached or amount of monetary donation for your tax receipt.

*Shelby Sale*

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**HEAD  
OFFICE:**

1110 Jade Court  
THUNDER BAY, Ontario  
P7B 6M7  
(807) 343-6100  
Fax: (807) 343-0141  
www.thunderbaycas.ca

**BRANCH  
OFFICES:**

P.O. Box 687  
GERALDTON, Ontario  
P0T 1M0  
(807) 854-1910  
Fax: (807) 854-1936

P.O. Box 340  
MARATHON, Ontario  
P0T 2E0  
(807) 229-0580  
Fax: (807) 229-0593

P.O. Box 1028  
NIPIGON, Ontario  
P0T 2J0  
(807) 887-3035  
Fax: (807) 887-2211



# Children's Aid Society of the District of Thunder Bay Holiday Hamper Program

Many of the families and youth that CAS serves are currently living in poverty, and the holiday season can be a time of uncertainty and additional strain. You can help make a difference this year, by providing a family or youth with a special holiday hamper. Participants in the program will be matched with a youth or family in need. A detailed hamper profile will be provided. Hamper profiles are designed according to the size of each family.

## WHAT IS IN A HAMPER?

- One to two boxes of non-perishable food.
- \$50.00 gift card per family member for the purchase of perishable foods.
- Hygiene items.
- One new outfit per child.
- One to two new toys per child.
- Sponsors are able to ask for multiple families to sponsor.

## SPENDING AMOUNTS PER

### HAMPER (plus non-perishable foods)

- Family size (1 parent & 2 children = \$550.00) as per hamper profile amounts listed. Please refrain from overspending
- Please wrap your hamper items and label with the gender and age of the child.
- If you are unable to wrap, please include wrapping paper, tags, and tape for the family to prepare.

## TAX INFORMATION

- Cash, cheques and other donations are eligible for a tax receipt. Please view the donor submission tax receipt form and checklist for details.
- In order to receive a tax receipt, original receipts specific to your hamper must be attached to the form and submitted by January 15, 2021. Please ensure receipts are "official" and do not contain any personal shopping. Charitable gift receipts will be issued for the value of the goods contributed, less HST.

## OTHER WAYS TO CONTRIBUTE

- **FOOD:** Donations of non-perishable food and grocery store gift certificates will also be greatly appreciated. Providing food items to families and youth is a crucial yet frequently overlooked component of the program.
- **CASH DONATION:** Unable to shop for a family, or commit to a hamper? Monetary gifts are also gladly accepted, and our volunteers are ready to shop, wrap and deliver on your behalf.



## **Chief Administrative Officer Report**

**Period: Nov 2 to Nov 16, 2020**

### **ACTION FROM PREVIOUS MINUTES:**

#### **GENERAL INFORMATION**

- a) Intern Director of Corporate Services Juhani Pulkkinen has been engaged with administrative staff, reviewing job descriptions, associated tasks and providing assistance, leadership. Due to the COVID-19 spike in the Thunder Bay area he will be returning home. It does not appear he will be providing services going forward.
- b) Have finalized the outstanding taxes owing on of the mill property beside the re-assessment in 2016, 2019, 2020 by MPAC on the mill site. This information has been provided to our legal representative.
- c) One Director of Operations interview that was arranged to take place between the week of Nov 23 to Nov. 25 has been cancelled due the COVID-19 spike in the Thunder Bay District and concerns raised by administration staff.
- d) Working collectively with Council to develop a Strat Plan to deal with the environmental issues related to the Mill site property.
- e) Reached out to Cascade again to encourage the transfer of their property to the township. Was informed that this process will be worked on during the week of November 16, 2020.
- f) Our new Municipal Secretary LIISA POYOLA has been receiving training which will expired in the next week.
- g) Continue to work closely with Limestone Partners on the Red Rock All-season Tourism Action Plan and the Strategies. We are continuing to explore for investors.
- h) Have been in dialogue with new firm in Southern Ontario in relation to the existing 2019 quote of \$149,000.00 renovation to the bowling alley. This renovation is part of the overall Recreation Complex total of \$1,800,000.00

- i) The bowling alley executive has approached the Township in relation to a contractual agreement to manage the bowling alley starting in Jan 2021.
- j) Administration staff have begun training with the new MuniSoft software. The new program has been installed on staff computers. Our MuniSoft representative and administrative staff have been working collectively. No apparent issues
- k) The CAO will be reviewing the CEMC training requirements and finalize the review of the Township Emergency Plan prior to 2021.
- l) The Township will change the meeting place for the open public meeting on the site-specific amendment to the Official Plan & Zoning By-law on November 23, 2020 from the Interpretive Centre to the Legion up-stairs from 6:00 pm to 7:00pm. Red Rock residents will be given priority for seating. This will be followed by a Special Meeting of Council to either adopt or reject the proposed amendments.
- m) Have signed an agreement with Grant Match after legal review to assist in our endeavors on the submission for government grants. Both level of governments has implemented additional grants available for infrastructure during COVID-19. We need to take advantage and the potential opportunities available for us.
- n) CAO Office and Planner have continued to reviewing Township property that is available for development and or sale. Have engaged a real estate firm on the Cannop and old Texaco Site leading out of town.
- o) The discussions with Infrastructure Canada (INFC) and the province on funding of a new SCADA proposal for the Water Treatment plant is in progress. The proposal submitted has been forward for consideration. Our OCWA Project Manager Jose' Cassel is leading the discussion going forward.
- p) Have received three applications for the intern marketing position for the Township. However, we need to wait for approval from the Ministry if our grant has been accepted for employment funds. Have reached out to candidates to let them know that we are just waiting for approval and will get back to them shortly.
- q) Have reached out to NOHFC and FEDNOR on the grant applications pertaining to the Recreation Centre up-grades and Brompton Road water and sewer rehabilitation. The Township will receive notification shortly prior to year end with implementation in 2021.
- r) The CDO intern position will need to be reconsidered and have actually received one application from a Western University Student. (Graduate) Will be in discussion next week with student and NOHFC on moving the process forward.
- s) The SEIU Contract will be voted upon by the Public Works staff Monday November 16, 2020 at 3 PM.

- (t) It appears some remedial work has been completed on the old mill site. However Senior Administration has not been informed. We make an opportunity to review in the near future pending the amount of snow accumulation.
- (q) Samantha Cameron will be enrolled in a Public Information Officer course related to Emergency Operations Centre.

**You must do the things you think you cannot do.”**

**Eleanor Roosevelt**

Respectfully,

Albert Headrick  
CAO/Clerk



**To: Mayor & Council**

**From: CAO Albert Headrick**

**Date: Nov. 3, 2020**

**Subject: 2021 Budget Process**

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This is to advise you that the budget process will start December 1, 2020. As part of the procedure going forward, it would be very beneficial to have a complete understanding on Councils thought process and comfort level in relation to budgetary increases related to user fees, operational projections (annual percentage), capital, tax levies, amortization inclusion with associated cost as recommended by the SAGE Report.

That being said we need to focus strategically on a five-year financial plan that be a work in progress that encompasses the framework identified in the Corporate/Work Place Review. We would like to garnish your feed-back and direction related to the above by December 1, 2020.

This will then allow us the opportunity to network with our staff as a cohesive unit to collectively strategize on different scenario's in order to provide council with specific options going forward to make an inform decision by January 1, 2021.

If you have any questions that pertain to the above please reach out for clarity.

Respectfully,

A handwritten signature in black ink, appearing to be "A. Headrick", written over a horizontal line.

Albert Headrick  
CAO/Clerk



## Public Works Monthly Report October 2020

### RECREATION CENTER

1. ROUTINE: Public Works four standby generators were routinely inspected and operated. Inspections are now scheduled **monthly** to ensure their dependability.
2. The punch key lock for the Weight Room entrance door has failed and a new lock has been ordered. The lock has arrived at the lock shop. Will be installed shortly.

### MARINA/MARINA CENTRE

- Public works staff continue to perform weekly inspections of the Marina Building while it is closed.
- Upon inspection one of the new Armstrong Recirc pumps revealed that it was leaking once again. The supplier has been notified and warranty replacement and installation costs expected. We have had no responses yet.
- The Marina Park power supply developed half power issues. A damaged breaker switch was at fault, a new one was ordered and is being installed.
- Quote submission was forwarded to contractors to repair the Marina Centre Utility room vent stack. No responses yet
- All boats have been removed from the marina slips. All free float docks have been moved and secured to the main docks.
- The T-dock on dock A developed some damage on the area that fastens to the other T-dock. This dock has been removed and brought to the Public Work dept for storage. Repairs on this dock will occur in the spring.
- **For consideration:** A deadline date of Oct 15<sup>th</sup> should be noted that all boats requiring Public Works help to be remove boats from the Red Rock Marina be included in the rental contract agreement. This year there was still three boats in the marina as of November 9<sup>th</sup>. This hinders the Public Works crew from preparing the marina for winter preparedness.

### HEALTH AND SAFETY

- During the month of September, no safety meeting was held due to sicknesses, vacation allotments and crew shortages.

### GENERAL PUBLIC WORKS

- Exterior LED flood lights have arrived to replaced failed lamps at the entrance of the library and the recreation center exterior. These lights have been installed.



- Reliance was called in on Oct 26/20 to evaluate the condition of the hot water tank and furnace in the Co-op garage. Reliance did not show-up as schedule. Another inspection is scheduled for Nov 6<sup>th</sup>.
- The Garbage truck encountered weld break damage and hydraulic pump issues. The truck was brought to Seppo Repair Shop for weld repairs and hydraulic pump servicing.
- All fire hydrants have been winterized.
- Hydrant #3 is out of commission and has been winterized and bagged not for use. The Fire Dept has been notified.

### **MUNICIPAL DUMP**

The scrap metal pile has not been removed yet. I have been in contact with David Hurd advising him that he must make this happen. Reducing the size of the scrap metal by moving it to another location is not an option.

Gerald Sarrasin

# WATER & WASTEWATER MONTHLY REPORT

November 16<sup>th</sup>, 2020.

(Report for period of Sept 21<sup>st</sup> to Oct 30<sup>th</sup>.)

## WATER TREATMENT & DISTRIBUTION

1. **QMS DWS UPDATE:** The Internal Audit and the S1 Audit for the DWS have been completed with reports to follow.
2. Fall hydrant flushing scheduled for the last week of October had to be postponed until the first week of November and had to be reduced to areas of concern in the system. A complete system flush will be scheduled for Spring in the new year.
3. The new bleeder shack has been completed at the corner of Stewart & Frost Street. Temporary bleeders for this area have now been shut off.
4. A new louvered vent and a new section of ventilation conduit has been installed at the water plant from Thermal Mechanical. These upgrades are part of the ventilation system for the chlorine room.
5. The DWS ORO and OIC attended 3 days of water training at Lake Helen. This training was provided from the Keewaytinook Centre of Dryden.
6. Weekly water samples were collected and sent to ALS Laboratory from Nov 2<sup>nd</sup> to Nov 13<sup>th</sup>. No adverse test results were received from any samples submitted.
7. Water meter readings were done for the month of October on Nov 2<sup>nd</sup>.
8. UV sensor verifications were performed for the WTP in October.
9. Standby power was tested at the WTP for the month of October.

## WASTEWATER COLLECTION & TREATMENT



# WATER & WASTEWATER MONTHLY REPORT

November 16<sup>th</sup>, 2020.

1. Repairs to the collector system for one of the wastewater plant clarifiers has been started. The clarifier will need to be drained down to allow access for repair to the collector chain.
2. A circulation pump had to be changed at the digester end of the wastewater plant system. This pump is responsible to circulate sludge through a heat exchanger to promote anaerobic decomposition. The stand-by pump is now in service to restore circulation.

# **RRFD Monthly Report to Council**

Prepared November, 2020 for Council November 16, 2020

## **Training Meetings**

Oct 5, 2020

Hose Inspection and Hose Lay

15 members

Oct 19, 2020

Fit Test was scheduled but unable to complete due to connection issue on the machine

17 members

## **Call Outs**

Nothing to Report

Total Calls to Date 19

## **Special Training**

Nothing to Report

## **Fire Prevention and Protection**

Nothing to Report

## **Public Relations**

Nothing to Report

## **Personnel**

Regular Department Strength: 26

Present Strength: 25

Comm. Desk Operators: 2 (included in present strength)

Fire Prevention Officer: 1 (included in present strength)

Junior Fire Fighter: 3 (included in present strength)

### **CFO Activity**

- \* Mail, Email and Phone Calls
- \* Vehicle/Equipment and hall monthly maintenance.
- \* Replacement of all lights in the truck bays
- \* Weekly updates to the OFMEM regarding PPE, and Department Strength and supplies
- \* Submitting the SIR (Standard Incident Report) to the OFMEM
- \* Ontario Fire Trucks was down to perform the Annual Pump Test and Ladder Test. All ladders passed the test, but there is some major work to be done to both Pumper #1 and Pumper #2 which will take place in late November
- \* Organize files in office
- \* Organizing and submitting application for members to do NFPA online training
- \* Continue to build train props for the Dept

### **Recommendations to Council**

**Red Rock Public Library**  
**Regular Meeting**  
**October 20, 2020**

*The 396th regular meeting of the Red Rock Public Library Board was held on  
Tuesday October 20, 2020.*

Present:

Chairperson:	Cheryl Hendricken
Board Members:	Anne Lockwood Marilyn Young Joanne Boudreau
Secretary/Librarian:	Nancy Carrier
Regrets:	Denise Maidment Darquise Robinson

1. The meeting was called to order at 5:09 p.m.
2. The agenda was approved and there was no declaration of pecuniary interest.
3. The Minutes of the meeting held on September 8, 2020 were approved.

Resolution #1:

Moved by: Anne Lockwood

Seconded by: Cheryl Hendricken

Be it resolved that: the minutes of the meeting held on September 8, 2020, be approved as circulated.

CARRIED

Business arising from minutes:

- The OLSN hosted PATH virtual conference was held on September 23rd. CEO attended via Zoom. CEO presented to Board a summary of conference.
- On September 24, SOLS and OLS-North offered a webinar on staff morale hosted by Jamie Gruman, an expert in organizational behaviour and workplace well-being. CEO attended via Zoom. CEO presented a summary of webinar to Board and highlighted takeaways.

- Board discussed a further possible expanding of opening of Library. There were many variables considered in order to make a sound, safe decision, for both staff and patrons. Board decided that they are satisfied with the current “curbside service” and virtual programming being offered and will discuss at next meeting.
  - CEO presented to Board possible online resources that can be added to library’s database offering to patrons. Board discussed current usage, attributes and financial implications of database. Decision was made to discontinue Ancestry membership and add a reader’s advisory database instead.
4. The Statement of Operations for October 20, 2020 was discussed. Cheque register for September 2020 was presented and discussed.

Resolution #2

Moved by: Cheryl Hendricken

Seconded by: Joanne Boudreau

Be it resolved that: Cheques numbered 170 to 172 in the amount of \$1,473.04 and dated October 19, 2020, be approved for payment.

CARRIED

Correspondence: none

5. The Librarian’s report dated October 20, 2020 and covering the month of September 2020 was presented and discussed.

New Business:

- CEO discussed with Board some staffing changes within the last month. Board accepted the resignation of Eileen Ferren, Junior Assistant Librarian, and wished her well in future endeavours. Board accepted promotion of Brooke Jean, Casual Librarian, to the vacated position.

Resolution #3

Moved by: Anne Lockwood

Seconded by: Marilyn Young

Be it resolved that: The Red Rock Public Library Board approves the hiring of Brooke Jean as Junior Librarian.

CARRIED

6. The next meeting date was discussed.

Motion was made to adjourn the meeting.

Resolution #7

Moved by: Marilyn Young

Seconded by: Anne Lockwood

Be it resolved that: The meeting was adjourned at 5:55 p.m. and the next meeting will be held on November 10, 2020 at 5:00 p.m.

CARRIED

## **Public Works year end forecast ---- Rolling Stock summary**

The Public Works Dept is continuing with ongoing repairs to equipment when necessary.

Small Rolling stock: including riding lawnmowers have had several breakdowns this summer. Included in the repairs were lawnmower belts, pulleys, blades, and blade hubs. As of this end of summer, all mowers were in good condition. Throughout the winter they will be serviced in preparation for next summer work. Most parts for these lawn mowers are purchased from Northern Turf but recently their costs for items have gone through the roof. Public Works has gone as far as ordering parts on-line through Amazon to reduce costs, keeping in mind the OEM (original equipment manufacture) quality of the part and delivery periods. Replacements of the riding lawn mowers should start in the next few years.

All other equipment such as generators, packers, steamers etc. are in good condition. A new trash pump was purchased for Public Works use.

### **Heavy equipment:**

The **2008 JD 310 backhoe** experienced break downs with leaking front wheel planetary, replacement of the front tires, repairs to the hydraulic accumulator and warning flashing lights. The bucket pins etc. will need replacement soon and a few hydraulic cylinders are starting to leak. New rear tires at a cost of \$1,800.00 plus tax were replaced in October 2020.

The **310 backhoe** is the most critical used piece of equipment in Public Works with approximately 7,000 operating hrs and is routinely used all days of the year. In year 2021 nearly \$20,000.00 will have to be spent to change most pivot pins hydraulic cylinder seals and planetary drives inspections and seals. The engine was replaced a few years ago and is functioning well.

Consideration should be given in replacing the backhoe in 2021 as the existing one would still have a reasonable trade-in value.

The garbage truck had its heater motor replaced, engine hood latches were replaced, and welding done on the hopper gate. In November 2020 further hopper welding was required and a full service of the hydraulic system was performed.

This unit is in good condition but will require some further welding maintenance. Also, a paint job should be considered.

The 2001 140H grader had issues with the differential lock and was repaired by Brandt John Deere. The grader also needed its blade swivel arm and slide pin replaced due to wear and tear. These parts were installed by the Public Works crew. The rear final drive chain drive should be checked as it has never been inspected or adjusted. This would require Toromont to come on site.

The **grader** is used mostly in the winter for municipal street snow plowing and road grading in the summer. This piece of equipment is in good shape. This piece of equipment will provide many more years of service. Major repair expenses are not expected.

The 1988 white dump truck has had its fuel peddle and linkage replaced due to salt corrosion on the pedal pivot attached to the floor.

The vehicle, even at its age, will provide many more year of service.

The 2005 combo/sand truck required a new side blade pivot block. Due to it age of the vehicle it was difficult to purchase but one was found in Dryden. The Public Works crew has installed the side blade pivot block.

This vehicle, even at its age, will provide a few more years of service.

The 2017 one-ton plow/sanding truck had all tires replaced this year. This vehicle is in good condition.

The **3-ton sand truck** is in fair condition, but the dump box has corroded to the point that it requires a new box. Welding the box is not an option as it has corroded to the point that there is not much to weld to due to salt corrosion. Public works will be pricing a replacement box for the unit for 2021.

The 1997 **Bob Cat** is in good condition and requires little maintenance repair.

All road trucks were safety checked by a local mechanic. The combo plow/sand truck and the one-ton sand truck were sent to Rust Check for under coating to help protect against salt corrosion.

Gerald Sarrasin



## Albert Headrick

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**From:** Dan Bevilacqua <dan@superiorcountry.ca>  
**Sent:** Tuesday, November 10, 2020 1:44 PM  
**To:** Nancy Gladun  
**Subject:** Invoice - Top of Superior Circle Tour Partnership  
**Attachments:** 2020 Top of Superior Section for Circle Tour.pdf; 17531-RedRockTopofSuperiorCircleTourPartnershipInvoice.pdf

Good afternoon,

Please find attached your invoice for participating in the Top of Lake Superior Partnership within the 2021 Lake Superior Circle Tour Adventure Guide. This is a 6 page section within the Circle Tour Guide. You will also find attached a copy of the section that was run last year. Please note that the full page advertisement from Parks Canada (page 6) will be changed. The rest of the section is likely to stay similar to how it is now. If you have any recommended changes to your community section or other parts of the section please don't hesitate to let me know.

The following is the breakdown of the partnership:

\$5,800 – DNO Marketing Partnership Dollars  
\$5,000 – Parks Canada NMCA  
\$3,900 – Ontario's Superior Country  
\$3,500 – Parks Canada Corporate  
\$1,000 – DNO Wayfinding Partnership Dollars  
\$500 – Terrace Bay  
\$500 – Schreiber  
\$500 – Nipigon  
\$300 – Red Rock  
**\$21,000 Total (Plus HST)**

Thank you,

Dan Bevilacqua  
Executive Director  
Superior Country  
[dan@superiorcountry.ca](mailto:dan@superiorcountry.ca)  
P 1-807-887-3188  
C 1-807-889-1589  
[www.superiorcountry.ca](http://www.superiorcountry.ca)  
[www.lakesuperiorcircuitour.info](http://www.lakesuperiorcircuitour.info)

# North of Superior Travel Association

RR1 Box 1 Maatas Road  
Nipigon, Ontario P0T 2J0  
Canada

# INVOICE

Invoice No.: 17531  
Date: 2020-11-10  
Ship Date:  
Page: 1  
Re: Order No.

**Sold to:**

Township of Red Rock  
Ashley Davis  
PO Box 447  
Red Rock, Ontario P0T 2P0  
Canada

**Ship to:**

Township of Red Rock  
Ashley Davis  
PO Box 447  
Red Rock, Ontario P0T 2P0  
Canada

Business No.: 103932273R0001

Item No.	Unit	Quantity	Description	Tax	Base Price	Disc %	Unit Price	Amount
		1	2021 Lake Superior Circle Tour Adventure Guide 6 page Top of Superior partnership contribution	H	300.00		300.00	300.00
			Subtotal:					300.00
			H - HST 13% GST/HST					39.00
Shipped By: _____ Tracking Number: _____							Total Amount	339.00
Terms: Net 30. Due 2020-12-10.							Amount Paid	0.00
Comment:							Amount Owning	339.00
Sold By: _____								

# ENDLESS SCENIC VISTAS.



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await

Vos souvenirs  
vous attendent

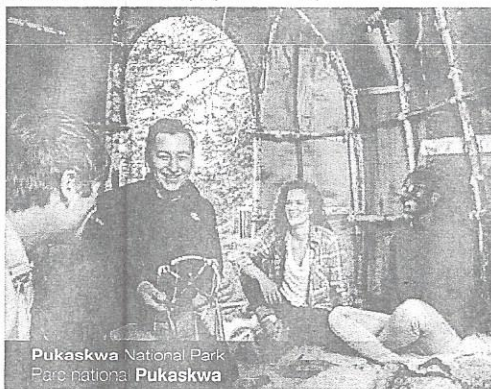
1-888-733-8888 [pc.gc.ca](http://pc.gc.ca)



Lake Superior National Marine Conservation Area  
Aire marine nationale de conservation du Lac-Supérieur



Fort St. Joseph National Historic Site  
Lieu historique national du Fort-St. Joseph



Pukaskwa National Park  
Parc national Pukaskwa



Sault Ste. Marie Canal National Historic Site  
Lieu historique national du Canal-de-Sault Ste. Marie



Parks  
Canada

Parcs  
Canada

Canada

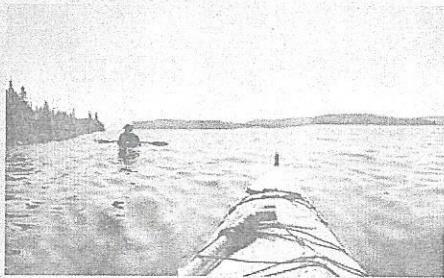


# Experience the Top of Lake Superior

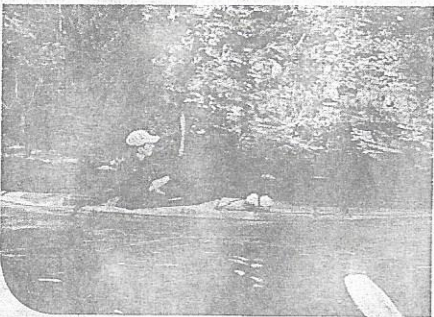


## A “Superior” Sea Kayaking Safari

The tales of what have taken place along the shores of Lake Superior are as endless as the shoreline itself. This past summer, we had the pleasure of making some stories of our own while kayaking on a guided tour with Superior Outfitters and Parks Canada.



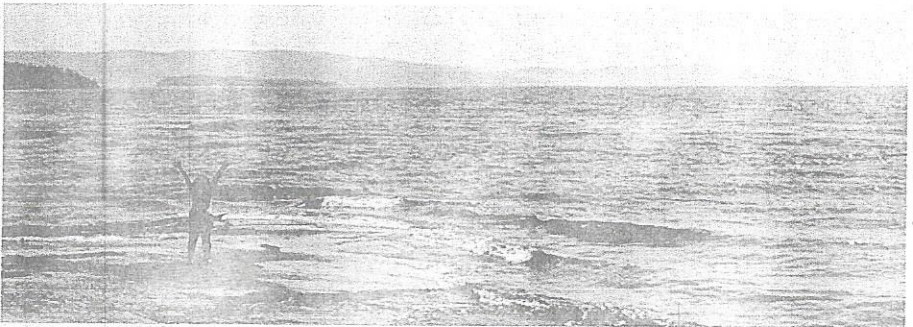
Despite living near “the big lake” most of my life, I had never been on the water by kayak, so this new offer by Parks Canada in 2019 inspired me to try something new! It began in the picturesque lakeside village of Rosport, learning how to board our kayaks. Once sitting and steady in our tandem boat, we paddled around the dock to get a feel for it.



Dave, the owner/operator of Superior Outfitters, and Nicole, the Parks Canada guide, soon had us packed for the journey. At this moment, what we were about to do hit home. On a beautiful warm, summer morning, we were about to paddle into the open waters of the Lake Superior National Marine Conservation Area. Paddling beyond Nicol Island, we paused as our guides shared stories of the lake and local history.

The view from the water makes you notice things you wouldn't from shore. It sparks your curiosity. What was life here like before the road and rail came through? How did fish that should be in the Pacific Ocean end up here? What other secrets lie beneath the waves? Good storytellers have a way of sparking interests we didn't know we had. My mind swirling, our adventure continued.

As we approached Healy Island, we saw a beautiful sandy beach, where we landed and began to explore. What a paradise!



Here we had our delicious lunch, which had been packed by the Serendipity Café, a regional favorite. The views of Superior were spectacular. We took photos to share with friends, many of whom I suspect will take a trip like this in the future.



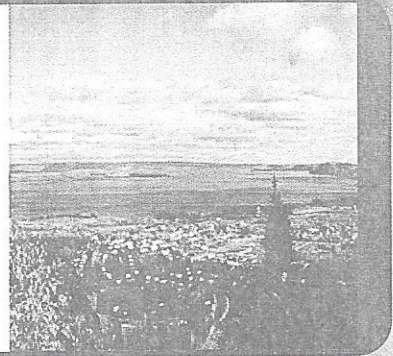
Parks Canada offers many unique programs for all ages and interests. They can help you discover the beauty and history of Lake Superior National Marine Conservation Area and the surrounding region. For more information on all their programs, visit [parks.canada.gc.ca/lsmca-activities](https://parks.canada.gc.ca/lsmca-activities)

*Author: Casey Clearwater*

RED ROCK



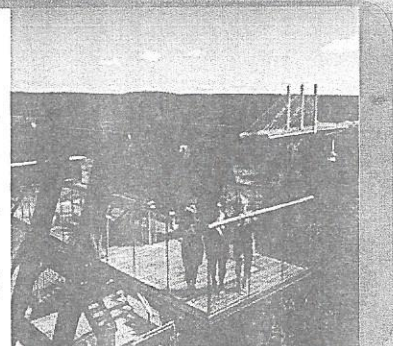
Come discover Red Rock and the Lake Superior National Marine Conservation Area at the Red Rock Marina Interpretive Centre through its interactive exhibits and take home a Superior Treasure from the gift store or art gallery. Take in the magnificent views along the boardwalk and breakwall or head five minutes up Highway 628 to the nearby hiking trails for a view from above. Experience the history of Red Rock by following the historical walking tour and explore the main street with its grocery store, variety store, post office, credit union, park, legion and more. Stop by the library for free wifi and learn about the many programs available while you are in town. Head down to the Recreation Centre to go bowling, use the fitness centre or grab a bite to eat at the restaurant. With the only full-service marina on the North Shore, featuring diesel, gas, propane, and pump-out services, along with nearby laundry and shower facilities and a fully accessible canoe and kayak launch, the Red Rock waterfront has everything for the outdoor enthusiast. This quiet and friendly town is definitely worth the 10-minute drive off the highway.



NIPIGON



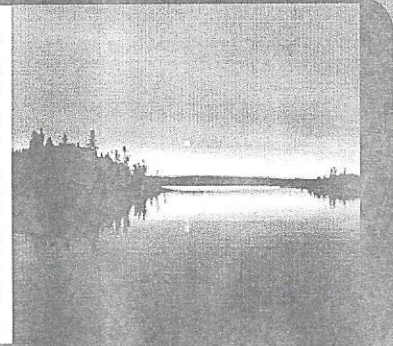
**A Day on the Edge** – Start your day at the Bridgeview Lookout and a spectacular view of Lake Helen, the Nipigon River Bridge, the marina and beyond. Ready for a hike? Hit one of five area hiking trails. Mazukama Falls, just 20 km. east, rewards your black diamond climb with a 65-foot cascading waterfall. Hungry? Enjoy a bowl of steaming soup and a fresh sandwich on a bistro deck overlooking the Nipigon River. Ready to shop? Follow the urban Portage Trail and browse the stores and galleries to discover unique pieces created by local artisans. Stop by the museum and learn about Nipigon's world record brook trout! It's time to relax at the Paddle to the Sea Park and Splash Pad. Follow the stations telling the story of an Indigenous child dreaming of travelling from Nipigon through the Great Lakes to the ocean! You come to the final station of the journey at the Nipigon Marina, where the lagoon boardwalks await. The longest, Turtle Point, stretches several feet into the lagoon. Here you see three painted turtles basking, and five varieties of waterfowl. Look! A fish just jumped! It's just another day exploring Nipigon's natural edge.



ROSSPORT



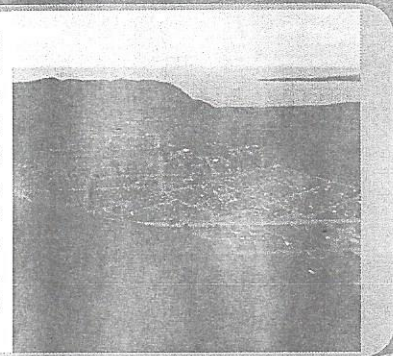
One of Canada's most spectacular drives is along the North Shore of Lake Superior and one of its hidden gems is the picturesque village of Rosspoint, once a bustling fishing port and whistle stop on the railway. Peacefully nestled in a protected harbour, the village overlooks the largest island archipelago on Lake Superior and is a gateway to Parks Canada's National Marine Conservation Area. The proximity of the islands offers a safe haven for kayakers, sailors, and boaters. Visitors can explore the nearby islands or venture out to the lighthouse by sea kayak or on a guided boat tour. For those who enjoy camping, Rainbow Falls Provincial Park offers two locations with full amenities, hiking and trails. The Casque Isles Hiking Trail begins in the village. Rosspoint offers year-round accommodations, and gourmet dining overlooking the harbour. Seasonally, one can find patio dining, unique gift shops, local pottery and the work of other local artisans. For a change of pace with unparalleled peacefulness, serenity, and beauty, come experience the mystery of Gitchi Gumi. **Rosspoint – the Canadian North Shore's best kept secret.**



SCHREIBER



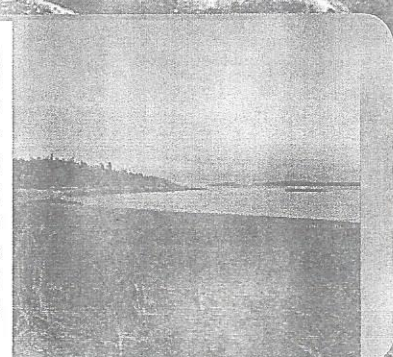
Grab a tasty latte and some breakfast or lunch at Breeze Bakery before heading over to Schreiber's Railway Museum, the place to be if you are looking to explore some of the community's heritage and history on the railway industry in the area. Now after spending time at the Railway Museum, reenergize yourself with some quick eats from the Golden Rail or the Villa Bianca, located just along Highway 17. Head into our friendly community for your chance to do some shopping by taking a trip past the Holy Angels Roman Catholic Church's grotto and meditation garden, and into Schreiber's Downtown Business District, located along Scotia Street. After an afternoon of shopping, take on Schreiber's natural beauty in all its glory. Whether you feel like going to Schreiber Beach or taking a hike through the Casques Isles Trail to the Picnic Table Lookout or the red chairs, Schreiber offers an abundance of surrounding natural beauty. Wrap up your day in Schreiber by bringing your evening appetite to Filane's Restaurant for a variety of food dishes and beverages, with the option of staying at one of the many motels in Schreiber.



TERRACE BAY



**Only a day in Terrace Bay?** It's surely not enough, but it's still possible to get the most out of your day. The rule of thumb is to visit Terrace Bay's Superior Six. Begin your day by enjoying a bird's eye view of the town and Lake Superior from atop the 50-foot Terrace Bay Lighthouse. Next, with just a short drive to 100-foot Aguasabon Falls and Gorge, be amazed by its ferocity in the spring and its serenity in the summer and autumn. It is a sight to behold and a definite check off a visitor's bucket list. It's time to stop for lunch or just to relax at the Aguasabon Golf Course's upper patio. If time permits, enjoy an entertaining golf experience along majestic Lake Superior. Head down to the Terrace Bay Beach to view Lower Aguasabon Falls, start a hike at the trailhead to the Casque Isles Trail, or take a charter boat to the Slate Islands Provincial Park for caribou viewing, fishing, and wildlife photographing. As night falls, while one could camp under the Milky Way on the island, less adventuresome travellers can enjoy a delicious dinner at one of the local restaurants and finish the day off with a good sleep at Drifter's or the Red Dog Inn.



PAYS PLAT FIRST NATION

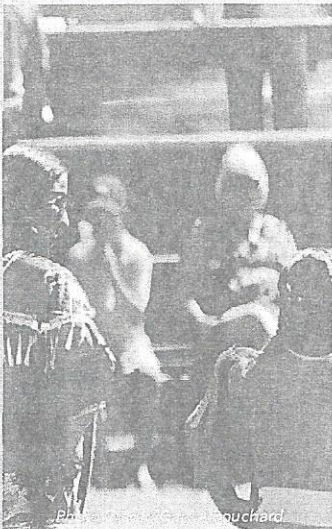


Photo credit: © Guy LeGouard

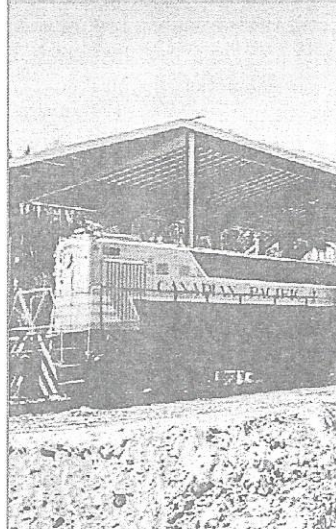
Pays Plat Traditional Pow Wow  
July 2020

ROSSPORT



Rest, Relax, & Enjoy

SCHREIBER



Schreiber Discovery Centre  
Opening July 2020

TERRACE BAY



Explore the wild beauty of the  
Aguasabon Falls



Pays Plat First Nation

Rosspport

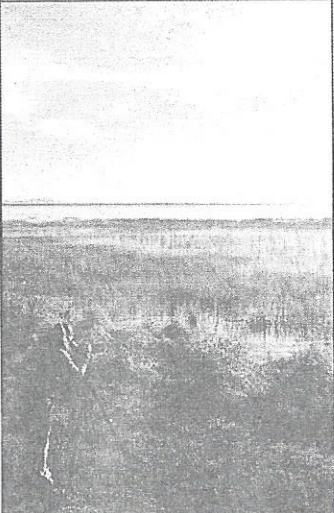
Schreiber

Terrace Bay



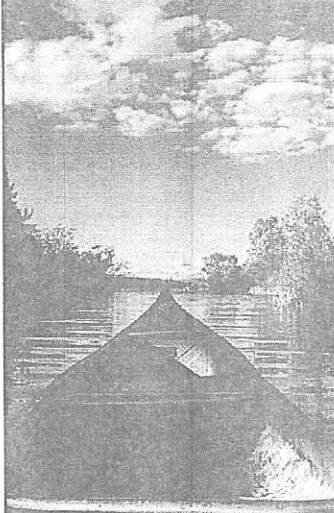
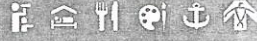
Lake Superior  
National Marine  
Conservation Area

HURKETT



Hurkett Cove  
Conservation Area

RED ROCK



Accessible Canoe and Kayak  
Launch

NIPIGON



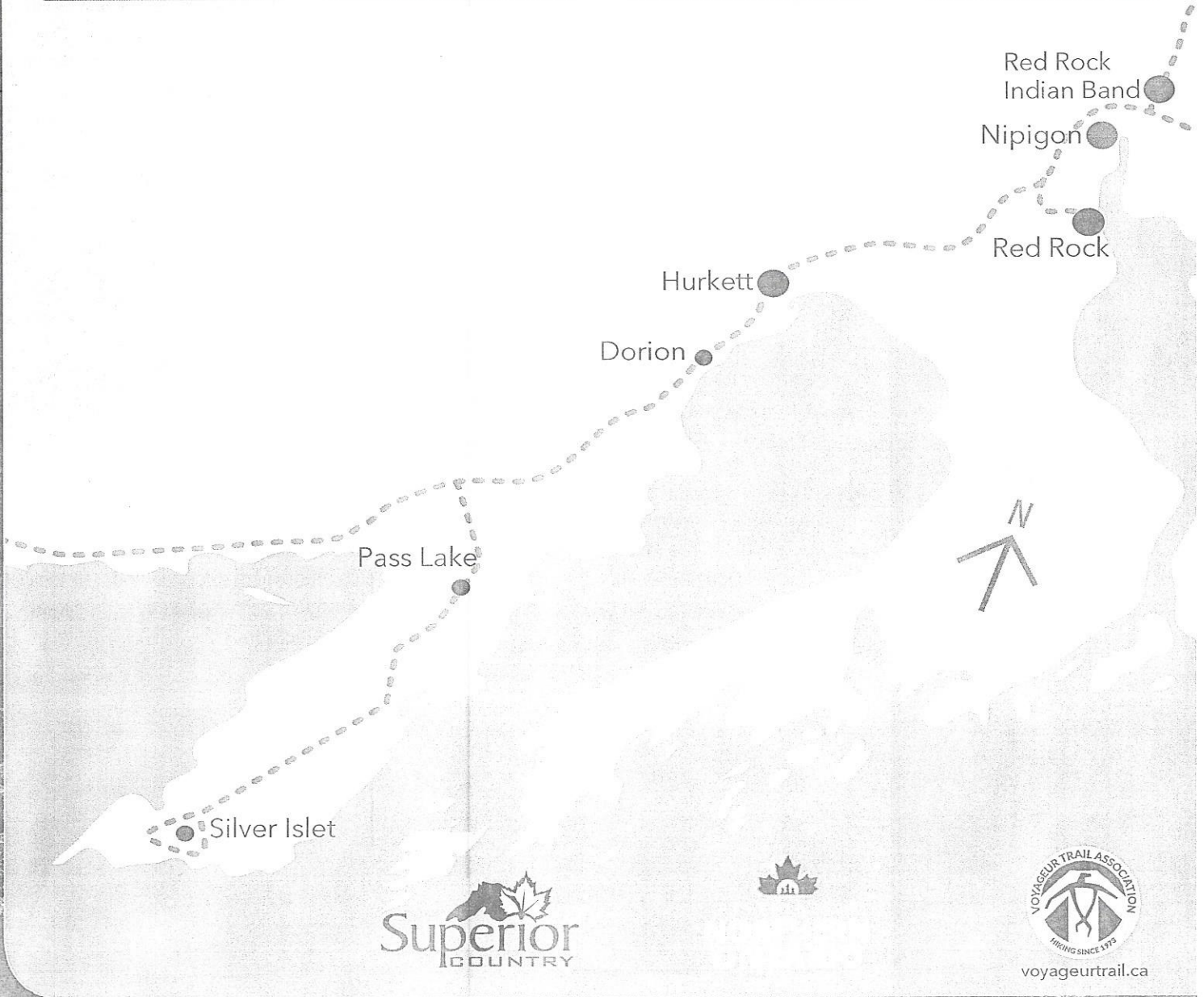
Paddle to the Sea Park

RED ROCK INDIAN BAND



*Photo Credit: Mia Laframbaise*

Opwaaganisiniing Traditional  
Gathering July 2020



voyageurtrail.ca