

MUNICIPAL POLICY

Section	Subject	Page 1 of 4
R – 1	Sewer and Water Lateral Repair	APPROVED: 05 12 2011 Day Month Year
Res.#: 3		

PURPOSE:

To establish rates and responsibilities regarding maintenance and repair of municipal sewer and water services.

PROTOCOL:

1. When the municipality is requested to respond to a sewer or water service problem, the municipal staff member **shall** advise the owner of the policy regarding fees for such work.
2. **Prior to the works being commenced** the owner is required to sign a work order authorizing the works to be undertaken and acknowledging to pay all applicable costs to perform the work. Costs include labour, machinery and parts for materials as detailed below:
 - Labour: \$60.00/hr. (includes two men during normal working hours)
 - i. Overtime rate is 1.5 times the regular rate
 - ii. Call-ins and weekends minimum charge is 4 hours
 - Equipment: \$50.00/hr. (township equipment)
Billed rate for rented equipment
 - Materials: At cost
3. The owner shall take all necessary steps to provide township access to the service.
4. In the event that the identified problem has the potential to cause damage to persons or property, municipal staff will immediately take necessary steps to place the matter under control.

SANITARY SEWERS:

Blockages

1. The property owner shall bear all costs for servicing the entire length of the sewer lateral commencing from the sanitary main as they relate to plugged or blocked service lines except under the following condition(s):
 - a) The blockage is attributable to tree roots and the problem tree is on township property.

Repairs

1. The property owner shall bear all costs pertaining to required repairs to that length of the sewer lateral that extends from the owners property line thru to the serviced building.

WATER SERVICE:

1. The property owner shall bear costs pertaining to repairs to the entire length of the water lateral commencing from the curb stop valve thru to the serviced building except under the following condition(s):
 - a) The repair is at the connection to the curb valve.

“SAMPLE WORK ORDER”

RED ROCK DISTRIBUTION SYSTEM

Task
WS-09
Instructions

Description
Water Service Repair Estimate
THIS REPAIR ESTIMATE MUST BE SIGNED PRIOR TO THE WATER SERVICE REPAIR
(the owner is responsible for all of the costs for repairs between the building and the curb valve except instances where the failure is at the immediate connection to the curb valve)

I authorize the following works to be undertaken by Township of Red Rock staff and agree to pay all applicable costs detailed below.

(WORK DETAILED INSERTED HERE)

I ALSO UNDERSTAND THAT **THIS IS ONLY AN ESTIMATE** AND THAT I WILL BE BILLED FOR THE ACTUAL COST.

Labour at \$60/hour (two men during normal working hours)
\$90/hour (two men outside normal working hours)

Backhoe \$50/hour (Township Backhoe for actual working hours only)

Rented Excavator at the billed rate.

Materials at cost (pipe, fittings, etc.)

Owner’s/Resident’s Signature –

WO
(None)

(ESTIMATED LABOUR, MACHINERY AND MATERIALS COSTS INSERTED HERE)

“SAMPLE WORK ORDER”

RED ROCK WASTEWATER COLLECTION SYSTEM

Task
SS8
Instructions

Description
Sanitary Service Repair Estimate
THIS REPAIR ESTIMATE MUST BE SIGNED PRIOR TO THE SANITARY SERVICE REPAIR
(the owner is responsible for all of the costs for repairs between the sanitary main and the building due to blockages and all costs for repairs from the lot line to the building for pipe failure occurring on the owner’s property)

I authorize the following works to be undertaken by Township of Red Rock staff and agree to pay all applicable costs detailed below.

(WORK DETAILED INSERTED HERE)

I ALSO UNDERSTAND THAT **THIS IS ONLY AN ESTIMATE** AND THAT I WILL BE BILLED FOR THE ACTUAL COST.

Labour at \$60/hour (two men during normal working hours)
\$90/hour (two men outside normal working hours)

Backhoe \$50/hour (Township Backhoe for actual working hours only)

Rented Excavator at the billed rate.

Materials at cost (pipe, fittings, etc.)

Owner’s/Resident’s Signature –

WO
(None)

(ESTIMATED LABOUR, MACHINERY AND MATERIALS COSTS INSERTED HERE)