

**AGENDA FOR THE ELECTRONIC COUNCIL MEETING OF
THE CORPORATION OF THE TOWNSHIP OF RED ROCK
FOR THE 908th REGULAR MEETING OF JULY 20th, 2020 AT 7:00PM**

<u>ITEM</u>	<u>ACTION TAKEN</u>
1. Additions to Agenda	
2. Disclosure of Interest	
3. Presentation	
a) SAGE Analytics – Organizational Review Phase 2 Update	
4. Minutes of Previous Council Meeting	
a) Monday, June 15, 2020	RES
b) Wednesday, June 17, 2020 – Emergency Meeting	RES
c) Monday, June 29, 2020 – Special Meeting	RES
5. By-Laws	
6. Correspondence	
a) Municipality of Mississippi Mills – Support for Rural Broadband	
b) Ministry of Municipal Affairs – COVID-19 Economic Recovery Act	
c) Letter to Council – Fitness Room Opening	
7. Reports of Municipal Officers	
a) Chief Administrative Officer Monthly Report Vouchers	
b) Co-Public Works Superintendents Monthly Reports	
c) Community Development Officer Monthly Report	
8. Reports of Committees	
a) Red Rock Public Library Board – March 11 th Meeting	
9. Unfinished Business	
10. New Business	
a) Covid-19 Phase 3 Reopening Discussion (Fitness Room, Recreation Centre, Masks)	
b) Citizens of Patrol/Neighbourhood Watch Discussion	
11. In-Camera	RES
a) OCWA Discussion on Efficiencies	
b) Animal Control Officer Applications	
12. Out of In-Camera	RES
13. Report from In-Camera	
14. Adjournment	RES



July 15, 2020

Albert Headrick, CAO

Township of Red Rock
42 Salls Street, P.O. Box 442
Red Rock, ON, P0T 2P0

Re: SAGE Presentation to Council – Project Update – July 20, 2020

Dear Mr. Headrick,

Phase 2 of the Red Rock Organizational Review is well underway by SAGE Analytics Inc. The project focus is on municipal service modernization and efficiencies.

Staff interviews were conducted by phone and video conferencing and **department reviews** are nearly complete. The SAGE team adapted project tasks to accommodate remote work rather than travelling to Red Rock and being present onsite.

Public consultation is the next step in the project. This will also be adapted to rely on the online and paper survey. Questions will focus on service satisfaction and the desired service levels. In our experience, the candid comments and insights from the public are very meaningful and can greatly inform decision-making. The half-day open house initially proposed will not occur due to travel precautions. Rather, SAGE will provide charts and financial data along with the survey to help inform respondents.

The **2020 Organizational Review report** and recommendations is anticipated to be provided to council by September 30, 2020, recognizing that the project timeframe has shifted slightly. The Phase 1 Preliminary Report was presented to council remotely on April 9, 2020.



The July 20, 2020 project update to council will include the following highlights:

- **SAGE team presenters: Shari-Anne Doolaege, Judy Tran**
- **Project overview; Early observations**
- **Public consultation process; Survey timeframe**
- **Financial update showing 2019 data and trends**

We look forward to participating remotely in the July 20, 2020 council meeting to provide a project update. We hope that this presentation to council will also promote awareness and anticipation for the forthcoming community engagement survey.

Our team remains available throughout the project. Please feel free to contact us if you have any questions or if we can be of further assistance.

Sincerely,

Shari-Anne Doolaege

Shari-Anne Doolaege, MPA, Q.Med, Q.Arb, CLGM
President, SAGE Analytics Inc.

THE CORPORATION OF THE TOWNSHIP OF RED ROCK
905th REGULAR ELECTRONIC MEETING OF COUNCIL
JUNE 15th, 2020

Electronically Present:	Mayor	G. Nelson
	Councillors:	D. Robinson (7:09 – 7:57)
		S. Park
		G. Muir
		C. Todesco
	Chief Administrative Officer:	A. Headrick
	Co-Public Works Superintendent:	B. Westerman
Regrets:	Co-Public Works Superintendent:	G. Sarrasin
	Fire Chief:	R. Pitre

Mayor Nelson called the meeting to order at 7:00 p.m.

ADDITIONS TO THE AGENDA

None

DISCLOSURES OF INTEREST

Councillor Park and Councillor Robinson both declared conflicts of interest when Summer Students were mentioned during the CoPublic Works Superintendent's Reports.

PRESENTATION

None

MINUTES OF PREVIOUS COUNCIL MEETING

The minutes of the Monday, June 1st, 2020 regular electronic meeting of Council were approved as presented.

BY-LAWS

None

RESOLUTIONS

Res. #1: Moved by G. Muir, seconded by S. Park
Be it resolved that the minutes of the Monday, June 1, 2020 regular meeting of Council be approved as presented.

Carried

Res. #2: Moved by G. Muir, seconded by C. Todesco
Be it resolved that Council directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for Asset Management Program Development in Red Rock.

Be it therefore resolved that the Township of Red Rock commits to conducting the following activities in its proposed project submitted to the FCM's Municipal Asset Management Program to advance our asset management program:

- O. Reg 588/17 Compliant Asset Management Plan
- Levels of Service Framework Development
- Asset Management Training

Be it further resolved that the Township of Red Rock commits \$5,760 from its operating budget toward to costs of this initiative.

Carried

Res. #3: Moved by G. Muir, seconded by D. Robinson
Be it resolved that the Corporate Social Media Policy A-24 be adopted as presented.

Carried

Res. #4: Moved by D. Robinson, seconded by S. Park
Be it resolved that the Social Media Personal Use Policy A-25 be adopted as presented.

Carried

Res. #5: Moved by C. Todesco, seconded by G. Muir
Be it resolved that the Employee Code of Conduct Policy A-26 be adopted as presented.

Carried

Res. #6: Moved by D. Robinson, seconded by G. Muir
Be it resolved that the Council move In-Camera at 7:37pm in order to address a matter pertaining to:

- Personal matters about an identifiable individual, including municipal or local board employees

Carried

Res. #7: Moved by S. Park, seconded by D. Robinson
Be it resolved that Council come out of In-Camera at 7:55pm.

Carried

CORRESPONDENCE

The Mayor reviewed the correspondence with Council

A notice from the Ontario Energy Board was brought back to Council for review. A hearing held by the OEB to consider Enbridge Gas surcharge will be announced at a later date.

Mayor Nelson reviewed a letter from the Attorney General regarding the increasing Liability Insurance for the municipalities. The CAO added that the Township's insurance premium has seen a significant increase over the past couple of years. Council agreed that the matter should be brought up when attending NOMA, as the municipalities should work together on the subject.

No other business arose from the correspondence.

REPORTS OF OFFICERS

Co-Public Works Superintendents

Co-PWS Westerman reviewed his written report with Council.

Some training opportunities are starting for Water Operators. The training would be done at a local centre in Lake Helen. The Co-PWS is awaiting The Red Rock Indian Band's decision on opening their facilities.

Councillor Muir asked if hydrant flushing throughout the township has been finished, and he was assured all flushing had been completed as of the week before.

The Splash Pad water is not functioning at the moment, although the Public Works Department will be working on opening the pad soon.

Councillor Robinson requested that notices be put in water bills and social media regarding flushing sanitary items in the toilets. The CAO assured the Councillor that notices will be sent out.

Mayor Nelson mentioned that some of the properties around town needed to be sent notices on their grass lengths. He also stated that he would like some extra student to be hired onto the town for grass cutting, as we did not receive funding for as many as the Township needs.

Fire Chief

Councillor Todesco reviewed the Fire Chief's report in his absence.

No business arose from the Fire Chief's report.

REPORTS OF COMMITTEES

None

UNFINISHED BUSINESS

Council deferred a resolution from the previous meeting regarding a grant application through the Federation of Canadian Municipalities until they had more information from the CAO. The CAO informed Council that the grant opportunity is to aid with the second phase of the Asset Management Program and Development in Red Rock.

NEW BUSINESS

Council adopted 3 new policies, including a Corporate Social Media Policy, a Personal Use Social Media Policy, and an Employee Code of Conduct Policy.

IN-CAMERA

Council went In-Camera at 7:37pm and came out at 7:55pm.

REPORT FROM IN-CAMERA

Council reviewed the applications for the 2020 Student Bursary and chose the successful applicant.

Res. #8: Moved by S. Park, seconded by D. Robinson
Be it resolved that this meeting be adjourned at 7:57pm.

Carried

Mayor

Chief Administrative Officer/Clerk

THE CORPORATION OF THE TOWNSHIP OF RED ROCK

906th EMERGENCY MEETING OF COUNCIL

JUNE 17th, 2020

Electronically Present: Mayor Councillors: G. Nelson
D. Robinson
S. Park
G. Muir
C. Todesco

Mayor Nelson called the meeting to order at 7:00 p.m.

ADDITIONS TO THE AGENDA

None

DISCLOSURES OF INTEREST

None

PRESENTATION

None

MINUTES OF PREVIOUS COUNCIL MEETING

None

BY-LAWS

None

RESOLUTIONS

Res. #1: Moved by G. Muir, seconded by D. Robinson
Be it resolved that the Council move In-Camera at 7:04pm in order to address a matter pertaining to:

- Labour relations or employee negotiations

Carried

Res. #2: Moved by D. Robinson, seconded by C. Todesco
Be it resolved that Council come out of In-Camera at 7:55pm.

Carried

CORRESPONDENCE

None

REPORTS OF OFFICERS

None

REPORTS OF COMMITTEES

None

UNFINISHED BUSINESS

None

NEW BUSINESS

None

IN-CAMERA

Council went In-Camera at 7:04pm and came out at 7:55pm.

REPORT FROM IN-CAMERA

Council discussed labour relations in-camera.

Res. #3: Moved by G. Muir, seconded by S. Park
Be it resolved that this meeting be adjourned at 7:57pm.

Carried

Mayor

Chief Administrative Officer/Clerk

THE CORPORATION OF THE TOWNSHIP OF RED ROCK

907th SPECIAL ELECTRONIC MEETING OF COUNCIL

JUNE 29th, 2020

Electronically Present:	Mayor	G. Nelson
	Councillors:	D. Robinson
		S. Park
		G. Muir
		C. Todesco
	Chief Administrative Officer:	A. Headrick

Mayor Nelson called the meeting to order at 7:00 p.m.

ADDITIONS TO THE AGENDA

New Business – C.E.M.C. Appointment

DISCLOSURES OF INTEREST

None

PRESENTATION

Walter Flaszka of BDO presented the Draft Financial Statements for the Township of Red Rock and the Red Rock Public Library for the year ended December 31, 2019. Mr. Flaszka went through the reports page by page and further outlined the scope of the audit. Councillor Todesco asked many questions throughout the presentation, including an inquiry regarding the percentage of the outstanding tax receivable for residential properties versus the mill property. Mr. Flaszka answered that just less than half the total outstanding tax receivable belongs to the mill property, as quite a few of the listings were residential properties in 2+ years of arrears. Mr. Flaszka stated that the Township has taken an aggressive approach in the collection of taxes owed to the Township. The Mayor thanked him for his presentation.

MINUTES OF PREVIOUS COUNCIL MEETING

None

BY-LAWS

The following by-law received 3 readings and was adopted:

By-Law 2020-1218 – to appoint a Property Standards Officer

RESOLUTIONS

Res. #1: Moved by D. Robinson, seconded by S. Park
Be it resolved that the financial statements for the year ended December 31, d by BDO for the Corporation of the Township of Red Rock and the Red Rock Public Library Board be accepted.

Carried

Res. #2: Moved by C. Todesco, seconded by D. Robinson
Be it resolved that a by-law be introduced, being a by-law to appoint a Property Standards Officer in the Township of Red Rock be read a first and second time.

Carried

Res. #3: Moved by D. Robinson, seconded by S. Park
Be it resolved that the by-law be introduced, being a by-law to appoint a Property Standards Officer in the Township of Red Rock be read a third time, finally passed, numbered 2020-1218 and the seal of the Municipality placed thereon.

Carried

Res. #4: Moved by S. Park, seconded by C. Todesco
Be it resolved that Council appoint Albert Headrick to the Red Rock Volunteer Fire Department as the Community Emergency Management Coordinator.
Carried

Res. #5: Moved by G. Muir, seconded by D. Robinson
Be it resolved that Council move In-Camera at 7:56pm in order to address a matter pertaining to:

- The receiving of advice that is subject to solicitor/client privilege, including communications necessary for that purpose

Carried

Res. #6: Moved by D. Robinson, seconded by G. Muir
Be it resolved that Council come out of In-Camera at 8:35pm.

CORRESPONDENCE

None

REPORTS OF OFFICERS

None

REPORTS OF COMMITTEES

None

UNFINISHED BUSINESS

None

NEW BUSINESS

Council appointed Albert Headrick to the Fire Department as the new Community Emergency Management Coordinator.

IN-CAMERA

Council went In-Camera at 7:56pm and came out at 8:35pm.

REPORT FROM IN-CAMERA

Council received the Management Letter from BDO.

Res. #7: Moved by C. Todesco, seconded by S. Park
Be it resolved that this meeting be adjourned at 8:37pm.
Carried

Mayor

Chief Administrative Officer/Clerk



CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

3131 OLD PERTH ROAD · PO BOX 400 · RR 2 · ALMONTE ON · K0A 1A0

PHONE: 613-256-2064
FAX: 613-256-4887
WEBSITE: www.mississippimills.ca

VIA E-MAIL

June 19, 2020

Hon. Doug Ford
Premier of Ontario
doug.fordco@pc.ola.org

Hon. Steve Clark
Minister of Municipal Affairs and Housing
minister.mah@ontario.ca

Hon. Vic Fedeli
Minister of Economic Development, Job Creation and Trade
MEDJCT.Minister@ontario.ca

Hon. Lisa MacLeod
Minister of Heritage, Sport, Tourism and Culture Industries
Minister.MacLeod@ontario.ca

Hon. Stephen Lecce
Minister of Education
minister.edu@ontario.ca

Hon. Laurie Scott
Minister of Infrastructure
laurie.scottco@pc.ola.org

Dear Premier and Ministers,

RE: Support for Rural Broadband

On behalf of the Council of the Corporation of the Municipality of Mississippi Mills, this is to advise you that the following resolution was adopted by Council at its meeting held on June 16, 2020.

Resolution No. 246-20
Moved by Councillor Maydan
Seconded by Councillor Dalgity

WHEREAS in December 2016 the Canadian Radio-television and Telecommunications Commission declared broadband internet an essential service for Canadians;

AND WHEREAS access to internet in many rural communities in Ontario is limited or non-existent;

AND WHEREAS current broadband investment projects across Ontario will still leave many residents unserved;

AND WHEREAS the COVID-19 pandemic has underscored the digital divide leaving many rural residents unable to participate in e-commerce, online schooling, are unable to move businesses online or access healthcare and other services online;

AND WHEREAS communities and municipalities are developing economic recovery plans;

AND WHEREAS there may be potential federal and provincial funding for shovel-ready infrastructure programs to kick-start the economy;


THEREFORE BE IT RESOLVED THAT the Municipality of Mississippi Mills calls on the provincial and federal governments to include rural broadband investment as part of the economic recovery shovel-ready projects for municipalities;

AND THAT Council direct staff to circulate this resolution to the Prime Minister of Canada; the Federal Minister of Rural Economic Development; the Federal Minister of Innovation, Science and Industry; the Federal Minister of Economic Development; the Minister of Infrastructure and Communities; the Federal Minister of Health; the Premier of Ontario; the Minister of Municipal Affairs; the Minister of Economic Development, Job Creation and Trade; the Minister of Heritage, Sport, Tourism and Culture Industries; the Minister of Education; the Minister of Infrastructure; and all Ontario Municipalities; the Association of Rural Municipalities of Ontario; the Association of Municipalities of Ontario and The Federation of Canadian Municipalities.

CARRIED

Should you have any questions please feel free to follow up with our office directly at 613-256-2064 or jharfield@mississippimills.ca

Kind Regards,


Jeanne Harfield
Clerk

**Ministry of Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17e étage
Toronto ON M7A 2J3
Tél.: 416 585-7000



234-2020-2680

July 8, 2020

Dear Head of Council:

The COVID-19 outbreak has touched everyone in the province, creating personal and financial hardship, and resulting in losses far greater than anyone could have imagined. We are making steady progress in the safe reopening of the province, and we acknowledge and celebrate those who went above and beyond through this crisis.

I am writing to inform you that on July 8, 2020, our government introduced the COVID-19 Economic Recovery Act, 2020, to help get Ontario back on track. Our proposed bill will address three critical needs Ontario faces: restarting jobs and development; strengthening communities; and creating opportunity for people.

Our government recognizes the key role that municipalities play in restarting the economy, and that their efficient functioning and economic sustainability is critical to Ontario's future success. We are also continuing to negotiate with our federal partners to ensure communities across Ontario receive the urgent financial support they need. We know that municipalities require fair and flexible investment to protect front line services and help restart the economy.

This bill includes proposals that will enable municipal councils and local boards to meet electronically on a permanent basis and allow municipal councils to decide if they wish to have proxy voting for their members. Our government also proposes to finalize the community benefits charges framework; enhance the Minister of Municipal Affairs and Housing's existing zoning order authority to provide more certainty when fast tracking the development of transit oriented communities; make it faster to update and harmonize the Building Code so that we can break down interprovincial trade barriers, and permanently establish the office of the Provincial Land and Development Facilitator to help solve complex land use issues. We are also working on optimizing provincial lands and other key provincial strategic development projects that will help facilitate economic recovery efforts.

My ministry will be hosting a technical information briefing on the proposed community benefits charges framework, including proposed changes to development charges and parkland dedication, so that municipal staff can gain a better understanding of the proposal. The technical briefing will take place in the near future and invitations from the Assistant Deputy Minister of Local Government and Planning Policy Division to municipal Chief Administrative Officers, Treasurers and Chief Planners will be forthcoming.

.../2

In addition to initiatives that I have outlined above from my ministry, there are several other proposals included in our proposed legislation that will support your communities. Changes proposed will modernize our outdated environmental assessment framework, provide more local say on future landfill sites, and ensure strong environmental oversight, while supporting faster build-out of vital transport and transit infrastructure projects to support our economy. Municipally-run courts will be able to use technology to deliver services remotely and we are also moving to fill justice of the peace vacancies faster and more transparently.

We will be extending the validity period of unused marriage licences and protecting the province's most vulnerable consumers who rely on payday loans, by proposing limits on related interest rates and fees.

Also proposed is the reduction of regulatory burdens on farming while preserving the environmental rules that will support this vital part of our economy. Businesses will be able to count on clear, focused and effective rules that do not compromise people's health, safety or the environment through our changes that continue to focus on cutting red tape. At the same time, our changes will allow health and safety standards to be updated more quickly to ensure worker safety in a changing economy.

As the province continues to reopen and the economy recovers, it's more critical than ever to position Ontario as a top-tier destination for investment, domestic growth, and job creation. A key measure to support this objective is the creation of a new investment attraction agency, Invest Ontario, that will promote the province as a key investment destination and work closely with regional partners to coordinate business development activities.

Our proposed changes will also help our communities respond in part to the challenges that this outbreak has brought to our education system. Changes proposed would allow school boards to select the best candidates for director of education for their respective communities. We will also reduce red tape that is preventing access to school for some First Nation students and by limiting unproductive suspensions for our very youngest students. Students with severe learning disabilities will have an opportunity to complete their studies in the upcoming school year and by broadening the mandates of TVO and TFO, our broadcasters will be able to support students' learning needs better during these challenging times.

Through this proposed legislation, we will take the first step towards a strong restart and recovery. More information on our proposals can be found on the Legislative Assembly of Ontario's [website](#).

Our greatest challenges lie ahead of us, and we know we cannot overcome them alone. It's time for everyone to play a role in rebuilding Ontario together. We will ensure no community or region is left behind. Every community must recover if all of Ontario is to grow and prosper again.

Head of Council
Page 3

Municipalities are encouraged to continue to review our Government's Emergency Information webpage at: Ontario.ca/alert. I thank you for your continued support and collaboration in these challenging times.

Sincerely,



Steve Clark
Minister of Municipal Affairs and Housing

c: Chief Administrative Officers
Municipal Clerks
Kate Manson-Smith, Deputy Minister of Municipal Affairs and Housing
Brian Rosborough, Executive Director, Association of Municipalities of Ontario

Whitney Odahl

From: Corinna Dampier <hometownhygiene@hotmail.com>
Sent: July 15, 2020 8:56 AM
To: Whitney Odahl
Subject: Dear Mayor and Council,

Dear Mayor and Council,

As a Red Rock resident and Red Rock gym user, I am very happy that our government has moved into phase 3 reopening which has allowed the reopening of our Community Centre and gym. This is amazing news for our small community as the reopening means positive steps toward better physical and mental health for our residents and based on the current COVID-19 numbers in our area, reopening is a safe and realistic move.

I would however like to offer some safety suggestions on the safe reopening of the gym. I would like to suggest a policy that states self monitoring for the symptoms of COVID-19 that are currently provided through Public Health Ontario. This can simply be done through signage on the door to the gym. These signs are conveniently provided through Public Health Ontario and can be printed off of their website. Patrons may not enter if they exhibit any of the symptoms or can answer yes to any of the current Public Health COVID-19 screening questions. Please see link for the current guideline.

http://www.health.gov.on.ca/en/pro/programs/publichealth/coronavirus/docs/2019_patient_screening_guidance.pdf

Upon entry and exit from the gym, patrons should be required to hand sanitize.

Patrons should be required to wear a mask if they are not alone at the gym (unless they are simply in the presence of those that they live with).

Patrons must wipe down the equipment that they use as they did pre-COVID-19.

With these safety measures in place, we can all expect to have a safe return to the use of our facility while again promoting physical and mental health in our amazing town.

Thank you for your attention in this matter.

Corinna Dampier
Registered Dental Hygienist
Hometown Hygiene-dental hygiene clinic
w) 807-887-2421
Hometownhygiene@hotmail.com



Chief Administrative Officer Report

Period: June 15 to July 15, 2020

ACTION FROM PREVIOUS MINUTES:

Reviewing back taxes for 2020 and letters to follow.

GENERAL INFORMATION

- a) Working Collectively with residential developer. They have retained Hatch to supply conceptual drawings for underground infrastructure hardcore services.
- b) Working with Northern Planning on the Township Site Specific Official Plan and Zoning By-law amendments. Notification will be placed on Township web Site and advertised in the Nipigon Gazette. Required for new development. Once this is completed a Public meeting will be required. Looking at the logistics involved with COVID-19.
- c) Working and reviewing recent proposal submitted by Alan G. Jones Professional Corporation on an estate severance. Have Northern Planning involved for complexity issues and Provincial Policy Statements?
- d) MuniSoft Office Conversion going well. Pleased with results so far. Staff need to be commended for their efforts.
- e) Have established eight meetings with Ministers during the AMO 2020 Virtual conference. Ministry of Finance, Transportation, Municipal Affairs, Environment, Infrastructure, Tourism, Cultural & Sport, Economic Development, Colleges and Universities.
- f) Working collectively with Mayor and Council to invite Red Rock Indian Band, Chief and Band Council to Red Rock for a Tour, Lunch, and dialogue on future joint ventures of mutual interest.
- g) Working with Cascade Container Board PGK on transfer of properties to the Township. Having legal draft up agreement for purchase and transfer of title.
- h) Completed review of Administration Job descriptions and have incorporate some time frames on internal financial functions. Will be reviewed with Staff during their annual 2020 performance reviews.

- i) 2019 Township of Red Rock Audit Financial Statements will be posted on web site shortly.
- j) Next Regular meeting of Council scheduled in August will be held at the Interpretive Centre and open to the public. COVID-19 precautionary measures will be enforced. Masks will be a requirement.
- k) Progress on Mill collection and environmental FOI requests going well. Should have a status up-date for August meeting. Delay on both have been contributed to COVID-19.
- l) Exploring 3P partnerships for Red Rock development related to future Tourism strategies for the community. (Preliminary) Stage More will follow in August.
- m) Working with MPAC, OPTA on re-assessment of Mill industrial site and future tax levy implications (?) and revenue decrease.
- n) Exploring options of a street sweeper for the community, and dialogue with other proximity communities. (joint purchase possibility). See if Interest.
- o) Have advertised for an Animal Control Officer. Should have results shortly. Have dealt with 3 dog complaints.
- p) Community Control Group (CCG) weekly meetings still being conducted. Will be looking at scaling back to once every two weeks and monitor closely Provincial phase three opening.
- q) Still working with OCWA in relation to costing of Water/Wastewater chemicals and supplies and discussions with other communities will be arranged to see if there are opportunities for cost savings and efficiencies.
- r) The Township will be arranging a joint meeting with Infrastructure Canada (INFC) and OMAFRA on funding of a new SCADA proposal for the Water Treatment plant. We will try and slate this in August 2020.
- s) Have requested from OCWA Project Manager and HATCH Engineering Consultant the level status of this new wastewater facility. Level 2 or 3. Hopefully will know by council meeting.
- t) Conducting research on land fill site associated cost in relation to eventual closer. This was an item identified by BDO that requires attention.
- u) The Township will be required to up-date our Water, Waste/water financial plan by July 2121. It will need to cover a 6-year period. Reaching out to other communities in proximity.

- v) New automatic fire hall doors have been installed last week that can also be operated with an emergency generator if required due to power failure.
- w) New Solar lights have been ordered for our Entrance sign.
- x) Staff will continue to remote in until August 1, 2020, due to Provincial orders being extended to July 25, 2020. Only Whitney will work within the office during this time. The soft opening will continue for Mondays and Wednesdays only. We will monitor the Provincial phrase three opening closely.
- y) Had conference call with Weiler, Maloney, Nelson Law Firm and Michael Gravelle Office in relation to Mill property.
- z) Had meeting on Thursday July 16 with Limestone in relation to our Pro Bono Tourism Strategy for the community and regional partners. Progress is going well.
- aa) Working with PSD on our Phase Two and Three Asset Management Plan (AMP) application for funding through FCM. No word from Municipal Affairs on our 2019 application submission.

"If there's a will, prosperity can't be far behind."

W.C. Fields

Respectfully,

Albert Headrick
CAO/Clerk



Public Works Monthly Report June 2020

RECREATION CENTER

1. ROUTINE: Public Works four standby generators were routinely inspected and operated on a weekly basis to ensure their dependability.
2. The roof over the curling club hallway access is leaking badly. Three roofing contractors have been contacted for repair estimates. (Lakehead Roofing, Burmet Contracting, Triad Roofing). No return quote yet.
3. An electrical contractor has been working on the restaurant lighting switch and receptacle problems. This work is completed
4. The restaurant dishwasher was serviced, a group of new dispenser hoses were installed to meet health inspector inspection.
5. Six picnic tables have been located outside at the Recreation Centre for Red Pebbles patio dining. The area has been barricaded off as well with fencing.

MARINA/MARINA CENTRE

1. Public works staff continue to perform weekly inspections of the Marina Building while it is closed.
2. The two primary recirculation pumps have arrived. First pump that was ordered in March was leaking at the pump impeller seal. This pump was replaced under warranty. The failed pump also arrived, both have been installed and in operation. The warranty pump has been sent back to the supplier Emco Ltd.
3. Lumo submitted a budgetary quote for the updating of the Marina Interpretation Center's interactive floor map. The cost submitted was \$14,668.79 for hardware and installation. In addition, the old software is obsolete and new software program is require at a cost of \$6,000.00 as well as a yearly software licensing fee of \$310.00 per year. Total cost is \$20,978.79
4. The roof over the utility room vent is leaking badly. Contractors have been contacted for repair estimates. (Lakehead Roofing, Burmet Contracting, Triad Roofing).
5. Cardinal Roofing was awarded the contract to repair the Kiosk roof. Work was performed July 9th. The Public Works crew did some interior roof trust repairs in preparation.



HEALTH AND SAFETY

1. During the month of June one safety meeting was held on June 25/20.

Meeting topics included:

- Student hiring and responsibilities
- Review and implementation of equipment pre-start check list
- Student safety
- Discussion on morning tail-gate meetings

GENERAL PUBLIC WORKS

1. The Public Works Dept of the Township of Red Rock is continuing to take additional precautionary measures to ensure the safety of its employees due to the covid-19 outbreak. With the addition of 5 student employees, extra precautions are taking place.
2. All lawn mowers were serviced, some parts were required to be ordered.
3. Municipal lawn maintenance is ongoing. With a late start, the five employees maintaining the municipal lawns and watering the flowers are doing an excellent job.
4. Three roofing contractors (Lakehead Roofing, Burmet Contracting, Triad Roofing) have been contacted to submit quotes for repairs to the following Township building roofs:
 - Public works/Fire Hall building
 - Recreation Centre Zamboni Room/curling club room hallway
 - Marina Centre – Utility Room vent stack/ installation of more ice dams
5. Rutter Urban Forestry was in on Thursday June 18th to inspect more Blvd trees for damage and required trimming. A purchase order has been issued to them for work starting late July.
6. The Splash Pad was opened for use on July 1st. The adjacent playground area has been barricaded due to the Covid-19 restrictions. 2-meter distancing signs have also been posted around the slash pad. The pad was also high pressure washed prior to opening.

MUNICIPAL DUMP

1. David Hurd Contracting has been hired to scarify the upper portions of the dump to obtain more sand access for garbage coverings. This work is completed.
2. He has also been contracted to clean out the black water drying beds so they can also be empty for further sewage dumping. This work is also completed.



RED ROCK 2019 JML NOVEMBER 2019 #1 BRIDGE STATUS

JML Engineering and KEM Contracting have been selected to perform the necessary repairs to the #1 bridge over Trout Creek.

KEM and JML have completed the first phase of the rod post tensioning. While tensioning the rods one rod broke. One rod has been ordered for replacement. A two (2) week wait period will lapse until they return for a final tension. The contractor returned July 8th. The rods were tensioned to a hydraulic jack gauge pressure of 1700 psi.

Gerald Sarrasin

WATER & WASTEWATER MONTHLY REPORT

July 20th, 2020

WATER TREATMENT & DISTRIBUTION

1. **QMS DWS UPDATE:** Nothing to report currently.
2. Plans to replace one of the water distribution bleeders that is currently set up inside the Bell Building at Frost & Stewart Streets, has started with the purchase of a prefab shed to house the new bleeder valve. A service line that runs through the corner lot between the Bell Building and 2 Frost St., can be utilized for this purpose.
3. A temporary distribution bleeder has been set up on a hydrant at 2 Frost St. to help maintain a stronger chlorine residual for this corner of the system. DWS staff have been monitoring the chlorine residuals here on a weekly basis and have noticed measured levels of chlorine dropping as water temperatures increase. The chlorine levels have since come up with the secondary bleeder in the area. Reg. 170 of the Safe Water Drinking Act states that the minimum level of free chlorine residual in a distribution system be no less than 0.05 mg/L. The measured levels of chlorine have been averaging around 0.25 mg/L for this area.
4. Drinking water training providers have been advertising some opportunities for operator training through webinars while Covid-19 restrictions are in place. A decision from the Lake Helen Band that would allow training sessions to resume at their water treatment facility, should be known closer to the end of the month.
5. Weekly water samples were collected and sent to ALS Laboratory from June 15th to July 17th. No adverse test results were received from any samples submitted.
6. Water meter readings were done for the month of June on July 1st.
7. UV sensor verifications were performed for the WTP in June.
8. Standby power was tested at the WTP for the month of June.

WATER & WASTEWATER MONTHLY REPORT

July 20th, 2020

WASTEWATER COLLECTION & TREATMENT

1. One load of screenings was hauled to the landfill over the course of this reporting period.
2. Lift Station #2 required one of the pumps to be pulled to remove a blockage. This is the 4th time Public Works has pulled a lift pump this Spring. On all occasions, it appears that the main cause for these blockages are disposable wipes. The Public Works Department has suggested that a notice be included with the next round of water billing, that points out items that the public should refrain from flushing down toilets.
3. Standby power was not tested for the month of June due to time constraints and some of the work being done at the new WWTP project.

WASTEWATER COLLECTION & TREATMENT

4. One load of screenings was hauled to the landfill over the course of this reporting period.
5. Lift Station #2 required one of the pumps to be pulled to remove a blockage. This is the 4th time Public Works has pulled a lift pump this Spring. On all occasions, it appears that the main cause for these blockages are disposable wipes. The Public Works Department has suggested that a notice be included with the next round of water billing, that points out items that the public should refrain from flushing down toilets.
6. Standby power was not tested for the month of June due to time constraints and some of the work being done at the new WWTP project.



Township of Red Rock

Community Development Office

42 Salls Street
Red Rock ON P0T 2P0
cdo@redrocktownship.com
(807) 886-2704

July 20, 2020 - Community Development Officer Report

1) Projects and Grants

- a) Enabling Accessibility Fund - Small projects component – for accessible power doors into the municipal building and office. 100% funding with up to 20% contingency the responsibility of the Township. Application Submitted
- b) An application for the Infrastructure Canada Grant for Rehabilitation and Renovations to the Recreation Centre has been submitted. – Being Reviewed
- c) The Celebrate Canada Grant for Red Rock's 2020 Canada Day Celebrations – Project reporting requirements submitted. Thank you to the Volunteer Fire Department for putting on the show.
- d) Red Rock Mountain Trail and Nipigon River Recreation Trail directional entrance signage for Hwy 628. MTO Permits have been applied for in March. I have sent a follow-up e-mail as to the status of the applications. Still no word. Holding off on purchasing signs, and sent request to TCT for project extension.
- e) The Green Infrastructure Grant for Water and Wastewater was submitted. Under Review.
- f) Rural Economic Development Partnership with Nipigon, LNWDA etc, regarding Nipigon River Trail Improvements. Contract awarded and work has begun on infrastructure components and trail improvements.
- g) Trans Canada Trail Spring Cleanup program for brushing of the Red Rock Mountain Trail. Work Completed, working on final report.
- h) FedNor and NOHFC application joint application for Community Strategic Plan and Community Profile – 45%/45%/10%. Tangible document needed for future projects and investors. Phase 1 approval from FedNor and currently working on Phase 2. Haven't heard from NOHFC regarding Phase 1.

- i) FedNor and NOHFC application of RV Park and Campground Business Assessment Study – 45%/45%/10% - will determine feasibility/sustainability, best operations model (municipally owned and operated/ municipally owned but managed by a private company/ fully privately owned) etc. based on 2019 Hatch construction study – required document for funding.

- j) Community projects and grants:
 - i. Looking for funding opportunities for the Legion kitchen renovations
 - a. Trillium on Hold
 - ii. Developing application information for a Library program which would take the Healthy Aging program further – all applications on hold due to COVID

- k) Phase II CIINO Grant Application resubmitted to FedNor for hiring an Economic Development Officer for a 3 year term. No further updates. New Community Strategic Plan will be submitted as supporting documentation once completed as that is a requested supporting document for the application.

2) Local Activities

- a) Paju Mountain Run – virtual run using a running app and times submitted to Andrea for results. Participants have 2 days to complete the route. No prizes or luncheon. Have permission from Chris Paju.

- b) Community Notice Board now up for municipal notices and community events. No items for sale will be posted. Municipal notices take priority. Managed through the Community Development Office

3) Marina Centre

- i) None

4) Regional Activities

- i) Regional Tourism Coordinator has been hired and started on July 6th. I am on the steering committee as a representative from Red Rock.

5) Upcoming Events

- Virtual Paju – August 8-9 2020
-

6) Professional Development

None

Red Rock Public Library
Regular Meeting
March 11, 2020

*The 392nd regular meeting of the Red Rock Public Library Board was held on
Wednesday March 11, 2020.*

Present:	Chairperson:	Cheryl Hendricken
	Board Members:	Anne Lockwood
		Joanne Boudreau
		Denise Maidment
	Secretary/Librarian:	Nancy Carrier
	Absent with regrets:	Darquise Robinson
		Marilyn Young

1. The meeting was called to order at 5:03 p.m.
2. The agenda was approved and there was no declaration of pecuniary interest.
3. The Minutes of the meeting held on February 11, 2020 were approved.

Resolution #1:

Moved by: Anne Lockwood

Seconded by: Denise Maidment

Be it resolved that: the minutes of the meeting held on February 11, 2020, be approved as circulated.

CARRIED

Business arising from minutes:

- CEO updated Board of the preparation for JASI conversion, including collection streamlining, reconfiguring of Concourse and scanner in order to input new barcodes, collection catalogue updating and deletions. CEO also advised as to plan for carrying out actual JASI conversion process.
 - CEO updated Board on the plans for participation of the Red Rock Public Library at the Discover Red Rock event.
4. The Statement of Operations for February 2020 was discussed. Cheque register for February 2020 was presented and discussed.

Resolution #2

Moved by: Joanne Boudreau

Seconded by: Anne Lockwood

Be it resolved that: Cheques numbered 140 to 149 in the amount of \$11,135.91 and dated March 11, 2020, be approved for payment.

CARRIED

Correspondence: none

5. The Librarian's report dated March 11, 2020 and covering the month of February 2020 was presented and discussed.

New Business:

- CEO presented to Board, the Red Rock Public Library's Annual Report 2019.
 - A graphic outlining the social return on investment (SROI) investment return was displayed and discussed with Board. The Valuing Libraries Toolkit, developed by Ontario Library Services North and the Nordik Institute, is a tool that shows how your library contributes to individual and community well-being. All the input data needed to estimate the social return on investment for our public library is taken from our yearly statistics including collection circulation and programming diversity and attendance.
 - The Friends of the Red Rock Library are purchasing new chairs for Library. Board approved re-homing of old, torn chairs.
 - CEO also updated Board on staffing matters.
6. The next meeting date was discussed.
Motion was made to adjourn the meeting.

Resolution #3

Moved by: Denise Maidment

Seconded by: Anne Lockwood

Be it resolved that: The meeting was adjourned at 6:00 p.m. and the next meeting will be held on April 14, 2020 at 5:00 p.m.

CARRIED

Digital technology is very important to the library, Board and staff. We promote the usage of multiple databases as well as assist in device and patron computer usage

Electronic resource usage

Overdrive online books 1,846



Mango Language learning 265



Ancestry genealogy 70



Britannica Encyclopedia 87



Library Social Media

Library Website visits (changed website provider and impacted stats) 131

Library Facebook visits 1057

Library Twitter visits 99

Library Pinterest views 5669

Library Instagram followers 52



The Red Rock Public Library Board

- Cheryl Hendricken-Chairperson
- Anne Lockwood
- Joanne Boudreau
- Marilyn Young
- Denise Maidment

Darquise Robinson-Councillour

Friends of the Red Rock Public Library

They are an enthusiastic group of local citizens who support and promote the Red Rock Public Library.

- Brooke Jean- President
- Delaine Todesco -Vice-President
- Marilyn Young-Secretary
- Debbie Kuruliak -Treasurer
- Anne Lockwood - Past President

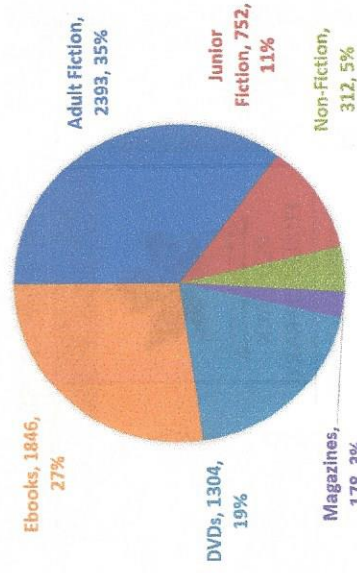
Red Rock Public Library Annual Report 2019

Statistics

Active patrons	523
Circulation of books	4947
ILL circulation	82
Library Visits	4606
Computer usage	1012
Database usage	2268
Program participation	938
Collection holdings	13,532

Total circulation including E-Books

CIRCULATION 2019



Circulation in detail 6875

In the Fall of 2018 we began a partnership with SNALA (Superior North Adult Learning Association) to assist with patrons' digital device issues and learning. (This partnership ended in June 2019.)

In 2019, 53 patrons benefitted from device assistance at the Library!

We helped with a variety of tech issues, totaling over 17 hours of staff/partnership time yearly.

Average 2 hours a month
Average 4 patrons a month

Financials and Grants

The Red Rock Public Library was in receipt of the following grants in 2019

Ministry of Tourism, Culture and Sport
Public Library Operating Grant
\$3242.00

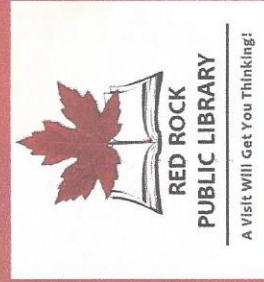
The Public Library Operating grant is conditional on adherence to the Public Libraries Act.

Summer Experience Program
\$980.00

The (SEP) provides not-for-profit organizations, municipalities and Aboriginal/First Nations communities with funding to create meaningful summer employment opportunities for students.

New Library Logo

Brooke Jean created a new Library Logo which will be used on all marketing for the Red Rock Public Library



Current Staff

Head Librarian-Nancy Carrier
Assistant Librarians-
Stephanie Kivilahti, Eileen Ferren,
Brooke Jean & June Redfern

Fresh New Look

A BIG Thank You to our community volunteers, library staff and Township for assistance in the 2019 Library renovations!

In July of 2019 Library renovations occurred, which included painting of interior walls, circulation desk, shelving, and exterior doors. Installation of carpet tiles, window blinds, ceiling tiles, fireplace and a big screen TV.

The Friends fundraised carpet tile monies were used towards the flooring.

Did you know.....

Social return on investment (SROI) is a method for measuring values that are not traditionally reflected in financial statements, including social, economic and environmental factors. They can identify how effectively a company uses its capital and other resources to create value for the community.

The Red Rock Public Library has calculated that for each municipal dollar invested, the Total Social Return on Investment is **\$7.66**.

Each household enjoys, on average, **\$1679** worth of materials, programming, resources and services every year.

\$6870.86 in book purchases
501 total books acquired

\$641.21 in DVD/Audio purchases
38 total DVD/audio acquired
\$477.97 in magazine/newspaper
72 acquisitions

Number of activities for the
2019 year

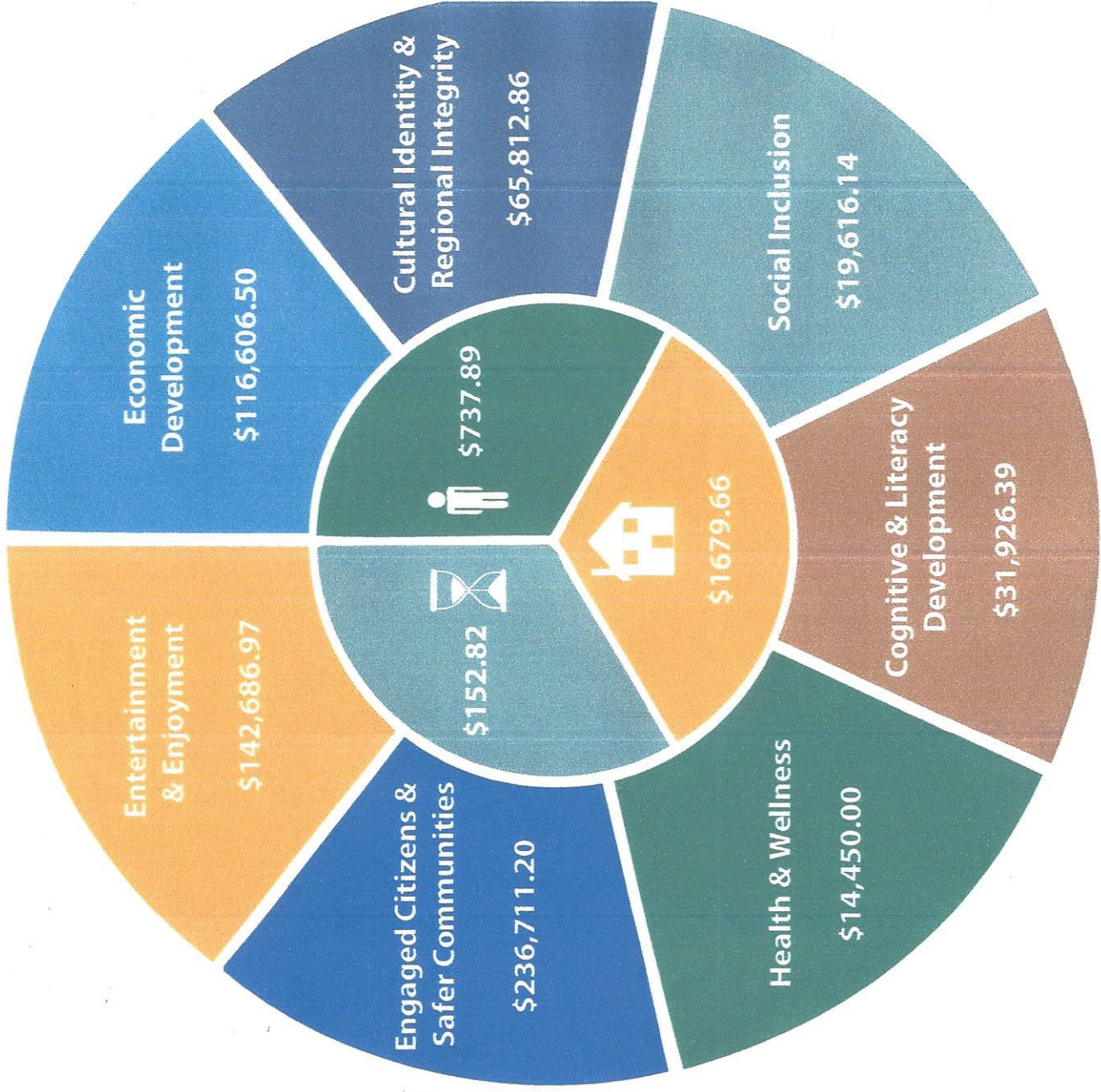
17 programs/**93** sessions
Total attendance for all of
Activities **938**

March Break Boredom Busters
Book Clubs
Story Hours
Author discussions
TD Summer Reading Program
Ontario Public Library Week
Senior BBQ
Teas and socials
Teddy Bear Picnic
Themed children's events
Health & wellness programs
Technology assistance
Tween Club
Class Visits
Sports registration
Local history discussion
Association meetings

Social Return on Investment: Red Rock Public Library 2018

For each municipal dollar invested,
the Total Social Return on Investment is
\$7.66

Total Economic Benefit
\$638,271.01



Covid-19 Phase 3 Opening Red Rock Township

Recreation Centre partial opening (Red Pebbles Café):

Effective Friday July 17th the Red Rock Recreation Centre will be partially opened.

The Red Pebbles Café will open with the proprietor responsible for the entrance clean-up including the lobby area. All other areas to access the gym, ice rink, curling rink hallway, bowling alley and all side rooms to the pool area will be locked.

The two washroom facilities will be accessible to the patrons of the Red Pebbles Café only. The café proprietor will be also responsible to ensure that the washrooms are tidy. To ensure that the washrooms are sanitized frequently, the Public Works crew will send employees every second day (Monday, Wednesday, Friday) to completely sanitize each washroom. The Public Works will mount one hand sanitizing dispenser in each of the washrooms.

Once notified that the Red Pebbles Café will open on Friday Public Works will remove the picnic tables and fencing.

Recreation Weight Room

Discussions have been mentioned to open the Red Rock Recreation Centre Weight Room. This facility has been closed as the result of the Covid-19 epidemic in March of this year. In my view I believe that it is an error to open this facility for the following reasons:

- The facility is not staffed at this time or at any foreseeable future.
- There is no staff to clean or sanitize this facility regularly especially the weekends
- There is no staff to repair or make adjustment to equipment that regularly fail.
- The security camera system is not functional and requires replacement.
- The patrons can not be depended upon to sanitize the equipment before and after each use.
- The risk of perspiration, heavy breathing and expelling more droplets is increased, masks will always have to be worn.

- Patrons often bring non-members with them to the weight room jeopardizing the health and safety of others.

It is my opinion that the weight room NOT be opened at this time due to the higher risk of Covid-19 infections and the risks and liability imposed on the Township of Red Rock

Gerald Sarrasin
Co-Public Works Supt.

- The Township concurs with the above and fully understand the complexity of COVID-19 and associated risks and the affects it has caused to our residents. Paid members may receive their deposits back which will be prorated from the date of closer by the Emergency Declaration by the Province of Ontario.
- The safety of our staff and residents is paramount and this decision was not taken lightly. We will monitor the situation closely.

Thank you for our sincere consideration and understanding on the Township position.

Yours truly

Albert Headrick
CAO/Clerk
Township of Red Rock.