

THE CORPORATION OF THE TOWNSHIP OF RED ROCK

883rd MEETING OF COUNCIL

JULY 15th, 2019

Present:	Mayor:	G. Nelson
	Councillors:	S. Park
		G. Muir
		L. Woods
		D. Robinson
	Chief Administrative Officer	A. Headrick
	Public Works Superintendent	B. Westerman
	Community Development Officer	A. Davis

The Mayor called the meeting to order at 7:00 p.m.

ADDITIONS TO THE AGENDA

None

DISCLOSURES OF INTEREST

None

PRESENTATION

None

MINUTES OF PREVIOUS COUNCIL MEETING

The minutes of the June 17, 2019 regular meeting of Council and the minutes of the June 18, 2019 emergency meeting of Council were approved as presented.

BY-LAWS

By-law 2019-1199 – A by-law to appoint a Chief Building Official and Inspectors

RESOLUTIONS

- Res. #1: Moved by G. Muir, seconded by L. Woods
Be it resolved that the minutes of the Monday, June 17, 2019 regular meeting of Council be approved as presented.

Carried
- Res. #2: Moved by D. Robinson, seconded by L. Woods
Be it resolved that the minutes of the Tuesday, June 18, 2019 emergency meeting of Council be approved as presented.

Carried
- Res. #3: Moved by L. Woods, seconded by G. Muir
Be it resolved that a bylaw be introduced, being a by law to appoint a Chief Building Official and Inspectors be read a first and second time.

Carried
- Res. #4: Moved by S. Park, seconded by D. Robinson
Be it resolved that the by-law be introduced, being a by-law to appoint a Chief Building Official and Inspectors be read a third time, finally passed, numbered 2019-1199 and the seal of the Municipality placed thereon.

Carried

Res. #5: Moved by D. Robinson, seconded by S. Park
 Be it resolved that the following payments be approved:

PAYMENT		
DATE	CHEQUE NOS.	AMOUNT
06/18 – 07/15	1445 - 1545	<u>\$ 2,073,187.63</u>
		\$ 2,073,187.63
06/20 – 07/15	M5866 – M5870	<u>\$ 36,926.71</u>
		\$ 36,926.71
PAYROLL		
06/20	10751 – 10776	\$ 27,285.83
07/04	10777 – 10797	<u>\$ 36,623.58</u>
		\$ 63,909.41
TOTAL PAYMENTS		<u>\$ 2,174,023.75</u>

Carried

Res. #6: Moved by G. Muir, seconded by L. Woods
 Be it resolved that Council approves a contribution of \$1,000.00 per year for 3 years to the Lake Superior North Shore Tourism Strategy.

Carried

Res. #7: Moved by G. Muir, seconded by D. Robinson
 Be it resolved that Council approve paying the monthly cell phone bill for the CDO, effective from May 1, 2019.

Carried

Res. #8: Moved by D. Robinson, seconded by S. Park
 Be it resolved that Council approves the Township of Red Rock’s Revised Conservation/Energy Plan for 2020-2024.

Carried

Res. #9: Moved by G. Muir, seconded by L. Woods
 Be it resolved that Council approves to donate 50% or \$676.87 to the National Wall of Remembrance whereas the Red Rock Royal Canadian Legion Branch 226 will contribute the other 50% for a ¼ page ad.

Carried

Res. #10: Moved by D. Robinson, seconded by S. Park
 Be it resolved that Council move In-Camera at 7:50pm in order to address a matter pertaining to:

- Labour relations or employee negotiations
- The receiving of advice that is subject to solicitor/client privilege, including communications necessary for that purpose

Carried

Res. #11: Moved by L. Woods, seconded by S. Park
 Be it resolved that Council come out of In-Camera at 8:15pm.

Carried

CORRESPONDENCE

The following correspondence was provided to all members of Council prior to the Council Meeting. The Mayor reviewed the correspondence with Council.

- a) TBDSSAB 2018 Annual Report
- b) Public Sector Compensation – A Memorandum from Helen Angus, Deputy Ministry of Health & Long-Term Care on Public Sector Compensation was reviewed

- c) Mayor Nelson reviewed the invitation from the Ministry of Training, Colleges, and Universities on the new Service System Manager (SSM) models for Northwestern Ontario.

REPORTS OF OFFICERS

Chief Administrative Officer

The CAO reviewed his written report to Council. The following general information of CAO activity from June 17, 2019 – July 15, 2019 was verbally mentioned.

- a) Legally working towards environmental clean-up of Old Mill property as per original and secondary ownership contractual sale & obligations.
- b) Residential mill lots registered with Township of Red Rock on July 2, 2019.
- c) Met with developer Friday June 28, went well. We should have conceptual architectural concepts hopefully within 60 days.
- d) Have requested Federal intervention on ownership of Trout Creek Bridge due to the fact the Township of Red Rock has not received any reply to ownership from the Ministry of Transport.
- e) Have received two examples of Township entrance sign with one company remaining to provide a draft.
- f) Have started to conduct annual evaluations with administration staff.
- g) Cross walk signage and center line has been installed in Red Rock.
- h) Library and municipal office renovation are complete and ahead of schedule.
- i) Working with Federal and Provincial counterparts in setting up advance contributions for wastewater treatment plant construction invoices.
- j) Had an internal operational meeting with the Fire Department for review of reporting and levels of service.
- k) Clean up of community is ongoing with staff and students. Required for effective beautification and marketing.
- l) Will be connecting with union gas to fulfil pavement requirements and obligations around township streets.
- m) Will be establishing our own building permit, building plan review and inspection process to provide customer service excellence and eliminate backlog.
- n) Nichols Contracting from Nipigon will be bush hogging around the Marina and Township roads next week.
- o) Will be contracting the new Minister of Culture, Sports and Tourism in relation to the Rec Centre Infrastructural repairs and requirements for funding.
- p) During Canada Day was one of two judges for the float/bike parade and chili eating contest.
- q) Computer up-grades for Municipal hardware are complete, including the purchase of two new laptops for the Public Works Superintendent and Project Manager.
- r) Will be exploring the construction of a gazebo at the southeast point of the marina point wall. (Mayor Nelson's idea)
- s) Will also be exploring an area suitable for adult swimming.
- t) Aegus will be working with the Township of Red Rock on old fence removal and walkway from Marina to Rec Centre.
- w) Dealt with two reported incidents by staff at the Marina.
- x) The 2019 budget GL breakdown was completed and copies have been distributed to Fire Department and Public Works.

Payments for payroll and operations were submitted for approval.

Public Works Superintendent

The Public Works Superintendent reviewed his written report with Council.

DWS staff is scheduled to have a preliminary meeting on Friday, July 12th with OCWA before the *Onsite Accreditation Audit* is conducted on July 15th from SAI Global.

Public Works was required to excavate the water service for the Municipal Building to repair a leak that was causing water to collect in the basement. In order to make the repair, a portion of the water main on Salls St. had to be isolated because the service valve on the lateral was

Failing. DWS staff had to report the low pressure condition for the main to the MOH and SAC, and implemented a self-imposed Boil Water Advisory only for the 5 affected customers. Staff made the repair to the service outside the building and Clow Darling was hired to plumb a new connection to the water meter under the building footing.

DWS staff responded to a water complaint from a customer on Salls St. It was discovered that the main valve in the street had not been reopened since the repair to the Municipal Building service. The OIC reported the incident as an adverse water condition to the MOH and SAC. The valve was opened, main flushed and chlorine residual restored under direction from the Health Inspector.

One of the continuous online analyzers for measuring water turbidity was damaged at the water plant after a short power disruption on July 7th. The best alternative for replacement is being investigated by DWS staff before being approved for purchase.

Later this summer DWS Staff would like to look at the possibility of setting up a bleeder station on property adjacent to the Bell Office on Stewart St. Currently there is a bleeder valve being used inside the Bell Building to help maintain the chlorine residual in the area. DWS staff had to report an adverse for lack of chlorine residual when the bleeder valve was inadvertently turned off by a Bell employee earlier this spring. This was not the first time this kind of situation has occurred, despite efforts to make Bell staff aware. There are too many different workers in and out of the office. There is already a 2" water service in this corner of town that was used to supply the Chip Station on the mill site that could be utilized for this purpose.

DWS staff members attended 2 days of water training in Lake Helen on June 18th & 19th ; "Controlling Corrosion in Drinking Water Systems" and "Piping and Water Main Installation". Training was provided through the Keewaytinook Center of Dryden.

Weekly water samples were collected and sent to ALS Laboratory from June 17th to July 12th. No adverse test results were received from any samples submitted. Water meter readings were done for the month of June on July 2nd. UV sensor verifications were performed for the WTP in June. Standby power was tested at the WTP for the month of June.

One load of screenings was hauled to the landfill over the course of this reporting period. Standby power for the plant was tested for the month of June.

The gas meter at the rear of the arena was changed out from Union Gas on June 6th. As a result there are 6 corrective actions concerning the stacks for the two dressing room furnaces as well as the furnace in the ice resurfacers room. Union Gas has been contacted for a deadline extension to comply with these orders as the furnaces and hot water tank are not in use at this time. Building checks for the facility are being done by members of public works during regular work hours.

Public Works staff aided with 2 sailboat launches over the course of this report period. The Marine Radio Course was held on June 27th at the Marina Building for staff and public to attend. Marina staff made mention of boaters and park visitors expressing their disappointment with the lack of concessions or restaurant within the park, although the CDO is currently looking at options for vending machines.

Street sweeping has been completed for the season. Nipigon Twp. agreed to train one of our own public works staff on the sweeper to allow for easier convenience in getting this job completed.

A new Toro Zero Steer mower has been purchased. There are now 3 Toro mowers in the public works fleet, the one Husqvarna mower have been given to the marina staff to maintain part of the park.

All summer student staff for Public Works and Marina is now in place for the season. Student staff has been performing mainly grounds duties, but have also been aiding with Rec Center cleaning, Library renovation, hydrant painting, watering flowers, landfill cleanup, and various other jobs that pop up. Public Works staff is appreciative for the help they lend, and it has been a good start to the summer with another good bunch of kids.

Community Development Officer

The CDO reviewed her written report with Council

Phase II CIINO Grant Application submitted to FedNor for hiring an Economic Development Officer for a 3 year term. Waiting to hear back.

Phase II NOHFC application submitted for the RV Campground Development Still Waiting to hear back from both FedNor and NOHFC

Ontario Trillium Foundation Capital Investments Grant for upgrades to the Funtime Lanes Bowling Alley. They requested copies of the quotes for the upgrades, so at least we knew they have reviewed the application, will hear back in September.

Reporting submitted for the Ontario Sports and Recreation Grant for Pickle Ball and Adult Soccer last year.

I assisted the Library to submit a Senior's Community Grant to provide additional programming and social opportunities for Senior's through the Red Rock Public Library.

The operating grant for the Red Rock Historical Society was completed and submitted.

In my last report I mentioned advertising in Northern Wilds. I have attached a copy of that add for you to see.

So far in May and June there have been 140 recorded visitors to the Interpretive Centre Exhibit space. 64% of those visitors were seniors. The largest revenue generation for the Marina Building itself has been the docking fees.

Vending Machine Update: 3 companies have been contacted regarding vending machines and pop machines. I am waiting for more information from these companies so an informed decision can be made as to which route to take. There are two options that are being looked at. These are:

- i) - Full service – the company owns the machines, maintains inventory and conducts all required maintenance. The township would then collect a percentage of the sales from the machine.
- ii) Self Service – The Township would be responsible for maintenance and inventory and would collect 100% of sales from the machines. The inventory would have to be purchased from the company and a lease would be paid on a monthly basis. There is also a seasonal option for these machines, so the lease would only be paid for the months in which they were operating (ex. May to September). \$200 in sales would be the minimum requirement for this option.

Marina Gallery: A hanging system has been ordered and should be here by the 17th of July. A local wood worker (Pat Poulin) has made 4 shelves for the gallery space and only charged for materials. They will be clear coated this week and then ready to display items. There are a couple local artists who are interested in displaying their wares in the old restaurant space.

I have one artist who has sent me pictures and has completed the consignment agreement. I have also been in contact with other local artists and am waiting on completed consignment agreements. My game plan is to have the gallery open for the end of July.

Top of Lake Superior Chamber of Commerce: 1 meeting since last report. The AGM was held at the Visitor Information Centre.

Northshore Project: This is a three-year project for the hiring of a Regional Tourism Coordinator who would focus on product development and marketing specific to the North Shore of Lake Superior. This includes the communities between Silver Islet to Manitouwadge along Hwy 17. This includes working with local businesses and communities to create and enhance existing tourism products. For more information on this project, I have a copy of the entire Regional Tourism Strategy in my office. I have also included a breakdown of the financial information surrounding the North Shore project as of July 4th 2019.

I would like to present a resolution that the Township of Red Rock the Lake Superior North Shore Tourism Strategy in the amount of \$1,000.00 per year, over three years, as a cash contribution to this project pending final approval from all funding partners.

The Sailing Regatta is in town July 31st and August 1st. A promotional package has been sent to the organizers of the regatta including prizes for the various activities they have along the way.

The CDO/Library summer student, Sophie Park-Jean, has been researching where the community is being advertised online and where there are community profiles for Red Rock. These include websites such as Superior Country, Destination Northern Ontario, Move to North Western Ontario, etc. She is also looking at what other communities have included in their profiles and will be creating an updated version for these websites which will be reviewed and sent on to the appropriate contacts.

Animal Control Officer

The Mayor reviewed the Animal Control Officer's report with Council.

Two complaints were received about wandering cats this month. One owner was contacted and the other cat is a stray. I will try and catch the stray to go to the Humane Society.

I also had some complaints about dogs being off leash and also about two dogs not tied up and wandering around in town. I went out in the car when I got the message and looked for the dogs but they were no longer around.

I found a dog wandering on the Red Rock Road; it had been on the walking trail and got away from its owner. I followed it into town but it wouldn't come near me or get in my car. The owner showed up and picked it up while I was taking its picture to post. She thinks it chased after a rabbit and got lost.

REPORTS OF COMMITTEES

Canada Day Committee - Councillor Muir and the CDO provided an updated list of activities that have occurred over the Canada Day weekend.

Recreation Advisory Committee - Councillor Muir updated Council in relation to the Terms of Reference and status of the original by-law amendment. This will still have to be reviewed by the Committee.

Red Rock Public Library Board – Councillor Robinson provided Council with a status report in relation to the renovations in the Library.

UNFINISHED BUSINESS

Residential Mill lots have been registered with the Township of Red Rock on July 2, 2019.

NEW BUSINESS

Council approved the CAO's request that the CDO's cell phone monthly charges be covered by the Township.

The revised Conservation/Energy Plan 2020-2024 for the Township of Red Rock was approved as presented.

Council approved the donation of \$676.87 to the Wall of Remembrance, whereas 50% will be paid by the Royal Canadian Legion Branch 226 for a ¼ page ad.

IN-CAMERA

Council went In-Camera at 7:50pm and exited at 8:15pm.

REPORT FROM IN-CAMERA

Employee contractual agreement will be renewed going forward.

Council will proceed with legal environmental action as per advice of Township lawyers.

Res. #12: Moved by G. Muir, seconded by L. Woods
Be it resolved that this meeting be adjourned at 8:17pm.

Carried

Mayor

Chief Administrative Officer/Clerk