

THE CORPORATION OF THE TOWNSHIP OF RED ROCK

884th MEETING OF COUNCIL

AUGUST 19th, 2019

Present:	Mayor:	G. Nelson
	Councillors:	S. Park
		G. Muir
		D. Robinson
	Chief Administrative Officer	A. Headrick
	Public Works Superintendent	B. Westerman
	Community Development Officer	A. Davis
	Regrets:	L. Woods

The Mayor called the meeting to order at 7:00 p.m.

ADDITIONS TO THE AGENDA

None

DISCLOSURES OF INTEREST

None

PRESENTATION

None

MINUTES OF PREVIOUS COUNCIL MEETING

The minutes of the July 15, 2019 regular meeting of Council were approved as presented.

BY-LAWS

None

RESOLUTIONS

Res. #1: Moved by G. Muir, seconded by S. Park
Be it resolved that the minutes of the Monday, July 15, 2019 regular meeting of Council be approved as presented.

Carried

Res. #2: Moved by S. Park, seconded by D. Robinson
Be it resolved that Council approves Dampier’s Offshore Variety Store to place his coin operated candy/toy dispenser machines in the recreation centre lobby.

Carried

Res. #3: Moved by D. Robinson, seconded by S. Park
Be it resolved that Council donate \$250.00 to the Hike for Health to be held on September 28th, 2019.

Carried

Res. #4: Moved by G. Muir, seconded by D. Robinson
Be it resolved that the following payments be approved:

PAYMENT		
DATE	CHEQUE NOS.	AMOUNT
07/16 – 08/19	1546 – 1647	\$ 252,472.57
		\$ 252,472.57

PAYROLL		
07/18	10817 – 10848	\$ 36,184.74
08/01	10849 – 10888	\$ 41,029.62
08/15	10889 – 10918	<u>\$ 34,625.43</u>
		\$ 111,839.79

TOTAL PAYMENTS **\$ 364,312.36**

* **NOTE:** Error in previous payment resolution, Payroll 07/04 Cheque numbers were 10777 – 10816

Carried

Res. #5: Moved by G. Muir, seconded by S. Park
Be it resolved that Council approves the request from Parks Canada to turn off the Marina lights on Tuesday, September 24 and Saturday, October 5 from 7:30pm-10pm to accommodate the Superior Skies program.

Carried

Res. #6: Moved by G. Muir, seconded by S. Park
Be it resolved that the Recreation Centre Pilot Project officially ends, and that the Recreation Centre office close until the winter season starts on September 23, 2019.

Carried

Res. #7: Moved by S. Park, seconded by D. Robinson
Be it resolved that Council move In-Camera at 8:00pm in order to address a matter pertaining to:

- Personal matters about an identifiable individual, including municipal or local board employees

Carried

Res. #8: Moved by S. Park, seconded by G. Muir
Be it resolved that Council come out of In-Camera at 8:45pm.

Carried

Res. #9: Moved by G. Muir, seconded by S. Park
Be it resolved that Council approves the hiring of a Casual By-Law Compliance Officer to enforce Municipal by-laws that could include but is not limited to planning, zoning, property standards, and animal control. This position is to be casual as required.

Carried

CORRESPONDENCE

The following correspondence was provided to all members of Council prior to the Council Meeting. The Mayor reviewed the correspondence with Council.

- Community Social Reinvestment Program Funding Update
- Associates Des Francophones – Franco-Ontarian Day
- TBDSSAB – Update from the Board
- MMAHO – Ontario Helping Protect Communities from Disasters
- Ministry of the Attorney General
- Dampier's Offshore Variety – Coin Operated Machines
- Hike for Health – Donation Letter
- AMO – Municipal Cannabis Funding

REPORTS OF OFFICERS

Chief Administrative Officer

The CAO reviewed his written report to Council. The following general information of CAO activity from July 16, 2019 – August 19, 2019 was verbally mentioned.

- a) Working collectively towards environmental clean-up of Mill property as per original and secondary ownership contractual sale & obligations. Legal advice provided and formal letters have been sent to both Federal and Provincial Ministers.
- b) Back Taxes on Mill property has been sent to collections.
- c) Communicated with potential residential developer (still interested and should have conceptual plans by October/November. The company is quite busy and that is the reason for the delay.
- d) Have not received any acknowledgement and or correspondence in relation to ownership of Trout Creek Bridge by the MTO.
- e) Working collectively with CDO and Project Manager on entrance sign, RV Park and EDO application.
- f) Evaluations with administration staff have been completed.
- g) Paving has been started and should be completed by the read of this report.
- h) Attended grand opening of Library and Superior Treasure Art Gallery
- i) Have been dealing with the Federal INFC funding agency to resolve a Treasury Board requirement related to HATCH & OCWA.
- j) Mayor and I along with CDO have had three potential meetings with interested industrial parties in relation to the Mill Site Property. Toured site twice.
- k) Clean up of community is ongoing with staff and students. Required for effective beautification and marketing. Tree company being explored.
- l) Highway 528 painting has occurred and working to get the side ditches cut.
- m) Will be connecting with union gas to fulfil pavement requirements and obligations around township streets. Accomplished and bill to be forward for cost of repair.
- n) Nichols Contracting from Nipigon has bushed hogged along Baker Street, Marina area and Landfill Site road.
- o) Will be contracting MNDM to see about funding for the Rec Centre structural and exterior repairs. Urgency is required. To explore options with Council.
- p) Will be exploring the removal of the waterfront brush along the board walk to expose more of Lake Superior.
- q) New CBO has been retained for one year.
- r) Will be working to establish a different process for WWCP construction invoicing.
- s) Aegus will be working with the Township of Red Rock on old fence removal and walkway from Marina to Rec Centre. (In progress)
- w) The municipal and library windowsills have been cleaned and painted to reduce erosion.
- x) Will be exploring hiring a casual contract person for by-law, property-standards, animal control. We will only pay when services are required. (No benefits).

Payments for payroll and operations were submitted for approval.

Public Works Superintendent

The Public Works Superintendent reviewed his written report with Council.

The *Onsite Accreditation Audit* from SAI Global was held on July 15th. The result from the audit found 6 *Minor Non-Conformances* and 1 *Opportunity for Improvement*. DWS staff is working together with OCWA's Process & Compliance Technician to resolve these matters before accreditation is awarded. Reports were sent for the 2 non-conformance items stemming from the *Off-site Upgrade Audit* conducted at the end of May. These matters were approved by the auditor as noted in a clearance letter received Aug 6th. DWS staff and Public Works staff performed hydrant flushing during the weeks of July 15th and July 22nd. Hydrant #1 was damaged during flushing and will need to be isolated for repair. A gate valve is being used on this hydrant to valve it off until the repair can be made.

Periodic flushing has been required of late to address the water condition on Newton Ave. This area has been a chronic problem in the distribution system for iron deposits building up in the water for a number of years. This issue has always been handled by flushing the main as needed through the summer months when system water is at its warmest. The condition of the water main has been suspecting in this matter since the nearby main replacement on Frost St. A cost estimate to have the Newton main relined can be investigated as a more immediate option than a complete street infrastructure replacement. Main Rehabilitation Ltd. is a company from the Toronto area that currently has a contract with the city of Thunder Bay. This company recently completed a project in Nipigon that turned out great results.

ClearTech was at the water treatment plant in July for annual analyzer servicing and calibrations. A new turbidity controller for 2 of the online turbidity analyzers was installed by the technician at this time.

Weekly water samples were collected and sent to ALS Laboratory from July 15th to August 16th. No adverse test results were received from any samples submitted. Water meter readings were done for the month of July on August 1st. UV sensor verifications were performed for the WTP in July. Standby power was tested at the WTP for the month of July.

One load of screenings was hauled to the landfill over the course of this reporting period. Standby power for the plant was tested for the month of July.

The compliance orders regarding the gas heaters in dressing rooms #1 & #2 are being looked at from Thermal Mechanical the week of August 19th. The exhaust stacks for these unit heaters as well as one stack for the hot water tanks in the ice resurfacer room must be moved to comply with TSSA regulations. Building checks for the facility are being done by members of public works during regular work hours.

The control unit for the solar collector system was recently discovered powered out upon routine inspection by marina staff. The control unit, which contains a circulation pump, was most recently repaired last summer from ES Fox. There has been a history of issues with the control unit for the collector system over the years. The controller itself is now obsolete as the manufacturer no longer exists. Without the solar collector functional, the hot water supply will strictly be supplied from the boiler system.

Marina staff along with assistance from public works, have landscaped the south side of the park property where the bicycle pump track was located. This area can be utilized for campers until the proposed RV Park development begins.

Some maintenance for rural roads was performed in this reporting period, including grading to Rd. #4, Paju Rd., in preparation for the Paju Run, and calcifying the Marina Park Rd. Roadside brushing for the landfill site road was done from James Nichols Trucking.

Public Works completed a sanitary sewer service repair for a residence on Brompton Rd. The repair required a partial replacement for a section of the service.

Summer Student staff continues to perform grounds duties as well as aiding with a variety of tasks that come up for maintenance at municipal facilities. The public works office is pleased to receive many compliments for the work being done by student staff this season.

Members of the Public Works Dept. and Marina staff, including Summer Students, were glad to once again aid with the set up and tear down for both the Folk Festival and the Paju Run. It has been good to hear positive feedback for both events.

Community Development Officer

The CDO reviewed her written report with Council

Phase II CIINO Grant Application submitted to FedNor for hiring an Economic Development Officer for a 3 year term. Feedback returned to us and I am working on revamping the application according to their recommendations with additional information.

Phase II NOHFC application submitted for the RV Campground Development. NOHFC has received Phase II and was waiting on further feedback from FedNor. FedNor just gave us the

invitation to submit a Phase II application for the RV Campground. A conference call took place between Gerald Sarrasin, Brady Luca (NOHFC), Kathleen Baker (NOHFC), Kaarina Osala Schaaf (FedNor) and myself last week to address any concerns they had. Based on their feedback and suggestions I will be adjusting the application accordingly and submitting additional supporting information.

Ontario Trillium Foundation Capital Investments Grant for upgrades to the Funtime Lanes Bowling Alley. Waiting to hear back in September.

Working with Destination Northern Ontario under a Memorandum of Understanding for \$30,000.00 for new welcome sign. \$10,000 from FedNor, \$10,000 from Destination Northern Ontario, and \$10,000 from the Township. This includes the design work, signage plan, production and installation. The design of the sign is done by a DNO designated designer and production is completed through and RFP process decided upon by the municipality.

Senora Regatta – I was invited to the Regatta Pickerel dinner at the Quebec Lodge where I attended dinner. Participants were welcomed and invited to return to Red Rock to explore what the community has to offer. New participants were blown away by the views and the services available. New fees will be explored for when the regatta returns in two years' time. (Nipigon provides pump out but no power for \$40, Red Rock provides power but no pump out for \$25, which was the price 2 years ago. Participant prices were determined back in February which includes the costs of docking in each community)

Paju Mountain Run – had over 60 participants which is up from last year and received major sponsorship from CFNO and Fresh Air Experience. A final report and summary will be included in the September 9th meeting

July and August visitor numbers will be reported on at the next council meeting on September 3rd.

Vending Machine Update: Todd Dampier of Dampier's Offshore Variety Store took on the Vending Machine down at the Marina Interpretive Centre. It is located in the front of the building near the Dragonflies. Of the potential locations down at the marina this location was the best situation as it is close enough to the marina, the splash pad and park as well as the campground. The power outlet in this location was also conveniently situated. Todd is responsible for maintaining inventory change and the machine. There is a sign posted on the machine to contact Dampier's Offshore Variety should any issues arise with the machine.

Superior Treasurer's Art Gallery – held its grand opening on August 1st from 6-9pm. approximately 50 guests showed up for the opening where refreshments had been provided. James Boraski from Thunder Bay provided live music. There are currently 9 artists on consignment with further interest for 3 more artists to have their wares on display at the centre.

Discussed future marketing initiatives and packages with Superior Country to help market the community while. I will be providing marketing and advertising recommendations at the end of this year in preparation for next year's budget.

75th Anniversary celebrations – I will be looking to have a meeting in September to form a committee to organize the 75th anniversary celebrations for next year.

The CDO/Library summer student, Sophie Park-Jean, has been working on; reviewing, updating and making recommendations for future updates on the various sites where the township is advertised or listed; created social media accounts for the new Superior Treasurers Gallery; she also created recommendations on the various items to that can and should be posted to social media to keep our audiences engaged; Sophie is also working on updating our contact lists to ensure that we have updated contact information for businesses and organizations in the community and neighbouring towns to ensure they are included in future events organized in the community.

Summer Fun final act report will be included in the September 3rd report. 493 participants to date with an average of 14.5 participants per day.

Animal Control Officer

The Mayor reviewed the Animal Control Officer's report with Council.

The stray cat that I was trying to catch in my last report has been brought to the Humane Society. I am still after a couple others that people have mentioned to me. I asked if a couple of bigger traps could be picked up when they go on sale. I have 2 smaller ones for skunks/rabbits, but they are too small for cats.

A small kitten was brought to me that was found in town. It was only a couple days old and the mother couldn't be found. It was brought to a cat rescue group in Thunder Bay, but unfortunately passed away as it was just too small to be without the mother cat. A great effort was made by many people to save it though.

There was one call about a dog loose by the tennis court, and the owner has been made aware. A resident called about her dog getting away and it was missing for a day, but was found safe.

REPORTS OF COMMITTEES

Recreation Advisory Committee – Councilor Muir had nothing to report

Red Rock Public Library Board – Councilor Robinson stated that the grand opening was well attended and that the community residents will be proud of the new look. Mayor Nelson thanked everyone that assisted to make this endeavor a reality. It was long over-due.

UNFINISHED BUSINESS

The CAO advised Council that the Township has retained alternative legal representation to review and address the remedial environmental issues at the old mill site. Letters addressing the Township Council inquiries were forward to both the Federal and Provincial Environmental Ministries along with freedom of information requests to clarify a few other matters of relevance.

The CAO advised Council that a registered letter to the mill property owner requesting payment of back taxes was issued with a set date for payment. If no payment is received, it will be sent to collections.

NEW BUSINESS

Council approved the request from Parks Canada to conduct their Dark Sky program at the Marina parking lot near the entrance of the south pier on Tuesday Sept 24 and Saturday Oct 5, at 8 pm.

CAO Headrick stated that a cost analysis on usage was conducted over five months and approximately 34 people used the facility over this period of time at wage cost of over \$10,000.00. Our pilot project was conducted to ascertain community usage, but as you can see the attendance of the residents does not justify the expense. Therefore, the CAO recommended to council that the rec-centre operations be suspended until the winter schedule in late

September. The CAO informed Council that the restaurant and bowling alley will still remain open and will not be closed.

IN-CAMERA

Council went In-Camera at 8:00pm and exited at 8:45pm.

REPORT FROM IN-CAMERA

The position of a contract community By-law Compliance Officer was discussed and approved. An ad will be posted on social media, the local paper and around town.

Res. #10: Moved by G. Muir, seconded by S. Park
Be it resolved that this meeting be adjourned at 8:48pm.

Carried

Mayor

Chief Administrative Officer/Clerk