

THE CORPORATION OF THE TOWNSHIP OF RED ROCK

900th SPECIAL ELECTRONIC MEETING OF COUNCIL

APRIL 9th, 2020

Electronically Present:	Mayor	G. Nelson
	Councillors:	D. Robinson
		S. Park
		G. Muir
		C. Todesco
	Chief Administrative Officer:	A. Headrick
	Co-Public Works Superintendents:	B. Westerman
		G. Sarrasin
	Fire Chief:	R. Pitre

Mayor Nelson called the meeting to order at 7:00 p.m.

ADDITIONS TO THE AGENDA

By-law 2020-1210 to govern the proceedings of Council received three readings and was adopted.

DISCLOSURES OF INTEREST

None

PRESENTATION

Shari-Anne, Judy, Ted and Randy from the SAGE Analytics team joined in on the meeting to present their Preliminary Report for the Organizational Review of the Township. In a lengthy presentation, they covered their findings of each department in detail, including administration, finance, protective services, public works and recreational and cultural services. Throughout their presentation, they identified areas that need to be addressed and will require a further detailed analysis during the second phase of the review. SAGE summarized the organization’s overall financial picture over the past years as a downward trend that needs a course correction.

Council took turns thanking Shari-Anne and the SAGE team for their insight and noted that there’s a lot of work to be done, but they look forward to the second phase of the review. The preliminary report was accepted by Council and is posted on the Township website for viewing.

MINUTES OF PREVIOUS COUNCIL MEETING

The minutes of the Monday, March 2nd, 2020 regular meeting of Council were approved as presented.

BY-LAWS

The following by-laws received three readings and were adopted:

- By-law 2020-1211 – respecting outdoor burning in the boundaries in the Township
- By-law 2020-1212 – to establish an Environmental Committee

RESOLUTIONS

Res. #1: Moved by C. Todesco, seconded by G. Muir
 Be it resolved that a by-law be introduced to govern the proceedings of Council and its appointed Committees to be read a first and second time.
Carried

Res. #2: Moved by G. Muir, seconded by D. Robinson
 Be it resolved that the bylaw be introduced, being a bylaw to govern the proceedings of Council and it’s appointed Committees be read a third time, finally passed, numbered 2020-1210 and the seal of the Municipality placed thereon.
Carried

Res. #3: Moved by D. Robinson, seconded by S. Park
 Be it resolved that Council accepts SAGE Analytics Preliminary Report and approves it's posting on the Township website.

Carried

Res. #4: Moved by S. Park, seconded by G. Muir
 Be it resolved that the minutes of the Monday, March 2, 2020 regular meeting of Council be approved as presented.

Carried

Res. #5: Moved by S. Park, seconded by D. Robinson
 Be it resolved that a by-law be introduced respecting outdoor burning within the boundaries of the Township of Red Rock to be read a first and second time.

Carried

Res. #6: Moved by G. Muir, seconded by S. Park
 Be it resolved that the bylaw be introduced, being a bylaw respecting outdoor burning within the boundaries in the Township of Red Rock be read a third time, finally passed, numbered 2020-1211 and the seal of the Municipality placed thereon.

Carried

Res. #7: Moved by C. Todesco, seconded by G. Muir
 Be it resolved that a by-law be introduced to establish an Environmental Committee to be read a first and second time.

Carried

Res. #8: Moved by S. Park, seconded by D, Robinson
 Be it resolved that the bylaw be introduced, being a bylaw to establish an Environmental Committee be read a third time, finally passed, numbered 2020-1212 and the seal of the Municipality placed thereon.

Carried

Res. #9: Moved by D. Robinson, seconded by C. Todesco
 Be it resolved that the following payments be approved:

PAYMENT		
DATE	CHEQUE NOS.	AMOUNT
03/05 – 03/10	2284 – 2324	\$ 50,509.50
03/18 – 03/31	2325 – 2397	\$ 138,656.98
		\$ 189,166.48
MANUAL		
02/15 – 02/24	M5919 – M5926	\$ 52,437.66
03/09 – 03/31	M5927 – M5938	\$ 42,813.02
		\$ 95,250.68
COMMUNITY CHQ.		
03/26	14 – 15	VOIDED
03/31	16 – 17	\$ 176,634.79
		\$ 176,634.79
PAYROLL		
03/12	11264 – 11281	VOIDED
03/12	11282 – 11306	\$ 27,112.21
03/26	11307 – 11325	\$ 22,945.05
04/09	11326 – 11332	\$ 4,746.10
04/09	11333 – 11348	\$ 19,678.84
		\$ 74,482.20
TOTAL PAYMENTS		<u>\$ 535,534.15</u>

Carried

Res. #10: Moved by D. Robinson, seconded by S. Park
 Be it resolved that Council approves the 2019 Water Treatment Plant Annual Summary Report be accepted as presented.

Carried

Res. #11: Moved by C. Todesco, seconded by G. Muir
Be it resolved that Council approves the Fire Chief & Officers recommendation that Noah Sands be appointed as a Junior Fire Fighter.

Carried

Res. #12: Moved by S. Park, seconded by D. Robinson
Be it resolved that Council approves Lakehead Overhead Door's quote and purchase of a new Overhead Door for the Fire Hall in the amount of \$15,863.56 incl. HST. This is to be taken from the 2020 Fire Capital Fund.

Carried

CORRESPONDENCE

Mayor Nelson reviewed the correspondence with Council.

Council received updates and communications from the Ministry of Municipal Affairs, NOMA and the Ministry of Environment.

No business arose from the correspondence.

REPORTS OF OFFICERS

Chief Administrative Officer

The CAO verbally reviewed his written report with Council.

A financial breakdown of all departments as of December 31, 2019 was previously provided to Council for review. The statements will be discussed to establish the 2020 Budget.

Auditors from BDO Canada were in the Municipal Office during the week of March 2 – 6. Between the auditors and administrative staff, the 2019 audit should be completed by the May 31, 2020 deadline.

The repaired compressor for the Fire Hall has been working when required. An agreement has been made with the supplier for any additional operational issues in the future to be at their expense.

After the second phase of the RV Park Grant was denied, MP Patti Hajdu and MPP Michael Gravelle were contacted for support and assistance.

Payments for payroll and operations were submitted for approval.

Co-Public Works Superintendents

Co-PWS Sarrasin reviewed his Public Works Monthly report with Council.

A new cash counter is being constructed for the Snack Bar at the Recreation Centre.

The second circulation pump for the boilers at the Marina is under repair. The pumps have been discontinued; therefore, other options for finding repair kits are being pursued.

Safety training and meetings have occurred, where policies and procedures were developed. Additional training has been postponed due to the pandemic.

Co-PWS Westerman reviewed his Water/Wastewater Monthly Report with Council.

The Inspection Report from the MOECC's Annual Inspection conducted on January 28th has been released. The Red Rock Drinking Water System received a 100% rating from the MOECC. Council members congratulated the department on their perfect rating.

The Annual Summary Report was completed and submitted before the due date of February 28, 2020. The Annual Summary Report was accepted by Council and will be posted on the Township website.

Training for the DWS ORO and DWS OIC were scheduled for March and April, but were

cancelled due to the pandemic.

Co-PWS Sarrasin reviewed the minutes of the Public Works Safety meeting held on February 20, 2020.

Fire Chief

The Fire Chief reviewed his written report with Council.

Four training sessions were held throughout January and February.

The Department attended to 3 call outs, 1 house fire and 2 motor vehicle accidents.

The Department helped Parks Canada with the flooding of the Ice Trail at the Marina.

As recommended by the Chief, Deputy and Captains, Noah Sands has been appointed as a Jr. Fire Fighter.

There was discussion between the Fire Chief and Council on the Municipality rewarding members of the department with service awards. This recommendation was well received by Council and more discussion is to take place on when the awards should be presented to members. Council Meetings and the Annual Winter Carnival were suggested as venues for the awarding. Mayor Nelson voiced that he would like to be involved in the award process.

The Fire Chief requested an hourly rate while attending mandatory training and meetings with the Township. A meeting will be set up to discuss an agreement between the CAO, Fire Chief and the Fire Department Council Rep, Councillor Todesco.

REPORTS OF COMMITTEES

None

UNFINISHED BUSINESS

None

NEW BUSINESS

Quotes from 2 businesses were brought to Council for the Overhead Doors at the Fire Hall. Council approved the quote from Lakehead Overhead Doors in the amount of \$15,863.56. The old doors will be repurposed to replace the other two overhead doors for the Public Works cold storage building.

IN-CAMERA

Council did not go in-Camera.

REPORT FROM IN-CAMERA

None

Res. #13: Moved by G. Muir, seconded by D. Robinson
Be it resolved that this meeting be adjourned at 8:50pm.

Carried

Mayor

Chief Administrative Officer/Clerk