

**AGENDA FOR THE COUNCIL MEETING OF
THE CORPORATION OF THE TOWNSHIP OF RED ROCK
FOR THE 911th REGULAR MEETING OF SEPTEMBER 21st, 2020 AT 7:00PM**

<u>ITEM</u>	<u>ACTION TAKEN</u>
1. Additions to Agenda	
2. Disclosure of Interest	
3. Presentation	
a) Northern Planning – Update on Official Plan & Zoning By-Law	
b) Limestone Partners – Tourism Strategy	
c) Bruno’s Contracting – Residential Development	
4. Minutes of Previous Council Meeting	
a) Tuesday, September 8, 2020	RES
5. By-Laws	
6. Correspondence	
a) Hike For Health Committee – 23 rd Annual Hike For Health	RES
b) SNEMS – Strategic Plan	
7. Reports of Municipal Officers	
a) Co-Public Works Superintendents Monthly Reports	
b) Fire Chief Monthly Report	
8. Reports of Committees	
a) Red Rock Public Library Board – June 9, 2020 Meeting Minutes	
9. Unfinished Business	
10. New Business	
a) Financial Review Update	RES
11. In-Camera	RES
a) OCWA Efficiencies Costing	
12. Out of In-Camera	RES
13. Report from In-Camera	
14. Adjournment	RES



THE CORPORATION OF THE TOWNSHIP OF RED ROCK

September 28, 2020

Notice of Public Meeting of Council

The public is invited to attend a Public Meeting, which Township Council will be holding at:

MONDAY, OCTOBER 19, 2020, 6:00 p.m.

Council Chambers,

Interpretive Centre

to consider an amendment to the Zoning By-Law proposed by Administration, as detailed in the following pages.

Purpose of the Meeting:

- For Administration to present the proposal;
- For interested parties to express their opinion about the proposal; and,
- For community input to be used to evaluate the proposal.

Submission of comments and notice of decision

Written submissions may be filed at the meeting, or mailed to the township Clerk.

Please include your name, mailing address and telephone number, and quote the file number in any correspondence.

If you wish to be notified of Council's decision regarding this proposal, please make a written request to:

Albert Headrick
CAO/Clerk
Township of Red Rock
42 Sells Street, PO Box 447
Red Rock, Ontario
P0T 2P0

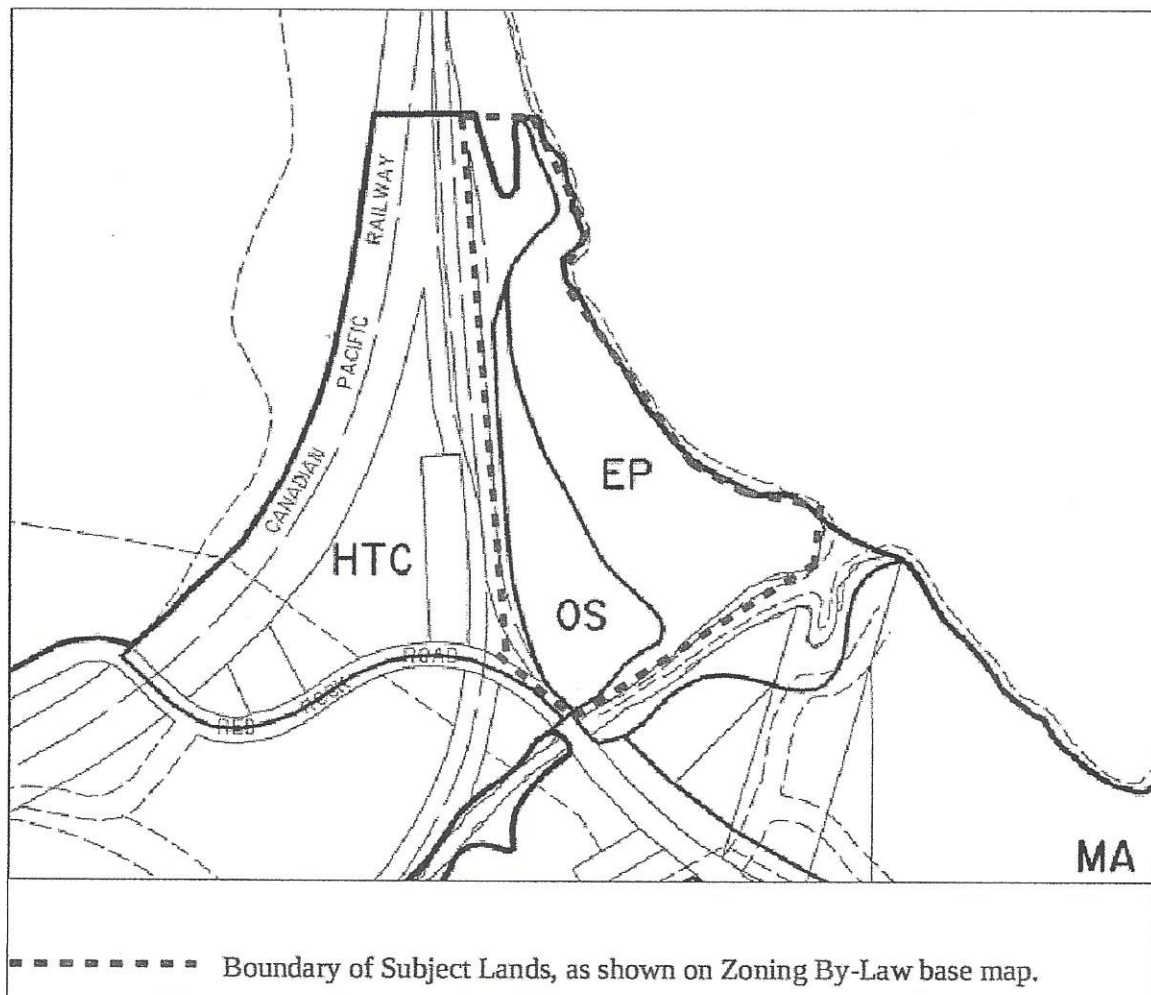
Township Lands located on North Side of Highway 628 - Northwest of Trout Creek

The proposed Zoning By-Law amendment would change the zoning of the Subject Lands, as shown on Schedule "A" to the Zoning By-law, from the "OS" - Open Space, "EP" - Environmental Protection and "HTC" - Highway/Tourism Commercial zones, and place these lands into the "LDR-H" Low Density Residential and "MR-H" Multiple Residential Zones, each with the "H" - Holding Zone provision. This amendment would also specify that the "H"- Holding Zone provision could only be removed by Council after the applicant has submitted an application for a Plan of Subdivision, and Council is also satisfied that the property owner has provided appropriate documentation regarding Official Plan environmental concerns.

The effect of this amendment would be to permit the development of a total of approximately nineteen single detached dwelling lots and seven multiple unit lots, on the subject lands by plan of subdivision, only after all environmental concerns have been addressed,

File Number: Z-2020-01

Key map showing the location of the lands to which this proposed Zoning By-Law amendment applies:



Proposed concept plan for development by plan of subdivision:



Planning Act Requirements:

If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Township of Red Rock before the proposed Zoning By-Law amendment is approved, the person or public body is not entitled to appeal the decision of Township Council; and may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to add the person or public body as a party.

Additional Proposals:

At this time there is also an associated proposal under the Planning Act, to amend the Official Plan pertaining to the same subject lands. The proposed Official Plan Amendment is File No: O-2020-01.

For more information:

The Administration Report and proposed amendment that will be considered at the Public Meeting will be made available for viewing on Wednesday, October 15, 2020, at the CAO/Clerks Office, between 8:30 a.m. and 4:30 p.m. and online at:

<http://www.redrocktownship.com/public-notice-opa+zba>

If you have any questions about this proposed amendment, or if you wish to obtain a copy of the Administration Report, please telephone, or email the Township CAO/Clerk:

Albert Headrick
Township of Red Rock
Phone: (807) 356-0640
Email: cao@shawbiz.ca



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September 28, 2020

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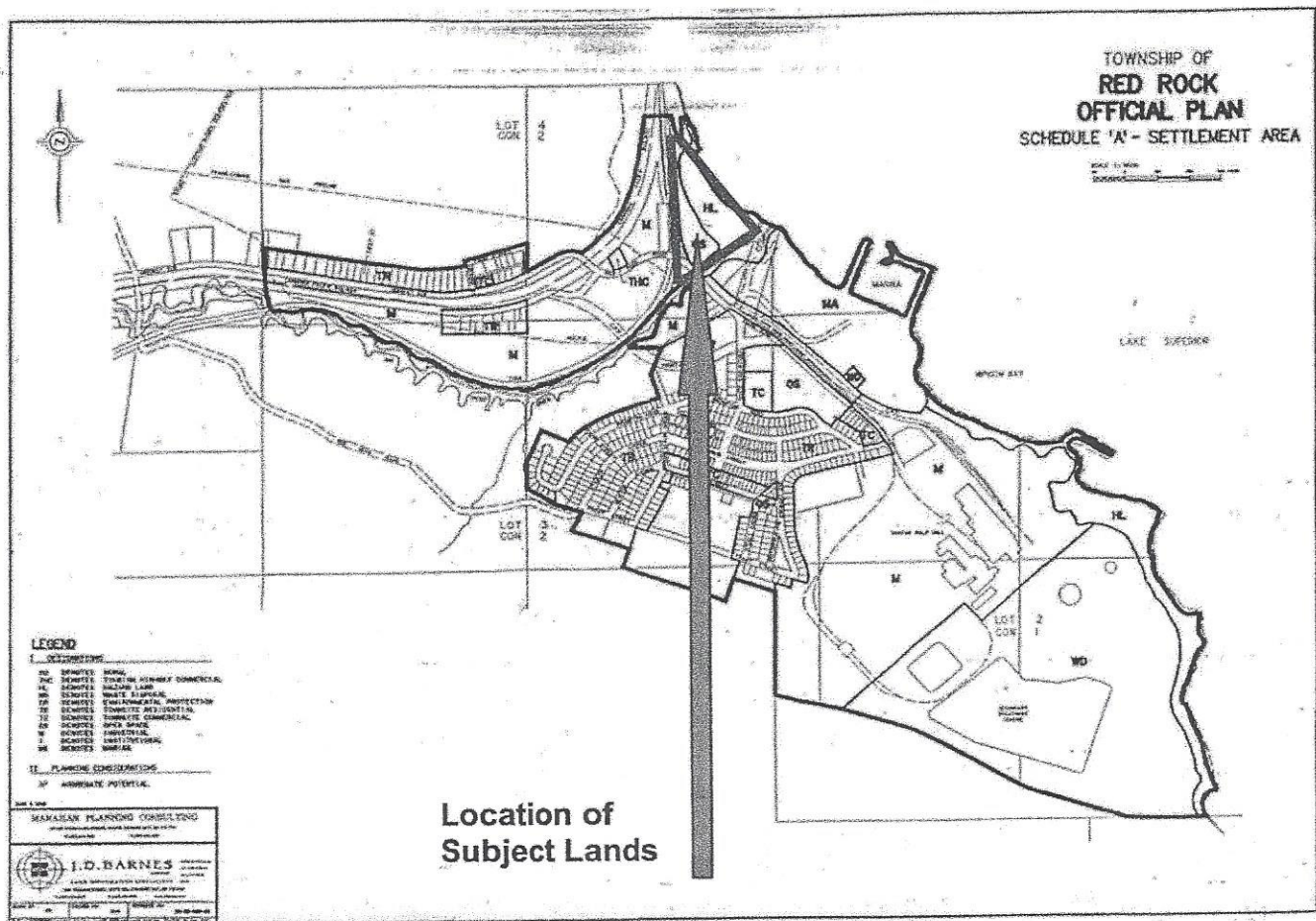
Township Lands located on North Side of Highway 628 - Northwest of Trout Creek

The proposed Official Plan amendment would re-designate the Subject Lands, as shown on Schedule "A" of the Official Plan, from the OPEN SPACE (OS), HAZARD LAND (HL) and INDUSTRIAL (M) designations, and place these lands into the TOWNSITE RESIDENTIAL (TR) designation. This amendment would also delete the second paragraph of policy 5.9.6. in the Open Space/Environmental Protection Areas section of the Official Plan.

The effect of this amendment would be to allow future residential development on these lands, and to remove a restrictive 30 m shoreline setback policy that applies only to the area adjacent to Trout Creek.

File Number: **O-2020-01**

Key map showing the location of the lands to which this proposed Official Plan amendment applies:



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At this time there is also an associated proposal under the Planning Act, to amend the Zoning By-law pertaining to the same subject lands. The proposed Zoning Amendment is File No: Z-2020-01.

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Township of Red Rock
Phone: (807) 356-0640
Email: cao@shawbiz.ca

THE CORPORATION OF THE TOWNSHIP OF RED ROCK

910th REGULAR MEETING OF COUNCIL

SEPTEMBER 8th, 2020

Electronically Present:	Acting Mayor:	G. Muir
	Councillors:	D. Robinson
		S. Park
		C. Todesco
	Chief Administrative Officer:	A. Headrick
	Community Development Officer:	A. Davis
	Regrets:	G. Nelson

Councillor Muir called the meeting to order at 7:00 p.m.

ADDITIONS TO THE AGENDA

None

DISCLOSURES OF INTEREST

CAO Headrick declared a conflict of interest for the In-Camera portion of the meeting regarding labour relations and left the In-Camera session while the subject was discussed.

PRESENTATION

Shari-Anne and Helene from SAGE Analytics updated Council on a brief first look of survey results via cell phone. Shari-Anne explained that they had received 180 surveys from the community, which totals a 20% response rate. Shari-Anne expressed that this was a good response from the community, although many comments on the surveys noted that a public forum would have been more helpful to all members of the community as the survey was more difficult to certain individuals to complete. She mentioned that the surveys were advertised locally across social media and hard copies of the surveys were made available at various locations in the municipality. Shari-Anne commented that it was important to include the amortization in the financial analysis as it gives a full picture of the financial costs to the Township for the Recreation Centre and Marina Operations. Council thanked Shari-Anne and Helene for their update on the surveys and expressed their enthusiasm for the final report from SAGE in October.

Council approved the extension of the Organizational Review to be completed by October 31, 2020.

MINUTES OF PREVIOUS COUNCIL MEETING

The minutes of the August 17, 2020 regular meeting of Council were approved as presented.

BY-LAWS

The following by-law received three readings and was adopted as presented:

By-Law 2020-1219 – to set Facilities Rental Rates & Specified Fees and Charges for Services

RESOLUTIONS

Res. #1: Moved by S. Park, seconded by D. Robinson
Be it resolved that Council approves the extension of SAGE Analytics' contract for the Organizational Review to October 31, 2020.

Carried

Res. #2: Moved by C. Todesco, seconded by S. Park
Be it resolved that the minutes of the Monday, August 17, 2020 regular meeting of Council be approved as presented.

Carried

Res. #3: Moved by C. Todesco, seconded by S. Park
Be it resolved that a by-law be introduced, being a by-law to set Facilities Rental Rates & Specified Fees and Charges for Services be read a first and second time.

Carried

Res. #4: Moved by D. Robinson, seconded by C. Todesco
Be it resolved that the by-law be introduced, being a by-law to set Facilities Rental Rates & Specified Fees and Charges be read a third time, finally passed, numbered 2020-1219 and the seal of the Municipality placed thereon.

Carried

Res. #5: Moved by C. Todesco, seconded by D. Robinson
Be it resolved that the following payments be approved:

PAYMENT	CHEQUE NOS.	AMOUNT
DATE		
08/26 – 09/03	2706 – 2765	\$ 99,266.10
		\$ 99,266.10
COMMUNITY CHQ.		
07/21 – 08/31	28 - 29	\$ 33,835.20
		\$ 33,835.20
PAYROLL		
08/27	11552 – 11573	\$ 26,064.93
		\$ 26,064.93
TOTAL PAYMENTS		<u>\$ 159,166.23</u>

Carried

Res. #6: Moved by C. Todesco, seconded by D. Robinson
Be it resolved that Council approves the application to FedNor for the hiring of a consultant to develop a 10 year Community Strategic Plan and Community Profile in the amount of \$31,525. The Township of Red Rock is to contribute 10% or \$7,050 plus any project overruns.

Carried

Res. #7: Moved by D. Robinson, seconded by C. Todesco
Be it resolved that Council approves the application to NOHFC for the hiring of a consultant to develop a 10 year Community Strategic Plan and Community Profile in the amount of \$31,525. The Township of Red Rock is to contribute 10% or \$7,050 plus any project overruns.

Carried

Res. #8: Moved by C. Todesco, seconded by S. Park
Be it resolved that Council approves the application to FedNor for the hiring of a consultant to develop a RV Campground Business Development Assessment Study in the amount of \$22,500. The Township of Red Rock is to contribute 10% or \$5,000 plus any project overruns.

Carried

Res. #9: Moved by C. Todesco, seconded by S. Park
Be it resolved that Council approves the application to NOHFC for the hiring of a consultant to develop a RV Campground Business Development Assessment Study in the amount of \$22,500. The Township of Red Rock is to contribute 10% or \$5,000 plus any project overruns.

Carried

Res. #10: Moved by S. Park, seconded by D. Robinson
Be it resolved that The Anti-Harassment Policy A-14 be adopted as presented.

Carried

Res. #11: Moved by C. Todesco, seconded by D. Robinson
Be it resolved that Council agrees and approves that Arena Ice will not be put in this year effective September 1, 2020 to March 31, 2021.

Carried

Res. #12: Moved by C. Todesco, seconded by D. Robinson
Be it resolved that Council move in-camera at 8:09 pm in order to address a matter pertaining to:

- Personal matters about an identifiable individual, including municipal or local board employees
- Labour relations or employee negotiations

Carried

Res. #13: Moved by C. Todesco, seconded by D. Robinson
Be it resolved that Council come out of In-Camera at 9:20pm.

Carried

Res. #14: Moved by C. Todesco, seconded by D. Robinson
Be it resolved that Council accept the proposed negotiated contract between SEIU & the Township of Red Rock and agree to a 1.5% annual increase from January 1, 2020 to December 31, 2022.

Carried

CORRESPONDENCE

Councillor Muir reviewed the correspondence with Council.

Council received an update from the Thunder Bay District Social Services Administration Board on their 2019 Annual Report with some highlights mentioned in the report.

Council reviewed a Draft Forest Management Plan for the Black Spruce Forest.

No other business arose from the correspondence.

REPORTS OF OFFICERS

Chief Administrative Officer

The CAO reviewed his written report with Council.

The CAO will be meeting with Northern Planning within the next week about the Official Plan and Zoning By-Law amendments. The proposed timeline going forward will have the new By-Laws and public consultation in place by Christmas and if all goes well, shovels in the ground in the spring of 2021.

The CAO had a lunch meeting with the Red Rock Indian Band Chief and Council, where they discussed strategy on future initiatives.

A meeting with a potential silent partner/investor will be happening within the next week regarding future developments in Red Rock.

Payment vouchers were submitted for approval.

Community Development Officer

The Community Development Officer reviewed her written report with Council.

The Red Rock Mountain Trail and Nipigon River Recreation Trail signs have been ordered, Installation of the signs will take place once both signs receive permits.

The Trans Canada Trail Cleanup program final report has been submitted. The CDO mentioned that a group of mountain bikers had recently used the Red Rock Mountain Trail to bike on and

the trail was in great shape. The CDO expressed that it was great publicity for the trail and will bring in more attraction and users.

Council approved 2 joint applications to FedNor and NOHFC for the Community Strategic Plan and Community Profile, and the RV Park and Campground Business Assessment Study.

Council thanked the CDO for her report.

REPORTS OF COMMITTEES

None

UNFINISHED BUSINESS

None

NEW BUSINESS

Council approved the new Anti-Harassment Policy as presented.

Council discussed the arena ice for the 2020-2021 season. Council was in full agreement that with the uncertainty of Covid-19 still making its way around the globe, and no hockey teams in the community to book the ice, that there would be no ice in the arena for the season. Councillor Muir stated that he has talked to Parks Canada and the Fire and Ice rink at the Marina will be continued again this year for community use. Councillor Muir also stated that he was willing to volunteer his time to make ice in the tennis courts for the community to use as well. Councillor Robinson added that the arena ice does not see the same amount in users as it once did in the past and will not be feasible for the Township this year as there are many upgrades needed for the ice plant, dressing rooms and other areas of the recreation centre.

IN-CAMERA

Council went In-Camera at 8:09pm and came out at 9:20pm.

REPORT FROM IN-CAMERA

Council discussed a possible silent partner/investor. The CAO removed himself from Council Chambers half way through the session as he declared a conflict of interest while Council discussed labour relations.

Res. #15: Moved by S. Park, seconded by D. Robinson
Be it resolved that this meeting be adjourned at 9:21pm.

Carried

Mayor

Chief Administrative Officer/Clerk



RECEIVED
SEP 16 2020

TOWNSHIP OF
RED ROCK

September 9, 2020

RE: 23rd Annual Hike For Health – *Choose Your Adventure*

Dear Valued Partner,

On behalf of the Hike For Health Planning Committee, I would first like to take this opportunity to thank you for supporting our 2019 event. As you know, our event raises money in support of programs and organizations that benefit the health of our local communities. Last year's hike was extremely successful. Including our new events - Beer Tasting and Photography Workshop - a total of \$6,600 was raised.

After recouping expenses, we were able to donate the following: \$1,500.00 to elementary schools in Nipigon/Red Rock/Dorion for active programming/equipment, \$2,000.00 to the local Jump Start, \$1,000 to Edge Arts, \$1,000 to Land of Nipigon Waterways Association (the steward of the Nipigon River Recreation Trail), and \$1,410 to the Nipigon District Memorial Hospital. In the fall, our committee was set to establish a single \$500 high school bursary. However, due to the added stress on graduating students and families this year, we voted to award two students with high school bursaries of \$500 each.

As we're sure you're already aware, the COVID-19 pandemic has had an impact on events such as ours, with social distancing and limits on the amount of people that can gather. To ensure the health and safety of our volunteers, participants and communities, we have made the decision to re-imagine our 2020 event. Our theme is "Choose Your Own Adventure". Participants will be encouraged to register for the event, and even raise pledges. Hikers will take to the trail of their choice during the weekend of Sept 25-27, 2020, which is the last weekend in September. Hikers will be encouraged to explore a trail they have never used, preferably in the Nipigon/Red Rock area.

In appreciation of your generous past support, we will be retaining your business name on the Sponsors page of our website, and your business will appear on our posters. We encourage you to go to our website to check out the new photos uploaded to our 2019 photo gallery.

We thank you for your understanding at this difficult time, and look forward to your support in 2021. If you are willing to support the event again this year, please feel free to mail your cheque to Hike for Health, P.O. Box 267, Nipigon, Ontario POT2J0. If you have any questions, please do not hesitate to contact either by phone 887-4645 or louise295@bellnet.ca

Yours truly,

Louise Dupuis, Hike for Health Planning Committee Member
Box 985, Nipigon, ON POT 2J0



www.SuperiorNorthEMS.com

HEADQUARTERS – Chief of EMS

September 9, 2020

Albert Headrick
Chief Administrative Officer
Township of Red Rock
PO Box 447
Red Rock ON
P0T 2P0

Dear Mr. Headrick,

Re: Superior North EMS Strategic Plan

Prior to the pandemic, Performance Concepts Consulting was engaged to update the SNEMS Strategic Plan. Work on this project has continued with the consultant but clearly not to the extent possible due to the restrictions caused by the COVID-19 pandemic.

Todd MacDonald, President and Principal Consultant and John Prno, Senior Consultant will be hosting an on-line session for the District of Thunder Bay municipalities.

As the CAO of your municipality, your input is being sought and we invite you or your designate to meet with Performance Concepts Consulting via an on-line virtual meeting. We are also asking for the mayor or their designate to participate as well.

Meeting Date: September 29, 2020
Time: 0900 – 1130
Location: Virtual Online Meeting

An email link and information package for your review will be sent out prior to meeting.

Should you have any questions, please contact:

Todd MacDonald, President
Performance Concepts Consulting
416-407-0695
Email: todd@performanceconcepts.ca

Proudly Serving the People of the District of Thunder Bay

**105 Junot Ave S., Thunder Bay ON P7B 4X6
Tel: (807) 625-3271 Fax: (807) 684-2657**

September 9, 2020
Page 2

Sincerely,

A handwritten signature in cursive script that reads "Wayne Gates". The signature is written in black ink and is positioned below the word "Sincerely,".

Wayne Gates
Chief of EMS

c: Todd MacDonald, President – Performance Concepts Consulting
Mark Smith, GM – Development & Emergency Services
Mayor Gary Nelson, Township of Red Rock



Public Works Monthly Report July 2020

RECREATION CENTER

1. ROUTINE: Public Works four standby generators were routinely inspected and operated. Inspections are now scheduled **monthly** to ensure their dependability.
2. The pool was pumped out of the summer water and most debris removed. The pool requires a vacuum cleaning by A -1 Sewage then refilled with water in preparation for the winter freeze up.

MARINA/MARINA CENTRE

- Public works staff continue to perform weekly inspections of the Marina Building while it is closed.
- Upon inspection one of the new Armstrong Recirc pumps was found leaking once again. The supplier has been notified and warranty replacement and installation costs expected.
- ES Fox was requested to provide a quote estimate to remove the Solar Hot Water internal equipment and connect the bottom hot water tank heating coil to the existing boilers. The quote has been received and under review. A second quote was requested from Thermal Mechanical but no response yet.
- Alltech Roofing repaired the roof over the utility room at the Marina Centre with a patch. The vent stack which broke still needs to be repaired and put through the roof later.

HEALTH AND SAFETY

- During the month of August one safety meeting was held on August 4/20.

GENERAL PUBLIC WORKS

- Two solar lights were installed on the HWY 628 Township sign.
- The students at both the Marina and Public Works have concluded their employment on August 28th. During the month of Sept one student is scheduled to work 4 hrs. (10am – 2pm) every Saturday and Sunday for full-service coverage. During the week Monday thru Friday customers requiring fuel etc. are required to phone Public Works to arrange for service from 8am to 2:30pm.
- Beavers have been causing a lot of damage to the poplar trees at the Marina Park area and at bridges and culvert. The MNR have been contacted to arrange for trappers to deal with this issue.



- The Combo sand/plow truck and the 1-ton truck used for sanding were both sent to Rust Check for under-coating since these trucks are exposed to salt all winter.
- All necessary mechanical parts for the snow removing equipment has been ordered and shipped. Once assembled by the Public Work crew, all equipment will be ready for the winter season.
- All roof repairs scheduled this year for municipal buildings have all been completed.

MUNICIPAL DUMP

The Ministry Inspector (Mike Landers) was asked to attend a meeting to discuss the Red Rock Municipal Dump closure requirements which will include the Red Rock Municipal Dump in about a 12 – 14 year period.

Firstly, he did an inspection of the dump and found it to be in good condition. He noted concern about the size of the scrap metal pile and the size of the scrap wood pile. I explained to him that the wood pile would be burn once the snow arrive. I explained to him that the metal pile is part of the dump maintenance contractors' contract. I have spoken to him about its removal and he states that there will be a scrap metal contractor here near the end of September.

Secondly, we spoke about the Municipal requirements required for a full dump closure in a 12 to 14-year period. He suggested we start looking at this soon, as it takes up to 10 – 12 years of government action (EA, permits testing etc.) to finalize and start a new dump location. He suggested that the Township hire an Environmental Engineering group to start this process.

As most surrounding communities come to face the same problems, it may be worth discussing with these communities to jointly develop one shared dump location.

RED ROCK 2019 JML NOVEMBER 2019 #1 BRIDGE STATUS

KEM/JML have completed the post tensioning of the Bridge #1. JML has informed us that the weight load restriction has been raised to its pre post tensioning tonnage. The lower numbers that were applied (18/32/45) have been peeled off the bridge approach signage. The load rating of the structure is now back to 25/40/55 tonnes. This repair is now completed.

Gerald Sarrasin

WATER & WASTEWATER MONTHLY REPORT

September 21st, 2020.

WATER TREATMENT & DISTRIBUTION

1. **QMS DWS UPDATE:** A tentative plan has been discussed with the Twp. of Nipigon Drinking System to perform the Internal Audit for the Red Rock DWS. A timeline for the audit will be discussed in the upcoming weeks. The External Audit for the DWQMS (*Drinking Water Quality Management Standard*) from SAI Global has been postponed allowing time for the Internal Audit. A new proposed date has not been suggested from SAI Global as of yet.
2. Annual calibration service for flow meters at the water and wastewater facilities was performed from Lakeside Instrumentation on Sept 8th.
3. The water plant was visited by Superior Electric for the purpose of offering a quote on new LED lighting fixtures. The lighting in the facility mainly consists of metal halide lamp fixtures and offers extremely poor lighting in some parts of the plant.
During the visit, a closer look was taken at where to place a surge suppressor for the 600V power coming to the WTP. Both projects are capital funded projects in this year's budget.
4. Training opportunities are still being explored for DWS operators. Online webinars are being offered by some of the main training providers in the province.
5. Weekly water samples were collected and sent to ALS Laboratory from Aug 17th to Sept 18th. No adverse test results were received from any samples submitted.
6. Water meter readings were done for the month of Aug on Sept 1st.
7. UV sensor verifications were performed for the WTP in August.
8. Standby power was tested at the WTP for the month of August.

WATER & WASTEWATER MONTHLY REPORT

September 21st, 2020.

WASTEWATER COLLECTION & TREATMENT

1. One load of screenings was hauled to the landfill over the course of this reporting period.
2. Repairs to the collector system for one of the clarifiers was needed after the collector chain broke from cycling heavy sludge. The clarifier had to be drained and sludge removal was required from A1 Sewage before the vessel could be entered by Public Works staff to make the necessary repairs. The clarifier is now operational and is currently in service.
3. Hydro One will be installing a new power transformer on site as part of the service upgrade for the new wastewater plant in the upcoming weeks. Notice will be provided well in advance so standby power can be tested at the current plant, as power will be interrupted for a several hour period over the install.

RRFD Monthly Report to Council

Prepared September 16, 2020 for Council September 21, 2020

Training Meetings

June 1, 2020
Porta Pumps/Porta Tank/Drafting
12 members

June 8, 2020
SCBA/PPE & Search & Rescue
13 members

June 15, 2020
Auto X
12 members

June 22, 2020
Compressor
12 members

No Training for the Months of July and August

Call Outs

June 23/2020
10 Steele Ave
CO Alarm

July 7/2020
79 Rankin
Natural Gas Odor

Total Calls to Date 14

Special Training

Nothing to Report

Fire Prevention and Protection

Nothing to Report

Public Relations

Nothing to Report

Personnel

Regular Department Strength: 26

Present Strength: 25

Comm. Desk Operators: 2 (included in present strength)

Fire Prevention Officer: 1 (included in present strength)

Junior Fire Fighter: 3 (included in present strength)

CFO Activity

- * Mail, Email and Phone Calls
- * Vehicle/Equipment and hall monthly maintenance.
- * Weekly updates to the OFMEM regarding PPE, and Department Strength and supplies
- * Arranging upcoming training for the fall.
- * Arrange Ontario Fire Truck to come and do the annual inspection on the fire trucks and ladders
- * Organize files in office
- * Weekly MECG for the month of June and two in July then canceled

Recommendations to Council

Chief and Deputy recommend Stephanie Flanagan be appointed a probationary Fire Fighter.

Outstanding Items at September 16, 2020

Red Rock Public Library
Regular Meeting
June 9, 2020

*The 393rd regular meeting of the Red Rock Public Library Board was held on
Wednesday March 11, 2020.*

Electronically Present:

Chairperson:	Cheryl Hendricken
Board Members:	Anne Lockwood
	Joanne Boudreau
	Denise Maidment
	Darquise Robinson
	Marilyn Young
Secretary/Librarian:	Nancy Carrier

1. The meeting was called to order at 5:00 p.m.
2. The agenda was approved and there was no declaration of pecuniary interest.
3. The Minutes of the meeting held on March 11, 2020 were approved.

Resolution #1:

Moved by: Anne Lockwood

Seconded by: Denise Maidment

Be it resolved that: the minutes of the meeting held on March 11, 2020, be approved as circulated.

CARRIED

Business arising from minutes:

- CEO updated Board as to the JASI conversion. Restrictions were slightly lifted after Victoria day weekend, allowing staff to gradually return to focus on JASI re-barcoding. Staff are working at different times for 2- 4 hour shifts in order to facilitate the social distancing requirements, as each material item and catalogue record needs a new barcode. At the conclusion of re-barcoding the catalogue will be uploaded in order to launch to JASI consortium. Virtual Training will occur during a week to be determined, as webinars are available online. One-on one (zoom) training with Tech Team will occur after JASI has been launched, respecting social distancing and covid protocols.

- As of May 18th, Red Rock Public Library is allowed to offer curbside pickup and returns to our patrons. We have developed a Red Rock Public Library Phase 1 Re-Opening Plan as well as a Red Rock Public Library-Handling of Returned Materials during a Viral Pandemic Document in order to facilitate Covid protocols and provincial guidelines.
4. The Statement of Operations for June 30, 2020 was discussed. Cheque register for March, April and May 2020 was presented and discussed.

Resolution #2

Moved by: Marilyn Young

Seconded by: Joanne Boudreau

Be it resolved that: Cheques numbered 150 to 158 in the amount of \$3,320.97 and dated April 6th, May 14th and June 8th, 2020, be approved for payment.

CARRIED

Correspondence: none

5. The Librarian's report dated June 9, 2020 and covering the months of March, April and May 2020 was presented and discussed.

New Business:

- CEO discussed with Board how Covid -19 impacted greatly on the usage of the Red Rock Public Library's digital platforms, including all of our existing databases, and the addition of extra temporarily free databases.

Library Existing databases Stats included in Librarian's report	Additional free during Covid-19 Stats not available
Overdrive/Libby	Tumblebooks story books
Mango	Teen Cloud (TB)
Britannica	Audio Cloud (TB)
Ancestry (only in library)	Romance Cloud (TB)
	Pebble Go for little readers (Capstone)
	Capstone interactive books
	Crabtree e-Books (non-fiction)
	5 Scholastic platforms for all ages

Our Overdrive/Libby has an increase of approximately 9 new users within that timeframe. Also within the March-May timeframe we had a 60% increase in checkouts. To consider in future is inclusion of digital materials and more online resources.

- CEO informed Board that we did not receive funding for a shared CDO/Library student. We will not run the TD Summer Reading Program, due to the limitations for children to sign in and participate. The TDSRP link will be posted online.
- CEO received notification on Monday June 8th that the Provincial government has included Libraries in the lifting of restrictions. While Stage 2 businesses and workplaces can open as soon as June 12, dates and approaches may vary based on each community's local needs and the ability of each business or service to meet workplace safety guidelines and public health advice.

CEO of RRPL, with Board will work on a Phase 2 Plan. It was recommended at this time to not reopen for computer users, given the JASI changeover, location of computers and time required for staff to disinfect. Also considering the logistics of printing and faxing of materials for patrons. There are many variables to consider in order for Phase 2 plan to be implemented safely for both staff and patrons.

6. The next meeting date was discussed.

Motion was made to adjourn the meeting.

Resolution #3

Moved by: Darquise Robinson

Seconded by: Anne Lockwood

Be it resolved that: The meeting was adjourned at 5:36 p.m. and the next meeting will be held on September 8, 2020 at 5:00 p.m.

CARRIED