

THE CORPORATION OF THE TOWNSHIP OF RED ROCK

873rd MEETING OF COUNCIL

MARCH 18th, 2019

| | | |
|----------|------------------------------|--------------|
| Present: | Mayor | G. Nelson |
| | Councillors: | D. Robinson |
| | | S. Park |
| | | G. Muir |
| | | L. Woods |
| | Chief Administrative Officer | A. Headrick |
| | Public Works Superintendent | B. Westerman |
| | Fire Chief | R. Pitre |

The Mayor called the meeting to order at 7:00 p.m.

ADDITIONS TO THE AGENDA

None

DISCLOSURES OF INTEREST

None

PRESENTATION

None

MINUTES OF PREVIOUS COUNCIL MEETING

The minutes of the March 4, 2019 regular meeting of Council were approved as presented.

BY-LAWS

By-law 2019-1193 – To establish the Office of the Integrity Commissioner and a Complaint Process regarding Elected Officials in the Township of Red Rock

RESOLUTIONS

Res. #1: Moved by L. Woods, seconded by S. Park
Be it resolved that the minutes of the Monday March 4, 2019 regular meeting of Council be approved as presented.

Carried

Res. #2: Moved by L. Woods, seconded by G. Muir
Be it resolved that a by-law be introduced, being a by-law to establish the Office of the Integrity Commissioner and a Complaint Process regarding Elected Officials in the Township of Red Rock be read a first and second time.

Carried

Res. #3: Moved by L. Woods, seconded by S. Park
Be it resolved that the by-law be introduced, being a by-law to establish the Office of the Integrity Commissioner and a Complaint Process regarding Elected Officials of the Township of Red Rock be read a third time, finally passed, numbered 2019-1193 and the seal of the Municipality be placed thereon.

Carried

Res. #4: Moved by D. Robinson, seconded by L. Woods
Be it resolved that the following payments be approved:

| PAYMENT | | |
|---------------|-----------------------|-----------------------------|
| DATE | CHEQUE NOS. | AMOUNT |
| 02/07 – 02/20 | 1032, 1033, 1056 | \$ 5,940.58 |
| 03/08 – 03/14 | 1092 - 1137 | <u>\$ 152,091.49</u> |
| | | \$ 158,032.07 |
| MANUAL | | |
| 02/15 | M5828 | \$ 21,639.89 |
| 02/21 | M5837 – M5840 | <u>\$ 473.67</u> |
| | | \$ 22,113.56 |
| PAYROLL | | |
| 03/14 | 10571 – 10596 | <u>\$ 23,659.03</u> |
| | | \$ 23,659.03 |
| | TOTAL PAYMENTS | <u>\$ 203,804.66</u> |

Carried

Res. #5: Moved by D. Robinson, seconded by S. Park
Be it resolved that Council approves the order of new blinds for the following locations:

- Library
- Municipal Office
- Council Chambers
- Recreation Centre Yoga Room

Carried

Res. #6: Moved by G. Muir, seconded by D. Robinson
Be it resolved that Council directs Administration to conduct further research into the total cost associated with converting the closed Can-Op building into a two-car carwash.

Carried

Res. #7: Moved by D. Robinson, seconded by L. Woods
Be it resolved that Council move into Committee of the Whole at 7:45pm in order to address a matter pertaining to:

- Personal matters about an identifiable individual, including municipal or local board employees
- Labour relations or employee negotiations
- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local boards
- The receiving of advice that is subject to solicitor/client privilege, including communications necessary for that purpose

Carried

Res. #8: Moved by G. Muir, seconded by D. Robinson
Be it resolved that Council comes out of Committee of the Whole at 8:22pm.

Carried

Res. #9: Moved by D. Robinson, seconded by S. Park
Be it resolved that Council approves the extended Recreation Centre Snack Bar Agreement with Lucie Dubeau from April 1, 2019 to April 30, 2020.

Carried

Res. #10: Moved by S. Park, seconded by D. Robinson
Be it resolved that Council approves the hiring of the CDO on contract, whereas \$31,500.00 is annually funded by the MNDM.

Carried

Res. #11: Moved by D. Robinson, seconded by G. Muir
Be it resolved that Council approves that the Recreation Centre remain open for the summer and directs Administration to work out an effective schedule on the utilization of staff.

Carried

CORRESPONDENCE

The following correspondence was provided to all members of Council prior to the Council Meeting. The Mayor reviewed the correspondence with Council.

- a) Ontario Cutting Red Tape in the Mining Sector
- b) Ontario Superior Country Marketing – update
- c) TBDSSAB Update
- d) 2019 NOMA Annual Meeting & Conference Agenda
- e) NOMA – Second Call for Nominations
- f) High Performance New Construction Application (HPNC)
- g) Bell Procedure for the Installation of Emergency Telecommunications
- h) MPP Gravelle – Bridge Inquiry Letter

REPORTS OF OFFICERS

Chief Administrative Officer

The CAO reviewed his written report with Council. The following general information of CAO activity from March 5, 2019 to March 18, 2019 was verbally mentioned.

- a) Internal Operational Capacity and Organizational Structure Review
- b) Coordinating announcement, Waste Water Pollution Control Plant Grants Federal and Provincial Counterparts
- c) Working with Legal and Ministry of Environment regarding Mill Property
- d) Working collectively with Ruscio Developments on Residential Development
- e) Working with MNDM representative and Project Manager Sarrasin to complete and submit the RV Park & Camp Ground Application for submission
- f) Working with Ashley Davis to update the 2015 Economic Plan and submit the application for an Economic Development three-year grant
- g) The Mayor and I are working collectively with the Red Rock Indian Band to establish a display of their culture in our Interpretive Centre
- h) Completed the Federal Gas Tax 2018 Submission
- i) Finalized the community pole banners with mostly names of businesses, very few logos
- j) Working with PSD to finalize Asset Management Plan. March 19, 2019 sit down
- k) Drafted an Integrity Commissioner by-law with Schedule A&B attachments for review and approval
- l) Coordinating a meeting with Di Gregorio – Thunder Bay Developers in relation to residential development in Red Rock
- m) Reviewing the 2018 operational and capital budgets and strategizing slight changes/enhancements for 2019 procurement and usage
- n) Researching with colleges on potential CDO candidates for Red Rock
- o) Working with Public Works in identifying school and traveled cross walks around the community
- p) Working with Hatch Consulting in relation to energy efficiencies and grants
- q) Will be conducting weekly staff meetings in the very near future on operations, priorities, stressors, etc.
- r) Working with the Ministry of Tourism in the submission of an application for marketing and signage for Red Rock

- s) Working with the Project Manager in relation to the Warf, RV Park, application with the Ministry of NDM, Ministry of Infrastructure & Tourism
- t) Will be taking part in the meeting of the Library Board along with Council to review our participation in renovations
- u) Project manager and I are working with MTO on old billboard signage placement
- v) Working collectively with the Mayor, Council & Local MPP in relation to HWY 628 Bridge transfer back to Federal and/or Ontario Government

Payments for payroll and operations were submitted for approval.

Public Works Superintendent

The Public Works Superintendent verbally presented the following monthly report to Council.

QMS DWS UPDATE: The Annual Summary Report for 2019 was submitted on Feb 28th to ownership as well as the current MOECC Inspector for the Red Rock Drinking Water System. A hard copy of this report is available in the Public Library. An Operators meeting was held on March 1st to address two issues requiring compliance from the MOECC's Inspection Report:

1. Automation Now has been contacted to create a plant shut down alarm for failure of a turbidimeter. This work has yet to be scheduled.
2. Operators discussed a plan to for options on limiting the rate of flow leaving the plant so it cannot exceed the rate of raw flow being supplied to the plant. This was a concern brought up by the inspector, as it has a bearing on the meeting the required CT (Primary Disinfection) for the treatment process.

Members of *Ontario Clean Water Agency's* Process and Compliance team are currently reviewing the DWS's Operational Plan for the purpose of revising it to meet the new 2.0 Standard. A timeline has been established to have components of the *Drinking Water Quality Management System* prepared for the Accreditation Audit at the end of May.

The DWS's Operator in Charge is attending water/wastewater training from March 18th to the 22nd from the Keewaytinook Centre in Dryden. The training is an Exam Preparation Course for Level 1 Certification.

Public Works had two frozen water services that required thawing over this reporting period. Both cases involved residences where homeowners were away for extended periods of time. Weekly water samples were collected and sent to ALS Laboratory from Feb 18th to Mar 15th. No adverse test results were received from any samples submitted.

Water meter readings were done for the month of February on Mar 4th. UV sensor verifications were performed for the WTP in February. Standby power was tested at the WTP for the month of February.

One load of screenings was hauled to the landfill over the course of this reporting period. Standby power for the plant was tested for the month of February. Public Works performed sanitary sewer cleaning service for 3 households in this reporting period. Two cases involved root infiltration from town owned trees on the boulevards.

A new motor has been ordered for the grill and fryer exhaust fan in the kitchen. Snow load on some of the facility's roofs continues to be a challenge for staff this winter. Public Works has been helping with this issue as time permits.

The Marina Building is being inspected weekly from public works while it is closed for the season. The Marina Park continues to be plowed from Public Works on a priority basis. Public Works has continued to aid Parks Canada with some of the maintenance for the skating trail in the marina.

Public Works have been busy primarily with snow removal duties, including some more snow hauling, over the course of this reporting period.

The sanding chain for the Ford F550 sand truck was repaired from Seppo Osala Heavy Equipment. A new vibrator motor had to be ordered for the box sander that is used in the Chevy 1 ton. The John Deere backhoe was down for a day while the accumulator was serviced from Nortrax in Thunder Bay.

Hydrant checks were performed for the month of February. Hydrant #1 at the intersection of Rankin and Brompton was damaged from snow removal and will need to be repaired in the Spring.

Members of the Public Works Department participated in the annual Parade of Lights for this year's Winter Carnival. The crew is happy to contribute to help make the carnival a success for the community.

Fire Chief

The Fire Chief verbally presented his monthly report to Council.

Two training meetings were held, reviewing Operational Guidelines, and Section 21 Guidance notes, discuss key elements proper terms, transmission techniques, radio/telephone procedures, message components, using mobile radios, single/multiple stations calling, exchange of communication. They also used all Fire Dept. Porta Pumps, showed proper procedure and technique how to hook up and start all pumps, drill holes and cut section of ice in the lake to get water and demonstrate how to get water to the both truck and fill tank with ports pumps.

The Fire Chief's activities included emails, mail, continuing to update files. He attended a meeting with CAO and MNR representatives to discuss the contract for the next 5 years. There has been continued communication with the OFMEM advisor Larry Lundy regarding the Fire Dept. area, and discussion regarding the issues with training for small communities like Red Rock. The Chief continued working on the 5-year capital budget, still needs to modify it a little more and will be complete. Preparing the fire hall for the arrival of the new compressor and going through all old training material and files and getting thrown out.

Animal Control Officer

The Mayor reviewed the Animal Control Officers report for Council. A call was received from a resident on February 20th regarding a dog found running loose on the Red Rock Road. She knew who the dog belonged to and took it home to ensure the animal would not get hit by a vehicle.

REPORTS OF COMMITTEES

Mayor Nelson reviewed the minutes of the Red Rock Rec Advisory Committee's meeting held on March 6, 2019. The scheduled skating party for March Break was cancelled due to the inclement weather. It was mentioned that some new ideas for marketing will need to be considered in order to explore different revenue alternatives.

UNFINISHED BUSINESS

The CAO mentioned that a few Election Financial applications have been returned to date and have been processed.

Mayor Nelson updates Council in relation to the meeting with the CAO and Ruscio Developments from Sault St. Marie. The concept of development that was reviewed were town houses; ideal for seniors, small families and professional couples. A picture of the exterior design was posted on social media and the website.

MTO has been in contact with the Township in relation to the placement of a Red Rock Billboard located on the old Highway section. Council is in the opinion that the cost to relocate the sign is a Ministry responsibility due to the twinning of the HWY 11/17.

NEW BUSINESS

Council approved the CAO's request for the purchase of new window covers for the Library, Municipal Office, Council Chambers and Yoga Room of the Recreation Centre. The combined coverings represent 32 blinds in total for a cost of \$2,488.26.

Council agreed to the CAO's recommendation that more research be conducted in relation to the actual cost associated with the complete installation of a two-bay car wash at the closed Can-Op building.

Mayor Nelson informed Council of the development meeting that he and the CAO had with the Thunder Bay Developers on residential development. They seemed very interested and will be visiting Red Rock later in the spring.

COMMITTEE OF THE WHOLE

Council went into Committee of the whole at 7:45pm and exited at 8:22pm.

REPORT FROM COMMITTEE OF THE WHOLE

Council discussed and approved the renewal of the Snack Bar Agreement with Lucie Dubeau.

Council approved the hiring of a Community Development Officer for the Township.

Council discussed and approved that the Recreation Centre shall remain open during the summer months for community use.

Res. #12: Moved by G. Muir, seconded by S. Park
Be it resolved that this meeting be adjourned at 8:30pm.

Carried

Mayor

Chief Administrative Officer/Clerk