

THE CORPORATION OF THE TOWNSHIP OF RED ROCK

879th MEETING OF COUNCIL

MAY 21st, 2019

Present:	Mayor:	G. Nelson
	Councillors:	S. Park
		D. Robinson
		G. Muir
	Deputy Clerk:	S. Cameron
	Fire Chief:	R. Pitre
	Regrets:	L. Woods
		A. Headrick

The Mayor called the meeting to order at 7:01 p.m.

ADDITIONS TO THE AGENDA

New Business
b) FedNor Funding Application

DISCLOSURES OF INTEREST

Councillor Robinson declared a conflict of interest regarding the Student Bursary Applications.

PRESENTATION

None

MINUTES OF PREVIOUS COUNCIL MEETING

The minutes of the May 6, 2019 regular meeting of Council and the minutes of the May 15, 2019 special meeting of Council were both approved as presented.

BY-LAWS

By-law 2019-1194 – to set Facilities Rental Rates and Specified Fees and Charges for Services

Notice was posted prior to the Council Meeting informing the public that by-laws 2019-1195, 2019-1196 & 2019-1197 would not be presented at the Council Meeting. These by-laws will be brought to the next regular meeting on June 3, 2019.

RESOLUTIONS

Res. #1: Moved by G. Muir, seconded by S. Park
Be it resolved that the minutes of the Monday, May 6, 2019 regular meeting of Council be approved as presented.
Carried

Res. #2: Moved by S. Park, seconded by D. Robinson
Be it resolved that the minutes of the Wednesday, May 15, 2019 special meeting of Council be approved as presented.
Carried

Res. #3: Moved by S. Park, seconded by D. Robinson
 Be it resolved that a by-law be introduced, being a by-law to set Facilities Rental Rates and Specified Fees and Charges for Services be read a first and second time.

Carried

Res. #4: Moved by G. Muir, seconded by S. Park
 Be it resolved that the by-law be introduced, being a by-law to set Facilities Rental Rates and Specified Fees and Charges for Services be read a third time, finally passed, numbered 2019-1194 and the seal of the Municipality placed thereon.

Carried

Res. #5: Moved by D. Robinson, seconded by S. Park
 Be it resolved that the following payments be approved:

PAYMENT		
DATE	CHEQUE NOS.	AMOUNT
05/09 – 05/17	1279 - 1345	\$ 379,170.64
		<u>\$ 379,170.64</u>
MANUAL		
03/15 – 04/26	M5841 – M5857	\$ 105,062.47
		<u>\$ 105,062.47</u>
PAYROLL		
05/09	10664 – 10693	\$ 26,099.87
		<u>\$ 26,099.87</u>
TOTAL PAYMENTS		<u>\$ 510,332.98</u>

Carried

Res. #6: Moved by G. Muir, seconded by S. Park
 Be it resolved that as per the Fire Chief’s recommendation, Pat Richmond be appointed as a Probationary Firefighter.

Carried

Res. #7: Moved by S. Park, seconded by G. Muir
 Be it resolved that Council supports the Red Rock Public Library Board’s resolution to be closed to the public for renovations for the duration of June 24th to August 5th, 2019, re-opening August 6th, 2019.

Carried

Res. #8: Moved by G. Muir, seconded by S. Park
 Be it resolved that Council supports the Red Rock Public Library Board’s request for the Province of Ontario to restore funding to Ontario Library Services, allowing for services to be delivered to Red Rock Public Library and other libraries in Ontario.

Carried

Res. #9: Moved by S. Park, seconded by D. Robinson
 Be it resolved that a Council Liaison for the Administration Department be established and assigned as follows:

- Gord Muir

Carried

Res. #10: Moved by D. Robinson, seconded by S. Park
 Be it resolved that Council support the application to FedNor for funding for the Economic Development Officer position.

Carried

Res. #11: Moved by S. Park, seconded by D. Robinson
Be it resolved that Council move into In-Camera at 7:48pm in order to address a matter pertaining to:

- Personal matters about an identifiable individual, including municipal or local board employees

Carried

Res. #12: Moved by G. Muir, seconded by S. Park
Be it resolved that Council come out of In-Camera at 8:01pm.

Carried

CORRESPONDENCE

The following correspondence was provided to all members of Council prior to the Council Meeting. The Mayor reviewed the correspondence with Council.

- a) AMO – Initial Review of Bill 107, Bill 108
- b) Province of Ontario – Notice of Filing of Design and Construction
- c) Parks Canada – RV Park Support
- d) OPP – Community Safety and Policing Act
- e) OGRA – Combined Conference with ROMA
- f) CP Rail – 2019 Vegetation Control Program; After much discussion, Council directed Administration to notify residents via the website and social media when herbicides will be sprayed in our Municipality. Council also directed the CAO to draft a letter to CP Rail and cc the Minister of Environment, noting that Council does not support the “Canadian Pacific Vegetation Control Program” and the use of herbicides within our Municipality.
- g) Firewriters Survey – Red Rock Rating; Council posed questions to the Fire Chief regarding hydrants, response time and insurance. The Fire Chief answered all of Councils questions and concerns.

REPORTS OF OFFICERS

Chief Administrative Officer

The Mayor reviewed the CAO’s written report in his absence. The following general information of CAO activity from May 7, 2019 to May 21, 2019 was verbally mentioned.

- a) Working with municipal legal and government to expedite the mill site clean-up on the Old Mill Site.
- b) Continuing working collectively with staff in relation to Rec Centre operations & hours.
- c) 25 community pole banners and pole hardware have arrived and will be installed shortly. An example is at Saunders.
- d) Exploring partnership and/or investor to open a car wash with CDO
- e) RV Park and EDO application has moved two second phase, working with Project Manager and CDO to finalize and submit.
- f) Going to be reviewing and up-dating policies and administrative/operational procedures
- g) Working collectively with admin staff and Chief Librarian/board to finalize the completion of renovations main town office and library. Library scheduled for July renovation. Have contractors for painting and flooring confirmed.
- h) Monitoring the Waste Water Pollution Control Plant Construction and associated costs. (process in place working well but time consuming)
- i) Red Pebbles have a new insert signs donated by Albert.
- j) New community neon sign developed to replace old mill sign before White Boulevard entrance off 628.
- k) Mayor and CAO had meeting with potential developer and the meeting went well. Administration will connect shortly on possibilities.
- l) Working with the Project Manager in relation to the Warf, application with the Ministry of NDM, Ministry of Infrastructure, Tourism. On-going.
- m) Still working collectively with LCBO and MTO for applications for beer and wine in grocery stores and trout creek bridge.

- n) Will be working with Fire Chief to up-date establishing and regulating by-law to identify levels of services to be provided. It will require council's approval.
- o) We are reviewing office computer upgrades to a few hard drives that will improve operation.
- p) Still coordinating with Red Rock Indian Band and Art the Art for display and crafts for the Interpretive Centre.

Payments for payroll and operations were submitted for approval.

Public Works Superintendent

Mayor Nelson and Councillor Muir reviewed the Public Works Superintendent's report in his absence.

The Drinking Water System's *Operational Plan* has been endorsed from *Top Management*, (Mayor, CAO and QMS Rep.). The document can now be made available in hard copy to the Municipal Office, Library and in PDF on the Township website. An Internal Audit of the Drinking Water System's Operational Plan was conducted from OCWA on May 15th. Audit results will be sent before the end of week, so that any corrective actions can be addressed before the Accreditation Audit deadline of May 27th.

A *Management Review* has been scheduled for May 22nd. This is an annual meeting between operating staff and Top Management that involves a procedure to review topics such as compliance, consumer feedback, operational performance, audit information, etc.

An Adverse for Water Quality was reported from DWS staff on Friday, May 3rd. A bleeder valve that is used inside the Bell Office at 36 Stewart was inadvertently turned off by someone who has access to the building. The water was sampled by the on duty operator and had no detectable chlorine residual in the water. This incident was immediately reported to the Medical Officer of Health and Spills action as required by provincial regulation. Direction was given to flush the water main in that area and resample. A localized Boil Water Advisory was enacted for surrounding homes until further notice. The BWA was lifted by the following Monday.

OCWA was able to aid Public Works with locating a water leak on Paju Lane with the use of a leak detector sounder. This dig will require the use of an excavator because of the depth of piping in this area of the system. This dig will be scheduled once locates have been completed.

The DWS ORO attended training in Nipigon from Walkerton Clean Water Centre on April 25th. "Safe Drinking Water Operator Essentials" is the mandatory course for certification renewal for operators.

Automation Now completed plant work, including instillation of a new relay circuit for failure of turbidity meters, and programming to allow for plant shut down in response to Low Vacuum alarms for plant chlorinators. Automation Now visited the water plant a second time this month to evaluate the PLC system that currently runs the plant. This system was part of the 2004 plant upgrade, and is now outdated to the point where it will be very hard to replace if it should fail. A quote to upgrade to a SCADA system has been prepared from Automation Now. This system would be similar to the one being installed for the new Wastewater Plant.

Weekly water samples were collected and sent to ALS Laboratory from April 16th to May 17th. No adverse test results were received from any samples submitted. Water meter readings were done for the month of April on May 1st. UV sensor verifications were performed for the WTP in April. Standby power was tested at the WTP for the month of April.

A diversion of Wastewater Plant effluent is scheduled for Friday, May 17th. At this time wastewater flow will be directed into an empty half of the clarifier, so that flow can be interrupted to the outfall, and a tie-in can be made to a by-pass line. The by-pass will skirt the perimeter of the new building site before rejoining the original outfall.

One load of screenings was hauled to the landfill over the course of this reporting period.

Public Works performed sanitary sewer cleaning service for 1 household in this reporting period. A new coil had to be ordered for the electric sewer auger. Public Works will be unable to perform sewer auger service until the machine can be repaired.

The newly repaired exhaust fan for the Rec kitchen grill and fryers has been adjusted to limit the amount of background noise it creates in the restaurant. Patrons have been complaining about the noise level since the installation of the new fan motor.

Langen Glass has made repairs to broken windows at the Rec Center. One pane of glass was reordered for a window in the Rec Center office that was damaged during installation. One of the Rec Center boiler units had to be shut down when a circulation pump was discovered leaking. The stand-by boiler was put into service. A new circulation pump has been ordered.

Marina staff started work at the beginning of May in preparation for opening day, May 17th.

Superior Electric is scheduled to be on site Friday, May 17th to make repairs to the remaining damaged lights on the break wall, including the return beacon.

A contract has been made with Artic Ice of Thunder Bay to supply blocked and cubed ice, along with two commercial ice refrigerators over the course the Marina season. Northwest Petroleum has inspected and calibrated fuel pumps for the Marina Fuel Kiosk.

Summer Students selected to work at the marina were called in for a training day the week of May 6th. Marine Radio training for staff has been scheduled for later in May.

Public Works is currently waiting for locates to allow for a dig to repair a leak on the water service line for marina docks and kiosk. The leak was discovered when the service was initially turned on for the season at the curb stop valve.

Superior Electric was in town to make repairs for 5 street lights, four of which were fuse related.

A damaged fire hydrant at the corner of Brompton and Rankin St. has been replaced; however some further work is required to fix a minor leak from the bonnet. The hydrant is currently functional for service if required.

Sidewalk sweeping has been completed from Public Works. The street sweeping will be provided from Nipigon Public Works after the completion of their own streets.

Country roads have been getting graded as road conditions permit. Grading has also been done for the Marina Park.

Patty McGuire was able to make some repairs to the Bobcat sweeper. The underside of the sweeper required some welding to reinforce the collection drum. Public Works staff have changed out brushes and replaced spindle bearings.

Public Works launched the first boat of the season, the Irish Mist on May 15th.

Fire Chief

The Fire Chief reviewed his written report with Council.

Training sessions held in April consisted of inspecting all trucks for defects, going through all compartments and making sure all equipment is secured. Firefighters checked all fluid levels, belts and hoses check brakes, ran generators and porta pumps. All vehicles completed a road test and were cleaned.

All members inspected bunker gear, gloves, boots, helmets, masks, and balaclavas. They took apart bunker gear to inspect thermal/moisture barriers and outer shell. All members donned and doffed SCBA, Inspected SCBA harnesses, tanks, hose, connections and battery's, and made sure they are charged. In full bunker gear, volunteers completed an exercise outside until air completely ran out and were demonstrated on how to disconnect and not panic in this situation.

Two callouts were attended to during the period of the report.

Fire Chief activity consisted of emails, mail, and updating files. He contacted the MNR and received all the info for the Fire Smart Program. He had time to get familiarized with the

program and organizing of presentations. He also discussed the SP 103 course with MNR and how to train the course to members. The Fire Chief reviewed the monthly reports for the Fire Truck and equipment. He contacted Ontario Fire Trucks and set a date for June 3/2019 at 8am for them to come and perform pump and ladder testing on the Fire Dept. equipment. The 'I am Responding App' has been completed, all members are using the App now, therefore the Chief can track all members when there is a call and see how many members are responding. It is confirmed that the MNR will be coming to perform training on May 6/2019(Air Attack), and May 27/2019(live grass/brush burning) in the community. There has been an email sent to EMS to try and arrange for one of the crews to come in and do a refresher for the Fire Dept. There was a Captain/Officers meeting to discuss training for the month of June, recruitment of new members, and making of training props.

Chief and Deputy recommend that Pat Richmond be appointed as a probationary Fire Fighter

D/Z licenses will be changing effective July 1/2019, it will be mandatory for everyone that doesn't have their license to take a course to obtain their license, and for the members that already have their license and are renewing it, they will have to have a physical and eye exam.

Animal Control Officer

The Mayor reviewed the Animal Control Officer's report to Council.

She received a phone call about a black dog that was loose on Stewart Street. She drove all over town but couldn't find it anywhere. There were no further complaints about it.

She has been made aware of a cat that is stray and needs to be trapped. As soon as it is caught, it will be brought to Thunder Bay Humane Society.

REPORTS OF COMMITTEES

Councillor Robinson reviewed the Red Rock Public Library Board's minutes for the April 9, 2019 meeting. Resolutions to close the library for renovations and request to restore funding to the Ontario Library Services were supported and endorsed by Council.

UNFINISHED BUSINESS

None

NEW BUSINESS

Councillor Muir was nominated by Councillor Park for the Administration Department Council Liaison.

Council supported the application to FedNor for the Economic Development Officer funding.

IN-CAMERA

Council went into In-Camera at 7:48pm and exited at 8:01pm. Councillor Robinson declared a conflict of interest and removed herself from Council Chambers.

REPORT FROM IN-CAMERA

Council discussed the candidates for the Township of Red Rock's High School Bursary award. The decision has been deferred to the next meeting of Council on Monday, June 3, 2019.

Res. #13: Moved by S. Park, seconded by D. Robinson
Be it resolved that this meeting be adjourned at 8:02pm.

Carried

Mayor

Chief Administrative Officer/Clerk