



TOWNSHIP OF RED ROCK

Emergency Response Plan

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Due to the Municipal Freedom of Information and Protection of Privacy Act, the contact numbers contained in Supplemental Documents 6 & 7 cannot be posted for public view. These Documents will be included in printed booklets for Members of the CCG, Council and those potential Members as found in this document.

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INTRODUCTION

The Township of Red Rock is located on TransCanada Highway 11 and 17 approximately 90 km. northeast of Thunder Bay and has a population of approximately 880. The Town of Red Rock is located on the south side of the Nipigon Bay. Red Rock is at the south end of Highway 628.

CPR's main rail line passes through the municipality. Policing is conducted by the Nipigon OPP Detachment. Red Rock has a volunteer Fire Service and an enhanced 911 service.

Red Rock's Critical Infrastructure is listed as Supporting Document "B".

The most probable emergencies to affect the Municipality are listed in the HIRA (Hazard Identification and Risk Analysis) and is attached as Supporting Document "C".

FOREWORD

Emergencies are defined as situations or the threat of impending situations abnormally affecting the health, safety, welfare or property of the community, which by their nature or magnitude require a controlled and coordinated response by all agencies. These are distinct from routine operations carried out by municipal agencies, e.g. fire, police, or roads departments, etc.

The Emergency Management and Civil Protection Act is the authority for the by-law formulating this emergency plan. This plan prescribes procedures for and the manner in which municipal employees and other persons will respond to an emergency.

The Act states "Head of Council may declare that an emergency exists in the municipality or in any part thereof and may take such action and make such orders as he/she considers necessary and are not contrary to the law to implement the emergency plan of the municipality and to protect the property and the health, safety and welfare of the inhabitants of the emergency area". Accordingly, it is clear that the principal function of the Community Control Group, if assembled, is to assist the Head of Council in making and placing in effect any decisions and orders that are made to control and mitigate the effects of an emergency.

All members of Council, Community Control Group, and members of responding agencies should read the plan, know where their copy is kept and be familiar with their duties in the event of an emergency.

In addition to this Emergency Plan, each responding department/agency will also have its own emergency plan or standard operating procedures, call-out and resource list.

COMMUNITY EMERGENCY MANAGEMENT PROGRAM COMMITTEE

The Community Emergency Management Program Committee is comprised of the C.A.O, Public Works Superintendent, Fire Chief and C.E.M.C. The C.E.M.C will chair the committee. This group will approve the emergency plan's content and review the Municipal Emergency Management Program annually.

AIM

To establish a general plan of action for the coordinated response in the event of an emergency, or impending emergency, in order to preserve life, health and property.

COMPOSITION, RESPONSIBILITIES AND POWERS OF THE COMMUNITY CONTROL GROUP (C.C.G.)

All emergency operations shall be directed and controlled by the Community Control Group (C.C.G.) who will assemble at the Emergency Operations Centre (E.O.C.). The Community Control Group shall be comprised of the following persons or their alternates which may be appointed as necessary.

- C.A.O.
- Fire Chief
- C.E.M.C.
- Public Works Superintendent
- Mayor

Others which may be appointed as required:

- OPP Detachment Commander
- Ambulance Service Supervisor
- DSSAB Manager
- Medical Officer of Health
- Emergency Information Officer
- District Manger Ministry of Natural Resources and Forestry
- Canadian Red Cross
- Salvation Army
- St. John's Ambulance

Note: All members of the C.C.G. must be notified when the plan is activated. Not all of the CCG members have to be present for the C.C.G. to function. Additional personnel may be required (scribes, a dangerous goods expert, a person from OPG (Ontario Power Generation)), etc.

PROCEDURES

Implementation of Plan

It is the responsibility of the first responding municipal agency at the scene of an emergency to assess the situation and to recommend whether this plan should be implemented. If the size or seriousness of the emergency appears beyond the capability or responsibilities of that agency, the plan shall be put into effect. Any member of the C.C.G. (Community Control Group), upon realizing the magnitude of an emergency or impending emergency warrants the plan's implementation, may do so. Once the emergency exists, municipal employees may take such action(s) under this emergency plan as required to protect lives and property of the community even though an emergency has not been declared under the Act.

Alerting the CCG

On receipt of instructions from a member of the C.C.G., the **CEMC, CAO, Fire Chief or Public Works Superintendent** will call out the Community Control Group. All members of the C.C.G. will be called. The Mayor also has the authority to call out the CCG. In the event telephone service is out, the police will contact the C.C.G. by the most effective means. Whichever member of the group gives the call-out instruction will decide if this is to be a call-out or standby. Ensure the instructions are explicit. Instructions will include:

A) This is an emergency call-out. Please attend the Emergency Operations Centre at the Municipal Office.

OR

B) This is an emergency standby call only. Please remain by your telephone until further notice (etc.) The standby call may also be made by one of the C.C.G. members who could supply more information.

- The Primary Emergency Operations Centre is the RED ROCK MUNICIPAL OFFICE.
- The Secondary Emergency Operations Center is the RED Rock RECREATION CENTRE

DUTIES OF GROUPS/INDIVIDUALS

CCG Duties

| | |
|----|--|
| A. | Appoint a Site Manager. |
| B. | Take such action as is necessary to minimize the effects of an emergency or disaster on the municipality or its inhabitants. |
| C. | Direct, co-ordinate and supply administrative and logistic support to all municipal departments and volunteer organizations in controlling the emergency or disaster. |
| D. | Be prepared to authorize the expenditure of municipal funds which are required for the preservation of life and health. |
| E. | Establish an information center for issuance of accurate releases to the news media and for issuance of authoritative instructions to the general public. |
| F. | Take initiative on any action required which isn't covered in the emergency plan. |
| G. | Share information on the emergency and important action taken by you and your agency with other members of the C.C.G. via a written flip chart type of device and retain the pages for record purposes. |
| H. | The responsibilities of the C.C.G. and these described for individual C.C.G. members and responding agencies will vary depending on the type and magnitude of the event. |
| I. | Be aware that communications usually are the first thing to break down in an emergency. Ensure the C.C.G. communicate well within the group, to/from their department/agency, use maps when applicable or any other means to assist in sharing of information. |
| J. | Members of the C.C.G. will gather at regular intervals of <u>business cycles</u> to inform each other of actions taken and problems encountered. Frequency of meetings and agenda items will be established by the CAO in consultation with the Mayor and C.E.M.C. Meetings will be kept as brief as possible to allow members to carry out their individual responsibilities. |
| K. | Ensure all personnel have been accounted for and advised of the termination of the emergency in order that no workers are left behind. Each agency should have a list of its personnel working during the emergency and use it as a "check-off list" at the termination of the emergency. |
| L. | Individually maintain a log of all action taken. |

Mayor's Duties

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|----|---|
| A. | Consult with members of the C.C.G. (Community Control Group) and decide if a state of emergency should be declared. |
| B. | Declare an emergency under the Emergency Manager and Civil Protection Act, if warranted. |
| C. | Order an evacuation of people in the danger zone from a potentially life-threatening/health situation, if warranted and in consultation with applicable experts in the C.C.G. |
| D. | Appoint a Public Information Office if it is to be other than the Clerk/Treasurer. |
| E. | Ensure OFMEM (Ontario Fire Marshal and Emergency Management) has been notified by fax of the declaration of an "Emergency" via the Provincial Emergency Operations Centre. |
| F. | Approve news and public announcements. |
| G. | Request assistance from neighbouring municipalities for evacuation and reception centers, if applicable. |
| H. | Update Council on the emergency as required. |
| I. | If an "Emergency has been declared, terminate the "emergency" at the end of the situation and ensure PEOC (Provincial Emergency Operations Centre) is notified by fax. |
| J. | Assist the Clerk with the application for and MDRA (Municipal Disaster Recovery Assistance) funding if applicable. |
| K. | Keep a log of all action taken. |

Note: Under the Emergency Management and Civil Protection Act, in the municipality, only the "Head of Council" may declare an emergency. Normally the "Head of Council" declares the emergency terminated; however, under the Act, the municipal council or the Premier of Ontario may declare the termination of an emergency.

C.A.O. Duties

| | |
|----|---|
| A. | Serve as an advisor to the Head of Council on administrative matters and provide for the safety of municipal records. |
| B. | Ensure that all members of the C.C.G. (Community Control Group) have been called out. |
| C. | Carry out any necessary administration in connection with the emergency. |
| D. | Act as Information Officer and arrange for the establishment of a public information service to provide specific information to people who may be affected by the emergency. |
| E. | Maintain liaison with all supporting agencies, as required. |
| F. | Arrange for welfare centers, in the municipality, to provide immediate welfare services until social service agencies arrive. |
| G. | Arrange for the assistance from volunteers to assist the Ministry of Community and Social Services carry out the welfare function. |
| H. | Notify the City Manager in Thunder Bay or CAO of Schreiber or Terrace Bay of an impending evacuation or of actual evacuation orders as soon as possible if residents will be evacuated to Thunder Bay. |
| I. | Have and maintain an up-to-date inventory of supplies and equipment required for the Emergency Operations Centre with one copy on the E.O.C. and ensure the supplies and equipment are always in the E.O.C. |
| J. | Conduct "business cycles" in the E.O.C. (Emergency Operations Centre) - refer to "CCG Duties" |
| K. | Apply for any MDRA (Municipal Disaster Recovery Assistance) funding which may be available. |
| L. | Maintain a log of all action taken. |
| M. | Update the local names, telephone numbers, etc. electronically for this plan. Ensure hard copies are distributed to local plan holders. |

O.P.P. Detachment Commander Duties

| | |
|----|--|
| A. | Activate the department's emergency alert system. |
| B. | Call out the C.C.G. (Community Control Group). |
| C. | If appropriate, appoint an on-site Police Co-ordinator. |
| D. | If warranted, set up an on-site command post, either in existing facilities or in a mobile command post. |
| E. | Seal off the emergency area in the event such action is necessary. |
| F. | Control traffic to facilitate the movement of emergency and evacuation vehicles. |
| G. | Assist the Fire Services in the evacuation of buildings and areas ordered by the Head of Council. |
| H. | Provide security and prevent looting in emergency or evacuation areas and reception centres. |
| I. | Arrange for additional police assistance, if required. |
| J. | Advise the Coroner in the event of fatalities and perform whatever additional responsibilities may be necessary under the Coroners Act and other statutes. |
| K. | Keep the C.C.G. (Community Control Group) apprised of the emergency situation. |
| L. | Maintain a log of all actions taken. |

Fire Chief Duties

| | |
|----|---|
| A. | Activate the Fire Service's Emergency Call-Out System. |
| B. | Conduct firefighting operations. |
| C. | Direct and/or assist rescue operations. |
| D. | Activate the Fire Mutual Aid System, if required. |
| E. | Appoint an On-Site Fire Co-ordinator. |
| F. | Conduct the evacuation of buildings and areas ordered evacuated by Head of Council. |
| G. | In the event of a dangerous goods spill, <ul style="list-style-type: none"> • Ensure the Ministry of Environment and CANUTEC are contacted for any assistance required. • Make available to the C.C.G. the applicable portion(s) of the Book entitled "North American Emergency Response Guidebook" |
| H. | Should a CBRN or HUSAR team be required call for the Applicable team via the Mutual Aid Zone Co-ordinator. |
| I. | Keep the C.C.G. updated on the emergency situation if the Fire Services is involved. |
| J. | Maintain a log of all actions taken. |

Ambulance Service Duties

| | |
|----|--|
| A. | Activate the department's emergency alert system and emergency plan. |
| B. | Assume responsibility for triage and evacuation of casualties from the emergency site. |
| C. | Assume responsibilities for additional resources of ambulances, personnel, and communications equipment via Central Ambulance Communications Centre in Thunder bay: <ul style="list-style-type: none"> • using ambulance radio frequencies OR by calling 911 for ambulance dispatch |
| D. | Provide and co-ordinate all transport requirements for the movement of casualties. |
| E. | Keep the Medical Officer of Health informed at regular intervals of all ambulance service activities and also the C.C.G. if the Medical Officer of Health is not in the E.O.C. |
| F. | Maintain a log of all actions taken. |

Public Works Manager Duties

| | |
|----|---|
| A. | Activate the department's emergency alert system. |
| B. | Provide municipal equipment and personnel, as necessary. |
| C. | Arrange on a local basis for the procurement of special equipment e.g. heavy duty cranes, pumps, etc. |
| D. | Liaise with the Ministry of Transportation Officials and obtain necessary resources from them when warranted. |
| E. | Arrange for disconnection of utilities which represent a hazard and keep a list of local suppliers and location of equipment in the case of an emergency. |
| F. | Advise the Community Control Group when sustained damage to structures exceed safe limits. |
| G. | Provide assistance in cleanup operations and repair damages where there is a municipal responsibility. |
| H. | Provide flashers and barricades. |
| I. | Provide assistance in search and rescue of trapped and injured people. |
| J. | Restore and obtain assistance in restoring essential services |
| K. | Act as liaison with local and provincial utilities; |
| L. | Maintain a log of all actions taken. |

CEMC Duties

| | |
|----|---|
| A. | Advise OFMEM of any declared "Emergency" in the Provincial Emergency Operations Centre via fax and liaise with Emergency Management Ontario during the emergency (notify Community Officer as soon as possible). |
| B. | If the phone system is down, contact the Lakehead Amateur Radio Club and arrange for the Club to either be on standby or to have members attend and assist in communication functions if communications may be a problem. |
| C. | Act as a resource person for equipment, advisors, volunteer, provincial and federal agencies. |
| D. | Act as advisor to the Mayor. |
| E. | Notify the Provincial Emergency Operations Centre via fax at the termination of a declared emergency. |
| F. | Conduct debriefing session, following the termination of the emergency, with all members of the C.C. Group and other persons as directed by the C.C.G. |
| G. | Coordinate or assist with an emergency exercise in the municipality each year. |
| H. | Maintain a log of all actions taken |

Medical Officer Duties

| | |
|----|---|
| A. | Activate the Health Unit's emergency alert systems; |
| B. | Coordinate all community health and medical services that may be required and liaise with other essential services; |
| C. | Provide and disseminate public information on any health hazards; |
| D. | Provide advice on public health matters to the Head of Council; |
| E. | Provide for mass immunization, if required; |
| F. | Oversee water quality and advise on an alternate supply of potable water, if required; |
| G. | Provide advice to the Head of Council on the evacuation of buildings and area for health reasons; |
| H. | Notify other agencies and senior levels of government about health related matters; |
| I. | Maintain a log of all action taken. |

DSSAB Duties

| | |
|----|---|
| A. | Activate the department's emergency alert system; |
| B. | Alert/call-out the following, as necessary; <ul style="list-style-type: none"> i. Salvation Army ii. Canadian Red Cross iii. St. John Ambulance |
| C. | According to the nature of the emergency, ensure the survival and well-being of people during and following an emergency by coordinating with the local welfare agency and volunteer groups, for: <ul style="list-style-type: none"> i. Emergency clothing to provide adequate protection from the elements; ii. Emergency lodging to provide adequate temporary accommodation for the homeless; iii. Emergency feeding to sustain those without food or adequate food preparation facilities, and in conjunction with the Salvation Army; iv. Individual and family services to assist and counsel individuals and families in need and to provide special care to unattached children and dependent adults. |
| D. | Assist the Red Cross in the registration and inquiry services to reunite families and to collect information and answer queries concerning the safety and whereabouts of missing persons; |
| E. | Maintain a log of all action taken. |

MNRF District Manager Duties

| | |
|----|---|
| A. | Issue the preliminary alert in a forest fire, flood or drought situation to municipal officials; |
| B. | Provide for forest fire fighting or flood control as per Ministry policy; |
| C. | Recommend evacuation, if warranted; |
| D. | Determine the evacuation routes in conjunction with municipal officials and the Ontario Provincial Police; |
| E. | On completion of the fire or flood emergency, will authorize the return of the residents if they have been ordered evacuated by the Province; |
| F. | Maintain a log of all actions taken. |

Public Information Officer Duties

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|----|--|
| A. | Arrange for the dissemination of special information e.g. emergency responders to report to a location or go on standby for call-out as the case may be; citizens to refrain from using telephones so emergency communications will remain open; provide information on health hazards as prepared by the Medical Officer of Health; |
| B. | Schedule press conferences on a regular basis; |
| C. | Arrange for media facilities and support. |
| D. | Appoint a Citizen Inquiry Officer and telephone for a Citizen Inquiry Hot Line. |
| E. | Gather information from emergency services and prepare releases for the approval of the Head of Council prior to all press conferences; |
| F. | Utilize 211 Services |
| G. | Maintain a log of all actions taken. |

St. John's Ambulance Corps Superintendent Duties

| | |
|----|--|
| A. | Activate the agency's emergency alert system; |
| B. | Provide first aid; |
| C. | Establish first aid posts as required and in all designated reception centres; |
| D. | Assist Local ambulance authorities or Central Ambulance Communication Centre by providing ambulance service as lead time and resources permit; |
| E. | Assist Red Cross and Social Services agencies in operating the reception centres; |
| F. | Maintain a log of all action taken. |

Canadian Red Cross Society Exec. Director Duties

| | |
|----|---|
| A. | Activate the Society's emergency alert system; |
| B. | Take the lead role with registration and inquiry at reception and evacuation centres; |
| C. | Operate an inquiry bureau; |
| D. | Support emergency or disaster operations; |
| E. | Assist St. John Ambulance at first aid posts established at reception centres, if required; |
| F. | Assist with other Social Service activities as requested; |
| G. | Maintain a log of all action taken. |

Salvation Army Duties

| | |
|----|--|
| A. | Notify its Community Relations and Development Director and activate its emergency alert system; |
| B. | Operate in cooperation with the Ministry of Community and Social Services; |
| C. | Direct and coordinate the emergency feeding requirements for workers at the site and for victims located in the reception centres; |
| D. | Assist Social Services and the local Welfare Service in providing bedding and clothing; |
| E. | Provide and coordinate clergy assistance; |
| F. | Keep the C.C.G. (Community Control Group) apprised of the emergency situation; |
| G. | Maintain a log of all actions taken. |

EVACUATION PROCEDURES

- A. In the event that only a small portion of Red Rock is ordered evacuated, reception centres in the safe areas of the Township and Nipigon will be utilized.
- B. In an evacuation whereby the residents of the Township are required to leave Red Rock, the reception municipalities are listed below. Their selection will be dictated by the nature of the emergency and the safety of the evacuation routes:

Primary - Thunder Bay

Alternate – Schreiber and Terrace Bay

The evacuation routes are:

- **Highway 11 & 17 west to Thunder Bay**
 - **Highway 11 & 17 east to Schreiber and Terrace Bay**
- C. The C.A.O. or Emergency Information Officer, if designated by the Head of Council, will use the electronic media to assist in alerting residents, explaining the mode of travel and evacuation route. A sample notice is shown in the Modules named "Public Information Guide: Dangerous Gases", "Public Information Guide: Tornado", and can be modified to meet the current situation.
 - D. On evacuation orders by the Mayor or the District Manager, Ministry of Natural Resources and Forestry in the case of a forest fire or flood, the Fire Department assisted by the police, will alert the residents by going door to door.
 - E. The Head of Council, time permitting, will give a brief interview to the electronic media to verify for residents the authenticity of the evacuation order and to provide reassurance to residents.
 - F. Code RED System may be utilized to alert the public.

If the evacuation is anticipated, the public will be warned by the Police and Code RED System.

On hearing a warning, residents are requested to turn on radios or televisions to local stations and listen for announcements and/or instructions.

When evacuation becomes necessary and is ordered:

Residents who do not have their own transportation will be asked to assemble at the Recreation Centre.

Residents who are physically unable to move to these locations are requested to phone the broadcasted numbers and place a white cloth into the door of residence facing the street or road.

Pick-up will be arranged as soon as possible.

Residents who have their own transportation are asked to await further instructions.

Residents relying on emergency public transportation and/or public reception centres for accommodation are reminded that pets are not permitted in either of these facilities.

For the safety and comfort of your family and protection of your property, the following is suggested in the case of an evacuation:

- A. Secure home;
- B. Carry identification (driver's license, birth certificate, medical alert, etc.);
- C. Carry sufficient money to meet contingencies;
- D. Take 1 blanket or sleeping bag per person;
- E. Take 1 air mattress per person, if available;
- F. Clothes, depending on season, and change of clothes;
- G. Raincoat, windbreaker or parka, depending on season;
- H. Enough ready-to-eat food to last at least 12 hours;
- I. Thermos bottle of hot beverage;
- J. Flashlight with spare batteries;
- K. Prescription drugs as required (carry prescription, if possible);
- L. Soap, towel, personal toilet or hygiene articles;
- M. Kleenex or similar tissue paper;
- N. Book, magazine, game, etc.

Adults with small children should include items of special needs as required:

- O. Infant formula in thermos bottle;
- P. Disposable diapers;
- Q. Toys.

IF AN EMERGENCY IS CALLED:

- A. Turn on radio for instructions.
- B. Evacuation areas will be decided by wind direction.
- C. Each School, Institution, Factory, Office, and Household is responsible for its own evacuation plan.

DO NOT:

- D. PANIC.
- E. Attempt to locate pets before leaving
- F. Attempt to travel to school or place of employment to locate family. The Board of Education will ensure students are out of the danger area.

IF UNABLE TO ESCAPE OR ARE TRAPPED:

- G. Go inside.
- H. Tightly close all doors, windows, and exterior openings.
- I. Turn off forced air heating or ventilation systems.
- J. Stay in upper portion of building. If necessary, seal yourself in one room and seal all windows and doors with wet clothes.
- K. Do not go into the basement.
- L. Move quickly but do not run if moving through gas.
- M. Soak cloth in water and breathe through it if breathing becomes difficult.
- N. DO NOT PANIC AND RUN OUTSIDE.

IN YOUR CAR:

- O. Close all windows.
- P. Shut off ventilation.
- Q. Continue driving away from the area and do not drive through the gas cloud or your car engine will stall.

WHILE WALKING:

- R. Go to nearest building or car and follow the above instructions
- S. If in open area and in the path of the cloud, move quickly to high ground at right angles to the wind direction.

(A) WEATHER WATCHES AND WARNINGS

Environment Canada issues weather watches and warnings when anticipated weather poses a threat to public safety. This information is relayed to the public by radio and television.

A severe weather **watch** is issued up to six hours in advance to alert the general public that, for a specified portion of Ontario, there is a high potential for dangerous thunderstorm weather, which may be accompanied by a tornado.

A severe weather **warning** is issued to alert the public that severe thunderstorms or tornadoes are imminent in the warning area -- ie, a severe thunderstorm is in progress or expected to occur within two hours.

(B) TORNADO SAFETY HINTS

A personal tornado awareness program should include:

- being aware of the weather, knowing the radio or television stations which broadcast up-to-the-minute weather information
- knowing the name by which Environment Canada refers to your forecast region when they issue weather watches and warnings
- reviewing your plans of action

(C) WHEN A TORNADO THREATENS

1. Stay away from your windows, doors and outside walls. Protect your head.
2. For maximum safety, go down to the basement or seek shelter under a stairway or sturdy table, or in a closet.
3. Try to reach the centre of the house or the side away from the storm.
4. Avoid buildings with large areas of unsupported roof, including arenas, barns or supermarkets. If caught in such a building, seek out the lowest floor, an inside hallway or small interior windowless room, or get under something sturdy.
5. If caught in the open, try to determine the tornado's direction of travel and move at right angles to it. If you cannot avoid the storm, find a ditch, ravine or other depression and lie flat. Do not remain in your car. Many people have been killed trying to ride out a tornado in their car.
6. If no shelter can be found, hang on to the base of a small tree or shrub.
7. Remember that damaged and weakened structures, fallen debris, downed hydro wires and gas leaks are potential dangers after a storm has passed.

EMERGENCY COMMUNICATIONS PLAN

A) Timely and accurate information is of utmost importance during an emergency. Sharing of information is critical for a co-ordinated response. Each department and position/person listed in the Emergency Plan must know their role in the Emergency Plan and their role in their everyday duties. This includes how they communicate on a regular basis and how they communicate when the normal lines of communication are out of service. B) Upon implementation of the Emergency Plan, ensure the following is carried out to facilitate communication and an effective response:

CCG:

- i. Share information verbally and by flipchart with other CCG members.
- ii. Initiate and ensure two-way communication with your department and your department head at the site, via the best available method eg., land line, telephone, cellular telephone, radio, fax, runner, ham radio.
- iii. Create timely, accurate and appropriate information for the public for dissemination by the Public Information Co-ordinator. (Approved and signed by the "Head of Council").
- iv. Prepare public education bulletins for the public concerning health, safety or security as needed, for distribution to the public by the Public Information Co-ordinator via the media, handout, etc.
- v. If reception centres are set up, provide above information via maps, hard copies and by CCG members in person.
- vi. Time permitting, the "Head of Council" should give live media coverage initially or at a public meeting to give authority for the emergency. (The public will be better able to believe the situation as there is often denial.)
- vii. Liaise with mutual aid, corresponding municipal, provincial, federal and industrial counterparts.
- viii. When official requests are made for provincial or federal help, communicate by the most secure and effective means via the Provincial Emergency Operations Centre (PEOC). Otherwise there could be a breakdown of communications and unneeded costs to the municipality.
- ix. Ensure the Public Information Officer is in place and appoint as needed: Communications Officer, Citizen Inquiry Officer and a Site Media Officer. Make sure all the resources they need are available and that their duties are being carried out in a timely and accurate manner.
- x. Utilize 211 services.

The following are the most important infrastructures in Red Rock and are listed in rank order:

1. Municipal Staff/Council/Buildings/Records
2. Public Safety and Security – public Works, police, fire and ambulance staff/vehicles
3. Hydro Grid
4. Telecommunication Links
5. TransCanada Highway 11 & 17 and Highway 628
6. Natural Gas Pipeline Grid
7. Red Rock Marina
8. Financial Institutions
9. Grocery Store

SUPPLEMENTAL DOCUMENT 2 – TOWNSHIP OF RED ROCK HIRA

A HIRA (Hazard Identification and Risk Analysis) was conducted for Red Rock. The most serious are listed below and are scored both for probability of occurrence and potential consequence. The number on the left is the probability and the number on the right is the potential consequence. The study did not include only Red Rock, but took into account emergencies in similar municipalities in the District of Thunder Bay.

Scoring

Probability of Occurrence

1 - No incidents in the last 15 years

2 - Last incident 5-15 years ago

3 - One incident in the last 5 years

4 - Multiple incidents in the last 5 years

Consequence

1 - Negligible

2 - Limited

3 - Substantial

4 - High

3/4 Dangerous Goods Spills (road, rail, or site):

Nearly all dangerous goods listed in the Emergency Response Guidebook are transported through the Municipality on both the #11 & 17 TransCanada Highway and on the C.P.R. main rail line. Some of these products listed in the Dangerous Goods Act require an evacuation or in place protection of several kms. The Municipality may have to wait many hours for the shipper to send expert assistance. A worst case scenario could have a train derailment with both the main exit and emergency exit from town blocked.

3/4 Forest Fire:

Both the risk and consequences are high and the most probable cause of a large Municipal evacuation. Evacuation can be caused by smoke from a forest fire or actual fire. Forest fires have caused a partial (Phase I) evacuation from Terrace Bay (twice), Schreiber, Pays Plat and a complete evacuation (Phase II) from Beardmore and Caramat.

2/4 Extended Power Outage during the Winter:

This is a very real concern. It would be difficult to look after every resident who doesn't have a source of heat which isn't dependent on electricity. Public education and encouraging family emergency plans can greatly mitigate this problem.

3/3 Severe Snow Storm:

Residents could be at risk being unable to obtain medical needs and possibly food and fuel. Police, fire and ambulance could be prevented from attending emergencies. Many roads could be closed or impassable.

2/4 Severe Windstorms or Tornado (usually accompanied by a thunder/lightening storm):

A severe wind storm can be nearly as devastating as a tornado. During the late 1980's such a storm with wind sheer caused a major blow down of nearly all trees in an area approximately a quarter of a km. wide from near the Black Sturgeon River east to nearly the Pick River, a few km. north of Hwy. 17. All large trees were either broken off or uprooted. We have all seen areas of blow down in the woods. This type of severe storm can cause major damage to any homes, businesses and power/telephone lines in its path. Such a loss of communications causes its own concerns.

2/3 Transportation Accident, (school bus, bus, train, aircraft):

School bus - likely local children would be involved. Aircraft, bus - could be multi casualties/deaths; Train - passenger train could be using local line due to the CP main rail being shut down.

1/4 Influenza (or other) Pandemic:

Our Medical Officer of Health has told us it is a matter of when, not if, the next worldwide influenza pandemic occurs. According to history we are overdue for a worldwide influenza pandemic. The last major one was in 1918 and some 20,000,000 people worldwide died from flu and related symptoms. With global travel, spread today would be quicker. The 2003 SARS alert reinforced this. Emergency planners from the various medical/emergency departments met regularly on SARS during the 2003 outbreak. There are plans underway for both the Thunder Bay District Health Unit and the Thunder Bay area EMO to develop a District emergency plan for this risk. The plan will include having the Municipality being able to function with only 50% of staff.

1/4 Natural Gas Pipeline Shut Down/Explosion:

Homes/businesses using natural gas in the winter would soon be in trouble without a back up heat source.

3/3 Ice Storm

Residents could be at risk being unable to obtain medical needs and possibly food and fuel. Police, fire and ambulance could be prevented from attending emergencies. Many roads could be closed or impassable.

SUPPLEMENTAL DOCUMENT 3 – PEOC CONTACT INFO**Provincial Emergency Operations Centre:**

E5 25 Morton Shulman Ave
Toronto ON M3M 0B1

E-mail: peocdo01@ontario.ca (24 hour duty section)

Website: www.ontario.ca/emo

To Report Emergencies / Request Provincial Assistance:**Contact the PEOC Duty Officer (24/7) at:**

Telephone: 416-314-0472/0473 or toll free: 1-866-314-0472 Fax: 416-314-0474

(IF you experience any difficulty in contacting the PEOC Officer, call the OPP Duty Officer at 1-705-329-6950.)

Other Provincial Emergency Operation Centre Contacts(These Numbers are only staffed during activation of the PEOC.)

| When PEOC is activated | TEL. NO. | FAX NO. |
|---|--|--------------|
| Community assistance Team (Information/assistance line for municipalities) | 647-329-1290 647-329-1291 647-329-1292 | 416-314-6220 |
| Amateur Radio Emergency Services (ARES) c/s VA3 EMO | 647-329-2039 | |
| Satellite (only turned on when other means fail) | 011 881 6 234 86684 | |

Provincial Emergency Operations Centre Levels of Response

| Routine Monitoring | Enhanced Monitoring | Activation |
|--|---|--|
| PEOC Duty officer monitors the situation on a 24/7 bases | A PEOC Duty Team (possibly including some provincial/federal representatives will continually assess the developing situation from the Provincial Emergency Operations Centre (PEOC). EMO Community Officers(s) may be deployed to the affected community(s) to provide advice and assistance | The PEOC will be operational and appropriately staffed with provincial ministries, federal departments and other organizations, as required, to coordinate a provincial response. The Provincial Emergency Response Team (PERT) comprised of EMO Community Officers and possibly other provincial ministry representatives, will likely be deployed to the affected community(s) to provide advice and assistance. |



THE CORPORATION OF THE TOWNSHIP OF RED ROCK

Declaration of Emergency

THE CORPORATION OF THE TOWNSHIP OF RED ROCK

42 Salls Street
 Red Rock, ON P0T 2P0
 Ph (807) 886-2245, Fax (807) 886-2793
 cao@shawbiz.ca

I, _____ hereby declare an Emergency in accordance with
 (Mayor or elected Head of Council)

The Emergency Management and Civil Protection Act 1990, s.4.(1) due to the emergency described herein:

For the Emergency Area of the Township of Red Rock.

Signed: _____

Title: _____

Dated: _____ at _____ (time)

In the Township of Red Rock.

Provincial Emergency Operations Centre

E5 25 Morton Shulman Ave
 Toronto, ON M3M 0B1
 Tel: 416-314-0472/0473 or 1-866-314-0472
 E-mail: peocdo01@ontario.ca (24hr duty section)
 Websites: www.ontario.ca/emo



THE CORPORATION OF THE TOWNSHIP OF RED ROCK

Declaration of Emergency Termination

THE CORPORATION OF THE TOWNSHIP OF RED ROCK

42 Salls Street
Red Rock, ON P0T 2P0
Ph (807) 886-2245, Fax (807) 886-2793
cao@shawbiz.ca

I, _____ hereby declare an Emergency terminated in
(Mayor or Elected Head of Council)

Accordance with the Emergency Management and Civil Protection Act 1990, s.4.(1) due to the emergency described herein:

For the Emergency Area of the Township of Red Rock

Signed: _____

Title: _____

Dated: _____ at _____ (time)

In the Township of Red Rock

Provincial Emergency Operations Centre

E5 25 Morton Shulman Ave
Toronto ON M3M 0B1
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E-mail: peocdo01@ontario.ca (24 hr duty section)
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