

**THE CORPORATION OF THE TOWNSHIP OF RED ROCK**

**867<sup>th</sup> MEETING OF COUNCIL**

**DECEMBER 17<sup>th</sup>, 2018**

Present:	Mayor	G. Nelson
	Councillors:	S. Park
		D. Robinson
		G. Muir
		L. Woods
	Chief Administrative Officer	N. Gladun
	Public Works Superintendent	B. Westerman
	Fire Chief	R. Pitre

The Mayor called the meeting to order at 7:00 p.m.

**ADDITIONS TO THE AGENDA**

- 15. b) By-law 2018-1189 – To appoint ACH Consulting Services Inc. (Albert Craig Headrick) as Chief Administrative Officer, Clerk, Treasurer, Tax Collector

**DISCLOSURES OF INTEREST**

None

**PRESENTATION**

Staff Sergeant Carl Pettigrew presented the 3<sup>rd</sup> Quarter Report of the Nipigon O.P.P. Detachment to Council. In the 3<sup>rd</sup> quarter, Nipigon Detachment officers attended to 61 calls for service in the Township of Red Rock for a total of 281.75 hours.

The Mayor and Council thanked the Staff Sergeant for his report.

**MINUTES OF PREVIOUS COUNCIL MEETING**

The minutes of the December 3, 2018 regular meeting and the December 12, 2018 special meeting of Council were approved as presented.

**BY-LAWS**

By-law 2018-1188 – To authorize entering into an agreement with the Minister of Infrastructure and Communities (Canada)

By-law 2018-1189 – To appoint ACH Consulting Services Inc. (Albert Craig Headrick) as Chief Administrative Officer, Clerk, Treasurer, Tax Collector

**RESOLUTIONS**

Res. #1: Moved by D. Robinson, seconded by L. Woods  
Be it resolved that the minutes of the Monday December 3, 2018 regular meeting of Council be approved as presented.

Carried

Res. #2: Moved by D. Robinson, seconded by G. Muir  
Be it resolved that the minutes of the Wednesday December 12, 2018 special meeting of Council be approved as presented.

Carried

Res. #3: Moved by S. Park, seconded by D. Robinson  
Be it resolved that a by-law be introduced, being a by-law to authorize entering into an agreement with the Minister of Infrastructure and Communities be read a first and second time.

Carried

Res. #4: Moved by D. Robinson, seconded by S. Park  
 Be it resolved that the by-law be introduced, being a by-law to authorize entering into an agreement with the Minister of Infrastructure and Communities be read a third time, finally passed, numbered 2018-1188 and the seal of the Municipality placed thereon.

Carried

Res. #5: Moved by D. Robinson, seconded by L. Woods  
 Be it resolved that the following payments be approved:

PAYMENT		
DATE	CHEQUE NOS.	AMOUNT
11/27	798 – 819, 821 – 825, 827 – 867	\$ 95,431.11
		<u>\$ 95,431.11</u>

\*\* CHEQUE #'S 820 & 826 VOIDED\*\*

MANUAL CHQS		
11/7	M5816	\$ 2,229.62
11/15	M5814	<u>\$ 11,271.13</u>
		\$ 13,500.75

PAYROLL		
12/06	10412 – 10436	<u>\$ 28,285.91</u>
		\$ 28,285.91

**TOTAL PAYMENTS** \$ 137,217.77

Carried

Res. #6: Moved by L. Woods, seconded by D. Robinson  
 Be it resolved that The Township of Red Rock support the WOR Association in the amount of \$676.87 which will be equally shared with the Royal Canadian Legion Branch 226.

Carried

Res. #7: Moved by L. Woods, seconded by D. Robinson  
 Be it resolved that the Council move into Committee of the Whole at 8:00pm in order to address a matter pertaining to:

- Personal matters about an identifiable individual, including municipal or local board employees
- Labour relations or employee negotiations

Carried

Res. #8: Moved by D. Robinson, seconded by G. Muir  
 Be it resolved that Council come out of Committee of the Whole at 8:37pm.

Carried

Res. #9: Moved by L. Woods, seconded by D. Robinson  
 Be it resolved that a by-law be introduced, being a by-law to appoint ACH Consulting Services Inc. (Albert Craig Headrick) as Chief Administrative Officer, Clerk, Treasurer and Tax Collector be read a first and second time.

Carried

Res. #10: Moved by D. Robinson, seconded by S. Park  
 Be it resolved that the by-law be introduced, being a by-law to appoint ACH Consulting Services Inc. (Albert Craig Headrick) as Chief Administrative Officer, Clerk, Treasurer and Tax Collector be read a third time, finally passed, numbered 2018-1189 and the seal of the Municipality placed thereon.

Carried

## **CORRESPONDENCE**

The Mayor reviewed the correspondence with Council.

A request to rename the new proposed road crossing in Red Rock Road #9 was received. The CAO is to contact MTO Corridor Management for further information.

A letter written by Minister Gravelle to the Minister of Finance and the CEO of the LCBO in support of a LCBO Agency in Red Rock was reviewed by Council.

## **REPORTS OF OFFICERS**

### **Chief Administrative Officer**

The CAO reviewed her written report with Council.

The Transfer Payment Agreement By-Law with OMAFRA received three readings and was passed at the Special meeting of Council on December 12, 2018. The signed agreement was couriered to and received by the OMAFRA offices in Guelph, ON.

A Skype interview with a potential candidate for the CAO/Clerk/Treasurer/Tax Collector position was conducted on December 11, 2018. The position was offered to Mr. Headrick, subject to successful contract negotiations (as authorized by a resolution of Council at the Special meeting on December 12, 2018). Mr. Headrick accepted the position and contract negotiations have taken place and will be discussed in camera.

The CAO presented her report to Council regarding access initiatives undertaken during the 2018 Municipal Elections. This is a requirement under the Municipal Elections Act.

The CAO reminded all candidates that their financial reports from the 2018 Municipal election are due February 27, 2018.

Payments for payroll and operations were submitted for approval.

### **Public Works Superintendent**

The Public Works Superintendent reviewed his report with Council.

Results of the MOECC Inspection of the Water Treatment Plant in November have not yet been received.

The standby operator of the Water Treatment Plant attended training provided by the Keewaytinook Centre of Dryden. The training took place in Lake Helen.

The room off of the gym at the Recreation Centre received some TLC with the floor being painted and guards for the radiators being looked into.

The Freightliner garbage truck is getting repaired. The truck already has had batteries and an alternator installed earlier in December.

For the first year after installation, the sidewalks on Salls and Steele will only be sanded (not salted) during the winter months

### **Fire Chief Monthly Report**

The Fire Chief presented his report with Council.

47.5 hours of training were received for the month of November; 2000 litres of water were used.

The lack of a fully functional compressor is still an issue; however, Council hopes that a resolution of this issue can be made in 2019.

The department assisted with 2 Motor Vehicle Accidents and responded to 2 Carbon Monoxide calls.

**Animal Control Officer**

The Mayor reviewed the Animal Control Officer monthly report for November. There were no incidents for the month.

**REPORTS OF COMMITTEES**

The following meeting minutes were presented to Council by the Council representatives.

Red Rock Public Library – November 13, 2018

**UNFINISHED BUSINESS**

No news on the Slip and Fall or Sewer Backup Claims.

No news on the Trespass Issue.

The Cannabis Retail Opt-in/Opt-out was discussed. Council would like information and a survey distributed to the public before Christmas.

Council honourariums will not be increased in order to compensate for the elimination of the one-third tax exemption.

Councillor Robinson will attend the ROMA Conference in Toronto January 26-29, 2018.

**NEW BUSINESS**

Council agreed to support the WOR Association in equal partnership with the Royal Canadian Legion Branch 226.

**COMMITTEE OF THE WHOLE**

Council went into camera at 8:00pm and exited at 8:37pm.

**REPORT FROM COMMITTEE OF THE WHOLE**

Council recommended that Performance Appraisals for all staff be completed annually.

Albert Craig Headrick was appointed as CAO, Clerk, Treasurer and Tax Collector effective January 1, 2019.

Res. #11: Moved by D. Robinson, seconded by L. Woods  
Be it resolved that this meeting be adjourned at 8:40pm.

Carried

---

Mayor

---

Chief Administrative Officer/Clerk