

AGENDA FOR THE COUNCIL MEETING OF THE CORPORATION

OF THE TOWNSHIP OF RED ROCK

FOR THE 895th MEETING OF JANUARY 20th, 2020

<u>ITEM</u>	<u>ACTION TAKEN</u>
1. Additions to Agenda	
2. Disclosure of Interest	
3. Presentation	
4. Minutes of Previous Council Meeting	
a) Monday, January 6, 2020	RES
b) Friday, January 10, 2020 – Special Meeting	RES
5. By-Laws	
a) By-law 2020-1208 – to authorize the carrying on of a Community Program of Recreation	RES (2)
6. Correspondence	
a) OPP – January 2020 News Bulletin	
b) Ontario Energy Board – Notice to Customers of Enbridge Gas Inc.	
7. Reports of Municipal Officers	
a) Chief Administrative Officer Monthly Report Vouchers	RES
b) Public Works Superintendent Monthly Report	
c) Fire Chief Monthly Report	RES
8. Reports of Committees	
a) Recreation Advisory Committee – January 7, 2020 Minutes	RES
b) Red Rock Public Library Board – December 10, 2019 Minutes	
c) Quad Council – Councillor Muir Report	
9. Unfinished Business	
a) Environmental Committee – Terms of Reference Review	
10. New Business	
a) Councillor Liaisons	RES
b) Council Strategic Planning	
11. In-Camera	RES
a) Labour Relations Update	
12. Out of In-Camera	RES
13. Report from In-Camera	
14. Adjournment	RES

THE CORPORATION OF THE TOWNSHIP OF RED ROCK

893rd MEETING OF COUNCIL

JANUARY 6th, 2020

Present:	Mayor:	G. Nelson
	Councillors:	D. Robinson
		S. Park
		G. Muir
	Chief Administrative Officer:	A. Headrick

The Mayor called the meeting to order at 7:00 p.m.

ADDITIONS TO THE AGENDA

2 RPF Proposals for the Township Organizational Review were added to the Agenda under New Business prior to the meeting.

DISCLOSURES OF INTEREST

None

PRESENTATION

None

MINUTES OF PREVIOUS COUNCIL MEETING

The minutes of the December 16, 2019 regular meeting of Council were approved as presented.

BY-LAWS

None

RESOLUTIONS

Res. #1: Moved by G. Muir, seconded by S. Park
 Be it resolved that the minutes of the Monday, December 16, 2019 regular meeting of Council be approved as presented.

Carried

Res. #2: Moved by G. Muir, seconded by S. Park
 Be it resolved that WHEREAS, Council of the Township of Red Rock approved to fill the vacant seat of Councillor with one of the remaining nominees of the 2018 Municipal Election;

AND WHEREAS, Council has decided to appoint the Candidate with the next highest number of electoral votes in the 2018 Municipal Election;

THEREFORE, with the Candidate's consent, Council has decided to appoint Cam Todesco as a Councillor for the Township of Red Rock for the remaining term of Council.

Carried

Res. #3: Moved by G. Muir, seconded by D. Robinson
 Be it resolved that Council approves the proposal from SAGE Analytics for the Township of Red Rock Organizational Review in the amount of \$60,100 plus GST. This amount is to be taken from the Modernization Grant 2020 Intake, pending government approval.

Carried

Res. #4: Moved by D. Robinson, seconded by S. Park
Be it resolved that Council move In-Camera at 7:22pm in order to address a matter pertaining to:

- The receiving of advice that is subject to solicitor/client privilege, including communications necessary for that purpose

Carried

Res. #5: Moved by S. Park, seconded by G. Muir
Be it resolved that Council come out of In-Cameras at 8:02pm.

Carried

CORRESPONDENCE

The Mayor reviewed the correspondence with Council.

No business arose from the correspondence.

REPORTS OF OFFICERS

None

REPORTS OF COMMITTEES

Councillor Robinson reviewed with Council the minutes of the Red Rock Public Library Board's meeting on November 14, 2019. No business arose from the minutes.

UNFINISHED BUSINESS

Without further discussion, Council approved the resolution to appoint Cam Todesco to fill the vacant seat of Councillor for the remaining term of Council.

NEW BUSINESS

Councillor Muir revisited the topic of creating an Environmental Committee. Councillor Muir will come up with Terms of Reference for the Committee and will be reviewed at another meeting.

The CAO presented Council with 2 RFP's for the Township Organizational Review. Council reviewed and approved the CAO's recommendation of SAGE Analytics' proposal of \$60,100 + GST.

IN-CAMERA

Council went in-Camera at 7:22pm and exited at 8:02pm.

REPORT FROM IN-CAMERA

Council discussed legal matter on the Mill.

Res. #14: Moved by S. Park, seconded by G. Muir
Be it resolved that this meeting be adjourned at 8:04pm.

Carried

Mayor

Chief Administrative Officer/Clerk

THE CORPORATION OF THE TOWNSHIP OF RED ROCK

894th SPECIAL MEETING OF COUNCIL

JANUARY 10th, 2020

Present:	Mayor:	G. Nelson
	Councillors:	D. Robinson
		S. Park
		G. Muir
		C. Todesco
	Chief Administrative Officer:	A. Headrick

The Mayor called the meeting to order at 3:30 p.m.

The Mayor administered the Declaration of Office to Councillor Cam Todesco.

ADDITIONS TO THE AGENDA

None

DISCLOSURES OF INTEREST

None

PRESENTATION

None

MINUTES OF PREVIOUS COUNCIL MEETING

None

BY-LAWS

The following by-law received 3 readings and was adopted:

By-law 2020-1207 – to appoint a member of Council to act in place of the Mayor during the Mayor’s absence.

RESOLUTIONS

Res. #1: Moved by S. Park, seconded by G. Muir
Be it resolved that a bylaw be introduced, being a bylaw to appoint a member of Council to act in place of the Mayor during the Mayor’s absence be read a first and second time.

Carried

Res. #2: Moved by G. Muir, seconded by D. Robinson
Be it resolved that the bylaw be introduced, being a bylaw to appoint a member of Council to act in place of the Mayor during the Mayor’s absence be read a third time, finally passed, numbered 2020-1207 and the seal of the Municipality placed thereon.

Carried

CORRESPONDENCE

None

REPORTS OF OFFICERS

None

REPORTS OF COMMITTEES

None

UNFINISHED BUSINESS

None

NEW BUSINESS

None

IN-CAMERA

Council did not go In-Camera.

REPORT FROM IN-CAMERA

None

Res. #3: Moved by C. Todesco, seconded by S. Park
Be it resolved that this meeting be adjourned at 3:37pm.

Carried

Mayor

Chief Administrative Officer/Clerk

THE CORPORATION OF THE TOWNSHIP OF RED ROCK

BY-LAW 2020-1208

Being a by-law to authorize the carrying on of a Community Program of Recreation within the meaning of Section 207(28) of the Municipal Act (R.S.O. 1990) c.M.45, as amended

WHEREAS: The carrying on of an organized program of recreation and the provision of recreation facilities to provide recreation opportunities is conducive to the well-being of a community, and to the advantage of its inhabitants, both collectively and individually, and

WHEREAS: The single purpose of promoting, organizing and co-ordinating activities, maintaining lands, areas and facilities for recreation is to provide greater and more adequate recreation opportunities for the benefit and advantage of the inhabitants of the Township of Red Rock, both young and old, and

WHEREAS: The Council of the Township of Red Rock is authorized to carry on such a program of recreation and to place the same in charge of a Recreation Director.

THEREFORE: The Council of the Corporation of the Township of Red Rock ENACTS AS FOLLOWS:

1. That By-law No. 99-826 is hereby amended.
2. There is hereby authorized and established for the Township of Red Rock a community program of Recreation which includes the provision of facilities for recreation and the supervision, encouragement and guidance of recreational activity within the meaning of regulation 797 R.R.O. 1990 under the Ministry of Tourism and Recreation and the same shall be carried on for the well being of the community and for the use, benefit and advantage of the inhabitants.
3. That Schedule "A" attached to this By-law be hereby adopted as the Terms of Reference for the Recreation Advisory Committee.

Read a first and second time

this 20th day of January, 2020

Read a third time and finally passed

this 20th day of January, 2020

Mayor

Chief Administrative Officer/Clerk

Township of Red Rock 2020 Recreation Advisory Committee (RAC)

Schedule "A" - TERMS OF REFERENCE

1.0 GOAL

To provide advice and assist Council through the office of the Chief Administrative Officer (CAO/Clerk) and the citizens of the Township of Red Rock on matters associated with recreation and recreational activities within the community.

2.0 PRINCIPLES

Principles that guide the Recreation Advisory Committee (RAC) include:

- A commitment to enhancing the quality of life for all residents.
- A commitment to ensuring accessibility of recreation to all residents of the Township of Red Rock.
- A commitment to collaboration and partnership to achieve common objectives.

3.0 MANDATE

The mandate of the Recreation Advisory Committee (RAC) is to provide advice to Council through the office of the Chief Administrative Officer (CAO/Clerk) with the assistance of the Director of Public Works and Recreation Facilities on a range of recreational activities including but not limited to:

- Supporting and enhancing communications with the residents of the Township of Red Rock on matters relating to recreational opportunities;
- Supporting and enhancing existing recreational opportunities;
- Identifying new and emerging recreational opportunities;
- Ensuring broad consultation with community stakeholder groups on recreational issues and opportunities;
- Working with other recreation providers to enhance recreation in the Township of Red Rock
- Communicating, and collaborating where appropriate, with other Township of Red Rock committees.

4.0 MEMBERSHIP AND RESPONSIBILITIES

The Recreation Advisory Committee (RAC) shall consist of 5-13 members appointed by resolution of Council. The membership shall be comprised of members of the public and shall include at least one Councillor. Eligible members will be residents or taxpayers of the Township of Red Rock. To the greatest extent possible, public representation will be

multi-sectored and include representation from the following stakeholder groups:

- Minor sports organizations (Hockey, Soccer, Baseball, Figure Skating, etc.)
- Other sports organizations (Adult sport groups, etc.)
- Other recreational organizations (seniors, ball hockey, pickle ball, schools, bowling)
- Community representatives (members at large.)
- Student representatives

4.1 Members shall be appointed for a four year term to run consistent with the appointments of Council representatives. Members may be appointed for a shorter more flexible terms in consideration of special circumstances (e.g.: student representatives, non-resident "experts", or to fill out a premature vacancy.

4.2 A Chairperson for RAC will be elected by majority vote among the members at the first meeting of every term. The Chair or Council representatives will be expected to be available to make presentations to Council at the request of the Chief Administrative Officer (CAO) relating to RAC Reports.

4.3 All members will be expected to devote some time between meetings to work on matters before the Committee (including the appointed Council member).

4.4 In the absence of the Chair, the quorum will appoint, from its members, a Chair for that particular meeting, who shall be subject to all normal responsibilities and privileges assigned thereto.

4.5 By majority vote, RAC may recommend removal and/or replacement of any member who misses three consecutive full meetings of the Committee, subject to circumstances surrounding the absences. Members requesting a temporary leave of absence or intending to resign from the Committee should provide written notification to the Chair 30 days prior to such action.

4.6 If at any time Committee size drops below five (5) members, the Council through the office of the Chief Administrative Officer (CAO/Clerk) shall appoint an appropriate number of additional members as deemed necessary.

4.7 In considering new appointments to the Committee, Council may select members from any remaining applications received during the RAC appointment periods. Council may also wish to advertise for new public applications from time to time, in accordance with current municipal procedures.

4.8 Members will be expected to be aware of relevant municipal policies, programs and other initiatives in carrying out their activities. To assist in this regard, the Committee may, from time to time, request the Chief Administrative Officer

(CAO/Clerk) to make staff and/or Town consultants available to advise the Committee as deemed appropriate.

5.0 REPORTING

- 5.1** RAC is an advisory committee established by Council in accordance with these adopted Terms of Reference. Committee members are bound by these Terms of Reference, and responsible to Council.
- 5.2** RAC reports directly to Council through the office of the Chief Administrative Officer (CAO/Clerk), under the signature of the Chair or designate. RAC reports and communications will normally be directed to the CAO and in the absence of the CAO, directed through the Deputy Clerk to Council. The Committee Chair may be present at Council meetings when RAC Reports are being considered.
- 5.3** The Committee shall keep proper minutes and records of every meeting and provide Council with a copy of same, through the CAO/ Clerk's office.

6.0 OPERATING BUDGETS

- 6.1** The Committee, from time to time, may submit special project funding requests.
- 6.2** Committee members will receive no remuneration for their involvement in RAC Committee activities. An exception to this clause may be granted by resolution of Council if so requested by RAC.

7.0 CONFLICT OF INTEREST

- 7.1** Members having a conflict of interest in any matter under consideration by the Committee shall declare the conflict of interest at the beginning of the meeting and shall not discuss or vote on the matter.

8.0 STAFF LIAISON AND SUPPORT SERVICES

- 8.1** Administrative support to be provided by the Town will include: the coordination of RAC related communications and correspondence; ensuring RAC reports are included in Council Agenda packages as deemed appropriate by the CAO; and minor clerical support as needed (such as photocopying).
- 8.2** Technical support to be provided by the Township of Red Rock will include: advice and consultation with Staff Department Heads of Township owned and operated recreational facilities.
- 8.3** The CAO/Clerk/Treasurer if applicable will administer the RAC budget.

9.0 MEETINGS

- 9.1** All committee meetings shall be open to the public.
- 9.2** The Committee may, from time to time, invite resources to attend a meeting.
- 9.3** The Committee may establish sub-committees for various topics, issues or proposals as required. Such sub-committees may include RAC members, with the approval of the Chair, provided a RAC member chairs the sub-committee. Sub-committees shall report to the RAC through the sub-committee Chairperson.
- 9.4** Quorum for a full Committee meeting will be 50% of the current membership plus 1.

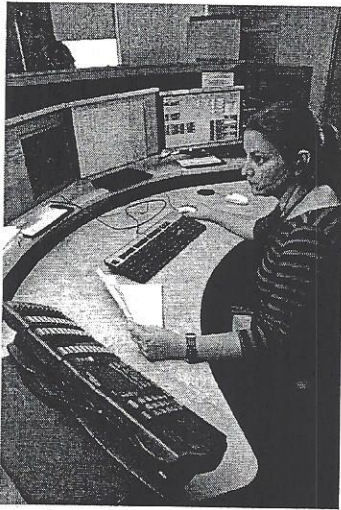
10.0 AMENDMENTS

- 10.1** Amendments to the Terms of Reference can only be made by Council.
- 10.2** RAC may wish to review the Terms of Reference, from time to time, and make recommendations to Council through the office of the Chief Administrative Officer (CAO/Clerk) regarding amendments.



New Year — New OPP Efficiency

Greetings from OPP Municipal Policing Bureau! May 2020 bring us more opportunities to strengthen the relationship with your municipality and make our communities safer!



We all know, in an emergency every second counts! Accidental and non-urgent calls to 9-1-1 like pocket dials tie up emergency lines, communicators and officers and can result in the slower response to a real emergency, risking the safety of people

who may need urgent help.

The OPP recently updated its 9-1-1 call handling work flow and policies to allow its emergency communicators more discretion to divert certain 9-1-1 calls and ensure more frontline OPP members are available for actual emergencies.

OPP communicators are well trained to recognize indicators of an emergency that warrant officers being dispatched.

Changing our 9-1-1 response process aligns with those of other major and medium police services while exceeding North America industry standards. The changes further help optimize our resources and support the pending implementation of 'next generation' 9-1-1 infrastructure, including the future handling of calls for service via social media.

There may be some reduction in the billable calls for service costs in the Annual Billing Statements for OPP-policed municipalities as frontline officers are dispatched to fewer calls. Any reduction to the overall billing is expected to be negligible as officers are still on duty working in communities and available 24/7 to respond to calls for service

If municipal leaders require further information, please contact your local Detachment Commander or visit the OPP booth (#414) at the annual Rural Ontario Municipalities Association (ROMA) Conference.

NEED MORE INFO / HAVE QUESTIONS?

Visit www.opp.ca/municipalpolicing / www.opp.ca/billingmodel

Contact us OPP.MunicipalPolicing@opp.ca or (705) 329 6200

ONTARIO ENERGY BOARD NOTICE TO CUSTOMERS OF ENBRIDGE GAS INC.

Enbridge Gas Inc. has applied to raise its natural gas rates effective April 1, 2020, to recover costs associated with the federal government's *Greenhouse Gas Pollution Pricing Act*, and to recover certain related account balances.

Learn more. Have your say.

Enbridge Gas Inc. (Enbridge Gas) has applied to the Ontario Energy Board for approval to increase its rates effective April 1, 2020, to recover the costs associated with meeting its obligations under the federal government's *Greenhouse Gas Pollution Pricing Act*. Enbridge Gas has also applied to recover from customers the balances in the related deferral and variance accounts.

The *Greenhouse Gas Pollution Pricing Act* establishes a carbon pricing program under which a natural gas utility in Ontario, such as Enbridge Gas, is required to pay a carbon charge for the natural gas that it delivers to its customers. The carbon charge came into effect on April 1, 2019, and will increase on April 1, 2020. The costs related to emissions from the operation of Enbridge Gas' natural gas distribution system are also increasing.

Enbridge Gas says that if its application is approved as filed, it will have the following bill impacts:

- A typical residential customer in the EGD rate zone (former customers of Enbridge Gas Distribution Inc.) will see a bill increase of \$68.75. This is composed of a \$47.16 yearly bill increase arising from the 2020 carbon charges, plus a one-time charge of \$21.59, to recover the balances in the related deferral and variance accounts.
- A typical residential customer in the Union South rate zone (former customers of Union Gas Limited), will see a bill increase of \$61.32. This is composed of a \$43.15 yearly bill increase from the 2020 carbon charges, plus a one-time charge of \$18.17, to recover the balances in the related deferral and variance accounts.
- A typical residential customer in the Union North rate zone (former customers of Union Gas Limited), will see a bill increase of \$61.97. This is composed of a \$43.15 yearly bill increase arising from the 2020 carbon charges, plus a one-time charge of \$18.82, to recover the balances in the related deferral and variance accounts.

Other customers, including businesses, will also be affected. It is important to review the application carefully to determine whether you will be affected by the changes.

THE ONTARIO ENERGY BOARD IS HOLDING A PUBLIC HEARING

The Ontario Energy Board (OEB) will hold a public hearing to consider the application filed by Enbridge Gas. During the hearing, the OEB will question Enbridge Gas on its application and will hear questions and arguments from participants (called intervenors) that have registered to actively participate in the hearing.

The OEB is an independent and impartial public agency. We make decisions that serve the public interest. Our goal is to promote a financially viable and efficient energy sector that provides you with reliable energy services at a reasonable cost.

BE INFORMED AND HAVE YOUR SAY

You have the right to information regarding this application and to be involved in the process.

- You can review the application filed by Enbridge Gas on the OEB's website now.
- You can file a letter with your comments, which will be considered during the hearing.
- You can become an active participant (called an intervenor). As an intervenor, you can ask questions and make arguments about Enbridge Gas' application. Apply by **January 27, 2020** or the hearing will go ahead without you and you will not receive any further notice of the proceeding.
- At the end of the process, you can review the OEB's decision and its reasons on our website.

LEARN MORE

Our file number for this case is **EB-2019-0247**. To learn more about this hearing, find instructions on how to file letters or become an intervenor, or to access any document related to this case, please enter the file number **EB-2019-0247** on the OEB website: www.oeb.ca/notice. You can also phone our Consumer Relations Centre at 1-877-632-2727 with any questions.

ORAL VS. WRITTEN HEARINGS

There are two types of OEB hearings – oral and written. Enbridge Gas has applied for a written hearing. The OEB is considering this request. If you think an oral hearing is needed, you can write to the OEB to explain why by **January 27, 2020**.

PRIVACY

If you write a letter of comment, your name and the content of your letter will be put on the public record and the OEB website. However, your personal telephone number, home address and e-mail address will be removed. If you are a business, all your information will remain public. If you apply to become an intervenor, all information will be public.

This rate hearing will be held under section 36 of the Ontario Energy Board Act, S.O. 1998 c.15 (Schedule B).



Ontario
Ontario Energy Board / Commission de l'énergie de l'Ontario



Chief Administrative Officer Report

Period: Jan 1 to Jan 20, 2020

ACTION FROM PREVIOUS MINUTES:

OUTSTANDING ITEMS PERTAINING TO THIS OFFICE:

- a) No approval in relation to the RV Park and EDO application (Next Level)
- b) Entrance sign installation in progress (Feb 2020 completion).
- c) No feed back by Minister of Transportation on Trout Creek Bridge Ownership.

GENERAL INFORMATION

- d) Have been engaged and working with SAGA on Corporate/Work Place Review. (established dates, time lines and processes going forward, met with all staff on subject matter)
- e) Have received three replies from Minister of NDM&E, (Rickford) Minister of Environment (Phillips) and Minister of Small Business & Red Tape Reduction. Minister Sarkaria.
- f) Working with MPP Gravelle and Weiler Law on Mill Environmental. Commitment from Ministers Phillips Office to resolve.
- g) Will be arranging strategic training session with Council to review strategy moving Red Rock forward/results to-date.
- h) Working to up-date Rec Centre Committee by-law with new articles from the terms of reference. Should be available at Councils next Feb meeting to adopt.
- i) Have provided an internal memorandum of private drive way plowing.
- j) New Councilor has been provided with indoctrination material for review.
- k) By-Law Compliance Officer will be instructed to enforce snow removal from personal property on our streets. The practice creates safety issues and hinders our staff in relation to street clearing.
- l) Ministry of Municipal Affairs have stated there was allot of submissions for a Corporate/Workplace Review on intake # 1 Modernization Grant. Said it was encouraging.
- m) Still engaging Northern Planning in relation to the Official Plan and modified specific towards future residential development. Encouraging.
- n) Contact information to acquire Compliance By-law Officer on web site.
- o) We should consider engaging NOMA on the issues of mill closures in the north so strategy can be developed and forward to AMO to acquire provincial government policy intervention.
- p) Will be initiating the first 50 % of the interim tax levy for 2020 after Feb 3.

- q) Will be starting preparation of the 2020 operational and capital budget shortly. School levy ratios have been provided by the government. Want to finalize year end figures to ensure no outstanding 2019 invoices still remain.
- r) Attended the 75 th anniversary meeting at the Library.
- s) Working on news a letter on Council accomplishments in 2019. Will be mailed out to all residents.

“How we deal with changes that are thrown our way says a lot about who we are as a person, and the inner strength and esteem that we have.”

Respectfully,

Albert Headrick
CAO/Clerk



January 14, 2020

Albert Headrick, CAO

Township of Red Rock

42 Salls Street, P.O. Box 442

Red Rock, ON, P0T 2P0

| Email: CAO@shawbiz.ca

RE: SAGE Introduction – Organizational Review

Dear Albert,

The Township of Red Rock, ON has contracted SAGE Analytics Inc. (SAGE) to conduct a 2020 Organizational Review. The project focus is to maximize municipal resources, find efficiencies, and improve service delivery. The process will involve interviews with Council and staff, document research, and community input.

The SAGE team has conducted many municipal evaluation projects and several associates have firsthand municipal experience. The Red Rock Organizational Review project will begin immediately with a Phase 1 preliminary report to be provided by March 31. The SAGE team will be onsite during the week of February 3-6. Phase 2 of the project will include a more detailed analysis of department operations and community input.

We look forward to working with Red Rock municipal officials and the broader community to strengthen and modernize municipal operations. We welcome any questions or suggestions during the project and can be reached at the contact information below.

Sincerely,

Shari-Anne Doolaege, MPA, Q.Med, Q.Arb, CLGM
President, SAGE Analytics Inc.

SAGE Analytics Inc. | Edmonton, Alberta
RedRock@SageAnalytics.ca | SageAnalytics.ca | 780-901-4451

PUBLIC WORKS MONTHLY REPORT

January 20th, 2020.

WATER TREATMENT & DISTRIBUTION

1. **QMS DWS UPDATE:** Staff have been preparing recorded data in preparation for the MOECC's Annual Inspection. A date for the inspection has not been scheduled as of yet.
 2. An issue with how the plant's turbidity alarm reacts to alarm set points has been a problem for a while now. The plant responds to the high set point alarm for turbidity and shuts down the plant, but once the turbidity condition drops under the alarm point, the plant is not coming back online without being manually reset by an operator. The problem seems to be a programming issue and will require assistance from Automation Now of Thunder Bay.
 3. A new valve actuator was installed for one of the water plant's filters. This valve is required for the blowdown sequence for backwashing a filter. Maenpaa Electric was called in to aid with the install.
 4. Weekly water samples were collected and sent to ALS Laboratory from Dec 16th to Jan 17th. Samples collected over Christmas and the New Year's holiday weeks were delivered to the Lab by operating staff because of ALS Lab's holiday schedule. No adverse test results were received from any samples submitted.
 5. Water meter readings were done for the month of December on Jan 2nd.
 6. UV sensor verifications were performed for the WTP in December.
 7. Standby power was tested at the WTP for the month of December.
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PUBLIC WORKS MONTHLY REPORT

January 20th, 2020.

WASTEWATER COLLECTION & TREATMENT

1. Public Works was requested to perform sewer lateral cleaning for 3 households in this reporting period. Unless a known cause for the homeowner's sewer is directly related to municipal infrastructure, they are being asked to contact a local contractor for this service.
2. One load of screenings was hauled to the landfill over the course of this reporting period.
3. Standby power for the plant was tested for the month of December.

RECREATION CENTER

1. Troy Life & Fire Safety performed an annual fire alarm inspection on Jan 2nd.

MARINA CENTRE & DOCKS

1. Public works staff have been performing weekly building inspections of the marina building for the winter season.
2. Public works staff have been plowing marina park as time permits. Staff will also be trying to keep a larger area opened up to accommodate parking, once the skating trail is established this year.

GENERAL

1. Public Works has been keeping up with snow removal and road maintenance duties as winter conditions dictate.
-

PUBLIC WORKS MONTHLY REPORT

January 20th, 2020.

2. The 2005 Sterling combo truck underwent repair to rebuild the fan clutch as it had been over heating when being used recently. Truck is now fully functional and is being utilized for secondary road service.
3. New starting batteries for the grader were purchased and installed.
4. One grader tire has been ordered to replace a spare that had to be used earlier this month. The sidewall of one grader tire was damaged while plowing.
5. Superior Electric was in town on Jan 13th to take down the Christmas wreaths on Salls St. Two streetlights were also repaired at this time.
6. Public Works performed winter hydrant checks for this reporting period.
7. Public Works staff would like to express their thanks and appreciation for all the kind gestures from the citizens throughout the holiday season. Staff look forward to serving our community in this new year.

RRFD Monthly Report to Council

Prepared January 14, 2020 for Council January 20, 2020

Training Meetings

Dec 2/19	Regular Meeting	2 hrs.
Search and Rescue		
10 Members	20 man-hours	
Dec 16/19	Regular Meeting	2.5 hrs.
Hose Lay		
13 members	32.5 man hours	

Total Training hours this report: 52.5
Total Training hours year to date: 691
Total water usage this report: 8000 liters
Total Water Usage Year to Date: 24000 liters

Call Outs

Dec 9/19		
Hwy 628 & HWY 11/17		
MVA		
9 Members	9 man hours	
Dec 9/19		
HWY 628		
MVC		
12 Members	12 man hours	
Dec 16/19		
107 Brompton		
Gas Smell		
13 Members	13 man hours	

Dec 19/19
HWY 11/17 & Red Rock Road 6
MVA
10 members 4 man hours

Total Call Out hours Year to date: 177.5
Total Calls for Years to Date: 24

Special Training

Nothing to Report

Total Special Training hour's year to date: 220

Fire Prevention and Protection

Nothing to Report

Total Fire Prevention hours for Year: 0

Public Relations

Nothing to Report

Total PR hours for year: 215

Personnel

Regular Department Strength: 26
Present Strength: 23
Comm. Desk Operators: 2 (included in present strength)
Fire Prevention Officer: 1 (included in present strength)
Junior Fire Fighter: 2 (included in present strength)
CEMC: 1 (included in present strength)

CFO Activity

* Mail, Email and Phone Calls 5hrs
* Preparing and have finished research for Fire Inspections in the Community. Having continuous discussions and emails with different OFMEM personal regarding the inspection in our community, have requested the assist of the OFMEM for an inspection on the Rec Center and Apartment Buildings. I will be performing an inspection on the

Red Rock Inn this month and will arrange with owner of 6 Baker Road to perform an inspection either later this month or early next month. 28hrs

* Vehicle/Equipment monthly maintenance 6hrs

* Contact with John Irwin discussing the compressor and how it is running have order maintenance parts for the compressor and some connectors and O-rings for the fill station 4.5hrs

* Continues contact with Tim Beebe of the OFMEM planning the Pump Op course we are hosting in May at the Fire Hall 5hrs

CFO Hours this report: 48.5hrs.

CFO Training Hours his Report: 4

CFO Hour's year to date: 514 hrs.

Recommendations to Council

Fire Chief is requesting that they either hires a company or get public works to plow the driveways of the homes in the community that aren't plowed and send the home owner the bill or add to their taxes, as all Emergency Service requires access to every property.

Fire Chief would like to purchase a snow blower for the Fire Dept., for removing snow from the bay door and Fire Hall, also to remove snow around the Fire Hydrants in the community when Public Works get back logged.

Chief recommends replacing all 3 bay doors at the Fire Hall as all the framing around the windows is rotten, and we have taped and put wood around glass to hold in.

Deffered by Council at previous meeting-Chief recommend that funds that are not spent from the 2019 Capital Budget be transferred to a reserve fund.

**RED ROCK RECREATION ADVISORY COMMITTEE
MEETING MINUTES**

**Tuesday, January 7, 2020
6:00pm – Golden Club Room**

Present:	Committee Members	Kristin Maenpaa Pam Behun Gord Muir
	Recreation Coordinator	Leslie Swanson
	Chairperson	Bea Jean
	CDO	Ashley Davis
	Parks Canada	Colin Crowell
Absent:	Committee Members	Sara Park Tara Hardy
	Student Rep	Braeden Plemel

The meeting was called to order by Bea Jean at 6:00 pm.

1. Adoption of Minutes

Motion #1: Moved by B. Jean and seconded by K. Maenpaa, be it resolved that the minutes of the regular meeting of the Red Rock Recreation Advisory Committee, held on November 6, 2019 be adopted as circulated. Carried.

2. Agenda Additions or Deletions

There were no additions or deletions.

3. **Programs**

Pickleball is currently still running, and bowling is at 9 teams.

4. **New Business**

The planning for Winter Carnival is underway. We are working on events, contests and the Lip Sync show. Parks Canada will be launching the Ice Trail for the season on Monday, February 17th which is Family Day. This will be one of the Carnival events to kick off the week. They will be providing signs for the trail to be put down at the Marina. They will also be doing some other events through the winter such as a possible couple's skate, curling for kids with the kids curling rocks we have at the Rec Centre, and maybe a Saturday event or two in the afternoon for families. They will try to have a Thunder Bay radio station present for coverage, and hope to have an event every weekend next year. They will also provide posters and info for the events that they host.

The Interpretive Centre will not be open, so Parks Canada will provide portable washrooms as well.

Lip Sync and Opening Ceremonies will be held at the Legion this year, with vendors invited to set up if interested. Tara Hardy will be organizing the groups and brochure. Gord will arrange sound system. Leslie has a box of prizes for Tara to give out. There will also be a Live Music Coffee House in the Legion Bar the following night (Thursday, Feb. 20th) where musicians can bring their gear and play.

5. **Open Discussion**

We have received Michelle Legacy's resignation from the Committee. A new member to replace her will be appointed by resolution of Council or we may need to advertise for another member.

6. **Adjournment**

Motion #2: Moved by B. Jean and seconded by G. Muir,
be it resolved that this meeting of the Red Rock Recreation
Advisory Committee be adjourned at 7:00 p.m.
Carried

**The next meeting will be held on Tuesday, January 21, 2020 at 6:00pm
in the Golden Club Room**

**Red Rock Public Library
Regular Meeting
December 10, 2019**

*The 389th regular meeting of the Red Rock Public Library Board was held on
Tuesday December 10, 2019.*

Present:	Chairperson:	Cheryl Hendricken
	Board Members:	Anne Lockwood Marilyn Young Denise Maidment Darquise Robinson Joanne Boudreau
	Secretary/Librarian:	Nancy Carrier
	Absent with regrets:	none

1. The meeting was called to order at 5:00 p.m.
2. The agenda was approved and there was no declaration of pecuniary interest.
3. The Minutes of the meeting held on November 14, 2019 were approved.
Resolution #1:
Moved by: Marilyn Young
Seconded by: Denise Maidment
Be it resolved that: the minutes of the meeting held on November 14, 2019, be approved as circulated.
CARRIED

Business arising from minutes:

- OLSN set up Virtual meetings in order to enable networking in groups based on population. These meetings provide an opportunity for CEOs to showcase their library's achievements, share ideas, and exchange views on common concerns.
CEO attended a session on December 5th. Topics of interest were discussed with Board.
4. The Statement of Operations for November 2019 was discussed. Cheque register for November 2019 was presented and discussed.

Resolution #2

Moved by: Anne Lockwood

Seconded by: Denise Maidment

Be it resolved that: Cheques numbered 120 to 125, in the amount of \$8008.31 and dated December 10, 2019, be approved for payment.

CARRIED

Correspondence: none.

5. The Librarian's report dated November 13, 2019 and covering the month of October 2019 was presented and discussed.

New Business:

- Board discussed the Library's role in the upcoming 75th anniversary celebrations for Red Rock. As was done at the celebration in 1995, CEO and staff will develop displays of photos of the Library throughout the years. These displays will be located in the library. Plaques will also be updated to include present staff and Board Chairpersons.
 - Board and CEO discussed the range of CEO job duties and job description.
6. The next meeting date was discussed.
Motion was made to adjourn the meeting.

Resolution #3

Moved by: Marilyn Young

Seconded by: Anne Lockwood

Be it resolved that: The meeting was adjourned at 5:40 p.m. and the next meeting will be held on January 14, 2020 at 5:00 p.m.

CARRIED

Albert Headrick

From: Gordon Muir <gmuir@thunderbay.ca>
Sent: Thursday, January 16, 2020 10:20 AM
To: Albert Headrick; Sara Park; 'Darquise Robinson' (darkstarr17@hotmail.com); Cam Todesco
Subject: Quad Updates

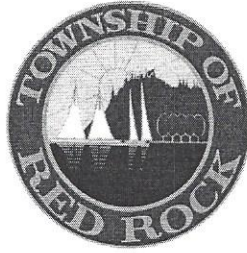
Good Morning Team,

Here are some of the "larger" updates from Quad Council

1. Nipigon Township is currently looking at finding efficiencies in operations to save money
2. CAO Pakkeninen explain some cyber security points. Something that should be discussed as Our council use external emails that may not be secure.
3. Nipigon Looking to share a bylaw officer- Told them we have one and to contact CAO Albert to discuss the use of him as needed
4. Doctors residence- Was Brought up again, they are looking for an answer so I've asked CAO Nipigon to send cost analysis to CAO Red Rock for council to discuss and get them a firm yeh or nay
5. Dorion Ed Cambers wants all 4 community to discuss the community well being initiative- Funding is not available to contract this out and documents are fairly vague on requirements and expectations.
6. Lots of building and expansion in Lake Helen taking place from Elders house to revamping their gas station.
7. Call for Support from communities for our upcoming legal battle and they will support us upon request.
8. All communities need to be mailed our pamphlets for winter carnival and our 75th once they are completed- I gave all members at table a verbal invitation from the Township of Red Rock. We should send something out personal to invite.
9. Introduced our new councillor Cam
10. Told them we are going to begin full corporate review with input from all residents and staff in Red Rock to find efficiencies in our operations.

Gord

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Red Rock Environmental Committee (RREC)

TERMS OF REFERENCE

1.0 GOAL

To provide advice and assist Council through the office of the Chief Administrative Officer (CAO/Clerk) on environmental issues impacting the municipality. The Red Rock Environmental Committee is an environmental advisory body that will promote the stewardship, preservation, conservation, protection and enhancement of the natural environment in the Township of Red Rock.

2.0 PRINCIPLES

Principles that guide the Environmental Committee include:

- A commitment to preserving the quality of our life that directly relates to the quality of our environment and that we have an individual and a collective responsibility to protect and enhance our community's environment by taking action in a responsible and sustainable manner.
- A commitment to ensuring accessibility of a clean environment to all residents of the Township of Red Rock.
- A commitment to collaboration and partnership to achieve common objectives.

3.0 MANDATE

The mandate of the Environmental Committee is to provide advice to Council through the office of the Chief Administrative Officer (CAO/Clerk) with the assistance of the department heads on a range of environmental initiatives and solutions including but not limited to:

- Supporting and enhancing communications with the residents of the Township of Red Rock on matters relating to environmental issues and solutions;
- Supporting and enhancing existing opportunities for environmental directives;
- Identifying new and emerging environmental opportunities;
- Ensuring broad consultation with community stakeholder groups on environmental

issues and opportunities;

- Working with other committees to enhance environmental stewardship in the Township of Red Rock
- Communicating, and collaborating where appropriate, with other Township of Red Rock committees.

4.0 MEMBERSHIP AND RESPONSIBILITIES

The Red Rock Environmental Committee shall consist of (7) members composed of two (2) members of Council and five (5) citizen appointments; who reside in the Township of Red Rock with professional expertise respecting environmental management and/or personal interest in the environment appointed by resolution of Council.

- 4.1** Members shall be appointed for a 4 year term to run consistent with the appointments of Council representatives. Members may be appointed for a shorter more flexible terms in consideration of special circumstances (e.g.: student representatives, non-resident "experts", or to fill out a premature vacancy.
- 4.2** A Chair, and recording secretary for the RREC will be elected by a majority vote among the members at the first meeting of every year. The Chair will be expected to be available to make presentations to Council at the request of the CAO relating to RREC Reports.
- 4.3** All members will be expected to devote some time between meetings to work on matters before the Committee (including the appointed Council members).
- 4.4** In the absence of the Chair, the quorum will appoint, from its members, a Chair for that particular meeting, who shall be subject to all normal responsibilities and privileges assigned thereto.
- 4.5** By majority vote, the RREC may recommend removal and/or replacement of any member who misses four consecutive full meetings of the Committee, subject to circumstances surrounding the absences. Members requesting a temporary leave of absence or intending to resign from the Committee should provide written notification to the Chair 30 days prior to such action.
- 4.6** If at any time Committee size drops below four (4) members, Council shall appoint an appropriate number of additional members as deemed necessary.

- 4.7 In considering new appointments to the Committee, Council may select members from any remaining applications received during the RREC appointment periods. Council may also wish to advertise for new public applications from time to time, in accordance with current municipal procedures.
- 4.8 Members will be expected to be aware of relevant municipal policies, programs and other initiatives in carrying out their activities. To assist in this regard, the Committee may from time to time request the Chief Administrative Officer (CAO/Clerk) to make staff and/or Town consultants available to advise the Committee as deemed appropriate.
- 4.9 At the request of the town, the RREC will provide input and comments on policies, procedures and regulations of the town initiatives of government and non-government organizations that pertain to municipal planning and operations or environmental issues impacting the Township of Red Rock.
- 4.10 The RREC may recommend and advise Council on policies to be developed and offer suggestions for the information of environmental policies and comment on policies prepared by staff.
- 4.11 The RREC shall review studies, plans, development proposals and other documents referred to the committee by Council and provide advice regarding their environmental implications.
- 4.12 The RREC will assist Council and staff in identifying research needs and environmental data gaps and assist in gathering data, undertaking research and formulating a strategy to improve the information available for private and public use.
- 4.13 The Committee shall work within the scope of their responsibilities as set out in the terms of reference. The Committee has no decision-making authority. Recommendations to Council in the form of resolutions are required.

5.0 REPORTING

- 5.1 The RREC is a committee established by Council in accordance with these adopted Terms of Reference. Committee members are bound by these Terms of Reference, and responsible to Council.
- 5.2 The RREC reports directly to Council through the office of the Chief Administrative Officer (CAO/Clerk), under the signature of the Chair or designate. RREC reports and communications will normally be directed to the CAO and in the absence of the CAO, the designate. The Committee Chair may be present at Council meetings when RREC Reports are being considered.

5.3 As part of its ongoing reporting requirements, RREC shall prepare an annual Status Report, which shall be submitted to in January of each year. The Report shall among other things:

- a) Summarize the activities and achievements of RREC over the previous year;
- b) Describe ongoing activities and issues and identify any priorities/concerns, and;
- c) Outline the Committee's primary projects for the upcoming year, including all anticipated budgetary needs.

5.4 The Committee shall keep proper minutes and records of every meeting and provide Council with a copy of same, through the CAO/ Clerk's office.

OPERATING BUDGETS

6.0 Financial support for the Committee will be reviewed annually as part of the Town's regular budget process. The Committee, from time to time, for consideration by the CAO may submit additional, special project funding requests.

6.1 Committee members will receive no remuneration for their involvement in Committee activities. An exception to this clause may be granted by resolution of Council if so requested by RREC.

7.0 CONFLICT OF INTEREST

7.1 Members having a conflict of interest in any matter under consideration by the Committee shall declare the conflict of interest, direct and or indirect at the beginning of the meeting and shall not discuss or vote on the matter.

8.0 STAFF LIAISON AND SUPPORT SERVICES

8.1 Administrative support to be provided by the Town will include: the coordination of RREC related communications and correspondence; ensuring RREC reports are included in Council Agenda packages as deemed appropriate by the CAO; and minor clerical support as needed (such as photocopying).

8.2 Technical support to be provided by the Township of Red Rock will include: advice and consultation with Staff Department Heads of the Township.

8.3 The CAO/Clerk/Treasurer if applicable will administer the RREC budget.

9.0 MEETINGS

- 9.1 All committee meetings shall be open to the public.
- 9.2 The Committee may, from time to time, invite resources to attend a meeting.
- 9.3 The Committee may establish sub-committees for various topics, issues or proposals as required. Such sub-committees may include RREC members, with the approval of the Chair, provided a RREC member chairs the sub-committee. Sub-committees shall report to the RREC through the sub-committee Chairperson.
- 9.4 Quorum for a full Committee meeting will be 50% of the current membership plus 1.

10.0 On matters requiring votes, the Committee shall strive for consensus, and shall normally only communicate the consensus majority position to Council. On matters where there is significant lack of Committee consensus, minority positions may also be reported to Council, at the discretion of the Chair. The Chair, except where disqualified to vote, may vote on all questions, and when doing so, shall vote last.

10.1 AMENDMENTS

- 10.2 Amendments to the Terms of Reference can only be made by Council.
- 10.3 The RREC may wish to review the Terms of Reference, from time to time, and make recommendations to Council through the office of the CAO regarding amendments.